



**ASHBURNHAM
2013 TOWN REPORT**

Ashburnham’s new beautiful elementary school was dedicated with an open house on September 27, 2013.

“When the elementary school that stood on this site for more than 40 years was built the choice of who to name it for was unanimous – John Rupert Briggs. At that time, in the late 1960’s, Mr. Briggs was still alive. His extraordinary life and service was fresh in the minds of Ashburnham citizens.

That building is gone now. In its place stands this spectacular update. It will enrich the lives of children for generations to come. It will serve the community and it will inspire the minds of all who enter – student and educator alike. It is a beautiful facility and a tribute to the Town and the people it serves.

Like its predecessor it had to have a name. Although John Rupert Briggs is now deceased, the choice of who to name this new building for was never in doubt. Mr. Briggs’ legacy and life are of such exemplary caliber, this new building could have only one name – John R. Briggs Elementary School.” This was part of what was read by the following students at the dedication - Theresa Brouillet, Patrick Forbes, Savannah Gallien, Santino Mei, Duncan Phyfe and Lindsay Roman

Thanks to all the departments, boards, committees and commissions for compiling and submitting their reports in a timely manner. It is always appreciated!!

And thanks to all those who have submitted so many great photos for this report.

Edited bySylvia Turcotte
Cover Photo byMark Flannery
Published byFlagship Press

Town of Ashburnham

Annual Reports of the
Town Officers

For Fiscal Year 2013

Please visit our website – www.ashburnham-ma.gov

2013 Ashburnham Employee of the Year

Mary Ellen Kelly

Each year the Ashburnham/Westminster Rotary Club holds an Awards Dinner to recognize three individuals for their outstanding service; one employee from the Town of Ashburnham, one from the Town of Westminster and one from the Ashburnham-Westminster Regional School District. This year our Land Use Administrator Mary Ellen Kelly was recognized by the Ashburnham/Westminster Rotary Club as Ashburnham's Employee of the Year.



Congratulations Mary Ellen! Great job!!

Pictured to the left, Mary Ellen Kelly and Joe Olivari, the Town's Assistant Electrical Inspector.

Mary Ellen is our Land Use Administrator. She works with the Building Inspector, the Electrical and Plumbing Inspectors as well as the Board of Health, the Planning Board, the Zoning Board of Appeals and the Conservation Commission.

Battalion Chief Bob Salo - Retires



Left to right – Selectman Duncan Phyfe, Fire Chief Paul Zbikowski, Battalion Chief Bob Salo, Selectman Leo Janssens II, Selectman Nick Davis, and Town Administrator Doug Briggs.



Left to right – Chief Zbikowski, Battalion Chief Salo, Selectman Nick Davis, Selectman Leo Janssens II, Town Administrator Briggs and Selectman Duncan Phyfe.

Battalion Chief Bob Salo retired from the Ashburnham Fire Department on November 1st after 35 years of service. The Board of Selectmen honored him with a certificate of appreciation at their meeting on Monday, November 4, 2013.

Bob was hired in June of 1978 as a call firefighter and went on to complete EMT training. In July of 1988 he became the department's second full-time firefighter. On October 5, 1994 he was promoted to Lieutenant and on July 1, 2000 he was promoted to Captain. (He was affectionately known by all as "Captain Bob".) On February 13, 2002 he was promoted to Battalion Chief. Bob was active in the community and was always ready to help in any way he could.

Through all his 35 years Bob has always kept his sense of humor and his smile. He will be missed by all and we wish him a wonderful fulfilling retirement.

CONGRATULATIONS BOB!!

Town Hall Improvements



Above: Monty Tech students who worked on the Town Hall shed.

This past year, thanks to the voters at Town Meeting, a new shed was built behind the Town Hall by Monty Tech students. The old shed was falling apart and was taken down by our DPW crew and hauled away. The new shed looks great and is very functional. ***Thank you Monty Tech!!***



Thanks to the voters at Town Meeting, in the fall of 2013 the front steps at Town Hall were replaced and a new railing was placed in the center. The steps were becoming a hazard and needed to be replaced and the railings were a safety concern which was eliminated.

ASHBURNHAM ANNUAL DOWNTOWN DAY JUNE 29, 2013 HISTORIC TROLLEY TOUR



The Historic Trolley Tour was popular. Chris Gagnon was tour guide and Maggie Whitney did the scheduling.



~Some highlights of the Tour~

Tours begin at Town Hall, 32 Main St., where it was noted on the face of the building, "Dorchester Canada 1736/Ashburnham 1765". Town property from Main St. to Chapel St. is called Winchester Park and was purchased as smaller parcels over a period of 11 years, 1856-1867 by George Winchester. From Ashburnham Wine & Spirits to Water St. stood a paint shop, a harness shop, a brick store with a post office and Stimson's store. These businesses were established around the 1820's, behind Town Hall and out to Chapel St. was Deacon Wm. Lawrence's pasture. By the turn of the 20th century, Melvin Adams owned the estate and struck 2 deals with the Town, one to locate the Jacob Fairbanks Town Hall and the other to build the Dolly Whitney Adams School (now the Stevens Memorial Library).

The Meeting House was supposed to have been moved in 1838 survey map shows 2 meeting houses, one at this location and one on Meeting House Hill. The First Congregational Church 1834-36 held possession of the old Meeting House until 1837, 1838 saw the dismemberment of the old house and the construction of the new using the old materials. The First Congregational Church was the first church in Town outside of Town government.

Fichtel's Bed and Breakfast, on Main Street, was originally built to impress an Austrian Count who was to marry a daughter of Ashburnham around 1900.

Joseph Jewett, Trader of Ashburnham, made his first land purchase here in 1786. He never stopped, at one time owning most of Main St. Among his purchases was a Trading Store owned by Nathaniel Harris, Tanner of Ashburnham who sold it to Jewett for 40 pds. which included the store and $\frac{3}{4}$ acre with the deed reading it to be on the Great Road that runs through Ashburnham and the County Road that runs to Worcester. His second purchase was 10 acres on the east of this store. This was Cushing St. which was not only the Great Road from Fitchburg to Winchendon, but the County Rd. to Worcester via Westminster. Teams of horses pulling large wagons loaded with supplies had to climb this hill to get to Winchendon. In the 1820's complaints of this hill had effect and by 1832 the land (90 acres) was taken by eminent domain by the state and the great road was placed across the tanning vats and up a lesser incline.

The School Boy statue was erected in 1913 and the Powder House in 1797. The Town Pound was first erected in 1772, rebuilt 1793, 1819 and again sometime in the 20th century.

The Tour went down Hastings Rd., Stowell Rd., Camp Split Rock and Ashby Rd. with the guide noting points of interest along the way.

At Ashby Rd. he noted that in 1816 Levi Rice acquired the dams and most of the pond on this road and in 1818 he sold the dams and the mills to Joseph Hewett Esq. for \$500 with the condition that the mills be removed and that no person could ever build a dam or block the flow of water.

2013 DOWNTOWN DAY

PHOTOS COURTESY OF MAGGIE WHITNEY.



Eleanor Gagnon scheduling patrons for the Historic tours.



Entertainment in the gazebo.



Ashburnham 250th Committee booth.



Police Department personnel all smiles at their booth.



Fire Department puts on a display for the residents during the Downtown Day festivities.



Almond L. Hart
Born-July 28, 1929
Died-February 8, 2013

Al Hart was a proud veteran having served in the Korean War. He was a two-time past Post Commander of the Ashburnham VFW. He was also a member of the Ashburnham American Legion, member and past Commander of the Disabled American Veterans, member of the Korean Veterans of America, and a lifetime member of the Hope Lodge of Masons in Gardner. Every Memorial Day he led the Firing Squad as Commander in the Memorial Day parade. For the Town of Ashburnham, he delivered Meals on Wheels, served on the Montachusett Area Regional Transportation Board, the Council on Aging Board for 18 years, and worked as an Election Officer at the polls for 22 years.

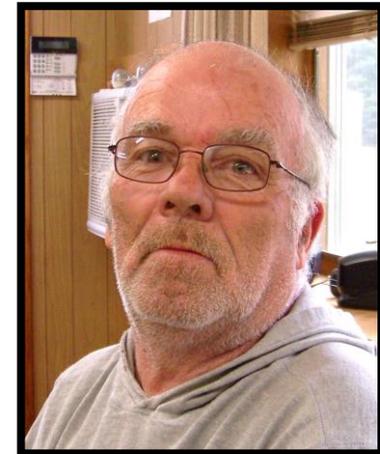
IN MEMORIAM



John C. Hoye
Born-May 11, 1920
Died-January 8, 2013

John served two terms as a Selectman in Ashburnham and also served as president of the Ashburnham Historical Society. John served as chairman of the Ashburnham bicentennial committee in 1965 and was instrumental in the restoration of the powderhouse off Cushing Street. He headed the committee to restore the Dolly Whitney Adams School which now houses the Library,

John was also a former member of St. Denis Church and was a member of the choir.



Daniel B. Root
Born-May 10, 1943
Died-April 30, 2013

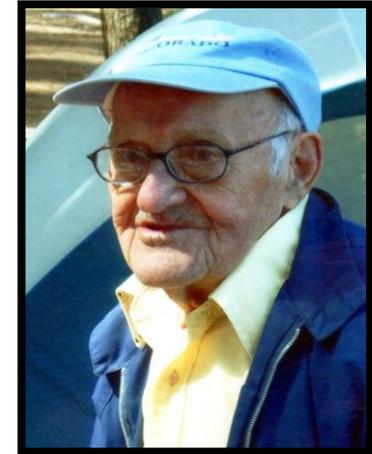
Dan started his career with the City of Fitchburg DPW, eventually retiring from the city. He held many positions within the Fitchburg DPW, dispatcher, driver, to caretaker of Coggshall Park. After his retirement, he worked part time for the Town of Ashburnham, in the Grounds Department, and also the Transfer Station, which he really enjoyed, as he befriended many residents who visited there on a regular basis.

Dan lived on Lower Naukeag Lake for many years, where he enjoyed kayaking, fishing, and many other lake activities.





IN MEMORIAM



John Reilly
Born-June 22, 1934
Died-December 29, 2012

During his lifetime, John worked as a manager, a business owner and as a real estate appraiser. He served in the U. S. Army in Germany from 1957 to 1959. He was a member of St. Denis Church in Ashburnham where he served as a Eucharistic Minister.

After his retirement, he worked part-time at the Gardner Career Center as a senior specialist and at the Ashburnham Senior Center as a MART Dispatcher from January 2011 to December 2013.

Raymond W. Klingenberg
Born-1924
Died-2013

Raymond was involved with the Ashburnham Cub Scouts and Boy Scouts for many years.

He served in the U.S. Navy in World War II, serving on the USS Parker from 1942-1946.

Raymond served as a Police Officer for 22 years on the Ashburnham Police Department.

He was a member of the Council on Aging for many years, as well as, serving on the Ashburnham Historical Society.

William "Willie" J. Lashua
Born-September 4, 1920
Died-May 23, 2013

Willie worked for the Boston & Maine Railroad Company for over 25 years, and then for the Town of Ashburnham Highway & Water Department for 20 years, where he worked until retirement. He was a proud United States Army veteran, who served his country during World War II. He was a lifetime member of the American Legion Post 142, and also a lifetime member of the Turnpike Rod & Gun Club in Ashburnham.

In 2010, Willie's family planned a 90th birthday party for him at the Ashburnham American Legion. Word spread thru Facebook and other social networking sites and Willie received many good wishes.





IN MEMORIAM



Frances Godfrey

Born - November 23, 1912

Died - November 28, 2013

Frances was Ashburnham's oldest resident and the recipient of the Boston Post Cane.

She received the certificate at a Board of Selectmen meeting on July 11, 2011 with many family members and friends present.

She was a resident of Ashburnham for 33 years and her last residence was Ashley Court.



History of the Boston Post Cane

In 1909, under the savvy ownership of Edwin A. Grocier, the *Boston Post* engaged in its most famous publicity stunt.

The paper had several hundred ornate, gold-tipped canes made and contacted the selectmen in New England's largest towns.

The Boston Post Canes were given to the selectmen and presented in a ceremony to the town's oldest living man.

The custom was expanded to include a community's oldest women in 1930.

Many towns in New England still carry on the Boston Post Cane tradition with the original canes they were awarded in 1909.

Volunteer Recognition

“Service of 10 years or more on Boards/Committees/Commissions”

The Town of Ashburnham has many Boards, Committees and Commissions that exist solely because of the selflessness and dedication of the many volunteers. The Town would like to acknowledge and thank these individuals who are currently serving and have worked countless hours to make the Town a great place to live. We thank you!

<u>Name</u>	<u>Service</u>	<u>Years</u>
<i>Charlotte Cramm</i>	Election Officer	47
<i>Carol Chenevert</i>	Election Officer	31
<i>Christina Sargent</i>	Historical Commission	30
<i>Jean Kokernak</i>	Election Officer	29
<i>Cheryl Anderson</i>	Zoning Bd. of Appeals	23
<i>Paula Boutwell</i>	Election Officer	23
<i>Joseph Von Deck</i>	Historical Commission	23
<i>Elaine Cormier</i>	Election Officer	21
<i>David Perry</i>	Zoning Bd. of Appeals	20
<i>Althea Donahue</i>	Election Officer	18
<i>David Berger</i>	W/S Commission	17

<u>Name</u>	<u>Service</u>	<u>Years</u>
<i>Leo Collette</i>	W/S Commission	17
<i>Joseph Daigle</i>	Zoning Bd. of Appeals	17
<i>George Cornwall</i>	W/S Commission	16
<i>Terry Girouard</i>	Zoning Bd. of Appeals	16
<i>Paul Johnson</i>	W/S Commission	16
<i>Ronald Reed</i>	Trust Fund Comm.	16
<i>Art Pinsoneault</i>	Election Officer	15
<i>Belden Divito</i>	Advisory Board	13
<i>Louise Reid</i>	Election Officer	13
<i>Nancy Gahan</i>	Board of Registrars	12

The Board of Selectmen continues to search for volunteers to staff the Town’s various Boards and Committees. Serving on one of the Town’s Boards, Committees, or Commissions offers a rewarding challenge to share your talents as well as your energy to make our Town a great place to live.

If you are interested in volunteering to serve on a Town Board, Committee or Commission please complete the form on the Town’s website www.ashburnham-ma.gov.

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Town of Ashburnham – At a Glance
Incorporated 1765

“250th Anniversary in 2015”

Form of Government - Town Charter
 (Three member Board of Selectmen and Town Administrator)
 Open Town Meeting First Tuesday in May
 Town Election Last Tuesday in April

Population	5,917
Registered Voters	4,162

Residential/Commercial Tax Rate FY13	\$18.85
Residential/Commercial Tax Rate FY14	\$19.83

Taxes due – August 1, November 1, February 1, May 1

Statistics

Elevation (Mt. Watatic)	1,832 feet
Miles of Road	85+
Number of Parcels	3,976

Ashburnham Water Customers	1,116
Ashburnham Sewer Customers	558

Public Schools (Regional District)

J.R. Briggs Elementary School	96 Williams Road
Overlook Middle School	10 Oakmont Drive
Oakmont Regional High School	9 Oakmont Drive

Private School

Cushing Academy	39 School Street
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Library

Stevens Memorial Library	20 Memorial Drive
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Utilities

Ashburnham Municipal Light Plant	24 Williams Road
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Churches

Apostolic Lutheran Church	Route 12
Ashburnham Community Church	9 Chapel Street
Peoples Church	56 South Main Street
St. Anne’s Catholic Church	158 Center Street
St. Denis Catholic Church	85 Main Street

Recreation

Bickford Ballfield
Danny Marden Little League Field
Landry Field
Sweeney Memorial Playground
Whitney Ballfield
Winchester Park

Cemeteries

Fairbanks Cemetery
Meeting House Hill
New Cemetery
St. Denis Cemetery

Senior Transportation

MART Van/Council on Aging	Provides door to door transport for seniors at a minimal charge.
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Scenic Roads Voted May 11, 1974

Bush Hill Road	Packard Hill Road
Cashman Hill Road	River Styx Road
Corey Hill Road	Russell Hill Road
Cushing Street	Wilker Road
East Rindge Road	Willard Road
Hastings Road	Young Road
Lashua Road	

Town Department Address & Telephone # Listing

EMERGENCY 24 HOUR DISPATCH	911 978-827-5714
<u>Police Department</u> Office Animal Control/Dispatch (24 hrs.) Fax	<u>99 Central Street</u> 978-827-4110 978-827-5714 978-827-5703
<u>Fire Department</u> General Office Dispatch (24 hrs.) Fax	<u>99 Central Street</u> 978-827-4021 978-827-5714 978-827-4111
<u>DPW W/S Department</u> General Office Dispatch (24 hrs.) Fax	<u>17 Central Street</u> 978-827-4120 978-827-5714 978-827-4121
<u>Municipal Grounds Department</u> General Office Dispatch (24 hrs.)	<u>Williams Road</u> 978-827-4122 978-827-5714
<u>Municipal Light Plant</u> General Office Dispatch (24 hrs.) Fax	<u>24 Williams Road</u> 978-827-4423 978-827-5714 978-827-3370
<u>Senior Center/Council on Aging</u> General Office MART Van Reservations (24 hour advance notice required)	<u>32 Main Street</u> 978-827-5000 978-827-5000
<u>Stevens Memorial Library</u> General Office Fax	<u>20 Memorial Drive</u> 978-827-4115 978-827-4116

School Address & Telephone # Listing

<u>School Superintendent Office</u> General Office Fax	<u>11 Oakmont Drive</u> 978-827-1434 978-827-5969
<u>Oakmont Regional High School</u> General Office	<u>9 Oakmont Drive</u> 978-827-5907
<u>Overlook Middle School</u> General Office	<u>10 Oakmont Drive</u> 978-827-1425
<u>J. R. Briggs Elementary School</u> General Office	<u>96 Williams Road</u> 978-827-5750



Town Hall Offices
Main Line – 978-827-4100

32 Main Street
FAX – 978-827-4105

OFFICE HOURS

Monday	7:30 a.m. to 7:00 p.m.
Tuesday	7:30 a.m. to 5:00 p.m.
Wednesday	7:30 a.m. to 5:00 p.m.
Thursday	7:30 a.m. to 5:00 p.m.
Friday	CLOSED

Department	Staff Contact	Email Address	Extension
Town Administrator/Board of Selectmen	Sylvia Turcotte	sturcotte@ashburnham-ma.gov	109
Treasurer's Office	Paul Pollastri Barbara Brown	ppollastri@ashburnham-ma.gov bbrown@ashburnham-ma.gov	112 110
Tax Collector	Carla Clifford	cclifford@ashburnham-ma.gov	113
Town Clerk	Linda Ramsdell	lramsdell@ashburnham-ma.gov	114
Assessors	Donna Burton Linda Couture	dburton@ashburnham-ma.gov	111 118
Town Accountant	Tanya Gaylord	tgaylord@ashburnham-ma.gov	120
Conservation Commission	Rich Turcotte	conservation@ashburnham-ma.gov	115
Board of Health	Rick Metcalf		116
Land Use Office (Building Commissioner, Electrical, Gas & Plumbing Inspectors, Zoning Board of Appeals)	Mary Ellen Kelly	mkelly@ashburnham-ma.gov	117
Planning Board	Leave voice message please.		121
Parks & Recreation Committee	Leave voice message please.		124
Town Hall Custodian	Ed Schlott	Custodian	119

Please visit the TOWN'S WEBSITE – www.ashburnham-ma.gov

Town Vehicle Mileage as of January 2014

Fire Department

2012 Ford F350 Pick-up	5,976
2008 Ford F450 Brush Truck	14,230
2007 Ford Crown Victoria	132,556
2006 HME/Central 1250 Pumper.....	12,531
2003 Ford E-450 Ambulance	81,167
1998 Freightliner 1500 GPM Pumper	30,008
1997 Freightliner 1250 GMP Pumper	24,812
1986 Chevy Stake Bed	8,287
1983 Mack/LTI 106' Ladder Truck	105,036
1970 Kaiser Jeep 2 ½ Ton.....	7,276
1965 Kaiser Jeep Tanker.....	3,097

DPW Department

2012 Volvo Loader	1,102 hrs.
2011 Ford F550	22,060
2011 Ford F550	25,086
2008 International 7400 2-wheel drive.....	22,060
2007 Chevy Silverado Pick-up.....	61,316
2007 Bobcat	451 hrs.
2006 John Deere Backhoe	4,298 hrs.
2006 International Dump L-7400	28,313
2005 JD Brush Cutter	4,480 hrs.
2003 Volvo Loader	8,922 hrs.
2001 John Deere Backhoe	4,934 hrs.
1996 Elgin Sweeper	3,850 hrs.
1996 John Deere Grader	5,438 hrs.
1995 International 4-wheel drive truck.....	53,545
1993 Trackless MT	2,382 hrs.
1987 L-8000 35,000 GVW dump truck	131,941

Municipal Grounds Department

2012 Ford F550	8,533
2007 F350 Pick-up.....	57,765
2006 Ford F550 1-ton dump truck	40,391

Water/Sewer Department

2013 Ford F150.....	4,506
2012 Ford F550.....	16,897
1987 Grumman Box Truck	216,289

Police Department

2014 Ford Interceptor.....	5,332
2013 Ford Explorer.....	21,323
2013 Ford Interceptor Utility.....	30,544
2013 Ford Interceptor Sedan	26,105
2011 Ford Crown Victoria	73,728
2010 Emergency Lights & Generator Trailer	N/A
2010 Message Board Trailer	N/A
2007 Speed Control Trailer	N/A
2006 Ford Crown Victoria	82,386
2006 Utility Trailer	N/A
Boat and Trailer	N/A



MUNICIPAL OFFICIALS

ELECTED TOWN OFFICIALS

Moderator (1 yr. term)

	<u>Term</u>
Donald J. Lawrence	2014

Board of Selectmen (3 yr. term)

Nicholas Davis	2016
Leo Janssens	2015
Duncan Phyfe	2014

Board of Health (3 yr. term)

Patrick Durkee	2014
Thomas Flanagan	2015
Glenn Hathaway, Chair	2016
F. John McLaughlin	2015
Scott Sibley	2016

Planning Board (5 yr. term)

Joseph Daigle	2014
Roger Hoyt	2016
Joseph Kalagher	2015
Joseph McPeak, Associate	2017
William J. Nolan, III, Chair	2018

Library Trustees (3 yr. term)

Margaret Donovan	2014
Paula Dowd, Chair	2016
Debra A. Mercier	2015
Mary Kate Romano	2014
Paula St. Laurent-Kuehl	2016
Joseph Von Deck	2015

Municipal Light Board (3 yr. term)

Richard Ahlin	2014
Mark Carlisle	2016
Kevin Lashua	2015

Ash/West. Reg. School Comm.

Ashburnham (3 yr. term)

David M. Christianson, Jr.	2014
Michelle A. Gianino	2016
Keith P. Glenny	2015
Ellen Holmes	2014
Laura Weiderman	2016

Westminster (3 yr. term)

Leonard Beaton	2014
Jeff Boudreau	2015
Robert Ewing	2016
Gwen Farley	2016
Joshua Schonborg	2014

MODERATOR APPOINTMENTS

Advisory Board (3 yr. term)

	<u>Term</u>
Belden DiVito	2014
Gail Dumont	2014
Francis (Bill) Johnson, Chair	2015
Joseph Oliveira	2016
James Piedrafite	2014
Bruce Whitney	2016

SELECTMEN'S APPOINTMENTS

Town Administrator (4 yr. term)

Douglas C. Briggs	2015
-------------------	------

Town Accountant (3 yr. term)

Tanya Gaylord	2015
---------------	------

Constable (1 yr. term)

Loring Barrett	2014
Ronald Laplante	2014
Todd Parsons	2014

Town Counsel (1 yr. term)

C. Deborah Phillips, Esq.	2014
---------------------------	------

Special Counsel for Labor Relations (1 yr. term)

Mirick O'Connell	2014
------------------	------

Special Counsel for Tax Matters (1 yr. term)

Coppola & Coppola	2014
-------------------	------

Montachusett Regional Planning Commission (1 yr. term)

Nicholas Davis	2014
----------------	------

MART Advisory Board (1 yr. term)

Leo Janssens II	2014
-----------------	------

Montachusett Opportunity Council (1 yr. term)

Nicholas DeSimone	2014
-------------------	------

Parking Clerk (1 yr. term)

Donna Burton	2014
--------------	------

Rep. Monty Tech Sch. Dist. Committee (5 yr. term)

Diane Swenson	2015
---------------	------

Mt. Watatic Management (1 yr. term)

Lorraine DeSouza	2014
Christopher Picone (alternate)	2014

Cultural Council (3 yr. term)

Deb Gardner	2016
Rebecca Cinclair	2014
Wendy Landry Margo	2015
Rebecca Rice-Flanagan, Chair	2016
Monica Tessitore	2015
Tammy Ricker	2015

MUNICIPAL OFFICIALS

SELECTMEN'S APPOINTMENTS (cont.) Term

Historical Commission (3 yr. term)

Sara Allen	2015
Christina Sargent, Chair	2016
Allan Small	2015
David Uminski	2016
Joseph Von Deck	2014

Water/Sewer Commissioners (3 yr. term)

David Berger	2015
Leo Collette	2016
George Cornwall	2016
Valorie Daigle	2015
Paul Johnson, alternate	2015
Charlie Packard	2016

Capital Planning Committee (1 yr. term)

Joseph Daigle	2014
Tanya Gaylord, ex officio	2014
Bill Johnson	2014
Duncan Phyfe	2014
James Piedrafite	2014
Paul Pollastri, ex officio	2014
Ronald W. Reed	2014
Joseph Kalagher	2014

IT Advisory Board (3 yr. term)

Ken Hamilton	2014
Kyle Johnson	2016
Joseph Kalagher	2016
Brian Kuehl	2014
Marty Steucek	2016

Agricultural Commission (3 yr. term)

Pat Amburgey	2015
Gary Howland	2015

Keith P. Kopley	2016
Gretchen Lafferty	2015
Christopher Picone	2016
Richard H. Wright	2014

250th Celebration Committee (7 yr. term)

Donna Boucher	2016
Susan Brennan	2016
George Cornwall	2016
Steve Coswell, Chair	2016
Barbara DiVito	2016
Robert Fichtel	2016
Patricia Frederick	2016
Patricia Johnson	2016
Karen Mattus	2016
Kathy McGowan	2016
Linda Ramsdell	2016
Katelyn Spurr	2016

TOWN ADMINISTRATOR'S APPOINTMENTS

Term

Fire Chief, Forest Warden & Civil Defense Director (3 yr. term)

Paul Zbikowski	1/24/15
----------------	---------

DPW and W/S Superintendent (3 yr. term)

Stephen Nims	2015
--------------	------

Police Chief (5 yr. term)

Loring Barrett	2015
----------------	------

Regional Animal Control Officer (1 yr. term)

Wachusett Animal Hospital	2014
---------------------------	------

Treasurer (3 yr. term)

Paul Pollastri	2014
----------------	------

Assistant Treasurer 3 yr. term)

Barbara Brown	2015
---------------	------

Tax Collector (3 yr. term)

Carla Clifford	2015
----------------	------

Town Clerk (3 yr. term)

Linda Ramsdell	2016
----------------	------

Building Commissioner & Zoning Officer (3 yr. term)

Richard Reynolds	2016
------------------	------

Assistant Building Commissioner (1 yr. term)

Richard Hanks	2014
---------------	------

Electrical Inspector (1 yr. term)

Richard Cannavino	2014
-------------------	------

Assistant Electrical Inspector (1 yr. term)

Joseph Olivari	2014
----------------	------

Assistant Electrical Inspector (1 yr. term)

Loring Barrett, Sr.	2014
---------------------	------

Gas & Plumbing Inspector (1 yr. term)

Maurice Picard	2014
----------------	------

Assistant Gas & Plumbing Inspector (1 yr. term)

Wayne Little	2014
--------------	------

Sealer of Weights & Measures (1 yr. term)

Steven Slocum	2014
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Veterans Agent & Burial Agent (1 yr. term)

Phillip D. Buso	2014
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Board of Assessors (3 yr. term)

Donna Burton	2014
Walter Harrington	2016
Jeffrey Perkins	2015

MUNICIPAL OFFICIALS

TOWN ADMINISTRATOR'S APPOINTMENTS (cont.)

	<u>Term</u>
Board of Registrars (3 yr. term)	
Nancy Gahan	2015
Linda A. Ramsdell	2016
Ronald W. Reed	2015
Elizabeth A. Rosbury	2014

Conservation Commission (3 yr. term)

Alana Archangelo	2016
Marshall Dennis, Chair	2014
Andrew Henderson	2016
Christopher Picone	2015

Council on Aging (3 yr. term)

Betty Bushee	2015
Althea Donahue	2014
Virginia Driscoll	2016
Lorna Fields	2014
Natalie Hollowell	2016
Michelle Johnson, Director	2015
Gloria Jean Lorion	2015

ADA Coordinator (3 yr. term)

Richard Cannavino	2016
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Parks & Recreation Committee (3 yr. term)

Douglas Carlman	2014
Tim Dumont	2014
Steven Gallant	2014
Cheryl Goller	2014
Michael Salem, Chair	2014
Deanne Smith	2014

Trust Fund Commission (3 yr. term)

Paul Pollastri	2014
Ronald W. Reed	2014
James Roger	2016

Election Constables (1 yr. term)

Donald Ayles	2014
Michael Gallant	2014
Ronald W. Skaife	2014

Election Officers (1 yr. term)

Paula Boutwell	2014
Betty Bushee	2014
Ann Brodeur	2014
Lucienne Carleton	2014
Carol Chenevert	2014
Elaine Cormier	2014
Charlotte Cramm	2014
Althea Donahue	2014
Margaret Donovan	2014
Virginia Driscoll	2014
Jean Kokernak	2014
Carol Messar	2014
Jean Mountain	2014
Arthur Pinsoneault	2014
Lynne Pinsoneault	2014
Louise Reid	2014
Sallie Thoma	2014

Rail Trail Committee (1 yr. term)

Dean Anderson	2014
Bernadette Hines	2014
Chris Iacobone	2014
Arthur Pinsoneault	2014
Cec Snow (ex-officio)	2014
Sherisa Sterling	2014
Sallie Thoma, Chair	2014

Zoning Board of Appeals (3 yr. term)

Cheryl Anderson	2015
Richard Archer	2016
Mark Carlisle, Alternate	2015
Joseph Daigle	2014
Terry Girouard	2014
David Perry, Chair	2016

Legislative Officials

Senator Elizabeth Warren	
Russell Senate Office Building	2400 JFK Federal Building
2 Russell Courtyard	15 New Sudbury Street
Washington, DC 20510	Boston, MA 02203
Tel – 202-224-4543	Tel. 617-565-3170

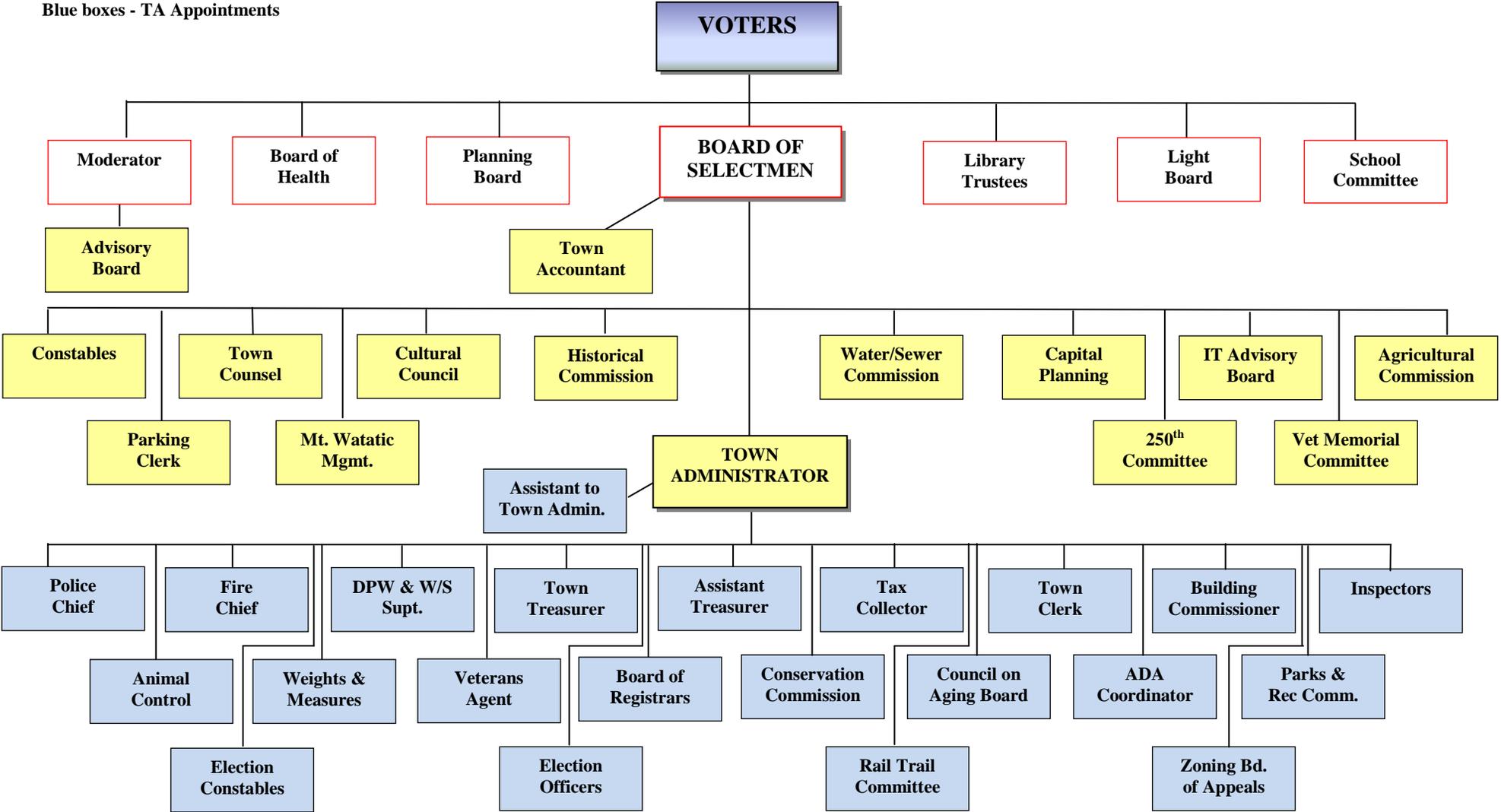
Senator Stephen M. Brewer	
Room 212, State House	Tel. 617-722-1540
Boston, MA 02133	Fax 617-722-1078

