



**Well House  
Meetinghouse Hill**

# **ASHBURNHAM 2009 TOWN REPORT**

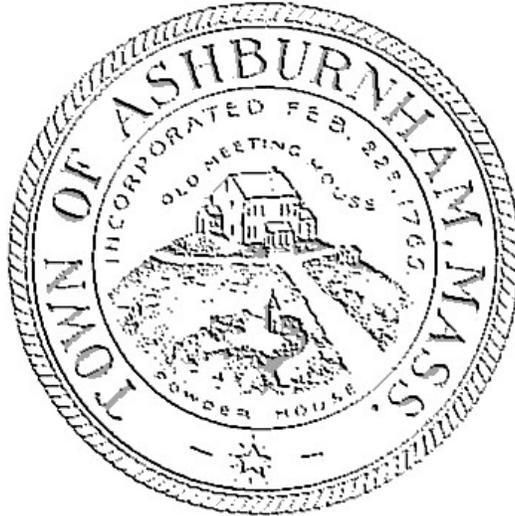
# Well House – Built in 1902

*History taken from the “Ashburnham Massachusetts 1885-1965” book written by Raymond P. Holden and Barbara B. Holden.*

“In 1901, a Cemetery Commission was first elected and immediately began making improvements in the old burying ground on Meetinghouse Hill. In 1902, Melvin Ohio Adams, who, while a somewhat unusual student at Dartmouth College, had drawn a map locating the ancient headstones in the Town’s first cemetery, and who later was to have the map reproduced for distribution to interested townspeople, spent several hundred dollars improving the cemetery property. He removed the old hearse house, tearing down and grading over the original stone wall, and built in its place a dignified fence of stone posts. Adams also undertook, again at his own expense, the refurbishing of the Old Common south of the cemetery, clearing the pine grove – which was subsequently wiped out by the 1938 hurricane – and seeding the area and erecting the well house and lookout platform which was still standing in 1965 although much of the beautiful original view had by then been obscured by trees growing up on the slope below it. Somewhat later, an idea which Colonel Adams had long cherished and upon which he had worked diligently bore fruit. He had wished to symbolize in some way the unity of life, particularly as represented in the cemetery on Meetinghouse Hill where men and women of many different national origins were buried. It seemed to him that a Celtic Cross like the thousand-year-old cross of St. Martin which he had seen on the island of Iona off the west coast of Scotland would serve his purpose admirably. For it was to Iona that pilgrims from all over the Christian world had come to be buried. Melvin Adams commissioned a Boston firm of stone-cutters to make an exact copy of the Iona Cross. He had the fifteen-foot finished work placed on Meetinghouse Hill, as near as possible to the old entrance to the cemetery.”

Edited by .....Sylvia Turcotte  
Cover Photo by .....Sylvia Turcotte  
Published by.....

# Town of Ashburnham



## Annual Reports of the Town Officers

For the Calendar Year 2009

Please visit our website –  
[www.Ashburnham-ma.gov](http://www.Ashburnham-ma.gov)

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## Events



2009 was another busy year in Ashburnham. Clean up from the devastating Ice Storm in mid December 2008 was the focus of all Town Departments during the first half of 2009.

2009 saw the opening of two new businesses in Ashburnham. The GFA Federal Credit Union on Main Street opened in July and the Ashburnham Firehouse Pub on Central Street opened in November. This was huge for Ashburnham and both establishments were welcome additions to the community and are doing very well.

“Welcome to Ashburnham!!”



Above, the new office of the GFA Federal Credit Union on Main Street. Below, the Firehouse Pub Restaurant on Central Street.



(Thanks to Maggie Whitney for the above photos.)

In December of 2008, Kevin Paicos, the Town Administrator, was offered and accepted the position of Town Administrator in the Town of Hingham and submitted his resignation in Ashburnham. Kevin’s last day here in Ashburnham was at the end of February. We wish Kevin well in his new position. The Town was fortunate to have Norman Thidemann come to serve as the Interim Town Administrator during the search for a new Town Administrator. He left a position with FEMA in Texas, where he was providing assistance to hurricane victims, in order to come to Ashburnham, the first week of March after some negotiations with then Selectman, Jonathan Dennehy. Norm’s calm demeanor was extremely helpful during the transition period and the search for a new Town Administrator.

During Norm’s second month as Interim, on April 27<sup>th</sup>, the Town Hall had a flood event in the basement which destroyed the computer system. This occurred just a few days before the Annual Town Meeting, which was unfortunate, but not devastating. The Town Hall offices were closed for a very short time but it was business as usual within a few days with the unbelievable efforts of the Town’s IT support, Guardian Information Technologies and of course Norm’s patience and knowledge.

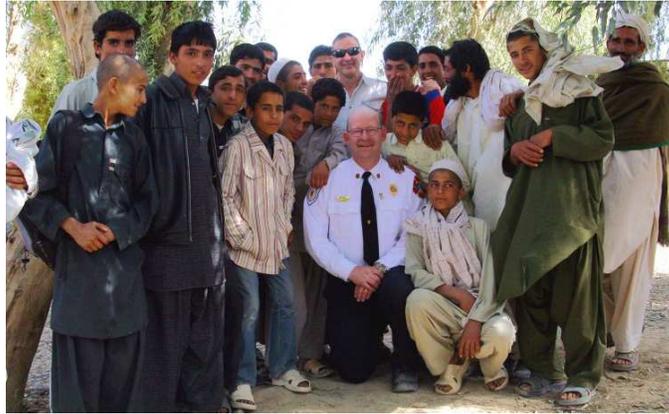
A Town Administrator Search Committee was appointed in March and with Norm’s assistance, Doug Briggs was the unanimous choice of this Committee. On June 10, 2009, he was appointed by the Board of Selectmen as the new Town Administrator. Serving on the Board of Selectmen in Rutland for many years gave Doug the needed experience in municipal government and along with his years of management in the private sector, he was certainly the best man for the job. He has done a great job in his first six months as Town Administrator, earning an “Outstanding” grade from the Board of Selectmen at the end of December.

Doug Briggs has “flowed into” the Town Administrator’s position, balancing the FY10 Budget even with the cuts in State Aid with very few cuts in positions. He has gained the respect of all Town employees and residents as well as the Board of Selectmen and Advisory Board. He has made time to meet with all Town Boards and Committees and has an open door policy making himself accessible to anyone who needs to talk. He is upbeat and has a great sense of humor.

*Welcome Doug!*

## AMBULANCE TO AFGHANISTAN

In early March of 2009, former Town Administrator Kevin Paicos and the Town's Fire Chief Paul Zbikowski (Zibby) delivered a much needed ambulance to the Town of Farah in Afghanistan. There was a dedication ceremony and Zibby was given a plaque by the Town of Farah to the Town of Ashburnham in gratitude for this donation, which not only included the ambulance but a good amount of equipment as well.



## ***FAREWELL TO JONATHAN***

In December of 2009, Jonathan Dennehy resigned from the Board of Selectmen after many years as a Selectman and also on the Advisory Board. Jonathan was offered and accepted a position with the State Department and he and his family were moving to Washington DC in January of 2010 where he would be appointed to this position and would be working under Secretary of State, Hillary Clinton. This is a great accomplishment for Jonathan.

A small surprise gathering was held in his honor on December 21<sup>st</sup> with many in attendance. Both Senator Brewer and Representative Rice presented Jonathan with a proclamation from the Senate and the House of Representatives, respectively. Board of Selectmen Chair Ed Vitone also presented Jonathan with a certificate of appreciation from the Town. He will be missed by all in Ashburnham.



Above left Senator Brewer and Jonathan Dennehy, above right Representative Rice and Jonathan, below left Jonathan greeted by his wife, Mary Catherine, and Doug Briggs as he entered the gathering and below right, new Town Administrator Doug Briggs.



Photo left, Ed Vitone presenting certificate to Jonathan.

***Thank you Jonathan!!***

*Thanks to Maggie Whitney for the photos.*

## BRENNAN RETIRES

On January 24, 2010, Sergeant Robbie Brennan was honored on his retirement after 39½ years of service to the Town of Ashburnham. Among those in attendance were Senator Stephen Brewer and Representative Robert Rice, many co-workers, family, friends and residents.

Robbie began his career in Ashburnham in July of 1970. He worked as a Paid-Call Firefighter from 1970 to 1978. During 1973 through 1974, Robbie worked as a part-time dispatcher. From 1976 through 1978, he served a dual role as an Auxiliary Police Officer and Firefighter. From March 16, 1978 through 1984 he served as a part-time Reserve Officer. He was appointed Sergeant on September 8, 1989 and worked in that capacity for 20 years until his retirement on November 30, 2009. From December 21, 2002 to May 23, 2003 Sgt. Brennan also served as Acting Police Chief.

Robbie did an outstanding job for the Town of Ashburnham and will be greatly missed.

***Robbie, enjoy your retirement and thank you!!!***



Above, Senator Brewer, Robbie and Rep. Rice.



Above, Chief Larry Barrett, Robbie and Senator Brewer.



Above, Robbie in a warm moment with his Family at the gathering in his honor.



Above, Robbie receiving his certificate of Appreciation from the Board of Selectmen, Ed Vitone and Maggie Whitney.



Left, Chief Barrett and Robbie displaying a plaque presented to him at the gathering. This commemorative plaque was put together by Maggie Whitney.

*Thanks to Maggie Whitney for the photos.*

## IN MEMORIAM



### **Martha Chapin**

**Died -February 4, 2009**

Was a Social Studies Teacher at Oakmont for over 25 years.

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### **Fernand “Fred” T. Sweeney**

**Died – February 28, 2009**

Fred served on the Advisory Board, the Cemetery Commission, Parks & Recreation, and as an Election Constable. He served as a Special Police Officer for 28 years. He was Chairman of the Ashburnham Council on Aging Board, the President of the Forever Young Club and was a Meals on Wheels volunteer for many years. He was the founding member of the American Legion Post 142 in Ashburnham.

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### **Barbara Hillbrook**

**Died – March 8, 2009**

Barbara volunteered for the Scouts, worked at the Stevens Library, was a volunteer for Meals on Wheels and the public schools. She was a member of the Forever Young Club and the Ashburnham Historical Society.

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### **Margaret Bennett**

**Died – April 29, 2009**

Margaret was the Ashburnham Animal Control Officer for many years and was also the Inspector of Animals.

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### **Geraldine H. Phelps**

**Died – October 19, 2009**

Geraldine served as the Director of the Ashburnham Council on Aging.

### **Arthur “Art” Johanningsmeier**

**Died – October 21, 2009**

Art served on many committees and boards in Ashburnham. He was the Chair of the Science Department at Cushing Academy for many years.

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### **Alida Herring**

**Died – October 25, 2009**

Alida served as the Administrative Assistant to the Ashburnham Town Administrator and the Board of Selectmen for many years. She also served as Interim Town Administrator during the Town Administrator search.

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### **George Leonard Ainsleigh**

**Died – November 28, 2009**

George served on the Ashburnham Municipal Light Board as Chairman for many years. He also served as an Election Constable and was a member of the Ashburnham Community Church.

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*We thank you for your service to the  
Town of Ashburnham.*

# ASHBURNHAM AT A GLANCE

## Incorporated 1765

**Form of Government**

Open Town Meeting (First Saturday in May)

**Board of Selectmen**

Edward Vitone, Chair  
 Margaret Whitney, Clerk  
 Jonathan Dennehy, Member

**Town Administrator**

Douglas C. Briggs

<b>Population</b> .....5,997	
<b>Registered Voters</b> .....4,222	Residential/Commercial
<b>Miles of Road</b> .....85+	Tax Rate
<b>Number of Parcels</b> .....4,089	\$16.15 per \$1,000 valuation
<b>Elevation</b> .....1,832 Mt. Watatic	

**Churches**

St. Anne’s Catholic Church  
 St. Denis Catholic Church  
 Peoples Church  
 Apostolic Lutheran Church  
 Ashburnham Community Church

**Public Schools** (Regional District)

J.R. Briggs Elementary School  
 Overlook Middle School  
 Oakmont Regional High School

**Private School**

Cushing Academy

**Utilities**

Ashburnham Municipal Light Plant

**Transportation**

MART Van/Council on Aging  
*(provides door-to-door transportation  
 for seniors at a minimal charge)*

**Library**

Stevens Memorial Library

**Recreation**

Bickford Ballfield  
 Danny Marden Little League Field  
 Sweeney Memorial Playground  
 Whitney Ballfield  
 Landry Field  
 Winchendon Park

**Scenic Roads Voted May 11, 1974**

Bush Hill Road  
 Cashman Hill Road  
 Corey Hill Road  
 Cushing Street  
 East Rindge Road  
 Hastings Road  
 Lashua Road  
 Packard Hill Road  
 River Styx Road  
 Russell Hill Road  
 Wilker Road  
 Willard Road  
 Young Road

**Cemeteries**

Fairbanks Cemetery  
 Meeting House Hill  
 New Cemetery  
 St. Denis Cemetery

**Water Customers** Ashburnham 1,101  
 Winchendon 238

**Sewer Customers** 548



# TOWN OF ASHBURNHAM DEPARTMENTAL TELEPHONE LISTING

EMERGENCY (Ambulance, Fire, Police)  
24 HOUR DISPATCH

911  
978-827-5714

Town Hall Office Hours:      Monday 7:30 a.m. to 7:00 p.m.  
32 Main Street                      Tuesday 7:30 a.m. to 5:00 p.m.  
Tel. 978-827-4100                      Wednesday 7:30 a.m. to 5:00 p.m.  
Fax 978-827-4105                      Thursday 7:30 a.m. to 5:00 p.m.

**TOWN HALL IS CLOSED ON FRIDAY**

Town Hall Department	Staff Contact	978-827-4100 Extension
Town Administrator/Board of Selectmen	Sylvia Turcotte	109
Treasurer	Anne Cervantes	112
Assistant Treasurer	Barbara Brown	110
Assessor/Administrative Assistant	Donna Burton	111
Town Accountant	Nancy Haines	120
Tax Collector	Carla Clifford	113
Town Clerk	Linda Ramsdell	114
Board of Health Agent	Rick Metcalf	116
Conservation Commission/Agent	Lori Capone	115
Land Use - Building Commissioner, Electrical, Gas & Plumbing Inspectors, Zoning Board of Appeals	Elaine Cormier	117
Planning Board		118
Town Hall Custodian	Ed Schlott	119

## MEETING SCHEDULES

Board/Committee	When	Time	Where
A-W Regional School Committee	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday	7:00 p.m.	Team Rm., Overlook Middle School
Advisory Board	Dates to be determined		
Board of Assessors	2 <sup>nd</sup> Wednesday	6:00 p.m.	Assessors Office, Town Hall
Board of Health (by appointment)	1 <sup>st</sup> Monday	6:30 p.m.	Lower Level Rm. Town Hall
Board of Selectmen	1 <sup>st</sup> & 3 <sup>rd</sup> Monday	7:00 p.m.	Training Rm., Public Safety Complex
Building Inspector (by appointment)	Monday	5:00 p.m.	Land Use Office
Conservation Commission (by appointment)	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	7:00 p.m.	Lower Level Rm. Town Hall
Council on Aging Board	2 <sup>nd</sup> Monday	1:00 a.m.	Senior Center, VMS Building
Historical Commission	4 <sup>th</sup> Monday	7:00 p.m.	Community Rm. Stevens Library
Library Trustees	1 <sup>st</sup> Monday	5:30 p.m.	Stevens Memorial Library
Light Commission	3 <sup>rd</sup> Wednesday	7:00 p.m.	Light Dept. , Williams Road
Parks & Rec. Commission (by appointment)	2 <sup>nd</sup> Tuesday	7:00 p.m.	Municipal Grounds Building, Williams Road
Planning Board (by appointment)	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday	6:30 p.m.	Lower Level Rm. Town Hall
Town Clerk	1 <sup>st</sup> & 3 <sup>rd</sup> Monday	5:00 p.m.	Town Clerk's Office, Town Hall
Water/Sewer Commissioners	2 <sup>nd</sup> Tuesday	7:00 p.m.	DPW Office, 17 Central St.
Zoning Board of Appeals	By appointment only		Lower Level Rm., Town Hall

All other boards, committees and commission meetings are posted on the Bulletin Board at Town Hall at least 48 hours (not including Sundays or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the Town's website – [www.ashburnham-ma.gov](http://www.ashburnham-ma.gov).

## **MUNICIPAL OFFICIALS**

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### ELECTED TOWN OFFICIALS

	<u>Term</u>
<b>Moderator (3 yr. term)</b>	
Donald J. Lawrence	2010
<b>Town Clerk (3 yr. term)</b>	
Linda A Ramsdell	2010
<b>Board of Selectmen (3 yr. term)</b>	
Jonathan Dennehy (resigned)	2010
Edward Vitone	2012
Margaret Whitney	2011
<b>Board of Health (3 yr. term)</b>	
Patrick Durkee	2011
Thomas Flanagan	2012
Glenn Hathaway, Chair	2010
F. John McLaughlin	2012
Scott Sibley	2010
<b>Planning Board (5 yr. term)</b>	
Joseph Kalagher	2010
John MacMillan, Chair	2012
William J. Nolan, III	2013
Thomas Ruble, Associate	2012
Bruce Whitney	2011
Joseph Daigle	2010
<b>Library Trustees (3 yr. term)</b>	
Cheryl A. Audino	2010
Paula Dowd	2010
Margaret Donovan	2011
Theloise Ferrell	2011
Melanie Gallo, Chair	2012
Barbara Hallowell	2012
<b>Municipal Light Board (3 yr. term)</b>	
Richard Ahlin	2011
George Ainsleigh	(Deceased) 2010
Kevin Lashua	2012
<b><u>Ash/West. Reg. School Comm.</u></b>	
<b>Ashburnham (3 yr. term)</b>	
David M. Christianson, Jr.	2011
Keith P. Glenny	2012
Ellen Holmes	2011
Michelle A. Gianino	2010
Laura Weiderman	2010
<b>Westminster (3 yr. term)</b>	
Leonard Beaton	2011
Jeff Boudreau	2012
Gwen Farley	2010
James Rheault	2010
Joshua Schonborg	2011

### MODERATOR APPOINTMENTS

	<u>Term</u>
<b>Advisory Board (3 yr. term)</b>	
Belden DiVito	2010
Meredith Fagan	2012
Duncan Phyfe	2012
Leo Janssens, II	2010
Francis (Bill) Johnson, Chair	2012
Dorothy J. Munroe (Resigned)	2011
James Piedrafite	2011
Ronald W. Reed	2010

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### SELECTMEN'S APPOINTMENTS

	<u>Term</u>
<b>Town Administrator (3 yr. term)</b>	
Douglas C. Briggs	2012
<b>Town Accountant (3 yr. term)</b>	
Nancy Haines	2011
<b>Constable (1 yr. term)</b>	
Loring Barrett	2010
Ronald Laplante	2010
<b>Town Counsel (1 yr. term)</b>	
C. Deborah Phillips, Esq.	2010
<b>Special Counsel for Labor Relations (1 yr. term)</b>	
Mirick O'Connell	2010
<b>Special Counsel for Tax Matters (1 yr. term)</b>	
Coppola & Coppola	2010
<b>Montachusett Regional Planning Commission (1 yr. term)</b>	
Margaret Whitney	2010
<b>Montachusett Opportunity Council (1 yr. term)</b>	
Louise Janhunnen (Westminster)	2010
<b>Parking Clerk (1 yr. term)</b>	
Donna Burton	2010
<b>Rep. Monty Tech Sch. Dist. Committee (5 yr. term)</b>	
Diane Swenson	2011
<b>Mt. Watatic Management (1 yr. term)</b>	
Lorraine DeSouza	2010
<b>DPW Relocation Committee (1 yr. term)</b>	
Meredith Fagan	2010
Robert Fichtel, Chair	2010
Patricia Frederick	2010
Christina Sargent	2010
Sallie Thoma	2010

## **MUNICIPAL OFFICIALS**

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### SELECTMEN'S APPOINTMENTS (cont.)

	<b><u>Term</u></b>
<b><i>Cultural Council (3 yr. term)</i></b>	
Theresa Barry	2013
Joan Hathaway	2010
Wendy Landry Margo	2010
Maryann Preveti	2010
Rebecca Rice-Flanagan, Chair	2010

### ***Historical Commission (3 yr. term)***

Julie Arnold	2010
Bettyna Donelson	2011
Christina Sargent, Chair	2010
Joseph Von Deck	2012
Allan Small	2012

### ***Water/Sewer Commissioners (3 yr. term)***

David Berger	2012
Debra Bickford (Resigned)	2012
Leo Collette	2010
George Cornwall	2012
Valorie Daigle	2012
Paul Johnson, alternate	2012

### ***William J. Bresnahan Scouting & Community Center Building Committee (1 yr. term)***

Brenda Brown	2010
John Comeau	2010
Joseph D. Cormier	2010
Valorie Daigle	2010
Eugene Dancause	2010
Jane Dancause	2010
Dennis Driscoll	2010
Christine Gammell	2010
Mary Jane Handy	2010
Walter Handy	2010
Sharyn Lovejoy	2010
Jack Munnis	2010
Harry Powers	2010
Ronald W. Skaife	2010

### ***Capital Planning Committee (1 yr. term)***

Anne Cervantes	2010
Jonathan Dennehy (Resigned)	2010
Gail Dumont	2010
Nancy Haines	2010
Leo Janssens II	2010
James Piedrafite	2010
Edward Vitone, Chair	2010
Bruce Whitney	2010

### ***Tax Base Study Committee (1 yr. term)***

John MacMillan	2010
Joseph Olivari	2010
Edward Vitone	2010

### ***So. Station Study Committee (1 yr. term)***

Francis (Bill) Johnson	2010
Margaret Whitney	2010

### SELECTMEN'S APPOINTMENTS (cont.)

#### **Term**

### ***Special Act Study Committee (1 yr. term)***

Barbara Brennan	2010
Mark Carlisle	2010
Michael Catlin	2010
Matthew Christensen	2010
Lorna Fields	2010
Leo Janssens II	2010
Dorothy Munroe	2010
Lois Somers	2010
Edward Vitone, Chair	2010

### ***IT Study Committee (1 yr. term)***

Donna Burton	2010
Gregory Fagan (Resigned)	2010
Kyle Johnson, Chair	2010
Joseph Kalagher	2010
Duncan Phylfe	2010
Paul Rekos	2010

### ***Agricultural Commission (3 yr. term)***

Gary Howland, Associate	2010
Gretchen Lafferty	2011
Christopher Picone, Associate	2010
Cynthia Lee Rowan	2012
Patricia Garland Stewart	2011
Richard W. Wright	2011
Jeremy Holmes	2012

### ***250<sup>th</sup> Celebration Committee (7 yr. term)***

Susan Brennan	2016
George Cornwall	2016
Bettyna Donelson	2016
Patricia Johnson	2016
Linda Ramsdell	2016

### ***Tax Title Custodian (1 yr. term)***

Anne Cervantes	2010
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### TOWN ADMINISTRATOR'S APPOINTMENTS

#### ***Fire Chief, Forest Warden & Civil Defense***

##### ***Director (3 yr. term)***

Paul Zbikowski	2012
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##### ***DPW Superintendent (3 yr. term)***

Stephen Nims	2012
--------------	------

##### ***Interim Water/Sewer Superintendent (1 yr. term)***

Mark Petersen	2010
---------------	------

##### ***Police Chief (3 yr. term)***

Loring Barrett	2012
----------------	------

##### ***Treasurer (3 yr. term)***

Anne Cervantes	2012
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##### ***Tax Collector (3 yr. term)***

Carla Clifford	2012
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## MUNICIPAL OFFICIALS

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### TOWN ADMINISTRATOR'S APPOINTMENTS (cont.)

**Regional Animal Control Officer (1 yr. term)**  
Heather Eula Bradley 2010

**Building Commissioner & Zoning Officer (3 yr. term)**  
Michael Gallant 2011

**Assistant Building Inspector (1 yr. term)**  
Richard Reynolds 2010

**Electrical Inspector (1 yr. term)**  
Richard Cannavino 2010

**Assistant Electrical Inspector (1 yr. term)**  
Joseph Olivari 2010

**Assistant Electrical Inspector (1 yr. term)**  
Loring Barrett Sr. 2010

**Gas & Plumbing Inspector (1 yr. term)**  
Maurice Picard 2010

**Assistant Gas & Plumbing Inspector (1 yr. term)**  
Robert MacLeod 2010

**Sealer of Weights & Measures (1 yr. term)**  
Steven Slocum 2010

**Veterans Agent & Burial Agent (1 yr. term)**  
Phillip D. Buso 2010

**Board of Assessors (3 yr. term)**  
Donna Burton 2011  
Paul Chute (Resigned) 2010  
Richard Coswell (Resigned) 2010  
Celia A. Jornet 2013

**Board of Registrars (3 yr. term)**  
Nancy Gahan 2012  
Wesley Landry, Secretary 2011  
Linda A. Ramsdell 2010

**Conservation Commission (3 yr. term)**  
Marshall Dennis, Chair 2011  
Lorraine DeSouza 2011  
Christopher Picone 2011  
Alana Archangelo 2010

**Council on Aging (3 yr. term)**  
Brian Aho 2011  
Betty Bushee 2012  
Christine Eddy 2012  
Lorna Fields 2011  
Carol Hamel 2012  
Almond Hart 2012  
Mary Lajoie (Resigned) 2011  
Irene Parent 2012  
Lois Somers (Resigned) 2012

### TOWN ADMINISTRATOR'S APPOINTMENTS (cont.)

**ADA Coordinator (3 yr. term)**  
Richard Cannavino 2010

**Parks & Recreation Committee (3 yr. term)**  
Eric Hebert 2010  
Stephen Nims, Chair 2011  
Daniel Roger 2011

**Trust Fund Commission (3 yr. term)**  
Anne Cervantes 2012  
Ronald W. Reed 2011  
James Roger 2010

**Election Constables (1 yr. term)**  
George Ainsleigh (Deceased) 2010  
Theodore Caisse 2010  
Paul Roger 2010  
Ronald W. Skaife 2010

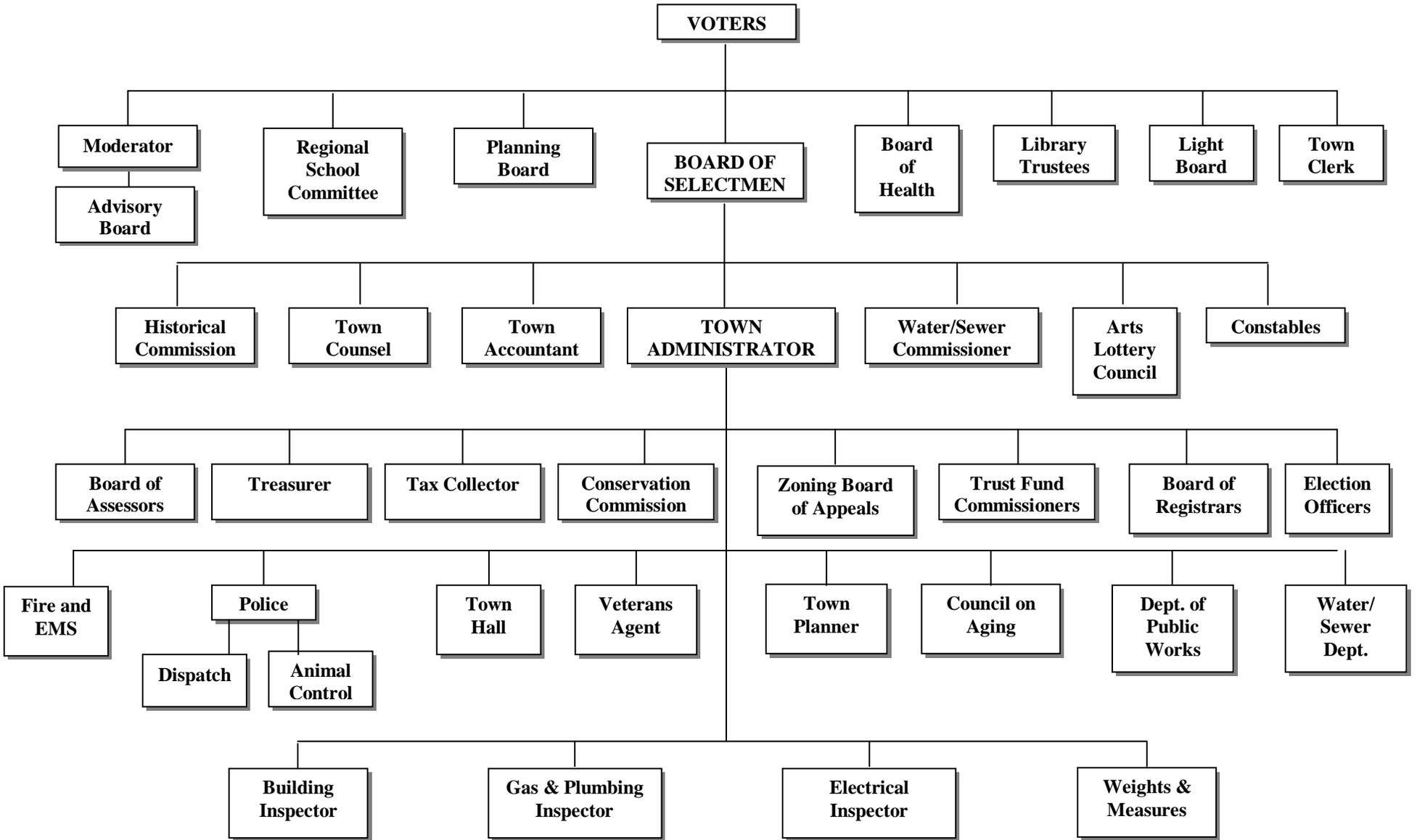
**Election Officers (1 yr. term)**  
Paula Boutwell 2010  
Betty Bushee 2010  
Ann Boucher 2010  
Carol Chenevert 2010  
Elaine Cormier 2010  
Mary Coswell 2010  
Charlotte Cramm 2010  
Althea Donahue 2010  
Margaret Donovan 2010  
Almond Hart 2010  
Jean Kokernak 2010  
Carol Messar 2010  
Jean Mountain 2010  
Louise Reid 2010  
Sallie Thoma 2010

**Rail Trail Committee (1 yr. term)**  
Dean Anderson 2010  
Paula Gorrell 2010  
Bernadette Hines 2010  
Chris Jacobone 2010  
Christopher McNabb 2010  
Arthur Pinsoneault 2010  
Sallie Thoma, Chair 2010  
Sherisa Sterling 2010

**Zoning Board of Appeals (3 yr. term)**  
Cheryl Anderson 2012  
Richard Archer 2013  
Donna Brooks (Resigned) 2009  
Mark Carlisle, Alternate 2012  
Joseph Daigle 2011  
Terry Girouard 2011  
David Perry, Chair 2010

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# ORGANIZATIONAL CHART



# GENERAL GOVERNMENT



## Board of Selectmen 2009 Annual Report

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To the Citizens of Ashburnham:

Following the April 28, 2009 Town Election, the Board of Selectmen met and organized, electing Edward J. Vitone, Jr., Chairman, Margaret Whitney, Clerk and Jonathan Dennehy, Member.

The Board worked with Interim Town Administrator Norman E. Thidemann until the Board unanimously approved Douglas C. Briggs as Town Administrator of the Town of Ashburnham, as provided by Section 5 of an "Act-Establishing a Selectmen-Administrator Form of Government". The Search Committee – Chairman Jeff Lawrence, Barbara "Pixie" Brennan, Barbara Brown, Joe Daigle, Gail Dumont, James Kreidler, John MacMillan, Dottie Munroe, Ron Reed, Dave Sargent and Sylvia Turcotte – worked hard to select and present three qualified individuals from a pool of over 45 applicants to the Board to select a Town Administrator.

During the past year the Board has:

- Attended a self-assessment off-site retreat with Interim Town Administrator Norman Thidemann as the professional facilitator.
- Signed a Board of Selectmen "Code of Conduct".
- Established a system to track action items assigned to the Board of Selectmen, aka "Board of Selectmen" – to date 153 tasks have been assigned with 144 completed; (94% completion) with 9 tasks remaining.
- Established goals and objectives for the Town Administrator.
- Found a winter home to hold Board of Selectmen meetings – the Public Safety Building (PSB) – with consideration to transition to the PSB as a permanent home for the Board of Selectmen meetings.
- Implemented "Short Term/Long Term Insurance" for non-union employees, thanks to the unanimous vote at the November 30, 2009 Special Town Meeting.
- Revamped and relocated the Town's computer room to the second floor due to a serious flood in the Town Hall basement that damaged the Town's computer system.
- Repaired two significant leaks on the Fairbanks Memorial Town Hall roof which was a result of the December Ice Storm.

- Continued with the Special Act Study Committee to update the 1986 Special Acts that governs the Town Administrator form of government (started by the previous board)
- Continued with the Capital Planning Committee to review capital needs and establish a five-year plan (started previous year by citizen's petition)
- Formed the IT Study Committee to update computer policy and review inventory of systems and also formed the Tax Base Study Committee to find ways to bring in revenue for the Town.
- Implemented new policies – Vehicle and Building Use Policies.
- Received monthly reports from Department Heads.
- Implemented ORHS students participation on Town Boards and Committees
- Worked with Bresnahan Scout Committee to designate the former Caouette site as the new location to house the Scout House subject to Town Meeting approval
- Voted to pursue a Community Development Block Grant (CDBG) to renovate the Veteran's Memorial School which houses the Council on Aging.
- Voted to have the Conservation Trust work to protect approximately 170 acres of land on Mt. Hunger.
- Worked with the Treasurer and Assessors to sell foreclosed Town-owned land (realized \$91,000) to have land return to the tax rolls and generate revenue.
- Moved water trough from the former Victorian House Restaurant property to Town property.
- Researched "Wind Energy" support funding to Senator Steve Brewer.
- Continue to have Selectman representation on the Montachusett Regional Planning Commission (MRPC)
- Invited State Rep. Robert Rice and State Senator Steve Brewer to attend BOS meeting to present an update on state issues.
- Participated in the Westminster 250<sup>th</sup> Parade Celebration.
- Completed the National Incident Management System (NIMS) certification and Conflict of Interest Law for Municipal Employees.
- Work in a transparent manner to distribute information via the Town's website.

The fiscal year of 2009-2010 was another economically difficult year. Budgets were cut to reflect a "mean and lean" operation, and the Town of Ashburnham is running on bare bones.

# GENERAL GOVERNMENT

## Board of Selectmen 2009 Annual Report (Continued)

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We are expecting continued financial pressure in FY11 but the steps taken this year should help the Town weather the storm. The Board realizes how painful the budget process is for the Department Heads and Committees and we appreciate the endless hours they spent trying to be creative with financing and delivering governmental services with significantly reduced funding.

With the resignation of Public Works Director Donald Ouellette, who accepted a similar position in Wayland, MA, Highway Superintendent Steve Nims and Water and Sewer Superintendent Mark Petersen have assumed the responsibilities without missing a beat.

The Board expresses their gratitude to the Department Heads, Town Boards and Committees for their accomplishments during the year. Please take the time to read their individual reports. It should be noted that these Boards and Committees are composed of volunteers who put in many long hours of their free time to work on issues and projects that benefit the Town of Ashburnham. The Board acknowledges with our thanks, the cooperation we have received from our Town Officials, Town Employees and the Townspeople.

We are grateful for the Assistant to the Town Administrator, Sylvia Turcotte for her hard work and professionalism. She is always ready to give us a helping hand.

At the November 17, 2009 Board of Selectmen meeting, Board Member, Jonathan Dennehy notified the Board of his resignation effective December 31, 2009 to take a position as a foreign service officer with the United States in Washington, DC. The job will require him to travel to different locations around the globe which would not allow him to finish his term. The Board of Selectmen voted not to hold a special election for the remainder of Mr. Dennehy's seat that would have ended his second term in April 2010. The Board cited the cost and the short timeframe prior to the annual April Town Election. During the Board of Selectmen meeting on December 21, 2009 a farewell gathering was held in honor of Mr. Dennehy to thank him for his years of service and to wish him well on his new endeavor.

We can and must look beyond our current financial limits to solve problems. As President Lincoln said

in 1862, "We must think anew. The next few years will not be without pain, but we can prevail."

Respectfully submitted,  
Margaret Whitney for the Board of Selectmen

Edward T. Vitone, Jr., Chair  
Margaret Whitney, Clerk  
Jonathan M. Dennehy, Member

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## Town Administrator 2009 Annual Report

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To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham, I submit my report as Town Administrator.

Being selected as an unconventional candidate for Town Administrator has been a dream come true.

Ashburnham needed to find the right manager yet, had the foresight to think outside the box. Several other communities were looking for a Town Administrator, but all wanted conventional experience. I would like to thank the Selection Committee and the Board of Selectmen for taking that chance. The transition from sixteen years of being Selectmen to Town Administrator has been exciting. Ashburnham is blessed and I am fortunate to have such a great group of support personnel and Sylvia Turcotte's assistance, experience and work ethic have been the foundation of my support.

In 2009 Ashburnham was faced with many significant issues. No event left a greater impact or level of appreciation than the Ice Storm of December 2008. Clean up and restoration of services was not complete until June of 2009. During this disaster we also learned to appreciate what we have and the extent of dedication and support of all our Town's citizens.

Our second wave of disaster struck on April 27, 2009 in the form of a flood in the Town Hall. A pipe in the room that housed our computer infrastructure ruptured. Due to the location, water flowed into the servers destroying all of them. For the next nine months, computer hardware was replaced and the facility repair proved more costly to the Town than the Ice Storm.

During the digging out from the Ice Storm and the repairs to Town Hall, our administration went through its own transformation.

# GENERAL GOVERNMENT

## Town Administrator 2009 Annual Report (Continued)

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In January, our financial team was shaken with the departure of Town Administrator Kevin Paicos and Accountant James Shanahan. Fortunately, the Board of Selectmen hired Nancy Haines as the new Accountant and summoned the assistance of Norman Thidemann as Interim Town Administrator and with their guidance and expertise Ashburnham was able to stay on course. Nancy's stabilization of the Town's accounting was a major factor in the Ashburnham's A3 credit rating. This was a great accomplishment considering the DOR assessment in the prior year. Norm's return and calming demeanor was just what the doctor ordered. His management of the budget for FY10 and selection process for a new Town Administrator regained confidence in our administrative office.

The departure in July of the DPW Director, Don Ouellette, forced his responsibility of running the Public Works onto the shoulders of the DPW Superintendent Steve Nims and the newly appointed Superintendent of Water and Sewer Mark Petersen. They stepped up and flourished in each of their prospective positions.

The Council on Aging, due to budget constraints, had to eliminate the position of Director that was held by Mary Lee Muessel. The Council reassigned responsibilities to ensure that the Seniors of Ashburnham received uninterrupted and uncompromised service.

The Assessors looked to reorganize their responsibilities. After much review a Request for Proposal (RFP) for assessing services was sent out and on December 31<sup>st</sup> the Board relegated the day to day assessing activities to Regional Resource Group, Inc. (RRG).

Request for Proposals (RFP) for support services in Engineering, Information Technology and Insurance were all put out to bid. This was done to update services and to ensure the cost effective use of tax dollars.

It should be noted that at the present time, the Town has a total of three pending lawsuits.

In the presence of all these issues laid the never dying aspect of the budget. Less than a month after the Annual Town Meeting it was determined that the funding we were anticipating from the State was falling apart. Revenues both local and state were being re-evaluated and six months into the budget

each department was asked to make cuts. At the November Special Town Meeting cuts were made to the FY10 Budget in the amount of \$311,000. It was also made known that FY11 would prove even more difficult.

As we look at this past year in our rear view mirror, and the Ice Storm, flood damage and management issues become an ever decreasing image, we must hold to that which makes us wiser and let all others go. Reorganization and addition of key personnel gives us the tools and aspiration to move forward and work together on the challenges that await us in 2010.

Thank you for your continued support.

Respectfully submitted,  
Doug Briggs  
Town Administrator

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# GENERAL GOVERNMENT



## Town Clerk 2009 Vital Statistics

The following is a breakdown

Births Recorded	38
Deaths Recorded	30
Burial Permits Issued	10
Marriage Intentions Recorded	14
Marriage Certificates Recorded	14
Business Certificates Filed	53
Copies of Vital Records (Births, Deaths, Marriages)	213
Raffle Permits	2
Dog Licenses	1,101
Fish & Wildlife Licenses Issued	137
Fish & Wildlife Stamps Sold	70

Money Collected:

Fish & Wildlife	\$ 3,418
Sales (Books, Maps, etc.)	171
Fees	<u>16,165</u>
TOTAL	\$19,754

TOTAL 2009 POPULATION 5997 Residents

Breakdown of Dog Licenses Issued:

Kennels	4
Male	108
Female	75
Neutered Male	453
Spayed Female	<u>461</u>
TOTAL	1,101

Respectfully submitted,  
Linda A. Ramsdell  
Town Clerk

## Town Clerk 2009 Annual Report

Proceedings of the Town Election  
Held on April 28, 2009

### Moderator – for one year

Donald J. Lawrence	559
Blanks	118
Others	5

### Board of Selectmen – for three years

Edward T. Vitone, Jr.	495
Meredith L. Fagan	184
Others	1

### Board of Health (2) – for three years

Thomas J. Flanagan	442
F. John McLaughlin	446
Blanks	474
Others	2

### Planning Board – for five years

Thomas P. Ruble	527
Blanks	149
Others	6

### Library Trustees (2) – for three years

Melanie M. Gallo	472
Barbara Hallowell	435
Blanks	457

### Municipal Light Plant – for three years

Kevin A. Lashua	532
Blanks	144
Others	6

### Ashburnham-Westminster Regional School District

### Ashburnham Regional School Committee – for three years

Keith P. Glenny	516
Blanks	162
Others	4

### Westminster Regional School Committee – for three years

Jeffrey W. Boudreau	464
Blanks	215
Others	3

Total Registered Voters:	3,911
Total Voted:	682

Respectfully submitted,  
Linda A. Ramsdell  
Town Clerk

**Proceedings of Special Town  
Meeting  
Held on May 2, 2009**

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Special Town Meeting began at 10:26 a.m.

**ARTICLE 1:**To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow the sum of \$490,000, in anticipation of FEMA reimbursement for the ice storm of December 2008, provided that the town has received approval to borrow from the Emergency Board, or act in relation thereto. *(Requested by the Town Treasurer and the Town Administrator)*

Selectmen Recommend: YES  
Advisory Recommend: YES  
Tax Rate Impact: .02

**ARTICLE 1 VOTED:** On motion of Edward Vitone Jr., it was voted to authorize the Town Treasurer, with the approval of the Selectmen, to borrow the sum of \$490,000, in anticipation of FEMA reimbursement for the ice storm of December 2008, provided that the town has received approval to borrow from the Emergency Board.

2/3 Majority "YES"

**ARTICLE 2:**To see if the Town will vote to appropriate by transfer from available funds or from so called Chapter 90 funds the sum of \$11,000 for the purchase of a flail mower for brush removal from the ice storm of December 11, 2008, or act in relation thereto. *(Requested by the DPW Director and the Town Administrator)*

Selectmen Recommend: YES  
Advisory Recommend: YES  
Tax Rate Impact: .02

**ARTICLE 2 VOTED:** On motion of Margaret Whitney, it was voted to appropriate by transfer from the Capital Fund, the sum of \$11,000 for the purchase of a flail mower for brush removal from the ice storm of December 11, 2008.

Majority "YES"

**ARTICLE 3:**To see if the Town will vote to authorize the transfer of the balance from the Debt and Interest account to the Reserve Fund, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen Recommend: YES  
Advisory Recommend: YES  
Tax Rate Impact: N/A

**ARTICLE 3 VOTED:** On motion of Edward Vitone, Jr., it was voted to authorize the transfer of the approximately \$41,000 balance, from the Debt and Interest account to the Reserve Fund.

Unanimous "YES"

Meeting adjourned at 10:36 a.m.

Respectfully submitted,  
Linda A. Ramsdell  
Town Clerk



**PROCEEDINGS OF ANNUAL TOWN MEETING**  
**HELD ON MAY 2, 2009**

PURSUANT TO THE FOREGOING WARRANT, THE LEGAL VOTERS OF THE TOWN OF ASHBURNHAM MET AT ASHBURNHAM TOWN HALL MEETING ROOM, 32 MAIN STREET, ASHBURNHAM ON MAY 2, 2009. MODERATOR DONALD "JEFF" LAWRENCE PRESIDED AT THE MEETING WHICH WAS CALLED TO ORDER AT 10:02 WITH A QUORUM PRESENT. A MOMENT OF SILENCE WAS OBSERVED FOR ROBERT GOULD, JOSEPH LAFFERTY, VICTOR "BILL" DEVECIS, FRANKLIN STOUT, RAYMOND LESLIE, JAMES F. BRAKS, ROBERT HEINBOKEL, AND WILLIAM BRENNAN, JR. THEY WERE REMEMBERED FOR THEIR MANY CONTRIBUTIONS TO THE TOWN OF ASHBURNHAM. THE VETERANS PRESENT AT THE MEETING WERE RECOGNIZED. ALSO, A MOMENT OF SILENCE WAS HELD FOR ALL THE SERVICE MEN AND WOMEN WHO ARE PROTECTING OUR COUNTRY. DOUGLAS BRIGGS, OUR NEW TOWN ADMINSTRATOR AND MICHAEL ZAPANTIS WERE INTRODUCED BY THE MODERATOR. CHRISTOPHER GAGNON WAS RECOGNIZED FOR HIS THREE YEARS OF SERVICE ON THE BOARD OF SELECTMEN. AT 10:25 A.M. A MOTION WAS MADE TO RECESS THE ANNUAL TOWN MEETING IN ORDER TO BEGIN THE SPECIAL TOWN MEETING. THE SPECIAL TOWN MEETING BEGAN AT 10:26 A.M. THE SPECIAL TOWN MEETING ADJOURNED AT 10:36 A.M. THE ANNUAL TOWN MEETING BEGAN AT 10:37 A.M.

**ARTICLE 1:** To accept the reports of several town officers and all outstanding committees, or act in relation thereto. *(Requested by the Board of Selectmen)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 1 VOTED:** On motion of Jonathan Dennehy, it was voted to receive the reports of several town officers and all outstanding committees.

**Unanimous "YES"**

**ARTICLE 2:** To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the fiscal year commencing July 1, 2009 and to set the salaries of elected officials; or act in relation thereto. *(Requested by the Board of Selectmen and Advisory Board)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

<b>LINE</b>	<b>DEPARTMENT</b>	<b>FY08 SPENT</b>	<b>FY09 BUDGET</b>	<b>FY10 TOWN ADMINISTRATOR RECOMMEND</b>	<b>FY10 ADVISORY BOARD RECOMMEND</b>
1	Moderator	\$ 100	\$ 100	\$ 100	\$ 100
2	Board of Selectmen	9,412	9,261	9,300	9,300
3	Town Administrator	175,013	150,953	140,000	140,000
4	Advisory Board	444	51,455	150,000	150,000
5	Town Accountant	49,657	56,278	75,000	75,000
6	Board of Assessors	57,868	68,059	70,000	70,000
7	Treasurer	92,894	146,641	88,500	88,500
8	Tax Collector	63,260	64,937	66,600	66,600
9	Town Clerk	48,389	52,599	45,300	45,300
10	Land Use	90,120	87,040	20,000	20,000
11	Town Hall	38,006	51,825	55,000	55,000
12	VMS Bldg.	32,313	11,000	15,000	15,000
13	Non-Departmental	159,964	148,083	155,000	155,000
14	Police, Emergency Dispatch & Public Safe	986,047	1,197,364	1,224,000	1,224,000
16	Fire	484,797	523,411	533,000	533,000
17	Inspections	39,610	33,588	39,000	39,000
18	Dog Officer	22,315	24,851	24,851	24,851
19	Monty Tech	377,261	387,776	332,795	332,795
20	Ash-West Regional School District	6,163,238	6,483,185	6,521,291	6,521,291
21	DPW	740,536	645,076	645,000	645,000

LINE	DEPARTMENT	FY08 SPENT	FY09 BUDGET	FY10 TOWN ADMINISTRATOR RECOMMEND	FY10 ADVISORY BOARD RECOMMEND
22	Snow and Ice	299,682	180,000	175,000	175,000
23	Board of Health	16,305	18,545	18,000	18,000
24	Conservation Commission	43,213	50,487	47,000	27,000
25	Council on Aging	42,535	44,318	43,000	43,000
26	Veterans' Services	5,828	10,687	10,600	10,600
27	Library	210,166	194,197	194,000	194,000
28	Historical Commission	124	500	500	500
29	Debt Service	317,555	691,122	983,625	983,625
30	Employee Ins. Benefits	858,001	948,823	1,021,000	1,021,000
31	Water Fund	597,013	676,919	540,000	540,000
32	Sewer Fund	870,934	1,001,618	835,000	835,000
	<b>ARTICLE 2 TOTAL</b>	<b>\$12,892,599</b>	<b>\$14,010,698</b>	<b>\$14,077,462</b>	<b>\$14,057,462</b>

Setting of Elected Salaries under Article 2:

- a. Town Moderator: \$100
- b. Board of Selectmen: Chairman - \$1,300; Clerk - \$1,100; Member - \$1,100
- c. Town Clerk: \$39,270
- d. Board of Health: \$140 per member

**ARTICLE 2 VOTED:** On motion of Bill Johnson, it was voted to raise and appropriate the sum of \$14,057,462 dollars for the Departments and purposes noted in the warrant, inclusive of \$540,000 dollars for the Water Enterprise and \$835,000 dollars for the Sewer Enterprise and to meet the appropriation, the sum of \$12,470,749.12 be raised and appropriated, that \$662,705 dollars be raised from Water Enterprise Revenue, that \$786,273 dollars be raised from Sewer Enterprise Revenue and \$198,727 dollars from Sewer Enterprise Retained Earnings, that \$140,000 dollars be transferred from Light Department Receipts, that \$25,854 be transferred from Septic Repair Loan Assessment Program, that \$14,000 dollars be transferred from the Whitney Park 40B receipts for land use purposes, and that \$79,000 dollars be transferred from the Cushing Donation account for Public Safety Building Debt Service.

LINE	DEPARTMENT	FY10 ADVISORY BOARD RECOMMEND
1	Moderator	\$ 100
2	Board of Selectmen	9,300
3	Town Administrator	140,000
4	Advisory Board	150,000
5	Town Accountant	75,000
6	Board of Assessors	70,000
7	Treasurer	88,500
8	Tax Collector	66,600
9	Town Clerk	45,300
10	Land Use	20,000
11	Town Hall	55,000
12	VMS Bldg.	15,000
13	Non-Departmental	155,000
14	Police, Emergency Dispatch & Public Safe	1,224,000
16	Fire	533,000
17	Inspections	39,000
18	Dog Officer	24,851
19	Monty Tech	332,795
20	Ash-West Regional School District	6,521,291
21	DPW	645,000
22	Snow and Ice	175,000

<b>LINE</b>	<b>DEPARTMENT</b>	<b>FY10 ADVISORY BOARD RECOMMEND</b>
23	Board of Health	18,000
24	Conservation Commission	27,000
25	Council on Aging	43,000
26	Veterans' Services	10,600
27	Library	194,000
28	Historical Commission	500
29	Debt Service	983,625
30	Employee Ins. Benefits	1,021,000
31	Water Fund	540,000
32	Sewer Fund	835,000
	<b>ARTICLE 2 TOTAL</b>	<b>\$14,057,462</b>

Setting of Elected Salaries under Article 2:

- a. Town Moderator: \$100
- b. Board of Selectmen: Chairman - \$1,300; Clerk - \$1,100; Member - \$1,100
- c. Town Clerk: \$39,270
- d. Board of Health: \$140 per member

**Majority "YES"**

**ARTICLE 3:** To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, a sum of money to pay tuition costs for an Ashburnham student to attend the Norfolk County Agricultural High School, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMEND: **YES**    ADVISORY RECOMMEND: **YES**    TAX RATE IMPACT: **N/A**

**ARTICLE 3 VOTED:** On motion of Margaret Whitney, it was voted to raise and appropriate the sum of \$20,000 to pay tuition costs for an Ashburnham student to attend the Norfolk County Agricultural High School.

**Majority "YES"**

**ARTICLE 4:** To see if the Town will vote to appropriate by transfer from available funds a sum of money to pay bills incurred in a prior fiscal year, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMEND: **YES**    ADVISORY RECOMMEND: **YES**    TAX RATE IMPACT: **N/A**

**ARTICLE 4 VOTED:** On motion of Jonathan Dennehy, it was voted to PASS OVER this article per recommendation of Town Attorney.

**Unanimous "YES"**

**ARTICLE 5:** To see if the Town will vote to authorize the transfer of \$40,000 from any excess with Chapter 164 of the General Laws of the Commonwealth, or act in relation thereto. *(Requested by the Municipal Light Department)*

SELECTMEN RECOMMEND: **YES**    ADVISORY RECOMMEND: **YES**    TAX RATE IMPACT: **N/A**

**ARTICLE 5 VOTED:** On motion of George Ainsleigh, it was voted to authorize the transfer of \$40,000 from any excess in the Municipal Light Plant Funds to the Town Treasury, as authorized by its Light Board in accordance with Chapter 164 of the General Laws of the Commonwealth.

**Unanimous "YES"**

**ARTICLE 6:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2009, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with the Massachusetts General Laws, Chapter 44, Section 17, or act in relation thereto. *(Requested by the Town Treasurer)*

SELECTMEN RECOMMEND: **YES**    ADVISORY RECOMMEND: **YES**    TAX RATE IMPACT: **N/A**

**ARTICLE 6 VOTED:** On motion of Margaret Whitney, it was voted to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2009, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with the Massachusetts General Laws, Chapter 44, Section 17.

**Unanimous “YES”**

**ARTICLE 7:** To see if the Town will vote to authorize the Town Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2010 pursuant to Chapter 44, Section 53F of the General Laws, or act in relation thereto. *(Requested by the Town Treasurer)*

**SELECTMEN RECOMMEND: YES ADVISORY RECOMMEND: YES TAX RATE IMPACT: N/A**

**ARTICLE 7 VOTED:** On motion of Jonathan Dennehy, it was voted to authorize the Town Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2010 pursuant to Chapter 44, Section 53F of the General Laws.

**Unanimous “YES”**

**ARTICLE 8:** To see if the Town will vote to authorize the Town Administrator to enter into a contract or contracts with the Massachusetts Highway Department for the construction and maintenance of town roads in conformance with the Massachusetts General Laws, or act in relation thereto. *(Requested by the Town Administrator)*

**SELECTMEN RECOMMEND: YES ADVISORY RECOMMEND: YES TAX RATE IMPACT: N/A**

**ARTICLE 8 VOTED:** On motion of Edward Vitone Jr., it was voted to authorize the Town Administrator to enter into a contract or contracts with the Massachusetts Highway Department for the construction and maintenance of town roads in conformance with the Massachusetts General Laws.

**Unanimous “YES”**

**ARTICLE 9:** To see if the Town will vote to appropriate by transfer from available funds a sum of money if funds become available from the Mass. Highway Department Chapter 90 bond issue proceeds to be used by the Highway Department for the repair and maintenance of town roads in conformance with the Massachusetts General Laws, or act in relation thereto. *(Requested by DPW Director and Town Administrator)*

**SELECTMEN RECOMMEND: YES ADVISORY RECOMMEND: YES TAX RATE IMPACT: N/A**

**ARTICLE 9 VOTED:** On motion of Edward Vitone Jr., it was voted to appropriated the sum of \$262,220 from the Mass. Highway Department Chapter 90 bond issue proceeds to be used by the Highway Department for the repair and maintenance of town roads and for the purchase of qualifying equipment or vehicles, and to authorize the use of leasing for a period of three years, in connection with the purposes of this article, all in conformances with the Massachusetts General Laws.

**Unanimous “YES”**

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of \$1,800,000 for the repair and reconstruction of town roads and sidewalks with permanent pavement of a lasting character including but not limited to any and all engineering and inspection fees, to be spent in accordance with the Town’s road improvement program, provided that no funds be spent and bonds or notes be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, or act in relation thereto. *(Requested by the DPW Director and Town Administrator)*

**SELECTMEN RECOMMEND: YES ADVISORY RECOMMEND: YES TAX RATE IMPACT: \$.32**

**ARTICLE 10 VOTED:** On motion of Edward Vitone Jr., it was voted to raise and appropriate by borrowing the sum of \$1,800,000 for the repair and reconstruction of town roads and sidewalks with permanent pavement of a lasting character including but not limited to any and all engineering and inspection fees, to be spent in accordance with the Town’s road improvement program, provided that no funds be spent and no bonds or notes be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, by a “Debt Exclusion”.

**2/3 Majority “YES”**

**ARTICLE 11:** To see if the Town will vote to authorize a revolving fund, in accordance with G.L. c. 44, 53E½, to receive receipts collected as a result of charges to responsible parties for the disposal of hazardous materials

pursuant to G.L. c. 21E, Sec. 4; said funds to be expended by the Fire Chief without further appropriation for the disposal of hazardous materials; said expenditures not to exceed \$15,000 unless an increase in such limitation is approved by the Board of Selectmen; or act in relation thereto. *(Requested by the Fire Department)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 11 VOTED:** On motion of Jonathan Dennehy, it was voted to authorize a revolving fund, in accordance with G.L. c. 44, 53E½, to receive receipts collected as a result of charges to responsible parties for the disposal of hazardous materials pursuant to G.L. c. 21E, Sec. 4; said funds to be expended by the Fire Chief without further appropriation for the disposal of hazardous materials; said expenditures not to exceed \$15,000 unless an increase in such limitation is approved by the Board of Selectmen.

**Majority “YES”**

**ARTICLE 12.** To see if the Town will vote to authorize a revolving fund, in accordance with G.L. c. 44, 53E½, to be expended by the Police Chief for the purpose of defraying all costs associated with animal control services; said fund to be established from impounding and reclaiming fee receipts; said expenditures not to exceed \$10,000, unless an increase in such limitation is approved by the Board of Selectmen, or act in relation thereto. *(Requested by the Police Chief)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 12 VOTED:** On motion of Margaret Whitney, it was voted to authorize a revolving fund, in accordance with G.L. c. 44, 53E½, and that said funds be expended by the Police Chief for the purpose of defraying all costs associated with animal control services; said fund to be established from impounding and reclaiming fee receipts; said expenditures not to exceed \$10,000, unless an increase in such limitation is approved by the Board of Selectmen.

**Majority “YES”**

**ARTICLE 13.** To see if the Town will vote to authorize a revolving fund, in accordance with G.L. c. 44, 53E½, to be expended by the DPW Director, for the purpose of trash removal, (MSW) from the transfer station; said fund to be established from trash tag receipts; said expenditures not to exceed \$50,000 unless an increase in such limitation is approved by the Board of Selectmen or act in relation thereto. *(Requested by the DPW Director)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 13 VOTED:** On motion of Margaret Whitney, it was voted to authorize a revolving fund, in accordance with G.L. c. 44, 53E½, to be expended by the DPW Director, for the purpose of trash removal, (MSW) from the transfer station; said fund to be established from trash tag receipts; said expenditures not to exceed \$50,000 unless an increase in such limitation is approved by the Board of Selectmen.

**Majority “YES”**

**ARTICLE 14:**To see if the Town will vote to transfer the sum of \$3,500 from the Waterways Improvement Fund for the purpose of waterway improvement maintenance and safety, or act in relation thereto. *(Requested by the Ashburnham Lakes Coalition)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 14 VOTED:**On motion of Jonathan Dennehy, it was voted to transfer the sum of \$3,500 from the Waterways Improvement Fund for the purpose of waterway improvement maintenance and safety.

**Unanimous “YES”**

**ARTICLE 15:** To see if the Town will vote to authorize a Revolving Fund, in accordance with G.L. c. 44, Sec. 53E ½, to be expended by the Town Administrator, for the purpose of demolishing, removing, securing or otherwise remedying conditions on real property determined to be unsafe or dangerous under G.L. c. 143, Sec. 6, et. seq. or G.L. c. 139, Sec. 3A, including the costs of engineering and legal services related thereto; said fund to be established from money recovered from demolition liens; said expenditures not to exceed \$10,000 unless an increase in such limitation is approved by the Board of Selectmen, or act in relation thereto. *(Requested by the Board of Selectmen)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 15 VOTED:** On motion of Jonathan Dennehy, it was voted to authorize a revolving fund, in accordance with G.L. c. 44, Sec. 53E ½, to be expended by the Town Administrator, for the purpose of demolishing, removing, securing or otherwise remedying conditions on real property determined to be unsafe or

dangerous under G.L. c. 143, Sec. 6, et. seq. or G.L. c. 139, Sec. 3A, including the costs of engineering and legal services related thereto; said fund to be established from money recovered from demolition liens; said expenditures not to exceed \$10,000 unless an increase in such limitation is approved by the Board of Selectmen.

**Majority “YES”**

**ARTICLE 16:** To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money for the revaluation of real estate and personal property in the town, including the hiring of consultants or others for the purposes of conducting property valuation updates, building permit inspections, and measurements and valuation of property, and for all expenses related thereto, or act in relation thereto. *(Requested by the Board of Assessors)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 16 VOTED:** On motion of Margaret Whitney, it was voted to appropriate by transfer from the General Fund the sum of \$5,000 for the revaluation of real estate and personal property in the town, including the hiring of consultants or others for the purposes of conducting property valuation updates, building permit inspections, and measurements and valuation of property, and for all expenses related thereto.

**Majority “YES”**

**ARTICLE 17:** To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to pay for legal and other professional services, as well as all other reasonable related expenses, in connection with the collection of certain delinquent taxes owed to the Town, or act in relation thereto. *(Requested by the Town Administrator)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 17 VOTED:** On motion of Margaret Whitney, it was voted to PASS OVER this article.

**Majority “YES”**

**ARTICLE 18:** To see if the Town will vote to raise and appropriate by borrowing, the sum of \$40,000 for the inspection and emergency action plan for the four Town-owned dams as mandated by the State, or act in relation thereto. *(Requested by the Town Administrator and the Board of Selectmen)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 18 VOTED:** On motion of Jonathan Dennehy, it was voted to raise and appropriate by borrowing, the sum of \$40,000 for the inspection and emergency action plan for the four Town-owned dams as mandated by the state.

**2/3 Majority “YES”**

**ARTICLE 19:** To see if the Town will vote to appropriate by transfer from FEMA and MEMA funds received by the Town for costs associated with the December 11, 2008 ice storm, if and when such funds become available to the Ashburnham Municipal Light Department for its proportional share of said costs incurred, or act in relation thereto. *(Requested by Municipal Light Department)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 19 VOTED:** On motion of Margaret Whitney, it was voted to appropriate by transfer from FEMA and MEMA funds received by the Town for costs associated with the December 11, 2008 ice storm, if and when such funds become available to the Ashburnham Municipal Light Department for its proportional share of said costs incurred.

**Unanimous “YES”**

**ARTICLE 20:** To see if the Town will vote to authorize the transfer of trust fund income in the amount of \$41,448 from the Cushing Academy Trust Fund to pay for the fiscal year 2010 secondary school expenses, or act in relation thereto. *(Requested by Town Administrator)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 20 VOTED:** On motion of Edward Vitone Jr., it was voted to authorize the transfer of trust fund income in the amount of \$41,488 from the Cushing Academy Trust Fund to pay for the fiscal year 2010 secondary school expenses.

**Unanimous “YES”**

**ARTICLE 21:** To see if the Town will vote to establish an Agricultural Commission to represent the Ashburnham agricultural community.

Said Commission shall serve as facilitators for encouraging the pursuit of agriculture in Ashburnham; shall promote agricultural-based economic opportunities in Town; act as mediators, advocates, educators, and/or negotiators on farming and forestry issues, shall work for preservation of prime agricultural and forestry lands; and shall pursue all initiatives appropriate to creating a sustainable agricultural community.

The Commission shall consist of five members appointed by the Board of Selectmen. The Commission shall consist of a minimum of three members who derive income from farming, forestry or agricultural-based enterprises in Ashburnham and another two members who are interested in farming. Three members will be appointed for a term of two years and three years thereafter. Up to three alternates may also be appointed by the Board of Selectmen, each for one-year terms.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy or to maintain the cycle of appointments, based on recommendations of the Commission.

1. Appointing Authority: Board of Selectmen
2. Establish number of members of Commission: 5 plus 3 alternates
3. Establish terms of service: staggered, see article
4. Establish whether members must be Town residents: Yes
5. Method for filling vacancies: Board of Selectmen
6. Purpose of the Commission: Promote Agricultural-based economic opportunities; revitalize and preserve the Ashburnham agricultural industry; and encourage the pursuit of agriculture including forestry as a lifestyle.

Or act in relation thereto. *(Requested by the Ashburnham Conservation Trust)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 21 VOTED:** On motion of Jonathan Dennehy, it was voted to establish an Agricultural Commission to represent the Ashburnham agricultural community.

Said Commission shall serve as facilitators for encouraging the pursuit of agriculture in Ashburnham; shall promote agricultural-based economic opportunities in Town; act as mediators, advocates, educators, and/or negotiators on farming and forestry issues, shall work for preservation of prime agricultural and forestry lands; and shall pursue all initiatives appropriate to creating a sustainable agricultural community.

The Commission shall consist of five members appointed by the Board of Selectmen. The Commission shall consist of a minimum of three members who derive income from farming, forestry or agricultural-based enterprises in Ashburnham and another two members who are interested in farming. Three members will be appointed for a term of two years and three years thereafter. Up to three alternates may also be appointed by the Board of Selectmen, each for one-year terms.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy or to maintain the cycle of appointments, based on recommendations of the Commission.

1. Appointing Authority: Board of Selectmen
2. Establish number of members of Commission: 5 plus 3 alternates
3. Establish terms of service: staggered, see article
4. Establish whether members must be Town residents: Yes
5. Method for filling vacancies: Board of Selectmen
6. Purpose of the Commission: Promote Agricultural-based economic opportunities; revitalize and preserve the Ashburnham agricultural industry; and encourage the pursuit of agriculture including forestry as a lifestyle.

**Unanimous “YES”**

**ARTICLE 22:** To see if the Town will vote to rescind the \$60,000 authorization to expend funds from the so-called Chapter 90 fund, previously approved under Article 7 of the Special Town Meeting dated November 13, 2008 for the purchase of a front-end loader for the DPW, or act in relation thereto. *(Requested by the Town Administrator)*

**SELECTMEN RECOMMEND:** YES    **ADVISORY RECOMMEND:** YES    **TAX RATE IMPACT:** N/A

**ARTICLE 22 VOTED:** On motion of Margaret Whitney, it was voted to rescind the \$60,000 authorization to expend funds from the so-called Chapter 90 fund, previously approved under Article 7 of the Special Town Meeting dated November 13, 2008 for the purchase of a front-end loader for the DPW.

**Unanimous “YES”**

**ARTICLE 23:** To see if the Town will vote to amend the Non-Union Personnel By-Law, Section 9.21, by striking the word “separation” and substituting the words “retirement or death”, or act in relation thereto. *(Requested by Citizens Petition)*

**SELECTMEN RECOMMEND:** NO      **ADVISORY RECOMMEND:** YES      **TAX RATE IMPACT:** N/A

**ARTICLE 23 VOTED:** On motion of William Nolan III, it was voted to amend the Non-Union Personnel By-Law, Section 9.21, by striking the word “separation” and substituting the words “retirement or death”.

**Majority “YES”**

**ARTICLE 24.** To see if the Town will vote to amend the Town of Ashburnham’s zoning map entitled “Zoning Map of Ashburnham, Massachusetts”, dated August 27, 2007, and on file as subsequently amended, and referenced in Section 2.21 of the Town’s Zoning Bylaws by deleting the VC Zoning District and creating a New VC-C (Village Center – Commercial) and VC-R (Village Center – Residential) Zoning District and portions of the old VC Zoning District shall be rezoned RA (Residential - A). And, further to amend the Ashburnham Zoning Bylaw, sections 1.5, Definitions; 2.1, Types of Districts; 2.2, Location of Districts; 3.2, Schedule of Use Regulations; 4.2, Schedule of Dimensional Regulations (Table 1), 5.12.3 Adult Entertainment Overlay District, and adding a new section 3.35 Village Center Special Conditions, as follows, or act in relation thereto. *(Requested by Village Center Zoning District Study Committee and the Planning Board)*

NOTE: all additions are noted in ***bold and italicized*** text. Deletions or alterations to existing text are shown as ~~crossed-out~~ text.

### **1.5 Definitions**

In this By-Law, the following terms shall have the following meanings unless a contrary meaning is required by the context or is specifically prescribed.

***Seasonal Farm Stand Non-exempt - Facility for the sale of produce, wine and dairy products on property non-exempted by M.G.L. Chapter 40A, Section 3, operated on a non year round basis.***

***Pushcart – any wagon, cart, trailer or similar wheeled container, not a self-propelled “motor vehicle” as defined in M.G.L., Chapter 90, Section 1, from which food or beverage is offered for sale to the public***

## **SECTION 2. USE DISTRICTS**

### **2.1 Types of Districts**

For the purpose of this By-Law the Town of Ashburnham is hereby divided into the following districts:

R-A	Residential
R-B	Residential
B	Business
<del>V-C</del>	<del>Village Center</del>
<b>VC-C</b>	<b><i>Village Center Commercial</i></b>
<b>VC-R</b>	<b><i>Village Center Residential</i></b>
I	Industrial
W	Wetland and Watershed Protection
WSP	Water Supply Protection (Overlay) District
F	Flood Plain District
LI-A	Light Industrial
LI-B	Light Industrial
G-B	Green Business

The Village Center ***Commercial (VC-C) and Village Center Residential (VC-R) Districts are*** intended to foster appropriate reuse of existing structures and new construction within the downtown area in harmony with the historic character and dense development pattern of the downtown.

The Water Supply Protection District is an overlay district encompassing all lands within the Town of Ashburnham, lying within the watershed of the Upper Naukeag Lake Reservoir, which now provides public water supply. This overlay district is superimposed on the zoning districts

and shall apply to all new construction, reconstruction, or expansion of existing buildings and/or expanded uses. Applicable activities or uses which fall within the Water Supply Protection District must comply with the requirements of this district as well as with the underlying zoning. All regulations of the Town of Ashburnham Zoning By-Laws shall remain in effect.

The LI-A and LI-B Light Industrial districts shall include light manufacturing, retail, business, and office as allowed in the Schedule of Use Regulations. The purpose of this district is to provide areas for industrial and commercial uses in an open setting that will not have objectionable influences on adjacent residential and commercial districts and are not dangerous by reason of fire or explosion, nor injurious or detrimental to the neighborhood by reason of dust, odor, fumes, wastes, smoke, glare, noise, vibration or other noxious or objectionable feature as measured at the nearest property line.

The Green Business is intended to foster businesses that will support tourism and passive and outdoor recreation while preserving the natural beauty and ecological significance of the area.

## 2.2 Location of Districts

2.21 Districts R-A, R-B, B, ~~V-C, VC-C, VC-R~~, I, G-B, LI-A, LI-B, W and WSP are located and bounded as shown on a map entitled “Zoning Map of Ashburnham, Massachusetts”, dated May 2, 2009, and on file as subsequently amended in the offices of the Town Clerk and the Zoning Enforcement Officer.

G-B: Route 119 from the Ashby town line to the New Hampshire state line 2000 feet on either side of the road, excluding the existing business district already designated at Route 119 and Route 101, as depicted on the map referenced above.

LI-A: Light industrial use from South Pleasant Street to the Gardner line on the south side of Route 101 and southwest of the railroad bed on the north side of Route 101 overlaying the already established industrial zone, but excluding any residentially zoned parcels in this area, as depicted on the zoning map.

LI-B: Light industrial use along Route 12, starting 1000 feet beyond Hunter Avenue on the north side of Route 12 and continuing along Route 12 to the Winchendon town line and on the south side of Route 12 as depicted on the map referenced above.

~~The Village Center District is the area described as follows:~~

~~**South of Main Street:** The area bounded by Pleasant Street, Puffer/Academy Street, Maple Avenue and Main Street; Main Street from Lawrence Street to Corey Hill Road 300 feet on either side of the road; Main Street from Maple Avenue to River Styx Road 300 feet on either side of the road.~~

~~**North of Main Street:** The area bounded by Lawrence Street, Park Street, Memorial Drive and Main Street; Water Street from Main Street to Cotton Mill Dam 300 feet on either side of the road.~~

## SECTION 3. USE REGULATIONS

### 3.1 Basic Requirements

No building, structure, or land shall be used for any purpose or in any manner other than as permitted and set forth in Section 3.2, Schedule of Use Regulations, of this By-Law and in accordance with the following notation:

Y(Yes)- User permitted as a matter of right.

Sp (Special Permit)- Use allowed as an exception under Special Permit by the Board of Appeals *or Planning Board* as provided hereafter.

N(No)- Use prohibited.

Uses permitted as a matter of right and uses allowed by the Board of Appeals shall be in conformity with all dimensional requirements, off-street parking requirements, and any other pertinent requirements of this By-Law.

*The Planning Board is designated as the Special Permit Granting Authority (SPGA) for all Special Permits requiring Site Plan Review under section 5.10 of this bylaw.*

*The Zoning Board of Appeals is designated as the Special Permit Granting Authority (SPGA) for all Special Permits that also require a variance from the Zoning Board of Appeals.*

### 3.2 Schedule of Use Regulations

Use	R-A	R-B	G-B	LI-A	LI-B	B	<del>VC</del>	VC-C	VC-R	I	W	WSP
<b>3.21 Public, Semi Public and Institutional</b>												
a. Church or other place of worship, parish house, rectory, convent, and other religious institutions.	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	Y
b. Church or other place of worship, parish house, rectory, convent, and other religious institutions.	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	Y
c. Colleges or junior colleges and buildings accessory thereto.	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	Y
d. Nursery school or other use for the care of children or a privately organized camp.	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	Y
e. Library, Museum or civic center.	SP	SP	SP	N	N	SP	<del>Y</del>	Y	Y	N	N	N
f. Public buildings and premises for government use.	<del>SP</del> Y	<del>SP</del> Y	<del>SP</del> Y	<del>SP</del> Y	<del>SP</del> Y	Y	<del>Y</del>	Y	Y	<del>SP</del> Y	<del>SP</del> Y	<del>SP</del> Y
g. Public utility buildings and structures.	<del>SP</del> Y	<del>SP</del> Y	<del>SP</del> Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	<del>SP</del> Y	<del>SP</del> Y
h. Hospital, sanitarium, nursing, rest or convalescent home, charitable institution or other non-correctional use.	SP	SP	N	N	N	Y	<del>SP</del>	SP	N	N	N	N
i. Flood control or water supply use.	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	Y
j. Country or tennis club, or other non-profit social, civic, or recreational lodge or club, but not including any use, the principal activity of which is one customarily conducted as a business.	SP	SP	SP	N	SP	SP	<del>SP</del>	SP	N	SP	SP	SP
k. Conservation or preservation of land or water-bodies in an essentially natural condition.	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	Y
l. Cemetery.	SP	SP	SP	N	N	N	<del>SP</del>	N	N	N	N	N
m. Road and/or railroad.	Y	Y	SP	Y	Y	Y	<del>Y</del>	Y	Y	Y	SP	SP
<b>3.22 Residence</b>												
a. Single-family detached dwelling other than a mobile home.	Y	Y	Y	N	N	SP	<del>SP</del>	N	Y	SP	N	Y
b. Conversion of a single-family dwelling existing prior to the adoption of this By-Law to accommodate not more than two (2) families.	SP	SP	SP	SP	SP	SP	<del>SP</del>	Y	SP	SP	N	SP
c. Cellar hole or basement area used as a dwelling for not more than two (2) years.	Y	Y	N	N	N	N	<del>N</del>	N	N	SP	N	SP
d. Two (2) family or semi-detached dwelling.	SP	SP	N	N	N	SP	<del>N</del>	N	SP	SP	N	SP
e. Mobile home park not including mobile home sales except to renters of lots within the park.	N	SP	N	N	N	N	<del>N</del>	N	N	N	N	N
f. Family type campground.	N	SP	SP	N	N	N	<del>N</del>	N	N	N	N	N
g. Mobile home used as a dwelling within a mobile home park.	N	Y	N	N	N	N	<del>N</del>	N	N	N	N	N
h. Renting of one (1) or two (2) rooms with or without the furnishing of board by a resident family to not more than three (3) non-transient persons.	Y	Y	N	N	N	SP	<del>SP</del>	SP	SP	SP	N	SP

Use	R-A	R-B	G-B	LI-A	LI-B	B	<del>VC</del>	VC-C	VC-R	I	W	WSP
i. Professional office or studio of a resident physician, dentist, attorney, architect, artist, musician, engineer, or other member of a recognized profession.	Y	Y	Y	SP	SP	Y	<del>Y</del>	Y	Y	Y	N	SP
j. Customary home occupation conducted on the premises by a resident of the premises provided that not more than one (1) full-time employee, or equivalent thereof, excluding immediate family, is employed therein in connection with such use and that there is no exterior storage of material or equipment and no display of products visible from the street.	Y	Y	Y	SP	SP	Y	<del>Y</del>	Y	Y	SP	N	SP
k. Accessory use, <b>including storage of a recreation vehicle, trailer and boat on the premises.</b>	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	SP	SP
l. Assisted Elderly or Supportive Housing.	SP	SP	N	N	N	SP	<del>SP</del>	SP	SP	N	N	N
m. Accessory Dwelling Unit within an existing or new owner-occupied, single-family dwelling when the conditions outlined in §5.16.3, a, 1-9 have been met.	SP	SP	SP	N	N	N	<del>SP</del>	SP	SP	N	N	N
n. Accessory Dwelling Unit in a detached structure on a single-family home lot only when the conditions outlined in §5.16.3, a, 1-9 have been met.	SP	SP	SP	N	N	N	<del>SP</del>	SP	SP	N	N	N
<i>o. Multi-Family Dwellings above non-residential use (up to 3 dwelling units).</i>	N	N	N	N	N	Y	-	Y	N	N	N	N
<i>p. Multi-Family Dwellings above non-residential use (4 or more dwelling units)</i>	N	N	N	N	N	SP	-	SP	N	N	N	N
<i>q. Three-Family Homes (Except as allowed under section 5.13, Open Space Residential Development)</i>	N	N	N	N	N	N	-	SP	N	N	N	N
<i>r. Multi-Family Dwellings (4 or more dwellings, except as allowed under section 5.13, Open Space Residential Development).</i>	N	N	N	N	N	N	-	SP	N	N	N	N
3.23 Agriculture												
a. Farm-Including cultivation and tillage of the soil; the production, cultivation, growing, harvesting, and preparation for market or storage of any agricultural, floricultural, or horticultural commodities; the keeping of bees; and forestry or lumbering operations.												
Parcels less than five (5) acres	SP	SP	SP	Y	Y	SP	<del>SP</del>	N	N	Y	Y	SP
Parcels of five acres (5) or larger	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	SP

Use	R-A	R-B	G-B	LI-A	LI-B	B	VC	VC-C	VC-R	I	W	WSP
b. Farm – Including dairying, the raising, breeding, keeping and preparing for market or storage of livestock, cattle, poultry, swine, and other domesticated animals used for food purposes, and fur-bearing animals.												
Parcels less than five (5) acres	SP	SP	SP	Y	Y	SP	<del>SP</del>	N	N	Y	Y	SP
Parcels of five (5) acres or larger	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	SP
c. Sales room or stand for the display or sale of agricultural or horticultural products, the major portion of which is grown or produced on the premises by a resident proprietor.	Y	Y	Y	Y	Y	Y	<del>Y</del>	Y	Y	Y	Y	SP
<i>d. Seasonal Farm Stand, non-exempt</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	-	N	N	<i>SP</i>	N	N
3.24 Business												
a. Retail store distributing merchandise to the general public.	N	N	SP	Y	Y	Y	<del>Y</del>	Y	<i>SP</i>	SP	N	N
a.(1) Adult Entertainment Establishments, as defined in Section 5.12	SP	SP	SP	SP	SP	SP	<del>SP</del>	N	N	SP	SP	SP
b. Craft, consumer, professional, <i>personal</i> or commercial service establishment dealing directly with the general public.	N	N	SP	Y	Y	Y	<del>Y</del>	Y	Y	SP	N	N
c. Office or agency for non-resident business or professional use.	SP	N	Y	Y	Y	Y	<del>Y</del>	Y	Y	SP	N	N
d. Bank or other financial institution.	N	N	N	Y	Y	Y	<del>Y</del>	Y	N	SP	N	N
<i>e. Drive-up bank or other financial institution.</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	-	<i>SP</i>	N	<i>SP</i>	N	N
f. Restaurant, <i>tavern</i> or other establishment providing food and beverage within a building.	SP	SP	SP	Y	Y	Y	<del>Y</del>	Y	<i>SP</i>	SP	N	N
<i>g. Outdoor seating associated with restaurants, taverns or other establishment providing food or beverage (Subject to applicable licensing requirements).</i>	<i>SP</i>	<i>SP</i>	<i>SP</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	-	<i>Y</i>	N	<i>SP</i>	N	N
h. Restaurant or other establishment providing food, beverages, and live entertainment within a building.	N	N	SP	SP	SP	SP	<del>Y</del>	<i>SP</i>	N	N	N	N
<i>i. Pushcart food vendor</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>Y</i>	<i>N</i>	<i>Y</i>	<i>N</i>	<i>N</i>	<i>N</i>	<i>N</i>
j. Drive-in or open-air restaurant or other establishment providing food and beverages with no live or mechanical entertainment. <i>No drive-through restaurants allowed in VC-C District</i>	N	SP	SP	Y	Y	SP	<del>SP</del>	<i>SP</i>	N	SP	N	N
k. Sales facility for motor vehicles, trailers, mobile homes, boats, farm implements or machinery with repair services and storage permitted.	N	N	N	SP	SP	Y	<del>SP</del>	N	N	SP	N	N
l. Service station and/or repair garage for motor vehicles, not including auto body, welding or soldering shop.	N	N	SP	Y	Y	SP	<del>SP</del>	N	N	SP	N	N

Use	R-A	R-B	G-B	LI-A	LI-B	B	<del>VC</del>	VC-C	VC-R	I	W	WSP
<i>m. Gas station with convenience store</i>	N	N	SP	Y	Y	SP	-	N	N	SP	N	N
n. Auto body, welding or soldering shop.	N	N	N	SP	SP	SP	<del>N</del>	N	N	SP	N	N
o. Commercial greenhouse.	SP	Y	SP	Y	Y	SP	<del>SP</del>	N	SP	SP	N	N
p. Undertaking establishment or funeral home.	SP	N	N	SP	SP	Y	<del>Y</del>	SP	SP	N	N	N
q. Animal or veterinary hospital.	N	SP	N	Y	Y	SP	<del>N</del>	N	N	N	N	N
r. Commercial sale, care, breeding or boarding of dogs, cats, or other domestic pets.	SP	SP	SP	SP	SP	Y	<del>N</del>	N	N	SP	N	N
s. Drive-in or open-air business other than a restaurant and appurtenant buildings or structures.	N	N	SP	SP	SP	SP	<del>SP</del>	SP	SP	N	N	N
t. Storage of construction equipment and building material.	SP	SP	N	Y	Y	SP	<del>SP</del>	N	N	Y	N	N
u. Bed & Breakfast, <del>but not including a hotel, motel or overnight cabins.</del>	SP	SP	SP	SP	SP	SP	<del>SP</del>	SP	SP	N	N	N
v. Hotel, motel, or overnight cabins.	N	SP	SP	SP	SP	Y	<del>Y</del>	SP	SP	N	N	N
w. Commercial indoor amusement or recreation place, or place of assembly. <i>A maximum of two movie screens shall be allowed in the VC-C District.</i>	N	N	N	SP	SP	SP	<del>SP</del>	SP	N	N	N	N
x. Commercial outdoor amusement or recreation place not including an outdoor movie theatre.	N	N	SP	SP	SP	SP	<del>SP</del>	N	N	N	N	N
y. Wireless Communication Facilities & Towers.	SP	SP	SP	SP	SP	SP	<del>SP</del>	SP	SP	SP	SP	N
<del>z. Commercial sale of domestic pets other than dogs &amp; cats.</del>	<del>N</del>	<del>N</del>	<del>SP</del>	<del>SP</del>	<del>SP</del>	<del>Y</del>	<del>Y</del>	-	-	<del>N</del>	<del>N</del>	<del>N</del>
z. Self-Storage Facilities. <del>With No outdoor storage shall be allowed.</del>	N	N	N	SP	SP	SP	<del>N</del>	N	N	SP	N	N
<i>aa. Art Galleries</i>	Y	Y	Y	Y	Y	Y	-	Y	Y	Y	N	N
<i>bb. Outdoor Farmers Market</i>	Y	Y	Y	Y	Y	Y	-	Y	Y	Y	N	N
3.25 Wholesale and Industry												
a. Freight and terminal or storage warehouse.	N	N	N	Y	Y	N	<del>N</del>	N	N	Y	N	N
b. Wholesale warehouse including office or showroom facilities.	N	N	N	Y	Y	N	<del>N</del>	N	N	Y	N	N
c. Passenger station.	N	N	N	SP	SP	Y	<del>Y</del>	Y	N	SP	N	N
d. Airport or heliport.	N	SP	N	SP	SP	N	<del>N</del>	N	N	SP	N	N
e. Light industrial use including manufacturing, processing, fabrication, assembly, packaging and storage.	N	N	N	Y	Y	SP	<del>N</del>	N	N	Y	N	N
f. Excavation, processing and storage of soil, loam, sand, gravel, rock and other mineral deposits.	N	SP	N	SP	SP	N	<del>N</del>	N	N	SP	SP	SP
g. Reclamation, processing, storage and sale of scrap materials.	N	N	N	Y	SP	N	<del>N</del>	N	N	Y	N	N
<del>h. Light industrial use including research and development within a building.</del>	<del>SP</del>	<del>N</del>	<del>N</del>	<del>Y</del>	<del>Y</del>	<del>SP</del>	<del>SP</del>	-	-	<del>Y</del>	<del>N</del>	<del>N</del>
3.26 Scientific Research and Development												
a. Activities connected with scientific research or scientific	SP	SP	N	Y	Y	Y	<del>Y</del>	SP	SP	Y	N	SP

Use	R-A	R-B	G-B	LI-A	LI-B	B	<del>VC</del>	VC-C	VC-R	I	W	WSP
development or related production.												
b. Accessory use necessary in connection with scientific research, scientific development, or related production.	SP	SP	N	Y	Y	Y	¥	SP	SP	Y	N	SP

**Proposed new Special Conditions under Section 3 for the Village Center**

**Section 3.35– Village Center**

- a. *Retail operations with more than ten thousand (10,000) square feet of gross floor area on any individual floor shall be prohibited in the Village Center - Commercial and Village Center-Residential Zoning Districts.*
- b. *More than one principle building shall be allowed on any lot located in the Village Center - Commercial and Village Center - Residential Zoning Districts, subject to issuance of a Special Permit by the Planning Board that such buildings would be in keeping with the purpose of the Village Center Zoning District(s), per Section 2.1 of the Zoning Bylaw, and the following findings:*
  - 1. *No principal building shall be located in relation to another principal building on the same lot, or on adjacent lot, so as to cause danger from fire;*
  - 2. *All principal buildings on the lot shall be served by access ways suitable for fire, police, and emergency vehicles;*
  - 3. *All of the multiple principal buildings on the same lot shall be accessible via pedestrian walkways connected to the required parking for the premises, and to each principal building.*

**5.12.3 Adult Entertainment Overlay District**

The Adult Entertainment Overlay District is established over all the zoning districts of the Town of Ashburnham, *except for the Village Center – Commercial and Village Center – Residential zoning districts.* The Adult Entertainment Overlay District use regulations shall be as herein described in the Adult Entertainment District.

**TABLE 1**

**4.2 SCHEDULE OF DIMENSIONAL REGULATIONS**

(4) District	Minimum Lot Dimension		Minimum Yard Dimensions (3) (feet)			Maximum Building Height		Maximum Lot Coverage (%)
	Area (sq. ft.)	Frontage (feet)	Front	Side	Rear	(stories)	(feet)	
* R-A	*45,000	*150	20	10	10	2 ½	35	25
**R-B	**60,000	*200	40	25	25	2½	35	20
G-B	60,000	200	40	25	25	2½	40	20
LI-A	60,000	150	40	25	25	3	40	40
LI-B	60,000	150	40	25	25	3	40	40
*B	*25,000	*125	20	10	10	3	40	40
<del>V-C</del>	<del>25,000 (6)</del>	<del>125</del>	<del>20 (5)</del>	<del>10</del>	<del>10</del>	<del>3</del>	<del>40</del>	<del>50</del>
VC-C	0	20	0 (5)	0	0	3	40	50
VC-R	10,000	75	20	10	10	2 1/2	35	50
I	60,000	150	40	25	25	3	40	30
W	(1)	(2)		(2)		(2)		(2)
**WSP	**90,000							

- (1) The portion of any lot in the Wetland and Watershed Protection District may be used to meet the area and yard requirements for the Residential District in which the remainder of the lot is situated provided not less than twenty thousand (20,000) square feet of said lot is outside the Wetland and Watershed Protection District. Land in the Wetland and Watershed Protection District may not be used to meet area requirements in the Business and Industrial Districts.
- (2) Not applicable.