Representative Jon Zlotnik	
State House, Room 437	Tel. 617-722-2425
Boston, MA 02133	Fax 617-626-0333
Email – Jon.Zlotnik@mahouse.gov	

Governor Deval Patrick	
Governor's Executive Office	Tel. 617-727-4005
State House, Room 280	Fax 617-727-9727
Boston, MA 02133	

ASHBURNHAM ORGANIZATIONAL CHART

White boxes – Elected Officials
 Yellow boxes – BOS Appointments
 Blue boxes - TA Appointments



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**Employee Total Earnings
In Excess of \$500
January 1, 2013 to December 31, 2013**

Board of Assessors

Donna Burton..... 38,253

Board of Selectmen

Leo Janssens II..... 1,200
Duncan Phyfe..... 1,008

Council on Aging

Russell Clark..... 2,016
Bernard Conry..... 4,781
Claude Daigle..... 781
Elizabeth Dillbeck..... 6,538
Bruce Hill..... 7,004
Michelle Johnson..... 15,831
Jacqueline Osolin..... 6,011
Kimberly Schultz..... 2,115
Edwin Wagg..... 14,264

DPW/Municipal Grounds/Water and Sewer

Paul Aho..... 50,536
Mary Calandrella..... 38,285
Robert Carolis..... 59,288
David Dyke..... 2,083
Andrew Fichtel..... 35,098
Philip Fischer..... 54,863
Robert Fortier..... 52,746
Stephen Nims..... 86,089
Brian Packard..... 1,435
Mark Petersen..... 54,902
Stephen Picard..... 46,212
Brian Rossbach..... 47,781
Michael Walker..... 45,424
David Whitney..... 69,946
James Whitney..... 61,148
James Zarozinski..... 63,022

Emergency Dispatch

Stephanie Asbury..... 49,926
Susan Brennan..... 73,081
Robert Garipey..... 8,138
Lisa Hamel..... 48,803
Shawn Ilinitch..... 5,550
Mark Lafferty..... 4,642
Christine Pierce..... 45,106
Andrew Richard..... 8,602

Fire Department

Kelsi Anderholm..... 2,313
Alexandra Bergeron..... 748
Robert Bogdasarian..... 573
Mark Boucher..... 2,139
John Bresnahan..... 11,132
Shauna Bresnahan..... 3,264
Kenneth Chase..... 1,395
Tyson David..... 3,516
William Davis..... 2,072
Jerry Descoteaux..... 4,530
Michael Dufault..... 1,632
Scott Florio..... 11,903
John Girouard..... 8,422
Andrew Harding..... 6,088
Brendan Hurley..... 1,566
Katherine Kusza..... 2,791
Raymond Lashua..... 5,474
Kevin Martin..... 725
Jason McNeaney..... 4,180
Karen Plant..... 5,508
Robert Plant..... 63,421
Sarah Plant..... 4,144
Joseph Poirier..... 4,686
Michelle Poirier..... 651
Paul Rekos..... 64,856
Paul Rekos Jr..... 820
Ashley Salem..... 849

Michael W. Salem..... 2,697
Jeremy Salo..... 2,204
Robert Salo..... 81,741
Heather Sedani..... 1,932
Richard Sicard..... 614
John Swick..... 2,544
Hilary Towne..... 32,459
Christopher Williams..... 1,068
Donna Williams..... 3,466
Randall Williams..... 4,621
Derek Young..... 5,571
Jake Zbikowski..... 7,320
Paul Zbikowski..... 95,334

Land Use/Inspections/ConCom

Richard Cannavino..... 19,333
Richard Hanks..... 645
Mary Ellen Kelly..... 36,707
Joseph Olivari..... 2,124
Maurice Picard, Jr..... 7,141
Maureen Pollock..... 12,251
Richard Reynolds..... 20,477
Steven Slocum..... 2,679
Richard Turcotte..... 5,886

Library

Bonnie Caouette..... 14,101
Cheryl Paul-Bradley..... 55,496
Noel McGonigle..... 3,635
Domonic Mei..... 1,613
Keith Penniman..... 20,580
Janet Peterson..... 20,867
Susan Rufiange..... 985

Municipal Light Plant

Donald Bisbee..... 97,510
Bruce Brackett..... 88,532
Jane Dancause..... 33,948
Amy Fischer..... 23,819

**Employee Total Earnings
In Excess of \$500
January 1, 2013 to December 31, 2013**

Municipal Light Plant (cont.)

Stanley Herriott.....	110,439
Jeremy Holmes.....	87,784
Anne Olivari	74,660
Jeffrey Schrecke	55,703
Matthew Wilson	90,813

Veterans' Agent

Phillip Buso.....	2,679
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Police Department

Jonathan Augusto	7,236
Loring Barrett	118,733
John Boucher III	84,954
Jason Bourgeois	19,097
Thomas Chabot	8,437
Christopher Conrad.....	108,659
Nicholas Dalton.....	60,490
Corey Donnelly.....	2,905
Les Holgerson.....	85,965
Kevin Kaddy.....	71,124
Kristin Matthieu	30,428
Todd Parsons.....	96,039
Travis Rixford	102,592
Robert Siano.....	87,257
Scott Tibert	7,136
Wade Wright.....	106,140

Town Administration

Douglas Briggs.....	128,951
Tanya Gaylord	50,293
Edward Schlott.....	38,820
Sylvia Turcotte	55,984

Town Clerk

Linda Ramsdell	41,370
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Tax Collector

Carla Clifford	54,996
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Treasurer

Barbara Brown	40,966
Paul Pollastri	38,203



Bickford Field



Marsden Field

GENERAL GOVERNMENT

Board of Selectmen 2013 Annual Report

To the Citizens of Ashburnham:

Following the April Town Election Ed Vitone stepped down from the Board of Selectmen. As many of you know, Ed has served the Town in many capacities, including more than one term on the Board of Selectmen. With his obvious dedication to the welfare of the Town, I'm sure we will see him involved in other Town activities. As Ed departed, having won the April election for the open Board of Selectmen seat, the Board welcomed Nicholas "Nick" Davis. With his fresh perspective, Nick brings a youthful vitality to the Board and gives voice to an important demographic of our diverse community.

In light of the election, in accordance with tradition, the Board of Selectmen was reorganized, designating Leo Janssens as Chairman, Nick Davis as Clerk and Duncan Phyfe as member.

Following a brief outline of some of the highlights, and key activities/decisions, etc. that the Board of Selectmen were involved in or believe should be mentioned in this annual report.

Early May 2013 – The Board of Selectmen had a working meeting with the Town Administrator covering the Town Charter and Bylaws governing the authority and responsibilities of the Board. This meeting served to familiarize all members with the charter and provide a brief overview of both the Board's and the Town Administrator's responsibilities and expectations.

June 2013 – The Board of Selectmen were treated to a tour of the Piano Museum. The tour was prior to the negotiation process for the renewal of the lease on those premises.



On a personal note, I would recommend our citizens take advantage of tours of this fascinating museum even if they are not musically inclined or have an interest in pianos. It is my feeling that touring the building and seeing first-hand the beauty and preservation of one of our historical buildings and the beauty of some very old pianos is worth the visit.

July 2013 – The Town's newest paramedic joined the ranks of the Ashburnham EMS coverage and heralded in a new era in the Town's EMS coverage history. As of this report, we are pleased to say it has been very successful.

Fall 2013 – Construction was complete on Dunn Road and part of Lake Road which is within the schedule to continue to improve roads. This process is often done in small sections as Town appropriated funds and earmarking all of our Chapter 90 money is available for this purpose.

October 2013 – Longtime employee, Battalion Chief Bob Salo retired from the Fire Department after over 30 years of service to the Town. We will miss him and wish him well as he begins retirement.

In other business:

As has been done for the past few years, you, the voters, have voted money into the Stabilization and Capital Improvement funds. This is working toward

putting the Town on a better financial footing and has helped to improve the Town's credit rating with Moody's.

This complicated process requires a significant amount of work and dedication in keeping the Town's best interests in mind. I would like to thank Doug Briggs for his fiscal conservative handling of the Town's finances.

This report wouldn't be complete without saying "thank you" to all of our employees and volunteers. Working in the public is not always easy as we serve a diverse population. As Selectmen, we hear more compliments than we do complaints, which is a direct reflection of the dedication and professionalism of our employees. Our volunteers give many hours with no pay to help make the Town function, these people deserve a thanks for their selfless acts. Lastly, we would like to thank all of the boards and committees for their cooperation throughout the year.

Respectfully submitted,
Nick Davis
Leo Janssens II
Duncan Phyfe



Board of Selectmen – Nick Davis, Clerk, Duncan Phyfe, Member and Chair Leo Janssens II.

Town Administrator 2013 Annual Report

To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham, I submit my fourth annual report as Town Administrator.

While 2013 continued to see tough economic times, our goal stayed steady; “to operate within budget, remain committed to a high level of customer service, with high ethical conduct.”

This year marks the second year in a row that Ashburnham was awarded second place

in the MMA Town Report contest, for communities with a population of 5,000 to 12,499. Sylvia Turcotte, Assistant to the Town Administrator has done a remarkable job developing the Town report into an historical document that serves to communicate important information to Town residents, and promote an understanding of and involvement in local government. Great job!!



The Veterans Memorial School Building (VMS) ended its many years of serving the community. Monies to remediate the asbestos, and demolish the building were voted at town meeting along with a vote to tear it down, but as of this report an RFP is being generated to remediate the asbestos as a first step.

The fire station on South Main Street also found itself transitioning to a new use. The Town sold the property which, prior to the Public Safety Building was used as our fire station. It has now been totally renovated into new apartments and also houses the 1927 fire truck in a part of the building used to showcase fire memorabilia.



Technology enhancements continued to make access to Town residents more user-friendly. For the first time, the ability to pay on-line was fully operational and 24-hour access to dog licenses, marriage licenses, birth and death certificates, as well as on the Assessor’s side, all field card information and GIS data sources. The need for many residents to physically come to Town Hall has diminished.

Monies were also voted (\$50,000) to erect an appropriate veteran’s memorial behind Town Hall on the grassland between the VMS and Town Hall. The Board of Selectmen appointed a committee consisting of veterans and non-veterans to design and erect such a memorial. The final fate of the project is currently undefined as agreement cannot be reached as to the make-up and proper location.

Ashburnham voted at Town Meeting to offer retirees a health insurance benefit. We were one of the last seventeen communities that had not made that benefit available to its retirees.

Unfortunately, vandalism was a source of damage to our playgrounds this past year and due to the availability of the surveillance system that was put up at the Water Tank new cameras were installed at

Winchester Park. This interactive system will allow the dispatch center to monitor activities at the park in real time. There are also plans to install a similar system at Sweeney Playground.

With the support of the Board of Selectmen, I engaged our engineering firm of Weston and Sampson to work on design and cost alternatives to ultimately bring a warrant article for the Annual Town Meeting in May 2014 to appropriate monies to erect a DPW, Water and Sewer facility on Town-owned land at the corner of Platts and Williams Roads.

The United States Department of Agriculture (USDA) has again teamed with us on another project. The project is to replace the water lines of Williams Road, Holden Street, Westminster Road and South Maple Avenue. This project’s funding was approved at town meeting and, with a possible 30% grant from the USDA, should start in the spring of 2014 with work to be done at the close of school and be completed prior to the start of the new school year.

Town Hall saw some improvements as the front steps were removed and the old brick and sand replaced with cement under-layments. All cellar windows that were rotting were replaced with vinyl replacement



windows. Railings were also installed up the center of the steps to comply with current building code. A new

Town Administrator – 2013 Annual Report (cont.)

shed was built for the Town by the students at Monty Tech and is both functional and

We also had two big road projects, consisting of the full length of Dunn Road and Lake Road starting from Sherbert Road to the beginning of East Rindge Road. The Town remains committed to improving the roadways throughout Town. Chapter 90 road monies increased to \$520,000 but due to a transportation bill disagreement at the legislative level, the monies were not fully released. It is hoped that the \$173,000 will be released in early spring so we can complete the South Main Street sidewalk project.

Our goal continues to be to look for opportunities to improve the quality of life in Ashburnham each and every day. We are here every day to work for you. My office is always open to each and every one of you. I want to thank the employees of the Town of Ashburnham, their dedication and commitment to the residents of Ashburnham inspires me and working with them makes coming to work a pleasure every day.

Respectively submitted,
Doug Briggs
Town Administrator

**Town Clerk
2013 Vital Statistics**

The following is the breakdown of activity in the Town Clerk’s Office during the past year.

TOTAL 2013 POPULATION		5,917
Births Recorded		36
Deaths Recorded		39

Burial Permits Issued	18
Marriage Intentions Recorded	14
Marriage Certificates Recorded	14
Business Certificates Filed	50
Copies of Vital Records (Births, Deaths & Marriages)	264
Raffle Permits	2
Dog Licenses	1,182

Monies Collected

Sale (Books, Maps, etc.)	\$ 159
Fees	\$25,476
TOTAL	\$25,635

Breakdown of Dog Licenses Issued

Kennels	3
Male	106
Female	87
Neutered Male	484
Spayed Female	502
TOTAL	1,182



**PROCEEDINGS OF STATE ELECTION HELD
ON NOVEMBER 6, 2012**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at J.R. Briggs Elementary School Gym, 96 Williams Road, Ashburnham, for the purpose of voting for the following offices.

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The results were as follows:

ELECTORS OF PRESIDENT AND VICE PRESIDENT

Johnson and Gray	38
Obama and Biden	1,632

Romney and Ryan	1,535
Stein and Honkala	24
Ron Paul	9
Write-Ins	9
Blanks	7

SENATOR IN CONGRESS

Scott P. Brown	1,803
Elizabeth A. Warren	1,424
Blanks	22
Write-ins	5

REPRESENTATIVE IN CONGRESS (Third District)

Nicola S. Tsongas	1,844
Jonathan A. Golnik	1,261
Blanks	141
Write-ins	8

COUNCILLOR (Seventh District)

Jennie L. Caissie	2,219
Blanks	997
Write-ins	38

SENATOR IN GENERAL COURT

(Worcester, Hampden, Hampshire, & Middlesex District)

Stephen M. Brewer	2,452
Blanks	762
Write-ins	40

REPRESENTATIVE IN GENERAL COURT

(Second Worcester District)

Richard Bastien	1,537
Jonathan D. Zlotnik	1,465
Blanks	245
Write-Ins	7

CLERK OF COURTS (Worcester County)

Dennis P. McManus	2,246
Blanks	973
Write-Ins	35

**Proceedings of State Election Held on November 6,
2012 (cont.)**

REGISTER OF DEEDS (Worcester Northern District)

Kathleen Reynolds Daigneault	1,761
Patricia Buckley Malcolmson	939
Blanks	539
Write-Ins	15

**QUESTION 1 – Availability of Motor Vehicle
Information**

Yes	2,605
No	364
Blanks	285

QUESTION 2 – Prescribing Medication to End Life

Yes	1,626
No	1,497
Blanks	131

QUESTION 3 – Medical Use of Marijuana

Yes	2,069
No	1,057
Blanks	128

Total Registered Voters:.....	4,266
Registered Democrats	995
Registered Republicans	582
Registered Green/Rainbow:	6
Registered Unenrolled	2,641
Total Voted:.....	3,254



**Proceedings of Special Election
Held on January 8, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at J.R. Briggs Elementary

School Gym, 96 Williams Road, Ashburnham, for the purpose of voting for the following office.

The polls were open at 9:00 a.m. and closed at 8:00 p.m.

Board of Selectman - for term ending April 29, 2014

Nicholas A. Davis	46
Duncan W. Phyfe	153

Total Voted:.....	199
Total Registered Voters:.....	4,174



**Special State Primary Results
April 30, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at J.R. Briggs Elementary School Gym, 96 Williams Road, Ashburnham, for the purpose of voting for the following offices. The polls were open at 7:00 a.m. and closed at 8:00 p.m. The results were as follows:

SENATOR IN CONGRESS-DEMOCRAT

Stephen F. Lynch	184
Edward J. Markey	221
Blanks	1
Write-ins	1

SENATOR IN CONGRESS-REPUBLICAN

Gabriel E. Gomez	148
Michael J. Sullivan	62
Daniel B. Winslow	40
Blanks	1
Write-ins	1

Total Registered Voters:.....	4,163
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Total Voted:.....	659
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**Annual Town Election Results
April 30, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at the J.R. Briggs Elementary School Gym, 96 Williams Road, Ashburnham, for the purpose of voting for the following offices.

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The results were as follows:

MODERATOR – For one year

Donald J. Lawrence	521
Write-Ins	4
Blanks	119

BOARD OF SELECTMEN – For three years

Nicholas A. Davis	313
Joseph McPeak	252
Write-Ins	2
Blanks	77

BOARD OF HEALTH (2) – For three years

Glenn J. Hathaway	441
Scott M. Sibley	419
Write-Ins	1
Blanks	427

PLANNING BOARD – For five years

William J. Nolan	491
Blanks	5
Blanks	148

PLANNING BOARD – For four years

Joseph McPeak	5
Kyle Johnson	3
Write-Ins	11
Blanks	625

Annual Town Election Results – April 30, 2013

(cont.)

LIBRARY TRUSTEES (2) – For three years

Paula M. Dowd 404
 Paula J. St. Laurent-Kuehl 392
 Write-Ins 2
 Blanks 490

LIBRARY TRUSTEE – For two years

Joseph F. VonDeck 511
 Write-Ins 6
 Blanks 127

MUNICIPAL LIGHT BOARD – For three yrs.

Mark H. Carlisle 502
 Blanks 8
 Others 134

AWRSD

**ASHBURNHAM REG. SCHOOL COMM. -
 For three years (2)**

Michelle A. Gianino 442
 Laura J. Weiderman 405
 Write-Ins 7
 Blanks 434

**WESTMINSTER REG. SCHOOL COMM. –
 For three years (2)**

Gwen E. Farley 446
 Write-Ins 9
 William Ewing 3
 TOTAL REGISTERED VOTERS: 4,163
 TOTAL VOTED: 644

Respectfully submitted,
 Linda A. Ramsdell, CMMC, Town Clerk

★★★★

**Proceedings of the Annual Town Meeting
 May 4, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Oakmont Regional High School Auditorium, 9 Oakmont Drive, Ashburnham, on May 4, 2013. Moderator Donald “Jeff” Lawrence presided at the meeting which was called to order at 10:00 a.m. The veterans present were recognized for their service to their country with a moment of silence. The Pledge of Allegiance was led by veterans Dennis Driscoll and Bob McGowan. A moment of silence was observed for Al Hart, Jim Whidden, Dotty Stiles and John Reilly.

Ed Vitone was thanked for his service to the Town as Chairman of the Board of Selectmen.

CONSENT CALENDAR

On motion of Richard Sicard it was moved that Articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 1: To accept the reports of several town officers and all outstanding committees, or act in relation thereto. *(Requested by the Board of Selectmen)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: Annual article to accept the reports of Town officials and boards.

ARTICLE 1 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 2: To see if the Town will vote to authorize a PILOT payment based on the annual kilowatt sales of the Light Department multiplied by a per kilowatt

value, from the Municipal Light Plant Funds, to the town treasury, as authorized by its Light Board in accordance with Chapter 164 of the General Laws of the Commonwealth, or act in relation thereto. *(Requested by the Municipal Light Department)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: The PILOT agreement is tied to the PILOT payment in the annual kilowatt sales of the light department multiplied by a per kilowatt value. This was put in place for FY13 to ease the calculation and establish a standard process for future years. In FY13 it is estimated we will receive \$66,345.

ARTICLE 2 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 3: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2013, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with the Massachusetts General Laws, Chapter 44, Section 17, or act in relation thereto. *(Requested by the Town Treasurer)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: Precautionary article allowing the Treasurer to borrow operating funds for the Town if it becomes necessary due to cash flow shortages. Since the passage of quarterly tax billing we have not needed to make TAN borrowings.

**Proceedings Annual Town Meeting – May 4, 2013
(cont.)**

ARTICLE 3 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 4: To see if the Town will vote to authorize the Town Administrator to enter into a contract or contracts with the Massachusetts Highway Department for the construction and maintenance of town roads in conformance with the Massachusetts General Laws, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: This article allows the Town Administrator to contract with the State to do road repairs in Ashburnham. Roads such as Route 12, Rindge Turnpike, and Rt. 101 North have been done in the past few years.

ARTICLE 4 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 5: To see if the Town will vote to appropriate all funds which become available in the Fiscal Year 2014 from the Commonwealth of Massachusetts Department of Highways, Chapter 90 Bond Issue proceeds, to be used by the DPW for the repair and maintenance of town roads in conformance with Massachusetts General Laws, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: This annual article allows the Town to expend its Chapter 90 state funds. For fiscal year 2014 the amount of those funds is estimated to be \$520,641.

ARTICLE 5 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 6: To see if the Town will vote to authorize the transfer of trust fund income not to exceed \$2,500 from the Cushing Academy Trust Fund to pay for the fiscal year 2014 secondary school expenses, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: This is the transfer of funds (interest) from the Cushing Academy Trust fund (\$116,000). When the Town students were removed from Cushing Academy it was required to deposit \$114,000 into the Town’s funds and the interest earned on these monies were to be used to offset the cost to the Town for secondary education in public schools.

ARTICLE 6 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 7: To see if the Town will vote to transfer \$25,873 from special assessments Title V Receipts Account (septic system loan program) to pay principal and interest due on notes payable to the Water Pollution Abatement Trust, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: The Town established a Septic System Loan Program where the cost was established as betterments. Each year charges are levied on the tax bills, and the revenue required is reserved or appropriated. We then must transfer monies required to cover the loan payment.

ARTICLE 7 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 8: To see if the Town will vote to transfer a sum of money not to exceed \$3,500 from the Waterways Improvement Fund for the purpose of waterway improvement, maintenance, and safety, or act in relation thereto. *(Requested by the Board of Selectmen)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: The Waterways Improvement Fund is funded by a portion of the boat excise tax to be used for waterways maintenance, access, law enforcement or fire prevention. The Lakes Association has been given the charge of recommending uses of these monies to the Board of Selectmen who then approve or disapprove expenditures. In the past these monies have been used for Police boat patrols, lifesaving courses, purchase of a Police boat and other water related expenditures.

ARTICLE 8 VOTED: On motion of Richard Sicard it was moved that articles **1 through 8** be approved by consent.

Unanimous “YES”

ARTICLE 9: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds such sums of money as may be necessary to

**Proceedings Annual Town Meeting – May 4, 2013
(cont.)**

defray the expenses of the Town for the fiscal year commencing July 1, 2013 and to set the salaries of elected officials, or act in relation thereto. *(Requested by the Board of Selectmen and Advisory Board)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – \$18.98

DEPARTMENT	FY13 ACTUAL	FY14 SELECTMEN RECOMMEND 4/24/13	FY14 ADVISORY BOARD RECOMMEND
Moderator	100	100	100
Board of Selectmen	6,473	6,625	6,625
Town Administrator	186,527	184,838	184,838
Advisory Board	75,500	50,500	50,500
Town Accountant	78,438	75,936	75,936
Bd. of Assessors	96,275	100,377	100,377
Treasurer	81,927	99,893	99,893
Tax Collector	67,959	69,014	69,014
Town Clerk	52,860	48,062	48,062
Information Technology	145,534	163,777	163,777
Land Use	28,132	27,632	27,632
Town Hall	40,132	41,145	41,145
Town Buildings	141,072	143,408	143,408
Non-Departmental	88,187	88,849	88,849
Police	1,014,774	1,066,416	1,066,416
Emergency Dispatch	245,286	255,453	255,453
Fire	515,249	595,464	595,464
Inspections	119,506	81,148	81,148
Animal Control	42,250	30,600	30,600
Monty Tech	380,964	444,495	444,495
AWRSD	6,322,438	6,432,648	6,432,648
DPW	632,601	668,702	668,702
Snow and Ice	180,000	180,000	180,000
Board of Health	19,311	18,586	18,586
Conservation Commission	39,865	28,520	28,520
Council on Aging	20,740	21,061	21,061
Veterans' Services	57,687	97,883	97,883
Library	185,045	190,229	190,229
Agricultural Commission	300	300	300

DEPARTMENT	FY13 ACTUAL	FY14 SELECTMEN RECOMMEND 4/24/13	FY14 ADVISORY BOARD RECOMMEND
Parks & Recreation Comm.	8,730	8,430	8,430
Historical Commission	2,000	2,000	2,000
Debt Service	841,911	930,471	930,471
Employee ins. Benefits	1,126,097	1,183,502	1,183,502
ARTICLE 9 TOTAL	\$12,843,868	\$13,336,064	\$13,336,064

Setting of Elected Salaries under Article 9:

- a. Town Moderator: \$100
- b. Board of Selectmen: Chairman - \$1,300; Clerk - \$1,100; Member - \$1,100
- c. Board of Health: \$140 per member

Brief Explanation: Annual operating budget article as noted. The revenues to offset the cost of the proposed budget come from the following sources: Taxes - \$11,148,344; State Aid - \$814,663; and Local Receipts - \$1,373,057.

ARTICLE 9 VOTED: On motion of Bill Johnson it was voted to raise and appropriate the sum of \$13,336,064 for the Departments and purposes noted in the warrant and to set the salary for all Elected Officials as printed in the Warrant.

Unanimous "YES"

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the operating budget of the Ashburnham-Westminster Regional School District, in addition to the sum voted under Article 9 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such additional

appropriations, or act in relation thereto. *(Requested by the Board of Selectmen)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – \$.42

Brief Explanation: This article if passed with a subsequent ballot question will add monies to the AWRSD budget to support their assessment request.

ARTICLE 10 VOTED: On motion of Bill Johnson, it was voted to raise and appropriate the sum of \$238,883 to be added to the sum in line 21 of the budget approved under Article 9 for the Ashburnham-Westminster Regional School District, provided that no funds shall be spent and no bonds shall be issued unless the Town has voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such additional appropriation.

Majority "YES"

ARTICLE 11: To see if the Town will vote to raise and appropriate a sum of money to operate the Water Department for the fiscal year beginning July 1, 2013, or act in relation thereto.

(Requested by the Town Administrator)

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: Annual budget article for the Water Department. This budget is an increase of \$18,457 from the FY13 budget, which includes a 2% wage increase, debt service on the Water Tank temporary loan. Indirect costs will be appropriated in the General Funds so there is no need to do it here. The funding for the indirect charges will come from the enterprise funds to be paid back to the General Funds. The revenue source for this article comes from Water revenues.

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ARTICLE 11 VOTED: On the motion of Bill Johnson it was voted to appropriate a sum of \$713,497, to operate the Water Department for the fiscal year beginning July 1, 2013, as set forth in the Advisory Board recommendation.

ADVISORY BOARD RECOMMENDATION

	Direct Cost	
	\$588,497	
Salaries		\$145,522
Expense		\$ 77,263
Water Filtration Plant		\$160,800
Debt Service		\$204,912
	Total	\$588,497
	Indirect Cost	
	\$125,000	
Employee Health Insurance	\$ 14,700	
Employee Life Insurance/Medicare	\$ 7,250	
Worcester County Retirement	\$ 15,895	
Prop. Liability Ins/Workers Comp	\$ 5,900	
Administrative Costs	\$ 81,255	
	Total	\$125,000

And that said sum be raised as follows:

Department Receipts: \$588,487
 \$125,000 for indirect cost having been raised and appropriated in Article 9 within the General Fund Operating Budget.

Unanimous "YES"

ARTICLE 12: To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Department for the fiscal year beginning July 1, 2013, or act in relation thereto.
(Requested by the Town Administrator)

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm -N/A	Tax rate impact - N/A

Brief Explanation: Annual budget article for the Water Department. This budget is a decrease of \$23,909 from the FY13 budget, which includes a 2% wage increase. Indirect costs will be appropriated in the General Funds so there is no need to do it here. The funding for the indirect charges will come from the enterprise funds to be paid to the General Fund. The revenues for this article come from Sewer Receipts.

ARTICLE 12 VOTED: On the motion of Bill Johnson it was voted to appropriate a sum of \$901,359, to operate the Sewer Department for the fiscal year beginning July 1, 2013, as set forth in the Advisory Board recommendation.

ADVISORY BOARD RECOMMENDATION

	Direct Cost	
	\$776,359	
Salaries		\$145,798
Expense		\$ 94,812
Sewer transportation		\$260,000
Debt Service		\$275,749
	Total	\$766,359
	Indirect Cost	
	\$125,000	
Employee Health Insurance	\$ 14,700	
Employee Life Insurance/Medicare	\$ 7,250	
Worcester County Retirement	\$ 15,895	
Prop. Liability Ins/Workers Comp	\$ 5,900	
Administrative Costs	\$ 81,255	
	Total	\$125,000

And that said sum be raised as follows:

Department Receipts: \$766,359
 \$125,000 for indirect cost having been raised and appropriated in Article 9 within the General Fund Operating Budget.

Unanimous "YES"

ARTICLE 13: To see if the Town will vote to transfer \$22,494.36 from overlay surplus to available funds to pay Verizon New England for an FY09 tax abatement with interest to settle an appeal pending at the Appellate Tax Board, or act in relation thereto.
(Requested by the Town Administrator)

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm -N/A	Tax rate impact - N/A

Brief Explanation: This article is to transfer money to pay an abatement due to Verizon New England as a result of an appeal filed with the Appellate Tax Board for Fiscal Year 2009, which was stayed pending a decision by the courts on Verizon's similar Appeal against the City of Boston and the Town of Newton. A judgment in favor of Verizon issued in March of 2012 and the Appellate Tax Board lifted the stay in all the other pending appeals. As a result of the ruling, Ashburnham, and all other cities and towns in the same situation, is required to abate the FY09 overpayment. The sum Ashburnham owes is \$34,100.38, plus interest. \$17,378.88 was in the FY09 Overlay, but \$22,494.36 from FY08 and FY10 were already released to the overlay account so are not available to pay Verizon. We need to transfer \$16,721.50 to pay the balance of the abatement, plus \$5,772.86 in interest.

ARTICLE 13 VOTED: On motion of Duncan Phyfe it was voted to transfer \$22,494.36 from overlay surplus to available funds to pay Verizon New England for an FY09 tax abatement with interest to settle an appeal pending at the Appellate Tax Board.

Unanimous "YES"

ARTICLE 14: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds the sum of \$399,500 to fund the recommendation of the Capital Planning Committee to include the following:

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Line	Item	Amount
1	Repairs – 2003 Ford E450 Ambulance (200)	\$ 15,000
2	Fire Dept. Turnout Gear Replacement (5)	\$ 10,500
3	Fire Dept. All Radio Equipment Replacement	\$ 4,000
4	1983 Mack Fire Truck (L1) Upgrades	\$ 15,000
5	Roads Repair and Maintenance	\$125,000
6	Library Maintenance	\$ 15,000
7	Complete IT Project (connecting town buildings)	\$125,000
8	Replace 2009 Ford Crown Victoria – Car #1	\$ 40,000
9	VMS Bldg. Asbestos abatement & oil tank removal	\$ 50,000

And to authorize the Board of Selectmen to sell, trade in, or dispose of any equipment being replaced or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –recommend	Tax rate impact – N/A

Brief Explanation: The Capital Planning Committee has developed a sustainable capital plan that can be funded within the raise and appropriated tax levy. This year’s plan includes spending \$399,500 which is within the proximity of the yearly \$450,000 budgeted. The Capital Planning Committee also supported the demolition of the VMS building (\$60,000), the purchase of truck for Water and Sewer (\$28,000) out of W&S revenues which will all be addressed in separate articles. Revenue to offset cost for this article will come from Local receipts.

ARTICLE 14 VOTED: On motion of Bill Johnson it was voted to raise and appropriate the sum of \$399,500 to fund the recommendation of the Capital Planning Committee as presented in the warrant.

Unanimous “YES”

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum

of \$13,956 (Ashburnham’s share) to be used to fund the following items in the Ashburnham-Westminster Regional School District Five Year Capital Plan:

- Replacement of a snow blower/mower at Oakmont Regional High School

Provided that the Town of Westminster also votes to approve and fund its share of the cost of the items in the article, or act in relation thereto. *(Requested by the Capital Planning Committee)*

Selectmen - no	Advisory Bd - no
Cap Plan Comm –	Tax rate impact – N/A

Brief Explanation: The AWRSD submitted this article as a part of their Capital Improvement Plan, which, per the regional agreement meets the \$5,000 threshold. The \$13,956 expenditure is a result of dividing the total cost by the per pupil costs associated with the individual school. Revenue to offset cost for this article will come from Local receipts. The Board of Selectmen voted not to support this article, where the AWRSD has the option of requesting an article on the fall Special Town Meeting or vote to expend from their Capital Stabilization Fund.