- (3) The yards defined herein shall, except for customary walks and driveways, be kept open and/or landscaped and shall not be used for the parking or storage of automobiles, trucks, recreational vehicles, trailers and boats.
- (4) Includes accessory buildings.
- (5) **In the Village Center Commercial District (VC-C), the following additional front yard provisions shall apply:**
  - (a) **The maximum front yard setback permitted shall be ~~thirty (30)~~ twenty (20) feet.**
  - (b) **The Planning Board may, by Special Permit increase the required size of a front yard setback in the Village Center Commercial (VC-C) and Village Center Residential (VC-R) Districts.**
  - ~~(b) A minimum of 80 per cent of the front yard shall be landscaped open space; excluding, in the opinion of the Zoning Board of Appeals, that access is limited due to the grade of level being greater than ten percent (10%).~~
  - ~~(c) The Zoning Board may, by special permit, reduce the required size of a front yard setback in the V-C District.~~
- ~~(6) The minimum lot area for assisted elderly or supportive housing developments shall be 12,000 square feet or 1,000 square feet multiplied by the number of sleeping rooms, whichever is greater.~~

\*EFFECTIVE DATE Minimum Lot Dimensions July 19, 1973  
Boston, Massachusetts

The foregoing amendment to Zoning By-Laws adopted under Article 10 is hereby approved.  
Robert H. Quinn, Attorney General

\*\* Minimum Lot Dimensions Amended – July 1, 1986, - Francis X. Bellotti, Attorney General

**Explanation:**

The Village Center Zoning District Study Committee was appointed for the purpose of studying the Village Center Zoning District (VCZD) and making recommendations for changes. As you may know, the Committee was formed by the November 15, 2007 Special Town Meeting. The current VCZD covers the area from the intersection of Main Street and River Styx Road running north on Main Street through the center of town to the intersection of Corey Hill Road, Lashua Road and Winchendon Road. The Village Center District also runs north along Water Street and includes the entire downtown area including portions of Chapel Street, Lawrence Street, Pleasant Street, Puffer Street, Maple Avenue, River Street and the surrounding areas.

The Committee was charged with looking at the Village Center District to see if changes could be made to the district to accomplish the following goals:

- Preserving the historical nature of our downtown
- Blending residential and residential “friendly” commercial uses within the zoning district
- Streamlining the permitting process

As part of our work, the Committee members have taken walking tours throughout the Village Center District making note of the unique features of each house and lot. We examined the existing Zoning Bylaw and the procedures for developing land in the district. We also looked at other communities’ bylaws for innovative ideas.

As a result of the Committee’s multi-year study, we have decided to separate the “old” Village Center District into two new distinct zoning districts: the Village Center Commercial District and the Village Center Residential District. These two districts are closely tailored to the layout of the neighborhoods. We propose to change the Zoning Map, the Table of Uses, the Dimensional Requirements within each district and the permitting procedure for developing parcels within these districts.

SELECTMEN RECOMMEND: **YES**    ADVISORY RECOMMEND: **YES**    TAX RATE IMPACT: **N/A**  
PLANNING BD RECOMMEND: **YES**

**ARTICLE 24 VOTED:** On motion of John McMillan, it was voted to amend the Town Zoning Map entitled “Zoning Map of Ashburnham, Massachusetts”, dated August 27, 2007, and on file as subsequently amended, and referenced in Section 2.21 of the Town’s Zoning Bylaws by deleting the VC Zoning District and creating a New VC-C(Village Center-Commercial) and VC-R(Village Center-Residential) Zoning District and portions of the old VC Zoning District shall be rezoned RA(Residential-A). And further to amend the Ashburnham Zoning Bylaw, sections 1.5 Definitions: 2.1, Types of Districts; 2.2, Location of Districts; 3.2 Schedule of Use Regulations; 4.2, Schedule of Dimensional Regulations (Table 1), 5.12.3 Adult Entertainment Overlay District, and adding a new section 3.35 Village Center Special Conditions, as follows.

**Amendment:** On motion of John MacMillan, it was voted to amend Article 24 by amending the zoning map referenced in said article to include in the proposed Village Center Commercial District (VC-C), the parcels currently in the existing Village Center District on Main Street, east of River and Maple Streets, on Water Street North of Chapel and Mill Streets and to include those parcels on River Styx Road proposed to be Village Center-Residential, and to exclude parcels on Holden Street partially in the existing Village Center District as shown on the attached map.

### **1.5 Definitions**

In this By-Law, the following terms shall have the following meanings unless a contrary meaning is required by the context or is specifically prescribed.

Seasonal Farm Stand Non-exempt - Facility for the sale of produce, wine and dairy products on property non-exempted by M.G.L. Chapter 40A, Section 3, operated on a non year round basis.

Pushcart – any wagon, cart, trailer or similar wheeled container, not a self-propelled “motor vehicle” as defined in M.G.L., Chapter 90, Section 1, from which food or beverage is offered for sale to the public

## **SECTION 2. USE DISTRICTS**

### **2.1 Types of Districts**

For the purpose of this By-Law the Town of Ashburnham is hereby divided into the following districts:

- R-A Residential
- R-B Residential
- B Business
- VC-C Village Center Commercial
- VC-R Village Center Residential
- I Industrial
- W Wetland and Watershed Protection
- WSP Water Supply Protection (Overlay) District
- F Flood Plain District
- LI-A Light Industrial
- LI-B Light Industrial
- G-B Green Business

The Village Center Commercial (VC-C) and Village Center Residential (VC-R) Districts are intended to foster appropriate reuse of existing structures and new construction within the downtown area in harmony with the historic character and dense development pattern of the downtown.

The Water Supply Protection District is an overlay district encompassing all lands within the Town of Ashburnham, lying within the watershed of the Upper Naukeag Lake Reservoir, which now provides public water supply. This overlay district is superimposed on the zoning districts and shall apply to all new construction, reconstruction, or expansion of existing buildings and/or expanded uses. Applicable activities or uses which fall within the Water Supply Protection District must comply with the requirements of this district as well as with the underlying zoning. All regulations of the Town of Ashburnham Zoning By-Laws shall remain in effect.

The LI-A and LI-B Light Industrial districts shall include light manufacturing, retail, business, and office as allowed in the Schedule of Use Regulations. The purpose of this district is to provide areas for industrial and commercial uses in an open setting that will not have objectionable influences on adjacent residential and commercial districts and are not dangerous by reason of fire or explosion, nor injurious or detrimental to the neighborhood by reason of dust, odor, fumes, wastes, smoke, glare, noise, vibration or other noxious or objectionable feature as measured at the nearest property line.

The Green Business is intended to foster businesses that will support tourism and passive and outdoor recreation while preserving the natural beauty and ecological significance of the area.

### **2.2 Location of Districts**

2.21 Districts R-A, R-B, B, VC-C, VC-R, I, G-B, LI-A, LI-B, W and WSP are located and bounded as shown on a map entitled “Zoning Map of Ashburnham, Massachusetts”, dated May 2, 2009, and on file as subsequently amended in the offices of the Town Clerk and the Zoning Enforcement Officer.

G-B: Route 119 from the Ashby town line to the New Hampshire state line 2000 feet on either side of the road, excluding the existing business district already designated at Route 119 and Route 101, as depicted on the map referenced above.

LI-A: Light industrial use from South Pleasant Street to the Gardner line on the south side of Route 101 and southwest of the railroad bed on the north side of Route 101 overlaying the already established industrial zone, but excluding any residentially zoned parcels in this area, as depicted on the zoning map.

LI-B: Light industrial use along Route 12, starting 1000 feet beyond Hunter Avenue on the north side of Route 12 and continuing along Route 12 to the Winchendon town line and on the south side of Route 12 as depicted on the map referenced above.

**SECTION 3.USE REGULATIONS**

**3.1 Basic Requirements**

No building, structure, or land shall be used for any purpose or in any manner other than as permitted and set forth in Section 3.2, Schedule of Use Regulations, of this By-Law and in accordance with the following notation:

Y(Yes)- User permitted as a matter of right.

Sp (Special Permit)- Use allowed as an exception under Special Permit by the Board of Appeals or Planning Board as provided hereafter.

N(No)- Use prohibited.

Uses permitted as a matter of right and uses allowed by the Board of Appeals shall be in conformity with all dimensional requirements, off-street parking requirements, and any other pertinent requirements of this By-Law.

The Planning Board is designated as the Special Permit Granting Authority (SPGA) for all Special Permits requiring Site Plan Review under section 5.10 of this bylaw.

The Zoning Board of Appeals is designated as the Special Permit Granting Authority (SPGA) for all Special Permits that also require a variance from the Zoning Board of Appeals.

**3.2Schedule of Use Regulations**

Use	R-A	R-B	G-B	LI-A	LI-B	B	VC-C	VC-R	I	W	WSP
3.21 Public, Semi Public and Institutional											
a. Church or other place of worship, parish house, rectory, convent, and other religious institutions.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
b. Church or other place of worship, parish house, rectory, convent, and other religious institutions.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
c. Colleges or junior colleges and buildings accessory thereto.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
d. Nursery school or other use for the care of children or a privately organized camp.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
e. Library, Museum or civic center.	SP	SP	SP	N	N	SP	Y	Y	N	N	N
f. Public buildings and premises for government use.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
g. Public utility buildings and structures.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
h. Hospital, sanitarium, nursing, rest or convalescent home, charitable institution or other non-correctional use.	SP	SP	N	N	N	Y	SP	N	N	N	N
i. Flood control or water supply use.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
j. Country or tennis club, or other non-profit social, civic, or recreational lodge or club, but not including any use, the principal activity of which is one customarily conducted as a business.	SP	SP	SP	N	SP	SP	SP	N	SP	SP	SP

Use	R-A	R-B	G-B	LI-A	LI-B	B	VC-C	VC-R	I	W	WSP
k. Conservation or preservation of land or water-bodies in an essentially natural condition.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
l. Cemetery.	SP	SP	SP	N	N	N	N	N	N	N	N
m. Road and/or railroad.	Y	Y	SP	Y	Y	Y	Y	Y	Y	SP	SP
3.22 Residence											
a. Single-family detached dwelling other than a mobile home.	Y	Y	Y	N	N	SP	N	Y	SP	N	Y
b. Conversion of a single-family dwelling existing prior to the adoption of this By-Law to accommodate not more than two (2) families.	SP	SP	SP	SP	SP	SP	Y	SP	SP	N	SP
c. Cellar hole or basement area used as a dwelling for not more than two (2) years.	Y	Y	N	N	N	N	N	N	SP	N	SP
d. Two (2) family or semi-detached dwelling.	SP	SP	N	N	N	SP	N	SP	SP	N	SP
e. Mobile home park not including mobile home sales except to renters of lots within the park.	N	SP	N	N	N	N	N	N	N	N	N
f. Family type campground.	N	SP	SP	N	N	N	N	N	N	N	N
g. Mobile home used as a dwelling within a mobile home park.	N	Y	N	N	N	N	N	N	N	N	N
h. Renting of one (1) or two (2) rooms with or without the furnishing of board by a resident family to not more than three (3) non-transient persons.	Y	Y	N	N	N	SP	SP	SP	SP	N	SP
i. Professional office or studio of a resident physician, dentist, attorney, architect, artist, musician, engineer, or other member of a recognized profession.	Y	Y	Y	SP	SP	Y	Y	Y	Y	N	SP
j. Customary home occupation conducted on the premises by a resident of the premises provided that not more than one (1) full-time employee, or equivalent thereof, excluding immediate family, is employed therein in connection with such use and that there is no exterior storage of material or equipment and no display of products visible from the street.	Y	Y	Y	SP	SP	Y	Y	Y	SP	N	SP
k. Accessory use.	Y	Y	Y	Y	Y	Y	Y	Y	Y	SP	SP
l. Assisted Elderly or Supportive Housing.	SP	SP	N	N	N	SP	SP	SP	N	N	N
m. Accessory Dwelling Unit within an existing or new owner-occupied, single-family dwelling when the conditions outlined in §5.16.3, a, 1-9 have been met.	SP	SP	SP	N	N	N	SP	SP	N	N	N
n. Accessory Dwelling Unit in a detached structure on a single-family home lot only when the conditions outlined in §5.16.3, a, 1-9 have been met.	SP	SP	SP	N	N	N	SP	SP	N	N	N
o. Multi-Family Dwellings above non-residential use (up to 3 dwelling units).	N	N	N	N	N	Y	Y	N	N	N	N
p. Multi-Family Dwellings above non-residential use (4 or more dwelling units)	N	N	N	N	N	SP	SP	N	N	N	N
q. Three-Family Homes (Except as allowed under section 5.13, Open Space Residential Development)	N	N	N	N	N	N	SP	N	N	N	N
r. Multi-Family Dwellings (4 or more dwellings, except as allowed under section 5.13, Open Space Residential Development).	N	N	N	N	N	N	SP	N	N	N	N
3.23 Agriculture											
a. Farm-Including cultivation and tillage of the soil; the production, cultivation, growing, harvesting, and preparation for market or storage of any agricultural, floricultural, or horticultural commodities; the keeping of bees; and forestry or lumbering operations.											
Parcels less than five (5) acres											
Parcels of five acres (5) or larger	SP	SP	SP	Y	Y	SP	N	N	Y	Y	SP

Use	R-A	R-B	G-B	LI-A	LI-B	B	VC-C	VC-R	I	W	WSP
	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	SP
b. Farm – Including dairying, the raising, breeding, keeping and preparing for market or storage of livestock, cattle, poultry, swine, and other domesticated animals used for food purposes, and fur-bearing animals.  Parcels less than five (5) acres  Parcels of five (5) acres or larger											
	SP	SP	SP	Y	Y	SP	N	N	Y	Y	SP
	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	SP
c. Sales room or stand for the display or sale of agricultural or horticultural products, the major portion of which is grown or produced on the premises by a resident proprietor.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	SP
d. Seasonal Farm Stand, non-exempt	SP	SP	SP	SP	SP	SP	N	N	SP	N	N
3.25 Business											
a. Retail store distributing merchandise to the general public.	N	N	SP	Y	Y	Y	Y	SP	SP	N	N
a.(1) Adult Entertainment Establishments, as defined in Section 5.12	SP	SP	SP	SP	SP	SP	N	N	SP	SP	SP
b. Craft, consumer, professional, personal or commercial service establishment dealing directly with the general public.	N	N	SP	Y	Y	Y	Y	Y	SP	N	N
c. Office or agency for non-resident business or professional use.	SP	N	Y	Y	Y	Y	Y	Y	SP	N	N
d. Bank or other financial institution.	N	N	N	Y	Y	Y	Y	N	SP	N	N
e. Drive-up bank or other financial institution.	N	N	N	SP	SP	SP	SP	N	SP	N	N
f. Restaurant, tavern or other establishment providing food and beverage within a building.	SP	SP	SP	Y	Y	Y	Y	SP	SP	N	N
g. Outdoor seating associated with restaurants, taverns or other establishment providing food or beverage (Subject to applicable licensing requirements).	SP	SP	SP	Y	Y	Y	Y	N	SP	N	N
h. Restaurant or other establishment providing food, beverages, and live entertainment within a building.	N	N	SP	SP	SP	SP	SP	N	N	N	N
i. Pushcart food vendor	N	N	N	N	N	Y	Y	N	N	N	N
j. Drive-in or open-air restaurant or other establishment providing food and beverages with no live or mechanical entertainment. No drive-through restaurants allowed in VC-C District	N	SP	SP	Y	Y	SP	SP	N	SP	N	N
k. Sales facility for motor vehicles, trailers, mobile homes, boats, farm implements or machinery with repair services and storage permitted.	N	N	N	SP	SP	Y	N	N	SP	N	N
l. Service station and/or repair garage for motor vehicles, not including auto body, welding or soldering shop.	N	N	SP	Y	Y	SP	N	N	SP	N	N
m. Gas station with convenience store	N	N	SP	Y	Y	SP	N	N	SP	N	N
n. Auto body, welding or soldering shop.	N	N	N	SP	SP	SP	N	N	SP	N	N
o. Commercial greenhouse.	SP	Y	SP	Y	Y	SP	N	SP	SP	N	N
p. Undertaking establishment or funeral home.	SP	N	N	SP	SP	Y	SP	SP	N	N	N
q. Animal or veterinary hospital.	N	SP	N	Y	Y	SP	N	N	N	N	N
r. Commercial sale, care, breeding or boarding of dogs, cats, or other domestic pets.	SP	SP	SP	SP	SP	Y	N	N	SP	N	N
s. Drive-in or open-air business other than a restaurant and appurtenant buildings or structures.	N	N	SP	SP	SP	SP	SP	SP	N	N	N
t. Storage of construction equipment and building material.	SP	SP	N	Y	Y	SP	N	N	Y	N	N
u. Bed & Breakfast.	SP	SP	SP	SP	SP	SP	SP	SP	N	N	N
v. Hotel, motel, or overnight cabins.	N	SP	SP	SP	SP	Y	SP	SP	N	N	N
w. Commercial indoor amusement or recreation place, or place of assembly. A maximum of two movie screens	N	N	N	SP	SP	SP	SP	N	N	N	N

Use	R-A	R-B	G-B	LI-A	LI-B	B	VC-C	VC-R	I	W	WSP
shall be allowed in the VC-C District.											
x. Commercial outdoor amusement or recreation place not including an outdoor movie theatre.	N	N	SP	SP	SP	SP	N	N	N	N	N
y. Wireless Communication Facilities & Towers.	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	N
a. Self-Storage Facilities. With no outdoor storage allowed.	N	N	N	SP	SP	SP	N	N	SP	N	N
b. Art Galleries	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N
c. Outdoor Farmers Market	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	N
3.25 Wholesale and Industry											
a. Freight and terminal or storage warehouse.	N	N	N	Y	Y	N	N	N	Y	N	N
b. Wholesale warehouse including office or showroom facilities.	N	N	N	Y	Y	N	N	N	Y	N	N
c. Passenger station.	N	N	N	SP	SP	Y	Y	N	SP	N	N
d. Airport or heliport.	N	SP	N	SP	SP	N	N	N	SP	N	N
e. Light industrial use including manufacturing, processing, fabrication, assembly, packaging and storage.	N	N	N	Y	Y	SP	N	N	Y	N	N
f. Excavation, processing and storage of soil, loam, sand, gravel, rock and other mineral deposits.	N	SP	N	SP	SP	N	N	N	SP	SP	SP
g. Reclamation, processing, storage and sale of scrap materials.	N	N	N	Y	SP	N	N	N	Y	N	N
3.26 Scientific Research and Development											
a. Activities connected with scientific research or scientific development or related production.	SP	SP	N	Y	Y	Y	SP	SP	Y	N	SP
b. Accessory use necessary in connection with scientific research, scientific development, or related production.	SP	SP	N	Y	Y	Y	SP	SP	Y	N	SP

Section 3.35– Village Center

- a. Retail operations with more than ten thousand (10,000) square feet of gross floor area on any individual floor shall be prohibited in the Village Center - Commercial and Village Center-Residential Zoning Districts.
- b. More than one principle building shall be allowed on any lot located in the Village Center - Commercial and Village Center - Residential Zoning Districts, subject to issuance of a Special Permit by the Planning Board that such buildings would be in keeping with the purpose of the Village Center Zoning District(s), per Section 2.1 of the Zoning Bylaw, and the following findings:
  - 1. No principal building shall be located in relation to another principal building on the same lot, or on adjacent lot, so as to cause danger from fire;
  - 2. All principal buildings on the lot shall be served by access ways suitable for fire, police, and emergency vehicles;
  - 3. All of the multiple principal buildings on the same lot shall be accessible via pedestrian walkways connected to the required parking for the premises, and to each principal building.

5.12.3 Adult Entertainment Overlay District

The Adult Entertainment Overlay District is established over all the zoning districts of the Town of Ashburnham, except for the Village Center – Commercial and Village Center – Residential zoning districts. The Adult Entertainment Overlay District use regulations shall be as herein described in the Adult Entertainment District.

**TABLE 1**

**4.3 SCHEDULE OF DIMENSIONAL REGULATIONS**

(4) District	Minimum Lot Dimension		Minimum Yard Dimensions (3) (feet)			Maximum Building Height		Maximum Lot Coverage (%)
	Area (sq. ft.)	Frontage (feet)	Front	Side	Rear	(stories)	(feet)	
* R-A	*45,000	*150	20	10	10	2 ½	35	25
**R-B	**60,000	*200	40	25	25	2½	35	20
G-B	60,000	200	40	25	25	2½	40	20

LI-A	60,000	150	40	25	25	3	40	40
LI-B	60,000	150	40	25	25	3	40	40
*B	*25,000	*125	20	10	10	3	40	40
VC-C	0	20	0 (5)	0	0	3	40	50
VC-R	10,000	75	20	10	10	2 1/2	35	50
I	60,000	150	40	25	25	3	40	30
W	(1)	(2)		(2)		(2)		(2)
**WSP	**90,000							

- (1) The portion of any lot in the Wetland and Watershed Protection District may be used to meet the area and yard requirements for the Residential District in which the remainder of the lot is situated provided not less than twenty thousand (20,000) square feet of said lot is outside the Wetland and Watershed Protection District. Land in the Wetland and Watershed Protection District may not be used to meet area requirements in the Business and Industrial Districts.
- (2) Not applicable.
- (3) The yards defined herein shall, except for customary walks and driveways, be kept open and/or landscaped and shall not be used for the parking or storage of automobiles, trucks, recreational vehicles, trailers and boats.
- (4) Includes accessory buildings.
- (5) In the Village Center Commercial District (VC-C), the following additional front yard provisions shall apply:
  - (a) The maximum front yard setback permitted shall be twenty (20) feet.
  - (b) The Planning Board may, by Special Permit increase the required size of a front yard setback in the Village Center Commercial (VC-C) and Village Center Residential (VC-R) Districts.

\*EFFECTIVE DATE Minimum Lot Dimensions July 19, 1973  
Boston, Massachusetts

The foregoing amendment to Zoning By-Laws adopted under Article 10 is hereby approved.  
Robert H. Quinn, Attorney General

\*\* Minimum Lot Dimensions Amended – July 1, 1986, - Francis X. Bellotti, Attorney General

**2/3 Majority “YES”**

**ARTICLE 25:** To see if the Town will vote to raise and appropriate the sum of \$264,084 to be added to the sum in line 20 of the budget approved under Article 2 for the Ashburnham-Westminster Regional School District, provided that no funds shall be spent and no bonds shall be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such additional appropriation, or act in relation thereto. *(Requested by the Ashburnham-Westminster Regional School Committee)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: .23**

**ARTICLE 25 VOTED:** On motion of David Christianson, Jr., it was voted to raise and appropriate the sum of \$156,849 to be added to the sum in line 20 of the budget approved under Article 2 for the Ashburnham-Westminster Regional School District, provided that no funds shall be spent and no bonds shall be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2 ½ , so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such addition appropriation.

**Majority “YES”**

**ARTICLE 26:** To see if the Town will vote to authorize a revolving fund, in accordance with G.L. c. 44, Sec. 53E½, to be expended by the Agricultural Committee, for the purpose of a Farmer’s Market, said fund to be established from administrative and event fees, said expenditures not to exceed \$5,000 unless an increase in such limitation is approved by the Board of Selectmen, or act in relation thereto. *(Requested by the DPW Director)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 26 VOTED:** On motion of Jonathan Dennehy, it was voted to authorize a revolving fund, in accordance with G.L. c. 44, Sec. 53E½, to be expended by the Agricultural Commission, for the purpose of a

Farmer's Market, said fund to be established from administrative and event fees, said expenditures not to exceed \$5,000 unless an increase in such limitation is approved by the Board of Selectmen.

**Majority "YES"**

**ARTICLE 27:** To authorize the Board of Selectmen and/or the DPW Director to apply for and accept the State STRAP grant for the paving of Rindge Turnpike Road, or act in relation thereto. *(Requested by the DPW Director)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 27 VOTED:** On motion of Edward Vitone Jr., it was voted to authorize the Board of Selectmen and/or the DPW Director to accept the State STRAP grant if awarded for the paving of Rindge Turnpike Road.

**Unanimous "YES"**

**ARTICLE 28:** To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$25,000 to the Stabilization Fund, or act in relation thereto. *(Requested by the Town Administrator)*

**SELECTMEN RECOMMEND: YES    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: N/A**

**ARTICLE 28 VOTED:** On motion of Jonathan Dennehy, it was voted to raise and appropriate and to transfer the sum of \$25,000 to the Stabilization Fund.

**Majority "YES"**

**ARTICLE 29:** To see if the Town will vote to accept the Staffing for Adequate Emergency Response (SAFER) grant awarded to the Town providing for the hiring of three firefighter/paramedics, and further to raise and appropriate or appropriate by transfer of available funds, any sums necessary to meet the Town's grant match, if any, for FY10, provided that no funds be spent unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, or act in relation thereto. *(Requested by the Fire Department)*

**SELECTMEN RECOMMEND: NO    ADVISORY RECOMMEND: YES    TAX RATE IMPACT: .13**

**ARTICLE 29 VOTED:** On the motion of Edward Vitone, Jr., it was voted to accept the Staffing for Adequate Emergency Response (SAFER) grant awarded to the Town providing for the hiring of three firefighter/paramedics, the sum of \$90,000 to meet the Town's grant match, if any, for FY10, provided that no funds be spent unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called.

**2/3 Majority "YES"**

Meeting adjourned at 2:45 P.M.

Respectfully submitted,  
Linda A. Ramsdell  
Town Clerk

**PROCEEDINGS OF SPECIAL TOWN MEETING  
NOVEMBER 19, 2009**

*Special Town Meeting was rescheduled to November 30, 2009 due to lack of quorum.*

**PROCEEDINGS OF SPECIAL TOWN MEETING  
NOVEMBER 30, 2009**

PURSUANT TO THE FOREGOING WARRANT, THE LEGAL VOTERS OF THE TOWN OF ASHBURNHAM MET AT OAKMONT REGIONAL HIGH SCHOOL AUDITORIUM, 9 OAKMONT DRIVE, ASHBURNHAM ON NOVEMBER 30, 2009. MODERATOR DONALD "JEFF" LAWRENCE PRESIDED AT THE MEETING WHICH WAS CALLED TO ORDER AT 7:10 P.M. WITH A QUORUM PRESENT. A MOMENT OF SILENCE WAS OBSERVED FOR ALIDA HERRING, ART JOHANNINGSMEIER, AND GEORGE AINSLEIGH. THEY WERE REMEMBERED FOR THEIR MANY CONTRIBUTIONS TO THE TOWN. JONATHAN DENNEHY WAS RECOGNIZED FOR HIS YEARS OF SERVICE TO THE TOWN. BEST WISHES WERE EXTENDED TO HIM AND HIS FAMILY AS HE STARTS HIS NEW CAREER WITH THE STATE DEPARTMENT. THE VETERANS PRESENT WERE RECOGNIZED. THEY LED THE PLEDGE OF ALLEGIANCE.

**Article 1.** To see if the Town will vote to amend certain sums approved under Article 2 of the May 2, 2009 Annual Town Meeting as set forth below:

LINE	DEPARTMENT	VOTED 5/2/09 ATM	PROPOSED AMENDED FY10 BUDGET	CHANGE
1	Moderator	\$ 100	\$ 100	-
2	Board of Selectmen	9,300	6,000	(3,300)
3	Town Administrator	140,000	138,500	(1,500)
4	Advisory Board	150,000	149,500	(500)
5	Town Accountant	75,000	74,750	(250)
6	Board of Assessors	70,000	65,000	(5,000)
7	Treasurer	88,500	83,000	(5,500)
8	Tax Collector	66,600	65,045	(1,555)
9	Town Clerk	45,300	44,500	(800)
10	Land Use	20,000	19,600	(400)
11	Town Hall	55,000	55,000	-
12	VMS Bldg.	15,000	13,650	(1,350)
13	Non-Departmental	155,000	140,313	(14,687)
14	Police	915,673	835,263	(80,410)
15	Emergency Dispatch	220,607	218,607	(2,000)
15a	Public Safety Building Expenses	87,720	80,720	(7,000)
16	Fire	533,000	471,000	(62,000)
17	Inspections	39,000	39,000	-
18	Dog Officer	24,851	29,290	4,439
19	Monty Tech	332,795	327,607	(5,188)
20	Ash-West Regional School District	6,521,291	6,521,291	-
21	DPW	645,000	586,950	(58,050)
22	Snow and Ice	175,000	175,000	-
23	Board of Health	18,000	18,000	-
24	Conservation Commission	27,000	17,000	(10,000)
25	Council on Aging	43,000	30,000	(13,000)
26	Veterans' Services	10,600	10,600	-
27	Library	194,000	176,540	(17,460)
28	Historical Commission	500	100	(400)
29	Debt Service	983,625	979,635	(3,990)
30	Employee Ins. Benefits	1,021,000	1,021,000	-
31	Water Fund	540,000	518,000	(22,000)
32	Sewer Fund	835,000	835,000	-
	<b>ARTICLE 1 TOTAL</b>	<b>\$14,057,463</b>	<b>\$13,745,561</b>	<b>\$(311,902)</b>

or act in relation thereto. (Requested by the Town Administrator)

SELECTMEN RECOMMENDATION: **YES**

ADVISORY RECOMMENDATION: **YES**

**Article 1 Voted:** On the motion of Edward Vitone, it was voted to amend Article 2 of the May 2, 2009 Annual Town Meeting from \$14,057,462 to \$13,745,561 as noted in the warrant.

LINE	DEPARTMENT	VOTED 5/2/09 ATM	PROPOSED AMENDED FY10 BUDGET	CHANGE
1	Moderator	\$ 100	\$ 100	-
2	Board of Selectmen	9,300	6,000	(3,300)
3	Town Administrator	140,000	138,500	(1,500)
4	Advisory Board	150,000	149,500	(500)
5	Town Accountant	75,000	74,750	(250)
6	Board of Assessors	70,000	65,000	(5,000)
7	Treasurer	88,500	83,000	(5,500)
8	Tax Collector	66,600	65,045	(1,555)
9	Town Clerk	45,300	44,500	(800)
10	Land Use	20,000	19,600	(400)
11	Town Hall	55,000	55,000	-
12	VMS Bldg.	15,000	13,650	(1,350)
13	Non-Departmental	155,000	140,313	(14,687)
14	Police	915,673	835,263	(80,410)
15	Emergency Dispatch	220,607	218,607	(2,000)
15a	Public Safety Building Expenses	87,720	80,720	(7,000)
16	Fire	533,000	471,000	(62,000)
17	Inspections	39,000	39,000	-
18	Dog Officer	24,851	29,290	4,439
19	Monty Tech	332,795	327,607	(5,188)
20	Ash-West Regional School District	6,521,291	6,521,291	-
21	DPW	645,000	586,950	(58,050)
22	Snow and Ice	175,000	175,000	-
23	Board of Health	18,000	18,000	-
24	Conservation Commission	27,000	17,000	(10,000)
25	Council on Aging	43,000	30,000	(13,000)
26	Veterans' Services	10,600	10,600	-
27	Library	194,000	176,540	(17,460)
28	Historical Commission	500	100	(400)
29	Debt Service	983,625	979,635	(3,990)
30	Employee Ins. Benefits	1,021,000	1,021,000	-
31	Water Fund	540,000	518,000	(22,000)
32	Sewer Fund	835,000	835,000	-
	<b>ARTICLE 1 TOTAL</b>	\$14,057,463	\$13,745,561	\$(311,902)

**Unanimous "YES"**

**Article 2.** To see if the Town will vote to appropriate funds from the insurance proceeds account #21000-31590 for the purpose of paying the cost associated with the Town Hall Flood damage, or act in relation thereto. (Requested by the Town Administrator)

SELECTMEN RECOMMENDATION: **YES**

ADVISORY RECOMMENDATION: **YES**

**Article 2 Voted:** On the motion of Jonathan Dennehy, it was voted to appropriate \$117,200 from the insurance proceeds account #21000-31590 for the purpose of paying the cost associated with the Town Hall Flood damage account#11198-53015.

**Unanimous "YES"**

**Article 3.** To see if the Town will vote to appropriate funds from the insurance proceeds account #21000-31590 for the purpose of paying the cost associated with the Ice Storm Fire Alarm damage, or act in relation thereto. (Requested by the Town Administrator)

SELECTMEN RECOMMENDATION: **YES**

ADVISORY RECOMMENDATION: **YES**

**Article 3 Voted:** On the motion of Margaret Whitney, it was voted to appropriate \$63,000 from the insurance proceeds account #21000-31590 for the purpose of paying the cost associated with the Ice Storm Fire Alarm damage account #14423-52211.

**Unanimous “YES”**

**Article 4.** To see if the Town will vote to transfer receipts from FEMA and MEMA accounts to offset costs associated with the Ice Storm of December 11, 2008, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **PASS**

ADVISORY RECOMMENDATION: **PASS**

**Article 4 Voted:** On the motion of Edward Vitone, it was voted to **PASS OVER** Article 4. No action required.

**Unanimous “YES”**

**Article 5.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to offset the Snow and Ice budget deficit from FY09, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **YES**ADVISORY RECOMMENDATION: **YES**

**Article 5 Voted:** On the motion of Jonathan Dennehy, it was voted to transfer from Free Cash the sum of \$146,304.49 to offset the Snow and Ice Budget deficit from FY09.

**Unanimous “YES”**

**Article 6.** To see if the Town will vote to amend the Town of Ashburnham’s Non-Union Personnel By-Laws Section 9.20 and 9.21 as follows:

9.20 Sick Leave

Regular full-time or permanent part-time (as defined in this Bylaw) employees shall be eligible to earn a total not to exceed eight (8) leave days with pay during each calendar year. One sick leave day will be accrued and credited to an employee’s account for each month of service on or about the 1<sup>st</sup> day of each month of service, not to exceed eight (8) leave days.

Sick leave shall be used only with the approval of the employee’s department head and only for personal illness, personal injury, doctor appointments for employees, spouses, and dependents that cannot be scheduled during non-working hours; and for family emergencies up to a maximum of three days per occurrence. Family emergencies are defined as a sudden unanticipated and serious illness or injury of a spouse or dependent, which requires the employee to be absent from work.

An employee shall, after three (3) consecutive sick days, submit a doctor’s certificate stating the nature of the illness or injury and the expected duration. Failure to provide such certificate shall be sufficient to deny further use of sick leave.

9.21 Sick Leave Accrual/Buyback

Unused sick leave may not be accrued in excess of eight (8) days, and may only be used for a purpose noted in 9.20 above.

Eligible employees, as of December 1, 2009 will have accrued unused sick time credited to an employee’s account, up to 120 days, for 60 days pay at their rate as of December 1, 2009, to be paid upon retirement or death from Town service.

Employees at their discretion may use time either from their buyback account or sick bank account to supplement any Short Term or Long Term disability payments not to exceed 100% of regular pay. Time used from the sick bank or buyback accounts will be deducted from any retirement payout option.

And to add the following new section under 6.10:

6.10 Group Insurance

- (2) Group short term and long term disability insurance is offered to eligible employees, with the Town paying 100% of the cost.

or act in relation thereto. *(Requested by the Town Administrator and the Board of Selectmen)*

SELECTMEN RECOMMENDATION: **YES**

ADVISORY RECOMMENDATION: **YES**

**Article 6 Voted:** On the motion of Jonathan Dennehy, it was voted to amend the Town of Ashburnham's Non-Union Personnel Bylaws Section 9.20 and 9.21 and to add Section 6.10 (2) under Group insurance as written in the warrant.

9.20 Sick Leave

Regular full-time or permanent part-time (as defined in this Bylaw) employees shall be eligible to earn a total not to exceed eight (8) leave days with pay during each calendar year. One sick leave day will be accrued and credited to an employee's account for each month of service on or about the 1<sup>st</sup> day of each month of service, not to exceed eight (8) leave days.

Sick leave shall be used only with the approval of the employee's department head and only for personal illness, personal injury, doctor appointments for employees, spouses, and dependents that cannot be scheduled during non-working hours; and for family emergencies up to a maximum of three days per occurrence. Family emergencies are defined as a sudden unanticipated and serious illness or injury of a spouse or dependent, which requires the employee to be absent from work.

An employee shall, after three (3) consecutive sick days, submit a doctor's certificate stating the nature of the illness or injury and the expected duration. Failure to provide such certificate shall be sufficient to deny further use of sick leave.

9.21 Sick Leave Accrual/Buyback

Unused sick leave may not be accrued in excess of eight (8) days, and may only be used for a purpose noted in 9.20 above.

Eligible employees, as of December 1, 2009 will have accrued unused sick time credited to an employee's account, up to 120 days, for 60 days pay at their rate as of December 1, 2009, to be paid upon retirement or death from Town service.

Employees at their discretion may use time either from their buyback account or sick bank account to supplement any Short Term or Long Term disability payments not to exceed 100% of regular pay. Time used from the sick bank or buyback accounts will be deducted from any retirement payout option.

And to add the following new section under 6.10:

6.10 Group Insurance

- (2) Group short term and long term disability insurance is offered to eligible employees, with the Town paying 100% of the cost.

**Unanimous "YES"**

**Article 7.** To see if the Town will vote to accept the provisions of G.L. c. 40 Sec. 22F authorizing the institution of certain valid user fees as set forth therein, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **YES**

ADVISORY RECOMMENDATION: **YES**

**Article 7 Voted:** On the motion of Edward Vitone, it was voted to accept the provisions of G.L. c 40 Sec. 22F authorizing the institution of certain valid user fees as set forth within.

**49 YES, 25 NO - Majority "YES"**

**Article 8.** To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to pay for legal and other professional services, as well as all other reasonable related expenses, in connection with the collection of certain delinquent taxes owed to the Town, or act in relation thereto. *(Requested by the Town Treasurer)*

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES**

**Article 8 Voted:** On the motion of Jonathan Dennehy, it was voted to appropriate by transfer from Free Cash the amount of \$20,000 to pay for legal and other professional services, as well as all other reasonable related expenses, in connection with the collection of certain delinquent taxes owed to the Town.

**Unanimous "YES"**

**Article 9.** To see if the Town will vote in accordance with G.L. c. 44, Sec. 53E ½ to authorize the Public Safety Communications Revolving Fund; said fund to receive all amounts collected from fire and burglary alarm services provided to Town residents and businesses by the Police and Fire Departments; said funds to be expended by the Police and Fire Chiefs for the purchase and/or maintenance of public safety communications equipment;

and said expenditures shall not exceed \$20,000 unless an increase in such limitation is approved by the Board of Selectmen, or act in relation thereto. *(Requested by the Police and Fire Chiefs)*

SELECTMEN RECOMMENDATION: **YES**

ADVISORY RECOMMENDATION: **NO**

**Article 9 Voted:** This article failed.

**Majority “NO”**

**Article 10.** To see if the Town will vote to transfer a sum of money from Free Cash to reduce the tax rate for FY10, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **PASS**

ADVISORY RECOMMENDATION: **PASS**

**Article 10 Voted:** On the motion of Edward Vitone, it was voted to **PASS OVER** this article.

**Unanimous “YES”**

**Article 11.** To see if the Town will vote to transfer a sum of money from Stabilization to reduce the tax rate for FY10, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **PASS**

ADVISORY RECOMMENDATION: **PASS**

**Article 11 Voted:** On the motion of Jonathan Dennehy, it was voted to **PASS OVER** this article.

Unanimous “YES”

**Article 12.**To see if the Town will vote to transfer Free Cash to the Stabilization Account, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **YES**

ADVISORY RECOMMENDATION: **YES**

**Article 12 Voted:**On the motion of Margaret Whitney, it was voted to transfer \$23,751.51 from Free Cash into the Stabilization Account.

**Unanimous “YES”**

Meeting adjourned at 8:01 P.M.

Respectfully submitted,  
Linda A. Ramsdell  
Town Clerk

**PROCEEDINGS OF SPECIAL  
ELECTION  
HELD ON JUNE 16, 2009**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at the J.R. Briggs Elementary School Gym, 96 Williams Road, Ashburnham for the purpose of voting for the following questions.

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The results were as follows:

**QUESTION #1 General Override:** Shall the Town of Ashburnham be allowed to assess an additional \$156,849 in real estate and personal property taxes for the purpose of adding such sum to the operating budget of the Ashburnham-Westminster Regional School District, for the fiscal year beginning July 1, 2009?

YES	335
NO	750
BLANKS	1

**QUESTION #2 Debt Exclusion:** Shall the Town of Ashburnham be allowed to exempt from the provisions of Proposition 2½, so called, the amount required to pay for the bond(s) issued in order to repair and reconstruct town roads and sidewalks, including engineering and inspection fees for such repair and reconstruction, to be spent in accordance with the Town's road improvement program, for the fiscal year beginning July 1, 2009?

YES	468
NO	616
BLANKS	2

**QUESTION #3 General Override:** Shall the Town of Ashburnham be allowed to assess an additional \$90,000 in real estate and personal property taxes for the purposes of matching the Staffing for Adequate Emergency Response (SAFER) grant awarded to the Town to hire three firefighter/paramedics, for the fiscal year beginning July 1, 2009?

YES	368
NO	715
BLANKS	3

TOTAL VOTED:	1,086
TOTAL REGISTERED:	3,925

Respectfully submitted,  
Linda A. Ramsdell  
Town Clerk

**STATE PRIMARY ELECTION  
RESULTS  
DECEMBER 8, 2009**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at J.R. Briggs Elementary School Gym, 96 Williams Road, Ashburnham for the purpose of voting for the following office.

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The results were as follows:

**SENATOR IN CONGRESS**

**DEMOCRAT**

Michael E. Capuano	120
Martha Coakley	273
Alan A. Khazei	45
Stephen G. Pagliuca	79
Write-ins	0
Blanks	0

**REPUBLICAN**

Scott P. Brown	212
Jack E. Robinson	18
Write-ins	3
Blanks	0

**LIBERTARIAN**

Write-ins	2
Blanks	0

TOTAL REGISTERED VOTERS:	4,211
Registered Democrats:	1,021
Registered Republicans:	588
Registered Un-enrolled:	2,557

TOTAL VOTED:	752
TOTAL DEMOCRATS VOTED:	517
TOTAL REPUBLICANS VOTED:	233
TOTAL LIBERTARIANS VOTED:	2

Respectfully submitted,  
Linda A. Ramsdell  
Town Clerk

## FINANCE

TOWN OF ASHBURNHAM, MASSACHUSETTS  
 Combined Balance Sheet  
 For the Year Ended June 30, 2009

**Town Accountant**  
**2009 Annual Financial Report**

	General Fund	Special Revenue	Enterprise Water	Enterprise Sewer	Municipal Light	Capital Projects	Trust Funds & Agency	Lont-Term Debt Obligations	Total
<b>Assets</b>									
Cash and cash equivalents	\$, (32,937)	499,452	(22,663)	626,945	1,328,479	42,561	936,664	-	3,378,500
Petty Cash	541	500	-	-	-	-	-	-	1,041
Investments	-	-	-	-	-	-	-	-	-
Receivables:									
Property Taxes	301,118	-	-	-	-	-	-	-	301,118
Other Taxes	7,540	-	-	-	-	-	-	-	7,540
Tax liens and foreclosures	849,333	-	-	-	-	-	-	-	849,333
Motor vehicle excise	59,477	-	-	-	-	-	-	-	59,477
Other excise	1,580	-	-	-	-	-	-	-	1,580
Departmental	126,644	-	202,925	109,149	-	-	-	-	438,718
Liens added to tax	-	-	52,114	20,871	-	-	-	-	72,985
Assessments – not yet due	-	-	72,254	1,410,303	-	-	-	-	1,482,557
Title V Receivable	-	231,791	-	-	-	-	-	-	231,791
Less: allowance for abatements	(23,773)	-	-	-	-	-	-	-	(23,773)
Due from Commonwealth	21,590	78,698	-	-	-	-	-	-	100,288
Amount to be provided for Long-Term Debt	-	-	-	-	-	-	-	14,330,590	-
Total Assets	<u>\$1,311,112</u>	<u>810,441</u>	<u>304,630</u>	<u>2,167,268</u>	<u>1,328,479</u>	<u>42,561</u>	<u>936,664</u>	<u>14,330,590</u>	<u>6,901,155</u>
<b>Liabilities and Fund Balances</b>									
Liabilities:									
Warrants and accounts payable	14	-	-	-	-	-	-	-	14
Performance Bond	10,000	-	-	-	-	-	18,484	-	28,484
Other accrued liabilities	59,604	-	-	-	-	-	-	-	59,604
Abandoned property	5,987	-	-	-	-	-	-	-	5,987
Deferred revenue – Property Tax	277,344	-	-	-	-	-	-	-	277,344
Deferred revenue - Other	1,044,573	231,791	327,292	1,540,324	-	-	-	-	3,143,979
Other liabilities	-	-	-	-	795	-	127	-	922
Long-term debt	-	-	-	-	-	-	-	14,330,590	-
Total Liabilities	<u>\$1,397,523</u>	<u>231,791</u>	<u>327,292</u>	<u>1,540,324</u>	<u>795</u>	<u>-</u>	<u>18,611</u>	<u>14,330,590</u>	<u>3,516,335</u>
Fund Balances – Reserved for:									
Encumbrances and cont. appropriations	23,022	-	13,316	-	-	-	-	-	36,338
F/B Res for Snow Ice Deficit	(146,304)	-	-	-	-	-	-	-	(146,304)
F/B Res for Dec 08 Ice Storm	(60,753)	-	-	-	-	-	-	-	(60,753)
F/B Res for T. Hall Water Damage	(112,913)	-	-	-	-	-	-	-	(112,913)
F/B Res for Debt Service Deficit	(16,877)	-	-	-	-	-	-	-	(16,877)
F/B Res for Unprovided Abatement	(8,275)	-	-	-	-	-	-	-	(8,275)
Subsequent year expenditures	-	-	-	198,727	-	-	-	-	198,727
Unreserved, reported in:									
General Fund	235,690	-	-	-	-	-	-	-	235,690
Special Purpose	-	578,650	(35,978)	428,218	1,327,684	42,561	918,053	-	3,259,187
Total fund balances	(86,411)	578,650	(22,662)	626,945	1,327,684	42,561	918,053	-	3,384,819
Total liabilities and fund balances	<u>\$1,311,112</u>	<u>810,441</u>	<u>304,630</u>	<u>2,167,268</u>	<u>1,328,479</u>	<u>42,561</u>	<u>936,664</u>	<u>14,330,590</u>	<u>6,901,155</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS  
GENERAL FUND  
SCHEDULE OF ACTUAL REVENUE COMPARED TO BUDGET  
Year Ended June 30, 2009

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	<b>FY09 FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>Real estate and personal property taxes</b>	9,591,303	9,353,762	(237,541)
<b>Motor vehicle excise taxes</b>	650,000	693,401	43,401
<b>Excise Taxes and Liens:</b>			
Boat excise	7,000	2,577	(4,423)
Classified Forest lands	-	-	-
Tax liens		105,444	105,444
Betterment liens	19,854	19,292	(562)
Light Department – in lieu of tax	40,000	40,000	-
	<u>10,308,157</u>	<u>10,214,476</u>	<u>(93,681)</u>
<b>Interest/penalties on taxes and assessments:</b>			
Real estate	44,500	49,412	4,912
Tax title	40,000	17,209	(22,791)
Motor vehicle excise	26,800	31,090	4,290
Boat excise	1,000	653	(347)
	<u>112,300</u>	<u>98,364</u>	<u>(13,936)</u>
<b>State Aid:</b>			
Lottery	870,706	785,859	(84,847)
State-owned land	75,091	75,091	-
Veterans benefits/exemption	20,857	23,841	2,984
Elderly exemption	10,072	10,070	(2)
Police Career Incentive	34,500	29,610	(4,890)
Miscellaneous state revenue	2,000	114	(1,886)
	<u>1,013,226</u>	<u>924,584</u>	<u>(88,642)</u>
<b>Parking and court fines etc:</b>			
Parking fines	500	2,550	2,050
Court fines	1,000	496	(504)
CMVI fines	19,000	19,975	975
Library fines	-	-	-
Dog violations	-	25	25
Fire – false alarm fines	-	-	-
	<u>20,500</u>	<u>23,046</u>	<u>2,546</u>
<b>Interest income:</b>			
Investment income	100,000	40,615	(59,385)
<b>Licenses and permits:</b>			
Board of Selectmen – Liquor license	4,000	4,270	270
Board of Selectmen – permits	1,500	1,082	(418)
Gas and Plumbing permits	20,000	9,620	(10,380)
Electric permits	16,000	12,667	(3,333)
Building permits	84,000	50,714	(33,286)
	<u>125,500</u>	<u>78,353</u>	<u>(47,147)</u>
<b>Charges for Service:</b>			
Ambulance charges	100,000	164,902	64,902
Internments	9,000	6,200	(2,800)

TOWN OF ASHBURNHAM, MASSACHUSETTS  
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SCHEDULE OF ACTUAL REVENUE COMPARED TO BUDGET  
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	<b>FY09 FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
Foundations	2,000	714	(1,286)
Certificate of municipal liens	8,000	6,475	(1,525)
	<u>119,000</u>	<u>178,290</u>	<u>59,290</u>
<b>Fees:</b>			
Fish and game fees	-	257	257
Board of Health fees	6,000	5,251	(750)
Zoning Board of Appeals fees	4,000	2,321	(1,679)
Police fees	6,000	2,334	(3,666)
Police admin fees	3,000	-	(3,000)
Planning Board fees	3,500	2,100	(1,400)
Board of Assessor fees	1,000	415	(585)
Cable fees	-	841	841
Town Clerk fees	5,600	4,377	(1,224)
Dog License fees	10,000	10,301	301
T. Clerk Substance fee	-	200	200
Fire Department fees	16,000	17,432	1,432
Fire Alarm fees	1,500	75	(1,425)
Weights and Measures fees	1,500	465	(1,035)
	<u>58,100</u>	<u>46,367</u>	<u>106,848</u>
<b>Other revenue:</b>			
Indirect cost – Light Department	210,000	60,190	(149,810)
Indirect cost – Water Department	120,000	120,000	-
Indirect cost – Sewer Department	150,000	150,000	-
Bond Premium	60,000	65,000	5,000
Transfer from Special Revenue	-	136,595	136,595
Transfer from Special Articles	-	99,436	99,436
Transfer from Trust funds	-	38,500	38,500
Miscellaneous	2,000	7,567	5,567
<b>Total Other Revenue</b>	<u>542,000</u>	<u>677,288</u>	<u>96,788</u>
<b>TOTALS</b>	<u><b>\$12,279,783</b></u>	<u><b>\$12,281,384</b></u>	<u><b>\$(96,609)</b></u>

TOWN OF ASHBURNHAM, MASSACHUSETTS  
GENERAL FUND  
STATEMENT OF EXPENDITURES BUDGET VS. ACTUAL FY2009

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	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
<b>ENCUMBERED FUNDS</b>					
01123 Town Admin Prof & Tech	-	1,131	1,131	131	1,000
01135 Town Account – Prof Dev & Travel	-	3,000	3,000	3,000	-
01145 Treas/Collect – Supplies & Svcs	-	1,717	1,717	1,717	-
01192 T. Hall - Repairs and Maint.	-	1,000	1,000	-	1,000
01220 Fire – Minor Equip	-	3,048	3,048	2,927	121
01221 Police – Prof & Tech	-	842	842	534	306
<b>Total Encumbered Funds</b>	<b>-</b>	<b>10,738</b>	<b>10,738</b>	<b>8,309</b>	<b>2,429</b>
<b>Legislative and Executive:</b>					
<b>11114 Moderator</b>					
51100 Salary & Wages Regular	100	-	100	75	25
<b>Total Moderator</b>	<b>100</b>	<b>-</b>	<b>100</b>	<b>75</b>	<b>25</b>
<b>11122 Board of Selectmen</b>					
51100 Salary & Wages Regular	3,500	-	3,500	3,283	217
53000 Prof & Tech Services	776	-	776	-	776
53210 MRPC Assessment	1,500	-	1,500	1,522	(22)
54010 Memorial Day	485	-	485	-	485
55800 Books	1,500	-	1,500	809	691
57100 Prof Dev & Travel	1,500	-	1,500	753	747
<b>Total Board of Selectmen</b>	<b>9,261</b>	<b>-</b>	<b>9,261</b>	<b>6,367</b>	<b>2,894</b>
<b>11123 Town Administrator</b>					
51100 Salary & Wages Regular	118,660	47,100	165,760	159,721	6,039
51300 Wages - Overtime	-	-	-	-	-
52400 Repairs & Maintenance	450	-	450	-	450
53000 Prof & Tech Services	14,000	-	14,000	16,638	(2,638)
53400 Communications	1,500	-	1,500	2,495	(995)
54300 Minor Equipment	243	-	243	188	55
57100 Prof Dev & Travel	4,000	-	4,000	6,169	(2,169)
<b>Total Town Administrator</b>	<b>138,853</b>	<b>47,100</b>	<b>185,953</b>	<b>185,211</b>	<b>742</b>
<b>11131 Advisory Board</b>					
57100 Prof Dev & Travel	1,455	-	1,455	353	1,102
<b>Total Advisory Board</b>	<b>1,455</b>	<b>-</b>	<b>1,455</b>	<b>353</b>	<b>1,102</b>
<b>11132 Reserve Fund</b>					
57800 Reserve Fund	50,000	(42,125)	7,875	-	7,875
<b>Total Reserve Fund</b>	<b>50,000</b>	<b>(42,125)</b>	<b>7,875</b>	<b>-</b>	<b>7,875</b>
<b>11199 Non-Departmental</b>					
52400 Repairs & Maintenance	-	33,103	33,103	6,966	26,137
52422 Trash Collection	6,000	-	6,000	6,266	(266)
52700 Copy Machine	5,843	-	5,843	10,411	(4,568)
53000 Prof & Tech Services	1,760	-	1,760	662	1,098
53011 Computer Expense	58,000	35,000	93,000	88,567	4,433
53150 Town Report	2,900	-	2,900	2,301	599
53400 Communications	21,340	-	21,340	30,515	(9,175)
53500 Legal Services	24,000	29,040	53,040	68,932	(15,892)
54200 Supplies	9,200	-	9,200	7,247	1,953
<b>Total Non-Departmental</b>	<b>129,043</b>	<b>97,143</b>	<b>226,186</b>	<b>221,868</b>	<b>4,317</b>
<b>Total Legislative and Executive</b>	<b>328,712</b>	<b>102,118</b>	<b>430,829</b>	<b>413,875</b>	<b>16,955</b>

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 GENERAL FUND  
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	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
<b>General Government:</b>					
<b>11135 Town Accountant</b>					
51100 Salary & Wages Regular	38,838	8,406	47,244	51,338	(4,094)
53000 Prof & Tech Services	15,000	-	15,000	11,575	3,425
57100 Prof Dev & Travel	2,440	-	2,440	1,489	951
<b>Total Town Accountant</b>	<b>56,278</b>	<b>8,406</b>	<b>64,684</b>	<b>64,402</b>	<b>282</b>
<b>11141 Board of Assessors</b>					
51100 Salary & Wages Regular	53,509	-	53,509	51,649	1,860
53000 Prof & Tech Services	13,250	-	13,250	11,583	1,667
54200 Supplies	500	-	500	674	(174)
57100 Prof Dev & Travel	800	-	800	878	(78)
<b>Total Board of Assessors</b>	<b>68,059</b>	<b>-</b>	<b>68,059</b>	<b>64,783</b>	<b>3,276</b>
<b>11145 Town Treasurer</b>					
51100 Salary & Wages Regular	68,600	-	68,600	69,026	(426)
52400 Repairs & Maintenance	291	-	291	-	291
53000 Prof & Tech Services	83,997	(10,000)	73,997	75,109	(1,111)
54200 Supplies	2,298	-	2,298	1,016	1,282
57100 Prof Dev & Travel	1,455	-	1,455	744	711
<b>Total Town Treasurer</b>	<b>156,641</b>	<b>(10,000)</b>	<b>146,641</b>	<b>145,894</b>	<b>747</b>
<b>11146 Tax Collector</b>					
51100 Admin – Salary & Wages	50,220	-	50,220	50,526	(306)
52400 Repairs & Maintenance	25	-	25	-	25
53000 Prof & Tech Services	3,550	-	3,550	3,507	43
54200 Supplies	10,800	-	10,800	9,024	1,776
57100 Prof Dev & Travel	342	-	342	223	119
<b>Total Tax Collector</b>	<b>64,937</b>	<b>-</b>	<b>64,937</b>	<b>63,280</b>	<b>1,657</b>
<b>11161 Town Clerk</b>					
51100 Salary & Wages Regular	38,014	-	38,014	38,264	(250)
53000 Prof & Tech Services	200	-	200	150	50
53010 Election & Registration	12,485	2,000	14,485	14,194	291
54200 Supplies	500	-	500	362	138
54210 Dog License Program	500	-	500	500	-
57100 Prof Dev & Travel	900	-	900	870	30
<b>Total Town Clerk</b>	<b>52,599</b>	<b>2,000</b>	<b>54,599</b>	<b>54,340</b>	<b>259</b>
<b>11178 Conservation Commission</b>					
51100 Admin-Salary & Wages	47,887	-	47,887	48,192	(305)
53000 Prof & Tech Services	400	-	400	-	400
54200 Supplies	200	-	200	36	164
57100 Prof Dev & Travel	2,000	-	2,000	1,091	909
<b>Total Conservation Commission</b>	<b>50,487</b>	<b>-</b>	<b>50,487</b>	<b>49,319</b>	<b>1,168</b>
<b>11179 Land Use</b>					
51100 Salary & Wages Regular	82,570	(5,000)	77,570	45,900	31,670
53000 Prof & Tech Services	970	-	970	-	970
54200 Supplies	1,500	-	1,500	420	1,080
57100 Prof Dev & Travel	2,000	-	2,000	681	1,319
<b>Total Land Use</b>	<b>87,040</b>	<b>(5,000)</b>	<b>82,040</b>	<b>47,002</b>	<b>35,038</b>

TOWN OF ASHBURNHAM, MASSACHUSETTS  
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	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
<b>11192 Town Hall/Stevens Mem</b>					
51100 Salary & Wages Regular	35,275	-	35,275	35,688	(413)
51100 Wages - Overtime	300	-	300	228	72
51152 Energy & Utilities	12,000	-	12,000	11,726	274
52400 Repairs & Maintenance	3,000	2,919	5,919	6,099	(180)
54200 Supplies	1,250	-	1,250	1,002	248
<b>Total Town Hall/Stevens Mem</b>	<b>76,825</b>	<b>(22,081)</b>	<b>54,744</b>	<b>54,744</b>	<b>-</b>
<b>11194 VMS Building</b>					
51100 VMS Building Expenses	-	17,500	17,500	17,488	12
<b>Total VMS Building</b>	<b>-</b>	<b>17,500</b>	<b>17,500</b>	<b>17,488</b>	<b>12</b>
<b>11198 T. Hall Water Damage Exp</b>					
53015 T. Hall Water Damage Exp	-	-	-	112,913	(112,913)
<b>Total T. Hall Water Damage Exp</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>112,913</b>	<b>(112,913)</b>
<b>Total General Government</b>	<b>612,866</b>	<b>(9,175)</b>	<b>603,691</b>	<b>674,165</b>	<b>(70,474)</b>
<b>Public Safety:</b>					
<b>12210 Police</b>					
51100 Salary & Wages Regular	681,480	(20,000)	661,480	644,979	16,501
51150 Wages - Coverage	4,280	(4,000)	280	29,101	(28,821)
51152 Wages - Training	-	-	-	-	-
51300 Wages - Overtime	116,800	-	116,800	99,648	17,152
52400 Repairs & Maintenance	5,000	-	5,000	3,942	1,058
53000 Prof & Tech Services	15,365	-	15,365	14,293	1,072
53400 Communications	8,500	-	8,500	6,548	1,952
53800 Winchendon Lockup	250	-	250	444	(194)
54200 Supplies	6,000	-	6,000	5,911	89
54203 Public Safety Maintenance	88,790	-	88,790	73,954	14,836
54300 Minor Equipment	4,000	-	4,000	3,222	778
54800 Vehicular Supplies	49,900	-	49,900	39,436	10,464
57100 Prof Dev & Travel	5,000	-	5,000	5,260	(260)
<b>Total Police</b>	<b>985,365</b>	<b>(24,000)</b>	<b>961,365</b>	<b>926,739</b>	<b>34,626</b>
<b>12220 Fire</b>					
51100 Salary & Wages Regular	294,172	(15,000)	279,172	267,612	11,560
51300 Wages - Overtime	67,267	(5,000)	62,267	39,910	22,357
51410 Wages - On Call	85,152	-	85,152	68,709	16,443
52100 Energy & Utilities	6,340	-	6,340	1,165	5,175
52400 Repairs & Maintenance	20,000	-	20,000	25,957	(5,957)
53000 Prof & Tech Services	6,900	-	6,900	6,111	789
53400 Communications	2,500	-	2,500	2,942	(442)
54200 Supplies	12,500	-	12,500	21,768	(9,268)
54800 Vehicular Supplies	25,080	-	25,080	24,197	883
57100 Prof Dev & Travel	8,500	-	8,500	7,442	1,058
<b>Total Fire</b>	<b>528,411</b>	<b>(20,000)</b>	<b>508,411</b>	<b>465,812</b>	<b>42,599</b>
<b>12235 Emergency Dispatch Center</b>					
51100 Salary & Wages Regular	150,883	(6,000)	144,883	141,506	3,377
51150 Wages - Coverage	14,636	-	14,636	13,408	1,228
51300 Wages - Overtime	35,930	-	35,930	35,109	821

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	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
52100 Energy & Utilities	1,150	-	1,150	790	360
52400 Repairs & Maintenance	5,200	-	5,200	830	4,371
53000 Prof & Tech Services	3,200	-	3,200	2,478	723
53400 Communications	-	-	-	-	-
54200 Supplies	2,000	-	2,000	1,461	539
54300 Minor Equipment	1,500	-	1,500	2,146	(646)
57100 Prof Dev & Travel	1,500	-	1,500	1,209	291
<b>Total EDC</b>	<b>215,999</b>	<b>(6,000)</b>	<b>209,999</b>	<b>198,937</b>	<b>11,062</b>
<b>12249 Inspections</b>					
51100 Salary & Wages Regular	35,855	(3,200)	32,655	28,486	4,169
53000 Prof & Tech Services	233	-	233	285	(52)
54200 Supplies	700	-	700	464	236
57100 Prof Dev & Travel	4,300	-	4,300	4,249	51
<b>Total Inspections</b>	<b>41,088</b>	<b>(3,200)</b>	<b>37,888</b>	<b>33,484</b>	<b>4,404</b>
<b>12292 Dog Officer</b>					
51100 Salary & Wages Regular	18,941	(3,000)	15,941	14,815	1,126
52100 Energy & Utilities	2,200	-	2,200	1,459	741
52400 Repairs & Maintenance	2,000	-	2,000	1,427	573
53000 Prof & Tech Services	1,000	-	1,000	864	136
54200 Supplies	210	-	210	185	25
54300 Minor Equipment	250	-	250	197	53
57100 Prof Dev & Travel	250	-	250	77	173
<b>Total Dog Officer</b>	<b>24,851</b>	<b>(3,000)</b>	<b>21,851</b>	<b>19,024</b>	<b>2,827</b>
<b>Total Public Safety</b>	<b>1,795,714</b>	<b>(56,200)</b>	<b>1,739,514</b>	<b>1,643,996</b>	<b>95,518</b>
<b>Education:</b>					
<b>13300 Trade &amp; Monty Tech</b>					
53201 Contribution	387,776	-	387,776	387,776	
<b>13302 Ash-West Reg School Dist</b>					
53201 Contribution	5,507,426	-	5,507,426	5,507,426	
53203 Community Service	3,632	-	3,632	3,632	
53204 Transportation	528,240	-	528,240	528,240	
53206 Debt Assessment	288,000	155,887	443,887	443,887	
<b>Total Ash-West Reg School Dist</b>	<b>6,327,298</b>	<b>155,887</b>	<b>6,483,185</b>	<b>6,483,185</b>	
<b>Total Education</b>	<b>6,715,074</b>	<b>155,887</b>	<b>6,870,961</b>	<b>6,870,961</b>	
<b>Public Works:</b>					
<b>14420 Highway</b>					
51100 Salary & Wages Regular	409,356	(20,000)	389,356	384,630	4,726
51300 Wages - Overtime	24,200	(2,103)	22,097	(4,770)	26,867
52100 Energy & Utilities	29,700	-	29,700	28,751	949
52400 Repairs & Maintenance	129,500	-	129,500	147,444	(17,944)
53000 Prof & Tech Services	14,100	-	14,100	3,633	10,467
53400 Communications	4,600	-	4,600	5,601	(1,001)
54200 Supplies	15,120	(5,000)	10,120	7,819	2,301
54800 Vehicular Supplies	41,000	-	41,000	37,649	3,351
57100 Prof Dev & Travel	2,500	-	2,500	593	1,907

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	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
<b>Total Highway</b>	670,076	(27,103)	642,973	611,352	31,621
<b>14423 Snow &amp; Ice</b>					
51300 Salary & Wages Overtime	31,000	-	31,000	89,764	(58,764)
52211 Dec08 Ice Storm	-	-	-	60,753	(60,753)
54000 Miscellaneous	99,000	50,000	149,000	236,540	(87,540)
<b>Total Snow &amp; Ice</b>	130,000	50,000	180,000	387,057	(207,057)
<b>Total Public Works</b>	<b>800,076</b>	<b>22,897</b>	<b>822,973</b>	<b>998,409</b>	<b>(175,436)</b>
<b>Health and Human Services:</b>					
<b>15510 Board of Health</b>					
51100 Salary & Wages Regular	1,425	-	1,425	796	629
53000 Prof & Tech Services	16,820	-	16,820	16,078	742
57100 Prof Dev & Travel	300	-	300	110	190
<b>Total Board of Health</b>	18,545	-	18,545	16,984	1,561
<b>15541 Council on Aging</b>					
51100 Salary & Wages Regular	29,498	(3,000)	26,498	27,368	(870)
52400 Repairs & Maintenance	900	-	900	602	298
53000 Prof & Tech Services	1,800	-	1,800	427	1,373
53400 Communications	980	-	980	993	(13)
54200 Supplies	1,590	-	1,590	953	637
54900 Mont Opport Council	6,550	-	6,550	-	6,550
57100 Prof Dev & Travel	3,000	-	3,000	7,562	(4,562)
<b>Total Council on Aging</b>	44,318	(3,000)	41,318	37,905	3,413
<b>15543 Veterans Services</b>					
51100 Salary & Wages Regular	2,652	-	2,652	2,652	-
53400 Communications	35	-	35	-	35
57100 Prof Dev & Travel	-	-	-	35	(35)
57700 Veterans Benefits	8,000	-	8,000	4,774	3,226
<b>Total Veterans Services</b>	10,687	-	10,687	7,461	3,226
<b>Total Health and Human Services</b>	<b>73,550</b>	<b>(3,000)</b>	<b>70,550</b>	<b>62,350</b>	<b>8,200</b>
<b>Culture and Recreation:</b>					
<b>16610 Library</b>					
51100 Salary & Wages Regular	125,504	-	125,504	110,901	14,603
51200 Salary & Wages Temporary	2,500	-	2,500	2,045	455
52100 Energy & Utilities	12,818	-	12,818	15,810	(2,992)
52400 Repairs & Maintenance	9,700	-	9,700	18,945	(9,245)
53400 Communications	1,620	-	1,620	208	1,412
54200 Supplies	4,500	(92)	4,408	5,777	(1,369)
55800 Books	36,805	92	36,897	39,201	(2,304)
57100 Prof Dev & Travel	750	-	750	1,309	(559)
<b>Total Library</b>	194,197	-	194,197	197,197	0
<b>16691 Historical Commission</b>					
53400 Communications	50	-	50	-	50
54200 Supplies	305	-	305	-	305
57100 Prof Dev & Travel	145	-	145	-	145

TOWN OF ASHBURNHAM, MASSACHUSETTS  
GENERAL FUND  
STATEMENT OF EXPENDITURES BUDGET VS. ACTUAL FY2009

**Town Accountant  
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	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
<b>Total Historical Commission</b>	500	-	500	-	500
<b>Total Culture and Recreation</b>	<b>194,697</b>	<b>-</b>	<b>194,697</b>	<b>194,197</b>	<b>500</b>
<b>Debt Service:</b>					
<b>17710 Debt Service – Principal</b>					
59100 Debt Service - Principal	119,000	-	119,000	159,000	(40,000)
59150 Debt Service - Interest	604,743	(99,475)	505,268	482,145	23,123
59176 Septic Sys Loan Repayment	25,854	-	25,854	25,854	-
<b>Total Debt Service</b>	<b>749,597</b>	<b>(99,475)</b>	<b>650,122</b>	<b>666,999</b>	<b>(16,877)</b>
<b>Total Debt Service</b>	<b>749,597</b>	<b>(99,475)</b>	<b>650,122</b>	<b>666,999</b>	<b>(16,877)</b>
<b>19914 Employee Benefits &amp; Insurance</b>					
51720 Health Insurance	442,109	(20,000)	422,109	405,807	16,302
51730 Life Insurance	1,440	-	1,440	862	578
51750 Medicare	51,053	-	51,053	46,985	4,068
51780 Worcester Cty Retirement	311,971	-	311,971	311,971	-
51790 Insurance Premiums	176,250	(20,000)	156,250	161,414	(5,164)
51800 Unemployment Benefits	6,000	-	6,000	20,245	(14,245)
<b>Total Employee Benefits &amp; Insurance</b>	<b>988,823</b>	<b>(40,000)</b>	<b>948,823</b>	<b>947,283</b>	<b>1,540</b>
<b>01810 State/County Assessments</b>					
56100 County Assessments	6,974	-	6,974	6,974	-
56200 Air Pollution	1,475	-	1,475	1,475	-
56210 Montachusett Tran	38,007	-	38,007	38,007	-
56240 RMV Vehicle Surcharge	5,100	-	5,100	4,840	260
<b>Total State/County Assessments</b>	<b>51,556</b>	<b>-</b>	<b>51,556</b>	<b>51,296</b>	<b>260</b>
<b>01990 Transfers to Other Funds</b>					
59020 Transfer to Special Article	-	31,600	31,600	31,600	-
59021 Transfer to Trust	-	32,207		32,207	(32,207)
59051 Transfer to Prior Year Encumb	-	10,739	10,739	10,739	-
<b>Total Transfer to Other Funds</b>	<b>-</b>	<b>74,546</b>	<b>42,339</b>	<b>74,546</b>	<b>(32,207)</b>
<b>GRAND TOTAL</b>	<b>\$12,310,665</b>	<b>\$158,336</b>	<b>\$12,436,794</b>	<b>\$12,606,385</b>	<b>\$(169,592)</b>

TOWN OF ASHBURNHAM, MASSACHUSETTS

GENERAL FUND

Statement of Expenditures Budget vs Actual – Special Articles FY2009

Town Accountant  
2009 Annual Financial Report

	FY09 ORIGINAL BUDGET	BUDGET ADJUST	FINAL BUDGET	ACTUAL EXPENDITURES	TRANSFER OUT/IN	AVAILABLE BUDGET
<b>Selectmen</b>						
SA3-Computer System FY02	-	3,953	3,953	-	(3,953)	-
STM Art 3 Sch Acid Waste Tank FY05	-	2,349	2,349	-	(2,349)	-
STM Art 20 Ash Rail Trail FY05	-	535	535	-	(535)	-
Art 11 Assess-Reval FY06	-	14,218	14,218	14,218	-	-
STM Art 4 Assessors Sys Rep 06	-	4,382	4,382	4,382	-	-
STM Art 7 Sch C.R. FY06	-	10,000	10,000	-	(10,000)	-
S.T. Art 5 T. Hall Comp Switch FY06	-	1,145	1,145	-	(1,145)	-
Art 25 Wide Area Network FY07	-	13,998	13,998	-	(13,998)	-
Art 17 Assessor Reval FY07	-	12,500	12,500	10,282	(2,218)	-
Art 25 C.O.A. Grant New Van FY07	-	8,800	8,800	-	(8,800)	-
Art 36 Afford House Study FY07	-	1,000	1,000	-	(1,000)	-
STM 6 Briggs Sch Tier I Study FY07	-	5,851	5,851	-	(5,851)	-
STM 7 Pub Safety Antennas FY07	-	11,000	11,000	-	(11,000)	-
STM 9 Meeting House Study FY07	-	6,000	6,000	-	-	6,000
Art 14 Assessor Reval FY08	15,000	-	15,000	3,780	(11,220)	-
Art 16 Russell Cost FY08	18,500	(14,105)	4,395	-	(4,395)	-
Art 17 Open Space Recr FY08	7,000	(6,500)	500	-	-	500
Art 18 Tax Title Legal FY08	30,000	(20,958)	9,042	9,042	-	-
Art 22 Study Senior Center FY08	20,000	(13,333)	6,667	6,667	-	-
Art 23 Sch Resource Police FY08	6,000	(1,579)	4,421	-	(4,421)	-
Art 24 T. Hall Furniture FY09	27,500	-	27,500	27,500	-	-
Art 14 Tax Title Legal Cost FY09	10,000	-	10,000	5,196	-	4,804
Art 1 STM Norfolk Agr School	20,000	-	20,000	19,692	(308)	-
Art 16 Lake Rd Bridge Recon 08	1,500	-	1,500	1,003	(497)	-
Art 1 STM Proctor St Easement	-	100	100	-	-	100
<b>Total Selectmen</b>	<b>155,500</b>	<b>39,356</b>	<b>194,856</b>	<b>101,763</b>	<b>(81,690)</b>	<b>11,404</b>
<b>Police Department</b>						
Art 22 Police Certify FY06	-	100	100	-	(100)	-
Art 25 Police Cruiser FY07	-	2,136	2,136	2,136	-	-
Art 37 Police Cruiser FY08	34,000	(30,077)	3,923	-	(3,923)	-
Art 37 Police ACO Vehicle FY08	12,000	(11,499)	501	501	-	-
<b>Total Police Special Articles</b>	<b>46,000</b>	<b>(39,340)</b>	<b>6,660</b>	<b>2,637</b>	<b>(4,023)</b>	<b>-</b>
<b>Fire Department</b>						
STM Art 8 Hazardous Waste Coll	-	1,255	1,255	-	(1,255)	-
Art 37 Fire Tanker Truck FY08	5,000	(5,000)	-	-	-	-
Art 37 Replace Forestry Tk 08	50,000	(28,102)	21,898	21,855	(43)	-
Art 27 Hazardous Waste FY08	7,000	-	7,000	4,923	(2,077)	-
<b>Total Fire Special Articles</b>	<b>62,000</b>	<b>(31,847)</b>	<b>30,153</b>	<b>26,778</b>	<b>(3,375)</b>	<b>-</b>
<b>DPW</b>						
STM Art 7 Highway Reloca Study	-	7,329	7,329	3,979	(3,350)	-
Art 8 Road Recon FY07	-	6,909	6,909	6,909	-	-
Art 25 Whitney Field IRR FY07	-	6,000	6,000	4,500	(1,500)	-
Art 37 DPW Truck FY08	7,000	(7,000)	-	-	-	-
Art 37 Riding Mower FY08	12,000	(10,415)	1,585	-	(1,585)	-
Art 37 Sweeper FY08	32,000	(32,000)	-	-	-	-
Art 37 L7400 Sander FY08	25,000	(25,000)	-	-	-	-
Art 2 Flail Mower STM FY09	11,000	-	11,000	11,000	-	-
<b>Total Highway Special Articles</b>	<b>87,000</b>	<b>(54,177)</b>	<b>32,823</b>	<b>26,388</b>	<b>(6,435)</b>	<b>-</b>
<b>Library</b>						
Art 31 Library Foundation	-	-	22,000	18,086	(3,914)	-
<b>Total Library Special Articles</b>	<b>-</b>	<b>-</b>	<b>22,000</b>	<b>18,086</b>	<b>(3,914)</b>	<b>-</b>
<b>Total All Special Articles</b>	<b>350,500</b>	<b>(86,008)</b>	<b>286,492</b>	<b>175,653</b>	<b>(99,436)</b>	<b>11,404</b>

## TOWN OF ASHBURNHAM, MASSACHUSETTS

Special Revenue – Statement of Activity  
For the Year Ended June 30, 2009

**Town Accountant**  
**2009 Annual Financial Report**

	<u>BALANCE</u> <u>6/30/08</u>	<u>RECEIPTS</u>	<u>EXPENDED</u>	<u>INTEREST</u> <u>EARNED</u>	<u>TRANSFER</u> <u>OUT/IN</u>	<u>ENDING</u> <u>BALANCE</u> <u>6/30/09</u>
<b>State Grants:</b>						
DEP Recycling Grant	1,520	-	-	-	(1,520)	-
Cultural Council Grant	2,399	4,300	1,650	99	-	5,148
Environmental Mgmt Little W. Pond	22	-	-	-	(22)	-
COA Mart Tap Grant (incl rider fee)	25	67,501	72,991	-	(5)	(5,471)
Council on Aging Grant	512	2,324	4,062	-	-	(1,225)
Extended Polling Hours	-	432	-	-	(432)	-
State E.D. Seed Grant	-	8,000	8,000	-	-	-
State Aid to Libraries	326	8,923	8,923	-	-	326
Library – MLA Grant	-	8,331	8,331	-	-	-
Title V Septic Program	109,156	-	150	-	(19,854)	89,152
State Chapter 90 Grant	73	290,619	290,669	-	-	23
Compost Bin Grant	500	-	-	-	-	500
<b>Subtotal</b>	<b>114,532</b>	<b>390,431</b>	<b>394,777</b>	<b>99</b>	<b>(21,832)</b>	<b>88,453</b>
<b>State Public Safety Grants:</b>						
Fire – Hazards EOP Grant	3,776	-	-	-	(3,776)	-
Fire – VFA Program	3,967	-	-	-	(3,967)	-
Fire - S.A.F.E. Ed Program	2,975	-	-	-	(2,975)	-
Fire – DCR Grant	1,741	-	-	-	(1,741)	-
Fire – State FY09 Equipment Grant	-	5,296	3,927	-	-	1,369
Fire – Homeland Security Grant	659	-	-	-	(659)	-
Police – Community Policing Grant	5,923	8,610	14,533	-	-	-
Police – State GHSB Traffic Grant	3,006	7,894	3,676	-	(4,000)	3,224
Police – Justice Program	3,800	-	-	-	(3,800)	-
Police – Bullet Proof Vest	34	-	-	-	(34)	-
Police – Public Safety Equip Grant	22	-	-	-	(22)	-
EDC – State E-911 Grant FY09	-	8,655	13,420	-	-	(4,765)
<b>Subtotal</b>	<b>25,904</b>	<b>30,455</b>	<b>35,555</b>	<b>-</b>	<b>(20,975)</b>	<b>(172)</b>
<b>Federal Grants:</b>						
Fire – ACT Grant	10,351	-	2,511	-	(7,840)	-
Fire – SAFE Grant	8,800	-	-	-	(8,880)	-
CDBG Grant #5206	20,811	-	-	-	-	20,811
FEMA/MEMA Dec 08 Storm	-	666,269	666,269	-	-	-
<b>Subtotal</b>	<b>39,962</b>	<b>666,269</b>	<b>668,780</b>	<b>-</b>	<b>(16,640)</b>	<b>20,811</b>
<b>Donations and Gifts:</b>						
Council on Aging Donations	-	3,165	3,165	-	-	-
STM10 Russell Hill Land Purchase	29,140	-	7,271	-	-	21,870
Cushing Academy Pub Saf Donation	129,000	79,000	16,851	-	(54,000)	137,149
Fire Donations	110	-	-	-	-	110
Police Donations	465	-	-	-	-	465
Rail Trail Donations	2,405	312	-	-	-	2,717
Watatic Donations	40	-	-	-	-	40
<b>Subtotal</b>	<b>161,161</b>	<b>82,477</b>	<b>27,286</b>	<b>-</b>	<b>(54,000)</b>	<b>162,352</b>
<b>Receipts Reserved for Appropriations:</b>						
Waterways Improvement Fund	4,524	2,577	1,300	-	-	5,801
Communication Tower	89	-	-	-	(89)	-
Insurance Reimbursements	-	5,910	2,028	-	-	3,882
Insurance Reimbursements Over \$20k	32,207	138,000	-	-	(33,207)	137,000
Whitney Park 40B Receipts	58,000	-	-	-	(14,000)	44,000
Sale of Town Owned Land	15,220	-	-	-	-	15,220
<b>Revolving Funds (Chapter 53E 1/2)</b>						
Town Demolition Revolving	2,500	-	-	-	-	2,500
Hazardous Material Revolving	1,210	-	629	-	-	581
Landfill Sticker Revolving	1,355	45,874	42,422	-	-	4,807
Dog Officer Revolving Fund	1,475	2,795	1,981	-	-	2,288

TOWN OF ASHBURNHAM, MASSACHUSETTS

Special Revenue – Statement of Activity  
For the Year Ended June 30, 2009

**Town Accountant  
2009 Annual Financial Report**

	<u>BALANCE</u> <u>6/30/08</u>	<u>RECEIPTS</u>	<u>EXPENDED</u>	<u>INTEREST</u> <u>EARNED</u>	<u>TRANSFER</u> <u>OUT/IN</u>	<u>ENDING</u> <u>BALANCE</u> <u>6/30/09</u>
Agricultural Comm. – Farmer’s Market	-	-	-	-	-	-
Alarm Revolving	-	-	-	-	-	-
<b>Subtotal</b>	<b>116,580</b>	<b>195,156</b>	<b>48,360</b>	<b>-</b>	<b>(47,296)</b>	<b>216,079</b>
<b>Other Special Revenue</b>						
Law Enforcement Trust Fund	6,532	10,589	1,451	-	-	15,670
Solid Waste Recycling	227	-	-	-	-	227
Sale of Lots	15,648	380	-	-	-	16,028
Conservation Wetland Fees	42,965	7,809	-	-	(18,400)	32,373
Conservation Bylaw Fees	-	30-	-	-	-	30
Conservation OSC Revolving	364	-	-	-	-	364
Zoning Board OSC Revolving	2,331	26	1,501	-	-	856
STM Art 6 School Sports FY05	8,900	-	-	-	(8,900)	-
Whitney Park Development	6,900	-	-	-	-	6,900
Police Outside Detail	(9,340)	60,819	52,470	-	-	(991)
Fire/EMS Outside Detail	-	1,800	2,280	-	-	(480)
Small Cities Program FY91	40,190	-	-	-	(40,190)	-
Comcast Cable Fees	22,514	64,482	65,948	-	-	21,048
<b>Subtotal</b>	<b>136,331</b>	<b>145,935</b>	<b>123,649</b>	<b>-</b>	<b>(67,490)</b>	<b>91,126</b>
<b>Total All Special Revenue</b>	<b>594,469</b>	<b>1,510,721</b>	<b>1,298,406</b>	<b>99</b>	<b>(228,233)</b>	<b>578,650</b>
<hr/>						
<b>Capital Project Funds</b>						
Town Hall Renovations	(2,504,520)	2,729,000	222,869	-	-	1,611
Public Safety Building	(4,529,405)	5,782,000	1,332,024	-	88,000	8,571
Landfill Closure	35,347	-	2,968	-	-	32,379
<b>Total Capital Project Funds</b>	<b>(6,998,578)</b>	<b>8,511,000</b>	<b>1,557,861</b>	<b>-</b>	<b>88,000</b>	<b>42,561</b>



TOWN OF ASHBURNHAM, MASSACHUSETTS

Trust Funds in Custody of Town Treasurer  
For the Year Ended June 30, 2009

	<u>BEGINNING</u> <u>BALANCE</u> <u>6/30/08</u>	<u>ADDITIONS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFER</u> <u>IN/OUT</u>	<u>ENDING</u> <u>BALANCE</u> <u>6/30/09</u>
<b>Expendable Trusts:</b>						
<b>Stabilization</b>	71,338	32,207	1,541	-	-	105,086
<b>Capital Improvement</b>	131,958	-	9,001	-	(38,500)	102,459
<b>Cemetery General Care:</b>						
Jacob H. Fairbanks	1,484	-	120	-	-	1,604
Ivers Adams	2,710	-	278	-	-	2,988
Lewis McIntire	2,751	-	231	-	-	2,981
McIntire	2,646	-	228	-	-	2,874
Jacob H. Fairbanks	1,723	-	132	-	-	1,854
McIntire	2,416	-	248	-	-	2,663
<b>TOTAL</b>	<b>13,729</b>	<b>-</b>	<b>1,235</b>	<b>-</b>	<b>-</b>	<b>14,965</b>
<b>Cemetery Perpetual Care</b>	73,642	-	8,503	-	-	82,146
<b>Ashburnham Cushing Academy School Fund</b>	38,546	-	4,193	-	-	42,739
<b>Special Funds:</b>						
Needham Flower	83	-	21	-	-	104
Ivers Adams Fund	1,580	-	64	-	-	1,644

## TOWN OF ASHBURNHAM, MASSACHUSETTS

Trust Funds in Custody of Town Treasurer  
For the Year Ended June 30, 2009Town Accountant  
2009 Annual Financial Report

	BEGINNING BALANCE 6/30/08	ADDITIONS	INTEREST	EXPENDED	TRANSFER IN/OUT	ENDING BALANCE 6/30/09
School Boy Statue	12,167		454			12,622
Sylvia Gibson	266		56			321
Hoffman Flag Pole	19,596		789	212		20,173
Esther Oliver	17,019		686			17,705
Mary Abby Proctor	10,594		426	500		10,520
Town Improvement Fund	872		95			968
Hoffman 2015 AD	-					-
Sportsman's	3,579		223			3,803
Fuel Allocation	2,574		94			2,668
Taylor Flower	97		9			106
Conservation Land	7,424		419			7,844
Whitney Square	8,000		299			8,299
Ashburnham Housing Auth	7,809		285			8,093
Merton B. Lane	61		2			63
Gordon E. Erickson Memorial Fire/Rescue Fund	7,712	22,679	1,454	5,382		26,463
Bandstand Maintenance	2,592		103			2,695
Sweeney Playground	3,561		130			3,690
Ashburnham Athletic Area	2,630		96			2,726
Community Playground	8,147		307	1,000		7,454
Stevens Memorial Library	114	2,750	4	3,000		(131)
H. Olson Flower Fund	116		4			120
T. Nauvonen Flower Fund	116		4			120
Council on Aging	4,486		236			4,722
Doris L. Smith Flower Fund	-		36	-	-	36
<b>TOTAL</b>	<b>121,196</b>	<b>25,429</b>	<b>6,296</b>	<b>10,094</b>	<b>-</b>	<b>142,827</b>
<b>Total Expendable Funds</b>	<b>450,409</b>	<b>57,636</b>	<b>30,770</b>	<b>10,094</b>	<b>(38,500)</b>	<b>490,221</b>
<b>Municipal Light Trust Funds</b>						
Depreciation Fund	784,903	229,212	22,297	414,893	-	621,519
Meter Deposit Fund	42,894	12,880	1,721	10,659		46,837
<b>Total Light Trust Funds</b>	<b>827,797</b>	<b>242,092</b>	<b>24,018</b>	<b>425,551</b>	<b>-</b>	<b>668,356</b>
<b>TOTAL ALL EXPENDABLE TRUSTS</b>	<b>1,406,697</b>	<b>299,728</b>	<b>54,789</b>	<b>468,423</b>	<b>(38,500)</b>	<b>1,254,291</b>
<b>Non Expendable Trust Funds</b>						
<b>Cemetery General Care:</b>						
Jacob H. Fairbanks	1,740	-	-	-	-	1,740
Ivers Adams	4,067	-	-	-	-	4,067
Lewis McIntire	3,576	-	-	-	-	3,576
McIntire	3,618	-	-	-	-	3,618
Jacob H. Fairbanks	1,886	-	-	-	-	1,886
McIntire	4,377	-	-	-	-	4,377
<b>Total Cemetery General</b>	<b>19,262</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>19,262</b>
<b>Cemetery Perpetual Care</b>	<b>162,541</b>	<b>1,520</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>164,061</b>
<b>Ashburnham Cushing Academy School Fund</b>	<b>115,000</b>	<b>-</b>	<b>1,391</b>	<b>-</b>	<b>-</b>	<b>116,391</b>
<b>Special Funds:</b>						
Needham Flower	500	-	-	-	-	500
Ivers Adams Fund	1,264	-	-	-	-	1,264
School Boy Statue	300	-	-	-	-	300
Sylvia Gibson	1,258	-	-	-	-	1,258
Hoffman Flag Pole	2,060	-	-	-	-	2,060
Esther Oliver	1,816	-	-	-	-	1,816
Mary Abby Proctor	600	-	-	-	-	600
Town Improvement Fund	300	-	-	-	-	300
Hoffman 2015 AD	17,758	-	647	-	-	18,405