ARTICLE 15 VOTED: On motion of Bill Johnson it was voted that the meeting take no action on this article.

Majority “YES”

ARTICLE 16: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$11,502 to fund the purchase of Police weapons as follows:

1. (20) Smith & Wesson M&P 45 Caliber handguns (duty weapon)
2. (18) Smith & Wesson M&P 45 Caliber compact handguns.
3. (20) Safariland STX Duty Holster
4. (20) Safariland Double Magazine cases
5. (18) Blackhawk Serpa off-duty holsters
6. (18) STX off-duty mag cases

or act in relation thereto. *(Requested by Police Chief and Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: The current weapons are over 18 years old and there is a need to purchase more. During the review instead of buying more of the same, it was decided to change over to the different style, which is easier to handle, more versatile, and in line with what other departments are using. Doing it now while the old weapons have more trade-in value lessens the financial impact. The 20 duty weapons, with holster and magazine allows for two back up sets. Revenue to offset cost for this article will come from Local receipts.

ARTICLE 16 VOTED: On motion of Nicholas Davis it was voted to raise and appropriate the sum of \$11,502 to fund the purchase of Police weapons as presented.

Unanimous “YES”

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$27,420 to fund the purchase of a Ford F150 for the Water/ Sewer Department, and to authorize the Selectmen to sell or trade the existing 2004 Ford F150 or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –recommend	Tax rate impact – N/A

Brief Explanation: This vehicle will replace the existing 2004 Ford F150 which has 112,000 miles and is in need of extensive repairs and will not pass inspection. Revenue to offset cost for this article will come from Water receipts.

ARTICLE 17 VOTED: On motion of Bill Johnson it was voted to transfer from Water/ Sewer receipts 50% each of the total sum of \$27,420 to fund the purchase of a Ford F150 for the Water/Sewer Department, and to

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authorize the Selectmen to sell or trade the existing 2004 Ford F150.

Unanimous “YES”

ARTICLE 18: To see if the Town will vote to transfer custody to the Board of Selectmen for purposes of demolishing, and to raise and appropriate or transfer from available funds a sum of money to demolish the Veterans Memorial School building, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –recommend	Tax rate impact – N/A

Brief Explanation: The VMS Building Use Committee studied the possible uses for the now vacant building. Their recommendation that the building be demolished was supported by the Board of Selectmen, Capital Planning Committee, as well as the Historical Commission who noted that there wasn’t any historical value to the building. Revenue to offset cost for this article will come from Local receipts.

ARTICLE 18 VOTED: This article failed. 89 YES – 57 NO
This is not the 2/3 majority needed.

ARTICLE 19: To see if the Town will vote to allow a Veteran’s Memorial to be constructed on the grounds between the Fairbanks Memorial Town Hall and the current Veterans Memorial School, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: Since the VMS building is looking to be razed and there is no physical monument dedicated to the veterans who served our community, the Town would like to designate a portion of land behind Town Hall which is a part of Winchester Park as an area

where an appropriate memorial can be erected to honor our town’s veterans.

ARTICLE 19 VOTED: On motion of Bill Johnson it was voted to allow a Veteran’s Memorial to be constructed on the grounds between the Fairbanks Memorial Town Hall and the current Veteran’s Memorial School building.

Unanimous “YES”

ARTICLE 20: To see if the Town will vote, pursuant to the provisions of the Massachusetts General Law Chapter 32B, Section 9a to pay one-half the premium costs payable by a retired employee for group life insurance and for group general or other insurance as provided by the town under GL. C. 32B Sec. 9 first sentence, so that, the Town will provide such insurance for its retirees on a 50-50 contributory basis, or act in relation thereto. *(Requested by a Citizen Petition)*

Selectmen - no	Advisory Bd - no
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: The Town currently has not accepted MGL 32B, and as such, offers no retiree benefits under this chapter. This citizen petition adds benefits to our retirement program. It has been estimated based on current laws by Edd Byrnes, our insurance advisor, that the approximate initial yearly cost could be \$25,000. The Board of Selectmen believes that this benefit in the private sector is going away as companies cannot afford its escalating cost.

ARTICLE 20 VOTED: On motion of Joseph Olivari it was voted, pursuant to the provisions of the Massachusetts General Law Chapter 32B, Section 9a to pay one-half of the premium costs payable by a retired employee for group life insurance and for group general or other insurance as provided by the town under GL. C. 32B Sec. 9 first sentence, so that, the Town will provide such insurance for its retirees on a 50-50 contributory basis.

77 YES – 36 NO
Majority “YES”

ARTICLE 21: To see if the Town will vote to approve the establishment of a Stabilization Fund pursuant to Massachusetts General Laws c.71, §16 G ½ for the Montachusett Regional Vocational Technical School District, or act in relation thereto *(Requested by the Superintendent/Director of Monty Tech)*

Selectmen - yes	Advisory Bd - yes
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: Monty Tech wishes to establish a Stabilization Fund in order to help address its many capital needs. Appropriations from such a fund require a two thirds vote of the school committee. The District maintains and regularly updates a Five-Year Capital Plan which identifies the major structural and equipment needs of our school district.

ARTICLE 21 VOTED: On motion of Duncan Phyfe it was voted to approve the establishment of a Stabilization Fund according to Massachusetts General Laws c. 71, §16 G ½ for the Montachusett Regional Vocational Technical School District.
Unanimous “YES”

ARTICLE 22: To see if the Town will vote to authorize the Board of Selectmen to enter into a Payment In Lieu of Taxes (PILOT) agreement pursuant to G.L. c. 59 §38H, with tenK Energy for approximately 89.73 acres of land located off Gardner Road, (Worcester Northern District Registry of Deeds Book 5974, Page 299) and to approve said PILOT Agreement under which tenK Energy shall make annual payments to the Town in the amount of twenty-five thousand (\$25,000) dollars per megawatt hour for twenty (20) years for the first two (2) MWh and (\$10,000) dollars per megawatt hour for twenty (20) years for the third (3rd) MWh in lieu of personal property taxes attributable to the project, subject to

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calculation adjustments for any increases and decreases in the project’s capacity as may occur over time, said PILOT Agreement being on file in the Town Clerk’s office, and further to authorize the Board of Selectmen to negotiate any amendments to the PILOT Agreement in compliance with the amendment provisions therein, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - yes	Advisory Bd - yes
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: The Board of Selectmen is looking to enter into a 20 year PILOT agreement with TenK Energy. The Town will receive \$60,000 a year in lieu of paying property tax on the fixtures and equipment associated with the 3MW solar panel project.

ARTICLE 22 VOTED: On motion of Leo Janssens II it was voted to authorize the Board of Selectmen to enter into a Payment In Lieu of Taxes (PILOT) agreement pursuant to G.L. c.50 §38H, with tenK Energy LLC for approximately 89.73 acres of land located off Gardner Road, (Worcester Northern District Registry of Deeds Book 5974, Page 299) and to approve said PILOT Agreement under which tenK Energy shall make annual payments to the Town in the amount of twenty-five thousand (\$25,000) dollars per megawatt for twenty (20) years for the first two (2) MW and (\$10,000) dollars per megawatt for twenty (20) years for the third (3rd) MW in lieu of personal property taxes attributable to the project, subject to calculation adjustments for any increases and decreases in the project’s capacity as may occur over time, said PILOT Agreement being on file in the Town Clerk’s office, and further to authorize the Board of Selectmen to negotiate any amendments to the PILOT Agreement in compliance with the amendment provisions therein.

Unanimous “YES”

ARTICLE 23: To see if the Town will vote to accept a certain parcel of land consisting of 13,504 square feet (0.31 acres) and frontage on Lakeshore Drive, said parcel being the same one shown on Lot 1 on Assessors Map 56, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - yes	Advisory Bd - yes
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: This land is currently assessed at \$900. The current property owners wish to donate the above-referenced parcel, purchased decades ago and never developed, to the Town of Ashburnham. The parcel primarily consists of wetlands subject to regulation at the Federal, State and municipal levels. As such, future parcel development is unlikely, thus making conservation the most appropriate use of the subject parcel. Accordingly, this Article seeks to grant the request of the current property owners via the Town’s acceptance of the 0.31 acre Lakeshore Drive parcel, identified and referenced herein as Lot 1 on Assessor’s Map 56.

ARTICLE 23 VOTED: On motion of Marshall Dennis it was voted to accept a certain parcel of land consisting of 13,504 square feet (0.31 acres) located on Lakeshore Drive, Map 56, Parcel 1 (Worcester Northern District Registry of Deeds Book 2406, Page 21). If said parcel is accepted, that the land be placed under the care and control of the Conservation Commission.

Unanimous “YES”

ARTICLE 24: “To see if the Town will vote to support the following resolution: That corporations are not natural people, and that money does not equate to free speech: (non-binding)

WHEREAS, The United States Constitution and the Bill of Rights are intended to protect the rights of individual human beings (“natural persons”), and WHEREAS, Corporations are not mentioned in the Constitution and The People have never granted Constitutional rights to corporations, and WHEREAS, The United States Supreme Court’s decision in *Citizens United v. Federal Election Commission* presents a serious threat to the democratic process by allowing unlimited and unidentified corporate spending to influence elections, and WHEREAS, Article V of the United States Constitution empowers and obligates the people of the United States of America to use the constitutional amendment process to correct egregiously wrong decisions of the United States Supreme Court that go to the heart of our democracy, NOW, THEREFORE, BE IT RESOLVED that we, the voters of Ashburnham, Massachusetts, hereby instruct the Senators representing the Commonwealth of Massachusetts and the member of the United States House of Representatives representing this congressional district to propose, and our state legislators to ratify, an amendment to the United States Constitution, to provide that corporations are not entitled to the constitutional rights of real people, and that money is not speech for purposes of campaign-related expenditures and contributions.” *(Requested by Citizens Petition)*

Selectmen - yes	Advisory Bd - yes
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: Citizen Petition

ARTICLE 24 VOTED: On motion of Pat Frederick it was voted to accept the resolution as read.

Unanimous “YES”

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ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer a sum of money to the Capital Fund, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - yes	Advisory Bd - yes
Cap Plan Comm –N/A	Tax rate impact – N/A

Brief Explanation: The Town has committed to appropriating \$450,000 to the Capital Plan on a yearly basis. Those years when the Capital Plan is less this article will allow for monies to be put into the fund for subsequent years.

ARTICLE 25 VOTED: On motion of Nicholas Davis it was voted to raise and appropriate \$60,000 to the Capital Fund.

Unanimous “YES”

Meeting adjourned at 12:26 p.m.
Respectfully submitted,
Linda A. Ramsdell, CMMC
Town Clerk

★★★★

**Proceedings of the Special Town Meeting
June 4, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Oakmont Regional High School Auditorium, 9 Oakmont Drive on June 4, 2013. Moderator Donald “Jeff” Lawrence presided at the meeting which was called to order at 7:00 p.m. The veterans present were recognized and a moment of silence was observed. The Pledge of Allegiance was recited.

ARTICLE 1: To see if the Town will vote to rescind the action taken under Article 10 of the May 4, 2013

Annual Town Meeting, to raise and appropriate the sum of \$238,883 to be added to the sum in line 21 of the budget approved under Article 9 of the same annual town meeting for the Ashburnham-Westminster Regional School District, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - yes	Advisory Bd - yes	Tax rate impact – N/A
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Brief Explanation: The vote approved Article 10 on the May 4, 2013 Annual Town Meeting added monies to the AWRSD operating budget subject to Westminster voting their proportional share. Since Westminster failed to do so, and the AWRSD has certified a different budget, this article rescinds that action and in Article 2 of this warrant a different amount will be raised and appropriated.

ARTICLE 1 VOTED: On motion of Leo Janssens II it was voted to rescind the action taken under Article 10 of the May 4, 2013 Annual Town Meeting, to raise and appropriate the sum of \$238,883 to be added to the sum in line 21 of the budget approved under Article 9 of the same annual town meeting for the Ashburnham-Westminster Regional School District.

Unanimous “YES”

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the operating budget of the Ashburnham-Westminster Regional School District, in addition to the sum voted under May 4, 2013 Annual Town Meeting on line 21 of Article 9 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such additional appropriations, or act in relation thereto. *(Requested by the Board of Selectmen)*

Selectmen - yes	Advisory Bd - yes	Tax rate impact – N/A
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Brief Explanation: The AWRSD certified a new budget and assessment for Ashburnham and by statute we have 45 days in which to act on the assessment or it will pass by default. A June 25, 2013 election ballot question will be held in conjunction with the special state election. This is more than the 45 days; therefore this article is required to ensure the validity of the ballot vote.

ARTICLE 2 VOTED: On motion of Duncan Phyfe it was voted to raise and appropriate the sum of \$177,490 for the operating budget of the Ashburnham-Westminster Regional School District, in addition to the sum voted under May 4, 2013 Annual Town Meeting on line 21 of Article 9 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such additional appropriations.

Unanimous “YES”

Meeting adjourned at 7:06 p.m.
Respectfully submitted,
Linda A. Ramsdell, CMMC
Town Clerk

★★★★

**Proceedings of Special State Election
June 25, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Ashburnham Town Hall, 32 Main Street Ashburnham for the purpose of voting for the following offices.

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The results were as follows:

**Proceedings of Special State Election –
June 25, 2013 (cont.)**

Senator in Congress

Gabriel E. Gomez 752
 Edward J. Markey 530
 Richard A. Heos 13
 Blanks 9

Total Registered Voters:..... 4,168
 Total Voted:..... 1,304

Respectfully Submitted,
 Linda A. Ramsdell, CMMC
 Town Clerk



**Proceedings of Special Election
June 25, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Ashburnham Town Hall, 32 Main Street Ashburnham for the purpose of voting for the following.

The polls were open at 7:00 a.m. and closed at 8:00 p.m.

Question #1 School Budget Override: Shall the Town of Ashburnham be allowed to assess an additional \$177,490 in real estate and personal property taxes for the purposes of adding such sum to line 21 of Article 9 for the operating budget approved for the Ashburnham-Westminster School District for the fiscal year beginning July 1, 2013?

YES:..... 527
 NO: 763
 BLANKS:..... 3

Total Voted:..... 1,293
 Total Registered Voters:..... 4,168

Respectfully Submitted,
 Linda A. Ramsdell, CMMC
 Town Clerk



**Proceedings of the Special Town Meeting
October 29, 2013**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Oakmont Regional High School Auditorium on October 29, 2013. Moderator Donald “Jeff” Lawrence presided at the meeting which was called to order at 7:00 p.m. The veterans present were recognized. A moment of silence was observed for those serving our country. Veterans Bob McGowan and Dennis Driscoll led the pledge of allegiance.

ARTICLE 1: To see if the Town will vote to transfer from available funds (free cash) a sum of money to pay for the purchase and installation of surveillance cameras at Winchester and Sweeney Playgrounds, or act in relation thereto. *(Requested by the Parks & Recreation Committee)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –recommends	Tax rate impact – N/A

Explanation: Recent vandalism at both Winchester and Sweeney playgrounds, along with a \$5,000 grant from MIIA our insurance company, has prompted us to look to insure our investment and safety at both playgrounds.

ARTICLE 1 VOTED: On motion of Duncan Phyfe it was voted to transfer from Free Cash the sum of \$35,000 to pay the costs associated with the purchase and installation of surveillance cameras at Winchester and Sweeney Playgrounds.

Majority “YES”

ARTICLE 2: To see if the Town will vote to transfer from available funds, (free cash) a sum of money to pay for the costs associated with erecting a Veteran’s Memorial Park, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –recommends	Tax rate impact – N/A

Explanation: For many years there has been discussion about erecting a suitable memorial for our veterans. It is planned to not only move some of the monuments that are currently in the front of the Town Hall but to add monuments in remembrance of the other veterans.

ARTICLE 2 VOTED: On motion of Nick Davis it was voted to transfer from Free Cash the sum of \$50,000 for the costs associated with erecting a Veteran’s Memorial in Winchester Park.

Majority “YES”

ARTICLE 3: To see if the Town will vote to transfer from available funds, (free cash) a sum of money to pay for the demolition of 12 Memorial Drive also known as the Veteran’s Memorial School, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –recommends	Tax rate impact – N/A

Explanation: The Veteran’s Memorial School in Winchester Park has served its usefulness and now that it is vacant becomes a liability and a burden to the Town. This article contains the funding necessary to take the building down.

ARTICLE 3 VOTED: On motion of Leo Janssens it was voted to transfer from Free Cash the sum of \$75,000 to pay for the demolition of 12 Memorial Drive also known as the Veteran’s Memorial School.

56 – YES 36 – NO

**Proceedings of Special Town Meeting –
October 29, 2013 (cont.)**

ARTICLE 4: To see if the Town will vote to transfer custody to the Board of Selectmen for purposes of demolition and to authorize the Board of Selectmen to demolish the building at 12 Memorial Drive also known as the Veteran’s Memorial School, being the same property shown on Assessors’ Map 62, Parcel 51 recorded in the Worcester Northern Registry of Deeds at Book 166, Page 215, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Explanation: Once the funding for the demolition is secured it is now necessary for the Town to transfer the custody of the VMS building as excess property for the purpose of having it removed.

ARTICLE 4 VOTED: On motion of Leo Janssens it was voted to transfer custody to the Board of Selectmen for purposes of demolition, and to authorize the Board of Selectmen to demolish the building at 12 Memorial Drive also known as the Veteran’s Memorial School, being the same property shown on Assessors’ Map 62, Parcel 51 recorded in the Worcester Northern Registry of Deeds at Book 166, Page 215.

54 – YES 37 – NO The article failed – not the required 2/3 needed.

ARTICLE 5: To see if the Town will vote to raise and appropriate by borrowing for up to forty (40) years a sum of money for the purpose of financing the design, construction and water system upgrades and maintenance as recommended by the “Engineering Report” prepared by Tighe & Bond dated October 2013, a copy of which is on file in the Town Clerk’s office, including, without limitations, all costs associated with:

- Installation of approximately 8,800 linear feet of various diameter water mains on South Maple

Avenue, Westminster Road, Williams Road, and Holden Street.

And that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen, be authorized to borrow a sum of money and to issue bonds or notes thereof under Chapter 44, Section 8, of the General Laws, or general authority; that such bonds or notes shall be general obligations of the Town and notes and charges shall be so established as to provide sufficient funds to ensure that the entire principal and interest payable on any borrowing associated with this project will be assessed to the users of the system; that the Board of Selectmen be authorized to apply for, accept and expend, federal or state aid for the project, that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the United States Department of Agriculture (USDA), and otherwise to contract with the USDA with respect to any such loan; and that the Board of Selectmen is authorized to expend all funds available from the project and to take other action necessary to carry out this project; including but not limited to entering into any and all contracts on such terms and conditions as are in the best interest of the Town; provided, however, that the Board of Selectmen has determined that grants or other financial assistance are available from the Federal Government, the Commonwealth or any other source, which in the aggregate, will provide at least 20% of the project costs.

or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm – recommends	Tax rate impact – N/A

Explanation: The Town has a new water tank that is located at the top of Meeting House hill. It was the first step in modernizing our water system. There are several water mains and lines under roads in the water district that are aged and exceeding their useful life.

With the increase of water pressure these fragile pipes on these four roads represent a majority of our water breakage. Once the water mains have been replaced the roads will then be in line to be repaved.

ARTICLE 5 VOTED: On motion of Duncan Phyfe it was voted to borrow a sum of \$2,025,000 for up to forty (40) years for the purpose of financing the design, construction, and water system upgrades and maintenance as recommended by the “Engineering Report” prepared by Tighe & Bond dated October 2013, including, without limitation, all costs associated with as printed in the warrant.

2/3 Majority – “YES”

ARTICLE 6: To see if the Town will vote to amend the General Bylaws, Chapter II, Section 1 by deleting: *“The Annual Town Meeting shall be held on the first Saturday in May at 10:00 a.m. in the morning.”* and adding in its place *“The Annual Town Meeting shall be held on the first Tuesday in May at 7:00 p.m. in the evening. Notwithstanding the foregoing, however, the Selectmen may, in their discretion, note to designate any other date in April or May for the Annual Town Meeting.”* or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Explanation: It has been requested that we change the ATM to a weekday evening rather than the first Saturday in May. People tend to want to work in the yard rather than attend a meeting on a beautiful sunny morning and having the meeting in the evening might help boost the attendance.

ARTICLE 6 VOTED: On motion of Nick Davis it was voted to amend the General Bylaws, Chapter II, Section 1 by deleting “The Annual Town Meeting shall be held on the first Saturday in May at 10:00 a.m. in the

**Proceedings of Special Town Meeting –
October 29, 2013 (cont.)**

morning.” and adding in its place “The Annual Town Meeting shall be held on the first Tuesday in May at 7:00 p.m. in the evening. Notwithstanding the foregoing, however, the Selectmen may, in their discretion, vote to designate any other date in April or May for the Annual Town Meeting.”

Majority “YES”

ARTICLE 7: To see if the Town will vote to enact Article XII Section 5 of the General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, and pursuant to Appendix 115.AA, of the Massachusetts Building Code, 780 CMR, adopt the Stretch Energy Code, including the amendments or modifications thereto; with a concurrency date of January 1, 2014, a copy of which is on file with the Town Clerk, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Planning Board –recommends	Tax rate impact – N/A

Explanation: The “Stretch Energy Code” is an addendum of the Building Code that deals with the heat efficiency of “new” buildings greater than 3000 square feet and is also the 3rd step of 5 in achieving Green Community status. There was a public hearing held on October 1, 2013.

ARTICLE 7 VOTED: On motion of Leo Janssens it was voted to enact Article XII Section 5 of the General Bylaws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, and pursuant to Appendix 115.AA, of the Massachusetts Building Code, 780-CMR, adopt the Stretch Energy Code, including the amendments or modifications thereto, with a concurrency date of January 1, 2014.

Section 5. STRETCH ENERGY CODE

- § 5-1 Definitions
- § 5-2 Purpose
- § 5-3 Applicability
- § 5-4 Stretch Code

§5-1 Definitions

International Energy Conservation Code (IECC) – The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

§5-2 Purpose

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for both new construction and existing buildings.

§5-3 Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

§5-4 Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Ashburnham General Bylaws, Chapter 12.

The Stretch Code is enforceable by the Inspector of Buildings or Building Commissioner.

Majority “YES”

ARTICLE 8: To see if the Town will vote to amend the Ashburnham Zoning Bylaws as follows:

SECTION 5.20 TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS

Section 5.20.1. PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law’s effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Medical

**Proceedings of Special Town Meeting –
October 29, 2013 (cont.)**

Marijuana Treatment Centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

Section 5.20.2. DEFINITION

“Medical Marijuana Treatment Center” shall mean a “not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.”

Section 5.20.3. TEMPORARY MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Planning Board –recommends	Cap Plan Comm – N/A

ARTICLE 8 VOTED: On motion of Duncan Phyfe it was voted to amend the Ashburnham Zoning Bylaws as printed in the warrant.

SECTION 5.20 TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS

Section 5.20.1. PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Medical Marijuana Treatment Centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the

effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

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“Medical Marijuana Treatment Center” shall mean a “not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.”

Section 5.20.3. TEMPORARY MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

2/3 Majority “YES”

ARTICLE 9: To see if the Town will vote to, amend the Ashburnham General Bylaws as follows:

Chapter XVI - Section 2 – add the following:

**Proceedings of Special Town Meeting –
October 29, 2013 (cont.)**

- e. “Dangerous dog”, a dog that either; (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.
- f. “Nuisance dog”, a dog that; (i) by excessive barking or other disturbance is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one’s quiet and peaceful enjoyment: or (iii); barking, whining or howling in an excessive, continuous or untimely fashion, (more than 10 minutes in any hour overnight between the hours of 10:00 p.m. and 7:00 a.m. or for more than 15 minutes in any hour during the day between 7:01 a.m. and 9:59 p.m.; or (iv) has threatened or attacked livestock, a domestic animal or a person, including threatening or attacking passersby or passing vehicles including bicycles but such threat or attack was not a grossly disproportionate reaction under all the circumstances; (v) trespassing on school grounds or other public or private property or damaging public or private property.

Addition of the following:

Section 4A. Nuisance or Dangerous Dogs
The owner or keeper of a dog shall be prohibited from allowing a dog to be dangerous or a nuisance.

Change in Section 9 as follows:

Enforcement: *The Dog Officer or any duly appointed law enforcement officer of the Town shall enforce the provisions of this by-law relating to dogs, and shall*

attend to all complaints or other matters pertaining to dogs in the Town of Ashburnham.
a copy of which is on file in the Town Clerk’s office, or act in relation thereto. (Requested by the Town Administrator)

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –N/A	Tax rate impact – N/A

Explanation: *This addition to the Town’s bylaws for dogs will hopefully work to insure that the ownership of dogs is an enjoyable experience for all.*

ARTICLE 9 VOTED: On motion of Leo Janssens it was voted to, amend the Ashburnham General Bylaws as written in the warrant.
Ashburnham General Bylaws as follows:

Chapter XVI - Section 2 – add the following:

- e. “Dangerous dog”, a dog that either; (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.
- f. “Nuisance dog”, a dog that; (i) by excessive barking or other disturbance is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one’s quiet and peaceful enjoyment: or (iii); barking, whining or howling in an excessive, continuous or untimely fashion, (more than 10 minutes in any hour overnight between the hours of 10:00 p.m. and 7:00 a.m. or for more than 15 minutes in any hour during the day between 7:01 a.m. and 9:59 p.m.; or (iv) has threatened or attacked livestock, a domestic animal or a person, including threatening or attacking passersby or passing vehicles including bicycles but such threat or attack was not a grossly

disproportionate reaction under all the circumstances; (v) trespassing on school grounds or other public or private property or damaging public or private property.

Addition of the following:

Section 4A. Nuisance or Dangerous Dogs
The owner or keeper of a dog shall be prohibited from allowing a dog to be dangerous or a nuisance.

Change in Section 9 as follows:

Enforcement: *The Dog Officer or any duly appointed law enforcement officer of the Town shall enforce the provisions of this by-law relating to dogs, and shall attend to all complaints or other matters pertaining to dogs in the Town of Ashburnham.*

Majority “YES”

ARTICLE 10: To see if the Town will vote to transfer from available funds a sum of money to the Capital Improvement Fund, or act in relation thereto.
(Requested by the Town Administrator)

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –recommends	Tax rate impact – N/A

Explanation: *The Town is looking to achieve the Department of Revenue’s guidance in cash reserves. Increasing our Capital Fund helps to reach the goal as well as putting away monies for future capital expenditures.*

ARTICLE 10 VOTED: On motion of Nick Davis it was voted to transfer from Free Cash the sum of \$55,000 to the Capital Improvement Fund.

Unanimous “YES”

ARTICLE 11: To see if the Town will vote to transfer from available funds a sum of money to the Stabilization Fund, or act in relation thereto.
(Requested by the Town Administrator)

**Proceedings of Special Town Meeting –
October 29, 2013 (cont.)**

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm –recommends	Tax rate impact – N/A

Explanation: The Stabilization Fund is the other segment of savings. Putting money into this fund also acts as a buffer for future unexpected expenses.

ARTICLE 11 VOTED: On motion of Duncan Phyfe it was voted to transfer from Free Cash the sum of \$58,527 to the Stabilization Fund.

Unanimous “YES”

Meeting adjourned at 9:05 p.m.
Respectfully submitted,
Linda A. Ramsdell, CMMC
Town Clerk

**Town Counsel
2013 Annual Report**

The last time your Town Counsel prepared an annual report of the Town’s legal affairs was in 1972. Then Town Counsel, J. Philip Howard, observed in his report that the previous year had been one of the busiest as far as litigation was concerned. This is the first report I have been asked to prepare in my 25 years as Town Counsel, and while I can report that it has been a fairly quiet year as far as litigation is concerned, it was still a very busy year.

In light of the fact that it has been over 40 years since the Town last saw a Town Counsel Report, it might be useful to review what a Town Counsel actually does for the Town. The position itself is not defined in any particular law. As Mr. Howard reminded Ashburnham’s citizens in his 1972 report, “municipal government is becoming increasingly complex. “Likewise, the role of Town Counsel has become increasingly complex and

has evolved over the years to meet the challenges of the Town’s ever increasing needs for legal advice and representation. Mr. Howard’s observation is as true today as it was in 1972 given the proliferation of laws, regulations, and concerns that must be addressed by local government.

In general, Town Counsel is the Town’s legal advisor, assisting its officers and departments, as they strive to fulfill their duties and responsibilities in accordance with the many, varied and increasingly complex laws affecting local government. Essentially, Town Counsel defends the Town in any legal actions brought against it, prosecutes actions on its behalf, drafts, reviews, and approves legal documents, provides opinions to Town officials on legal questions, and assists Town officials in drafting the Town’s Bylaws, rules and policies.

During fiscal year 2013, I provided the Town with legal services regarding the following:

- Tax appeals, including settling a complex abatement issue with Verizon;
- Real estate acquisitions, including a conservation restriction on more than 80 acres of privately-owned land, and property on Williams Road, held in two estates, for Highway Department purposes;
- Real estate conveyances, including the South Street Fire Station;
- Document preparation or review for several major projects involving the water tower and water lines, closing loans for these projects with USDA, solar PILOT agreements and related matters;
- Zoning appeals defended in the Superior Court and the Land Court;
- Warrant articles, motions and related legal preparation for town meetings;

Bid requirements were reviewed and various contracts, including those for Waste Management and engineering services, as well as vendor and other agreements, were prepared or reviewed as the case may be; and

Written and oral legal advice provided to Town Boards and Committees regarding statutory, regulatory and Bylaw interpretation as well as issues concerning conflicts of interest, the open meeting law and other legal matters as they arose from time to time during the last year.

In summary, as Mr. Howard concluded his last annual report, “It has been an active and interesting year for one concerned with municipal law and as always, the utmost cooperation on the part of all officials has been enjoyed.”

Respectfully submitted,
C. Deborah Phillips
Town Counsel



FINANCE

Advisory Board 2013 Annual Report

To the Citizens of Ashburnham:

The Ashburnham Advisory Board is a seven (7) member board appointed by the Town Moderator. The Advisory Board also serves as the Town's finance committee. The primary mission of the Board is to be the fiscal watchdog for town meetings reviewing all budgets to ensure that funds being requested are needed. The Advisory Board also makes recommendations on all warrant articles for town meetings. The Town's Reserve Fund is also controlled by the Board.

The Town continues to make significant annual progress in the financial management area. While we see additional requests from the Department Heads to provide enhanced services, those requests continue to surpass the available revenues. Requests continue to be prioritized by the Department Heads under the direction of the Town Administrator and we provide the best possible service with the funds available to the Town.

We are pleased with the continued progress the Town has made over the past year. The Town has a consistent budget format, adequate revenue and expense forecasts and a comprehensive Capital Plan. These tools have added significant financial stability which has been supported by our annual independent audit and annual review from the Massachusetts Department of Revenue.

I would like to thank all of the members of the Advisory Board for their tireless efforts during the past year.

Collectively we continue to work on behalf of the citizens of Ashburnham to improve the level and quality of services provided which will help improve the quality of life in the Town of Ashburnham. We encourage all Town residents to get involved in the process of making Ashburnham a better place by attending meetings and volunteering for committees.

Respectfully submitted,
Bill Johnson, Chair
Bruce Whitney, Vice Chair
Gail Dumont, Secretary
Belden Divito
James Piedrafite
Joseph Oliveira

Capital Planning Committee 2013 Annual Report

The Capital Planning Committee met in February 2013 to review the five year plan and prepare recommendations for capital expenditures in the Annual Town Meeting. The major changes to last year's plan are:

- Moving out ambulance two years
 - Ambulance is in very good condition and passed a state inspection last fall. Approximately \$15,000 of maintenance was funded to postpone for two years a \$175,000 disbursement for the new ambulance.
- The DPW trucks purchased last year put us in a good position to push out the replacement of the 1987 Ford dump truck to next year. At that time we will also trade-in the 2001 International dump truck, not to be replaced. As we improve the quality of our equipment we have pledged to decrease total assets

- The Town funded a stabilization fund for the AWRSD. The purpose of the fund is to cover Capital needs as well as any emergency situations. There will be no other capital appropriations this year. In subsequent years the District will be working with both towns to identify capital needs of the district to be added to the Stabilization Fund. Since the Stabilization Fund only supports Oakmont and Overlook, the towns will be responsible for their own in-town schools.
- Now that the fiber-optic cable lines are installed that connect the major Town buildings, the second step of the IT integration plan will be moved in one year to make the Public Safety Building the communication hub for the Town.
- The Capital Plan was established with a \$450,000 per year budget. In years when the appropriation does not meet that figure, additional monies will be put into the Fund for future expenditures. This year we put \$60,000 into the Capital Fund.
- Requirements of our Fire Department have evolved over the years and a larger portion of our resources are focused on EMS. As the larger major fire equipment come in view of the Capital Plan, we assess what can be done to extend their life. This year, in looking at the 1983 Mack Ladder Truck it was determined that it was in very good shape other than the hydraulic stabilizing system. To address this, \$15,000 was added to the Capital Plan to repair this system giving us an additional 5 years to the life of the truck.
- The Capital Planning Committee also supported the purchase of a Ford F150 truck to replace the 2004 Ford. This \$27,420 cost was paid for out of Sewer and Water Revenues.