TOWN OF ASHBURNHAM, MASSACHUSETTS

Trust Funds in Custody of Town Treasurer  
For the Year Ended June 30, 2009

**Town Accountant  
2009 Annual Financial Report**

	<u>BEGINNING BALANCE 6/30/08</u>	<u>ADDITIONS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>TRANSFER IN/OUT</u>	<u>ENDING BALANCE 6/30/09</u>
Sportsman's	2,550	-	-	-	-	2,550
Taylor Flower	150	-	-	-	-	150
Whitney Square	200	-	-	-	-	200
Council on Aging	2,000	-	-	-	-	2,000
Doris L. Smith Flower Fund	-	1,000	-	-	-	1,000
Total Special Funds	30,756	1,000	647	-	-	32,403
<b>TOTAL NON-EXPENDABLE TRUST</b>	<b>327,559</b>	<b>2,520</b>	<b>2,039</b>	<b>-</b>	<b>-</b>	<b>332,117</b>
<b>TOTAL ALL TRUST FUNDS</b>	<b>1,734,256</b>	<b>302,248</b>	<b>56,827</b>	<b>468,423</b>	<b>(38,500)</b>	<b>1,586,408</b>
Trust funds in custody of Library Trustees					Activity FY09	
Library Trust – Held In Custody by Library Trustees	128,492	-	-	32,777	-	95,714

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TOWN OF ASHBURNHAM, MASSACHUSETTS

Water Enterprise Fund  
STATEMENT OF EXPENDITURES AND REVENUES BUDGET VS ACTUAL FY2009

**Town Accountant  
2009 Annual Financial Report**

	<u>FY09 ORIGINAL BUDGET</u>	<u>TRANSFERS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>AVAILABLE BUDGET</u>
<b>WATER REVENUE</b>					
42100 Water Revenue	589,970	86,449	676,419	615,584	(60,835)
42101 Water Added to Taxes	-	-	-	93,814	93,814
42102 Page Beach Revenue	-	-	-	19,363	19,363
48200 Bank Interest	500	-	500	-	7,739
48201 Water Interest & Charges	-	-	-	19,418	11,179
48202 Water Misc	-	-	-	10,347	10,347
<b>TOTAL WATER REVENUE</b>	<b>\$590,470.00</b>	<b>\$86,449.00</b>	<b>\$676,919.00</b>	<b>\$758,526.57</b>	<b>\$81,607.57</b>
<b>WATER EXPENSES</b>					
51100 Salary & Wages Regular	145,717	-	145,717	150,041	(4,324)
51200 Salary & Wages Temporary	100	-	100	-	100
51300 Salary & Wages Overtime	15,000	-	15,000	21,931	(6,931)
52100 Energy & Utilities	13,120	-	13,120	8,525	4,595
52400 Repairs & Maintenance	30,000	-	30,000	22,004	7,996
52410 Hydrant Maintenance	5,000	-	5,000	4,066	934
52420 Outside Meter Maintenance	1,000	-	1,000	-	1,000
53000 Prof & Tech Services	15,000	-	15,000	15,061	(61)
53400 Communications	7,000	-	7,000	7,041	(41)
54200 Supplies	8,200	-	8,200	3,502	4,698
54300 Minor Equipment	1,000	-	1,000	385	616
54800 Vehicular Supplies	2,000	-	2,000	3,833	(1,833)
57100 Prof Devel & Travel	2,000	-	2,000	1,838	162
57300 Oper & Maint of Filtration	135,000	-	135,000	148,738	(13,738)
59170 Water Principal	107,159	20,000	127,159	127,905	(746)
59175 Water Interest	36,274	6,449	42,723	39,025	3,698
<b>SUBTOTAL</b>	<b>523,570</b>	<b>26,449</b>	<b>550,019</b>	<b>553,894</b>	<b>(3,875)</b>
<b>WATER – SPECIAL ARTICLES &amp; INDIRECT COSTS</b>					
53100 Pay In-Lieu – Indirect Cost	66,900	60,000	126,900	120,000	6,900
68523 Art 37 DPW Truck FY08	-	2,138	2,138	-	2,138

TOWN OF ASHBURNHAM, MASSACHUSETTS

Water Enterprise Fund

STATEMENT OF EXPENDITURES AND REVENUES BUDGET VS ACTUAL FY2009

**Town Accountant  
2009 Annual Financial Report**

	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
68524 Art 37 Hydraulic Mod FY08	-	11,088	11,088	788	10,300
68525 Art 37 Water Meter FY08	-	86,395	86,395	73,079	13,316
<b>SUBTOTAL</b>	<b>66,900</b>	<b>159,621</b>	<b>226,521</b>	<b>193,867</b>	<b>32,654</b>
<b>TOTAL WATER EXPENSES</b>	<b>\$590,470.00</b>	<b>\$186,070.00</b>	<b>\$776,540.00</b>	<b>\$747,761.18</b>	<b>\$28,778.91</b>
<b>NET GAIN/LOSS ACTITIVY</b>	<b>\$ -</b>	<b>\$ (99,621)</b>	<b>\$ (99,621)</b>	<b>\$ 10,765</b>	<b>\$ 52,829</b>

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TOWN OF ASHBURNHAM, MASSACHUSETTS

Sewer Enterprise Fund

STATEMENT OF EXPENDITURES AND REVENUES BUDGET VS ACTUAL FY2009

**Town Accountant  
2009 Annual Financial Report**

	<b>FY09 ORIGINAL BUDGET</b>	<b>TRANSFERS</b>	<b>FINAL BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>AVAILABLE BUDGET</b>
<b>SEWER REVENUE</b>					
42120 Sewer Usage Fees	646,463	60,000	706,463	545,938	160,525
42121 Sewer User Chgs Added to Tax	-	-	-	52,907	52,907
44200 Sewer Fees/Permits	-	-	-	1,275	(1,275)
47600 Sewer Assessments	294,155	-	294,155	216,303	77,852
47601 Sewer Asst Added to Taxes	-	-	-	2,378	(2,378)
48200 Sewer Add to Tax Interest	500	-	500	9,552	(9,052)
48210 Assessment Interest	500	-	500	495	5
48410 Sewer Interest	-	-	-	746	(746)
<b>TOTAL SEWER FUND REVENUE</b>	<b>941,618</b>	<b>60,000</b>	<b>1,001,618</b>	<b>829,595</b>	<b>172,023</b>
<b>SEWER EXPENSES</b>					
51100 Salary & Wages Regular	145,717	-	145,717	150,042	(4,325)
51200 Salary & Wages Temporary	100	-	100	-	100
51300 Salary & Wages Overtime	20,000	-	20,000	14,493	5,507
52400 Repairs & Maintenance	44,000	-	44,000	29,187	14,813
53000 Prof & Tech Services	35,000	-	35,000	16,319	18,681
53400 Communications	5,000	-	5,000	4,357	643
54200 Supplies	5,500	-	5,500	3,263	2,237
54300 Minor Equipment	1,000	-	1,000	517	483
54800 Vehicular Supplies	3,000	-	3,000	2,709	291
56920 Service Charges/Gardner	260,000	-	260,000	270,157	(10,157)
59160 Sewer Principal	219,199	-	219,199	216,014	3,185
59165 Sewer Debt Interest	55,102	-	55,102	55,996	(894)
<b>TOTAL SEWERAGE COLL &amp; DISPOSAL</b>	<b>851,618</b>	<b>-</b>	<b>851,618</b>	<b>794,852</b>	<b>56,766</b>
53100 Pay In-Lieu – Indirect Cost	90,000	60,000	150,000	150,000	-
58313 Art. 37 DPW Truck FY08	-	2,138	2,138	-	2,138
<b>TOTAL SEWER FUND EXPENSES</b>	<b>941,618</b>	<b>62,138</b>	<b>1,003,756</b>	<b>944,852</b>	<b>58,904</b>
<b>NET GAIN/LOSS ACTIVITY</b>				<b>\$(115,257)</b>	

TOWN OF ASHBURNHAM, MASSACHUSETTS

Agency Fund  
For the Year Ended June 30, 2009

**Town Accountant  
2009 Annual Financial Report**

	<u>BALANCE</u> <u>6/30/08</u>	<u>RECEIPTS</u>	<u>EXPENDED</u>	<u>INTEREST</u> <u>EARNED</u>	<u>ENDING</u> <u>BALANCE</u> <u>6/30/09</u>
Police Outside Detail	(9,340)	60,819	52,470	-	(991)
Fire/EMS Outside Detail	-	1,800	2,280	-	(480)
Yellow School Bus Grant	-	200	200	-	-
Due to Light - Flashers	154	74	101	-	127
<i>Bid Deposits:</i>					
Birchwood Acres Bond Escrow	2,723	-	-	-	2,723
Fairview Subdivision Escrow	15,761	-	-	-	15,761
<b>TOTAL AGENCY FUND</b>	<b>\$9,299</b>	<b>\$62,893</b>	<b>\$55,051</b>	<b>\$ -</b>	<b>\$17,140</b>



TOWN OF ASHBURNHAM, MASSACHUSETTS

Schedule of Debt Outstanding  
Authorized and Unissued  
Year Ended June 30, 2009

**Town Accountant  
2009 Annual Financial Report**

	<u>Outstanding</u> <u>July 1, 2008</u>	<u>Issued this</u> <u>Fiscal Year</u>	<u>MWPAT</u> <u>Subsidy</u>	<u>Retired this</u> <u>Fiscal Year</u>	<u>Outstanding</u> <u>June 30, 2009</u>
General Obligation Bonds:					
Purpose					
Departmental Equipment	160,000	-		40,000	120,000
Fire Ambulance	20,000	-		20,000	-
Fire Truck	195,000	-		65,000	130,000
Sewer	3,553,800	-	83,396	210,904	3,259,500
Water	2,106,400	-	33,238	124,999	1,948,163
Septic System Title V 01-19 MWPAT 98-1019	117,793	-		9,834	107,959
Septic System Title V 04-22 – T5-98-1019	149,988	-		10,020	139,968
Septic System Title V 12-18-07 MWPAT T5-98-1019	120,000	-		6,000	114,000
Town Hall Renovation		2,729,000		-	2,729,000
Public Safety Building – Debt Excluded	-	4,966,000		-	4,966,000
Public Safety Building		816,000		-	816,000
<b>TOTAL LONG TERM DEBT</b>	<b>6,422,981</b>	<b>8,511,000</b>	<b>116,634</b>	<b>486,757</b>	<b>14,330,590</b>

	<u>Date of</u> <u>Vote</u>	<u>Amount</u> <u>Authorized</u>	<u>Issued Retired</u> <u>Rescinded</u>	<u>Unissued</u> <u>June 30, 2009</u>
Authorized and Unissued:				
Purpose				
Public Safety Building	May 1, 2004	5,000,000	4,966,000	34,000
Fire Ambulance	May 3, 2003	120,000	120,000	-
Septic Repairs	May 7, 2005	200,000	-	200,000
Septic Repairs	May 1, 2004	200,000	-	200,000
Town Hall Renovation	May 7, 2005	2,729,000	2,729,000	-
Page Beach CDBG	January 19, 2006	100,000	100,000	-
Russell Hill Land Purchase	January 24, 2007	700,000	438,000	262,000
Public Safety Building	May 5, 2007	870,000	816,000	54,000
JR Briggs Feasibility Study	November 13, 2008	400,000	-	400,000
Dam Inspections	May 2, 2008	40,000	-	40,000
<b>Total Authorized and Unissued</b>		<b>10,359,000</b>	<b>9,169,000</b>	<b>1,190,000</b>

Total Long Term Debt and Authorized and Unissued \$15,520,590

TOWN OF ASHBURNHAM, MASSACHUSETTS  
 TRUST FUNDS  
 JUNE 30, 2009

**Town Treasurer**  
**2009 Annual Financial Report**

	<u>JUNE 30,</u> <u>2008</u>	<u>ADDITIONS</u>	<u>INTEREST</u>	<u>EXPENDED</u>	<u>JUNE 30,</u> <u>2009</u>
<b>STABILIZATION</b>	\$ 26,337.79	\$ 108,206.87	\$ 1,541.35	\$ 30,000.00	\$ 106,086.01
<b>CAPITAL IMPROVEMENT</b>	261,957.54	52,500.00	9,001.03	210,000.00	113,458.57
<b>CEMETERY GENERAL CARE:</b>					
Jacob H. Fairbanks	3,223.84	-	119.59	-	3,343.43
Iver Adams	6,776.68	-	277.84	-	7,054.52
Lewis McIntire	6,326.92	-	230.55	-	6,557.47
McIntire	6,263.24	-	228.22	-	6,491.46
Jacob H. Fairbanks	3,608.48	-	131.50	-	3,739.98
McIntire	6,792.55	-	247.51	-	7,040.06
<b>TOTAL</b>	<b>32,991.71</b>	<b>-</b>	<b>1,235.21</b>	<b>-</b>	<b>34,226.92</b>
<b>CEMETERY PERPETUAL CARE</b>	232,743.20	1,280.00	8,503.22	-	242,526.42
<b>ASHBURNHAM CUSHING ACADEMY SCHOOL FUND</b>	153,546.17	-	5,584.54	-	159,130.71
<b>SPECIAL FUNDS:</b>					
Needham Flower	582.79	-	21.22	-	604.01
Ivers Adams Fund	2,844.21	-	63.63	-	2,907.84
School Boy Statue	12,467.19	-	454.31	-	12,921.50
Sylvia Gibson	1,523.71	-	55.53	-	1,579.24
Hoffman Flag Pole	21,656.31	-	789.12	-	22,445.43
Esther Oliver	18,834.56	-	685.57	-	19,520.13
Mary Abby Proctor	11,694.27	-	426.14	-	12,120.41
Town Improvement Fund	1,172.29	-	95.45	-	1,267.74
Hoffman 2015 AD	17,757.60	-	647.07	-	18,404.67
Sportsman's	6,129.56	-	223.36	-	6,352.92
Fuel Allocation	2,574.43	-	93.80	-	2,668.23
Taylor Flower	246.88	-	9.00	-	255.88
Conservation Land	11,528.74	-	419.30	-	11,948.04
Whitney Square	8,200.33	-	298.80	-	8,499.13
Ashburnham Housing Authority	7,808.69	-	284.54	-	8,093.23
Merton B. Lane	60.91	-	2.21	-	63.12
Gordon E. Erickson Memorial Fire/Rescue Fund	20,262.21	22,938.03	1,453.90	4,725.40	39,928.74
Bandstand Maintenance	2,826.89	-	103.01	-	2,929.90
Sweeney Playground	3,560.59	-	129.75	-	3,690.34
Ashburnham Athletic Area	2,629.99	-	95.67	-	2,725.66
Community Playground	8,448.06	-	307.25	-	8,755.31
Stevens Memorial Library	114.46	-	4.16	-	118.62
H. Olson Flower	115.52	-	4.21	-	119.73
T. Nauvonen Flower Fund	115.52	-	4.21	-	119.73
Council on Aging	6,486.14	-	236.35	-	6,722.49
Doris L. Smith Flower Fund	-	1,000.00	35.98	-	1,035.98
<b>TOTAL</b>	<b>169,641.85</b>	<b>23,938.03</b>	<b>6,943.54</b>	<b>4,725.40</b>	<b>195,798.02</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 877,218.26</b>	<b>\$ 185,924.90</b>	<b>\$ 32,808.89</b>	<b>\$ 244,725.40</b>	<b>\$ 851,226.65</b>

# FINANCE

## Board of Assessors 2009 Annual Report

To the Honorable Board of Selectmen and Citizens of the Town of Ashburnham: The report of the Board of Assessors is as follows:

### *FY09 Certified Values of Real Estate and Taxable Personal Property*

Class	Certified Taxable Value	% of Total Taxable	# Parcels Acct's.
1-Residential	663,423,825	96.0076	3,578
2-Open Space	0	0	0
3-Commercial (incl. Ch.61, 61A, 61B)	15,421,075	2.2317	120
4-Industrial	5,165,700	0.7475	29
5-Personal	7,001,494	1.0132	362
<b>Total Taxable</b>	<b>691,010,094</b>	<b>100.0000</b>	<b>4,089</b>

Exempt Property	87,459,800
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Tax Rate for FY09 = \$13.88 per \$1,000 valuation

Effective January 1, 2010, the Regional Resource Group has assumed responsibility for the valuation of property and related operations of the Assessor's office. These operations include measurement and inspection of property, verification of sales and property records, valuation of property, provisions for timely DOR certification of property values and advice and recommendations for assessor actions required by the general laws. Motor vehicle and boat excise tax matters and certain clerical and administrative duties will continue to be handled by the Assessor's Office.

Respectfully submitted,  
Richard J. Coswell, Chairman  
Donna L. Burton, Administrative Secretary/Assessor  
Paul E. Chute, Assessor



# LAND USE



## Conservation Commission 2009 Annual Report

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To the Honorable Board of Selectmen and the residents of the Town of Ashburnham:

Two thousand nine proved to be a particularly challenging year for the Conservation Commission, firstly due to the Conservation Agent assuming the duties of the Land Use Administrator upon the departure of staff in the Land Use Office and secondly, due to the reduction in the Conservation Agent position in July due to overall Town budget considerations. The Commission's efforts in reviewing applications filed pursuant to the State Wetlands Protection Act, the State Rivers Protection Act, the Ashburnham Wetlands Protection Bylaw, and the Bylaw Rules and Regulations were further hindered by the less than full complement of allowable members sitting on the Commission. To exacerbate the situation, the Ice Storm of December 2008 placed a significant obligatory workload on the Commission, due to the fact that much of the clean up occurred in areas within its jurisdiction.

In spite of the declining economy, the Commission maintained a steady workload throughout the year. There were eleven (11) Determination of Negligible Impact, Hearings for five (5) Requests for Determination of Applicability, Hearings for fourteen (14) Notices of Intent, eight (8) Enforcement Actions, and the review of six (6) Forest Cutting Plans. Collectively, these filings resulted in the Commission's issuance of four (4) Determinations of Applicability, fourteen (14) Orders of Conditions, eleven (11) Extensions and twenty-two (22) Certificates of Compliance administered through the conduct of twenty-two (22) Public Hearings. The Commission's responsibility relative to the above-referenced filings and Public Hearings typically included reviewing plans; getting information through site visits and abutter input; conducting site inspections to assure that the permitted work was being constructed in accordance with the Orders of Conditions; consulting with the MA Department of Environmental Protection relative to specific applications before the Commission, overall administration of the State Wetlands and River Protection Acts; and meeting with town officials and responding to the concerns expressed by the citizens of Ashburnham. The Commission and Conservation Agent also continued their efforts to update the Open Space and Recreation Plan (OSRP), and to review the Low

Impact Development Bylaw and associated regulations. Commission/Agent input to the Wind Power Study application also was provided. In addition, negotiations were begun with regional land use organizations in preparation for the Commission's acceptance of a Conservation Restriction on property along Jewell Hill Road.

Notable amongst the Notices of Intent reviewed and Orders of Conditions issued in 2009 were projects involving the upgrade of the Naukeag Hospital septic system, as well as bringing Lake Watatic and the Naukeag Lake Club into compliance with drawdown activities that had historically occurred. The reconstruction of the Lake Road bridge was completed. Two thousand nine also saw the commencement of construction of the Bray Avenue subdivision located off Williams Road: a nine lot subdivision.

The Commission explored an exciting proposal from the Nashua River Watershed Council to begin introducing beneficial beetles into the landscape to help impede the spread of purple loosestrife which poses a significant threat to Ashburnham's wetlands. This project has not yet commenced.

Through the Montachusett Regional Planning Commission, the Town received Pictometry software which the Conservation Agent has integrated with the Town's existing GIS system, thus vastly improving the Town's mapping capability.

Most recently, the Commission has engaged the assistance of an Eagle Scout to develop the first trail system on the Russell Hill Property located on Russell Hill Road. It is anticipated that the trail will be open to the public in the summer of 2010.

In addition to their bi-monthly Commission meetings, most Commissioners were able to attend the MACC Environmental Conference, as well as other various environmental meetings, workshops, and the annual meeting of the MA Association of Wetland Scientists. As a representative for the Commission, Lorraine DeSouza worked on the completion of the Watatic Management Plan and successful execution of an Agreement for the use of snowmobiles on Mt. Watatic.

The Conservation Commission meets on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month. To meet or speak with the Commission, please contact the Conservation Agent in the Land Use Office Mondays and Tuesdays.

Respectfully submitted by the Conservation Commission,  
Marshall Dennis, Chairman  
Chris Picone  
Lorraine DeSouza  
Lori Capone, Conservation Agent

# LAND USE

## Planning Board

### 2009 Annual Report

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To the Honorable Board of Selectmen:

The Ashburnham Planning Board consists of five (5) elected members and one (1) appointed associate member. The Board has the responsibility of reviewing proposed development projects (residential subdivisions, business/commercial and industrial site plans, Common Driveway Special Permits, Open Space Residential Development Special Permits, Accessory Dwelling Unit Special Permits and Scenic Road Permits) and makes decisions on them in accordance with state/local bylaws and regulations. The Zoning Bylaw also allows the Board to review major residential developments to preserve the natural and cultural resources of Ashburnham by insuring the larger-scale of conversion of land to residential use does not consume all of the Town's woodlands, fields, farmlands, historic structures and landscapes, cart paths, stonewalls, geologic formations, water courses, wetlands, riparian zones, groundwater recharge areas, hilltops, scenic vistas and other significant open spaces as well as providing a public voice and public authority in consideration of alternative approaches to conventional residential developments.

The Planning Board's official powers and responsibilities are provided through the Ashburnham Subdivision Regulations, Zoning Bylaws and as prescribed under the authority of the Subdivision Control Law enacted under Chapter 41, Section 81A-81GG of the Massachusetts General Laws. These rules and regulations have been enacted for the purpose of protecting the safety, convenience and welfare of the inhabitants of Ashburnham by regulating the laying out and construction of ways in subdivisions and providing access to lots therein.

Following the Annual Town Election, Joe Daigle was appointed by a joint vote of the Selectmen and Planning Board to fill the term of Thomas Ruble and Thomas Ruble was appointed to a 3 year term as an Associate Member. The five member Board reorganized and John MacMillan was re-elected to the position of Chairman, Joseph Kalagher was re-elected to serve as Vice-Chairman, and Bruce Whitney was re-elected to serve as Clerk to the Board. The Planning Board regularly met on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday evenings at 6:30 p.m. in the Town Hall. In calendar year 2009, the Board conducted 18 regular meetings and performed numerous on-site visits as well as meeting with other Boards and Committees.

The Board is also responsible for preparing careful studies pertaining to planning issues in the Town and recommending zoning amendments for Town Meeting approval.

During the calendar year 2009, the Board approved 5 "Approval Not Required" (ANR) plans of land as compared to 8 in 2008.

The Board continues to monitor previously approved Lakeview Estates, Cashman Hill Estates, Bray Avenue subdivisions and Lakeside Village condominiums during the construction process. Current market conditions have slowed or stopped activity on these subdivisions during 2009.

No new Preliminary or Definitive Subdivisions were submitted to the Board during 2009, a continuing sign of the slowdown in the housing market.

At the 2009 Annual Town Meeting, the Village Center Zoning Study Committee presented a zoning proposal to amend the existing Village Center Zoning District. The zoning amendment was passed by the necessary two thirds vote and created two new districts, a Village Center Commercial District and a Village Center Residential District. These districts were created to ease the need for complicated permitting and to help with commercial growth in the village center. The Board would like to thank those that worked on the Village Center Zoning Study Committee –

Stan Herriott-Chairman Ash. Business Council  
John MacMillan Planning Board  
Joe Kalagher Planning Board  
David Perry Zoning Board of Appeals  
Joseph Daigle Zoning Board of Appeals  
Jonathan Dennehy Selectman  
Jim Whidden Historical Commission  
Diane Hill At-Large Member  
Elizabeth McLaughlin At-Large Member  
Eric Smith Former Town Planner

Bruce Whitney served as the Planning Board representative to the Montachusett Regional Planning Commission and John MacMillan served on the Tax Base Study Committee. Joseph Kalagher and John MacMillan represented the Planning Board on the Village Center District Zoning Committee. Joseph Daigle also serves on the Zoning Board of Appeals.

The Town has been notified by the Attorney General that the amendment to the Open Space Residential Bylaw approved at the November 13, 2008 Special Town Meeting was disapproved. The disapproval was based on recent court decisions concerning Major Residential Developments and the way our bylaw was worded. The Board is working on a re-write of the bylaw to present at a future Town Meeting.

**Planning Board**  
**2009 Annual Report** (continued)

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The Planning Board now has a great deal of information on the Town's new website and can be viewed at [www.ashburnham-ma.gov/](http://www.ashburnham-ma.gov/). We welcome your comments on the website.

Respectfully submitted,

John MacMillan, Chair  
Joseph Kalagher, Vice Chair  
Bruce Whitney, Clerk  
William Nolan  
Joseph Daigle  
Thomas Ruble, Associate Member

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**Zoning Board of Appeals**  
**2009 Annual Report**

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To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Zoning Board of Appeals has heard the following appeals:

**Appeal # - 09-01**

*Naukeag Hospital Realty Trust 216 Lake Road*

**Hearing Date**

*4/29/09, cont. 5/20/09, cont. 7/3/09, cont. 7/15/09*

**Decision Date** – 11/4/09

**Relief Sought**

*Seeks amendment to special permit issued on 1996 to allow replacement on-site wastewater treatment system within Water Supply Protection System.*

**Action**

*Superseded by #09-08*

---

**Appeal # - 09-02**

*Randy Cormier 92 Fitchburg Road*

**Hearing Date**

*6/10/09*

**Decision Date** – 6/10/09

**Relief Sought**

*Seeks variance from Section 3.24(j) of the Ashburnham Zoning Bylaw for a welding and general repair business.*

**Action**

*Granted with conditions.*

---

**Appeal # - 09-03**

*Raymond C. Hebert 20 Holden Street*

**Hearing Date**

*6/24/09*

**Decision Date** – 6/24/09

**Relief Sought**

*Seeks a variance from Section 1.42 of the Ashburnham Zoning Bylaw to transfer 5,679 square feet to abutter and seek any needed variance from lot frontage requirements.*

**Action**

*Granted finding and variance.*

---

**Appeal # - 09-04**

*Crystal LaTour 161 Dunn Road*

**Hearing Date**

*7/22/06*

**Decision Date** – 7/22/09

**Relief Sought**

*Seeks a variance from Section 1.42 of the Ashburnham Zoning Bylaws to construct a 2<sup>nd</sup> story on existing structure and seeks a special permit per Section 3.22 for an in-law apartment.*

**Action**

*Granted special permit with conditions.*

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**Appeal # - 09-05**

*Deborah Smith 98 Stodge Meadow*

**Hearing Date**

*8/19/09*

**Decision Date** – 8/19/09

**Relief Sought**

*Seeks a special permit from Section 1.42 of the Ashburnham Zoning Bylaws to square off structure and construct a 10'x8' deck and a 5'x25' porch.*

**Action**

*Granted special permit with conditions.*

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**Appeal # - 09-06**

*(Naukeag Hospital) Ashburnham Zoning Board of Appeals 32 Main Street*

**Hearing Date**

*8/26/09, cont., 9/16/09*

**Decision Date** – 11/4/09

**Relief Sought**

*To consider revoking special permit #96-20 in 1996.*

**Action**

*Superseded by #09-08*

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**Appeal # - 09-07**

*Evan Ehmann 122 Ashby Road*

**Hearing Date**

*9/16/09*

**Decision Date** – 9/16/09

**Zoning Board of Appeals  
2009 Annual Report (continued)**

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**Relief Sought**

*Seeks a special permit from Section 3.23(b) of the Ashburnham Zoning Bylaws to raise chickens with less than 5 acres.*

**Action**

*Granted.*

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**Appeal # - 09-08**

*(Naukeag Hospital) Ashburnham Zoning Board of Appeals  
32 Main Street*

**Hearing Date**

*10/21/09, cont., 11/14/09*

**Decision Date** – *11/4/09*

**Relief Sought**

*Seeks variance from Section 3.24(j) of the Ashburnham Zoning Bylaw for a welding and general repair business.*

**Action**

*Granted with conditions.*

Respectfully submitted,

David Perry, Chair  
Joseph Daigle, Clerk  
Terry Girouard  
Cheryl Anderson  
Mark Carlisle

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# PUBLIC SAFETY



## Police Department 2009 Annual Report

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To the Honorable Board of Selectmen and Residents of Ashburnham:

It gives me great pleasure to submit the 2009 Annual Report for the Police Department and Emergency Dispatch Center. The economy continues to bring much uncertainty on the Federal, State and Local level and Ashburnham is not exempt from the tough times that we find ourselves in. Budget cuts and service reductions have continued to make it more challenging to provide an adequate level of service to our community. Although, it is not uncommon that we are asked to always do more with less, even when times are good, but when budget cuts of 10 to 20 percent are made there has to be sacrifices. The Police Department has been forced to reduce patrol coverage, policy training, and replacement of equipment and maintenance of equipment. It is my hope that the economy has hit rock bottom and we are moving in a more positive swing. On a positive note, it is hard to believe that we have been in the new public safety building for more than a year now. We are so fortunate to have such a wonderful facility that meets our every need, thank you again.

### Police Personnel:

In 2009, we have seen some major personnel changes. First, two of our senior police officers retired; Sergeant Robert Brennan, Jr. and Officer Kevin Ahearn. Officer Ahearn retired effective July 1, 2009 after more than 20 years on the Ashburnham Police Department. Sergeant Robert Brennan Jr. retired on November 1, 2009 after 25 years of full-time service (including 20 years at the rank of sergeant) and 6 years of part-time service. Rob Brennan will remain on the Police Department as a part-time officer. You could say he has come full circle. The Town has lost two valuable employees and we thank them for their service and wish them well, and a long and healthy retirement. The department also accepted the resignation of part-time officer Chad Roger and promoted part-time officer Kevin Kaddy to full-time status. Officer Kaddy entered the Police Academy on December 7, 2009 and is expected to graduate in May of 2010. The department also welcomed the addition of Scott Tibert and Travis Rixford as part-time officers.

### Training:

All Police personnel attended and completed the yearly in-service training program provided by the Massachusetts Police Training Council and/or Municipal Police Institute. Web-based training is becoming more and more available in the Police world. It offers training in many areas of policing and is much more friendly and affordable. Our new facility has allowed the room and technology to expand this program and provide our personnel year-round training in areas that were not always available or cost effective. Although web-based training is increasing and provides a great training tool it does not replace the hands-on training needed to provide and maintain certain skills and efficiency. Other training programs attended are:

1. CPR/First Responder Certification
2. Automatic Defibrillator Training and Certification
3. Firearms Training and Certification
4. Tactical Training
5. Narcotics Investigations
6. Breathalyzer Certification
7. Child Safety Restraints

### Community Policing:

Many of the community based programs that the department has offered were funded through the State community policing grant. For the first time in almost 20 years, the State has discontinued this program. The discontinuation of this program has left many police departments with no funding to continue the variety of programs that have been in place for years. Even without this funding the police department will make every effort to increase our service to the residents of Ashburnham. The Police Department continues to maintain a website at [www.ashburnhampd.com](http://www.ashburnhampd.com). The site is always a work in progress and offers a variety of online services to our residents. It also allows another means to communicate with officers through email. Please visit our site and make any suggestions on how we can improve it to better serve you.

Officer Nick Dalton is certified as a child safety car seat technician. Officer Dalton will be holding periodic weekend child safety seat programs throughout the year or if time is of the essence please contact Officer Dalton at the Police Department to schedule an appointment to install your child seat. During 2009, Officer Dalton has installed 31 child safety seats. Too many child car seats are installed improperly and directly result in infant and child injuries that could have been avoided.

### Detective Report:

The role of the detective in the Ashburnham Police Department includes criminal investigations, liaison to the courts, court prosecutor and evidence officer

# PUBLIC SAFETY

## Police Department 2009 Annual Report (continued)

and the detective is assigned to work with the North Worcester County Drug Task Force to counter illegal narcotics and other related criminal activity that affects this area in a negative way. Many investigative hours by the detective are focused on narcotics violations including distribution of narcotics, sexual assaults/rapes, computer crimes and financial crimes. Unfortunately because of budget reductions and constraints this fall, the detective was reassigned to cover patrols as his primary responsibility. This has resulted in prioritizing investigations and has created delays in investigating criminal incidents.

### Marine Patrol:

New to 2009 was the initiation of the department's water patrol unit. Through some hard work from the members of the Ashburnham Lake Coalition and members of the police department we were able to establish a marine patrol to patrol and enforce the laws on our waterways. Funded by the lakes coalition, the department purchased a used boat late last year. Officers donated their time throughout the winter and spring of 2009 to refurbish and equip the boat and prepare it for duty. In May, officers attended training conducted by the Massachusetts Environmental Police on boat safety and enforcement. The boat was launched and went into service in July and a number of patrols were conducted on a variety of the waterways in town through Labor Day, all of which were funded by the lake coalition. Our number one goal is to keep our waterways safe for everyone.

### Traffic:

The Ashburnham Police Department received a grant for \$7,500 from the Governors Highway Safety Bureau to help offset overtime cost for additional traffic enforcement patrols. These patrols targeted aggressive drivers, seatbelt violations and drunk drivers. From the grant amount \$3,000 is dedicated to purchasing and updating equipment. Utilizing this grant as well as other available funding, the department purchased video cameras for all of the marked police vehicles. The cameras provide video evidence for civil and criminal incidents; they also reduce liability to the officer and community and allow supervisors to critique the officer's performance.

The Ashburnham Police Department is committed to making our streets safe for all vehicles that travel within our community and the people that walk our streets.

# VEHICLE VIOLATION BREAKDOWN

2009

Total Traffic Stops	2,194
Arrests as a result of stop	22
Criminal Complaints	69
Civil Fines Issued	463
Written Warnings	551
Verbal Warnings	1,089
Vehicle Accidents	102

### Criminal Case Activity Statistics

Total Offenses Committed	505
Total Felonies	94
Total Crime Related Incidents	167
Total Arrests (On View)	36
Total Arrests (Based on Incident/Warrants)	25
Total Summons Arrests	95
Total Arrests	156
Total Juvenile Arrests	13
Total Juveniles Referred (Arrests)	13
Total Open Warrants	1
Total Restraint Orders	28

In closing, I would like to thank the other town departments, committees and public officials for their continued support and dedication. Most importantly, I would like to thank the men and women who work with me. Without their endless dedication and support, my job would be impossible. I would also like to thank the citizens of Ashburnham for their continued support and you can be assured that the Ashburnham Police Department will continue to improve its services to make Ashburnham a better and safer place to live and raise your children. Thank you and God Bless America!

Respectfully submitted,  
Loring Barrett Jr.  
Chief of Police

### POLICE DEPARTMENT PERSONNEL

Loring Barrett Jr.	Chief of Police
Kristen Mathieu	Administrative Assistant
Robert Brennan Jr.	Sergeant (Retired 11/1/09)
Todd Parsons	Sergeant
Rob Siano	Detective
Kevin Ahearn	Patrolman (Retired 7/1/09)
Wade Wright	Patrolman
Nicolas Dalton	Patrolman
Mike Thomann	Patrolman
Chris Conrad	Patrolman
Les Holgerson	Patrolman
Kevin Kaddy	Patrolman (As of 10/09)
Brian Hart	Part-Time Patrolman
John Boucher	Part-Time Patrolman
Scott Tibert	Part-Time Patrolman
Travis Rixford	Part-Time Patrolman
Robert Brennan Jr.	Part-Time Patrolman (As of 11/1/09)

# PUBLIC SAFETY



## Emergency Dispatch 2009 Annual Report

To the Honorable Board of Selectmen and Residents of Ashburnham:

The Ashburnham Emergency Dispatch Center is responsible for taking all incoming emergency and non-emergency calls for Police and Fire services. Dispatchers are a vital part of the service that we provide to you as public safety departments. Dispatchers are required to ascertain information during some very difficult and stressful situations and relay that information to the appropriate responding emergency personnel. We are fortunate to have such dedicated trained personnel working for us.

In 2009, the dispatch center received 6,777 calls for service, plus an additional 1,809 E-9-1-1 calls.

The department received two grants in 2009, a training grant for \$5,000 and an incentive grant for \$17,453 both from the State E-911 Department. Approximately \$18,000 of the grants were used to cover salaries and expenses for dispatch training and the remaining funding was used to update technology within the dispatch center. A strong focus has been placed on professional training for our dispatchers. Two of the full-time dispatchers, Stephanie Asbury and Lisa Hamel attended and completed a 5-week dispatcher academy in the fall. The academy curriculum consisted of:

- Public Safety Telecommunicator I
- Emergency Medical Dispatch Certification
- Enhanced 9-1-1 Certification
- Fire Dispatch Certification
- Police Dispatch Certification
- Police, Fire & EMS Call Simulation
- National Information Management System (NIMS)
- Incident Command System (ICS)
- National Center for Missing & Exploited Children (Amber Alert)
- Suicide Intervention
- Domestic Violence
- E9-1-1 (Public Safety Group)
- Cardiopulmonary Resuscitation (American Red Cross)

If funding is available in 2010, the department will send our two other full-time dispatchers to the academy. A variety of other training was completed throughout the year including certifying all dispatchers in Emergency Medical Dispatch. Training will remain a high priority in the department.

In closing, I would like to thank all the Emergency Dispatchers for what they do behind the scene; you are the lifeline for the residents of Ashburnham and all its public safety personnel. It is often a thankless position that does not receive the credit it deserves. Thank you and keep up the good work!

Respectfully submitted,  
Loring Barrett Jr.  
Chief of Police

### EMERGENCY DISPATCH PERSONNEL

Sue Brennan	Head Dispatcher
Christine Pierce	Full-Time Dispatcher
Stephanie Asbury	Full-Time Dispatcher
Lisa Hamel	Full-Time Dispatcher
John Bresnahan	Part-Time Dispatcher (resigned)
Robert Gariepy	Part-Time Dispatcher
Mike Pavone	Part-Time Dispatcher
Melissa Laroche	Part-Time Dispatcher
Jennifer Law	Part-Time Dispatcher
Mallory Boucher	Part-Time Dispatcher

# PUBLIC SAFETY



## Ashburnham Animal Control 2009 Annual Report

To the Honorable Board of Selectmen and Residents of Ashburnham:

It has been three years since the supervision of the Animal Control Officer (ACO) shifted from the Board of Selectmen to the Police Department. Since that time we have seen many changes and most of them have been finalized in 2009. When I took over the supervision of the ACO it was quickly determined that changes were needed to professionalize the department and to increase the capability of the services it provided. Unfortunately, to do this, additional funding was needed, but was not available. Myself and Chief Albert of Westminster began discussing the possibility of regionalization. We felt both of our communities ACO programs were underfunded and the possibility of combining our resources with one shared ACO would increase the services that we currently provide and would benefit both communities. Much work was done during the past two years to bring this to fruition.

# PUBLIC SAFETY

## Ashburnham Animal Control 2009 Annual Report (continued)

In July of 2009, Eula Bradley was hired as our Regional Animal Control Officer. Eula has many years of experience and training in the profession and has the commitment and dedication that is required to provide the service needed for both communities while maintaining a level funded operating budget. Initially much emphasis was put on organizing, enforcement and increasing the level of service to both communities. We look to continue to make adjustments and improvements in 2010.

### CALLS

Type of Call	Ash	West	Total
Barking dog	14	19	33
Cats struck by vehicle	2	5	7
Dog struck by vehicle	6	5	11
Dog bite	19	8	27
Found cats	39	32	71
Found dogs	38	46	84
Found other domesticated animals	5	4	9
Loose/stray dogs	96	92	188
Loose other domesticated animals	2	4	6
Missing dogs	46	28	74
Missing cats	32	16	48
Neglect/cruelty	9	5	14
Wildlife	43	102	145
Misc. information/other requests	467	264	731
<b>TOTAL</b>	<b>818</b>	<b>630</b>	<b>1,448</b>

### Licensing:

The owner or keeper of any dog shall license such animal. The licensing period is from April 1<sup>st</sup> to March 31<sup>st</sup>, with new licenses available on March 1<sup>st</sup>. The following fee structure applies:

Males \$11.00 (\$15.00 in 2010)

Males (neutered) \$ 7.00 (\$10.00 in 2010)

Females \$11.00 (\$15.00 in 2010)

Females (spayed) \$ 7.00 (\$10.00 in 2010)

For dog licenses that are not renewed by June 1<sup>st</sup>, the above fee schedule will be increased by \$10.00. The owner or keeper may also be subject to a fine between \$25.00 and \$75.00 for not having a dog properly licensed.

You may obtain a dog license from the Ashburnham Town Clerk's Office by furnishing a certification of rabies vaccination and paying the license fees. No tag will be issued unless there is proof that a licensed veterinarian has vaccinated the dog against rabies.

### Dogs Licensed

Year	Ashburnham	Westminster
2009	1,101	1,268
2008	964	1,255

### Leash Law

Chapter XVI Section 3 of the Town's Bylaws require that no owner or keeper of a dog shall permit such dog, whether licensed or unlicensed, to run at large within the Town of Ashburnham, except that a dog may, for the purpose of sporting events, (such as hunting, field trials or training purposes) or for agricultural assistance, or while working a canine guard of mercantile, commercial or industrial establishment, be exempt from the restraining order during such period of time as the dog is actually engaged in the event, sport, agriculture function, or guard work. Dogs may be taken from the owner's premises provided that such dogs are on a leash.

This Bylaw will be enforced for the safety of your dog as well as the safety and quality of life our residents have grown to enjoy. Violating the leash law can result in a fine of \$25.00 to \$75.00 and/or an appearance in Winchendon District Court.

### Emergency and After-Hours Calls

Animal Control responds to calls after hours for emergencies only. It is an emergency if a domestic, farm or wild animal is threatening the life or safety of a human. If an animal is injured and the owner can be located, then the care of the animal is the owner's responsibility. To report emergencies during or after hours please call the Ashburnham Police Department at 978-827-4413 or 911.

For non-emergencies the ACO can be reached or a message can be left at 978-827-3225.

### Why is it Important to Spay or Neuter Your Pet?

The answer is simple. Every year there are about 30 million puppies and kittens born in the United States. Unfortunately, 4 to 6 million of those adoptable animals are euthanized every year because no one will give them a good home. Many unwanted animals suffer terribly without shelter, good food, and worst of all – a loving human companion. Nationwide, animal shelters report that they take in over 10 MILLION animals every year – far more than they can possibly adopt out to good owners.

Did you know that a single, un-spayed female cat, her mate and all their offspring can produce, on average, over 1.5 MILLION kittens in as little as 9 years? The good news is that pet overpopulation is a problem that YOU can do something about if you want to end this tragedy. Talk to your vet about spaying and neutering your pet. Prevent a litter and be a part of the solution to the problem.

# PUBLIC SAFETY

## Ashburnham Animal Control 2009 Annual Report (continued)

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### Spaying and Neutering is Good for Your Pet

It is a fact that spayed and neutered pets live longer, healthier lives. In fact, spaying and neutering can eliminate or reduce the incidence of a number of health problems that can be difficult to treat once they occur. Such health problems include uterine or ovarian cancer, animal breast cancer, testicular cancer, and prostate disease. Spaying a female eliminates its heat cycle and thereby reduces nervous behavior in the female.

It is very common for the pet to become a more affectionate companion following spaying or neutering. Bad behavior (such as biting, fighting, or running away) and temperament problems are less likely to occur.

Pet Population Control is a Community Responsibility, communities spend millions of tax dollars every year to control unwanted animals. Animal control officers commonly have to deal with irresponsible breeding, which contributes to the problem of dog bites and attacks on people and other animals. Stray pets get into trash containers, defecate in public areas or on private lawns, and frighten or anger people who have no understanding of their misery or needs. Some stray animals also scare away or kill birds and wildlife. A responsible community teaches children the true meaning of responsible pet ownership and love by making sure that all dog and cat pets are sterilized to prevent the birth of more homeless animals.

There is one more thing that you can do as a concerned citizen in your community: adopt a homeless pet. Adoptable pets at your local animal shelter make the best companions you can ever imagine and will likely bring much joy to your life.

### When Should a Pet be Spayed or Neutered?

Pets can become capable of reproduction as early as 6 months of age. That is why pets should be spayed or neutered by age 6 months. Sterilization can safely be done before that age, as endorsed by the American Veterinary Medical Association. The chief veterinarian of the Humane Society of the United States recommends 4 months as ideal. Older pets can safely be sterilized as well. It should be emphasized that animal sterilization is a routine procedure and does not cause the pet pain or stress. Most pets recover from the procedure within a day.

For more information about spaying and neutering pets you can visit the Humane Society of the United States at: <http://www.hsus.org>.

Respectfully submitted,  
Loring Barrett Jr.  
Chief of Police

Eula Bradley  
Animal Control Officer

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# PUBLIC SAFETY



## Fire/EMS Department 2009 Annual Report

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To the Honorable Board of Selectmen and Residents of Ashburnham:

After being in our new home for over a year now I have to say first, thank you on behalf of all of the members of the Fire/EMS/Emergency Management Department. With these new facilities we are better able to train, maintain our equipment and respond to your needs. It is difficult to describe how fractured we were shuffling between buildings, having equipment outdoors for four and a half years and so on. Now, after a call, we are able to get apparatus and equipment back in service much quicker and our folks have a place to get themselves and their gear cleaned up.