The Town voted the following Capital Plan unanimously at the May 5, 2013 Annual Town Meeting.

Dept	Age of Asset	Nomenclature	Dept Priority	Moved	Cost
EMS	2003	Ford E450 Ambulance (200)	1	\$175,000	\$ 15,000
Fire	2012	Turnout Gear (5)	2		\$ 10,500
Fire	2004	All Radio Equipment	5		\$ 4,000
Fire	1983	Mack Fire Truck (L1) Upgrades	6		\$ 15,000
Roads		Roads Repair and Maintenance			\$125,000
Library	1987	Library Building Maintenance	2		\$ 15,000
IT		Complete IT Project connecting town buildings			\$125,000
Police	2009	Ford Crown Victoria – Car #1	3		\$ 40,000
Town		Capital Fund	Various		\$60,000
VMS	1950	Asbestos abatement and removal of oil tank			\$50,000
Total					\$459,500
Estimate					\$450,000

Respectfully submitted,
 Ronald W. Reed, Chair
 Jamie Piedrafite
 Joseph Kalagher
 Paul Pollastri, ex officio

Bill Johnson
 Duncan Phyfe
 Tanya Gaylord, ex officio



An unusual and beautiful sunset taken from Town Hall.
 (Photo by Sylvia Turcotte)

TOWN OF ASHBURNHAM, MASSACHUSETTS
 Combined Balance Sheet – All Funds
 For the Year Ended June 30, 2013

Town Accountant
 2013 Annual Financial Report

	General Fund	Special Revenue Funds	Trust & Agency Funds	Enterprise Funds	Long-Term Debt Obligations	Total
Assets						
Cash and cash equivalents	\$ 927,704	\$ 441,565	\$1,409,726	\$2,092,995	-	\$ 4,871,990
Petty Cash	975	500				1,475
Receivables:						
Personal Property Taxes	4,921					4,921
Real Estate Taxes	262,337					262,337
Liens	680,593	1,806				682,399
Ambulance	97,704					97,704
Motor Vehicle Excise	93,560					93,560
Boat Excise	671					671
Other Accounts Receivable				290		290
Tax Foreclosures	556,585					556,585
Assessments		152,939		133		153,073
Departmental				172,764		172,764
Liens Added to Tax				21,161		21,161
Assessments – Added to Tax				107		107
Assessments – Not Yet Due				560,334		560,334
Title V Loan Receivable						
Amount to be provided for Long-Term Debt					11,745,852	11,745,862
Total Assets	\$2,625,050	\$ 596,810	\$1,409,726	\$2,847,784	\$11,745,852	\$19,225,221
Liabilities and Fund Balances						
Liabilities:						
Warrants and Accounts Payable	103,264	20,677	2,004	6,329		132,274
Performance Bond	10,858	1,395	15,761			28,014
Other accrued liabilities	51,670					51,670
Abandoned property	4,911					4,911
Prepaid Tax						
Deferred revenue:						
Property Taxes	1,482,099					1,482,099
Excise Taxes	94,231					94,231
Other	97,704	154,745		754,499		1,006,948
Allowance for Abatements	22,336					22,336
Other Liabilities			170	1,651		1,821
Bond Anticipation Note Payable	12,487,000					12,487,000
Long-term Debt					11,745,852	11,745,852
Total Liabilities	\$14,354,074	176,817	17,934	762,479	11,745,852	27,057,158
Fund Balances:						
Encumbrances & Continuing Appropriations	100			71,322		71,422
Res for Overlay Deficit	(2,670)					(2,670)
Res for Expenditures	128,499					128,499
Special Purposes		419,992	1,391,792	2,013,983		3,825,767
Undesignated	(11,854,954)					(11,854,954)
Capital Project						
Total Fund Balances	(11,729,025)	419,992	1,391,792	2,085,304		(7,831,936)
Total Liabilities and Fund Balances	\$2,625,050	\$ 596,810	\$1,409,726	\$2,847,781	\$11,745,832	\$19,225,221

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant - 2013 Annual Financial Report

Combined Balance Sheet – Special Revenue Funds For the Year Ended June 30, 2013	Grants	Revolving	Capital Projects	Total (memorandum)
Assets				
Cash & Investments	44,233	397,332	289,023	315,860
Petty Cash		500		500
Receivables		154,745		183,389
Total Assets	<u>44,233</u>	<u>552,577</u>	<u>289,023</u>	<u>499,749</u>
Liabilities and Fund Balances				
Liabilities:				
Warrants and Accounts Payable		20,677	3,747	
Performance Bonds		1,395		1,395
Deferred Revenue		154,745		154,745
Notes Payable			12,487,000	12,487,000
Total Liabilities		<u>176,817</u>	<u>12,490,747</u>	<u>12,667,565</u>
Fund Balances:				
Special Purposes		419,992		419,992
Capital Projects			(12,201,724)	(12,201,724)
Total Fund Balances		<u>419,992</u>	<u>(12,201,724)</u>	<u>(11,781,732)</u>
Total Liabilities and Fund Balances		<u>596,810</u>	<u>289,023</u>	<u>885,833</u>

Combined Balance Sheet – Trust and Agency Funds For the Year Ended June 30, 2013	Trusts	Agency	Total (memorandum)
Assets - Cash			
Cash & Investments	1,393,785	15,941	1,409,726
Petty Cash			
Receivables			
Total Assets	<u>1,393,785</u>	<u>15,941</u>	<u>1,409,726</u>
Liabilities and Fund Balances			
Liabilities:			
Warrants and Accounts Payable	1,994	10	2,004
Performance Bonds		15,761	15,761
Other Liabilities		170	170
Total Liabilities		<u>15,941</u>	<u>17,934</u>
Fund Balances:			
Endowments	349,540		349,540
Special Purposes	1,042,252		1,042,252
Total Fund Balances	<u>1,391,791</u>		<u>1,391,791</u>
Total Liabilities & Fund Balances	<u>1,391,791</u>	<u>15,941</u>	<u>1,409,726</u>

Combined Balance Sheet – Enterprise Funds For the Year Ended June 30, 2013	Water	Sewer	Light	Total (memorandum)
Assets				
Cash and Cash Equivalents	146,277	43,926	1,902,792	2,092,995
Receivables:				
Departmental	84,658	88,396		173,054
Liens Added to Tax	7,830	13,331		21,161
Assessments Added to Tax	240			240
Assessments Not Yet Due	51,775	508,558		560,334
Title V Loan Receivable				
Total Assets	<u>290,780</u>	<u>654,211</u>	<u>1,902,792</u>	<u>2,847,784</u>
Liabilities and Fund Balances				
Liabilities:				
Warrants and Accounts Payable	1,216	5,289	(177)	6,329
Abandoned Property			1,362	1,362
Deferred Revenue	144,214	610,575		754,789
Bond Anticipation Note Payable				
Total Liabilities	<u>145,430</u>	<u>615,864</u>	<u>1,185</u>	<u>762,479</u>
Fund Balances:				
Encumbrances & Continuing		71,322		71,322
Appropriations				
Reserved for Expenditures				
Special Purpose	145,351	(32,975)	1,901,607	2,013,983
Capital Project				
Total Fund Balances	<u>145,351</u>	<u>38,347</u>	<u>1,901,607</u>	<u>2,085,304</u>
Total Liabilities and Fund Balances	<u>290,780</u>	<u>654,211</u>	<u>1,902,792</u>	<u>2,847,784</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant - 2013 Annual Financial Report

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2013	Budget	Actual Revenue	Favorable (Unfavorable)
Taxes & Excise			
Personal Property Taxes		130,080	130,080
Real Estate Taxes	10,714,938	10,394,957	(319,981)
Tax Liens		164,153	164,153
Tax Foreclosures			
Motor Vehicle Excise	628,000	685,145	57,145
Boat Excise	2,319	2,234	(85)
Chapter 61 Rollback Taxes		2,106	2,106
Tax Charges	8,349	7,105	(1,244)
Tax Interest	33,397	40,486	7,089
Interest Charges – Motor Vehicle	29,000	33,533	4,533
Tax Lien Interest & Fees	31,500	46,200	14,700
Tax Lien Charges	1,000	1,405	405
Interest Charges – Boat Excise	66,200	65,884	(316)
In Lieu of Taxes	5,500	7,060	1,560
Mark/Clear Registry Fees			
	<u>11,520,203</u>	<u>11,580,347</u>	<u>60,144</u>
Charges for Service			
Cushing Police 3-year Commitment	85,000	82,948	(2,052)
Ambulance Charges	155,000	176,149	21,149
Interments	7,800	11,123	3,323
Foundations	1,650	1,480	(170)
Certificate of Municipal Liens	14,000	15,000	1,000
Fire Alarm Fees	12,500	300	(12,200)
Building Rental Fees	3,750	2,554	(1,196)
Inter-government – Shared Animal Control	15,000	13,800	(1,200)
Inter-government – Shared Town Admin.	12,500	20,600	8,100
Regional Dispatch	35,000		(35,000)
	<u>342,200</u>	<u>323,954</u>	<u>(18,246)</u>
Fees			
Transfer Station	44,000	42,770	(1,230)
Fish & Game Fees	550		(550)
Dog Fees	16,235	15,760	(475)
Board of Health Fees	5,775	5,893	118
Zoning Board of Appeals Fees	2,125	1,466	(659)
Police Fees	3,200	4,809	1,609
Police – P.D Admin Fee	1,500	7,071	5,571
Planning Board Fees	1,020	1,115	95
Board of Assessors Fee	200	202	2
Town Clerk Fees	4,800	4,858	58
Town Clerk Substance Fees		700	700

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2013	Budget	Actual Revenue	Favorable (Unfavorable)
Fees (continued)			
Cable Service Fees	840	2,041	1,201
Fire Department Fees	12,000	13,440	1,440
Council on Aging Fees		2,120	
Agricultural Commission Fees	300		(300)
Weight and Measures Fees	1,250	870	(380)
Conservation Fees	4,000	6,765	2,765
	<u>97,795</u>	<u>109,878</u>	<u>12,083</u>
Licenses & Permits			
Bd of Selectmen – Liquor Licenses	5,102	4,220	(882)
Gas & Plumbing Permits	12,060	9,916	(2,144)
Bd of Selectmen Permits	1,855	1,215	(640)
Electrical Permits	10,205	22,967	12,762
Building Permits	60,000	51,319	(8,681)
	<u>89,222</u>	<u>89,637</u>	<u>415</u>
State Revenue			
Local Aid – Chapter 70			
Unrestricted Government Aid	623,876	672,501	48,625
State Owned Land	59,432	62,269	2,837
Veterans Benefit Reimbursement	7,602	19,828	12,226
Vet, Blind, Ssp. Elder Exemptions	31,451	10,062	(21,389)
Miscellaneous State Revenue		820	820
	<u>722,361</u>	<u>765,480</u>	<u>43,119</u>
Fines & Forfeits			
Court Fines	3,200	1,565	(1,635)
Parking Fines	2,500	1,545	(955)
Dog Fines	2,319	6,595	4,276
Court Fines - RMV	18,000	23,100	5,100
	<u>26,019</u>	<u>32,805</u>	<u>6,786</u>
Miscellaneous Revenue			
Pilot/Indirect Costs	56,250		(56,250)
Bank Interest	6,750	20,466	13,716
Sale Fixed Assets		11,572	11,572
Insurance Recovery		137	137
Misc Refunds	7,700	10,403	2,703
Misc Revenue	190,000	208,399	18,399
Indirect Cost - Light	125,000	125,000	
Indirect Cost – Water		3,870	3,870
Indirect Cost - Sewer	125,000	125,000	
Cash Adj/Variance		(59)	(59)
	<u>510,700</u>	<u>504,787</u>	<u>(5,913)</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant – 2013 Annual Financial Report

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2013	<u>Budget</u>	<u>Actual Revenue</u>	<u>Favorable (Unfavorable)</u>
Other Financing Sources			
Transfer from Other Spec Rev Funds			
Transfer from Special Rev Funds	74,299	25,000	(49,299)
Transfer from Receipts Reserved	3,500	3,500	
Transfer from Trust Funds	25,922	25,625	(297)
Transfer from Agency Funds	2,500	2,500	
Transfer from Water Fund			
Transfer from Sewer Fund			
	<u>106,221</u>	<u>56,625</u>	<u>(49,596)</u>
GENERAL FUND TOTALS	<u>13,414,721</u>	<u>13,463,513</u>	<u>48,792</u>

Enterprise Fund Revenue – Budget to Actual For the Year Ended June 30, 2013	<u>Budget</u>	<u>Actual Revenue</u>	<u>Favorable (Unfavorable)</u>
Water Enterprise			
Water Revenue	591,540	556,243	(35,297)
Water Added to Taxes	75,000	70,556	(4,444)
Page Beach Revenue	6,000	6,319	319
Water Connection Fees	10,000		(10,000)
Bank Interest	500		(500)
Water Interest & Charges	8,000	4,586	(3,414)
Water Misc	5,000	9,656	4,656
Tax. Title Water Lien		<u>60,614</u>	<u>60,614</u>
GRAND TOTAL WATER ENTERPRISE	<u>696,040</u>	<u>707,975</u>	<u>11,935</u>
Sewer Enterprise			
Sewer Usage Fees	422,268	380,679	(41,589)
Sewer User Added to Taxes	70,000	67,176	(2,824)
Sewer Fees/Permits	6,000		(6,000)
Sewer Connection Fee	10,000		(10,000)
Bank Interest Sewer	230,000	48,382	(181,618)
Sewer Assessments		185,633	185,633
Sewer Asst Added to Taxes	3,000	3,200	200
Sewer Add to Tax Interest	8,000	9,337	1,337
Assessment Interest		993	993
Sewer Interest	3,000	4,883	1,883
Tax Title – Sewer Lien	3,000	3,607	607
Tax Title – Sewer Assessments			
GRAND TOTAL SEWER ENTERPRISE	<u>755,268</u>	<u>703,889</u>	<u>(51,379)</u>

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Encumbered Funds				
Fuel & Oil	12,974		12,974	
Collector Supplies	151		151	
	<u>13,125</u>		<u>13,125</u>	
State/County Assessments				
Air Pollution	1,608		1,608	
Montachusett Transit	19,676		19,676	
MBTA Assessment	19,775		19,775	
RMV Vehicle Surcharge	6,300		5,700	600
	<u>47,359</u>		<u>46,759</u>	<u>(600)</u>
Moderator				
Salary & Wages Regular	100			100
Board of Selectmen				
Salary & Wages Regular	3,500		1,558	1,942
Prof & Tech Services	780		1,853	(1,073)
MRPC Assessment	1,743		1,743	2
Memorial Day	450		401	49
	<u>6,473</u>		<u>5,554</u>	<u>919</u>
Town Administrator				
Salary & Wages Regular	180,311		177,666	2,645
Wages - Overtime	3,381			3,381
Repairs & Maint	475			475
Prof & Tech Services	240		121	119
Prof Devel & Tra99vel	2,120		1,739	381
	<u>186,527</u>		<u>179,525</u>	<u>7,002</u>
Advisory Board				
Prof Devel & Travel	500		173	327
Reserve Fund	75,000	(72,563)		2,437
	<u>75,500</u>	<u>(72,563)</u>	<u>173</u>	<u>2,764</u>
Town Accountant				
Salary & Wages Regular	59,738	(5,000)	48,254	6,484
Prof & Tech Services	17,000		17,000	
Supplies	1,000		4,579	(3,579)
Prof Devel & Travel	700		697	3
	<u>78,438</u>	<u>(5,000)</u>	<u>70,530</u>	<u>2,908</u>
Board of Assessors				
Salary & Wages Regular	19,175		17,987	1,188
Prof & Tech Services	76,350		76,711	(361)
Supplies	50		53	
Prof Devel & Travel	700		184	516
	<u>96,275</u>		<u>94,935</u>	<u>1,340</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant – 2013 Annual Financial Report

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Town Treasurer				
Salary & Wages Regular	76,870		77,810	(940)
Repairs & Maint	100			100
Prof & Tech Services	2,500		1,629	871
Supplies	1,500		833	667
Prof Devel & Travel	957		502	455
	<u>81,927</u>		<u>80,773</u>	<u>1,154</u>
Tax Collector				
Salary & Wages Regular	54,684		54,476	208
Prof & Tech Services	2,900		2,416	484
Supplies	10,150		9,586	564
Prof Devel & Travel	225		165	60
	<u>67,959</u>		<u>66,642</u>	<u>1,317</u>
IT Data Processing				
Guardian	63,000		63,917	(917)
Munis	29,402		29,402	
Vision	4,750		4,900	(150)
IMC Service	30,332	13,723	42,064	1,991
Virtual Town Hall	2,750		3,000	(250)
Phones	15,300		12,713	2,587
	<u>145,534</u>	<u>13,723</u>	<u>155,995</u>	<u>3,262</u>
Town Clerk				
Salary & Wages Regular	41,140		40,986	154
Repairs & Maint	400		400	
Prof & Tech Services	125		125	
Election & Registration	9,745	5,000	14,396	349
Supplies	450		499	(49)
Dog License Program	600		560	40
Prof Devel & Travel	400		389	11
	<u>52,860</u>	<u>5,000</u>	<u>57,355</u>	<u>505</u>
Conservation Commission				
Salary & Wages Regular	22,615		19,390	3,225
Wages - Briggs	15,000			15,000
Prof & Tech Services	400			400
Supplies	350		100	250
Prof Devel & Travel	1,500		647	853
	<u>39,865</u>		<u>20,137</u>	<u>19,728</u>
Land Use				
Salary & Wages Regular	25,812		25,721	91
Prof & Tech Services	1,000		52	948
Supplies	1,200		801	399

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Prof Devel & Travel	120		50	70
	<u>28,132</u>		<u>26,624</u>	<u>1,508</u>
Town Hall/Stevens Mem				
Salary & Wages Regular	38,182		38,374	(192)
Wages - Overtime	200		14	186
Repairs & Maint	550	600	1,197	(47)
Supplies	1,200		1,126	74
	<u>40,132</u>	<u>600</u>	<u>40,712</u>	<u>20</u>
Town Buildings				
Town Hall	25,622		25,722	(100)
Public Safety Building	87,490	9,000	95,655	835
DPW	20,610	9,200	29,602	208
VMS Building	2,500			2,500
Dog Pound/Transfer Station	3,100		1,729	1,371
South Station	600		693	(93)
Radio Shack	1,150		1,062	88
	<u>141,072</u>	<u>18,200</u>	<u>154,463</u>	<u>4,809</u>
Non-Departmental				
Trash Collection	6,780		7,549	(769)
Copy Machine	8,820		7,964	856
Town Report	2,000		1,185	815
Communications	13,087		13,183	(96)
Legal Services	20,500	19,000	40,208	(708)
Supplies	6,000		5,433	567
Sewer Assessment	31,000		30,818	182
	<u>88,187</u>	<u>19,000</u>	<u>106,340</u>	<u>847</u>
Police Department				
Salary & Wages Regular	794,941	(27,400)	761,430	6,111
Wages - Coverage	15,101		19,252	(4,151)
Wages - Overtime	117,932		124,328	(6,396)
Repairs & Maint	5,250		3,588	1,662
Prof & Tech Services	1,800		1,604	196
Communications	6,650		6,513	137
Winchendon Lockup	500		122	378
Supplies	6,000		3,232	2,768
Minor Equipment	14,600		13,771	829
Vehicular Supplies	45,000		45,634	(634)
Prof Devel & Travel	7,000		7,677	(677)
	<u>1,014,774</u>	<u>(27,400)</u>	<u>987,150</u>	<u>224</u>

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Police/Special Articles				
STM 12 #3 Police Equipment	1,583		1,583	
A16 – Police Cruiser	3,390		3,390	
A14 – Police Utility	41,000		41,000	
A14 – Police Ford Explorer	32,000		32,000	
	<u>77,973</u>		<u>77,973</u>	
Fire Department				
Salary & Wages Regular	288,429		282,751	5,678
Salary & Wages Overtime	18,577		17,342	1,235
Salary & Wages Paid On-call	113,048		114,516	(1,468)
Repairs & Maintenance	21,650		26,276	(4,626)
Prof & Tech Services	26,750		25,899	851
Communications	4,300		4,657	(357)
Supplies	14,800		15,659	(859)
Vehicular Supplies	21,075	4,000	27,787	(2,712)
Prof Devel & Travel	6,620		4,362	2,258
	<u>515,249</u>	<u>4,000</u>	<u>519,249</u>	
Fire Dept/Special Articles				
A14 Fire Alarm Equipment	3,564		3,564	
A14 IMC SW HW	12,648		12,600	48
A14 Fire Turnout Gear	10,500		10,499	1
A14 Fire Radio Equip	4,000		3,723	277
A14 FY13 F350	39,500		39,500	
	<u>70,212</u>		<u>69,887</u>	<u>325</u>
EDC				
Salary & Wages Regular	174,724	(2,500)	166,002	6,222
Wages - Coverage	15,660		16,003	(343)
Wages - Overtime	42,552	(2,500)	33,594	6,458
Repairs & Maint	2,000		614	1,386
Supplies	2,000		341	1,659
Minor Equipment	6,350		6,125	225
Prof Devel & Travel	2,000		4,485	(2,485)
	<u>245,286</u>	<u>(5,000)</u>	<u>227,164</u>	<u>13,122</u>
Inspections				
Salary & Wages Regular	53,106	(450)	43,004	9,652
Wages -Briggs	60,000		9,870	50,130
Prof & Tech Services	1,700		672	1,028
Supplies	300		776	(476)
Prof Devel & Travel	4,400		5,338	(938)
	<u>119,506</u>	<u>(450)</u>	<u>59,659</u>	<u>59,397</u>
Dog Officer				
Salary & Wages Regular	36,000	(5,000)	30,900	100
Repairs & Maint.	1,250			1,250
Prof & Tech Services	2,000			2,000
Supplies	1,500		1,115	385

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Minor Equipment	500			500
Prof Devel & Travel	1,000			1,000
	<u>42,250</u>	<u>(5,000)</u>	<u>32,015</u>	<u>5,235</u>
Schools				
Vocational School Contribution	380,964		380,964	
AWRSD:				
School Assessments	4,584,376		4,584,376	
Contribution	837,505		837,505	
Community Service	3,586		3,586	
Transportation	609,185	(40,000)	563,305	5,880
Debt Assessment	287,786		287,786	
	<u>6,703,402</u>	<u>(40,000)</u>	<u>6,657,522</u>	<u>5,880</u>
Highway Special Articles				
Road Constr. Special Article	100,000		51,786	48,214
ATM 14 FY13 Loader Lease	57,000		53,789	3,211
ATM 14 FY13 Lease Dump Trk	77,000		76,258	742
ATM 16 DPW Truck 2 yr. lease	592			592
ATM 16 Loader 2 yr lease	3,211			3,211
ATM 14 FY13 550 Truck	56,000		56,000	
	<u>293,803</u>		<u>237,833</u>	<u>55,970</u>
Highway				
Salary & Wages Regular	381,853		377,028	4,825
Salary & Wages Overtime	22,248		16,217	6,031
Energy & Utilities	11,910		5,113	6,797
Repairs & Maint	127,780		137,445	(9,665)
Transfer Station Expense	43,000	8,800	62,912	(11,112)
Prof & Tech Services	1,100		1,016	84
Communications	4,583		5,880	(1,297)
Supplies	9,000		6,476	2,524
Vehicular Supplies	30,000		28,252	1,748
Prof Devel & Travel	1,127		524	603
	<u>632,601</u>	<u>8,800</u>	<u>640,862</u>	<u>539</u>
Highway Snow & Ice				
Salary & Wages Overtime		87,000	64,908	22,092
Miscellaneous	180,000		201,709	(21,709)
	<u>180,000</u>	<u>87,000</u>	<u>266,617</u>	<u>383</u>
Board of Health				
Salary & Wages Regular	725		725	
Prof & Tech Services	18,486		18,000	486
Prof Devel & Travel	100			100
	<u>19,311</u>		<u>18,725</u>	<u>586</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Council on Aging				
Salary & Wages Regular	16,130	(5,000)	8,808	2,323
Repairs & Maint			797	(797)
Communications	750		877	(127)
Supplies	450		402	48
Prof Devel & Travel	3,350		3,210	140
COA Programs	60			60
	<u>20,740</u>	<u>(5,000)</u>	<u>14,093</u>	<u>1,647</u>
Veterans Services				
Salary & Wages Regular	2,652		2,652	
Prof Devel & Travel	35		35	
Veterans Benefits`	55,000	25,800	74,274	6,526
	<u>57,687</u>	<u>25,800</u>	<u>76,961</u>	<u>6,526</u>
Library				
Salary & Wages Regular	108,519	450	112,510	(3,541)
Salary & Wages Temporary	3,500		1,743	1,758
Energy & Utilities	19,067		19,727	
Repairs & Maint	11,930		15,201	(3,271)
Communications	1,620		1,295	325
Supplies	4,500		5,822	(1,322)
Books	35,159		28,659	6,500
Prof Devel & Travel	750		539	211
	<u>185,045</u>	<u>450</u>	<u>185,495</u>	
Agricultural Commission				
Supplies	300			300
	<u>300</u>			<u>300</u>
Parks & Recreation Committee				
Energy & Utilities	500		84	416
Repairs & Maint	3,150		3,150	
Communications	300			300
Supplies	1,250		1,878	(628)
Minor Equipment	1,500		1,679	(179)
Program	2,030		1,939	91
	<u>8,730</u>		<u>8,730</u>	
Historical Commission				
Communications	25			25
Supplies	1,950			1,950
Prof Devel & Travel	25			25
	<u>2,000</u>			<u>2,000</u>
Debt Service				
Excl Debt Service - Principal	430,000		430,000	
Excl Debt Service - Interest	303,582	4,840	308,421	
Non-Excluded Debt - Principal	45,000		45,000	
Non-Excluded Debt - Interest	37,704		37,704	
Septic Systems Loan Repayment	25,625		25,625	

Town Accountant - 2013 Annual Financial Report

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
	841,911	4,840	846,751	
Employee Insurance Benefits				
Health Insurance	460,944	(10,000)	441,091	9,853
Life Insurance	846		920	(74)
Medicare	49,700		47,429	2,271
Worcester Cty. Retirement	448,522		448,522	
Insurance Premiums	146,085	(17,000)	129,446	(361)
Unemployment Benefits	20,000		24,275	(4,275)
	<u>1,126,097</u>	<u>(27,000)</u>	<u>1,091,682</u>	<u>7,415</u>
Special Articles				
FY13STM A1 Parks Fence Repair		9,500	9,500	
FY13STM A4 Town Hall Shed		3,100	3,100	
FY13STM A6 Town Hall Steps		25,700		25,700
FY13STM A8 Inspect VMS		2,500	2,090	410
ST<9 Mtg House Study FY07	6,000			6,000
A17 Open Space Cons FY08	500			500
A19 AWRSD Capital Item	18,420		15,466	2,954
A22 Waterways Improve Safe		3,500		3,500
A5STM Tax Title Exp			(440)	440
A10STM Hazardous Waste Day	10,579		2,498	8,082
A9 Tax Title Exp FY12	6,948		6,948	
FY13 STM A2 Tax Title		13,500	9,345	4,155
FY13STM A17 IT PSB		25,000	25,000	
A16 Town Hall Repair	4,846		4,846	
A16 Phase 1 IT Infrastructure	22,904		22,904	
A18 AWRSD Capital	33,813		30,069	3,744
FY13 A22 Williams/Platts Rd.			(2,064)	2,064
A21 Waterway Improv FY12	2,000		2,000	
AWRSD Capital Item		29,822	27,015	2,807
A23 FY12 250 th Celebration	3,620	20,000	3,557	20,063
Art 14 FY13 Building Repair	10,000		3,709	6,291
Art 14 ATM FY13 Comp Upgrade	10,250		10,250	
FY13 STM A11 Trans Cap Stab		179,029	179,029	
	<u>129,880</u>	<u>311,651</u>	<u>354,822</u>	<u>86,709</u>
GENERAL FUND GRAND TOTALS	13,476,521	311,651	13,492,832	295,340

Enterprise Fund Expenses – Budget to Actual For the Year Ended June 30, 2013	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
WATER ENTERPRISE				
<i>General Operating Costs</i>				
Salary & Wages Regular	125,591		133,684	(8,093)
Salary & Wages Overtime	11,197		15,712	(4,515)
Energy & Utilities	10,000		1,772	8,228
Repairs & Maint	23,500		23,585	(85)
Hydrant Maintenance	1,500		170	1,330
Prof & Tech Services	14,000		11,034	2,966
Communications	7,000		4,251	2,749
Supplies	4,500		3,757	743
Minor Equipment	1,000		366	634
Vehicular Supplies	4,000		5,197	(1,197)
Prof Devel & Travel	1,000			1,000
Operation & Maint of Filtration	187,000		164,050	22,950
Water Principal	134,630		135,583	(953)
Water Interest	46,122		31,866	14,256
<i>Special Articles:</i>				
Pay in Lieu of Indirect Costs	125,000		125,000	
Grand Total Water Enterprise	696,040		656,028	40,012
SEWER ENTERPRISE				
<i>General Operating Costs</i>				
Salary & Wages Regular	125,989		133,684	(7,695)
Salary & Wages Overtime	12,000		22,574	(10,574)
Energy & Utilities	43,000		35,110	7,890
Repairs & Maint	35,000		14,138	20,862
Prof & Tech Services	15,000		8,876	6,124
Supplies	5,000		3,309	1,691
Minor Equipment	1,000		268	732
Vehicular Supplies	1,000		907	93
Service Charges/Gardner	300,000		192,962	107,038
Sewer Principal	170,700		172,316	(1,616)
Sewer Debt Interest	91,579		99,120	(7,541)
<i>Special Articles:</i>				
Pay in Lieu of Indirect Costs	125,000		125,000	
Enc Service Charge/Gardner	13,739		13,739	
Grand Total Sewer Enterprise	939,007		822,004	117,003



“TURNING ASHBURNHAM GOLD”

On August 31, 2013, volunteers placed “gold lights” on the poles downtown to remind residents that September is Children with Cancer Awareness Month.

Daniel and Kaitlin Strand of 7 Russell Avenue have a son, Gavin Strand, who was diagnosed with Acute Lymphoblastic Leukemia back on June 15, 2012. They wanted people to be aware. It should be noted that since then Gavin is in remission and is doing well.

TOWN OF ASHBURNHAM, MASSACHUSETTS

Treasurer – Trust Funds as of June 30, 2013

	June 30, 2012	Additions	Interest	Expended	June 30, 2013
STABILIZATION	308,509.36	-	3,704.21	-	312,213.57
CAPITAL IMPROVEMENT	327,311.21	-	2,735.57	202,718.63	127,328.15
CEMETERY GENERAL CARE:					
Jacob H. Fairbanks	3,545.38	-	42.57	-	3,587.95
Ivers Adams	7,788.84	-	93.50	-	7,882.34
Lewis McIntire	6,445.30	-	77.40	-	6,522.70
McIntire	6,375.47	-	76.58	-	6,452.05
Jacob H. Fairbanks	3,965.14	-	47.64	-	4,012.78
McIntire	7,463.66	-	89.62	-	7,553.28
Needham Flower	640.24	-	7.70	-	647.94
Hoffman Flag Pole	17,626.39	-	208.39	794.95	17,039.83
Taylor Flower	271.29	-	3.26	-	274.55
H. Olson Flower	126.94	-	1.55	-	128.49
T. Nauvonen Flower	126.94	-	1.55	-	128.49
Doris L. Smith Flower	1,098.04	-	13.21	-	1,111.25
Ashburnham Grange	5,322.16	-	63.89	-	5,386.05
TOTAL	60,795.79	-	726.86	794.95	60,727.70
CEMETERY PERPETUAL CARE	272,210.18	3,000.00	3,304.14	-	278,514.32
ASHBURNHAM CUSHING ACADEMY SCHOOL FUND	121,635.27		1,430.65	2,500.00	120,565.92

	June 30, 2012	Additions	Interest	Expended	June 30, 2013
SPECIAL FUNDS					
Ivers Adams Fund	1,930.51	-	23.00	-	1,953.51
School Boy Statue	13,700.00	-	164.47	-	13,864.47
Sylvia Gibson	1,674.57	-	20.11	-	1,694.68
Esther Oliver	20,674.23	-	248.24	-	20,922.47
Mary Abby Proctor	11,381.74	-	136.64	-	11,518.38
Town Improvement Fund	2,867.57	-	34.61	-	2,902.18
Hoffman 2015 AD	19,512.74	-	234.28	-	19,747.02
Sportsman's	6,735.32	-	80.85	-	6,816.17
Fuel Allocation	2,828.88	-	33.98	-	2,862.86
Conservation Land	8,351.94	-	100.25	-	8,452.19
Whitney Square	9,010.76	-	108.15	-	9,118.91
Ashburnham Housing Auth.	8,580.48	-	103.01	-	8,683.49
Merton B. Lane	66.95	-	0.80	-	67.75
G.Erickson Fire/Rescue Fund	7,068.59	3,157.21	94.57	1,102.00	9,218.40
Bandstand Maintenance	2,859.27	1,000.00	45.86	-	3,905.13
Sweeney Playground	3,736.91	949.46	5.97	3,670.00	1,022.34
Ashburnham Athletic Area	2,889.7	-	34.68	-	2,942.43
Community Playground	5,262.17	50.00	63.30	38.76	5,336.71
Stevens Memorial Library	125.77	-	2.76	-	128.53
Council on Aging	2,216.66	-	26.61	-	2,243.27
TOTAL	131,474.81	5,156.14	1,562.14	4,810.76	133,382.89
TOTAL ALL FUNDS	1,221,936.62	8,156.70	13,463.57	210,524.34	1,032,732.55



**BOARD OF ASSESSORS
2013 Annual Report**

The Board of Assessors is responsible for the valuation of real estate and personal property subject to taxation. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills. Assessed values for all three are based on "full and fair cash value" as of the January 1st preceding each fiscal year.

As always, if you have any questions regarding any assessing issues, please feel free to contact Donna Burton, Administrative Assessor, at 978-827-4100 extension 111 or by email at dburton@ashburnham-ma.gov. Office hours are Monday 1:00 p.m. to 5:00 p.m., Tuesday through Thursday 12:30 p.m. to 5:00 p.m. or by appointment. The Board normally meets at 6:00 p.m. on the second Wednesday of the month. Additional information is available on the Town website at www.ashburnham-ma.gov.

Respectfully submitted by the Board of Assessors,
Donna Burton, Chair
Walter Harrington, Member
Jeffrey Perkins, Member

Staff Harald Scheid, Regional Tax Assessor
Linda Couture, Associate Assessor
Donna Burton, Administrative Assessor

Fiscal 2013 Assessments & Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	95.2467	545,555,920	18.85	10,283,729.00
Open Space	-0-	-0-	18.85	-0-
Commercial	2.4297	13,916,830	18.85	262,332.25
Industrial	0.7991	4,577,100	18.85	86,278.34
Personal Property	1.5245	8,731,825	18.85	164,594.90
TOTALS	100.0000	572,781,675	18.85	10,796,934.58

Assessor's Account for Exemptions and Abatements

Description	FY2013	FY2012	FY2011	FY2010
Assessor's Overlay	98,491.58	93,909.24	70,909.24	95,647.83
Overlay Deficits	-0-	-0-	15,632.03	-0-
Charges to 6/30/12	80,862.39	93,909.24	86,541.27	79,890.15
Balance	17,629.19	-0-	-0-	15,757.68

Valuation and Tax History

Fiscal Year	Tax Rate	Total Valuation	Accounts	Tax Levy	Change %
2013	18.85	572,781,675	4,060	10,796,934.58	2.2471
2012	18.34	575,771,428	4,087	10,559,647.99	1.4744
2011	17.15	606,776,865	4,116	10,406,223.24	2.6785
2010	16.15	627,539,382	4,086	10,134,761.02	5.6661
2009	13.88	691,016,094	4,089	9,591,303.39	10.7831
2008	12.93	669,584,735	4,099	8,657,730.62	.8685
2007	13.00	660,244,905	4,061	8,583,183.77	7.5566
2006	12.76	625,403,918	3,000	7,980,153.99	5.1509

Fiscal Year 2013 Abstract of Assessments

Property Class Code/Description	Accts	Class Valuation	Avg. Value
012-043 Mixed Use Properties	14	3,988,505	284,893
101 Residential Single Family	2,396	491,195,745	205,007
102 Residential Condominiums	22	985,100	44,777
104 Residential Two Family	35	6,793,200	194,091
105 Residential Three Family	6	1,436,700	239,450
Miscellaneous Residential	43	8,248,300	191,821
111-125 Apartments	4	1,476,200	369,050
130-132, 106 Vacant Land	1,024	33,515,600	32,730
300-393 Commercial	42	9,700,500	230,964
400-442 Industrial	29	4,577,100	157,831
501-508 Personal Property	354	8,731,825	24,666
600-821 Chapter 61, 61A, 61B	91	2,132,900	23,438
TOTALS	4,060	572,81,675	

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change (%)
2013	2,138,242	18.85	39,216	96.956
2012	1,160,968	18.34	19,911	-80.302
2011	6,258,814	17.15	101,080	26.098
2010	5,775,213	16.15	80,160	-47.619
2009	11,835,670	13.88	153,035	-19.886
2008	14,694,021	12.93	191,023	58.753
2007	9,430,067	13.00	120,327	-34.192

LAND USE

Conservation Commission 2013 Annual Report

To the Honorable Board of Selectmen and the residents of the Town of Ashburnham:

As in the movie “Groundhog Day”, certain events have had a way of repeating themselves over the past several years and 2013 was no different. Once again, old challenges were renewed the Commission’s part-time Conservation Agent resigned and the search for a new Agent was initiated. In mid-summer, Maureen Pollock accepted a full-time dual position as a municipal planner and Conservation Agent with the City of Greenfield. Upon her arrival in December 2012, Maureen proved to be a quick study relative to the administrative responsibilities and technical requirements associated with being the Town’s Conservation Agent. Due in part to Maureen’s academic and professional experience in environmental planning, she immediately assumed control and, with minimal direction from the Commission, prepared and coordinated agendas, legal notices, permit applications and filing fees, and addressed the many questions posed by prospective applicants. The Commission wishes Maureen the best in her new position and in all her future endeavors.

Without missing too much of a beat, the Commission was pleased to welcome Richard Turcotte as the Town’s new part-time Conservation Agent in September 2013. Rich brings to the Commission many years of experience in resource management, and the administration of State and municipal wetland statutes/regulations. Besides being the Agent for Ashburnham,

he also continues to serve as the Agent for the City of Gardner.

During the 2013 calendar year, the Commission held twenty-two (22) meetings, reviewed approximately 36 applicants, and worked with numerous potential applicants, lake associations, land trusts and State agencies. Our steady workload included the processing of eight (8) Determinations of Negligible Impact, five (5) Determinations of Applicability, one (1) Abbreviated Notice of Intent/Order of Conditions, twelve (12) Notices of Intent/Orders of Conditions, one (1) Amended Order of Conditions and nine (9) Certificates of Compliance. The Commission and its Agent reviewed several Forest Cutting Plans, as well.

The Commission also continued to review the ongoing construction of the new J.R. Briggs Elementary School. Since the start of construction, the Commission has made several site visits to verify compliance with the MA Wetlands Protection Act/Regulations, the Town Wetlands Protection Bylaw/Rules and Regulations and the Order of Conditions issued to the Ashburnham-Westminster Regional School District relative to project construction.

In addition to administering the State’s Wetlands Protection Act, the River’s Act and the Ashburnham Wetlands Protection Bylaws, the Conservation Commission released a Request for Proposals (RFP) and interviewed prospective foresters with respect to the preparation of an update Forest Cutting Plan (FCP) and management of the Plan’s implementation at the Bush Hill property north of Tuckerman Road. This property is owned by the Town of Ashburnham, under the care and management of the Conservation Commission. The paramount goals/objectives of these forest management services are to promote biodiversity, protect water quality, enhance wildlife habitat, and increase access for recreational purposes, among

others. The Commission expects to award the FCP and associated management activities to the successful bidder in early 2014.

The Commission also held several meetings to collaborate with members of the Parks and Recreation Committee and the Ashburnham Conservation Trust in order to prepare the much-needed updates to the Town’s Open Space and Recreation Plan (OSRP). Further, we now have a representative on the Watatic Management Committee serving with members from the Ashby Conservation Commission and land trusts, along with the State Department of Conservation and Recreation and the Division of Fisheries and Wildlife.

The enforcement of State/Municipal wetlands regulations continues to be a difficult task due to time management and only part-time staffing. Regardless, the Commission continues to enforce observed violations, such as illegal dock construction, land clearing and the alteration of wetland resource areas. Such actions especially are a concern from a wetland conservation/protection perspective. Consequently, when considering site development or disturbance near a wetland, lake or stream, property owners are encouraged to contact the Conservation office to determine the need for prior Commission approval.

The Conservation Commission meets on the 2nd and 4th Monday of the month. To meet or speak with the Commission, please contact the Conservation Agent in the Land Use Office on Mondays and Wednesdays at 978-827-4100 extension 115.

Respectfully submitted by the Conservation Commission,
Marshall Dennis, Chair
Chris Picone
Alana Archangelo
Richard Turcotte, Conservation Agent

Planning Board 2013 Annual Report

To the Honorable Board of Selectmen and residents of Ashburnham:

The Ashburnham Planning Board consists of five (5) elected members and one (1) appointed associate member. The Board has the responsibility of reviewing proposed development projects (residential subdivisions, business/commercial and industrial site plans, common driveway special permits, open space residential developments, accessory dwelling unit special permits and scenic road permits) and makes decisions on them in accordance with state/local bylaws and regulations. The Zoning Bylaws also allows the Board to review major residential developments to preserve the natural and cultural resources of Ashburnham by insuring the larger-scale of conversion of land to residential use does not consume all of the Town's woodlands, fields, farmlands, historic structures and landscapes, cart paths, stonewalls, geologic formations, water courses, wetlands, riparian zones, groundwater recharge areas, hilltops, scenic vistas, and other significant open spaces as well as providing a public voice and public authority in consideration of alternative approaches to conventional residential developments.

The Planning Board's official powers and responsibilities are provided through the Ashburnham Subdivision Regulations, Zoning Bylaws and as prescribed under the authority of the Subdivision Control Law enacted under Chapter 41, Section 81A-81GG of the Massachusetts General Laws. These rules and regulations have been enacted for the purpose of protecting the safety, convenience and welfare of the inhabitants of Ashburnham by regulating the laying out

and construction of ways in subdivisions and providing access to lots therein.

Following the 2013 Annual Town Election, Joseph McPeak was elected to complete the remaining 4 years of a vacancy created when John MacMillan moved away from Ashburnham. William Nolan was re-elected to the Board for another 5 year term. The five member Board reorganized and William Nolan was elected to the position of Chairman, Joseph Daigle was elected to serve as Vice-Chairman, and Roger Hoyt was elected to serve as Clerk to the Board. The Planning Board regularly meets on the 2nd and 4th Thursday evenings at 6:30 p.m. in the Town Hall.

The Board is also responsible for preparing careful studies pertaining to planning issues in the Town and recommending zoning amendments for Town Meeting approval. Two (2) issues that the Board will be presenting to the Town for consideration at the 2014 annual meeting will be zoning amendments with respect to Large Scale Solar installation and Medical Marijuana facilities.

The Board continues to monitor previously approved Lakeview Estates, Cashman Hill Estates, Bray Avenue subdivisions and Lakeside Village condominiums during the construction process. Due to current market conditions all activity has stopped on these subdivisions during 2013.

No new Preliminary or Definitive Subdivisions were submitted to the Board during 2013, a continued sign of the slowdown in the housing market.

The Board did perform a Site Plan Review for the installation of a solar energy facility located on Murray Road. This facility was scheduled to begin operation prior to the end of December 2013.

The Board would like to thank the unsung hero who helps with all the day to day aspects of the Board, Land Use Administrator, Mary Ellen Kelly.

The Planning Board continues to have a great deal of information on the Town's new website it can be viewed at www.ashburnham-ma.gov. The Planning Board may also be contacted by email at planningbd@ashburnham-ma.gov. We welcome your comments on the website. The Board also conducts Open Discussion at the start of each meeting, those having questions and concerns about the planning process in the Town are encouraged to attend.

Respectfully submitted,
William Nolan, Chair
Joseph Daigle, Vice Chair
Roger Hoyt, Clerk
Joseph Kalagher
Joseph McPeak

Sealer of Weights & Measures 2013 Annual Report

To the Honorable Board of Selectmen, Town Administrator and Citizens of Ashburnham, as Inspector of Weights & Measures, I submit the following activity report for the fiscal year beginning July 1, 2012 to June 30, 2013.

Scales	17 Inspected 17 Sealed
Fuel Pumps	16 Inspected 16 Sealed
Fuel Oil Trucks	7 Inspected 7 Sealed
Scanners	3 Verified
Salary	2,652.00
Total Fees Collected	1,145.00

Sealer of Weights & Measures – 2013 Annual Report
(cont.)

Also, I attended the two-day annual conference of the Massachusetts Weights & Measures Association held in Marlboro, MA in September. This conference included training and briefings on regulations and procedures.

Special thanks to the Town Hall staff for their assistance during the year.

Respectfully submitted:
Steven E. Slocum
Sealer of Weights & Measures



Building Commissioner
2013 Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham, I submit to you the following report for 2013:

Purpose of Building Permit	No. of Permits	Value
New 1 & 2 Family Dwellings	10	\$ 1,712,950.00
Townhouses	-	-
Additions/Alterations	117	1,740,691.30
Accessory Buildings	5	108,500.00
Swimming Pools	7	53,827.00
Solar Farm	2	8,177,979.00
Commercial, Industrial, Municipal	12	257,975.00
Other	8	89,992.00
Demolition	8	128,760.00
Extensions	1	25.00
TOTAL	180	\$12,334,274.30
Fees Collected - 2013	No. of Permits	Values
Building Permits	170	\$109,710.27
Stove Permits	27	810.00
Safety Permits	83	5,960.00
TOTAL	280	\$116,480.27

The Town of Ashburnham’s Inspections Department strives to achieve excellence in all facets of building inspection by providing timely, efficient and thorough inspections. We are committed to providing quality service to all citizens through innovation, continuous improvement, determination and excellence in customer service. We believe that through education and cooperation we can build positive working relationships within the building community, consumers and citizens alike.

Respectfully submitted,
Richard C. Reynolds,
Building Commissioner/Zoning Enforcement Officer

Electrical Inspector
2013 Annual Report

To the Honorable Board of Selectmen and residents of the Town of Ashburnham:

As Inspector of Wires I submit the following report of activity for the year ending December 31, 2013.

Electrical Permits 128 \$26,983.07

It is required that prior to the performance of any electrical work, an Electrical Permit must be obtained as required by law and must be performed by a licensed and qualified electrician. The State Workers Compensation form needs to be submitted with the electrical permit along with a Certificate of Liability Insurance.



The Electrical Inspectors job is to ensure that the State Electrical Code is strictly, yet fairly, enforced in order that electrical systems work may be completed and operating safely in a timely manner through:

- Customer service at initial contact and throughout the process that is responsive and helpful, whether for a construction project or complaint resolution.
- Plan and application review for Electrical Code compliance.
- Issuance of Electrical Permits.
- Thorough professional completion of all field inspections.
- Inspection for Occupancy Permits.

Permits are available at the Town Hall in the Land Use Office during regular business hours and also available on-line at www.ashburnham-ma.gov.

I would like to thank Mary Ellen Kelly for her service as the Land Use Administrator. I would also like to thank the Assistant Inspectors, Joseph Olivari, Loring Barrett and Harry Parviainen, as well as the cooperation of all the other Town departments.

Respectfully submitted,
Richard Cannavino
Electrical Inspector

Plumbing & Gas Inspector
2013 Annual Report

To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham:

The following report of the Inspector of Plumbing and Gas is submitted for your approval for the year ending December 31, 2013.

Plumbing Permits 51 \$6,805.00
Gas Permits 43 \$3,120.00

The law requires that a Plumbing and/or Gas Permit be obtained prior to any work being performed. Plumbing and/or gas should be done by a duly licensed and

Plumbing & Gas Inspector – 2013 Annual Report
(cont.)

qualified plumber. The State Workers Compensation form needs to be submitted with the plumbing/gas permit along with a Certificate of Liability Insurance.

Plumbing and gas fitting installation are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing & Gas Codes. The Plumbing & Gas Inspector issues permits for installation of gas piping and appliances, plumbing, and conducts pre-sewer installation inspections. Inspections are conducted as necessary to ensure compliance with State Codes, and final inspections are conducted for the purpose of issuance of a certificate of occupancy.

The plumbing/gas inspector's main objective is to ensure that the State Plumbing and Fuel Gas Codes are strictly, yet fairly, enforced in order that plumbing and fuel gas systems work may be completed and operating safely in a timely manner through:

- Customer service at initial contact and throughout the process that is responsive and helpful, whether for a construction project or complaint resolution.
- Plan an application review for Plumbing and Fuel Gas Codes compliance.
- Issuance of Plumbing and Gas Permits.
- Thorough professional completion of all field inspections.
- Inspection for Occupancy Permits.
- Maintenance of accurate and complete records.

Permits are available during regular business hours at the Town Hall Land Use Office and also available on-line at www.ashburnham-ma.gov.

I would like to thank Mary Ellen Kelly for her service as the Town's Land Use Administrator. Additionally, I

thank Wayne Little, the Assistant Plumbing Inspector, for his assistance throughout the year.

Respectfully submitted,
Maurice Picard
Plumbing/Gas Inspector



Pictured above is Barbara Brown, Assistant Treasurer. Barbara has been an employee of the Town for 28 years and is a Notary Public.

**Zoning Board of Appeals
2013 Annual Report**

To the Honorable Board of Selectmen and the Citizens of Ashburnham: The Zoning Board of Appeals has heard the following:

Appeal #	13-01	13-02	13-03	13-04	13-05	10-06	
Applicant/ Address	Wesley Smith Michelle Barry 5 Shamrock Lane Ashburnham, MA M50/P28 R/B Zoning District	Wesley Smith Michelle Barry 5 Shamrock Lane Ashburnham, MA M50/P28 R/B Zoning District	Elizabeth and Lawrence Brandon (Brandon Funeral Home) M62/P109 Village Center Residential Zoning District	John and Maryann Dowd 50 Lake Shore Drive Ashburnham, MA M55/P54 R-B Zoning District	Michael W. Salem Cheryl Goller Michael S. Salem	Mark Dymek Whitney Park Development LLC	George Gorrell 99 Willard Rd. Ashburnham, MA M35-P10 R/A Zoning District
Hearing Date	2/27/13	4/10/13	3/18/13	5/22/13	7/24/13	8/28/13	10/27/10, 11/9/10, 12/8/10, 2/23/11, 3/9/11, 6/1/11, 9/7/11, 9/11/13
Decision Date	2/27/13	4/10/13	n/a	5/22/13	7/24/13	8/28/13	6/2/11, 9/7/11 Pending
Relief Sought	A finding and a special permit from Section 1.4 Non-Conforming Buildings and Structures and Section 1.42 Alterations and Enlargements of the Ashburnham Zoning Bylaws. The request is to demolish the existing structure and rebuild a single family house but not on the same footprint.	A finding and a special permit from Section 1.4 Non-Conforming Buildings and Structures and Section 1.4 Alterations and Enlargements of the Ashburnham Zoning Bylaws. The request is to demolish the existing structure and rebuild a single family house.	Needed to go to the Planning Board for a site plan review and special permit, not the ZBA.	A variance from Section 1.4 Non-Conforming Buildings and Structures and Section 1.42 Alterations and Enlargements of the Ashburnham Zoning Bylaws. The request is to construct a main entry to the front door of the house.	A special permit from Section 3.2 Schedule of Use Regulation, Section 3.22 (d) of the Ashburnham Zoning Bylaws. The request is to convert a single family residence into a two-family home.	Sent a letter to the ZBA Board on 8/8/13 requesting that Section XVI paragraph B change is insubstantial and may be allowed. The permit may be modified to incorporate the change that Section XVI Paragraph.	Seeks a Special Permit from Section 3.24 (t) of the Ashburnham Zoning Bylaws for storage of construction equipment and building material.
Action	Withdrew without prejudice.	A finding was made that Section 1.42 applies and a special permit may be sought. Book 7903, Page 359	Withdrew their application.	Variance was approved with one condition. Book 7933 Page 147	Special permit granted. Book 7994 Page 269	The Board voted unanimously that Mark Dymek's request is insubstantial and may be allowed.	

Respectfully submitted,

David Perry, Chair, Joseph Daigle, Clerk, Terry Girouard, Cheryl Anderson, Rich Archer, Mark Carlisle (alternate)

PUBLIC SAFETY

Police Department 2013 Annual Report

To the Honorable Board of Selectmen and Residents of Ashburnham:

It gives me great pleasure to submit the 2013 Annual Report for the Ashburnham Police Department. This year we have continued to see crime in Ashburnham stabilize and we have even seen reductions in some areas. I believe there are a few reasons why we have seen this trend: 1) some stabilization to our economy, 2) we increased our police staff by one full-time officer in July 2013, which resulted in more officers on the street, 3) restructuring our command staff, and 4) great work by our personnel. The new officer mentioned above is the first new full-time position that we added to the force in more than 10 years. The position was and still is fully funded by Cushing Academy. Based on policing standards in this part of the country, Ashburnham should have a staff of no less than 12 full-time police officers. I will again make a request for one additional officer in the department's FY15 budget. Other areas of the budget have been reduced to help offset the cost of this officer.

We continue to update and/or add vital equipment and software to both the police and communications department this allows for us to do our job safer and more efficiently. With the support of the voters the department replaced our aging Glock 40 caliber handguns with Smith & Wesson M&P 45 caliber



handguns. The new handguns are equipped with the latest technology and have been the choice of many other law enforcement agencies. We are in the process of updating the technology in our cruisers to enable officers to view live video from various locations in town, including Briggs Elementary School. We have purchased software that manages and stores the department Rules & Regulations, Policies & Procedures and other important documents off site and allows employees easy access from within the station, cruisers or anywhere that internet access is available.

Public Safety Personnel:

All police and dispatch personnel remained with the department throughout 2013 with the exception of part-time officer Corey Donnelly who was hired as a full-time police officer by the City of Fitchburg. We wish Corey much success in his new position. I will look to fill his position in 2014. The community should be proud that we have a high retention rate in keeping our police and dispatch personnel. In today's world of law enforcement and emergency dispatching there is a great amount of money and time invested in training personnel. When many communities throughout the state and country have a "revolving door" for public safety personnel, we have seen a stable environment here in Ashburnham. Our personnel are well trained, dedicated to their responsibilities and very familiar with the community.

Training:

The State continues to reduce the already under-funded Municipal Police Training Committee's (MPTC) budget and has pushed the responsibility and financial burden onto the cities and towns to provide and maintain training for their police officers.

Ashburnham will continue to train its police officers at a level that exceeds the state standards. We will do

this by utilizing our own certified trainers, web-based training and sharing training resources with other area departments to keep the cost as low as possible.

Some of the training programs provided are:

- CPR/First Responder Certification
- Automatic Defibrillator Training and Certification
- Firearms Training and Certification
- Firearms Instructor Certification
- Tactical Training
- Taser Training & Certification
- Narcotics Investigations
- Breathalyzer Certification
- Child Safety Restraints
- Sexual Assault & Rape Investigation
- Administrative Training
- Pepper Spray/Baton Certification
- Defensive Tactics
- A.L.I.C.E. – Active Shooter Certification

Community Policing:

The police department continues to maintain a website at www.ashburnhampd.com and we are active on Facebook and Twitter. We provide a mobile App to our residents to download onto their smart phone at no cost. All of these sites are maintained to provide a positive and affective communication tool between the police department and the public.

Officer Nick Dalton is certified as a child safety car seat technician. Officer Dalton will be holding periodic weekend child safety seat programs throughout the year or if time is of the essence, please contact Officer Dalton at the police department to schedule an appointment to install your child seat. Too many child car seats are installed improperly and directly result in infant and child injuries that could have been avoided.

Police Dept. – 2013 Annual Report (cont.)

The Town has again contracted with Emergency Communications Network (NEC) also known as **Code Red**. This system allows the Town to contact those who choose to sign up for the program via home telephone, cell phone, text or email with important emergency and non-emergency information. I urge you to go to <http://cne.coderedweb.com> and sign up or you can go to www.ashburnham-us.gov and click on **Code Red** to sign up. Your information remains private and will only be used for this purpose.

The police department now accepts unused/expired RX medication for safe and proper disposal. Located in the lobby of the station is a secured steel bin (see below) designated for this purpose, the RX medications can be dropped off at any time.



School Safety:

Violence in schools and public places continues to be a growing concern nationwide. We can no longer say or think that it can't happen in our community. Many questions arise from these events, why? How do we

stop it from happening? Can it happen in our schools or our community? The Ashburnham and Westminster Police Departments have and continue to work very closely with the School District on a regular basis to discuss, develop and update our safety and security plans. Without a doubt more needs to be done. We will continue to train and prepare our personnel for the worst, while we all hope for the best. During 2013, myself and Chief Albert from Westminster met with school officials at each school and did a thorough walkthrough and made many recommendations on how to make our schools safer and better prepared for a violent event. We have and will continue to meet with school officials to discuss what appropriate measures we can take.

Detective Report:

The detective continues to fill many roles due to budget constraints to include patrol, court and investigations. As our calls have continued to increase, so have our investigative needs. Much time is spent investigating crimes such as rapes, sexual assaults, larcenies, house breaks, fraud cases and narcotic violations, which in turn reduces our patrol hours. As this trend continues we will need to re-evaluate the need to have a detective's position for the sole purpose of investigations. One of the benefits of hiring one additional officer is that it will allow the detective to put more time towards investigation vs. his patrol responsibilities.

Traffic:

The Ashburnham Police Department continues to target aggressive drivers, seatbelt violations and drunk drivers.

The Ashburnham Police Department is committed to making our streets safe for all vehicles that travel within our community and the people that walk our

streets. In 2013 we have seen a reduction in civil infractions, but an increase in motor vehicle accidents. I will look to increase patrol visibility and traffic enforcement in 2014. I believe there is a direct correlation between enforcement and our streets being safer.

Vehicle Violation Breakdown

	<u>2013</u>	<u>2012</u>
Total traffic stops	1,429	1,591
Arrests as a result of stop	24	27
Criminal complaints	48	61
Civil fines issued	313	425
Written warnings	343	370
Verbal warnings	701	796
Vehicle accidents	108	73

Criminal Case Activity Statistics

	<u>2013</u>	<u>2012</u>
Total offenses committed	465	571
Total felonies	70	64
Total crime related incidents	139	165
Total arrests (on view)	47	36
Total arrests (based on incidents/warrants)	28	25
Total summons arrests	96	137
Total arrests	171	198
Total juvenile arrests	2	7
Total juvenile referred (arrests)	2	7
Total open warrants	0	0
Total restraint orders	73	52

In closing, I would like to thank the other Town departments, committees and public officials for their continued support and dedication. Most importantly, I would like to thank the men and women who work with me. Without their endless dedication and support, my job would be impossible. I would also like to thank the citizens of Ashburnham for their continued support and you can be assured

Police Dept. – 2013 Annual Report (cont.)

that the Ashburnham Police Department will continue to improve its services to make Ashburnham a better and safer place to live and raise your children. Thank you and God Bless America!

Respectfully submitted,
Loring Barrett, Jr.
Chief of Police



Lt. Parsons with Board members from Cops for Kids with Cancer presenting a \$5,000 check to the Strand family. Gavin Strand was diagnosed with Acute Lymphoblastic Leukemia on June 15, 2012 – just one day after his first birthday. He is now in remission and doing very well. He receives treatment at the Jimmy Fund Clinic and also has a visiting nurse come to the house. He will finish treatment in July 2014.

POLICE DEPARTMENT PERSONNEL

- Loring Barrett, Jr.Chief of Police
- Kristen MathieuAdministrative Assistant
- Todd ParsonsLieutenant
- Chris ConradSergeant
- Wade WrightSergeant
- Rob SianoDetective/Patrolman
- Nicholas Dalton.....Patrolman
- Les HolgersonPatrolman
- Kevin KaddyPatrolman
- Travis RixfordPatrolman
- John BoucherPatrolman
- Scott TibertPart-Time Patrolman
- Robert Brennan, Jr.Part-Time Patrolman
- Robert GariepyPart-Time Patrolman
- Thomas Chabot.....Part-Time Patrolman
- Jason BourgeoisPart-Time Patrolman
- Jonathan AugustoPart-Time Patrolman
- Corey Donnelly..... Part-Time Patrolman
(Resigned)



Chief Barrett and other area Police Chiefs participated in the 2013 Jimmy Fund Walk raising money to help beat cancer and support those touched by this terrible disease.

**Emergency Dispatch Center
2013 Annual Report**

To the Honorable Board of Selectmen and Residents of Ashburnham:

The Ashburnham Emergency Dispatch Center is responsible for taking all incoming emergency and non-emergency calls for Police and Fire services and walk-ins. Dispatchers are a vital part of the service that we provide to you as public safety departments. Dispatchers are required to ascertain information during some very difficult and stressful situations and relay that information to the appropriate responding emergency personnel. We are fortunate to have such dedicated trained personnel working for us.

In 2013, the Dispatch Center received 17,493 calls for service, plus an additional 1,578 E-9-1-1 calls.

The department received two grants in 2013, a training grant for \$10,000 and an incentive grant for \$18,390 both from the State E-9-1-1 Department. These grants are primarily used to help offset the operations of the communications by way of training, overtime coverage and equipment.

All Emergency 911 dispatch centers in Massachusetts are required to meet strict training standards and to have in place a quality assurance program. The Ashburnham Communication Center exceeds those minimum requirements and continues to look at ways to improve our services.

In 2014, the State 911 Department will begin the installation of the new “Next Generation 911” system and anticipates completing the process during the summer of 2015. The new system will provide better technology, equipment and services especially

Emergency Dispatch Center – 2013 Annual Report
(cont.)

regarding calls from cell phones. All of these updates will be fully funded by the State 911 Department.



Ashburnham’s Emergency Communication Center Console #1
 (Primary)

In closing, I would like to thank all the emergency dispatchers for what they do behind the scenes; you are the lifeline for the residents of Ashburnham and all its public safety personnel. It is often a thankless position that does not receive the credit it deserves. Thank you and keep up the good work!

Respectfully submitted,
 Loring Barrett, Jr.
 Chief of Police

EMERGENCY DISPATCH PERSONNEL

- Sue BrennanHead Dispatcher
- Christine Pierce.....Full-Time Dispatcher
- Stephanie Asbury.....Full-Time Dispatcher
- Lisa HamelFull-Time Dispatcher
- Shawn IlinitchPart-Time Dispatcher
- Mark LaffertyPart-Time Dispatcher
- Andrew RichardPart-Time Dispatcher

Animal Control
2013 Annual Report

To the Honorable Board of Selectmen and Residents of Ashburnham:

In 2013, the Towns of Ashburnham, Westminster and Winchendon published a “Request for Proposal” (RFP) for regional animal control services. The Wachusett Animal Hospital was awarded a 3-year contract and began providing these services for all three towns in July 2013.

The police department and animal control officer(s) work in partnership to address violation and investigations of various complaints. Again this year much effort has been made to notify residents of the importance and requirement to license their dog(s). After several notifications, strict enforcement was taken and will continue to be taken to assure that all dogs are properly vaccinated and licensed in Ashburnham. In 2013, \$5,000 in fines was collected primarily for unlicensed dogs including late fees and from owners for letting their dogs run at large.

Approximate number of dogs licensed in Ashburnham:

Year 2011	1,130
Year 2012	1,156
Year 2013	1,182

Licensing

The owner or keeper of any dog shall license such animal. The licensing period is from April 1st to March 31st, with new licenses available on March 1st. The following fee structure applies:

Males	\$15.00	Males (neutered)	\$10.00
Females	\$15.00	Females (spayed)	\$10.00

For dog licenses that are not renewed by June 1st, the above fee schedule will be increased by \$10.00. The owner or keeper may also be subject to a fine between \$25.00 and \$75.00 for not having a dog properly licensed.

You may obtain a dog license from the Ashburnham Town Clerk’s Office by furnishing a certification of rabies vaccination and paying the license fees. No tag will be issued unless there is proof that a licensed veterinarian has vaccinated the dog against rabies.

New By-Law (approved at STM 10/29/13)

Dangerous dog – A dog that either: (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.

Nuisance dog – A dog that (i) by excessive barking or other disturbance is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one’s quiet and peaceful enjoyment; or (iii) barking, whining or howling in an excessive, continuous or untimely fashion, (more than 10 minutes in any hour overnight between the hours of 10:00 p.m. and 7:00 a.m. or for more than 15 minutes in any hour during the day between 7:01 a.m. and 9:59 p.m.); or (iv) has threatened or attacked livestock, a domestic animal or a person, including threatening or attacking passersby or passing vehicles including bicycles but such threat or attack was not a grossly disproportionate reaction under all the circumstances; (v) trespassing on school grounds or other public or private property or damaging public or private property.

Animal Control – 2013 Annual Report (cont.)

Leash Law

Chapter XVI Section 3 of the Town's Bylaws requires that no owner or keeper of a dog shall permit such dog, whether licensed or unlicensed, to run at large within the Town of Ashburnham, except that a dog may, for the purpose of sporting events, (such as hunting, field trials or training purposes) or for agricultural assistance, or while working a canine guard of mercantile, commercial or industrial establishment, be exempt from the restraining order during such period of time as the dog is actually engaged in the event, sport, agriculture function, or guard work. Dogs may be taken from the owner's premises provided that such dogs are on a leash.

This Bylaw will be enforced for the safety of your dog as well as the safety and quality of life our residents have grown to enjoy. Violating the leash law can result in a fine of \$25.00 to \$75.00 and/or an appearance in Winchendon District Court.

Emergency and After Hour Calls

Animal Control responds to calls after hours for emergencies only. It is an emergency if a domestic farm or wild animal is threatening the life or safety of a human. If an animal is injured and the owner can be located, then the care of the animal is the owner's responsibility. To report emergencies during or after hours please call the Ashburnham Police Department at 978-827-4413 or 911. For non-emergencies the ACO can be reached or a message can be left at 978-571-9903.

Why is it Important to Spay or Neuter

Your Pet

The answer is simple. Every year there are about 30 million puppies and kittens born in the United States. Unfortunately, 4 to 6 million of those adoptable animals are euthanized every year because no one will

give them a good home. Many unwanted animals suffer terribly without shelter, good food, and worst of all – a loving human companion. Nationwide, animal shelters report that they take in over 10 MILLION animals every year – far more than they can possibly adopt out to good owners.