Having to reduce our budget by \$50,000 and lose one of four full-time positions as well as turn down a \$325,000 Federal S.A.F.E.R. Grant for hiring firefighters, were the low-lights of the year. That being said, we are doing our best to juggle schedules and what budget monies we have to maintain the Paramedic level of service that our community has come to expect.

On Thanksgiving Day, we held a free Thanksgiving Dinner for anyone in the community, serving about 65 dinners and delivering 10 more to people who couldn't make it out. Thank you to all citizens and organizations who donated food and funds to help with this wonderful event.

The following were recognized at the annual Christmas Party/Awards Night:

### 5 Years of Service –

*Kate Kusza  
Lt. Paul Rekos  
Jeremy Salo  
Jake Zbikowski*

# PUBLIC SAFETY

## Fire/EMS Department 2009 Annual Report (continued)

**EMT of the Year** – *B.C. Kevin Martin*

*Eng/Paramedic Robert Plant*

*Eng/Paramedic John Bresnahan*

(The above three members brought a man back from cardiac arrest who is alive and well today.)

**Firefighter of the Year** –

*Firefighter/EMT John Swick*

**Officer of the Year** – *Lt. Rick Sicard*

The **Auxiliary of the Year** Award was given to *Raymond Page* and named after him for his many, many years of tireless efforts and support of the Fire/EMS and Emergency Management Departments.

Sergeant Robert Brennan was also recognized by the Fire Department for his over 30 years of service to the Town not only in his capacity as a Police Officer, but prior to that, as a Call Firefighter. On behalf of the members of the Fire/EMS/Emergency Management Department, THANK YOU SARGE!

In the aftermath of the Ice Storm of 2008, we have completed the installation of a new radio controlled alarm system. This replaces the wired system that was in Town since the 1940's. Insurance and Federal and State reimbursements covered all of the costs of the installation.

### FIRE

Structure	10
Vehicle	4
Brush	9
Carbon Monoxide	3
Chimney	6
Rubbish	1
Electrical	8
Illegal Burning	22
Explosions	0
Hazardous Condition	20
Service Calls	45
Good Intent	20
False Alarms	71
Bomb Scares	0
Search	0
Unclassified	6
Mutual Aid Given	11
*Mutual Aid Received	3

**Total Fire Calls 239**

### EMS

Cardiac	61
Respiratory	27
Burns	0
Injury (non-MVA)	71
Motor Vehicle Accident Injury	22

OB/GYN	1
Drugs/Alcohol	19
Psychiatric	18
Allergic Reaction	3
Stroke	13
Seizure	3
Diabetic	3
Other Illness	91
No Transport	6
No Transport MVA	13
No Transport Police Matter	1
*ALS Calls	227
*Mutual Aid Received	6
*Life Flight	4
*Mutual Aid Given	3

**Total EMS Calls 371**

\*Not a Response Statistic

Response totals last 5 calendar years:

	2004	2005	2006	2007	2008	2009
Fire	302	272	253	272	254	239
EMS	430	386	362	399	358	371
<b>Combined</b>	<b>732</b>	<b>658</b>	<b>615</b>	<b>671</b>	<b>612</b>	<b>610</b>

<b>FY09 Budget "REVISED</b>	<b>\$508,411</b>
Income from ambulance billing	164,902
Income from inspections and permits	17,432
Income from fire alarm box and false alarm fee	75
<b>Total Income</b>	<b>\$182,409</b>
Unexpected wages	42,599
<b>Actual Cost to Operate Department</b>	<b>\$283,401</b>

Thank you to the following members of your Fire/EMS/Emergency Management Department for their continued dedication:

- FF/EMT-P Alexandra Bergeron
- FF/EMT-P Jason Bergeron ★
- Aux. JT Bergeron
- Aux. Zachary Bourgault
- FF/EMT-P Brian Coulombe \*\*\*
- Aux. Valorie Daigle
- FF/EMT-P Michele Darling \*\*\*
- FF/EMT Tyson David
- Deputy Jerry Descoteaux ★
- Lt/EMT Michael Dufault
- Rec. FF Brenainn Durkan
- FF John Enright ★
- FF/EMT John Girouard \*\*
- Aux. Lori Hembrow
- FF Timothy Hill
- Aux/EMT Kate Kusza
- FF/EMT – P Raymond Lashua ★
- EMT-P Heather Leighton \*\*\*
- EMT-P J. Leighton \*\*\*
- Photographer Kevin MacLean
- BC/EMT-I Kevin Martin
- FF Kimberly McGowan ★ \*\*
- FF/EMT-P Jason McNeany \*\*\*
- FF/EMT Jeffrey Nickel

# PUBLIC SAFETY

## Fire/EMS Department 2009 Annual Report (continued)

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Aux. Joseph Olivari  
Aux. Raymond Page ★  
EMT Karen Plant  
Eng/EMT-P Robert Plant \*  
Rec/EMT Sarah Plant  
Aux. Paul Rekos Jr.  
Lt. Paul Rekos Sr. \*  
FF/EMT-P Geneta Rose MacLean \*\*\*  
FF Michael Salem  
Rec/FF Mike Salem  
Aux. Denise Salo  
Eng/EMT Jeremy Salo  
BC/EMT Robert Salo \*  
Lt/EMT Richard Sicard  
FF/EMT John Swick  
EMT Ellen Tornì  
FF/EMT-P Hilary Towne  
FF/EMT Christopher Williams  
Aux. Randy Williams  
FF/EMT Rebekah Williams  
Eng/EMT Jake Zbikowski  
FF/EMT Shauna Zbikowski  
Chief/EMT Paul Zbikowski \*

\* Full Time                      \*\* Military  
\*\*\* Per Diem                    ★ Veteran

Thank you to all of those who have served and continue to serve in our nations military. Having seen firsthand what you folks do on my trip to Afghanistan last March, is incredible. You are my heroes. The story that does not get told is what our soldiers do on their deployments when not "fighting" which in my estimation is only 5% of their time. The majority of our soldiers' time is spent helping and treating people. They are also rebuilding infrastructure and the economy thus enabling the people of Afghanistan and other war-torn countries to do for themselves. Our soldiers spend many months away from their families which is extremely difficult, but they do it willingly knowing that the cause is nobler than any individual. Don't forget to say thank you when you see someone in the military. You don't have to know them to stop, shake their hand and say thank you.

Respectfully submitted,  
Paul J. Zbikowski  
Fire Chief

## Fire Prevention and Public Education

The Fire Prevention Division conducts a wide variety of inspections, code enforcement, fire drills, and public education classes throughout the year.

The Fire Department again conducted a CPR Class at Overlook Middle School for the seventh grade (approximately 200 students).

As a reminder, when you change your clocks, change your smoke detector batteries. It is a good idea to check your smoke detectors monthly for proper operation. Also, please remember that the law is now in effect requiring carbon monoxide detectors in your home. These should also be checked monthly.

Should you have any questions regarding fire prevention or public education, feel free to contact the Fire Department during regular business hours.

## Fire Prevention Statistics 2009

Smoke Detector/Carbon Monoxide	
Detector Inspections	80
Oil Burner Permits	58
UST Removal Inspections	0
UST Installation Inspections	1
LP Gas Permits	43
Plan Review	17
Re-Inspections	0
Cannon Firing Permits	1
Tank Truck Inspections	2
Commercial Inspections	15
Blasting Permits	3
Burning Permits	485
Dumpster Permits	0
Fire Protection System Inspections	2
Special Permits	1
Fire Drills	12
<b>Total Permits &amp; Inspections</b>	<b>720</b>

Respectfully submitted,  
Robert W. Salo, Battalion Chief  
Fire Prevention Division

**FIRE PREVENTION IS NOT JUST A  
WEEK IN OCTOBER!!  
IT'S EVERY DAY!!**

**BUILDING COMMISSIONER  
2009 ANNUAL REPORT**

**ELECTRICAL INSPECTOR  
2009 ANNUAL REPORT**

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

***Building Permits***

<b>Purpose</b>	<b>#</b>	<b>Value</b>
New 1 & 2 Family Dwellings	12	\$2,591,825
Condominiums Additions/Alternations	70	\$1,545,259
Accessory Buildings	12	\$ 191,761
Swimming Pools	5	\$ 37,820
Commercial, Industrial, Municipal	3	\$ 246,000
Other	42	\$ 455,719
Demolition	3	\$ 23,000
<b>Total</b>	<b>147</b>	<b>\$5,091,384</b>

***Fees Collected 2009***

Building Permits	147	\$57,646
Stove Permits	31	\$ 930
Safety Permits	44	\$ 1,965
<b>Total</b>	<b>222</b>	<b>\$60,541</b>

Due to the unfortunate reduction in hours for the Inspectors, they are doing their best to provide essential services within the mandated time constraints. I apologize for any inconvenience this may have caused the residents of Ashburnham.

Michael A. Gallant  
Building Commissioner  
Zoning Enforcement Officer



To the Honorable Board of Selectmen and Residents of the Town of Ashburnham.

As Inspector of Wires, I submit the following report of activity for the year ending December 31, 2009. Electrical Permits 253 \$13,107.00

It is required that prior to the performance of any electrical work, an Electrical Permit must be obtained as required by law and must be performed by a licensed and qualified electrician. An Electrical Permit will be issued only if a licensed electrician is performing the work.

Permits are available at the Town Hall Land Use Office during regular business hours and also available on-line at [www.ashburnham-ma.gov](http://www.ashburnham-ma.gov).

I would like to thank Elaine Cormier for her service as the Land Use Administrator and Lori Capone for her continued assistance. I would also like to thank the Assistant Inspectors, Joseph Olivari and Loring Barrett, as well as the cooperation of all the other town departments.

Respectfully submitted,  
Richard Cannivino  
Electrical Inspector



## PLUMBING & GAS INSPECTOR 2009 ANNUAL REPORT

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To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham.

The following report of the Inspector of Plumbing and Gas is submitted for your approval for the year ending December 31, 2009.

Plumbing Permits 53 \$8,890.00

Gas Permits 54 \$3,980.00

The law requires that a plumbing permit and/or gas permit be obtained prior to any work being performed.

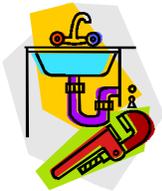
Plumbing and/or gas work should be done by a duly licensed and qualified plumber.

Permits are available during regular business hours at the Town Hall Land Use Office.

I would like to thank Elaine Cormier for her service as the Town's Land Use Administrator.

Additionally, I would like to thank Lori Capone for her continued assistance. I would also like to thank Robert MacLeod, the Assistant Plumbing Inspector, for his assistance throughout the year.

Respectfully submitted,  
Maurice Picard  
Plumbing/Gas Inspector



## SEALER OF WEIGHTS & MEASURES 2009 ANNUAL REPORT

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To the Honorable Board of Selectmen, Town Administrator and Citizens of Ashburnham, as Inspector of Weights & Measures, I submit the following activity report for the fiscal year beginning July 1, 2008 to June 30, 2009.

Scales 8 Inspected  
8 Sealed

Fuel Pumps 16 Inspected  
16 Sealed

Fuel Oil Tanks 5 Inspected  
5 Sealed

Scanners 3 Verified

Salary: \$2,500.00

Total fees collected: \$ 845.00

Special thanks to the Town Hall staff for their assistance during the year.

Respectfully submitted,  
Steven E. Slocum  
Sealer of Weights & Measures



# EDUCATION



## Ashburnham-Westminster Regional School District Superintendent's Report 2009

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Dear Residents of Ashburnham and Westminster:

For the FY09 (July 1, 2008 – June 30, 2009) the school committee certified an operating budget in the amount of \$25,737,184. For the FY10 (July 1, 2009 – June 30, 2010) the school committee certified a balanced operating budget in the amount of \$25,382,946. This represents a decrease of \$354,238 in operating dollars from the previous fiscal year. This decrease resulted in the reduction of 30.9 full-time equivalent staff (11.4% of staff reduced) which resulted in larger class sizes and fewer course offerings. In preparation of the FY10 budget, during the spring of 2009, the school department requested an operating override. On June 16, 2009 a ballot vote to raise an additional \$393,752 with a proposition 2 ½ override failed. The operating override request would have resulted in Ashburnham raising \$156,849 and Westminster raising \$236,903 in additional funds. The shortfall in the operating budget was a direct result of a decrease in regional transportation funding from state. Additionally the school committee was faced with having to use \$508,702 in excess and deficiency funds (a non-reoccurring revenue source) to balance the FY10 budget and avoid additional employee reduction in force lay-offs.

Given the difficult fiscal times in FY10, the school district was forced to make some difficult decisions which included raising the athletic fee from \$175 per student/sport to \$195. The ice hockey team paid an additional \$200 fee per student to pay for ice time use at Cushing Academy. Freshmen football, freshmen boys basketball and freshmen girls basketball were all dropped from the athletic program. The economic downturn resulted in no additional revenue dollars such as 2 ½ plus growth from either town. The five year capital plan was not funded.

Despite difficult fiscal times, the Town of Ashburnham raised \$400,000 and the Briggs Building Committee hired Lamoureux-Pagano Architects to begin a feasibility study on the John R. Briggs Elementary School. The study will produce three options (no build, renovate/build, and build new) for the Briggs Building Committee and the Massachusetts School Building Committee to consider. STV remains project manager during this phase of the project.

Despite some fiscal setbacks, the school district continued to make gains regarding in student learning and achievement. The school district continued to offer full-day, full-time kindergarten. Research supports that a full-day kindergarten program will improve student achievement, reading and mathematics skills. A special education middle school program (COMPASS) was implemented with the use of the American Recovery and Reinvestment Act (ARRA) federal funds. The COMPASS program serves a wide variety of students on the autistic spectrum. The district received \$720,282 in ARRA funding in total. The funds were targeted in the areas of special education, title I reading and to fully fund full-day kindergarten.

A group of private residents organized the Ashburnham Westminster Foundation for Academic Excellence to provide grants to teachers and cultural groups. The Foundation is a 501(c)3 which will allow citizens to make a tax free contribution to help improve the quality of public education. The Ashburnham Westminster Foundation is a nonprofit organization dedicated to helping teachers better educate tomorrow's artists, inventors, educators, and community leaders by providing private financial support that enhances their students' academic experiences.

Meetinghouse/Westminster Elementary School and John R. Briggs Elementary School continued to implement a comprehensive school improvement action plan to better focus teaching and learning and to help all students meet adequate yearly progress expectations as defined by No Child Left Behind. Additionally, the Department of Elementary and Secondary Education (DESE) is using a composite performance index (CPI) and a student growth model (SGM) to measure the progress of students within the school district.

Professional development continued to remain a hallmark for teachers and administrators. Teachers used professional development time to continue to align curriculum, design differentiated instruction and creative formative assessments to meet the learning styles of all students. Additionally principals and assistant principals continued to participate in professional development and received extensive training in the supervision and evaluation of staff with the focus on improving teaching instruction and student learning. Again this year the NAWWG-MT group of schools (Narragansett Regional School District, Ashburnham-Westminster Regional School District, Winchendon, Gardner and Monty Tech.) collaborated to participate in a full-day of comprehensive professional development. Many of the NAWWG-MT workshops offered were facilitated by AWRSD teachers.

Administrative personnel changes which occurred in 2009 included the resignation of Dr. Alan Chates,

# EDUCATION

## BUDGETS 2009-2010 ACCOUNT - FUND 01

### Superintendent's Report 2009 (continued)

Director of Special Education and Pupil Service. Kathy Veroude was hired to replace Dr. Chates. Other administrative reductions included in the 30.9 FTE decrease include Andrea McGrath, Assistant Principal at John R. Briggs and Cathy LaRoche, liaison in the Special Education Department.

FY11 (2010-2011) will continue to be a fiscal challenge for the Ashburnham-Westminster Regional School District as well as a fiscal challenge for the towns of Ashburnham and Westminster. Despite falling revenues and increasing expenses, the school district will work to continue to provide the best quality education within the budget. The school district will continue to look for efficiencies in containing costs and explore options for increasing revenue. School district personnel have worked tirelessly to maintain high standards for each child. The two communities attract many homebuyers based on the high quality of public education provided to the students. Ashburnham-Westminster is an attractive rural community that offers students an environment that is nurturing and respectful. If the school district suffers another massive layoff in FY11 as it did in FY10 services to children will continue to deteriorate and the stature of the community will suffer.

September 2009 began my seventh year as superintendent of schools. On December 1, 2009, I announced my retirement effective June 30, 2010. It has been a pleasure to serve the communities of Ashburnham and Westminster. As I have said many times in the past, "schools belong to the community". It is the responsibility of the communities to support the school district. Schools remain a reflection of the community within which they exist. As Superintendent of Schools, thank you for your support and the opportunity to serve the students and the community-at-large.

#### PLACE OF ATTENDANCE: DISCRIMINATION

Every person shall have the right to attend the public schools of the town where he/she actually resides, subject to the following section. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses or study of such public school on account of race, color, sex, religion, national origin or sexual orientation.

*Mass. General Law Chapter 76, Section 5  
Amended by St. 1971, c.622, c.1.; St 1973, c.925,  
s.9A; St. 1993, c282.*

Number General	Description	Audited Expense 08-09	Current Budget 09-10
Function 1000	Administration	673,161	597,793
Function 2000	Instruction	14,347,030	14,655,896
Function 3000	Other School Services	2,795,162	2,862,186
Function 4000	Operation and Maint. of Plant	2,571,704	2,537,099
Function 5000	Fixed Charges	2,496,098	3,166,651
Function 6000	Miscellaneous	8,000	8,000
Function 7000	Capital Outlay	134,117	104,900
Function 8000	Debt Service: Principal Interest	1,775,000 624,781	1,775,000 624,781
Function 9000	Tuition and Other Costs	1,532,470	1,804,659
<b>Grand Totals</b>		<b>26,957,522</b>	<b>28,136,965</b>

#### HOURS OF SCHOOL SESSIONS

Meetinghouse School	8:30 AM -2:55 PM
Westminster Elementary School	8:30 AM-2:55 PM
John R. Briggs Elementary School	8:30 AM-2:55 PM
Overlook Middle School	7:40 AM-2:05 PM
Oakmont Regional High School	7:30 AM-1:55 PM

The "No School" signal for Oakmont Regional High School and Overlook Middle School will be sounded on the Fire Alarm at 7:00 AM.

The "No School" signal for elementary schools will be sounded on the Fire Alarm at 7:30 AM.

The "No Afternoon School" signal will be sounded on the Fire Alarm System at 11:30 AM.

"No School" or early dismissal notices will be broadcast over radio stations WEIM 1280 AM, WTAG 580 AM, WSRS 96.1 FM, WBZ 1030 AM, CBS Channel 4 TV, WXLO 104.5 FM, WGAW 1340 AM, WCVB Channel 5 TV, WRKO 680 AM, Fox 25 and Channel 7 TV.

School openings may be delayed two hours on occasion. The radio stations will air this notice.

Safeguard the health and welfare of your child by keeping him/her home when, in your judgment as a parent, conditions warrant.

# EDUCATION

## Superintendent's Report 2009 (continued)

### SCHOOL COMMITTEE MEETINGS

The Ashburnham-Westminster Regional School Committee holds its regular business meetings Tuesdays at 7:00 p.m. at Overlook Middle School Library. You can view meeting dates, the agenda, past minutes and meeting locations on our webpage at [www.awrsd.org](http://www.awrsd.org). School Committee meetings.

### SUPERINTENDENT/BUSINESS OFFICE and WEBSITE

The Superintendent/Business Office is located at Oakmont Regional High School between the cafeteria and new gym. Our address is 11 Oakmont Drive, Ashburnham, MA 01430. We are open Mon-Fri from 8:00 a.m. to 4:00 p.m. You can reach us at 978-827-1434 or fax us at 978-827-5969.

You can view the Ashburnham-Westminster Regional School District's website at [www.awrsd.org](http://www.awrsd.org) updated information of the schools, budget information and events. General information can be emailed to [info@awrsd.org](mailto:info@awrsd.org).

### Ashburnham-Westminster Regional School District MONTHLY STUDENT COUNT REPORT

DATE: 10/01/09

Grade	Ash	West	School Choice	Sped (i.e. day program: residential)		Other (exchange student)	Total
				West	Ash		
Pre K	13	42	0	0	0	0	55
K	78	63	0	0	0	0	141
1	76	106	0	1	0	0	183
2	74	99	1	0	1	0	175
3	61	95	2	1	1	0	160
4	85	109	2	0	0	0	196
5	83	105	1	0	1	0	190
6	105	90	1	1	0	0	197
7	91	101	3	1	1	0	197
8	71	96	7	1	1	0	176
9	80	93	11	1	1	1	187
10	93	99	10	3	3	0	208
11	74	88	14	1	4	1	182
12	73	90	11	2	2	0	178
Above Grade 12	4	5	1	2	2	0	14
Totals	1061	1281	64	14	17	2	2439
<b>GRAND TOTAL – ALL STUDENTS</b>						<b>2439</b>	

## OAKMONT REGIONAL HIGH SCHOOL 2009 ANNUAL REPORT

We have faced new challenges this year due to budget constraints. We are limited in the number of courses we can offer and more importantly the flexibility of our master schedule. We have made significant cuts in our social studies, foreign language, and special education departments. We are also offering fewer courses in our math, English and art departments. The role of the dean of students has been reduced and department coordinators have been eliminated.

However, we have not lost sight of our goal to continue to provide all students with 21<sup>st</sup> Century Skills to ensure that they are prepared for success in whatever they choose to do after leaving Oakmont, whether it's continued academic study, employment, or military service. We believe that our focus must be on the changing needs of our economy and society and that our curriculum needs to continually evolve in response to the challenges of the future. In particular we're concerned about helping our students develop the skills to think critically, creatively solve complex problems, understand diverse cultures, and communicate effectively.

Our school enjoys a tradition as a respectful, orderly learning community within which each person is treated with dignity and respect. That tradition depends on mutually accepted values, responsibilities, and guidelines. It's important that everyone understand the expectations for responsible behavior. It's equally important that everyone understand students' and parents' rights to quality educational services. In this atmosphere student learning and success is more easily attained.

We believe that co-curricular activities directly translate into academic success for students involved in clubs, student government, performing and visual arts, and athletics. In the past few years we have compared the GPA, attendance and discipline records of students involved in co-curricular activities and those who are not. In every case involved students have better GPA's, attendance and discipline records.

This year we have seen unprecedented success in curricular and co-curricular areas. Our Art students were awarded \$3,500 in scholarships at the Anna Maria High School Art Competition and collectively Oakmont won the award for the Most Winning Entries. Again our students won many awards at the 2009 Boston Globe Art Show. One of our math teachers brought a group of her AP Calculus students to WPI for a Math competition. The students did very well and one of our students was awarded a \$1,000 scholarship to WPI. The Marching Band has had a very successful

# EDUCATION

## Oakmont Regional High School 2009 Annual Report (continued)

competition season that culminated with a second place score in the USSBA New England Championships in New Britain, CT and a silver medal at the State MICCA Competition in Lowell. This fall we inducted seven new students into the National Honor Society increasing their membership to 50 students. NHS membership is not only based on academic performance but leadership, character and service. A great number of our English and Creative Writing students have entered and have been awarded prizes in various writing competitions. Our Sociology students successfully completed the MVP program about dating violence, being trained as leaders to deter such behavior. A teacher has volunteered to advise a group of environmentally concerned students who have worked to educate our students and faculty about energy and cost saving measures.

In athletics, last winter, the varsity ice hockey team was league and district champions before losing to Chicopee HS in the Division 3A State Finals. The boys and girls basketball teams won their league championships, as did the boys track team in the spring. This fall, Oakmont varsity athletic teams have won or shared a league title in five sports: Golf team: Mid-Wach C Co-Champs, Boys Cross Country team: Undeclared Dual Meet League Champions, League Meet Champions, Varsity Boys Soccer team: District Sportsmanship Award, Mid-Mach C Co-Champs, Girls Varsity Soccer team: Mid-Wach C Co-Champs, and the Varsity Field Hockey team: Mid-Mach B Co-Champs, District Champions. The Field Hockey played for the Division II State Championship, but lost to Watertown HS 1-0. The Varsity Football team won the Division 3A Super Bowl.

Despite the challenges, we're very proud of our school community and what it has to offer. We have an outstanding faculty and support staff. We have a wonderful building and great sports facilities. We have a student body that is energetic, talented, and responsible. Oakmont offers a wide variety of opportunities. Our athletic teams, music program, dramatic productions, art department, technology education department, and academic programs are among the best in Massachusetts.

I am deeply concerned about the future of our high school. We are once again facing dwindling resources. The faculty and students have continued to succeed despite these limited resources and annual budget cuts. Think of what they could accomplish if this was not an issue.

Respectfully submitted,  
David Uminski, Principal

## Oakmont Regional High School School Nurse Report for 2009

Oakmont Health Office Encounters:  
(1/1/2009 – 12/31/2009)

Student Illness	2,503
Student Injury	627
Student Behavioral Health Support	120
Student Individual Health Education	156*
Medications Dispensed (including OTC and Prescription medications)	1,819
Student Scheduled Procedures (including diabetes monitoring, catheterizations, ear and lung assessments, etc.)	677
All Other Encounters (student & staff)	410
EMS Activations (student & staff)	8
Percentage of students returned to class after visit to Health Office	88%**

*\* All encounters provide some degree of health education. This number reflects in-depth health education encounters.*

*\*\* This statistic is provided to emphasize the importance of having a registered nurse present in the school building. Skilled nursing assessment and treatment of minor illnesses and injuries in the school setting increases a student's potential for educational success by decreasing the amount of class time lost to treatable discomfort caused by minor illness or injury.*

### OTHER ACTIVITIES:

The H1N1 influenza pandemic demanded a large amount of time being devoted in mid-late 2009 to surveillance efforts, staff, student and parent education, and daily communication between other district nursing staff and public health officials. The primary message that was stressed to the community was to keep students home if flu symptoms were present. I am pleased to report that, due to our community education efforts and exceptional parental cooperation, only a very small number of presumptive H1N1 cases were actually seen in the building.

State-mandated vision, hearing and postural screenings of ninth grade students was conducted in March and April, with the assistance of an ESHS Grant funded nurse.

The Health Office also hosted two senior nursing interns from Fitchburg State College, who were satisfying a school requirement in Community Health Nursing.

I also had the pleasure of participating in two research studies in 2009. The Tobacco Cessation Intervention Research Study conducted by the University of Massachusetts was concluded after three years. This office, and selected Oakmont students, participated throughout the entire study period. Boston College also conducted research

# EDUCATION

## Oakmont Regional High School School Nurse Report for 2009 (continued)

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involving an intervention for increasing student compliance in carrying auto-injectable epinephrine (Epi-Pens) with them at all times. Again, selected Oakmont students participated in this research study.

Again, it is my continued pleasure to serve the community of Ashburnham as the School Nurse here at Oakmont Regional High School.

Respectfully submitted,  
Susan M. Lofquist, RN (BSN)

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## Overlook Middle School 2009 Annual Report

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Overlook Middle School services a population of 600 students in the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. The aim at Overlook is to balance a well defined curriculum, with programming designed to encourage the growth of well rounded young citizens. The goals of the staff at Overlook can best be summed up by looking at the school mission statement:

### Mission Statement

Recognizing the unique needs of our early adolescent students, the staff of Overlook Middle School is dedicated to ensuring a successful transition from middle school to high school by:

- Providing a caring, welcoming, supportive environment for all ;
- Teaching a standards-based curriculum, fostering intellectual, emotional, physical and social development;
- Cultivating individual strengths and talents within a heterogeneous environment;
- Developing learners, who value, respect and accept the diversity of others.

At Overlook Middle School, communication is a major priority and we welcome any comments or suggestions. The phone number for the school is 978-827-1425 and the office hours are from 7:00 a.m. to 3:00 p.m., Monday through Friday. Interested persons may also find information about the school from the website through the Overlook tab at [www.awrsd.org](http://www.awrsd.org) the district website.

Respectfully submitted,  
Phillip Saisa, Principal

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## Overlook Middle School School Nurse Report for 2009

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The mission of the School Health Office at Overlook Middle School is to provide preventative health screenings, primary nursing care and intervention for medical and mental health issues to Overlook's 600 plus students and staff. The duties and functions of the School Nurse are determined in large part by the health conditions of the students we serve. The office sees 20 to 45 students per day. Our role is to support the students' success in the learning process. Maintenance and interpretation of health information is necessary to meet the students' various needs. The office also provides preventative health counseling to staff members, and 30 members participated in the annual flu vaccine clinic last winter.

Insulin management, diabetic education, asthma treatments, daily medications, ongoing illness and injury assessment occur regularly for both students and staff. Cooperation and communication with parents/guardians occupies a substantial part of the average day. Each visit presents a health and lifestyles teaching opportunity for the school population.

Oakmont's School Health Office also hosted a nursing student from Fitchburg State College for several months of their training in community health. Nursing students participated in screenings, teaching, illness assessment and treatment.

In 2009, nutritional improvements continued to be implemented that were consistent with the District's Health & Welfare Policy. Nursing policies and protocols were revised throughout the District to promote more consistency and continuity.

Each year, student and staff records are updated to assure compliance with the regulations adopted by the Department of Public Health. These regulations include postural, vision, and hearing screenings on all students, as well as mandated immunizations.

The Ashburnham-Westminster School District continued to receive funding from the Department of Public Health - Enhanced School Health Grant. Working within this grant we are able to provide additional nursing time among the various schools in the district to help complete required screenings and immunizations. The grant provides funding for continuing education and recertification to all those interested in Basic CPR training.

We are very fortunate to have Dr. Lisa R. Brown MD as our school physician and advisor.

Respectfully submitted,  
Ann Lee Fredette, RN

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# EDUCATION

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## John R. Briggs Elementary School 2009 Annual Report

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Once again it is my pleasure to submit this report to the Ashburnham Community.

This has been an exciting year for the staff and parents of our school as we continue to pursue the renovation, addition or reconstruction of the John R. Briggs Elementary School. The AWRSD-JRB Building Committee is moving forward with the Massachusetts School Building Authority in this process. As you may be aware, the John R. Briggs Elementary School has been on the radar of our community for a number of years. Built in the mid to late 1960's, our school building does not have the capacity to meet the needs of the educational climate of the 21<sup>st</sup> century. Through our work with STV (owner project manager), Lamoureux-Pagano (architect), the AWRSD-JRB Building Committee, and the Massachusetts School Building Authority we hope to bring forth a construction proposal to the voters of Ashburnham in the fall of 2010.

Our school continues to succeed in many areas. Academically, students in the 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades have met the challenges of the Massachusetts Comprehensive Assessment Survey (MCAS). We have met our AYP (Adequate Yearly Progress) in the areas of mathematics and English Language Arts, as designated by the United States Department of Education. Success on MCAS testing and high daily attendance of our students put us in one of the highest recognized categories for the No Child Left Behind Act of 2001.

This year we have expanded our Title 1 services to include kindergarten and grades one through three, thanks to the American Recovery and Reinvestment Act of 2009. Title 1 provides English Language Arts support to our students who may be having difficulty in the areas of reading, writing and/or spelling. One part-time paraprofessional works with a full-time English Language Arts Teacher to provide in-class support, as well as small group and whole class instruction in targeted classrooms. Unfortunately, this funding source cannot be guaranteed to continue far into the future. Our hope is that through the modeling and implementation of sound teaching practices this program will have a long term impact on our students and teachers.

Our financial resources continue to diminish and class size has been directly impacted. This year our class size ranges from sixteen to twenty students per classroom range in the early elementary grades, and twenty-one to twenty-eight student range in the upper elementary classrooms. Our average class size is twenty-one to twenty-three students per

classroom teacher. We have always prided ourselves in the ability to meet the diverse needs of our student population, but as financial resources decline, that commitment becomes more challenging to achieve.

Students at the John R. Briggs Elementary School continue to expand their education in the areas of art, music, physical education and technology. Through the hard work of our specialists' teachers we expose our students to a wide variety of cultural experiences, hands-on learning, new technologies, and how to live a healthy lifestyle. All students in Kindergarten through Grade Five enjoy daily exposure to one of our specials.

The John R. Briggs Elementary School Improvement Council is an integral committee within our school. The Council is composed of equal representation of parents and faculty. Annually the School Improvement Plan is developed by the Council to align our school goals with those of the district. This year the S.I.P. focused on continued improvement in the curriculum areas of English Language Arts, Mathematics, and Reading, school environment, and safety issues. With these goals, the Briggs School Council addressed the key components that are critical in providing the best education for all students.

This year, we welcomed Ms. Kathy Kelley to our school. Ms. Kelley is the Assistant Principal of the Meetinghouse and Westminster Elementary Schools. Ms. Kelley works directly with classroom teachers in both communities focusing on curriculum development and the identification of essential learning standards to be taught in both communities of Ashburnham and Westminster. Kathy's work continues to support the Curriculum Renewal Cycle implemented by Dr. Zapantis, AWRSD Superintendent of Schools.

We were sad to say "goodbye" to Mrs. Andrea McGrath who worked faithfully for the Ashburnham-Westminster Regional School District for thirteen years as a classroom teacher and J.R. Briggs Assistant Principal. Mrs. McGrath has enhanced her professional career through the acceptance of a principalship at the Major Edwards Elementary School in West Boylston, MA. We all wish Mrs. McGrath the best of luck in her new endeavor.

The J.R. Briggs PTA is a driving force within our school. Through their efforts our students benefit from fundraising events, as well as family oriented activities. The PTA worked in collaboration with the JRB Enrichment Program and AWRSD Extended Day Program to provide a fun-filled family event, the JRB Fall Festival during the fall of 2009. This event is in its second year and in spite of inclement weather we all had a successful, fun day.

# EDUCATION

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## **John R. Briggs Elementary School 2009 Annual Report (continued)**

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The Fifth Grade Student Council has become a rite of passage for our fifth grade students before they move on to Overlook Middle School. Each fifth grade student serves on this council for a one month term. The purpose of the JRB Student Council is to allow each student the opportunity to perform a vital community service. The word community is defined as: *the John R. Briggs Elementary School, the Town of Ashburnham and our global community.* Each month our school and students give back in a special way; check our website to view our monthly news updates ([www.awrsd.org](http://www.awrsd.org)).

This report would not be complete without mentioning the importance of the Extended Day Program at our school. This program provides wrap-around day-care for students of working parents; 6:30 a.m. to 6:00 p.m. during the school year, as well as a summer day care program. The needs of our students go well beyond the school day and a school could not operate without this integral program.

I wish to also thank Dr. Michael Zapantis for his tireless commitment to the students of the Ashburnham-Westminster Regional School District. Dr. Zapantis has had a positive impact on each student in our district through his efforts and will be missed as he enjoys a well deserved retirement.

Thank you for the opportunity to share our accomplishments and concerns with the Ashburnham community.

Respectfully submitted,  
Candace L. Wright  
Principal – John R Briggs Elementary School

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## **John R. Briggs Elementary School School Nurse Report for 2009**

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The John R. Briggs School Health Room continues to be the site where primary nursing care as well as preventative and early intervention of health problems occur to students in K-5.

The number of times health room services were provided totaled 5,012. Four thousand seven hundred eighty-five (4,785) students were seen for various illness assessments, injury and/or first aid, mental/behavioral issues, individual health education, scheduled medications or procedures, and other issues as well. Two hundred twenty-seven (227) staff members were seen.

At the start of the school year, Pediculosis Screenings are done on all students, including staff members if deemed appropriate.

Mandated screenings were done on 462 students in Grades K-5. These screenings included Vision, Hearing for Grades K-5, BMI's for Grades 1-4, and Posture Screenings for Grade 5. Once screenings are completed, referrals are written to make sure that follow-up is done and sent home with the students. Health records are updated as necessary. If the child does not meet the minimum requirements mandated by the state for these screenings, then they are referred to their Primary Care Physician (PCP) for further evaluation. Seventy-five (75) pre-kindergarten students were screened for hearing prior to entering Kindergarten; referrals to their PCP were then made if there were any concerns. Vision screenings are now supposed to be done by the physician for pre-kindergarten, but if the physician has not done it, the nurse will do the appropriate screening and then make the appropriate referral if need be.

Influenza vaccines were administered to thirty (30) staff members, and appropriate information about the immunization was given to those staff members. Speakers were brought in by the nurse Free of Charge, to do presentations on Flu Prevention with Grades K-4.

Monthly Activity Reports are done for the Massachusetts Department of Public Health (MDPH), Pediatric Asthma Surveys are done yearly, quality Assurance Reports, Kindergarten Immunization Surveys, Tobacco Surveys, and Status Reports are done yearly. The status report at Briggs identified 172 students with special Health Care needs. This past school year the school nurses also had to complete the Vision CQI Survey to see if parents of students were compliant with the referrals sent home.

Dental Hygienist, Kristine Henderson, RDH visited us from the Nashoba Board of Health. Students in Kindergarten had the opportunity to have their teeth examined. Second and Fourth grade students were eligible to have their teeth examined, cleaned and to have topical Flouride treatments. Educational presentations on dental care are done with the other grades. These services are free of charge and require only permission from parents. One hundred forty three (143) students were seen and of those students forty-one (41) were referred.

In addition to the above, the school nurse mentored a senior nursing student from Fitchburg State College from September to mid-November. We as nurses assist these students in presenting a teaching presentation on something promoting Health and Well-Being.

# EDUCATION

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## John R. Briggs Elementary School School Nurse Report for 2009 (continued)

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This year a presentation was done on “Seatbelt Safety”. The children were able to ask questions, share stories and participate with the hands-on presentation. Kids were able to see/visualize what could happen to them or others if not properly seat belted. Handouts were sent home for parents about safety and seatbelt guidelines for children-requirements such as age and weight for car seats and seatbelts.

Volunteered to assist in Local Flu Clinics, American Red Cross CPR and First Aid classes were conducted for AWRSD staff members.

Epi-pen trainings were done with all staff members at staff meetings and then again with individual Recess and Duty aides. Each staff member received an Epi-pen trainer and were permitted to practice and demonstrated on each other to see what it would be like to have to administer an Epi-pen in case of an Anaphylactic Allergic reaction with a student or staff member in case the nurse is not available. This is repeated if an Epi-pen has been delegated to a teacher or staff person on a field trip. Presentations on Universal Precautions also done with staff and updates on H1N1 was done as necessary. A film was presented and viewed by staff and the 5<sup>th</sup> grade classes on “How to cough/sneeze into your sleeve” to prevent further spread of germs and illness.

Thank you to the St. Vincent de Paul Society of St. Denis Church, the Ashburnham Community Church, and the People’s Church, the Lions Club, the Ashburnham American Legion, and the J.R. Briggs Elementary School staff and families who provided help to those in our community who needed food, heat, clothing, glasses and Christmas gifts.

I would also like to extend my gratitude to the staff, administration, School Physician Dr. Lisa Rembetsey-Brown, and parents for their continued support and cooperation.