Did you know that a single, unsprayed female cat, her mate and all their offspring can produce, on average, over 1.5 MILLION kittens in as little as 9 years? The good news is that pet over-population is a problem that YOU can do something about if you want to end this tragedy. Talk to your vet about spaying and neutering your pet. Prevent a litter and be a part of the solution to the problem.

Spaying & Neutering is Good for Your Pet

It is a fact that spayed and neutered pets live longer, healthier lives. In fact, spaying and neutering can eliminate or reduce the incidence of a number of health problems that can be difficult to treat once they occur. Such health problems include uterine or ovarian cancer, animal breast cancer, testicular cancer, and prostate disease. Spaying a female eliminates its heat cycle and thereby reduces nervous behavior in the female. It is very common for the pet to become a more affectionate companion following spaying or neutering. Bad behavior (such as biting, fighting, or running away) and temperament problems are less likely to occur.

Pet Population Control is a Community Responsibility, communities spend millions of tax dollars every year to control unwanted animals. Animal control officers commonly have to deal with irresponsible breeding, which contributes to the problem of dog bites and attacks on people and other animals. Stray pets get into trash containers, defecate in public areas or on private lawns, and frighten or anger people who have no understanding of their misery or needs. Some stray

animals also scare away or kill birds and wildlife. A responsible community teaches children the true meaning of responsible pet ownership and love by making sure that all dog and cat pets are sterilized to prevent the birth of more homeless animals.

There is one more thing that you can do as a concerned citizen in your community: *adopt a homeless pet*. Adoptable pets at your local animal shelter make the best companions you can ever imagine and will likely bring much joy to your life.

When Should a Pet be Spayed or Neutered?

Pets can become capable of reproduction as early as 6 months of age. That is why pets should be spayed or neutered by age 6 months. Sterilization can safely be done before that age, as endorsed by the American Veterinary Medical Association. The chief veterinarian of the Humane Society of the United States recommends 4 months as ideal. Older pets can safely be sterilized as well. It should be emphasized that animal sterilization is a routine procedure and does not cause the pet pain or stress. Most pets recover from the procedure within a day.

For more information about spaying and neutering pets you can visit the Humane Society of the U. S. at: <http://www.hsus.org>.

Respectfully submitted,
Loring Barrett, Jr.
Chief of Police



**Fire/EMS Department
2013 Annual Report**

Citizens of Ashburnham:

This is my 21st and last Town Report, as I will be retiring from the Ashburnham Fire Department by January 2015. Deputy Chief Jerry Descoteaux will also be retiring in the coming year. It has been our honor and privilege to lead the Ashburnham Fire/EMS Emergency Management Department for 21+ years. Our mission has always been to provide the highest level of services to you and to make sure that all of our personnel returned home safe to their families after every call. Because of our succession plan, developed over 10 years ago, we are quite confident that the officers of the department will continue that mission. We are extremely proud of our staff and know that the Town will not have to look far for our successors.



Thank you for your support this past year. Because of your support, we were successful at Town Meeting last May in securing the funding that allowed us to put into place a program starting July 1st that now provides for an on-duty Firefighter/Paramedic 24 hours a day, seven days a week. The funding allowed us to fill a full-time position that has been vacant since 2008 and add per-diem coverage. Our new full-timer hired is Firefighter/Paramedic Hilary Towne. Hilary has a great deal of experience, as she has been a firefighter in Hollis, NH for many years, rising to the rank of Lieutenant. She also has many years working as a Paramedic for Patriot Ambulance Service and had been a per-diem Firefighter/Paramedic with us for a couple of years. We have seen our average time to arrive on scene, from the time of

the 9-1-1 call, drop by approximately 3 minutes. Our staff continues to work hard to provide you with the highest level of protection and care possible. With the increased revenues, we are projected to bring in revenues equaling 48-53% of our budget. That means that the additional revenues will have more than equaled the cost of the Firefighter/Paramedic we hired July 1st. Our vision is to have 2 people in the station 24/7/365 to respond to your needs.

The hours of coverage that we provide in station staffing now are: 24 hours per day, 7 days a week one Firefighter/Paramedic, of these shifts, three are filled with full-time personnel and one shift filled with per-diem Firefighter/Paramedics. Monday through Friday 8:00 a.m. to 5:00 p.m. per-diem a Firefighter /EMT. Saturday and Sunday 7:00 a.m. to 5:00 p.m. a per-diem Firefighter/EMT. Monday through Friday a full-time Chief/EMT.

We have applied for a Federal SAFER Grant for \$143,217 to hire an additional Firefighter/Paramedic who would fill the other 24 hour per-diem shift. If successful this would pay 100% salary and benefits for two years. We have also applied again this year for a Federal Fire Act Grant for \$598,164 to replace Engine 3 and Tanker 1 with one vehicle. In addition, we applied for a second Fire Act Grant for \$179,824 which would replace all of our protective breathing apparatus.

"ALWAYS READY TO PROTECT AND SERVE"

Thank you to the Gordon E. Erickson Memorial Fire/Rescue Fund Committee for their hard work and efforts that purchased the following in 2013:

Matching 2012 Volunteer Fire Assistance Grant (Forestry Equipment)	\$ 988.50
Matching 2013 Volunteer Fire Assistance Grant (Forestry Equipment)	\$1,998.00
TOTAL	\$2,986.50

Grants received this calendar year are as follows:

2012 Volunteer Fire Assistance Grant (Forestry Equipment)	\$ 988.50
2012 EMPG Grant (Portable Radios & Batteries)	\$ 2,030.00
2013 Blizzard Federal Reimbursement	\$27,917.74
2013 Homeland Security Grant (Gas Detectors, GPS's, Generator, Barricades, etc.)	\$12,140.75
2013 Volunteer Fire Assistance Grant (Forestry Equipment)	\$ 1,998.00
TOTAL	\$45,074.99

Our thanks also to the Ashburnham Firefighters' Association for their generosity as follows:

Donation to Fire/Rescue Fund (from EMT Class Proceeds)	\$3,015.23
Sponsoring Battalion Chief Salo's Retirement Celebration	\$ 780.66
Mounting Bracket for Rescue Tools	\$ 230.00
TOTAL	\$4,025.89

To date the Ashburnham Firefighters' Association has split all proceeds from the EMT classes taught at the Ashburnham Public Safety Training Institute. Total donated to date: \$13,389.30. They have also paid to the Town of Ashburnham \$3,770.00 in facility use fees. The EMT Program boasts a 98% pass rate on the State EMT exam and our training institute was recognized by the Department of Public Health/Office of Emergency Medical Services for our outstanding program.

This year we had one person attend the Firefighter Recruit Training Program at the Massachusetts Firefighting Academy in Stow. This training was two nights a week and every Saturday for almost six months. After 320 hours of classroom and practical skills work our recruit passed the National Professional Board examination and was promoted to Firefighter.

Fire Dept. – 2013 Annual Report (cont.)

Congratulations to Firefighter/ Paramedic Andrew Harding.

We also had two members receive their permanent officer appointments. **Congratulations Captain/ Paramedic John Bresnahan and Lieutenant/ Paramedic Robert Plant.** We had two members who were given probationary officer appointments. **Congratulations to Lieutenant Jeremy Salo and Lieutenant Shauna Bresnahan.** Shauna is the first female firefighter to receive a promotion to an officer's position in the history of the department.



Fire on Watatic Pond Road in 2013

The following are the current members of the Ashburnham Fire/EMS/Emergency Management Department:

Battalion 1

*Captain/Paramedic Paul Rekos (5 years of service)	Lieutenant/EMT Michael Dufault (20 years of service)
Lieutenant/EMT Jake Zbikowski (5 years of service)	Lieutenant OPEN POSITION
EMT Robert Bogdasarian	EMT Mark Boucher

+FF/EMT John Girouard (5 years of service)	*FF/Paramedic Brendan Hurley
FF/Paramedic Sarah Plant (5 years of service)	EMT Michele Poirier
Recruit FF/EMT Ashley Salem	FF Michael Salem (5 years of service)
FF/EMT Rebekah Salo (5 years of service)	FF/EMT John Swick (10 years of service)
FF/EMT Christopher Williams (5 years of service)	FF/EMT Donna Williams

Battalion 2

Captain/Paramedic John Bresnahan (10 years of service)	*Lieutenant/Paramedic Robert Plant (5 years of service)
Lieutenant/EMT Dr. Shauna Bresnahan (10 years of service)	Lieutenant/EMT Jeremy Salo (5 years of service)
EMT Kelsi Anderholm	EMT Drew Brassard
+FF/EMT Kenneth Chase	FF/EMT Tyson David (5 years of service)
EMT Katherine Kusza (5 years of service)	EMT Tracy Letourneau
EMT Karen Plant (5 years of service)	FF Joseph Poirier
EMT Heather Sedani	*FF/Paramedic Hilary Towne
FF Randy Williams (5 years of service)	FF/EMT Derek Young

* Designates Full-Time
+ Designates Military Veteran

Auxiliary Members	Per-Diem Paramedics
William Brodeur	FF/Paramedic Joseph Andrade
Jessica Croteau	+FF/Paramedic William Davis
Rebecca D'Amico	Paramedic John Dorval
+Raymond Page (40 years of service)	FF/Paramedic Scott Florio
Shelbi Poulin	FF/Paramedic Andrew Harding
Paul Rekos, Jr.	+FF/Paramedic Raymond Lashua (5 years of service)
Zachary William	FF/EMT-1 Kevin Martin (20 years of service)
	FF/Paramedic Jason McNeaney

* Chief/EMT Paul Zbikowski (35 years of service)
+ Deputy Chief Jerry Descoteaux (30 years of service)
Deputy Chief/EMT Richard Sicard (10 years of service)
Chaplain Daniel Allen
Photographer Kevin MacLean (5 years of service)

* Designates Full-Time
+ Designates Military Veteran



"Saving Ourselves Training"

Fire Prevention and Public Education

The Fire Prevention Division conducts a wide variety of inspections, code enforcement, fire drills, and public education classes throughout the year. This past year we held an Open House which featured the Regional SAFE Trailer and a Home Fire Sprinkler Demonstration. We also participated in Downtown Day at the end of June.

As a reminder, when you change your clocks, change your smoke detector batteries. Also, it is a good idea to check your smoke detectors and carbon monoxide detectors monthly for proper operation. In addition,

Fire Dept. – 2013 Annual Report (cont.)

you should vacuum them out at least once a month to avoid dust build-up.

Should you have any questions regarding fire prevention or public education, feel free to contact the Fire Department during regular business hours.

Fire Prevention Statistics 2013

Smoke/Carbon Monoxide Detector	111
Oil Burner	37
Underground Storage Tank Removal	4
Underground Storage Tank Installation	2
LP Gas	45
Plan Reviews	9
Re-Inspections	3
Cannon Firing	3
Tank Truck	1
Commercial	12
School & Dormitory	14
Blasting	1
Dumpster	0
Fire Protection System Inspection	21
Special Permits	1
Fire Drills	52
Brush Burning Permits	188
Total Permits & Inspections	504

*“Crawl low in smoke”
“Know two ways out”*

*Change your clocks –
Change your batteries*

Safety Concerns

There has been an increase in the use of solid fuel burning appliances (i.e. wood stoves, pellet stoves, etc.) in the past few years. This has caused an increase in fire emergencies involving these appliances. Make sure

there are working smoke detectors and carbon monoxide detectors on every level of your home, including outside every bedroom. Have an escape plan and practice it.

Space heater use has also increased. Use them only as a secondary heat source. Keep anything that can burn at least 3 feet away. Always turn it off when going to bed or leaving your home. Portable kerosene heaters are illegal in Massachusetts for home use.

Candle safety: Keep candles clear of combustibles such as curtains and paper. Extinguish all candles before leaving the home.

Tips for Safe Use of Wood, Coal and Pellet Stoves

Before you purchase a heating stove make sure that it has the approval from an independent testing lab, such as Underwriter’s Laboratories.

Installation:

A building permit must be obtained prior to the installation of fireplaces, wood, pellet or coal burning stoves. They must be inspected by the local building inspector prior to their initial use as required by the Massachusetts State Building Code.

Allow at least 36 inches of clearance around the appliance to prevent combustibles from coming into contact with a heat source. This is the 3-foot circle of safety.

Solid fuel heating appliances cannot share a common flue with chimney flues utilized by another solid fuel, fossil fuel or gas fired appliances.

A qualified mason should inspect the chimney and flue before the stove is used. Cracks in the flue or mortar joints can allow flames and heated gases to extend into the structure.

Fires from Ashes:

To prevent fires from ashes, ashes that are cleaned out from the stove or fireplace should be shoveled into a metal bucket with a metal lid and placed outside on the ground away from the building. There have been many recent fires from ashes stored underneath a deck or porch or inside the garage or from ashes stored in cardboard boxes. A live ember can continue to smolder unnoticed for quite some time.

*“Have a Family Meeting Place”
“Get out and Stay out”
“Call 9-1-1”*

Emergency Response Statistics

Fire	EMS		
Structure	5	Cardiac	58
Vehicle	1	Respiratory	29
Brush	15	Burns	0
Carbon Monoxide	14	Traumatic Injury Including MVA	55
Chimney	10	OB/GYN	0
Rubbish	2	Drugs/Alcohol	3
Electrical	5	Psychiatric	10
Illegal Burning	7	Allergic reaction	4
Explosions	0	Stroke	2
Hazardous Condition	7	Seizure	5
Service Calls	14	Weakness/Syncope	39
Good Intent	23	Other Illness	41
False Alarms	69	No Transport/Refusals	99
Bomb Scares	1	Altered Mental Status	31
Search	5	*BLS Calls	212
MVA w/Injury	14	*ALS Calls	164
MVA w/o Injury	15	*Life Flight	1
Unclassified	10	*Mutual Aid Received	31
Hazardous Materials	3	*Mutual Aid Given	1
Ice/Water Rescue	1		
Medical Assist	12		
Mutual Aid Given	15		
*Mutual Aid Received	2		
TOTAL FIRE CALLS	245	TOTAL EMS CALLS	376
* Not a Total Call Statistic			

Fire Dept. – 2013 Annual Report (cont.)

Last 10 calendar years:

	Fire	EMS	Combined
2004	302	430	732
2005	272	386	658
2006	253	362	615
2007	272	399	671
2008	254	358	612
2009	239	371	610
2010	228	381	609
2011	229	376	605
2012	211	360	571
2013	245	376	621

Some of the factors that have led to the reduced number of calls are:

- The loss of 3 Rest Homes – reduced medical calls.
- New Radio Fire Alarm System – reduced false alarms.
- Very quiet brush fire seasons the last couple of years.
- Fire Prevention Classes and Inspections – reduced accidental, “malicious” incidents and false alarms.

FY13 Budget	\$515,249
Net income from ambulance billing	\$176,337
Income from inspections and permits	\$ 17,672
Income from fire alarm fees	\$ 950
Total Income	\$194,959
	(40% of Fire/EMS Budget)
Reserve Fund transfer – wages	-
Reserve Fund transfer – expenses	\$ 400
Unexpended wages	\$ 5,445
Unexpended expenses	\$ (5,445)
Actual cost to operate department	\$320,690

Special recognition was given at a celebration held at Cushing Academy this past November as Battalion Chief Robert W. Salo retired after 35+ years of dedicated service to the department and our community. Bob,

“Batman” as he is affectionately called, started his career in June of 1978 as a Call Firefighter. He was the second full-time firefighter hired for the department in July of 1988. Bob was that dedicated member who was always there day, night, weekends, holidays, it did not matter when the call for help went out, he was there. I



personally thank Chief Salo for being my right hand man for 20 years. CONGRATULATIONS on a wonderful career and a happy and healthy retirement well deserved!



Battalion Chief Robert Salo - Russell Hill Road fire.

We had several award presentations this year. Firefighter of the Year to Firefighter/EMT Tyson David and Derek Young. Officer of the Year Captain John Bresnahan. Service Awards: 5 years to Firefighter Randall Williams and Firefighter/ Paramedic Raymond

Lashua, 35 years to Battalion Chief Robert Salo and Chief Paul Zbikowski. We presented Life Saving Awards to Captain John Bresnahan, Lieutenant Shauna Bresnahan, Firefighter/EMT Katherine Kusza and Firefighter/ Paramedic Raymond Lashua for a call in December 2012. Life Saving Awards were also presented to Captain Paul Rekos, Captain John Bresnahan and EMT Karen Plant for a call in September 2013.

Thank you to the members of the Ashburnham Fire/ EMS/Emergency Management Department for your dedication and commitment to public safety. Thank you to all town departments for the continued efforts to work together throughout the year. Thank you to the Department Heads for your teamwork and support.

Thank you to all members, town employees and citizens who serve and have served in the armed forces. You are our heroes!

Respectfully submitted,
Paul J. Zbikowski
Fire Chief



Gift for Bob Salo

PUBLIC WORKS

Department of Public Works 2013 Annual Report

To the Honorable Board of Selectmen and Citizens of Ashburnham:

Ashburnham's DPW Complex is located at 17 Central Street. You can easily reach us by calling 978-827-4120. Office hours are 7:00 a.m. to 3:00 p.m. Monday through Friday. Please be prepared to provide your name, address and phone number so we can contact you with an answer to your request.

The Ashburnham Department of Public Works provides a myriad of professional services to the public. We maintain the Town Highway, Grounds, Cemeteries, municipal buildings and engineering divisions. In addition, we support all other municipal departments to perform their responsibilities.



Our DPW at work plowing the streets of Ashburnham.

Our staff has accumulated a wealth of experience and knowledge over many decades of service to our town. Multiple staff members have commercial drivers' licenses, are hazardous waste site-certified, construction supervisors or have many other specialized talents and/or licenses. Continuous training of staff members in safety, professional education and cross-training in multiple operations strengthen our ability to serve you. We appreciate the support that the community gives us – and will continue to provide you with services that help to make the Town of Ashburnham a great place to live, work and visit.

It is our goal to provide you with the highest quality service within our resources and capabilities. The Department is committed to providing a professional staff that is responsive to the needs of the entire town. From the occasional downed tree limb, snow removal or natural disasters – DPW staff members are many times the first to respond in the event of emergencies and are on-call 24 hours a day, 365 days a year.

The DPW received \$347,094 from Chapter 90, and another \$100,000 from the Town for paving. Dunn Road was completed, which was two miles long. The work consisted of reclaiming the road and paving. The cost was \$275,195. Also, Lake Road (from Sherbert Road to East Rindge Road) was reclaimed and paved, at a cost of \$171,899. Upon completion of the paving, these locations were loamed and seeded, and pavement line painting was completed.

February 8, 2013 saw a blizzard hit the region, bringing the town snow in excess of two feet, with very high winds and drifting, blowing snow. The DPW was able to secure \$27,900 in FEMA reimbursement money from this storm.



New Cemetery

The DPW also was able to obtain a Homeland Security grant for a fully stocked Disaster Relief Trailer to aid Ashburnham, as well as other surrounding communities in the event of a disaster.

The DPW continues to assist various other committees, departments, and groups with their endeavors. This includes but is not limited to: Working with the Parks & Recreation Committee, bringing in snow for the sledding hill for WinterFest at Sweeney Park, as well as spreading new safety surfacing material at the Town playgrounds during Cushing's "Tony Fisher Day", and also helping to set up the Holiday Tree and large wreath in front of Town Hall. Assisting with equipment and manpower for Brian's Road Race, Run for Cody Race, and Walk to School day. Hosting the annual Rabies Clinic at the Grounds Building on Williams Road.

The DPW now has its own website to better serve the public. It can be found at <http://www.ashburnhampw.com/>

**Department of Public Works. – 2013 Annual Report
(cont.)**

In the past year we lost a valued employee in Dan Root, who worked at the Town’s Transfer Station. Dan was replaced by Dave Dyke, who has done an excellent job.

We strive to cooperate and coordinate with all Town departments, committees, and individual citizens to provide the most effective accomplishment of community goals and objectives. If you have any questions and/or comments, please let us know by calling the DPW office at 978-827-4120.

Respectfully submitted,
Stephen Nims
DPW Superintendent



Watching the game.



Municipal Grounds Building

Cemetery Department

Burials – 2013

April 5	Geraldine Vinciguerra
April 13	Alice LaBrack
April 27	Ronald Bourque
April 27	Dorothy Vissers
May 16	Donald Lunetta
June 1	Carleton Adams Sr.
June 1	Ina Adams
June 3	Kathleen Foley
August 2	Raymond Berube
August 16	Charles Gardner
August 21	John Hoye
September 14.....	Dorothy Stiles
September 16.....	John Rideout
September 28.....	Katherine Paulhus
September 28.....	Brian Cormier
October 19.....	William Lashua
November 9.....	Raymond Klingenberg
November 12.....	Richard Bickford
December 2	Frances Godfrey



**Water/Sewer Department
2013 Annual Report**

To the Honorable Board of Selectmen and Citizens of Ashburnham:

Your Water/Sewer Commissioners are pleased to submit the following report for the year ending 2013.

The Town of Ashburnham’s Water & Sewer Department maintains and monitors the water distribution system, sanitary sewer collection system and the wastewater treatment transportation for our Town. Our mission is to provide the citizens and businesses of our Town with a safe and dependable supply of drinking water and a quality wastewater plan. The Board of Commissioners of the Water & Sewer Department is committed to ensuring the quality of drinking water and the quality of treated wastewater in the Town of Ashburnham.

The Water & Sewer Department currently services a little over 1,100 customers, which are billed on a quarterly basis with rates based on consumption and are adjusted annually. We currently service 53 miles of water lines and 25 miles of sewer lines throughout the Town.

With money remaining from the Water Tank Project on Cushing Street, the Department purchased and installed the following items:

- Security Camera System at both water tanks

Water/Sewer Dept. – 2013 Annual Report (cont.)

- Digital Transmission System to monitor tank levels
- Tank Mixing System for the Gardner Hill Tank
- Pressure Transmitter on discharge line for the Treatment Plant.
- Variable Speed Drive Pumps at the Treatment Plant

The Filtration Plant received a Public Water System Award from the Department of Environmental Protection Drinking Water Program for Outstanding Performance and Achievement. We are all extremely proud of this award.

Respectfully submitted,
 Leo Collette, Chairman
 David Berger, Member
 George Cornwall, Member
 Valorie Daigle, Member
 Charlie Packard, Member
 Stephen Nims, Superintendent



Reservoir (Photo courtesy of Paul Aho)

**Ashburnham Municipal Light Plant
 2013 Annual Report**

To the Honorable Board of Selectmen and Citizens of Ashburnham, we submit for your consideration and approval the 105th Annual Report of the Ashburnham Municipal Light Plant.

The Municipal Light Commission consists of three members elected by the voters of Ashburnham for three-year terms that alternate annually. They are the policy-makers, and they authorize and approve the expenditures of the Light Plant. They meet in public session at the Municipal Light Plant Office at 24 Williams Road on the 3rd Wednesday of every month. We welcome any citizen or person having business with the Light Plant to attend and participate.

<u>Commissioners</u>	<u>Position</u>	<u>Term</u>
Richard Ahlin	Chairman	April 2014
Kevin Lashua	Member	April 2015
Mark Carlisle	Secretary	April 2016

In this the one hundredth and fifth year of the Ashburnham Municipal Light Plant, we again experienced the safe and reliable operation of Ashburnham’s municipal electrical system. The most noteworthy event is the completion of the new solar project and that we have received power from that project in December. This system should produce about 10% of the Town’s electrical needs or about 4,000,000 kilowatt hours annually, thereby continuing the reduction of our reliance on fossil fuels.



The largest factor that continues to apply upward pressure to the electrical rates in New England remains transmission and regulation costs. We expect that as more and more transmission projects are approved by ISO New England that this trend will continue. Regardless of these market issues, the Ashburnham Municipal Light Plant has been able to keep the rates reasonable. We do, however, believe that there may be a need for a slight rate increase in 2014 of about ½

to 1 cent per Kilowatt hour. We will continue to be diligent in working with our electrical suppliers to ensure that we are getting the best rates as possible for the Ashburnham rate payers.

Personnel Highlights

The year 2013 saw the passing of a long time employee Mrs. Dorothy Vissers. Dorothy was the Billing Clerk for the Light Department for 17 years. She worked for the Department when the offices were located on Main Street. She was able to walk to work from her home on Chapel Street, and she often walked her daughter Jane to school at the Veterans Memorial School prior to reporting to work. Several years later Jane ended up following in her mother’s footsteps and became the Light Department Bookkeeper, a position Jane still holds today.



Donald “BIZ” Bisbee announced his retirement effective January 31, 2014. Don has been with the Light Department for over 28 years. He began his service as the meter reader and worked his way up to Lead Lineman. The Commissioners and I would like to thank Don for his many years of service to the Light Department, and we wish him and his family many years of health and happiness.

Municipal Light Plant – 2013 Annual Report (cont.)



The Municipal Light Department personnel – left to right Jeff Schrecke, Jeremy Holmes, Don Bisbee, Anne Olivari, Amy Fischer, Jane Dancause, Matt Wilson and Bruce Brackett.

Company Highlights

The Ashburnham Light Commissioners and Manager have continued to pursue building a large solar array here in Ashburnham. We were able to strike a deal with Ten K Solar from Minnesota to develop a 3 megawatt solar array on Murray Road in Ashburnham. The construction began in late September and was completed by late December. This project is expected to produce about 4.4 million Kilowatt hours of energy a year for the residents which will further reduce our dependency on fossil fuels. This is a 20-year agreement that allows for the rate payers to receive many thousands of dollars of tax revenue over the term of the project.

The Ashburnham Light Department had been working with the wind developer Flo-Design, to complete a small scale wind project on Blood Hill in Ashburnham. The project would have developed a 5-turbine wind project capable of producing 750 Kilowatts of wind generation in Ashburnham. Although we felt this project was going to move forward, Flo-Design backed

away from the project saying that the project did not meet the financial model they now had in place. Ashburnham Light has decided to stop pursuing any wind project in Ashburnham in the near future.

Ashburnham continues to search out new energy projects with an emphasis on renewable projects. We were able to complete a deal with Eagle Creek Hydro in New Hampshire to receive energy generated from existing hydro facilities over the next 20 years.

Ashburnham Municipal Light Plant Contributions

The Ashburnham Municipal Light Department continues to contribute liberally to the overall financial health of the Town. This year we once again made an in-lieu-of tax payment of \$65,884.00 to the Town. Also through the Light Department’s solar power purchase agreement with Ashburnham Solar LLC, the Town will receive additional revenue from building permits, and PILOT payments of well over a million dollars over the 20-year term of the contract. The efforts put forth by the Commissioners and Light Department resulted in bringing in the largest taxpayer the Town has seen in many years. We also continue to assist in tree removal, the quarterly processing of the water bills, reduced cost for street lights, providing temporary power for Town events, traffic signal maintenance, roadside mowing, and seasonal decorations.

Reliability

Average Reliability is 99.999%

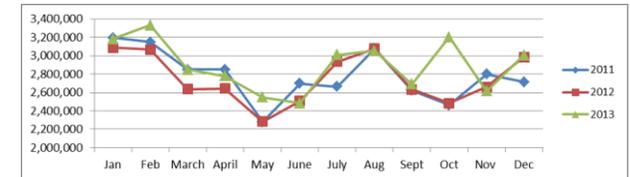
Month	Cause	# of Customers Affected	Duration
June	Storm	9	3.0 hours
July	Lightning	52	2.5 hours
August	Equipment failure	14	3.5 hours

Kilowatt Hour Peaks:

The Ashburnham Municipal Light Plant provides power to approximately 2,976 customers in the Towns of Ashburnham, Winchendon, Westminster and Gardner.

The peak electrical usage reached 7.4 million watts on December 17, 2013 at 6:00 p.m. In the last couple of years, Ashburnham has bounced back and forth between being a winter peaking system or a summer peaking system. Peaking refers to the time when the consumers in Ashburnham use the most electricity. The majority of towns in New England are summer peaking systems, and as we become more dependent on air conditioning here in Ashburnham, it is likely that we will also begin to use more energy in the summer as opposed to winter.

The following chart represents kilowatt-hour sales for 2011, 2012, & 2013.



Rate Classifications

Ashburnham Municipal Light Plant has several rate classifications from which we provide service and derive income. These classifications are: Residential, Commercial, Industrial and Municipal. The following charts will indicate how each rate class contributed in 2012 and 2013 to the total consumption of electricity and revenue. The overall average cost per kilowatt-hour is 14.79 cents for all rate classes.

Kilowatt Hour Sales:

Rate Classification	2012 Kilowatt Sales	2013 Kilowatt Sales
Residential Sales	20,667,593	21,309,973
Commercial Sales	1,028,323	1,805,487
Industrial Sales	11,042,374	10,457,437
Municipal Sales	203,738	204,054
Total Sales	32,942,028	34,103,682

Municipal Light Plant – 2013 Annual Report (cont.)

Revenue from the Sale of Electricity:

Rate Classification	2012 Revenue	2013 Revenue
Residential Sales	\$3,254,313.77	\$3,354,497.64
Commercial Sales	\$ 171,936.86	\$ 292,121.60
Industrial Sales	\$1,418,240.30	\$1,278,486.39
Municipal Sales	\$ 36,398.24	\$ 35,750.71
Total Sales	\$4,880,889.17	\$4,960,856.34

System Improvements

The Light Plant completed the pole sets related to its 2013 pole replacement project. The remaining work is to transfer the wires onto the new poles and remove the old poles. This is expected to run into the second quarter 2014. Upgrading our poles is essential to the overall reliability of our distribution system. The Light Department made further system improvements to allow for the new solar project to be connected to the system. This required changes to the substation equipment as well as a new 4,600 foot overhead line to service the project.

Tree Trimming Program

We continue our tree-trimming program to maintain control over the growth of the trees, which have the potential to damage lines and poles. This is an ongoing program and is expected to remain on a five-year trimming cycle. We are somewhat aggressive in our tree and roadside mowing program, however, the residents of Ashburnham understand the need for tree removal, and we have had great support from them for the program.

Equipment Upgrades

The next piece of equipment we expect to replace is the digger/derrick truck which will be in 2014. We expect to take delivery of this truck in the third quarter of 2014.

Pole Replacement

We continued to upgrade our pole plant with the installation of new poles to provide service to the new homes, as well as replace older poles in our system. The total new poles set this year were 196. The large increase in pole replacements was a result of our pole replacement program and the new poles needed for the service to the new solar field.

New Services to Homes:

We installed the necessary equipment to serve 6 additional homes built in Ashburnham in 2013.

We also have 43 properties shut off due to foreclosure or being abandoned.

Projected PowerCosts

Bulk Power Cost Projections – ISO Energy Market

	2013	2014
Fixed Cost	1,444,743	1,351,448
Transmission	547,702	595,172
Energy	1,189,164	1,327,832
Total Costs	3,181,609	3,274,451
MWH	35,305	35,803
\$/MWH	90.1	91.5

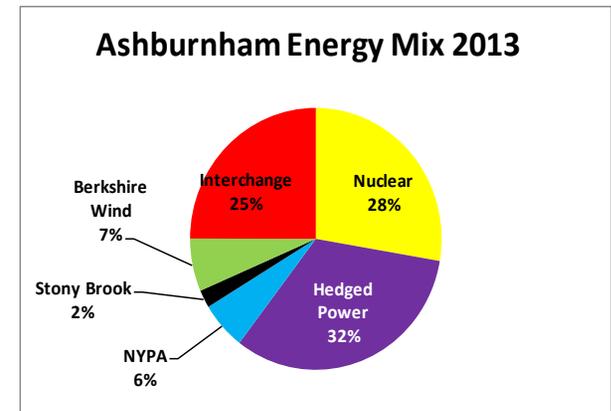
As is represented by the example above, our projected electrical cost for 2014 is trending upward when compared to 2013. Transmission costs are expected to increase approximately 8% while energy costs will be up 10%. Transmission costs are up due to continuing improvements to the New England Transmission System. These costs are spread over all rate payers in New England. However, since Massachusetts uses more electrical energy than the other New England states, it pays more towards these improvements. The increases in energy cost are being pushed by the cost of natural gas. Even though there is an abundance of natural gas, there is not enough pipeline capacity in New England to supply the electrical generation and still provide gas for heating customers who take

precedence. When gas is in high demand, this shortage requires that the generation plant must switch to oil, which is more costly and moves up the price of electrical energy.

The Municipal Electric Systems in New England will continue to work to ensure that costs are justifiable, and customers are getting the best possible value.

Cost Comparisons

Residential Bill 12 Month Average Oct 2012 – Sept 2013				
	250kWh	500kWh	750kWh	1000kWh
Com Electric	48.13	92.53	136.92	181.32
Cambridge Elec.	43.42	79.96	116.51	153.06
WMECO	45.00	84.00	124.50	166.00
National Grid	38.13	72.26	107.38	143.16
Fitchburg G&E	51.94	98.59	145.79	193.38
Unitil	45.72	85.00	124.29	163.57
Boston Edison	45.72	85.00	124.29	163.57
Ashburnham	39.85	75.20	110.55	145.90



Respectfully submitted,
Stanley W. Herriott, Manager
Ashburnham Municipal Light Commissioners

EDUCATION

Ashburnham-Westminster Regional School District 2013 Annual Report

Report of the Superintendent of Schools

Dear Residents of Ashburnham and Westminster:



The year 2013 was an exciting year for the Ashburnham-Westminster Regional School District. For the first time in its history Oakmont Regional High School made the top ten percent of US News and World Report's Best High School's in the United States. They use four criteria in making this determination with over 21,000 public high schools being compared. Two of the criteria are proficiency in Math and English Language Arts where Oakmont scored above the statewide average. A third is College Readiness where Oakmont scored near the

statewide average and the student to teacher ratio where Oakmont scored higher than the Massachusetts average. The fact that Oakmont did so well with a higher student to teacher ratio is testament to the quality teaching that our students receive on a daily basis.

Overlook Middle School saw the beginning of the implementation of the Parent Portal which allows parents the opportunity to review their child's academic progress 24 hours a day. An after-school workshop was developed to help students who are having difficulty. A school-wide Intramural Program was also established so that all students may participate in sports if they choose to do so.

2013 saw the completion of the new John R. Briggs Elementary School. The 87,000 square foot building was built on time and under budget thanks to the combined efforts of the John R. Briggs School Building Committee. Lamoureux and Pagano Architects, Consigli Construction and our Owner's Project Manager, STV Construction. We added a third grade teacher to reduce class sizes to a more educationally appropriate level.

Westminster Elementary School and Meetinghouse School continue to be a community resource as various town groups avail themselves of the facilities for after-school activities. I-Pads continue to be more available for student use to enhance the technology available to assist students in their learning. We added an additional first

grade teacher to reduce class sizes to a more educationally appropriate level. In addition, restructuring of present staff allowed the introduction of a technology teacher to work with the students of Westminster Elementary School to have more hands-on technology instruction and have additional assistance with the alignment of the technology curriculum in the elementary schools.

District-wide the Ashburnham-Westminster Regional School District and the Ashburnham-Westminster Teacher's Association agreed on a new teacher evaluation system that conforms to the new state requirements. The administrators are implementing the new system with the assistance of Teachpoint software which allows for immediate feedback to the teacher being evaluated. The Teachpoint software was acquired at no cost to the District as part of our membership in the French River Teachers' Center. The evaluation system is designed to give a clear and concise evaluation for our teachers and, if needed, with concrete goals to help teachers to improve.

Services to English Language Learner students were increased. A \$30,000 grant was obtained to strengthen the Response to Intervention (RTI) initiatives at the John R. Briggs School, Overlook Middle School and Oakmont Regional High School. Lastly, online learning was instituted for remediation, homebound students, and credit recovery for middle and high school students via Novanet.

Respectfully submitted,
Ralph E. Hicks, Ed. D.
Superintendent of Schools



**Ashburnham-Westminster Regional School District
Fiscal 2014 Budget**

Function	Description	FY2012-2013 Budget	FY2012-2013 Expenditures	FY2013-2014 Budget
1000 Administration				
1110	School Committee			
	Clerical Salaries	\$ 13,500	\$ 12,475	\$ 13,500
	Contracted Services	36,000	41,742	37,000
	Other Expenses	21,550	16,741	21,700
		\$ 71,050	\$ 70,957	\$ 72,200
1210	Superintendent			
	Professional Salaries	\$ 155,353	\$ 155,353	\$ 157,300
	Clerical Salaries	56,285	56,262	58,389
	Supplies & Materials	6,000	3,971	5,000
	Other Expenses	18,750	20,647	21,125
		\$ 236,388	\$ 236,233	\$ 241,814
1410	Business & Finance			
	Professional Salaries	\$ 112,105	\$ 112,105	\$ 110,285
	Other Expenses	5,325	3,848	7,205
		\$ 117,430	\$ 115,953	\$ 117,490
1420	Human Resource & Benefits			
	Professional Salaries	\$ 156,664	\$ 156,666	\$ 169,447
	Supplies & Materials	1,500	626	1,500
	Other Expenses	250	55	250
		\$ 158,414	\$ 157,347	\$ 171,197
1430	Legal Services			
	Contracted Services	\$ 30,000	\$ 8,387	\$ 30,000
		\$ 30,000	\$ 8,387	\$ 30,000
1450	District-Wide Information Services			
	Professional Salaries	\$ 66,919	\$ 66,919	\$ 70,000
	Clerical Salaries	36,499	37,591	41,585
	Contracted Services	-	-	-
	Supplies & Materials	46,225	44,328	36,500
		\$ 149,643	\$ 148,838	\$ 148,085
Subtotal Administration		\$ 762,925	\$ 737,715	\$ 780,786
2000 Instruction				
2110	District-Wide Directors			
	Professional Salaries	\$ 95,956	\$ 91,747	\$ 95,435
	Clerical Salaries	50,770	53,940	41,599
	Other Salaries	84,194	83,283	174,633
	Contracted Services	1,000	-	500
	Supplies & Materials	5,250	2,109	4,750
	Other Expenses	11,150	10,565	14,420

		\$ 248,320	\$ 241,645	\$ 331,337
2120	District-Wide Department Heads			
	Professional Salaries	\$ 366,572	\$ 294,047	\$ 378,165
	Clerical Salaries	3,000	3,000	3,000
	Supplies & Materials	470	378	900
		\$ 370,042	\$ 297,425	\$ 382,065
2210	Principals & Vice Principals			
	Professional Salaries	\$ 766,927	\$ 733,288	\$ 770,842
	Clerical Salaries	285,097	283,758	292,733
	Supplies & Materials	5,290	3,416	6,500
	Other Expenses	17,605	16,664	18,285
		\$ 1,074,919	\$ 1,037,127	\$ 1,088,361
2250	Principal Technology			
	Contracted Services	\$ 1,500	\$ -	\$ 1,500
	Supplies & Materials	2,300	1,424	2,300
	Other Expenses	7,200	7,065	8,600
		\$ 11,000	\$ 8,489	\$ 12,400
2305	Instructional Teachers			
	Professional Salaries	\$ 9,728,087	\$ 9,593,447	\$ 9,932,652
		\$ 9,728,087	\$ 9,593,447	\$ 9,932,652
2310	Teachers/Specialist			
	Professional Salaries	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
2315	Instructional Coordinators/Team Leaders			
	Professional Salaries	\$ 14,602	\$ 14,602	\$ 14,748
		\$ 14,602	\$ 14,602	\$ 14,748
2320	Medical/Therapeutic Services			
	Professional Salaries	\$ 312,265	\$ 327,855	\$ 305,437
	Other Salaries	52,198	45,475	43,092
	Contracted Services	67,500	67,489	80,000
		\$ 431,963	\$ 440,819	\$ 428,529
2325	Substitutes			
	Other Salaries	\$ 153,000	\$ 145,973	\$ 153,000
		\$ 153,000	\$ 145,973	\$ 153,000
2330	Paraprofessionals			
	Other Salaries	\$ 1,385,633	\$ 1,397,914	\$ 1,462,545
	Contracted Services	10,000	9,993	10,000
		\$ 1,395,633	\$ 1,407,907	\$ 1,472,545
2340	Librarian and Media			
	Professional Salaries	\$ 134,908	\$ 133,450	\$ 135,978
	Other Salaries	49,128	49,127	38,189
		\$ 184,036	\$ 182,576	\$ 174,167
2351	Professional Development Leadership			
	Professional Salaries	\$ -	\$ 37,845	\$ -
		\$ -	\$ 37,845	\$ -
2353	Teacher Professional Days			

	Professional Salaries	\$ -	\$ 116,661	\$ 3,632
		\$ -	\$ 116,661	\$ 3,632
2355	Professional Development - Subs			
	Other Salaries	\$ 15,500	\$ 380	\$ 15,500
		\$ 15,500	\$ 380	\$ 15,500
2357	Professional Development - Other			
	Professional Salaries	\$ 23,091	\$ 23,091	\$ 25,000
	Supplies & Materials	500	1,835	3,000
	Other Expenses	106,348	93,602	125,137
		\$ 129,939	\$ 118,528	\$ 153,137
2410	Textbooks			
	Supplies & Materials	\$ 75,754	\$ 75,351	\$ 44,370
		\$ 75,754	\$ 75,351	\$ 44,370
2415	Other Instructional Material			
	Supplies & Materials	\$ 8,672	\$ 6,808	\$ 9,715
		\$ 8,672	\$ 6,808	\$ 9,715
2420	Instructional Equipment			
	Other Expenses	\$ 107,600	\$ 107,404	\$ 94,685
		\$ 107,600	\$ 107,404	\$ 94,685
2430	General Supplies			
	Supplies & Materials	\$ 164,128	\$ 151,249	\$ 161,190
		\$ 164,128	\$ 151,249	\$ 161,190
2440	Instructional Other Services			
	Contracted Services	\$ 5,850	\$ 8,443	\$ 6,100
	Other Expenses	11,088	10,971	11,750
		\$ 16,938	\$ 19,414	\$ 17,850
2451	Classroom Instruct. Technology			
	Contracted Services	\$ 20,200	\$ 2,200	\$ 17,900
	Supplies & Materials	11,950	8,957	12,150
	Other Expenses	46,775	59,903	60,900
		\$ 78,925	\$ 71,060	\$ 90,950
2455	Instructional Software			
	Supplies & Materials	\$ 10,680	\$ 8,999	\$ 11,400
		\$ 10,680	\$ 8,999	\$ 11,400
2710	Guidance/Adjustment Counselors			
	Professional Salaries	\$ 482,824	\$ 529,704	\$ 484,475
	Clerical Salaries	36,776	38,636	37,858
	Other Salaries	-	13,479	-
	Contracted Services	-	-	-
	Supplies & Materials	2,300	1,887	2,150
	Other Expenses	1,500	557	4,050
		\$ 523,400	\$ 584,263	\$ 528,533
2800	Psychological Services			
	Contracted Services	\$ 147,000	\$ 144,903	\$ 153,000
		\$ 147,000	\$ 144,903	\$ 153,000

		\$14,875,536	\$14,798,273	\$15,259,018
3000	Other School Services			
3200	Medical/Health Services			
	Professional Salaries	\$ 266,207	\$ 261,179	\$ 274,748
	Contracted Services	5,000	2,500	5,000
	Supplies & Materials	6,980	7,378	7,030
	Other Expenses	300	906	1,200
		\$ 278,487	\$ 271,963	\$ 287,978
3300	Transportation Services			
	Contracted Services	\$ 1,882,044	\$ 1,774,467	\$ 1,712,805
	Other Expenses	5,543	5,907	7,000
		\$ 1,887,587	\$ 1,780,374	\$ 1,719,805
3510	Athletic Programs			
	Professional Salaries	\$ 20,764	\$ 20,764	\$ 20,764
	Contracted Services	247,638	246,160	276,857
	Other Expenses	120,133	120,117	125,148
		\$ 388,535	\$ 387,042	\$ 422,769
3520	Student Activities			
	Professional Salaries	\$ 146,514	\$ 142,256	\$ 148,902
	Contracted Services	6,500	6,500	6,500
	Supplies & Materials	3,500	2,243	3,500
	Other Expenses	23,500	23,558	35,300
		\$ 180,014	\$ 174,557	\$ 194,202
3600	School Security			
	Clerical Salaries	\$ 30,221	\$ 30,221	\$ 31,430
		\$ 30,221	\$ 30,221	\$ 31,430
		\$ 2,764,844	\$ 2,644,157	\$ 2,656,184
4000	Operations and Maintenance			
4110	Custodial Services			
	Other Salaries	\$ 562,320	\$ 568,836	\$ 598,000
	Supplies & Materials	85,000	79,333	93,000
	Other Expenses	6,240	5,010	6,680
		\$ 653,560	\$ 653,180	\$ 697,680
4120	Heating			
	Contracted Services	\$ 13,000	\$ 10,812	\$ 14,000
	Other Expenses	488,070	394,612	538,662
		\$ 501,070	\$ 405,424	\$ 552,662
4130	Utilities			
	Contracted Services	\$ 51,405	\$ 59,104	\$ 48,955
	Other Expenses	416,515	403,978	433,360
		\$ 467,920	\$ 463,082	\$ 482,315
4210	Maintenance of Grounds			
	Other Salaries	\$ 65,115	\$ 63,931	\$ 65,528
	Contracted Services	36,000	40,303	38,000
	Supplies & Materials	24,900	19,184	28,000

	Other Expenses	5,800	6,785	5,600
		\$ 131,815	\$ 130,202	\$ 137,128
4220	Building Maintenance			
	Other Salaries	\$ 269,601	\$ 273,069	\$ 264,639
	Contracted Services	172,700	158,057	134,500
	Supplies & Materials	44,800	62,695	49,100
	Other Expenses	35,000	28,068	38,200
		\$ 522,101	\$ 521,889	\$ 486,439
4230	Equipment Maintenance			
	Contracted Services	\$ 16,300	\$ 4,577	\$ 20,300
		\$ 16,300	\$ 4,577	\$ 20,300
4300	Extraordinary Maintenance			
	Contracted Services	\$ 20,700	\$ 20,698	\$ 18,000
		\$ 20,700	\$ 20,698	\$ 18,000
4400	Networking & Telecommunication			
	Contracted Services	\$ 19,000	\$ 17,213	\$ 17,750
	Supplies & Materials	38,500	60,744	35,600
	Other Expenses	54,495	29,893	67,880
		\$ 111,995	\$ 107,851	\$ 121,230
		\$ 2,425,461	\$ 2,306,903	\$ 2,515,754
5000 Employee Benefits & Insurance				
5100	Employer Retirement Contributions	\$ 624,027	\$ 624,008	\$ 654,659
5200	Insurance for Active Employees	2,568,214	2,413,961	2,589,236
5250	Insurance for Retired Employees	274,600	266,040	279,855
5260	Non-Employee Insurance	110,600	103,688	83,900
		\$ 3,577,441	\$ 3,407,698	\$ 3,607,650
6000 Community Services				
6200	Community Service	\$ 8,000	\$ 8,000	\$ 8,000
7000 Asset Acquisition & Improvement				
7100/7200	Purchase Land & Buildings	\$ 30,000	\$ 7,995	\$ 100,000
7300/7400	New Equipment	95,700	94,836	4,200
7350	Capital Technology	156,890	156,486	172,725
7500	Motor Vehicles	36,540	36,540	-
		\$ 319,130	\$ 295,857	\$ 276,925
8000 Debt Retirement of Debt Services				
8100	Principal - Long Term	\$ 1,440,000	\$ 1,440,000	\$ 1,455,000
8200	Interest - Long Term	368,496	368,496	315,840
		\$ 1,808,496	\$ 1,808,496	\$ 1,770,840
9000 Payments to Other Districts				
9100	Public School Tuition	\$ -	\$ 5,546	\$ 5,664
9110	School Choice Tuition	449,700	314,660	455,000
9120	Tuition to Charter Schools	-	132,262	-
9200	Out of State Tuitions	-	-	-
9300	Non-Public School Tuition	696,241	349,812	747,741

9400	Collaborative Tuitions	293,695	232,903	305,317
		\$ 1,439,636	\$ 1,035,184	\$ 1,513,722
	GRAND TOTAL	\$27,996,071	\$27,056,884	\$28,403,627

**Ashburnham-Westminster Regional School District
Revenue**

Local Receipts	2013 Budget	2013 Actual	2014 Budget
Ashburnham – Foundation Budget	\$ 5,421,881	\$ 5,380,996	\$ 5,628,410
Ashburnham - Transportation	609,185	609,185	470,392
Ashburnham – Debt Service	287,786	287,786	284,296
Ashburnham – Community Service	3,586	3,586	3,670
Ashburnham - Stabilization	-	-	45,880
Westminster – Foundation Budget	7,369,775	7,319,460	7,507,900
Westminster - Transportation	749,692	749,692	554,874
Westminster – Debt Service	876,498	876,498	842,332
Westminster – Community Service	4,414	4,414	4,330
Westminster - Stabilization	-	-	54,120
	\$15,322,817	\$15,231,617	\$15,396,204
State Revenue Sources			
Chapter 70	\$ 9,935,704	\$10,026,904	\$10,083,104
School Building Authority	644,212	644,212	644,212
Transportation – Chapter 71B	614,798	689,972	750,539
Homeless Transportation	-	18,825	-
Special Ed Tuition Assessment	-	(5,546)	-
	\$11,194,714	\$11,374,367	\$11,477,855
Other Revenue Sources			
Special Ed-Tuition In	\$ -	\$ -	\$ -
School Choice Transfer	540,000	540,000	540,000
Extended Day Assessment	36,750	36,750	36,750
Food Service Assessment	10,000	10,000	10,000
Preschool Tuition	24,000	49,028	40,000
Interest on Investments	20,000	15,799	15,000
Athletic Admissions	25,000	25,073	35,000
Student Fees	181,790	137,381	177,818
Building Use Fees	-	-	-
Medicaid Reimbursement	100,000	85,800	100,000
Miscellaneous Receipts	25,000	53,353	25,000
Excess & Deficiency Appropriation	450,000	450,000	550,000
Capital Warrant Articles - Ashburnham	29,821	32,705	-
Capital Warrant Articles - Westminster	36,179	27,015	-
	\$ 1,478,540	\$ 1,462,903	\$ 1,529,568
TOTAL REVENUE	\$27,996,071	\$28,068,887	\$28,403,627

**ASHBURNHAM-WESTMINSTER REGIONAL SCHOOL DISTRICT
FISCAL YEAR 2014 ANTICIPATED REVENUES**

Source	# Students or Percentage	Description	Amount	Totals
LOCAL RECEIPTS				
<i>Town of Ashburnham</i>	1029 Students	Net Minimum Required	\$ 4,550,778	
	45.88%	Above Minimum Required	\$ 1,077,632	
	45.88%	Regional Transportation	\$ 470,392	
	45.88%	Stabilization	\$ 45,880	
	45.88%	Debt Service	\$ 284,296	
	45.88%	Community Service	\$ 3,670	
TOTAL				\$ 6,432,648
<i>Town of Westminster</i>	1214 Students	Net Minimum Required	\$ 6,236,727	
	54.12%	Above Minimum Required	\$ 1,271,173	
	54.12%	Regional Transportation (net reimbursement)	\$ 554,874	
	54.12%	Stabilization	\$ 54,120	
	54.12%	Debt Service (net reimbursement)	\$ 842,332	
	54.12%	Community Service	\$ 4,330	
TOTAL				\$ 8,963,556
STATE REVENUE SOURCES		Chapter 70	\$10,083,104	
		School Building Authority	\$ 644,212	
		Transportation – Chapter 71B	\$ 750,539	
		Special Ed Tuition Assessment	\$ -	
TOTAL				\$ 11,477,855
OTHER REVENUE SOURCES		School Choice Transfer	\$ 540,000	
		Extended Day Assessment	\$ 36,750	
		Food Service Assessment	\$ 10,000	
		Preschool Tuition	\$ 40,000	
		Interest on Investments	\$ 15,000	
		Athletic Admissions	\$ 35,000	
		Student Fees	\$ 177,818	
		Medicaid Reimbursement	\$ 100,000	
		Miscellaneous Receipts	\$ 25,000	
		Excess & Deficiency Appropriation	\$ 550,000	
		Capital Warrant Articles - Ashburnham	\$ -	
		Capital Warrant Articles - Westminster	\$ -	
TOTAL				\$ 1,529,568
TOTAL REVENUE				\$28,403,627

**Ashburnham-Westminster Regional School District
Employee Salaries 2012-2013
2013 Annual Report**

Note: The operating budget for the Ashburnham-Westminster Regional School District is supported by funding from the Commonwealth of Massachusetts, the Town of Ashburnham and the Town of Westminster. The percent of payment is: State Contribution – 43.0%; Ashburnham Contribution – 23.1%; Westminster Contribution – 31.7%; Other – 2.2%.

Dehays, Eric	A	\$66,919.00
Hicks, Ralph	A	\$149,800.00
Kersey, Sherry	A	\$105,035.00
Marquis, Patricia	A	\$98,325.00
McGrath, Andrea	A	\$92,560.00
Rehler, Sandra	A	\$88,910.00
Ruble, Marah	A	\$84,872.00
Saisa, Phillip	A	\$101,970.00
Sargent, Brian	A	\$13,770.40
Smith, Paul	A	\$82,138.22
Taylor, Kathleen	A	\$94,292.43
Uminski, David	A	\$111,136.00
Veroude, Kathleen	A	\$92,700.00
Gauvin, Kimberly	B	\$49,171.20
Allen, Steven	C	\$42,324.80
Axelson, Robert	C	\$44,008.80
Baer, Jim	C	\$51,041.60
Bennett, Steven	C	\$37,437.60
Bilodeau, Jeannine	C	\$11,255.20
Blanchard, Stephen	C	\$37,100.48
Clinton, Madeline	C	\$36,710.80
Contois, Steven	C	\$52,097.60
Engman, Paul	C	\$50,206.40

Kortegast, Laura	D	\$11,940.00
Maillet, Elizabeth	D	\$17,378.63
Maxwell, Jonathan	D	\$30,768.00
McCarthy, Kathleen	D	\$36,990.94
Morin, Inga	D	\$27,051.30
Niedermeier, Elaine	D	\$56,147.56
Sargent, Debra	D	\$6,842.16
St. Cyr, Michelle	D	\$33,642.24
Therriault, Kathi	D	\$37,278.50
Aho, Marcia	E	\$19,859.31
Bedard, Diane	E	\$11,503.14
Bennett, Margaret	E	\$20,295.60
Brillon, Mark	E	\$6,889.48
Costa, Kayla	E	\$1,894.00
Coviello, Jennifer	E	\$9,582.50
Dewick, Karen	E	\$6,803.40
Dewick, Michael	E	\$4,642.50
Francis, Dorene	E	\$47,278.40
Gallagher, Coraley	E	\$17,836.76
Graves, Emily	E	\$1,750.00
Hildreth, Lauren	E	\$4,542.50
Hiltz, Barron	E	\$5,916.00
Kinnear, Kelsey	E	\$3,926.00

Francis, Joseph	C	\$42,283.20
Gould, Timothy	C	\$41,483.20
LeBlanc, Albert	C	\$8,905.60
Mei, Robert	C	\$43,143.61
Parenteau, James	C	\$50,227.20
Robles, Francisco	C	\$42,227.27
Swaney, Donna	C	\$38,789.36
Wiktorski, Alex	C	\$35,164.80
Beaton, Brian	D	\$5,730.55
Carey, Ina	D	\$15,196.20
Demarco, Maryann	D	\$31,149.20
Deshayes, Margaret	D	\$38,042.40
Erickson, Jeanne	D	\$35,736.00
Flinkstrom, Patricia	D	\$35,776.00
Higgins, Wendy	D	\$37,294.40
Cook, Diane	F	\$10,775.02
Costa, Tina	F	\$18,704.51
Franklin, Ann	F	\$14,367.45
Hanks, Thea	F	\$6,513.96
Khan, Aisha	F	\$3,577.38
Lavoie, Leo	F	\$3,141.77
Munnis, Sandra	F	\$12,661.16
Pawelski, Cynthia	F	\$6,092.46
Phyfe, Michelle	F	\$6,756.48
Richard, Roseanne	F	\$9,368.59
Richards, Kathleen	F	\$5,737.57
Tufts, Sharon	F	\$8,611.61

Landry, Karen	E	\$34,245.76
Leblanc, Susan	E	\$6,257.70
Maclachlan, Kelly	E	\$1,926.00
Mathieu, Ashley	E	\$2,713.20
Murphy, Brian	E	\$26,698.13
Padilla, Julia	E	\$1,538.16
Racine, Lucinda	E	\$19,315.52
Spencer, Elizabeth	E	\$1,300.72
Toomey, Sherri	E	\$12,094.65
Van, Vleck	E	\$2,670.00
Woodward-Wallace, Cody	E	\$1,572.84
Zierle, Ashley	E	\$7,564.00
Zierle, Chuck	E	\$3,246.00
Barron, Patricia	F	\$14,790.07
Bennett, Margaret	F	\$7,360.40
Barron, Cheryl	P	\$30,108.96
Beaudoin, Gregory	P	\$11,426.10
Beland, Sheryl	P	\$27,999.79
Berger, Danielle	P	\$27,485.19
Berger, Susan	P	\$21,723.03
Brown, Brenda	P	\$20,292.90
Burks, Sarah	P	\$27,485.19
Campanale, Andrea	P	\$11,628.33
Capone, Leslie	P	\$21,897.61
Comeau, Carlene	P	\$26,738.02
Connolly, Karen	P	\$22,828.57
Coullahan, Meghan	P	\$3,096.00

Visconti, Christine	F	\$1,336.06
Wessels, Tracey	F	\$6,976.80
Badolato, Lauren	G	\$67,558.00
Dubovick, Amy	G	\$76,759.00
Ewell, Robin	G	\$76,759.00
Gagnon, Julie	G	\$63,471.00
Keene, Catherine	G	\$78,960.00
Malnati, Lori	G	\$32,998.00
Mariani, Katherine	G	\$54,733.00
Peirce, Robin	G	\$36,312.50
Pinkes, Danielle	G	\$24,430.05
Thibodeau, Sandra	GR	\$22,205.95
Bubnowicz, Kimberly	H	\$55,888.80
Carlin, Kathleen	H	\$78,960.00
Lapointe, Chris	H	\$69,861.00
Rogacz, Michele	H	\$72,625.00
Fitzgerald, Edward	I	\$30,221.00
Barnard, Charles	K	\$51,388.00
Aubuchon, Jeffrey	L	\$65,047.00
Farrell, Julie	L	\$69,861.00
Dzwilewski, Richard	M	\$53,224.21
Flis, Jane	N	\$51,672.00
Lofquist, Susan	N	\$51,672.00
Quigley-Belliveau, Susan	N	\$53,899.00
Sharkey, Marcia	N	\$53,899.00
Taylor, Nancy	N	\$50,019.00
Williams, Heidi	N	\$50,019.00

Curran, Kelsey	P	\$17,695.51
Davis, Nancy	P	\$21,722.02
Demoura, Jennifer	P	\$19,479.88
Dewick, Karen	P	\$5,751.49
Dibattista, Joanne	P	\$21,723.03
Dobbins, Wendy	P	\$19,012.98
Dolan, Elizabeth	P	\$1,970.27
Dolan, Kimberley	P	\$13,162.08
Douglas, David	P	\$17,984.79
Egan, Mary	P	\$27,485.19
Ewing, Claudia	P	\$21,046.84
Farley, Louise	P	\$20,166.02
Fiorentino, Diane	P	\$23,834.23
Fleming, Jeanne	P	\$24,017.95
Gage, Christle	P	\$1,049.57
Garcia, Samuel	P	\$17,292.46
Gauthier, Christine	P	\$6,412.38
Hansen, Kelly	P	\$18,050.59
Haschig, Lee	P	\$25,551.17
Hoover, Sarah	P	\$25,871.34
Jackson, Robert	P	\$19,479.88
Johnson, Jane	P	\$20,292.90
Kalagher, Caitlin	P	\$13,852.86
Kalagher, Susan	P	\$23,465.79
Kane, Cathy	P	\$19,479.88
King, Melissa	P	\$20,647.82
Kirker, Destiny	P	\$1,107.00

Gourlay, Gail	O	\$62,982.40
Allen, Kathy	P	\$29,693.83
Arsenault, Andrea	P	\$18,732.84
Law, Jennifer	P	\$5,956.57
Leblanc, Danielle	P	\$26,561.54
Leblanc, Tanya	P	\$19,958.96
Leclair, Rick	P	\$22,479.21
Marinelli, Kathryn	P	\$20,038.29
Marlborough, April	P	\$27,590.75
Marlborough, Linda	P	\$21,106.93
Marquis, Zachary	P	\$5,161.17
Mathieu, Ashley	P	\$18,971.37
Mcloughlin, Juneanne	P	\$18,920.62
Mendoza, Lorraine	P	\$21,723.03
Miller, Deborah	P	\$29,693.83
Moran, Jennifer	P	\$17,190.04
O'Brien, Juliet	P	\$28,277.90
O'Connell, Lavaun	P	\$19,195.68
Osborne, Janelly	P	\$20,055.39
Parker, Samuel	P	\$12,710.82
Perez, Melinda	P	\$24,981.18
Perko, Nicole	P	\$26,109.15
Pilsbury, Becky	P	\$17,984.79
Reed, Joann	P	\$5,639.56
Robichaud, Michelle	P	\$5,234.23
Robillard, Kayla	P	\$1,944.00
Robles, Maria	P	\$21,723.03

Klahre, Jennifer	P	\$17,190.04
Kochan, Nancy	P	\$3,500.98
Landine, Jennifer	P	\$20,989.19
Baril, Talia	T	\$51,095.00
Barry, Gregory	T	\$76,759.00
Barry, Theresa	T	\$63,363.00
Beaudoin, Brian	T	\$65,983.00
Belkin, Kristin	T	\$69,861.00
Belland, Heather	T	\$43,457.00
Bennett, Katherine	T	\$72,625.00
Berg, Troy	T	\$54,289.00
Brogan, Sue	T	\$63,471.00
Brogna, Rebecca	T	\$54,733.00
Brown, Stacie	T	\$69,861.00
Burke, Kristin	T	\$69,861.00
Caldwell, Renee	T	\$45,924.00
Campagna, Beth	T	\$49,921.00
Cariglia, Anne	T	\$56,621.00
Clabaugh, Elizabeth	T	\$65,983.00
Collins, Jennifer	T	\$58,290.00
Cormier, Kimberly	T	\$72,625.00
Correia, Jean	T	\$72,625.00
Courtemanche, Lynne	T	\$72,625.00
Couture, Jaclyn	T	\$63,363.00
Cringan, Cynthia	T	\$69,861.00
Crowley, Donna	T	\$76,759.00
Crowley, Ruth	T	\$72,625.00

Ruschioni, Cynthia	P	\$26,486.43
Santiago, Felicia	P	\$5,565.00
Scaficchia, Jillian	P	\$20,418.32
Schlier, Gretchen	P	\$4,541.75
Shedd, Janean	P	\$18,706.45
Stone, Juana	P	\$20,074.06
Svenson, Sandra	P	\$6,157.03
Sylvester, Kristina	P	\$26,119.15
Tucker, Barbara	P	\$9,026.91
Wallace, Meghan	P	\$20,055.39
Werner, Peter	P	\$5,661.00
Wilder, Wendy	P	\$22,050.81
Wojnas, Beth	P	\$21,905.73
McClenahan, Linda	R	\$43,876.51
Alario, Susan	T	\$55,243.00
Altobelli, Dana	T	\$72,625.00
Archangelo, Alana	T	\$59,759.00
Banning, Anne	T	\$65,983.00
Fitzgerald, Carol-Ann	T	\$72,625.00
Fitzgerald, Michael	T	\$78,960.00
Fleck, Debra	T	\$72,625.00
Fluet, Tracy	T	\$21,728.50
Fortin, Karen	T	\$64,507.00
Foster, Elizabeth	T	\$78,960.00
Fowke, Sandra	T	\$47,455.00
Gagnon, Mary	T	\$72,625.00
Gera, Nancy	T	\$5,260.00

Cucchiara, Craig	T	\$54,289.00
Cummings, Judith	T	\$69,861.00
Daniels, Linda	T	\$69,861.00
Davis, Tiffany	T	\$72,921.05
Davolio, Diane	T	\$63,475.00
Dawley, Eric	T	\$63,475.00
Deaver-Whittier, Regina	T	\$69,861.00
Decicco, John	T	\$76,759.00
Decicco, Sharon	T	\$64,507.00
Demoura, Kris	T	\$69,861.00
Disalle, Kristi	T	\$63,363.00
Douglas, Timothy	T	\$64,507.00
Dufour, Daniel	T	\$55,243.00
Duncan, Brett	T	\$63,471.00
Duncan, Sarah	T	\$56,621.00
Erickson, Diane	T	\$78,960.00
Faneuff, Michelle	T	\$52,058.00
Feinsilver, Michele	T	\$76,759.00
Litalien, Cori	T	\$52,058.00
Lordan, Joseph	T	\$54,289.00
Losordo, John	T	\$63,363.00
Lucander, Kris	T	\$64,507.00
Lulu, Amanda	T	\$47,881.00
Marion-Cox, Carrie	T	\$69,861.00
Martin, Melissa	T	\$76,759.00
Matthews, Doris	T	\$72,625.00
Mccaffrey, Edwin	T	\$46,806.87

Gera, Nancy	T	\$32,190.54
Giannetti, Brenda	T	\$63,363.00
Girouard, Jean	T	\$72,625.00
Gleason, Anthony	T	\$76,759.00
Goodwin, Caron	T	\$67,558.00
Griffin, Shirley	T	\$14,000.00
Grossman, Kathleen	T	\$69,861.00
Gusek, Theresa	T	\$72,625.00
Harrison, Jana	T	\$72,625.00
Hart, Kevin	T	\$78,960.00
Hertel-Therrien, Heidi	T	\$69,861.00
Hirons, Karsa	T	\$49,921.00
Jackson, Cynthia	T	\$69,861.00
Jensen, Jennifer	T	\$63,363.00
Jepson, Kenneth	T	\$69,861.00
Jepson, Randall	T	\$65,996.00
Jette, Tracy	T	\$64,507.00
Jones, Gerard	T	\$69,861.00
Kasprzak, Danielle	T	\$66,094.00
Kendall, Amy	T	\$72,625.00
Kostich, Nicholas	T	\$41,968.00
Lafferty, Gretchen	T	\$44,441.00
Lambert, Ryan	T	\$54,154.00
Lamsa, Leeann	T	\$35,425.30
Lantry, David	T	\$69,861.00
Lantry, June	T	\$69,861.00
Laroche, Mary	T	\$64,507.00

Mcdavitt, Erynn	T	\$45,924.00
McDonald, Ashley	T	\$44,441.00
McManus, Ashley	T	\$41,968.00
Miller, Theresa	T	\$69,861.00
Miville, Kathryn	T	\$76,759.00
Mongelli, Dayna	T	\$56,621.00
Moorman-Smith, Gretchen	T	\$69,861.00
Moran, Charlotte	T	\$64,507.00
Mossman, Joann	T	\$74,555.00
Munroe, Laurie	T	\$64,507.00
Murphy, Robin	T	\$69,861.00
Myette, Robert	T	\$69,861.00
Nevard, Mark	T	\$69,861.00
O'Brien, Patricia	T	\$65,983.00
Parker, Paula	T	\$72,625.00
Parker, Samuel	T	\$12,073.82
Perkins-Cote, Jennifer	T	\$46,806.87
Perla-Mullins, Linda	T	\$78,960.00
Perrett, Debra	T	\$72,625.00
Perrett, Karen	T	\$64,507.00
Phelps, Audrey	T	\$72,625.00
Phillips, Amy	T	\$65,983.00
Potter, Douglas	T	\$54,289.00
Proulx, Christine	T	\$66,094.00
Quinn, Jared	T	\$69,861.00
Rainville, Laura	T	\$69,861.00
Rheault, Laurie	T	\$69,861.00

Larson, Madonna	T	\$69,861.00
Leamy, Jane	T	\$65,983.00
Leary, Bonnie	T	\$69,861.00
Leblanc, Wendy	T	\$72,625.00
Lenart, Laurie	T	\$58,230.00
Lilly, Elizabeth	T	\$76,759.00
Seager, Kelly	T	\$69,861.00
Secino, Gregory	T	\$69,861.00
Shattuck, Lori	T	\$69,861.00
Sifert, Eric	T	\$69,861.00
Sinclair, Katrina	T	\$63,363.00
Smeltekop, Brittany	T	\$45,924.00
Sparks, Katharine	T	\$41,968.00
Sparrow, Michelle	T	\$43,457.00
Stafford, Jane	T	\$69,861.00
Stefanakos, Paula	T	\$69,861.00
Stiles, R Lincoln	T	\$76,759.00
Stukuls, Amy	T	\$40,519.38
Szalay, Lawrence	T	\$58,230.00
Terry, Pamela	T	\$55,888.80
Therriault, Marc	T	\$45,924.00

Robbins, Cynthia	T	\$65,983.00
Robichaud, Kellie	T	\$69,861.00
Romano, Mary	T	\$69,861.00
Romano, Peter	T	\$69,861.00
Roy, Leanne	T	\$70,181.00
Sargent, Brian	T	\$69,861.00
Therrien, Jacqueline	T	\$54,154.00
Thomas, Wendy	T	\$72,625.00
Thornburg, Ann	T	\$45,420.00
Tobia, Carolyn	T	\$69,861.00
Vanderhoof, Maureen	T	\$65,983.00
Vera, Aimee	T	\$65,996.00
Volke, Kerry	T	\$56,621.00
Weiss, Joy	T	\$46,140.77
Woollacott, Elizabeth	T	\$58,230.00
Young, Jason	T	\$69,861.00
Caron, Kenneth	U	\$10,500.00
Koski, Virginia	X	\$61,826.00
Judah, Richard	Y	\$78,960.00
Vargo, Frank	Y	\$78,960.00

- | | | | |
|--------------------|-----------------------|--------------------|----------------|
| A=Administrator | G=Guidance | M=Maintenance | T=Teacher |
| B=Payroll/Benefits | GR=Grants Assistant | N=Nurse | U=Treasurer |
| C=Custodial | H=Speech Pathologist | O=Accountant | X=Registrar |
| D=Admin. Assistant | I=In-House Supervisor | P=Paraprofessional | Y=Psychologist |
| E=Extended Day | K=Groundskeeper | R=Personnel/Grants | |
| F=Cafeteria | L=Librarian | | |

BUDGETS - 2013-2014

Number	Description	Audited Expense 2012-2013	Current Budget 2013-2014
Fund 01 General Totals			
Function1000	Administration	\$ 737,714.28	\$ 1,133,206.00
Function 2000	Instruction	\$14,812,442.05	\$14,989,849.00
Function 3000	Other School Services	\$ 2,644,589.48	\$ 2,648,854.00
Function 4000	Operation & Maintenance of Plant	\$ 2,306,903.15	\$ 2,451,247.00
Function 5000	Fixed Charges	\$ 3,407,697.51	\$ 3,600,850.00
Function 6000	Miscellaneous	\$ 8,000.00	\$ 8,000.00
Function 7000	Capital Outlay	\$ 295,857.46	\$ 276,925.00
Function 8000	Debt Service: Principal	\$ 1,440,000.00	\$ 1,455,000.00
	Debt Service: Interest	\$ 368,496.27	\$ 315,840.00
Function 9000	Tuition and Other Costs	\$ 1,032,389.69	\$ 1,523,856.00
GRAND TOTALS		\$27,054,089.89	\$28,403,627.00

~~PLACE OF ATTENDANCE; DISCRIMINATION~~

Every person shall have the right to attend the public schools of the town where he/she actually resides, subject to the following section. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses or study of such public school on account of race, color, sex, religion, national origin or sexual orientation.