Respectfully submitted,  
Krista W. Penning, RN, BSN  
John R. Briggs School Nurse



**ASHBURNHAM-WESTMINSTER REGIONAL SCHOOL DISTRICT**  
**Employee Salaries 2008-2009**  
**2009 Annual Town Report**

Note: The operating budget for the Ashburnham-Westminster Regional School District is supported by funding from the Commonwealth of Massachusetts, the Town of Ashburnham and the Town of Westminster. The percent of payment is

State Contribution 43.3%  
Ashburnham Contribution 23.0%  
Westminster Contribution 29.5%  
Other 4.2%

Agnir, Sharon	\$5,824	F	Bennett, Katherine	\$56,039	T
Aho, Marcia	\$24,350	P/E	Bennett, Margaret	\$22,618	E/F
Alario, Susan	\$40,227	T	Bennett, Margaret	\$53,340	T
Allen, Kathy	\$16,415	P	Berenson, Rebecca	\$51,082	T
Allen, Steven	\$29,664	C	Berg, Troy	\$36,852	T
Altobelli, Dana	\$64,559	T	Berger, Danielle	\$12,225	P
Ambrozy, Laura	\$41,177	G	Berger, Susan	\$18,390	P
Amundsen, Donna	\$4,193	T	Bitter, Kathy	\$14,498	P
Anderson, Thomas	\$63,349	L	Blanchard, Stephen	\$36,334	C
Arcangeli, James	\$5,387	F	Bottomley, Sarah	\$40,504	T
Archangelo, Alana	\$43,244	T	Bouchard, Kimberley	\$14,657	P
Arsenault, Beth	\$34,052	T	Brillon, Mark	\$25,694	E/P
Axelson, Robert	\$40,082	C	Brogan, Sue	\$44,048	T
Bacon, Nancy	\$9,613	P	Brown, Brenda	\$15,559	P
Badolato, Lauren	\$49,355	G	Brown, Kimberly	\$16,741	P
Baer, Jim	\$47,258	C	Brown, Stacie	\$56,039	T
Baker, Brandon	\$765	E	Brownell, Katie	\$1,584	E
Banning, Anne	\$51,617	T	Bubnowicz, Kimberly	\$44,831	H
Barnard, Charles	\$43,959	K	Burke, Kristin	\$56,039	T
Barron, Cheryl	\$30,534	P	Burks, Sarah	\$17,947	P
Barron, Patricia	\$13,911	F	Burstall, Patricia	\$8,206	P
Barry, Gregory	\$56,039	T	Caldwell, Renee	\$13,636	P
Barry, Theresa	\$51,408	T	Caouette, Gary	\$56,039	T
Bastille, Kathleen	\$52,924	T	Capone, Leslie	\$16,867	P
Beaton, Brian	\$36,500	D	Carey, Colin	\$19,014	T
Beaudoin, Brian	\$52,924	T	Carey, Ina	\$10,897	S
Bedard, Ashley	\$16,159	P	Cariglia, Anne	\$40,504	T
Bedard, Diane	\$11,119	E	Carlin, Kathleen	\$63,349	H
Beland, Sheryl	\$29,308	P	Caron, Kenneth	\$10,000	U
Belkin, Kristin	\$49,276	T	Cerasuolo, Mark	\$10,189	P

Chates, Alan	\$70,400	A	Dubovick, Amy	\$56,943	G
Ciampi, Diane	\$5,598	P	Dufour, Amanda	\$8,701	T
Ciesluk, Camille	\$15,549	P	Dufour, Daniel	\$40,227	T
Ciuffetti, Mary	\$34,454	S	Duncan, Brett	\$44,048	T
Clabaugh, Elizabeth	\$51,739	T	Dupuis, Lorin	\$7,270	E
Clinton, Madeline	\$7,255	F	Dyer, Laura	\$4,215	P
Collins, Bruce	\$49,620	C	Dzwilewski, Richard	\$39,414	M
Collins, Jennifer	\$41,504	T	Egan, Mary	\$12,514	P
Comeau, Carlene	\$15,666	P	Engman, Paul	\$46,831	C
Connolly, Karen	\$16,897	P	Erickson, Diane	\$63,349	T
Contois, Steven	\$48,672	C	Erickson, Jeanne	\$32,011	S
Correia, Jean	\$53,626	T	Erickson, Karen	\$24,064	P
Costa, Tina	\$18,115	F	Erickson, Thomas	\$61,580	T
Cote, Aimee	\$47,246	T	Ewing, Claudia	\$18,116	P
Courtemanche, Lynne	\$49,276	T	Fagnant, Renee	\$1,582	P
Couture, Jaclyn	\$45,143	T	Faneuff, Michelle	\$24,965	T
Craigen, James	\$18,882	T	Farley, Louise	\$17,434	P
Cringan, Cynthia	\$56,039	T	Farrell, Julie	\$51,411	L
Crowley, Donna	\$61,580	T	Feinsilver, Michele	\$61,580	T
Crowley, Ruth	\$58,259	T	Fiorentino, Diane	\$19,559	P
Cucchiara, Craig	\$38,849	T	Fisher, Joann	\$6,846	N
Cummings, Judith	\$54,607	T	Fitzgerald, Carol-Ann	\$56,039	T
Daniels, Linda	\$56,039	T	Fitzgerald, Edward	\$24,108	I
Davenport, Sherrie	\$17,899	P	Fitzgerald, Michael	\$59,810	T
Davis, Nancy	\$16,946	P	Fleck, Debra	\$58,259	T
Davis, Tiffany	\$28,020	T	Fleck, Krystina	\$1,990	P
Davolio, Diane	\$40,504	T	Flinkstrom, Patricia	\$21,332	P
Dawley, Eric	\$40,504	T	Fluet, Tracy	\$9,115	P
Deaver-Whittier, Regina	\$56,039	T	Fortin, Karen	\$49,422	T
Decicco, John	\$61,580	T	Foster, Elizabeth	\$63,147	T
Decicco, Sharon	\$47,294	T	Foster, Russell	\$57,680	T/E
Decosta, Lori	\$4,224	P	Fowke, Sandra	\$34,052	T
Dehays, Eric	\$60,000	A	Francis, Dorene	\$44,738	E
Demoura, Kris	\$51,411	T	Francis, Joseph	\$38,461	C
Demuth, Jocelyn	\$61,380	T	Franklin, Ann	\$12,917	F
Denny, Robert	\$58,259	G	Fredette, Ann-Lee	\$41,924	N
Desaulnier, Barbara	\$18,942	F	Fredette, Juliana	\$51,739	T
Deshayes, Margaret	\$34,322	S	Gagnon, Julie	\$44,048	G
Dewick, Karen	\$10,284	E/P	Gagnon, Mary	\$56,039	T
Dibattista, Joanne	\$18,134	P	Gaidanowicz, Katrina	\$45,941	T
Disalle, Kristi	\$43,938	T	Gallagher, Coraley	\$15,728	E
Douglas, Timothy	\$51,739	T	Gammell, Christine	\$7,238	P

Gauvin, Kimberly	\$42,047	B	Kersey, Sherry	\$93,375	A
Gera, Nancy	\$56,039	T	Killoran, Vivian	\$58,259	T
Giannetti, Brenda	\$45,354	T	Kochan, Nancy	\$16,628	P
Girouard, Jean	\$56,039	T	Koski, Virginia	\$55,000	X
Gleason, Anthony	\$58,259	T	Kulczyk, Shauna	\$16,602	P
Gonynor, Jill	\$1,991	P	Lafferty, Gretchen	\$16,932	P
Goodwin, Caron	\$49,355	T	Lambert, Ryan	\$38,503	T
Goodwin, Russell	\$37,929	C	Lamsa, Leeann	\$59,428	T
Gould, Timothy	\$37,798	C	Landry, Karen	\$29,867	E
Gourlay, Gail	\$55,909	O	Lantry, David	\$56,039	T
Gransewicz, Michael	\$15,604	P	Lantry, June	\$56,039	T
Griffin, Shirley	\$63,349	T	Lantry, Sarah	\$14,892	P
Grossman, Kathleen	\$56,039	T	Laroche, Catherine	\$80,000	A
Gusek, Theresa	\$57,515	T	Laroche, David	\$83,718	T
Gushlaw, Kimberly	\$3,021	E	Laroche, Mary	\$51,739	T
Halligan, Maureen	\$615	P	Larson, Madonna	\$56,039	T
Hanno, Philip	\$58,259	T	Leamy, Jane	\$52,924	T
Hannula, Clara	\$29,460	S	Leary, Bonnie	\$56,039	T
Hansen, Kelly	\$4,626	P	Leblanc, Ariana	\$343	E
Harrison, Jana	\$35,232	T	Leblanc, Danielle	\$14,281	P
Hart, Kevin	\$63,349	T	Leblanc, Susan	\$2,673	E
Haschig, Lee	\$7,726	P	Leblanc, Tanya	\$21,664	P
Heckley, Alice	\$37,261	T	Leblanc, Wendy	\$56,039	T
Hertel-Therrien, Heidi	\$56,039	T	Lenart, Laurie	\$42,238	T
Higgins, Wendy	\$33,472	S	Levanti, Anthony	\$3,112	E
Holm, Pauline	\$11,910	F	Lilly, Elizabeth	\$61,580	T
Humphrey, Lauren	\$3,068	F	Litalien, Cori	\$37,261	T
Hurley, Erin	\$17,727	P	Lofquist, Susan	\$39,929	N
Jackson, Cynthia	\$49,276	T	Losordo, John	\$45,941	T
Jamison, Darcie	\$26,082	G	Louney, Brenda	\$63,349	T
Jengo, Linda	\$51,739	T	Lucander, Kris	\$51,739	T
Jensen, Jennifer	\$43,938	T	Maillet, Elizabeth	\$6,411	P
Jepson, Kenneth	\$56,039	T	Malnati, Lori	\$23,623	G
Jepson, Randall	\$51,739	T	Manser, William	\$61,580	T
Jette, Tracy	\$51,739	T	Marion-Cox, Carrie	\$51,411	T
Johnson, Jane	\$16,060	P	Marlborough, April	\$28,650	P
Judah, Richard	\$63,349	Y	Marlborough, Jennifer	\$29,094	P
Kalagher, Susan	\$18,958	P	Marlborough, Linda	\$16,448	P
Kasprzak, Danielle	\$45,941	T	Marquis, Patricia	\$87,500	A
Keene, Catherine	\$63,349	G	Marsh, Ellen	\$6,212	P
Kelley, Kathleen	\$75,000	A	Marshall, Barbara	\$56,039	T
Kendall, Amy	\$49,276	T	Martin, Melissa	\$58,259	T

Mathieu, Ashley	\$5,462	E	Paajanen, John	\$17,816	P
Matthews, Doris	\$56,039	T	Parenteau, James	\$38,974	C
Mccaffrey, Edwin	\$35,847	T	Parker, Paula	\$55,851	T
Mccarthy, Kathleen	\$33,176	S	Pawelski, Cynthia	\$4,765	F
Mcclenahan, Linda	\$43,218	R	Peirce, Robin	\$29,130	G
Mcdonald, Ashley	\$15,993	P	Penning, Krista	\$38,028	N
Mcgowan, Scott	\$8,866	P	Perkins-Cote, Jennifer	\$47,073	T
Mcgrath, Andrea	\$81,540	A	Perla-Mullins, Linda	\$59,810	T
Mclynch, Patricia	\$59,810	T	Perrett, Debra	\$53,546	T
Mei, Robert	\$40,883	C	Perrett, Karen	\$51,739	T
Mendoza, Lorraine	\$17,263	P	Peters, Jane	\$1,522	E
Miller, Deborah	\$17,092	P	Peters, Patricia	\$998	E
Miller, Theresa	\$56,039	T	Peterson, Janet	\$12,147	F
Miller, Todd	\$38,504	T	Phelps, Audrey	\$52,924	T
Mitchell, Patricia	\$63,349	T	Phillips, Amy	\$48,177	T
Miville, Kathryn	\$60,793	T	Pikkarainen, Rachel	\$6,497	F
Money, Rachel	\$5,061	E	Pinsoneault, Lynne	\$56,039	T
Moorman-Smith, Gretch	\$53,546	T	Pioli, Kathryn	\$18,295	P
Moran, Charlotte	\$51,739	T	Potter, Douglas	\$36,852	T
Morand, Carina	\$15,350	P	Powers, Stuart	\$33,789	C
Morand, Kenneth	\$35,368	C	Quarella-Nussey, Michaelina	\$56,039	T
Morgan, Nancy	\$56,039	T	Quigley-Belliveau, Susan	\$40,583	N
Moriarty, Cheryl	\$40,227	T	Quinn, Jared	\$51,411	T
Morin, Inga	\$22,650	S	Racine, Lucinda	\$18,601	E
Mossman, Joann	\$55,851	T	Rainville, Laura	\$56,039	T
Munnis, Sandra	\$9,456	F	Rasmussen, Marci	\$37,924	T
Munroe, Laurie	\$47,294	T	Reed, Joann	\$5,293	P
Murphy, Ann	\$58,166	H	Rehler, Sandra	\$79,040	A
Murphy, Robin	\$56,039	T	Rheault, Laurie	\$51,411	T
Myette, Robert	\$56,039	T	Ricciardi, Stephen	\$36,058	T
Nevard, Mark	\$56,039	T	Richard, Iona	\$6,152	P
Niedermeier, Elaine	\$48,069	D	Richard, Margret	\$58,259	T
Niles, Katherine	\$9,370	E	Richard, Roseanne	\$10,975	F
Normile, Kimberly	\$52,924	T	Richards, Kathleen	\$6,934	F
Nutting, Ashley	\$5,205	E	Rieth, Katie	\$13,823	P
Nutting, Joanne	\$15,624	P	Robbins, Cynthia	\$52,924	T
O'Brien, Juliet	\$10,393	P	Roberts, Shiloh	\$29,289	T
O'Brien, Patricia	\$52,924	T	Robichaud, Kellie	\$53,546	T
O'Connell, Lavaun	\$16,544	P	Robles, Francisco	\$39,254	C
O'Donovan, Juneanne	\$8,091	P	Robles, Maria	\$17,042	P
O'Farrell, Mary	\$3,924	P	Rogacz, Michele	\$58,259	H
Osolin, Jacqueline	\$17,312	F	Romanelli, Robin	\$56,943	G

Romano, M. Kate	\$51,411	T	Szalay, Lawrence	\$40,227	T
Romano, Peter	\$56,039	T	Tabales, Adreanne	\$9,103	E
Rouisse, Jacqueline	\$16,895	T	Taylor, Nancy	\$30,921	N
Roy, Leanne	\$36,629	T	Terry, Pamela	\$38,558	T
Roy, Renee	\$16,351	F	Theriault, Cole	\$4,452	E
Ruble, Marah	\$51,739	T	Theriault, Kathi	\$33,525	S
Ruschioni, Cynthia	\$21,601	P	Theriault, Marc	\$17,776	P
Saisa, Phillip	\$87,000	A	Thibodeau, Sandra	\$17,017	GR
Sargent, Brian	\$69,619	T	Thomas, Wendy	\$58,073	T
Sargent, Debra	\$34,174	S	Thompson, Donielle	\$15,533	P
Savoie, Candy	\$26,122	E	Tobia, Carolyn	\$56,039	T
Scaficchia, Jillian	\$1,749	P	Toomey, Sherri	\$10,925	E
Seager, Kelly	\$51,411	T	Tree, Kelsey	\$5,588	E
Secino, Gregory	\$49,276	T	Tufts, Sharon	\$7,991	F
Sharkey, Marcia	\$55,304	N	Uminski, David	\$98,800	A
Shattuck, Lori	\$56,039	T	Valencia, Bedard	\$4,674	P
Shaughnessy, Donna	\$47,246	T	Vanderhoof, Maureen	\$52,924	T
Shiga, Haruo	\$11,770	P	Vargo, Frank	\$60,719	Y
Sicard, Christina	\$15,968	P	Visconti, Christine	\$7,030	F
Sifert, Eric	\$56,039	T	Volke, Kerry	\$40,245	T
Slattery, Barbara	\$68,852	T	Walker, Mary	\$18,094	P
Smith, Denise	\$2,955	P	Weeks, Robert	\$9,900	E
Smith, P. Gregory	\$81,184	A	Weeks, Susan	\$4,483	E
Sparks, Katharine	\$15,937	P	Weiss, Joy	\$29,676	T
Spencer, Elizabeth	\$2,817	E	Whittington, Cynthia	\$56,039	T
St. Cyr, Michele	\$28,882	P/S	Wilder, Wendy	\$18,473	P
Stafford, Jane	\$56,039	T	Williams, Rebekah	\$6,562	E
Stefanakos, Paula	\$56,039	T	Wilson, Heather	\$15,709	P
Stiles, R. Lincoln	\$61,580	T	Wojnas, Beth	\$16,854	P
Stone, Juana	\$15,466	P	Woollacott, Elizabeth	\$42,238	T
Stukuls, Amy	\$53,546	T	Wright, Candace	\$94,635	A
Sullivan-Flynn, Mandie	\$34,052	T	Wright, Elizabeth	\$36,852	T
Svenson, Sandra	\$5,612	P	Young, Jason	\$51,411	T
Swaney, Donna	\$29,273	C	Zapantis, Michael	\$142,733	A
Sylvester, Kristina	\$15,886	P	Zbikowski, Alissa	\$51,411	T

A=Administrator  
B=Payroll/Benefits  
C=Custodial  
D=Admin. Assistant  
E=Extended Day  
F=Cafeteria

G=Guidance  
GR=Grants Assistant  
H=Speech Pathologist  
I=In-House Supervisor  
K=Groundskeeper  
L=Librarian

M=Maintenance  
N=Nurse  
O=Accountant  
P=Paraprofessional  
R=Personnel/Grants  
S=Secretarial

T=Teacher  
U=Treasurer  
X=Registrar  
Y=Psychologist

## **Montachusett Regional Vocational Technical School 2009 Annual Report**

The Montachusett Regional Vocational Technical School District Committee presents this report to the citizens of the District. The Committee consists of twenty-two members; four from Fitchburg, represented by LeRoy Cark, Mark Louney, Robert Campbell and Brian Walker, two from Gardner, represented by Helen Lepkowski and Alice Anderson and one from each of the communities of Ashburnham-represented by Diane Swenson, Ashby-represented by Warren Landry, Athol-represented by Toni L. Phillips, Barre-represented by John Scott, Harvard-represented by Sue Tokay, Holden-represented by James Cournoyer, Hubbardston-represented by Jacqueline B. Kaminski, Lunenburg-represented by Barbara Reynolds, Petersham-represented by Ed Simms, Phillipston-represented by Eric Olson, Princeton-represented by John Mollica, Royalston-represented by Mary Barclay, Sterling-represented by Dr. Kenneth I.H. Williams, Templeton-represented by James M. Gilbert, Westminster-represented by Jeff Schutt and Winchendon-represented by Burton E. Gould, Jr.

### **FINANCIAL REPORT**

Numerous challenges were faced during the development of the fiscal year 2009-2010 budget, including significant cuts to Chapter 70 state aid and transportation aid, along with the continually rising costs of healthcare and an aging infrastructure and the need to update and modernize our technology and vocational/technical offerings.

Considerable effort was put forth by the School Committee, administration and staff to develop a cost-effective budget. The final fiscal year 2009-2010 Educational Plan totaled \$22,104,281.

The District was audited in August 2009 as part of the yearly financial audit by the accounting firm of Melanson, Heath & Company from Greenfield, MA and an "excellent" report is anticipated.

### **STUDENT BODY**

Monty Tech's October 1, 2009 enrollment included 1,355 students in grades nine through twelve. Students are represented from every community in the district as follows: Ashburnham (46), Ashby (39), Athol (130), Barre (39), Fitchburg (391), Gardner (166), Harvard (4), Holden (47), Hubbardston (50), Lunenburg (64), Petersham (7), Phillipston (15), Princeton (17), Royalston (18), Sterling (50), Templeton (89), Westminster (54), and Winchendon (114).

The Guidance Department/Admissions Department received 784 applications for admission in September 2009. Of these, 706 were for the available ninth grade openings. Due to the retention rate of our upper classes, we were only able to admit 22 students to the tenth and eleventh grades.

Monty Tech continued to offer a variety of opportunities for students, parents and community members to learn about and visit the school. In October, 1,620 district eighth graders participated in our Tour Days. Students toured many of our twenty vocational/technical areas and learned about the challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return at night, with their family members, to explore the facilities and talk with staff members. Career Awareness Night, as well as last spring's Open House, were attended by an estimated 1,000 individuals per event, comprised of students, parents, and community members from throughout the district.

The Vocational Interest Program (V.I.P.) continued to attract large numbers of seventh and eighth grade students during the 2008-2009 school year. Due to the high enrollment, a third five-week session was implemented. Participants had opportunities to attend hands-on after school sessions in a variety of vocational/technical areas. A satisfaction survey rated this program 4.8 out of 5. The 2008-2009 enrollment is the highest ever at 748 seventh and eighth graders. The survey also indicates that 719/748 students surveyed intend to, or have applied to Monty Tech.

In June of 2009, the class of 2009 graduated 293 seniors. These graduates received diplomas and technical certificates. Approximately 95% of the graduates planned to continue their education at the post-secondary level or employment, while another 5% planned to enter military service.

The Scholarship Committee awarded approximately \$31,850 in scholarships to members of the Class of 2009. In addition, they awarded \$6,000 to the practical nursing graduates. Once again, local (Business Education Enrichment Foundation) and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of generous donations. The School Committee, administration, faculty, and graduates themselves are grateful for this support.

## **Monty Tech (cont.)**

The Articulation Agreements with local colleges continued to play an important role in helping our graduates enter college through credits earned at Monty Tech. Approximately 65% of our graduates entered a two or four year college. This number has continued to grow over the years.

### **ACHIEVEMENT**

Based on tenth grade MCAS scores, Montachusett Regional Vocational Technical School continued to see an improvement during the 2008-2009 school year in student achievement in both English/Language Arts and Mathematics. In the spring of 2009, Monty Tech's passing rate on the mathematic portion of the test climbed from 98% to 99% while the percentage of students scoring in the proficient and advance categories in math went from 79% to 77%. The school's passing rate on the English portion of the test was 100% in 2008 and 99% in 2009, while the students scoring in proficient and advanced categories in English went from 73% to 80%.

The following data represents the percentage of students who met the competency score in English/Language Arts and Mathematics at the time of graduation:

	English Language Arts	Mathematics
Class of 2009	100%	100%
Class of 2008	100%	100%
Class of 2007	100%	100%
Class of 2006	100%	98.3%
Class of 2005	100%	98.6%
Class of 2004	100%	94.8%

### **FACULTY AND STAFF**

In the 2008-2009 fiscal year, Monty Tech was affected by the slowing economy. Our Chapter 70 aid was reduced by 10%, as were all schools in the Commonwealth. As a result of this, our staff was reduced by 22 positions, which included 6 retirements, 1 resignation and 15 layoffs. We did hire or transfer additional staff to cover a few of these positions.

The current staff includes 55 vocational teachers, 4 vocational teaching assistants, 45 academic teachers, 4 graduate counselors, 1 school psychologist, 1 speech and language therapist and 1 media specialist.

## **SKILLS USA**

Skills USA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with Skills USA, our students develop job skills, teamwork, leadership and professional skills.

Skills USA Massachusetts has the second largest membership in the nation boasting 19,300 student and 800 professional members. The state has 42 secondary schools and 1 post secondary school, 34 of which are total participation Skills USA Chapters.

The 2008-2009 school year was an extraordinary one for our chapter of Skills USA. Due to the growing membership in the state chapters, it became necessary to restructure the state from five districts to six. Monty Tech's chapter found the new structuring both challenging and refreshing. Our chapter was able to deliver productive, rewarding and educational experience for all our students. Serving as co-advisors were First Sergeant Paul Jornet, JROTC Instructor, Kim Curry, Cosmetology Instructor and James Hachey, Admissions Specialist.

### **Highlights of the year included:**

- A total of 42 medals were captured at the District Competition held in March at Bay Path Regional Vocational Technical School.
- Fifty-two students made up of medal winners and district qualifiers earned the opportunity to compete at the State Leadership & Skills Conference held in April at Blackstone Valley Vocational Technical School. Monty Tech finished the competition with 21 medals and 5 students earning the right to compete at the National Leadership & Skills Conference, which was held in Kansas City, Missouri during June.
- Of the five students competing at nationals, three earned medals. Michelle Gosselin won gold in Action Skills, Jessica Lopez won silver in Pin Design and John Perkins won silver in Power Equipment Technology. Ben O'Connor, Culinary Arts and Paul Leslie, Carpentry, finished in the top half of their competitions.
- Monty Tech's Skills USA chapter was awarded a \$10,000 grant from Lowes, Inc. for the restoration of Moran Park in Fitchburg. In June, the chapter performed 250 man hours of work removing overgrown trees and brush and then our Masonry Program poured a concrete slab for the construction of a storage shed. The final stage of the project, which is building a shed and installing a fence around the playground, will be completed in early November 2009.

## **Monty Tech (cont.)**

### **WOMEN IN TECHNOLOGY**

A total of eight Monty Tech females successfully completed the 2008-2009 session (the seventh year of the program) of the North Central Massachusetts Women in Technology Program, also known as Project WATCH (Women Achieving Technical Career Heights).

The students included five from Office Technology, two from Drafting Technology-CAD, and one from Graphic Communications. Two additional students started the program, but dropped out due to co-op positions. One student, who emigrated from Vietnam seven years ago, spent three years in the program. The experience was invaluable in helping her acclimate to her new country, as well as aiding her in improving her English. She did so well that she was accepted at three excellent colleges and universities. She is now studying business administration at Fitchburg State College.

Through the program, qualified students from four area high schools – Monty Tech, Gardner High School, Leominster’s Center for Technical Education and Narragansett Regional High School- have the opportunity to spend two days a month exploring career opportunities in high-tech fields, such as Engineering, Information Technology and Marketing, at Tyco Safety Products Company and SimplexGrinnell, two Fortune 500 companies located off Route 2 in Westminster.

The Greater Gardner Chamber of Commerce, serving as fiscal agent for the program, provides transportation to the industry site through a private-sector grant.

Under the mentorship of company engineers, IT specialists and other professionals, participating students have the opportunity to experience firsthand life in corporate America. They are exposed to careers in high-tech fields working on “real world” projects, acquiring skills in teamwork, problem-solving and critical thinking.

Project presentations were held at the end of the year to showcase the student’s work for company executives, school personnel and families and friends.

### **CURRICULUM**

In addition to the house building projects, the vocational/technical programs continue to provide communities in the Monty Tech District with a range of services as a component of the curricula.

The projects listed below are a sampling of services accepted during the 2008-2009 school year.

Auto Body/Collision Repair Technology  
Gardner – Athletic Department-pole vault stop  
Sterling Police Department-push bar for cruiser  
Winchendon Highway Department-repair rust and refinish vehicles

Automotive Technology  
Fitchburg Boys & Girls Clubs-repaired bus

Cabinetmaking  
Hubbardston-made signs for town  
Barre Library-bookcases  
Templeton-Narragansett School District-made a rolling cabinet

Cosmetology  
Gardner High Rise-senior citizen services  
Gardner-Father/Daughter Dance services  
Gardner-Dunn’s Park-community service-clean up

Culinary Arts  
Taste of Wachusett  
Taste of North Central

Dental Assisting  
Lunenburg & Winchendon-CHIP Program  
Ashburnham Health Fair  
Westminster Elementary Schools-Dental Education

Drafting Technology  
Banners for Gardner Air Jet Rally  
Westminster Conservation Trust-made signs and posters  
Athol-press booth  
Barre Library plans  
Hubbardston-CNC files for signs

Early Childhood Education  
Fitchburg Community Partnership-Math/Literacy Fair

Electrical  
Winchendon Housing Authority Garage  
Westminster-wiring for holiday tree

Engineering Technology  
Gardner-fixed PA system for Monument Park  
Bandstand

Graphic Communications  
Templeton School Handbook  
Templeton Development Center Big Ticket  
Winchendon Pop Warner Yearbook  
Westminster VFW Menus  
Fitchburg High School Football Program  
Gardner CAD stationary  
Baldwinville PTO Tickets  
Ashburnham-Westminster Raffle Tickets

## **Monty Tech (cont.)**

### Graphic Communications (cont.)

NEADS Postcard  
Habitat for Humanity stationary  
Winchendon AHIMSA Animal Rescue  
Gardner Middle School Yearbooks  
Westminster's 250<sup>th</sup> Flyer  
North Central Charter School Prom tickets  
Lunenburg Annual Report  
Fitchburg Yearbook  
Westminster Placemat  
Ashburnham Boy Scouts  
Gardner High School Illumination Book

### Health Occupations

Annual Blood Drives  
Shop Angel Christmas Charity Collection

### Industrial Technology

Barre Bandstand-repaired railings  
Gardner Municipal Golf Course-rain shelters  
Westminster-cannon wheels  
Fitchburg-plaques  
Phillipston-library ramp

### Information Technology

Gardner-Montachusett Veterans Outreach Center  
Web Design

### Machine Technology

Fitchburg Police Department-key chains

### Masonry

Winchendon Elementary School-formed and poured sidewalks  
Winchendon Housing Authority-chimney  
Fitchburg-Moran Park-formed and poured pad for shed

## **SPECIAL SERVICES**

During the 2008-2009 school year, the Montachusett Regional Vocational Technical School District provided special education services to over two hundred students.

The federal special education law, the Individuals with Disabilities Education Act (IDEA), was reauthorized in December of 2004 and came fully into effect on July 1, 2005. In August 2006, the U.S. Department of Education released new Regulations for Part B of IDEA, which went into effect on October 13, 2006. The 2004 Amendment to IDEA expanded upon the 1997 reauthorization and includes new requirements. The reauthorized act continues to emphasize the role of parents and expands opportunities for parents, general educators and special educators to work together in partnerships that support student learning and the success of students in adult life.

The Student Support Services Department at Montachusett Regional Vocational Technical School provides support to all students. We have full time nursing staff that administers medications, performs state mandated health screening exams, and provides, when necessary, health information to the TEAM for a student's IEP meeting. We employ a full time school social worker that is able to participate in TEAM meetings and assist students who have needs concerning finances, family issues, homelessness, maternity, health issues and proper food and clothing. Our students have access to the services of a full time adjustment counselor and part time school psychologist. Both of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention. We do have on staff a full time psychologist whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full time speech pathologist that is available to service students with disabilities, assess these students and consult the teachers within the building.

The Special Education Program at Montachusett Regional Vocational Technical School District is reviewed annually in May, in accordance with regulatory requirements. The results of this evaluation are used to improve the special education procedures and programs at Montachusett Regional Vocational Technical School District. The Parent Advisory Council participates in this review and evaluation.

The Montachusett Regional Vocational Technical School District adheres to federal and state laws regarding confidentiality of personally identifiable student information.

## **STUDENT AFFAIRS AND ATHLETICS**

The Monty Tech Athletic Program was again very successful in the 2008-2009 school year. Our numbers keep increasing every year. We had sixteen teams compete in the fall of 2008, eleven in the winter of 2008-2009 and nine last spring.

Last fall, the Varsity Football Team, under first year coach Matt Sallila, did not win a game, but played with a lot of heart and enthusiasm, improving every week and giving their all during practice and games. They finished the year with 35 players (9 seniors) and worked very hard in the off-season to get ready for 2009. The Freshmen Football Team was 1-6 and had 33 players complete the year. The Varsity Boys Soccer Team finished at 4-9-5 and played hard throughout the year. The JV Boys Soccer Team was 9-5.

## **Monty Tech (cont.)**

The Golf Team was 5-6-1 and missed the District Tournament by one match. We had three JV Golf Tournaments at The Red Farm Golf Course in Upton and played five other matches in an attempt to improve our program. The Field Hockey Team was 2-16. The Monty Tech faculty held the annual Teacher vs. Student Field Hockey Game to raise money for a scholarship for a deserving Monty Tech female athlete. It was very successful. The Boys Cross Country Team was 6-8 and the Girls Cross Country Team was 3-3. The Girls Volleyball Team had an 8-12 record. The JV Girls Volleyball Team was 5-12 and the Freshmen Girls Team was 4-11, as they continue to improve. The Varsity Girls Soccer Team was 7-7-4, qualifying them for the District Tournament where they lost to Blackstone Valley Tech in the first round. The JV Girls Soccer Team finished at 7-7, with most of the girls moving up this fall. Our girls program looks very promising. The varsity cheerleaders participated in the CAL Championships held at Westford Academy in October.

The Girls Varsity Basketball Team missed the District Tournament for the first time in many years, as they finished at 9-11. They finished the year with four straight victories to show promise for next year. The JV Girls were 9-8 and the Freshmen Girls were 8-6, as they prepared to move up to the JV Program this year. The Varsity Boys Basketball Team finished at 4-16. The JV Boys Basketball Team was 6-13 and played with a lot of desire and pride. The Freshmen Boys were 6-9 and showed vast improvement over the year. The Wrestling Team was 3-11 in dual meets and participated in many tournaments. Bobby Monks, a senior from Athol, became the first wrestler to win over 100 career matches, as he finished with 116. We ran a co-op team with Fitchburg High School and Oakmont. Monty Tech was the host school. The Co-op Ice Hockey Team did very well again, as they participated in the District Tournament, losing in the Semi-Finals. The JV Ice Hockey Team played very well, as the younger players look to improve their skills. We participated in a co-op Swim Team with Leominster and had seven girls complete the season. We are looking forward to this venture again this year.

In the spring, the Varsity Softball Team again gave Monty Tech a lot to be proud of, as they won the Central Mass. Division III Tournament for the second time in five years. They won the Colonial Athletic League Championship for the twentieth time in twenty-four years and finished second in the State Vocational Tournament. They beat Turners Falls in the state semi-finals to advance to the state championship game at Worcester State. They played a strong game, but fell to St. Mary's of Lynn,

8-5. They finished the year at 24-3 and Coach Reid picked up his 500<sup>th</sup> career win and stands at 516 victories for Monty Tech. The JV Softball Team was 4-9-1. The Freshmen Softball Team was 2-6. The Boys Volleyball Team was 3-16. The Varsity Baseball Team finished at 4-16. The JV Baseball Team was 7-6, and the Freshmen Baseball Team was 2-9. The Boys Track & Field Team was 6-6, while the Girls Track & Field Team was 7-5.

The Outstanding male and female athletes for 2008-2009 were:

Male Robert Cruz  
Female Ivette Tejada

## **TECHNOLOGY**

Monty Tech is very fortunate to have the support of a School Committee and an administrative team that is committed to meeting the technology needs of our students and staff. Monty Tech's computer inventory includes workstations using both Windows and Macintosh operating systems. Wireless access points are available in several areas of the school.

Many of our vocational programs rely heavily on computerized applications. Our academic departments have also integrated technology into the educational experience of our students through the use of interactive whiteboards. Monty Tech's students are well prepared to enter the workforce, military or college with exposure to computer software and hardware that they will encounter once leaving the school.

Monty Tech's Electrical Department has made improvements to the infrastructure of the building by adding electrical circuits in the Technology Office Server Room. They also began replacing old network wiring in the original academic wing of the building.

Data continues to be an important tool for administrative decisions. The Massachusetts Department of Elementary and Secondary Education's Data Warehouse is being utilized to analyze MCAS scores and related data.

## **GRANTS AND CONTRACTS**

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2009, state and federal grant sources provided the school with \$2,121,608.

## **Monty Tech (cont.)**

Programs funded by these grants include: Improving Teacher Quality, Enhanced Education Through Technology, Special Education Allocation and Program Improvement, Title I, Drug Free Schools, Occupational Education-Vocational Skills, Emergency Recovery, Safe Schools and Summer Academic Support. (NOTE: The Emergency Recovery Program grant for \$1,293,561 was a result of federal stimulus funding and the State Fiscal Stabilization Fund (SFSF), offsetting the reduction in state aid for Chapter 70.)

In addition to state and federal grant sources, Monty Tech was also the recipient of private grant awards totaling \$23,190. Monty Tech received \$10,490 from the Federal Emergency Management Agency (FEMA), a reimbursement for ice storm expenses. The New England Dairy Council awarded Monty Tech a grant for \$2,700 for refrigeration equipment, and Lowe's awarded the Monty Tech Skills USA Program with a \$10,000 grant to support community service and outreach efforts. Total grant awards for fiscal year 2009 was \$2,144,798.

### **CONCLUDING STATEMENT**

The School Committee and administration are extremely proud of the staff and students of the Montachusett Regional Vocational Technical School District and their accomplishments. The school continues to work with the business community, local educational institutions, higher education and its vocational technical counterparts to develop common sense plans and responses to the educational challenges we all face.

Monty Tech's School Committee, administration and staff look forward to continued growth and we are committed to providing the best possible educational opportunities for workforce development within our District, and to that end, respectfully invites and encourages the continued support of town officials, parents and citizens in each of its member communities.



# PUBLIC WORKS



## Department of Public Works 2009 Annual Report

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To the Honorable Board of Selectmen and Citizens of Ashburnham:

In the late summer and early fall of 2008, the DPW replaced the box culvert on Ashby Road which is on the list to be totally reconstructed in the near future. It should be noted that by doing most of the work in house, the Town saved money on the overall cost of the project.

A lot of the DPW's time in the winter and spring of 2009 went to cleaning up brush and trees from the December 2008 Ice Storm.

Other projects for the DPW in 2009 consisted of drainage and catch basin repair work.

The DPW will continue with the ongoing cutting program that was started in 2008.

Respectfully submitted,  
Stephen Nims  
DPW Superintendent

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## Water/Sewer Departments 2009 Annual Report

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To the Honorable Board of Selectmen and the Citizens of Ashburnham:

During the 2008-2009 year the Water and Sewer Department performed many projects. One of their highest priorities has been the continuation of the meter replacement program. This task is now 85%-90% complete, while most of the meters remaining to be replaced are in the seasonal homes. We are looking at completing this program in FY2010.

The Water Department has submitted an application to the United States Department of Agriculture for a possible loan that would allow us to replace the High Street water tank, which is now going on 98 years old and would also allow us to refurbish the Gardner Hill tank.

The Water and Sewer Departments have also hired Weston & Sampson along with Tighe & Bond engineering companies as the on-call engineers for a term of three years.

Respectfully submitted,  
Mark Petersen  
Water and Sewer Superintendent

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Your Water/Sewer Commissioners are pleased to submit the following report for the Fiscal Year July 1, 2008 – June 30, 2009.

### WATER FUND

Balance as of June 30, 2008	\$124,003.14
Comm.	
July-Sept. 2008	\$217,342.00
Oct-Dec 2008	268,176.00
Jan-Mar 2009	190,800.00
Apr-June 2009	<u>124,452.00</u>
	\$800,770.00
Jobbing Fees:	9,280.00
July 2008-June 2009	\$934,053.14
Usage Receipts:	
July-Sept 2008	\$146,602.77
Oct-Dec 2008	131,417.15
Jan-Mar 2009	196,546.13
Apr-June 2009	<u>140,376.15</u>
	\$614,942.20
Added to Taxes:	90,108.29
Interest Receipts:	22,914.39
July 2008-June 2009	
Jobbing Receipts:	9,280.00
Abatement:	(838.00)
July 2008-June 2009	
	\$195,970.26

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### SEWER FUND

Balance as of June 30, 2008	\$117,001.67
Comm.	
July-Sept. 2008	\$152,350.53
Oct-Dec 2008	162,583.20
Jan-Mar 2009	167,796.80
Apr-June 2009	<u>120,999.20</u>
	\$603,729.73
	\$720,731.40
Abatement:	
August -	558.80
Jan-Mar	640.06
	<u>1,198.86</u>
	\$719,532.54

# PUBLIC WORKS

## SEWER FUND (continued)

Usage Receipts:	
July-Sept	124,556.46
July-added to taxes	2,622.11
Oct-Dec	137,619.58
Oct-Dec added to taxes	7,600.50
Jan-Mar	136,580.29
Jan-Mar added to taxes	39,590.24
Apr-June	117,657.25
Apr added to taxes	<u>18,872.73</u>
	<u>\$585,099.16</u>
	\$134,433.38

### Misc. Revenue

Contractors:	
July-Sept	600.00
Oct-Dec	800.00
Jan-Mar	200.00
Apr-June	<u>200.00</u>
	\$ 1,800.00

Interest Received:	
July-Sept	867.42
July-Sept added to taxes	352.27
Oct-Dec	1,351.68
Oct-Dec added to taxes	1,036.86
Jan-Mar	781.90
Jan-Mar added to taxes	4,904.16
Apr-June	1,557.76
Apr-June added to taxes	2,711.38
	<u>\$ 13,563.43</u>
	\$ 15,363.43

Abatement Entrance Fee	
November	<u>5,000.00</u>
	\$ 3,250.17

Respectfully submitted,  
 David Berger, Chairman  
 Leo Collette, Member  
 George Cornwall, Member  
 Paul Johnson, Member

# Municipal Grounds 2009 Annual Report

To the Honorable Board of Selectmen and Citizens  
of Ashburnham:

I am pleased to submit the Municipal Grounds  
Department report for the Fiscal Year July 1, 2008  
to June 30, 2009.

Accounts Receivable:	
Interments	\$ 7,350.00
Perpetual Care	\$ 3,120.00
Sale of Lots	\$ 780.00
Foundations	<u>\$ 760.00</u>
	\$12,010.00

Respectfully submitted,  
 Stephen Nims  
 Superintendent



## BURIALS 2009

April	17	Miriam Doody
	21	Manuel Botto
	24	Barbara Hillbrook
May	29	Alan Plant
June	03	Rita M. Bryant
	17	Harriet A. Kelly
July	17	Roy Elsmore
	31	Hope Paradies
September	23	Myrtle Douglas
	25	Alice Lafferty
October	01	Ruth Bisbee
	16	David G. Benedict
	28	Sandra Laplant
November	04	Wayne DeVeau

## MUNICIPAL LIGHT PLANT 2009 ANNUAL REPORT

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To the Honorable Board of Selectmen and Citizens of Ashburnham, we submit for your consideration and approval the 101<sup>st</sup> Annual Report of the Ashburnham Municipal Light Plant.

The Municipal Light Commission consists of three members elected by the voters of Ashburnham for three-year terms that alternate annually. They are the policy-makers, and they authorize and approve the expenditures of the Light Plant. They meet in public session at the Municipal Light Plant Office at 24 Williams Road on the 3<sup>rd</sup> Wednesday of every month at 7:00 p.m. We welcome any citizen or person having business with the Light Plant to attend and participate.

<u>Commissioners</u>	<u>Position</u>	<u>Term</u>
George Ainsleigh	Chairman	April 2010 (deceased)
Kevin Lashua	Member	April 2012
Richard Ahlin	Secretary	April 2011



In this the one hundredth and first year of the Ashburnham Municipal Light Plant, we lost one of our beloved Commissioners, George Ainsleigh. George was elected to his first term as

Commissioner in 1995 and shortly thereafter was elected Chairman of the Light Board by his fellow Commissioners. During George's tenure as Chairman he oversaw many improvements to the Ashburnham Municipal Light Plant infrastructure. He ensured that the necessary upgrades to the department's equipment were completed in a timely manner. Then he helped to orchestrate the buyout of the National Grid Substation followed by the construction of a new 1.5 million dollar Ashburnham substation which increased the electrical system reliability by 100%. Finally, he supported the development and construction of a new Light Department building along with a new

Parks Department building for the Town, which were all completed debt free and funded by the sale of the old Light Department buildings with additional revenue coming from Light Department receipts. All this he did while dealing with the complexities of overseeing the management of a power supply portfolio which has ensured the residents of Ashburnham safe, reliable, and affordable electricity, for their homes. George was constantly aware of the responsibilities of his office, a challenge which he accepted head-on, never wavering in his support for the Light Department nor his commitments to the voters of Ashburnham. An unselfish committed community leader such as George is a rare commodity today. His wit, his energy and his sense of fairness will be sadly missed.

Once again we experienced the safe and reliable operation of Ashburnham's municipal electrical system. Probably the most noteworthy event of the year was lower than expected fuel prices, particularly natural gas, which is the fossil fuel we most depend on in New England for generating electricity. Experts conclude this downturn in natural gas prices is a direct result of the poor economic conditions the United States is seeing today. Projections show that there will be slightly more upward pressure on natural gas prices as we move through 2010.

The biggest cost increases that consumers are now facing are the escalating cost of electrical transmission service. This cost is a direct result of improvements to the electrical transmission system throughout New England, and to the fact that every transmission project's cost will be socialized over the entire New England customer base. The municipal electric systems throughout New England will continue to monitor these costs and mitigate them where it is possible.

Even with these ever increasing costs the Ashburnham Municipal Light Plant has been able to keep the rates reasonable. We believe that this is just another example of why a public owned electric system, under local control can continue to provide superior, cost-effective service to the community. Our ability to put forth this exceptional service remains a direct result of the unwavering dedication of the Ashburnham Municipal Light Plant employees remaining diligent when attending to their daily work activities. Our elected Commissioners would like to thank the employees of the Ashburnham Municipal Light Plant for their exemplary service, as well as you, the consumers/owners of Ashburnham Municipal Light Plant, for your continued confidence in our ability to provide this valuable service for you.

## **MUNICIPAL LIGHT PLANT (cont.)**

### **Personnel Highlights**

This year once again we promoted from within, David Goodall to Lineworker First Class. Dave has completed his formal training through 2<sup>nd</sup> Class Lineworker at the National Grid School. David is scheduled to complete his final session of formal training in the spring of 2010. The Ashburnham Municipal Light Plant is committed to ensuring that the Lineworkers develop skills consistent with industry standards, to ensure their own personal safety as well as the safe operation of the Ashburnham Municipal Light electrical system. This does not come without cost. The ongoing training over the four year training period far exceeds \$25,000 per person.

### **Company Highlights**

As a result of the December 11, 2008 Ice Storm, the Light Department was faced with almost a full year's work to finish the necessary repairs to the electrical distribution system. This was our main focus for the year to get the system back in the same condition that it was prior to the Ice Storm. This work was substantially completed by mid-October. The total storm cost exceeded \$860,000. Working with the Federal Emergency Management Agency we were able to recover 75% of the allowable costs. It is also expected that we will see some additional reimbursement from the Massachusetts Emergency Management Agency in 2010.

Working in conjunction with the Massachusetts Municipal Wholesale Electric Company, Ashburnham began pursuing alternate energy projects. In January the Municipal Plant funded and installed a 10,600 watt photo voltaic system to assist in supplying power to the Light Department building. This system as of the end of December 2008 has produced 16,000 Kilo-watt hours. This is about 1/3 of the electricity needed to operate the buildings electrical systems.

We also continued to develop our wind site on Blood Hill in Ashburnham. The data we have been receiving from the wind test continues to produce results that are sufficient to support commercial wind development. In the first quarter of 2010 the University of Massachusetts Wind Energy Lab will be completing their study and issuing a final report. If the results are positive as we expect, then we will be completing a feasibility study, followed by construction plans and permitting. The goal is to start the construction part of the project by late 2010 or early 2011.

Finally, in 2009, the Ashburnham Municipal Light Plant was one of the first Municipal Electrical Departments to join the Massachusetts Renewable Trust. We began considering this move in late 2008.

We felt that participation in renewable energy was a very important part of the Town's and Light Department's future. We did bring the question with regard to joining the Trust to the rate payers because there was a cost to this commitment. We had over 750 customers respond with an approval rate 5 to 1 in favor of joining. By participating in the Trust, the Ashburnham Municipal Light Plant and the Town will be able to pursue Green Community Funds. Individual customers are also able to participate in any renewable energy incentive offered by the Renewable Energy Trust.

### **Ashburnham Municipal Light Plant Contributions**

We annually pay to the Town of Ashburnham in lieu of tax payment of \$40,000 as well as contribute an additional \$18,100 towards the salary of Town employees that provide services to the Light Department. As a result of the requirement for duty officers necessary for road side safety work, the Light Department paid to the Town an additional \$4,900 for detail officers. We also provided the Town with discounted street lighting costs, reduced electrical rates, traffic signal maintenance, school signal maintenance, radio emergency generator maintenance, radio tower maintenance, and tree chipper service with all of these things at no additional cost to the Town.

### **Reliability – Average Reliability 99.9974%**

Month	Cause	# of Affected Customers	Duration
5/24/09	Lightning	51	.92 hours
7/25/09	Lightning	50	5 hours
8/8/09	Squirrel	165	1.5 hours

### **Kilowatt Hour Sales**

The Ashburnham Municipal Light Plant provides power to approximately 2,972 customers in the towns of Ashburnham, Winchendon, Westminster, and Gardner. The peak electrical usage reached 6.7 million watts on December 20, 2009 at 6:00 p.m. Ashburnham remains one of the few towns in New England that still uses more electricity in the winter than in the summer. This is generally a direct result of families being inside more during the colder winter months. Lights, heat and home entertainment systems contributed the largest share to this usage.

Ashburnham Municipal Light Plant has several rate classifications under which we provide service and derive income. These classifications are: Residential, Commercial, Industrial and Municipal. The following charts will indicate how each rate class contributed in 2008 and 2009 to the total consumption of electricity and revenue. The overall average cost per Kilowatt-hour is 14.9 cents for all rate classes.

**MUNICIPAL LIGHT PLANT (cont.)**

**Kilowatt Hour Sales**

Rate Classification	2008 Kilowatt Sales	2009 Kilowatt Sales
Residential Sales	20,528,765	20,557,980
Commercial Sales	1,211,170	1,306,367
Industrial Sales	10,796,474	10,895,659
Municipal Sales	265,408	233,966
<b>Total Sales</b>	<b>32,801,817</b>	<b>32,993,972</b>

**Revenue from the Sale of Electricity**

Rate Classification	2008 Revenue	2009 Revenues
Residential Sales	\$3,116,097.15	\$3,211,296.36
Commercial Sales	\$ 192,983.54	\$ 209,286.63
Industrial Sales	\$1,411,379.52	\$1,459,747.72
Municipal Sales	\$ 43,967.57	\$ 41,274.93
<b>Total Sales</b>	<b>\$4,764,427.78</b>	<b>\$4,921,605.64</b>

**System Improvements**

*Tree Trimming Program*

We continue our tree-trimming program to maintain control over the growth of the trees, which have the potential to damage lines and poles. This is an on-going program and is expected to remain on a five-year trimming cycle. We would like to recognize the property owners in Ashburnham for their continued cooperation and support of this program.

**Equipment Upgrades**

Our oldest vehicle in service today is a 2001 digger derrick. We do not expect to have to make another major vehicle purchase until the latter part of 2010.

**Pole Replacement**

We continued upgrading our pole plant with the installation of new poles to provide service to the new homes, as well as replace older poles in our system. The total new poles replaced this year were 158. This total is up dramatically from last year due to the number of poles that were damaged as a result of the Ice Storm.

**New Services to Homes**

The Department installed the necessary equipment to serve some 10 additional homes built in Ashburnham in 2009. This is down about half from last year. Also we have 21 properties shut off due to foreclosure.

*Bulk Power Cost Projections – ISO Energy Market*

**Year 2009**

Fixed Cost	1,324,061
Transmission	476,730
Energy	1,540,898
Total Cost	3,341,689
MWH	35,316
\$/MWH	94.6

**Year 2010**

Fixed Cost	1,655,829
Transmission	492,632
Energy	1,288,603
Total Cost	3,437,064
MWH	35,724
\$/MWH	96.2

As is represented by the examples above, our projected electrical cost for 2010 is trending upward over 2009. As you can see by the charts above, Fixed Costs are contributing to the total overall cost at a greater level than in the past. This is mainly due to adding in the debt service associated with the Berkshire Wind Project. Transmission costs continue to climb as well and are expected to triple in the next three years. These figures are projections, however, and can be influenced by many outside factors. The Municipal Electric Systems in New England will continue to work to insure that costs are justifiable, and customers are getting the best possible value.

**Cost Comparison**

Residential Bill 12 Month Average  
October 2008-September 2009

	250 kWh	500 kWh	750 kWh	1000 kWh
Comm Electric	54.37	105.00	155.64	206.27
Cambridge Electric	51.28	104.87	140.11	184.53
WMECO	49.55	90.57	131.59	172.61
National Grid	46.29	86.32	126.34	166.37
Fitchburg G&E (Unitil)	55.08	104.87	154.66	204.45
Boston Edison	53.68	100.94	148.19	195.44
Ashburnham	34.97	69.41	103.85	138.29

Respectfully submitted,  
Ashburnham Municipal Light Commissioners  
Manager, Stanley W. Herriott



## HUMAN SERVICES

### Board of Health 2009 Annual Report

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To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Board of Health meets the first Monday of every month. Meetings are open to the public and are held in the Lower Level Meeting Room at the Town Hall. If any resident would like to discuss a matter dealing with a public health issue, they may contact the Land Use Office at 978-827-4100 extension 117 to schedule a hearing or request a Board member to return their call. You can also contact the Health Agent on Tuesdays and Thursdays from 8:30 to 10:00 a.m. at 978-827-4100 extension 116.

We continue to monitor all regulations within the jurisdiction of the Board of Health. The Nashoba Associated Boards of Health annual report outlines what the Board has permitted for 2009. The Board recently revised their Solid Waste Regulations for solid waste haulers. They decided to combine commercial and residential solid waste permits into a single permit and charge a single fee for the permit. If you would like to review the regulations they are on file at the Board of Health office and also on the Board of Health website.

The Board, with the help of the Nashoba Associated Boards of Health, also held several successful H1N1 and seasonal flu clinics in town. If you still would like the vaccine please check the Nashoba Associated Boards of Health website ([www.nashoba.org](http://www.nashoba.org)) for a current schedule.

We would like to thank Lori Capone for her time as the Interim Land Use Administrator. We would also like to welcome back Elaine Cormier, who has held this position in the past, as the new Land Use Administrator.

Respectfully submitted,  
Glenn Hathaway, Chairman  
Dr. F. John McLaughlin  
Scott Sibley  
Patrick Durkee  
Thomas Flanagan



## Nashoba Associated Boards of Health 2009 Annual Report

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The Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashburnham. In addition to the day to day public health work we conduct for Ashburnham we also provide the following services.

- Maintaining Nashoba's internet website to provide information for the public. (See [nashoba.org](http://nashoba.org))
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Ashburnham Board of Health up to date on matters of emergency preparedness planning. We are currently working on the Emergency Dispensing Site Plan for the Town.
- Response to the bioterrorism threat through coordination and communication with the Centers for Disease Control, the MDPH, and the Massachusetts Emergency Management Agency.
- Nashoba assisted the Board with the H1N1 pandemic by coordinating and administering the H1N1 flu vaccine for the residents of the district with the assistance and support of your school district.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Ashburnham's Board of Health. Included in the day to day work of Nashoba in 2009 were the following:

- Through membership in the Associated Ashburnham benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.
- Provided health education programs in collaboration with the Ashburnham Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.

# HUMAN SERVICES

## Nashoba Associated Boards of Health 2009 Annual Report (continued)

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- Reviewed 36 Title 5 state mandated private Septic System Inspections for Ashburnham Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Correspond with Inspectors regarding deficiencies; referred deficient inspections to Ashburnham Board of Health for enforcement action.

By the Ashburnham Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

### Town of Ashburnham

#### **Environmental Health Department**

#### **Environmental Information Responses Ashburnham Office (days) 104**

*The Nashoba sanitarian is available for the public at least twice a week on Tuesday and Thursday mornings at the Ashburnham Board of Health Office. (Ashburnham residents can also reach their sanitarian through the Nashoba office in Ayer, Monday-Friday 8:00 a.m. to 4:30 p.m.)*

#### **Food Service Licenses & Inspections 23**

*Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum of twice a year.*

#### **Beach/Camp/School Inspections 24**

*Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.*

#### **Housing & Nuisance Investigations 25**

*Nashoba, as agent for the Ashburnham Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.*

#### **Septic System Test Applications 28**

*Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicant's engineer.*

#### **Septic System Lot Tests 96**

*Nashoba sanitarian witnesses soil evaluations, deep hole tests, and usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.*

#### **Septic System Plan Application 31**

*Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed and routed to the Nashoba sanitarian for review.*

#### **Septic System Plan Reviews 53**

*Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.*

#### **Septic System Permit Applications (new lots) 17**

#### **Septic System Permit Applications (upgrades) 16**

*Applicant's approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.*

#### **Septic System Construction Inspections 67**

*Nashoba sanitarian is called to construction site at various phases of construction to witness and verify that system is built according to plans.*

#### **Septic System Consultations 74**

*During all phases of application, design, and construction the Nashoba sanitarian is called upon for legal details and interpretation.*

#### **Well Permits 11**

#### **Water Quality/Well Consultations 50**

*Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.*

#### **Rabies Clinics – Animal Immunized 61**

*Nashoba arranges for local clinics with cooperating veterinarians arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has*

# HUMAN SERVICES

## Nashoba Associated Boards of Health 2009 Annual Report (continued)

arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

### Nashoba Nursing Service & Hospice

#### Home Health

#### Nursing Visits 119

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

#### Rehabilitative Therapy Visit 149

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic intervention through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

#### Home Health Aide Visits 54

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing, dressing, exercises and meal preparation.

#### Medical Social Service Visits 3

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

#### Clinics

#### Local Well-Adult, Support Groups & Other Clinic Visits 383

Visits include well adult clinics and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended flu clinics held in Ashburnham 217

Number of patients who received flu shots that live in Ashburnham 159

Number of H1N1 flu vaccinations given 227

Number of patients who attended Well Adult Clinics from Ashburnham 134

Number of patients who received Pneumovax vaccine 6

#### Communicable Disease

#### Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Ashburnham (MGL, c 111, sec. 6, 7 and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL c. 111, sec. 6).
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food-borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

#### Number of Communicable Disease cases Investigated<sup>24</sup>

#### Communicable Disease Number of Cases

- Borellia Burgdorferi 5
- Campylobacteriosis 1
- Hepatitis C 5
- Giardia 1
- Group A Streptococcus 1
- Influenza 3
- Lyme Disease 3
- Pertussis 1
- Salmonellosis 1
- Tuberculosis (monitoring) 2
- Varicella 1

#### Health Promotion

Nursing Visits 2



# HUMAN SERVICES

## Nashoba Associated Boards of Health 2009 Annual Report (continued)

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### Dental Health Department

#### Examination, Cleaning & Flouride Grades K, 2 & 4

*Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.*

Students Eligible	221
Students Participating	137
Referred to Dentist	49

#### Instruction – Grades K, 1, & 5

*Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining healthy teeth to all children in these grades.*

Number of Programs	12
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## Council on Aging (COA) 2009 Annual Report

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To the Honorable Board of Selectmen and Citizens of Ashburnham:

During the past year, many changes have occurred at the Council on Aging. Due to a reorganization as well as budget constraints, we had to eliminate Mary Lee Muessel's position as Council on Aging Director. Also, during the course of the past year three members of the Council on Aging Board resigned, Robert Salo, Mary Lajoie and Lois Somers, who was Vice Chair. We thank them for their service.

On January 1, 2010, I was charged as the Council on Aging Coordinator, working with the Board on many issues. It has been an exciting first few weeks and I look forward to a very busy and productive year ahead.

In January, a Friends Group was formed which will be a great asset for the Ashburnham Seniors. And, of course, the Forever Young Club is still very active in the community.

There are many activities offered at the Senior Center and we are working on many more. The activities offered at this time are:

Monday -	Line Dancing
Tuesday-	Needlecraft and Watercolor
Wednesday-	Bingo
Thursday-	Line Dancing

Lunch is offered daily, Monday thru Wednesday at 12:00 noon. All are welcome!!

In FY09 we had four participants in the Senior Tax Work-off Program and we are hoping to see many more in FY10. This is a great program that should be utilized.

There were several trips for the seniors with the MART and TOWN vans in 1009 which included trips to Foxwoods, the Christmas Tree Shop, a few different museums and of course the favorite trip was to see the Pawtucket Red Sox.

MART van trips including: medical, nutrition, social/recreational, shopping and other non-urgent care for 2009 totaled **2,765**

TOWN van trips including: medical, nutrition, social/recreational, shopping and other non-urgent care for 2009 totaled: **833**

The Town of Ashburnham has applied for a grant for the rehabilitation of the VMS Building/Senior Center. This is a very exciting time for Ashburnham Seniors! Everyone is looking forward to seeing this come to fruition.

We are always open to ideas and suggestions, and welcome calls from those interested in starting something new at the Senior Center. In fact, some of our best programs have started just that way! Our phone number 978-827-5000.

On a final note, as Coordinator I will continue to encourage and provide the services for the Seniors in Ashburnham that they have enjoyed through the years and I will be working to bring new and exciting ideas to expand their horizon. I look forward to a very productive and rewarding experience in my new position.

Respectfully submitted on behalf of the Council on Aging Board,

Donna Burton  
Council on Aging Coordinator

#### Council on Aging Board

Brian Aho, Chair  
Lorna Fields, Treasurer  
Almond Hart  
Betty Bushee  
Carol Hamell  
Irene Parent



## VETERANS SERVICES 2009 ANNUAL REPORT

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As the Veterans Agent for the Town of Ashburnham, I hereby submit the following report for Fiscal Year 2009.

I am the full time Veterans Agent for Gardner where I can be reached Monday through Friday. My office hours are 8:00 a.m. to 4:00 p.m. My phone number is 978-630-4017 and I am located at 95 Pleasant Street, City Hall, Room 13, Gardner, MA 01440.

The Department of Veterans Services can assist Veterans, their dependents and widows with finding military documentation, request for medals and ribbons, filing for Veterans Affairs pensions and compensations. We also provide assistance with many other Veterans Affairs forms.

For Veterans, their dependents and widows who find themselves in financial difficulties, the Department of Veterans Services may be able to provide additional financial assistance and assist with medical expenses. An application is required and supporting documentation will be needed to support a claim.

We have applications for burial at the Massachusetts Veterans Memorial Cemetery in Winchendon.

During fiscal year 2009, the following expenditures were made through the Veterans Service Office.

Salary account	\$2,652.00
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Veterans benefits

Cash Allowance	\$2,166.00
Burials	\$2,000.00
Flags for Veterans graves	<u>\$ 457.92</u>
Veterans Benefits Total	\$4,623.92

Communications account – dues	\$ 35.00
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Respectfully submitted,  
Phillip D. Buso  
Veterans' Agent



# CULTURE, RECREATION AND SPECIAL COMMITTEES

## Historical Commission 2009 Annual Report

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To the Honorable Board of Selectmen and the  
Citizens of Ashburnham:

The Ashburnham Historical Commission continued in its attempt to complete the memorial to Emeline Jewell Whitney in South Ashburnham where the school once stood. We met with the Highway Department to coordinate the use of a large stone on site for the mounting of the two plaques as a monument, and the work will be completed in the spring of 2010.

We were able to have the Town Pound sign reproduced by Lyman Signs and it is due to be put in place in the spring of 2010. We initiated the process of acquiring three more signs for the Cambridge Grant Historic District which will be similar to the signs demarking the Ashburnham Center Historic District downtown.

The Commission was contacted by the Selectmen about the water trough that had been located near the parking lot of the Victorian House restaurant. With the closing of the restaurant, the Town wanted to ensure that the trough was safeguarded. We identified a new location for the trough in Winchester Park behind Town Hall, and the foundation will be prepared in the spring of 2010 for the relocation of the trough.

We were in contact with the Massachusetts Historical Commission in regards to the process for establishing a National Register Historic District on Meetinghouse Hill. Doug Briggs provided us with a sample Request for Proposal that will be adapted for our use in identifying a preservation consultant to do the nomination. Joe von Deck prepared an historical report on the Meetinghouse Hill area to be used in conjunction with the nomination.

The Commission continued to review projects that impact the historic character of Ashburnham. Demolition permits were issued for the following properties: 257 Ashby Road, 8 Highland Avenue (due to a fire) and a garage at 5 High Street.

Jim Whidden resigned from the Commission in May but we did welcome Allan Small as a new Commission member.

Respectfully submitted,

Christina Sargent, Chair  
Bettyna Donelson  
Joseph von Deck  
Allan Small

## Stevens Memorial Library 2009 Annual Report

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To the Honorable Board of Selectmen and the  
Citizens of Ashburnham:

This year once again our library continues to serve its patrons despite another reduction in staffing. We are operating with one full-time and two part-time staff. As the economic crisis has grown, more and more people have turned to their public libraries. In the past three years, our library circulation has increased over 17%. Our small staff is working hard to provide the services our town requires from its library.

These three workers are supplemented by many volunteers without whom the library could not meet the many needs of its patrons. The trustees hosted a volunteer dinner in December at the library as a small thank you and to honor these valuable members of our library community.

The Trustees held a retirement party in January for Ramona Congdon. For more than 20 years, Mona has been a valued member of the library staff and the trustees are grateful for her service and wish her a healthy and happy retirement.

The library serves as a gathering place for our town. The Brownies, Girl Scouts, Historical Commission, Rails to Trails and pre-school play group all meet here. Our community room has been used for such things as Census training, pre-school graduation and yoga.

We have celebrated Earth Day, National Library Week and Library Card sign up month. We have posted art shows, financial seminars and story hour. Over 153 people participated in our summer reading program.

We are grateful for the strong support this community has shown for its library and the many services we provide to the Town of Ashburnham.

Respectfully submitted,  
Melanie Gallo  
Chair

*... few things leave a deeper mark on a reader than the first book that finds its way into his heart. Those first images, the echo of words we think we have left behind, accompany us throughout our lives and sculpt a palace in our memory to which sooner or later--no matter how many books we read, how many worlds we discover, or how much we learn or forget—we will return.*  
Carlos Ruiz Zafon,  
*The Shadow of the Wind*



Stevens Memorial Library  
20 Memorial Drive  
Ashburnham, MA. 01430  
(978)827-4115 Fax (978)827-4116  
ashlibrary@net1plus.com

Hours – Monday-Thursday 10:00 a.m. to 8:00 p.m.

**DPW Relocation Committee**  
**(Formerly the Ashburnham Focus Committee)**  
**2009 Annual Report**

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To the Honorable Board of Selectmen and the Citizens of Ashburnham:

Through discussion with the Board of Selectmen (BOS) and the Capital Planning Committee, the DPW Relocation Committee (DPW-RC) has decided to put its endeavors on hold. The main reason for this decision is the present economic climate. While we have completed all the tasks given us by the Board of Selectmen, the Committee felt that at this time it was not fiscally prudent to burden the Town's taxpayers with another capital expenditure, as the costs of the Town Hall renovation project, the Public Safety Building, and the possibility of a new elementary school are added to the Town's budget.

As we take a leave of absence, it is with the understanding that the Board of Selectmen has directed the Planning Board to review the zoning for the present DPW site and to recommend any revisions needed to qualify the present site as a residential/commercial Smart Growth District. Such a review should identify any issues of the present zoning that would disqualify this parcel for sale as a Smart Growth site at a future date.

To Pat Frederick, Sallie Thoma and Christina Sargent, the members of the DPW-RC, thank you for your time, dedication and input. It is my hope that we will reconvene this committee at a future date and complete this project.

Respectfully submitted,

DPW Relocation Committee  
Robert P. Fichtel, Chair  
Patricia Frederick, Secretary  
Christina Sargent  
Sallie Thoma

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**South Station Study Committee**  
**2009 Annual Report**

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To the Citizens of Ashburnham:

With the completion of the new Public Safety Building in October of 2008, South Station is no longer used as a responding Fire Station.

The Board of Selectmen voted to form "South Station Study Committee" to decide the fate of the building. On September 21, 2009 the Board of

Selectmen appointed Bill Johnson and on October 19, 2009 appointed Maggie Whitney to the South Station Study Committee.

The Committee needs additional members before an appropriate decision is made on the use or demise of the building.

Anyone interested in serving on the Committee should send a "letter of interest" to:

Assistant to the Town Administrator  
Sylvia Turcotte  
Ashburnham Town Hall  
32 Main Street  
Ashburnham, MA 01430

-or-

Via email – [sturcotte@ashburnham-ma.gov](mailto:sturcotte@ashburnham-ma.gov)

Respectfully submitted,

Committee Members:

Bill Johnson

Maggie Whitney



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**Rail Trail Committee**  
**2009 Annual Report**

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To the Honorable Board of Selectmen and Citizens of Ashburnham:

The Rail Trail Committee is still working toward our goal of a safe, non-motorized route between Ashburnham Center and South Ashburnham, with a link to the J.R. Briggs Elementary School and continuing with our goal to connect the Ashburnham Rail Trail to the North Central Pathway via the Cheshire Branch of the Fitchburg Railroad.

## **Rail Trail Committee 2009 Annual Report (continued)**

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This year seven trail clean-up days were held at different areas to try to raise awareness of our project. Again this year, George Gorrell of George of the Jungle Tree Service, generously donated his equipment and crews to assist our volunteers. Our first clean-up in April was spent removing the ice storm damage which was considerable. Now, there are sections of the trail open and people are actually using them to walk, jog and cross country ski.

Dennis Cormier of the Boy Scouts has mentioned that he may have a volunteer willing to take on the Whitney Pond Bridge as an Eagle Scout Project in the spring of 2010. That would be an enormous step forward for our rail trail.

As with everyone, the financial and economic situation has left us with few options of going forward with any major projects, but we are proud of what we have accomplished with our volunteers and no funding. We will continue to keep sections of the trail open so people can see what a treasure we have in our own backyard.

If anyone is interested in becoming a part of this worthwhile project, please join us at our monthly meetings which are held at the Stevens Memorial Library on the second Monday of each month at 6:30 p.m., or you can contact any committee member for more information.

Respectfully submitted,  
Sallie Thoma, Chair

Dean Anderson                      Paula Gorrell  
Bernadette Hines                  Christine Iacobone  
Christopher McNabb              Arthur Pinsoneault  
Sherisa Sterling  
Cec Snow, Ashburnham Conservation Trust



## **Agricultural Commission 2009 Annual Report**

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To the Honorable Board of Selectmen and Citizens of Ashburnham:

The Ashburnham Agricultural Commission was passed by the Town Meeting in the spring of 2009, and certified by the Commonwealth of Massachusetts in July, 2009. The Commission is composed of Patricia G. Stewart, Richard Wright, Jeremy Holmes, Cynthia Rowan, and Gretchen Lafferty with Gary Howland and Chris Picone serving as Associate Commissioners.

The initial meeting in October 2009, where Patricia G. Stewart was selected as Chair and Cynthia Rowan as Secretary. Since that meeting the Commission has been working on a Farmer's Market for 2010, following up our success in 2009. We have also been working to make it easier for citizens of Ashburnham to participate in the Farmer/s Market with baked goods and other products from their kitchens.

We are currently developing a Right to Farm Bylaws, and a "Guide for Potential Farmers in Ashburnham", and planning several educational events for the future. The Agricultural Commission looks forward to working with citizens and town government to explain agricultural practices and advocate for local food produced within our town's boundaries.

Respectfully submitted,  
Patricia G. Stewart, Chair  
Cynthia Rowan, Secretary  
Richard Wright  
Jeremy Holmes  
Gretchen Lafferty  
Gary Howland, Associate  
Chris Picone, Associate



**William J. Bresnahan Scouting &  
Community Center, Inc.  
2009 Annual Report**

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To the Honorable Board of Selectmen and Citizens of Ashburnham:

**Mission Statement:** The goal of the William J. Bresnahan Scouting and Community Center's Committee is to continue to honor the memory of William J. Bresnahan by maintaining the original pool area to provide a place for families to go to for relaxing and enjoying the natural area. Reaching our fundraising goal will help pay the costs to restore the natural beauty of the pool area and construct a Community Center first for use by the Ashburnham Boy Scouts and Girl Scouts and secondly for the community.

The Committee continually works with Town Officials and Departments, the Ashburnham Selectmen, the Conservation Commission, the Boy Scouts and Girl Scouts, the American Legion, the Armed Services, the Ashburnham Municipal Light Plant, the Ashburnham Lion's Club and the Ashburnham Fire Department to ensure that all policies and procedures are followed in obtaining our goal of building a community center. We work closely with Town Departments to be sure that the appropriate permits and applications are obtained and filed.

Our fundraising events are on-going and have included: a gas grille raffle, cooking at Downtown Days and Brian's Road Race, basket raffles at Downtown Days, a boot drive with the Lion's Club, a summer Yard Sale and the selling of pictorial WJB tee-shirts.

Due to insurmountable obstacles concerning the original project site the Committee has begun to look at other site options that may be suitable for the William J. Bresnahan Memorial Scouting and Community Center. The Town has offered a piece of land in South Ashburnham, the original Caouette Catering site as an alternative project site. Members have walked the property, held numerous discussions on the advantages and disadvantages to switching the project site and have decided to begin the process of moving the project. The Committee has the backing of town officials and organizations to pursue this option.

Many groups and volunteers are working to keep the original site safe, clean and free of debris. Our commitment should the project site change, will be to continue the upkeep of the original site.

Once appropriate stipulations are met for ensuring the natural integrity of the property and our

fundraising goal is met we expect construction to begin at a new site.

Monetary donations and donations in kind are accepted from local businesses, private citizens and local and state organizations in order to reach our goal for construction to begin.

If interested in becoming a part of this project, please join us at our monthly meetings which are held on the second Saturday of each month at 8:00 a.m. (location varies) or you may contact any Committee member.

Respectfully submitted,

William J. Bresnahan Scouting & Community Center, Inc. Board of Directors:

Ronald Skaife, President  
Dennis Driscoll, Treasurer  
Brenda Brown, Secretary  
Dennis Cormier  
John Comeau  
Gene Dancause  
Jane Dancause  
Valorie Daigle  
Chris Gammell  
Mary Jane Handy  
Walter Handy  
Harry Powers

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**Ashburnham's 250<sup>th</sup> Celebration  
Committee  
2009 Annual Report**

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To the Honorable Board of Selectmen and Citizens of Ashburnham:

The Town of Ashburnham will celebrate the 250<sup>th</sup> Anniversary of incorporation in 2015. A committee is forming for this celebration. There will be a year long celebration along with the opening of the time capsules held in custody of the Town Hall since 1915.

Anyone wishing to be a part of this committee may contact the Town Hall.

Respectfully submitted,  
Bettyna Donelson  
Patricia Johnson  
Susan Brennan  
George Cornwall  
Linda Ramsdell



## Special Act Study Committee 2009 Annual Report

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To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The current Special Act under which the Town is governed was created over a three-year period in the mid 1980's by a three-person committee (Mary Coswell, Robert Fairbanks and Edward Vitone) authorized by the then Board of Selectmen. Since the Special Act is approximately 25 years old, in the spring of 2009 the Board of Selectmen authorized a new committee of nine (9) citizens to review both the Special Act and the Town Bylaws and report back to the Selectmen with any recommended changes. The following approach was taken by the committee:

- Become familiar with the scope of the committee as defined by the Board of Selectmen in May 2009.
- Reviewed twenty-one (21) Special Acts of other cities and towns in the Commonwealth and compared each against the Town's current Special Act.
- Identified questions and/or concerns with the current Special Act.
- Identified sections and/or clauses from the Special Acts of other cities and towns that were either responsive to identified concerns or were viewed as "best-practices".
- Created a draft of candidate changes to the current Special Act and submitted to Selectmen and Town Administrator for review and comment.
- Reviewed current Town Bylaws to address any inconsistencies with the Special Act or inconsistency within itself.
- Reviewed fines imposed within the Bylaws for consistency.
- Performed an examination of select Bylaw sections to insure that policies were in place to fulfill requirements.

Preliminary recommendations:

- The current Special Act was found to be fundamentally sound. Changes under consideration include:
  - ❖ Phraseology to make the Act gender neutral
  - ❖ Create the position of Ombudsman with each Selectperson appointed to this position.
  - ❖ Added probationary period for newly appointed Town Administrators.
  - ❖ Added a provision of "1 over 1" approval for wage changes and performance reviews of all town employees.
  - ❖ Defined additional responsibilities for the Town Administrator.

- ❖ Added requirement for performance reviews of Town Administrator with goals, objectives and results as the foundation of the review.

Next steps:

- Integrate input for Town Administrator into the review.
- Finalize recommended changes to Special Act.
- Recommend consistent fines in the Town Bylaws.
- Finalize recommended changes to Town Bylaws.
- Present recommendations to Selectmen along with a process for public input.

Respectfully submitted,

Barbara (Pixie) Brennan	Mark Carlisle
Mike Catlin	Matthew Christiansen
Lorna Fields	Leo Janssens
Dottie Munroe	Lois Somers
Ed Vitone, Chair	

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## Advisory Board 2009 Annual Report

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To the Citizens of Ashburnham:

The Ashburnham Advisory Board is a seven (7) member board appointed by the Town Moderator. The Advisory Board also serves as the Town's finance committee. The primary mission of the Board is to be the fiscal watchdogs for Town Meetings reviewing all budgets to insure that funds being requested are needed. The Advisory Board also makes recommendations on all warrant articles for town meetings. The Town's Reserve Fund is also controlled by the Advisory Board.

This year proved to be another challenging year. The request for services continues to surpass the available revenues, a trend that is likely to continue for many years to come. In an effort to plan more effectively for future needs the Advisory Board has established a number of long term goals that include a new budget format, a five year budget plan and a five year revenue forecast. While some progress has been made on these items, more time needs to be invested in the process.

Other areas of interest to the Board are Capital Planning and Capital Financing, regionalization of selected town services and increasing the Stabilization Fund.

I would like to thank all of the members of the Advisory Board for their tireless efforts during the past year. Collectively, we will continue to work on behalf of the citizens to improve the level of the services provided which will help improve the quality of life in the Town of Ashburnham. We

encourage all Town residents to get involved in the process by attending meetings and volunteering for committees.

Respectfully submitted,  
 Bill Johnson, Chair  
 Leo Janssens, Vice Chair  
 Meredith Fagan, Secretary  
 Belden Divito  
 James Piedrafite  
 Duncan Phyfe  
 Ron Reed

## Capital Planning Committee 2009 Annual Report

In 2009 the Capital Planning Committee developed a comprehensive inventory of all capital assets of the Town. The assets were divided into three categories, Replacement Items, Repair Items, and Long-Term Items.

**Replacement Items** includes trucks, fire apparatus and the like. There are 92 items in this category with a replacement cost of \$6.1M and a weighted average useful life of 16 years. Excluding annual maintenance, repair costs and inflation, the Town will have to spend \$410,000 per year to replace these 92 items at the end of their respective useful lives. Details follow.

	# Assets	Replace Cost of Assets	Avg. Life (yrs.)	Avg. Replace Cost/Yr
COA	1	42,769	11	3,888
Fire	26	2,617,381	21	124,637
Highway(excl rds.)	26	1,962,532	13	150,964
Library(excl books/artifacts)	4	288,137	20	14,407
Municipal Grounds	9	172,988	12	14,416
Police	11	294,027	7	42,004
Sewer(excl lines/facilities)	4	164,936	14	11,781
Town Hall	4	276,145	7	39,449
Water(excl dams, lines, facilities)	7	281,160	16	17,572
Sub-total	92	6,100,074	16	419,118

**Repair Items** includes roads, sewer lines and water lines. There are 51 miles of roads, 22 miles of water lines and 14 miles of sewer lines. Excluding annual maintenance, repair costs and inflation, the Town will have to spend \$1.5M per year to replace these assets. The road cost assumes one reclamation, six crack & seal treatments and two overlays over the 40 year life. Details follow.

	Miles	Replace Cost of Assets	Avg. Life (yrs)	Avg. Replace Cost/Yr
Roads	51	24,536,814	40	613,420
Water Lines	22	32,077,867	50	641,557
Sewer Lines	14	21,300,085	50	426,002
Sub-total	87	77,914,767		1,680,979

**Long Life Items** includes buildings, fields, dams, pumping stations and the like. There are 35 items in this category with a replacement cost of \$30.5M excluding building replacement. More work is required to quantify the costs of building capital improvements and/or replacement. Details follow.

	# Assets	Replace Cost of Assets
Building & Field	22	Not quantified
Water Tanks	2	2,230,443
Dams	4	2,666,330
Pumping Sta & Treatment	1	4,057,459
Pumping Sta & Facilities	6	19,457,296
Library Books & Artifacts	n/a	2,083,272
Sub-total	35	30,494,801

It appears to the Committee that the Town cannot afford to support the current number of assets on hand and that the number and/or cost of the assets must be reduced. The Committee will work this year with the Town Administrator and Department Heads to develop an affordable and sustainable capital program.

**FY2011 Recommendations:** The Committee believes that the Town must make a commitment to fund capital needs for Replacement Items within the levy limit. The Committee established a funding goal of \$250,000 per year which is less than the \$419,000 cited above but will allow critical needs to be funded while a strategy to reduce the capital need is implemented.

Capital requests of ~\$31M were received in the following categories:

Replacement	\$1M
Repair	\$25M
Long Life	\$5M

Given the current financial situation of the Town and limited funds in the Capital Account, it was decided to defer all needs in the Repair and Long Life categories. Of the 19 requests in the Replacement category, it is recommended that five (5) requests be funded for a total cost of ~\$145,000 with an additional ~\$105,000 added to the Capital Fund to position the Town for much needed larger purchases in FY2012 and yet remain with the \$250,000/year limit. The details of the FY2011 Recommendations are presented in Table 1 along with the rationale for each recommendation.

Respectfully submitted,

Anne Cervantes  
 Jonathan Dennehy (through 12/31/09)  
 Gail Dumont  
 Nancy Haines  
 Leo Janssens  
 Jaime Piedrafite  
 Edward Vitone, Chair  
 Bruce Whitney

**TABLE 1**  
**Capital Planning Recommendations**  
**FY2011**

Dept	Year Purchase	Grant %	Asset Description	Estimated Life (CP)	2011 Request			Fund in FY2011	Do Not Fund in FY2011	Comment
					Replacement	Repair	Long Life			
Fire	2001	0%	Crown Victoria (Car 2)	9	\$ 36,050			\$ 36,050		Retire
Fire	2010	0%	Desktop computers (3)	1	1,854			1,854		Operating budget if merited
Fire	2010	0%	Mobile vehicle computers (2)	1	7,210			7,210		Operating budget if merited
Fire	2010	0%	Turnout Gear (5)	1	46,350			\$ 9,270		OK – spread over 5 yrs
Highway		0%	Roads			\$ 3,190,562		3,190,562		Focus on STRAP & Ch 90
Highway	2000	0%	Volvo L700 Loader	11	95,790			95,790		Defer
Highway	1996	0%	John Deere Grader	15	154,500			154,500		Defer
Highway	2001	0%	Ford F550 Dump	10	50,985			50,985		Defer
Highway	1988	0%	Ford Truck	10	48,410			48,410		
Highway	1988	0%	Ford Dump Truck	10	123,600			123,600		Defer
Highway	1995	0%	International Truck	10	123,600			123,600		Defer
Highway	2000	0%	International Dump	10	123,600			123,600		Defer
Municipal	1997	0%	425 John Deere	10	11,632			11,632		Defer
Municipal	1999	0%	455 John Deere (was 425)	10	12,262			12,262		Defer
Municipal	1995	0%	GMC Sierra Dump	10	40,118			40,118		
Police	2006	0%	Ford Crown Victoria	4	38,604			38,604		
Police	2008	0%	Ford Crown Victoria	3	38,683				38,683	1 Cruiser/Yr
Sewer	2011	0%	Booster Pumping Sta-Puffer	20			\$1,100,000		1,100,000	Need Sewer Plan
Water	2006	40%	Telemetry – High Street Tank	4	25,750				25,750	Combine with Grant
Water		40%	Water Tower (high) Replacement	0			1,622,984		1,622,984	Seek Grant
Water		0%	Dam – Watatic Lake –Repair	0			927,419		927,419	Report results unknown
Water		0%	Dam– Upper Naukeag – Repair	0			579,637		579,637	Report results unknown
Water		0%	Dam Lower Naukeag – Repair	0			579,637		579,637	Report results unknown
Water		0%	Dam – Whitney Pond – Repair	0			579,637		579,637	Report results unknown
Water	1890	0%	Water Lines	121		1,713,552			1,713,552	Need plan for A/C lines
Water	1910	0%	Water Lines	101		11,597,668			11,597,668	Need plan for A/C lines
Water	1945	0%	Water Lines	66		5,552,198			5,552,198	Need plan for A/C lines
Water	1956	0%	Water Lines	55		1,348,815			1,348,815	Need plan for A/C lines
Water	1960	0%	Water Lines	51		1,930,916			1,930,916	Need plan for A/C lines
Water	2005	0%	Ford F350	6	51,000				51,000	Defer
School District			Maintenance Van		21,000			9,555		Only Request to meet \$15k criteria
			Sub-Total		\$1,050,996	\$25,333,711	\$5,389,314	<b>145,956</b>	\$31,579,540	
							Capital Fund	<b>104,044</b>		Position for larger needs next year
							Total	<b>\$250,000</b>		

**TOWN VEHICLE MILEAGES  
AS OF JANUARY 2010**

**FIRE DEPARTMENT**

2008 Ford F450 Brush Truck	3,906
2007 Ford Crown Victoria	53,570
2006 HME/Central 1250 Pumper	8,506
2003 Ford E-450 Ambulance	54,180
2001 Ford Crown Victoria	120,414
1998 Freightliner 1500 GPM Pumper	26,953
1998 Jeep Cherokee	98,049
1997 Freightliner 1250 GMP Pumper	22,944
1988 HUMVEE	11,559
1987 SCAT Hovercraft (2 man)	N/A
1983 Mack/LTI 106' Ladder Truck	103,624
1970 Kaiser Jeep 2 1/2 Ton	7,002
1965 Kaiser Jeep Tanker	2,384

**POLICE DEPARTMENT**

2007 Speed Control Trailer	N/A
2007 Ford Crown Victoria	57,533
2006 Ford Crown Victoria	111,688
2006 Ford Crown Victoria	47,180
2006 Ford Crown Victoria	64,628
2006 Utility Trailer	N/A
2009 Ford Crown Victoria	17,268
2004 Chevrolet Trailblazer	57,057
Boat	N/A

**DPW DEPARTMENT**

2008 International 7400 4-wheel drive	8,611
2007 Chevy Silverado Pickup	34,785
2007 Bobcat	198 hrs
2006 John Deere Backhoe	2,465 hrs
2006 International Dump L-7400	17,267
2005 JD Brush Cutter	3,318 hrs
2003 Ford Super Duty F550	52,366
2003 Volvo Loader	514 hrs
2001 Ford Super Duty F550	74,363
2001 John Deere Backhoe	4,397 hrs
2000 Volvo Loader	6,909 hrs
2000 4900 International Dump truck	48,346
1996 Elgin Sweeper	3,287
1996 John Deere Grader	4,755
1995 International 4-wheel drive truck	44,020
1994 Dresser Loader	6,535 hrs
1993 Trackless MT	2,158 hrs
1987 L-8000 35,000 GVW Dump truck	124,109
1985 L-8000 35,000 GVW Box truck	73,697

**WATER/SEWER DEPARTMENT**

2005 Ford 350 Super Duty	60,458
2004 Ford F150	77,116
1995 Ford F-Super Duty truck	73,103
1987 Grumman Box truck	215,408

**MUNICIPAL GROUNDS**

2007 F350 Pickup	28,151
2006 Ford F550 One-ton Dump truck	19,718
1995 GMC One-ton Dump truck	60,470

**TOWN DEPARTMENTAL ADDRESS  
& TELEPHONE LIST**

EMERGENCY 911  
24 HOUR DISPATCH 978-827-5714

**Police Department** 99 Central Street  
Office 978-827-4110  
Dispatch (24 hrs.) 978-827-5714  
Fax 978-827-5703

Animal Control Officer 978-827-3225  
Dispatch (24 hrs.) 978-827-5714

**Fire Department** 99 Central Street  
General office 978-827-4021  
Dispatch (24 hrs.) 978-827-5714  
So. Station 978-827-4742  
Fax 978-827-4111

**DPW Department** 17 Central Street  
General office 978-827-4120  
Dispatch (24 hrs.) 978-827-5714  
Fax 978-827-4121

**Municipal Grounds Department** Williams Road  
General office 978-827-4122  
Dispatch (24 hrs.) 978-827-5714

**Municipal Light Plant** 24 Williams Rd.  
General office 978-827-4423  
Dispatch (24 hrs.) 978-827-5714  
Fax 978-827-3370

**Senior Center/Council on Aging** 12 Memorial Dr.  
General office 978-827-5000  
MART Van Reservations 978-827-5000  
(24 hr. advance notice required)  
MOC Lunches 978-827-5735

**Stevens Memorial Library** 20 Memorial Dr.  
General office 978-827-4115  
Fax 978-827-4116

**School Superintendent Office** 11 Oakmont Dr.  
General office 978-827-1434  
Fax 978-827-5969

**Oakmont Regional High School** 9 Oakmont Dr.  
General office 978-827-5907

**Overlook Middle School** 10 Oakmont Dr.  
General office 978-827-1425

**J.R. Briggs Elementary School** 96 Williams Rd.  
General office 978-827-5750



**EMPLOYEE EARNINGS IN EXCESS OF \$500  
FISCAL YEAR 7/01/08 – 6/30/09**

**Animal Control**

Eula Bradley	4,000
Anne Eddy	12,289

**Board of Assessors**

Donna Burton	37,558
Paul Chute	7,111
Richard Coswell	10,933

**Board of Selectmen**

Jonathan Dennehy	1,650
Christopher Gagnon	1,667
Margaret Whitney	1,283

**Building Inspector**

Michael Gallant	12,205
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**Council on Aging**

Esther Bourgeois	13,185
Susan Carrigan	13,772
Claude Daigle	9,503
Mary Lee Muesse	48,902
Edwin Wagg	14,660

**DPW/Municipal Grounds/Water and Sewer**

Paul Aho	39,019
Robert Carolis	53,983
Craig Cormier	46,788
Andrew Fichtel	34,183
Philip Fischer	54,016
Robert Fortier	47,869
Paul Holmes	46,669
Lynann Lipke	34,947
Stephen Nims	86,261
Donald Ouellette	91,688
Mark Petersen	62,263
Daniel Root	9,928
Brian Rossbach	50,796
Michael Walker	50,117
David Whitney	63,580
James Whitney	47,169
James Zarozinski	48,209

**Emergency Dispatch**

Stephanie Asbury	44,635
John Boucher	10,499
Susan Brennan	63,446
Robert Gariepy	7,472
Lisa Hamel	40,425
Mark Lafferty	1,671
Michael Pavone	664
Christine Pierce	43,929

**Fire Department**

Alexandra Bergeron	1,989
Jason Bergeron	3,304
John Bresnahan	6,178
Tyson David	3,652
Jerry Descoteaux	10,594
Michael Dufault	3,600
John Enright	1,433
John Girouard	1,909
Timothy Hill	2,397

**Fire Department (cont.)**

Raymond Lashua	7,097
Heather Leighton	1,958
Kevin Martin	10,806
William Nolan	25,748
Karen Plant	4,550
Robert Plant	70,732
Paul Rekos	75,612
Geneta Rose-Maclean	1,795
Michael Salem	2,929
Jeremy Salo	3,234
Robert Salo	65,594
Richard Sicard	11,310
John Swick	12,848
Christopher Williams	5,924
Rebekah Williams	2,984
Jake Zbikowski	10,254
Paul Zbikowski	96,066
Shauna Zbikowski	7,677

**Land Use/Inspections/ConCom**

Richard Cannavino	10,757
Lori Capone	51,189
Denee Howard	18,194
Joseph Olivari	521
Maurice Picard, Jr.	4,631
Eric Smith	30,922

**Library**

Joyce Arsenault	6,319
Charlene Asbury	5,197
Bonnie Caouette	10,973
Ramona Congdon	13,868
Carol Cringan	3,405
William Donovan	1,390
Cynthia Muse	1,335
Cheryl Paul-Bradley	54,882
Keith Penniman	7,952
Melissa Walker	33,739

**Municipal Light Plant**

Marcia Bedard	18,490
Donald Bisbee	108,785
Bruce Brackett	105,949
Jane Dancause	29,018
David Goodall	84,645
Stanley Herriott	116,504
Jeremy Holmes	91,286
Anne Olivari	73,962
Matthew Wilson	100,032

**Police Department**

Kevin Ahearn	62,318
Loring Barrett	113,407
Robert Brennan	72,186
Christopher Conrad	88,825
Nicholas Dalton	62,322
Brian Hart	20,815
Les Holgerson	85,561
Kevin Kaddy	18,970
Kristin Matthieu	29,376

**EMPLOYEE EARNINGS IN EXCESS OF \$500**  
**FISCAL YEAR 7/01/08 – 6/30/09**

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**Police Department (cont.)**

Todd Parsons	109,226
Travis Rixford	1,296
Chad Roger	5,917
Robert Siano	78,172
Thomas Thomann	84,408
Scott Tibert	3,700
Wade Wright	88,828

**Tax Collector**

Carla Clifford	54,144
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**Town Administration**

Paul Boushell	19,450
Douglas Briggs	9,208
Elaine Cormier	35,393
Nancy Haines	21,937
Kevin Paicos	60,959
Edward Schlott	38,460
James Shanahan	27,777
Norman Thidemann	21,000
Sylvia Turcotte	51,094

**Town Clerk**

Linda Ramsdell	40,913
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**Treasurer**

Barbara Brown	38,122
Anne Cervantes	35,779

**Veterans' Agent**

Phillip Buso	3,315
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**Weights & Measures**

Steven Slocum	3,750
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## VOTER'S GUIDE

- 1. Excess and Deficiency (E&D) – Surplus Revenue**  
The amount by which the cash accounts receivable and other floating assets exceed liabilities and reserve funds.
- 2. Free Cash or Available Fund**  
Surplus revenue less outstanding taxes owed from prior years.
- 3. Overlay Fund**  
Amount raised by the assessors by setting the tax rate, creating a fund to cover abatements granted.
- 4. Overlay Reserve or Surplus**  
Unused accumulated amount of the overlay for various years, which may be VOTED by the town for extraordinary or unforeseen purposes.
- 5. Reserve Fund**  
Amount transferred from overlay surplus or appropriated for unforeseen or emergency purposes. Controlled exclusively by the Advisory (Finance Committee) Board.
- 6. Available Funds**  
Free cash reserves and unexpected balances from other years available for appropriation. This affects the tax rate indirectly as any money spent other than that reimbursed by the County, State or Federal government must be raised by taxes and fees.
- 7. Estimated Receipts**  
Estimate of miscellaneous receipts based on previous years receipts deducted by the assessors from the gross amount to be raised by taxation.
- 8. Matching Funds**  
Amounts made available by special State and Federal acts to supplement appropriations for specific types of projects.
- 9. Cherry Sheet**  
Details of State and County charges and reimbursements used in determining the tax rate. Name comes from the color of paper used.
- 10. Override Vote**  
An override vote becomes a permanent increase in the levy limit (the amount the community can raise through the property tax). Override requests must be presented in dollar terms and specify the purpose. A majority vote of approval by the electorate is required.
- 11. Debt Exclusion and Capital Outlay Expenditure Exclusion**  
A community can vote to assess taxes in excess of its levy limit or levy ceiling for the payment of certain capital projects, *a capital outlay expenditure exclusion*; or for the payment of specified debt service costs, *a debt exclusion*. The additional amount for the payment of the debt service or capital project cost is added to the levy limit for the life of the debt only. Unlike overrides, exclusions do not become part of the base upon which the levy limit is calculated for future years. A majority vote of approval by the electorate is required for both types of exclusions.