Mass. General Law Chapter 76, Section 5

Amended by St. 1971, c.622, c.1.; St. 1973, c.925, s.9A; St. 1993, c282



~~HOURS OF SCHOOL SESSIONS~~

Meetinghouse School	8:30 AM – 2:55 PM
Westminster Elementary School	8:30 AM – 2:55 PM
John R. Briggs Elementary School	8:30 AM – 2:55 PM
Overlook Middle School	7:45 AM – 1:50 PM
Oakmont Regional High School	7:30 AM – 1:55 PM

The “No School” signal for Oakmont Regional High School and Overlook Middle School will be sounded on the Fire Alarm at 7:00 AM.

The “No School” signal for elementary schools will be sounded on the Fire Alarm at 7:30 AM.

The “No Afternoon School” signal will be sounded on the Fire Alarm System at 11:30 AM.

“No School” or early dismissal notices will be broadcasted over radio stations WEIM 1280 AM, WTAG 580 AM, WSRS 96.1 FM, WBZ 1030 AM, CBS Channel 4 TV, WXLO 104.5 FM, WGAW 1340 AM, WCVB Channel 5 TV, WRKO 680 AM, Fox 25 and Channel 7 TV. School openings may be delayed two hours on occasion. The radio stations will air this notice.

Safeguard the health and welfare of your child by keeping him/her at home when, in your judgment as a parent, conditions warrant.

~~SCHOOL COMMITTEE MEETINGS~~

The Ashburnham-Westminster Regional School Committee holds its regular business meetings Tuesdays at 7:00 PM at Overlook Middle School Library. You can view meeting dates, the agenda, past minutes and meeting locations on our webpage at www.awrsd.org. School Committee meetings.

~~SUPERINTENDENT/BUSINESS OFFICE AND WEBSITE~~

The Superintendent/Business Office is located at Oakmont Regional High School between the cafeteria and new gym. Our address is 11 Oakmont Drive, Ashburnham, MA 01430. We are open Monday-Friday from 8:00 AM – 4:00 PM. You can reach us at 978-827-1434 or fax us at 978-827-5969.

You can view the Ashburnham-Westminster Regional School District’s website at www.awrsd.org for updated information of the schools, budget information and events. General information can be emailed to info@awrsd.org.

**Ashburnham-Westminster Regional School District
Monthly Student Count Report - DATE – 10/01/13**

Grade	Ashburnham	Westminster	School Choice	Sped (i.e. day program; Residential)		Other (exchange students)	Total
				Ash.	West.		
Pre-K	27	38					65
K	69	70	9				148
1	81	81			1		163
2	66	102					168
3	81	96					177
4	86	65					151
5	77	102		1			180
6	74	94	10	2	1		181
7	66	98	16		1		181
8	89	108	13				210
9	80	91	19		1		191
10	84	70	22	1	1		178
11	71	88	11		2		172
12	61	71	18	2	1		153
Students above grade 12	1	3		1	1		6
Totals	1,013	1,177	118	7	9	0	2,324
GRAND TOTAL – ALL STUDENTS							2,324

**Oakmont Regional High School
2013 Annual Report**



Oakmont Regional High School is a comprehensive high school, meant to serve the needs of all the students, to prepare them for whatever they choose to do after graduation. We have a tremendously dedicated and professional faculty and staff. Our students and parents are committed to success and have made academic growth a priority. And the community has been supportive despite the realities of limited resources. We introduced a Parent Portal on which parents have access to their children's grades on-line.

We are extremely proud of our accomplishments in many areas of our school. Our school was rated by *US News and World Reports* as one of the best high schools in the nation. Oakmont was ranked #47 in Mass (out of 358) and #1,552 nationally (out of 21,035). We were the 3rd highest ranked school in Central Massachusetts. One of our seniors was presented the College Board's National Hispanic Recognition Program Award for her performance on the PSAT. Six students qualified for the National History Day state finals.

GoLocalWorcester.com reported our graduation rate to be the 8th best in Central Massachusetts. The criteria

considered each school's MCAS scores, SAT scores, student/teacher ratio, per pupil spending and graduation rate. They cited our proficiency rate in English, our strong graduation rate, and SAT scores which are above the state average. In addition they cited our successful co-curricular programs.

The Mass. Dept. of Elementary and Secondary Education released the final 2013 MCAS results with some good news for our school and district. The Grade 9 and 10 MCAS are a summative assessment of how our entire district performs. This success is a result of the professionalism of all of these students' teachers K-12. In English Language Arts 99% of our students reached the

Proficient or Advanced standard, which is 8% higher than the state average and up from 93% last year. Oakmont's Advanced and Proficient percentage has increased 9% since 2009. Perhaps more importantly, 57% of our students scored at the Advanced level, 12% higher than the state average and a 2% increase from last year's results. Our ELA results place our students in the top 10% statewide. Eighty-eight percent of our students scored Advanced or Proficient in Math, the state average is 80%. Our Math scores are in the top third in the state. In Science and Technology, 86% of our students scored at the Advanced or Proficient level, which ranks in the top 25% in the state. It also tops the state average by 15%. Since 2009 the number of Oakmont students scoring at Advanced and Proficient has improved by 13%.



We're extremely pleased with this year's MCAS scores which confirm a few important realities about our school. The results show that our students work hard, take their studies seriously, and achieve at high levels when compared to their peers statewide. They show that our district's elementary, middle and high school teachers are skilled, dedicated, and effective. Finally these scores show that our parents and communities are supportive and place a high value on the education of our young adults. We congratulate the students and parents of the Class of 2015 for their MCAS achievement, but all of us in the Oakmont family have a lot of which to be proud.

Our students were also recognized for their excellence in the visual and performing arts. The art work of our art students was showcased at the Fitchburg Art Museum, the Black Diamond Restaurant at the Wachusett Village Inn and at the Anna Maria College Art Center Gallery in Paxton. The Marble Collection, a Massachusetts High School Magazine of the Arts, published a dozen pieces of art, prose and poetry created by our students. The Marching Band and Winter Percussion ensembles also had successful competition seasons.



We celebrated our ONE SCHOOL, ONE BOOK summer reading initiative on Thursday, September 19, 2012 – "Talk Like a Pirate Day". Students and staff read Robert Louis Stevenson's classic, *Treasure Island* this summer. A day of adventure was planned for students that included treasure hunting, code deciphering, map making and costumes. The ONE SCHOOL, ONE BOOK Summer Reading Program is an important part of a student's experience at Oakmont Regional High School.

Oakmont Regional High School – 2013 Annual Report **(cont.)**

The day's activities were designed to promote a love of reading and a sense of community. The activities were added as an element of fun and adventure that reinforced the importance of reading. It included

creativity, problem-solving, and the use of technology that engaged nearly all of our 680 students, and



showcased the commitment to excellence the school, community and parents have for our students. It was an embodiment of our Core Values: Communication, Self-Direction, Problem Solving, Responsibility and Respect.

Our athletic teams and athletes continued Oakmont's tradition of excellence. Last spring, the Baseball, and the Boys and Girls Tennis teams qualified for district tournaments. In the fall the Girls Soccer, the Golf and the Boys Cross Country won their league championships. Last winter, the Girls Basketball and Ice Hockey teams qualified for post-season tournaments.

Oakmont Science Teacher, Nick Kostich was named the 2013 recipient of the Dawn Sather Award as the new Science Teacher of the Year by the Massachusetts Association of Science Teachers, English teacher, Michelle Feinsilver retired.

We are extremely proud of our students and their accomplishments in and out of the classroom. They are clearly a reflection of their parents, with the help and support of the professional faculty and staff at Oakmont.

Respectfully submitted,
David Uminski, Principal

Overlook Middle School **2013 Annual Report**

Overlook Middle School services a population of around 580 students in the 6th, 7th and 8th grades. At the middle school we have worked hard to establish ourselves as a regional leader in education. The hard work by Overlook's highly qualified educators has resulted in grade 8 MCAS scores in English Language Arts and Science that are in the top 25% of schools in the state. While our math scores have lagged slightly behind putting us in the top 32% in the state we have established several new initiatives to improve them. Students are currently exposed to additional math instruction throughout the year and there is a math interventionist that focuses on improvement for our students.



While we are certainly here to provide a rigorous educational environment for students, we are also dedicated to helping them become well-rounded citizens. During the school day, students are exposed to specialized classes aimed at expanding their skills in critical thinking. This scheduling culminates with elective classes in grade 8 that allow students to specialize in areas that interest them. After school there is a robust schedule of, clubs, co-curricular

activities, and athletics. Students may choose to participate in a wide variety of programs that are catered to their interests.

At Overlook Middle School, communication is a major priority and we welcome any comments or suggestions. The phone number for the school is 978-827-1425 and the office hours are from 7:00 a.m. to 3:00 p.m. Monday through Friday. Interested persons may also find information about the school on our website <http://oms.awrsd.org/>.

John R. Briggs Elementary School **2013 Annual Report**

As principal of the John R. Briggs Elementary School, I am happy to submit the annual report to the residents of the Ashburnham-Westminster Regional School District.

The construction of the new John R. Briggs School continued throughout the year. The students, staff, parents and community have enjoyed watching the new school rise from the ground. This project was over-seen by Lamoureux-Pagano Architects and STV (owner project manager). They have done a tremendous job ensuring everything is done according to design/plans and focused on the established budget. Consigli Construction worked non-stop so we could begin school in September 2013 in the new building. The Briggs Building Committee continues to meet to stay informed about the progress of the project.

During the final year at the original John R. Briggs School, the students, staff and community took the time to reflect back and pay our respects to a school that served the children and the Town of Ashburnham well. In September of 2012, the students and staff signed the final steel beam that was placed into the structure. In May of 2013, the school was opened to

John R. Briggs Elementary School – 2013 Annual Report (cont.)

former students and staff members to “stroll down Memory Lane” one last time and several former students that were here when the first JRB opened came to say goodbye and reflect on the memories they made here. In May 2013, the school participated in the town-wide yard sale where surplus furniture and equipment was sold. June 14, 2013 was the final day for students and staff in the original school.

During the summer of 2013, there was so much activity in the new school. The office staff, custodians and administration moved all curriculum materials from the old school to the new gym for storage and then into the classrooms. Furniture delivery and assembly started in June 2013 and continued for the entire summer. Teachers could start to set-up their classrooms during the middle of August and they spent countless hours getting their rooms ready for the children. We welcomed the district-wide preschool to the Briggs’ family. At the end of August, students and their families were able to tour the school prior to the first day of school so everyone would know where their classroom was located. The first day of school at the new John R. Briggs School was amazing and it was an experience for students, staff, parents and construction workers will never forget. The students’ enthusiasm and energy that entered the doors for the first time was incredible and something none of us will forget.

September 2013 was filled with a lot of activity as we transitioned into the new school. We had an open house for the community members so they could tour the school. On September 27, 2013, the official dedication ceremony for the school occurred. The students, staff, public officials and 28 members of the John R. Briggs family attended this event.

Some of our fifth grade students provided a history of John R. Briggs’ life. The Briggs’ family donated a plaque in honor of John R. Briggs. Also, we unveiled a plaque in honor of Dr. Michael Zapantis, former AWRSD Superintendent, who was instrumental in getting the new John R. Briggs School built. The students and staff realize how fortunate they are to walk into the new school every day and would like to extend their appreciation to the voters of Ashburnham that recognized the need for a new school. Also, the John R. Briggs staff needs to extend their appreciation to the parents for the countless hours they donated to help pack the school and for the endless supply of boxes that were used in the move.



The Massachusetts Comprehensive Assessment System continues to monitor every school’s progress aligning curriculum standards and teaching practices with state directed initiatives. Our elementary school’s Yearly Progress report shows that the John R. Briggs Elementary School did not make the projected growth for English Language Arts or Mathematics areas. Our

performance level in each of these areas continues to improve, but has not met the state defined target score. We continue to use John R. Briggs Elementary School two-year School Improvement Action Plan to address curriculum concerns in the areas of English Language Arts, Mathematics, and Test Taking. Also, the staff has started to adjust their classroom instruction to meet the needs of their students based on the MCAS data and other forms of assessment. We were able to use Title I funds from the federal government to offer “before and after school math tutoring” for students in the third, fourth and fifth grades. The students in this program received additional instruction on grade level math curriculum along with instruction to prepare for the MCAS test.

We had 20 sections of classes in K-5. Our average class size is 23 students per classroom teacher with a range of nineteen to twenty-six students. We offer a comprehensive education for all students that include art, music, physical education, technology and library/media. All students in Kindergarten through Grade Five enjoy daily exposure to one of our specials.

Support services are provided for our students through our Special Education Department and Title I Program. Special Education co-teachers support every level at the John R. Briggs Elementary School. Individualized and small group instruction is provided in the least restrictive environment in areas of academic support, speech and language service, occupational therapy and physical therapy. This year our Title I Program services grades one through five providing English Language Arts support to our students who may be having difficulty in the areas of reading, writing and/or spelling. Also, through funding through Title I and the Special Education Department, we continued to utilize this computer-based program Lexia; a program designed to support developing literacy skills.

John R. Briggs Elementary School – 2013 Annual Report (cont.)

The John R. Briggs School Improvement Council is an advisory Board to the administration of our school. Representatives of the staff and parent community work together to develop the School Improvement Plan, Student Handbook, and prioritize input into the budget development. Yearly elections conducted by the PTA identify school community members wishing to serve for a two-year term on the School Improvement Council. We wish to invite a community member to serve on this board; letters of interest should be addressed to the school principal, Andrea McGrath.

The J. R. Briggs PTA is a driving force within our school. Through their efforts our students benefit from fundraising events, as well as family oriented activities. Projects this year included: Halloween Event, Scholastic Book Fair, Girls Dance, Boys Dance, the annual Bunny Breakfast and a school-wide Math-athon. The countless hours and dedication from the PTA enhances the quality of education provided to each student and it strengthens the home-to-school partnership.

The John R. Briggs School in Ashburnham is so fortunate to have a tremendous parent volunteer program. There are close to 100 parents in the database who are willing to support their child's school and teacher. Throughout the day, the teachers' room is filled with parents at the copy machine, assembling projects, organizing the leveled book library, creating bulletin board displays and completing many other activities that support classroom instruction. Also, parents can be seen in the classroom working with small groups of students, organizing a learning center activity, helping a student with his/her writing journal, working on the iPads or listening to a child read. For

those parents who are unable to help during the day, they are taking projects home at night to help their child's teacher prepare classroom lessons. A strong home-to-school connection will only enhance a child's educational experience. The Briggs School values the active parent community and recognizes that their support enriches the lives of our students. Also, an active parent community allows for a strong bond between parents and teachers where open communication is welcomed and valued so the best educational experience is provided to all the students.

The Fifth Grade Student Council is comprised of members from the current fifth grade. Each fifth grade student serves on this council for a one month term. This year the Student Council supported our local community through a number of events: welcome to our new students, organized our "Massachusetts Blackout Bullying" activity, sponsored a bottle/can drive for MSPCA, sent holiday cards to Heroes, and ran the school-wide Memorial Day Program.

Once again, I wish to thank the Extended Day Program for its outstanding commitment to the students and parents of our school community. This program provides day-care for students of working parents; 6:30 a.m. to 6:00 p.m. during the school year, as well as a summer day care program. The Extended Day Program is fee-based and serves over 50% of our student population. Interested parents should contact the Extended Day Director for further details regarding this program.

Thank you for the opportunity to share our accomplishments and concerns with the Ashburnham Community.

Respectfully submitted,
Andrea McGrath, Principal

**School Health Services
Annual Report for 2013**

The AWRSD school health offices continue to be sites where primary nursing care, preventive care and education of health problems occur for students in grade pre-kindergarten through grade 12. Several of our school buildings' nurses also care for students and staff in the ABA and CAPS programs. The biggest change this year was the state of the art Health Suite in the new John R. Briggs Elementary School.

Mandated screenings were done on 1,875 students. These screenings included Vision in Grades K-5, Hearing in Grades K-3, Height and Weight with BMI calculations in grades 1, 4, 7 and 10, and Postural screening in grades 5-9. Children who did not meet the minimum requirements mandated by the state were referred to their primary care physician for further evaluation. Pediculosis screenings were done in the fall and continue throughout the school year as needed.

In the fall, influenza vaccines were administered to over 500 adults and children at two flu clinics hosted by the school district in conjunction with the Westminster Board of Health and the Nashoba Board of Health. The school nurses volunteered their time at these clinics.

Our district continues to be involved with the Massachusetts Department of Public Health (DPH) Essential School Health Services (ESHS) and receives grant funds. The ESHS nurse leader and all the school nurses are working within the frameworks of this grant. Pediatric asthma surveys and pre-kindergarten and Kindergarten immunization surveys are done on an annual basis. All student records are reviewed for

School Health Services – 2013 Annual Report (cont.)

compliance of the Massachusetts Board of Health regulations. In addition, monthly activity reports and a yearly status report are submitted to the DPH. We continue to work updating protocols, health policies and a yearly Quality Improvement project.

Dental Hygienists from the Nashoba Board of Health and Gardner Community Health Connection Caring for Kids provided dental screenings, cleanings and fluoride treatments to our students throughout the school year. A high school senior from Oakmont High School interested in a nursing major interned at Briggs in the spring of 2013 and observed health office activity and contributed to clerical work. Fitchburg State University students did their community health rotation in several offices this fall and participated in direct student health care under the supervision of the school nurse. They also assisted in health teaching.

Presentations on universal precautions and anaphylaxis including EpiPen trainings are done with staff members and are reviewed again with teachers prior to field trips or on an as needed basis.

Meetinghouse School hosted an afterschool program “Let’s Get Crackin’” for students in grades K-2 and John R. Briggs hosted a similar program called “Movin’ Munchin’ Moose”. The 6 week nutrition and physical fitness program consisted of an exercise segment, a healthy snack segment and a nutritional lesson. The nurses volunteered their time each week.

Overlook Middle School hosted a Signs of Suicide “S.O.S.” program for seventh grade students again this year. The program was led by the guidance office and the health office. This program was updated this year to introduce a new DVD, dialogues and updates including social media.

The nurses are actively involved in Safety committees in the district and our goal is to ensure proper safety practices are being done. Each building has performed evacuation and lockdown drills.

The nurses are all members of the Massachusetts School Nurse Organization, the National Association of School Nurses and are certified with the Department of Elementary and Secondary Education and participate in continuing education offerings that these organizations offer as well as in clinical programs offered by Northeastern University’s School Health Institute and the Department of Public Health. Three district nurses are nationally certified in school nursing. Four district nurses attended the National School Nurse annual conference in Orlando in June at their own expense.

As members of the School Health Advisory Committee (SHAC), the nurses attend quarterly meetings to discuss any health concerns/issues in our school district as well as to promote health education/physical education in all grades. Important topics under discussion this year include the School Nutrition Law and Emergency Response Planning.

Students on the Westminster campus participated in Annual Walk to School Days in May and October by walking to school from Aubuchon Hardware with assistance from school staff, Westminster Police Department, parent and community volunteers. These walks were coordinated by the ESHS School Nurse Leader and Officer Jason Tammulen.

CPR and First Aid classes were offered to staff members in the entire district certifying them using the American Red Cross standards.

Dr. Lisa Rembetsy-Brown serves as our school physician and consultant whenever needed.

The number of times health room services were provided totaled 27,007 for students and staff. These numbers indicate when students and staff were seen for first aid, health status evaluations, medication administration and daily procedures. 25,710 students were able to return to the classroom at a return rate of 95.2% which is above the 92% recommended by the DPH/DESE. Because a professional registered nurse is present in each of our school buildings, our students are assessed clinically and treated so they can return to class for time on learning and increase their potential for educational success.

Marcia Sharkey, RN, BS, ESHS, School Nurse Leader/
Meetinghouse School

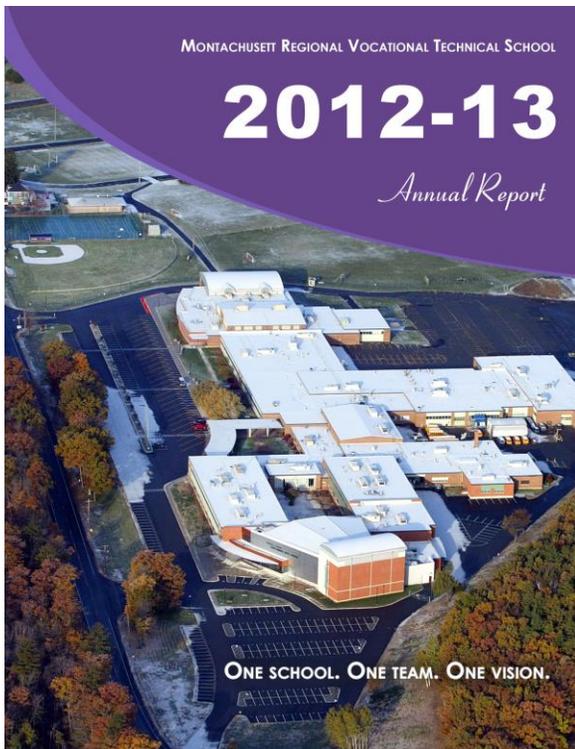
Susan Lofquist, RN, BSN, NBCSN, Oakmont High School

Heidi Williams, RN, BSN, Overlook Middle School
Jane Flis, RN, BSN, NBCSN, J.R. Briggs Elementary
School

Sue Quigley-Belliveau, RN, BSN, Westminster
Elementary School

Nancy Taylor, RN, BSN, NBCSN, ESHS Grant Nurse/
Meetinghouse School





MONTY TECH 2013 Annual Report

As I enter into my third year as Superintendent-Director of Monty Tech, I remain humbled and honored to represent a school that continues to transform secondary education in North Central Massachusetts. Compiling information for the 2013 Annual Report has provided me with an opportunity to reflect on the achievements and activities of our students, faculty and staff. The 2012-2013 school year brought many exciting opportunities for the Monty Tech educational community. It was a banner year,

marked by student achievement, faculty and staff distinctions, and leadership development, including:

- Competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students captured second place at the Cyber Patriot event, a national high school cyber defense competition, founded by the Air Force Association.
- Cited for his dedication to his students and his involvement with the highly competitive Cyber Patriot event, Information Technology instructor, Richard Duncan, was named Teacher of the Year by the Air Force Association.
- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2012 Monty Tech's passing rate on the MCAS English Language Arts exam was 99%, Mathematics 98%, and Biology 97%.
- Monty Tech science students continued to participate in the highly selective Student Spaceflight Experiment Program. Monty Tech remains the only vocational school in the nation to have a student science experiment launch into space, providing students with an opportunity to study the effects of gravity on their innovative science projects.
- Mass Audubon and the New England Farm and Garden Associations recognized our talented science instructor, Mr. Ken Pearson, with the well-deserved 2013 Conservation Teacher of the Year Award.
- Monty Tech administrators made the new educator evaluation system a priority, attended a wide array of professional development programs, and continue to lead efforts to bring innovative and meaningful change to the complex system.

Today, the Monty Tech model of integrated academic and career-focused learning continues to provide high quality education to area youth. A Monty Tech education not only prepares students for employment, but also for post-secondary education. In fact, more than 60% of the Class of 2013 entered college or an

advanced training program upon graduation. But what about success and retention in these post-secondary programs?

Because Monty Tech administrators, faculty and staff have a vested interest in the success of our students, the District has taken measures to keep in touch with our program graduates. One year after leaving Monty Tech, the graduates of 2012 reported the following:

- 35% are currently employed in a field related to their Monty Tech trade
- 10% are employed in a field unrelated to their vocational education
- 49% are currently pursuing a higher education
- 4% have elected to serve the United States military.

From a fiscal perspective, Monty Tech, like other schools in your community, is dependent on public support. Though the District has been impacted by the nationwide economic recession, we have made every effort to retain a fiscally conservative budget while providing students with a high quality education, grounded in advanced technology and 21st Century thinking.

The District's FY13 Annual Budget was accepted by each of the eighteen member communities, and reflected a 7% increase over the 2011-2012 Educational Plan. We recognize that we are in the midst of some of the most difficult economic times faced by public education and, as a result, we will continue to strive to seek creative ways to minimize member-town assessments.

Respectfully submitted,

Steven C. Sharek, Superintendent-Director

Monty Tech - 2013 Annual Report (cont.)

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Nicholas DeSimone, Principal	Tammy Lajoie, Business Manager
Francine Duncan, Director of Technology	Richard Nutt, Director of Vocational Programs
Christina Favreau, Director of Academic Programs	Steve Sharek, Superintendent-Director
James Hachey, Dean of Admissions	Katy Whitaker, Development Coordinator
Richard Ikonen, Director of Facilities	Victoria Zarozinski, Director Of Student Support Services

Enrollment

On October 1, 2012, student enrollment at Monty Tech included 1,432 students in grades nine through twelve. Students are represented from every community in the district:

Ashburnham	58	Lunenburg	72
Ashby	37	Petersham	8
Athol	110	Phillipston	17
Barre	39	Princeton	14
Fitchburg	376	Royalston	24
Gardner	173	Sterling	58
Harvard	4	Templeton	110
Holden	60	Westminster	70
Hubbardston	56	Winchendon	127

The remaining nineteen students were from out-of-district towns, including Clinton, Hardwick, Leominster, Orange, Townsend and Worcester.

Throughout 2012-2013, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2012, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty-vocational/technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2012-2013 proved to be an exceptionally busy year for him, as the school received a record 881 applications for admission. Of those, 794 were from students hoping to enter our incoming freshman class.

The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school

can accept each year. 379 freshmen and 22 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experience across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2012-2013 school year, serving approximately 597 area students.

Class of 2012 Awards

Members of the Class of 2013 were awarded approximately \$50,000 in scholarships. The Monty Tech Foundation generously provided \$27,000 in scholarships to graduating seniors, ranging in amounts of \$250 to \$2,000. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Well over 60% of the graduating class of 2013 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

Monty Tech - 2013 Annual Report (cont.)

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2012-2013, a great deal of effort was put forth by the School Committee, administration and staff. The final fiscal year 2012-2013 Educational Plan totaled \$24,333,209, which represents a 7.0% increase over the 2011-2012 Educational Plan. The District held spending in fiscal year 2012-2013 to the minimum required by Massachusetts General Law Chapter 70.

The District was audited in August 2013 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2013, state and federal grant sources provided the school with \$922,132. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$358,245. Included in that total are a number of highly competitive awards including a \$248,275 award from the Massachusetts Life Sciences Center, used to renovate two science laboratories, and a \$100,000 award from the Executive Office for Administration and Finance, used to purchase vocational-technical training equipment, specifically a

Sinker Electrical Discharge Machine (EDM), which will be used to train our Machine Technology students, creating a more skilled and better prepared regional workforce. Grants totaled \$1,280,377 for fiscal year 2013.

Academic Achievement

In 2012-2013, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2012, Monty Tech's passing rate on the English Language Arts exam was 99%, Mathematics 98%, and Biology 97%.

English Language Arts	2011	2012	2013
Students Tested	358	361	352
Passing	100%	100%	100%
Advanced/Proficient	87%	95%	95%
Need Improvement	13%	5%	5%
Failing	0%	0%	1%

Mathematics	2011	2012	2013
Students Tested	358	360	352
Passing	98%	99%	98%
Advanced/Proficient	86%	87%	80%
Need Improvement	12%	12%	18%
Failing	2%	1%	2%

Biology	2011	2012	2013
Students Tested	362	361	398
Passing	97%	98%	97%
Advanced/Proficient	71%	73%	73%
Need Improvement	27%	24%	24%
Failing	3%	2%	3%

The District continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, continuing the school's Level I Status distinction.

Student Group	On Target = 75 or higher	Performance	Progress
All Students		83	Met Target
High Needs		76	Met Target
Low Income		83	Met Target
ELL and Former ELL		-	-
Students with Disabilities		75	Met Target
American Indian/ Alaska Native		-	-
Asian		-	-
African/ American/ Black		-	-
Hispanic/ Latino		99	Met Target
Native Hawaiian/ Pacific Islander		-	-
White		82	Met Target

Monty Tech - 2013 Annual Report (cont.)

Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2012-2013 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: During 2012-2013, the program was fortunate to receive equipment upgrades including a new aluminum pulse welder, and an assortment of hand and air tools. The program introduced students to a virtual 3-D spray system, designed to provide students with the opportunity to practice the technique painting without using any materials, and the program's waterborne paint spray booth continues to provide students with training with more efficient waterborne paint systems. Throughout the year, the program received over eighty requests for service and repair work, including a number of requests from local schools, police and fire departments. Students and instructors refinished a Westminster Police Department Speed Trailer, completed numerous projects in support of the NEADS Canines for Combat Veterans program, as well as repaired a Gardner Fire Department vehicle. (Total enrollment: 63; 42 males, 21 females)

Automotive Technology: The Automotive Technology program experienced instructional transition, as long-term instructor Ken Baer accepted another position within the District. George Russell, veteran automotive technician, filled the vacant position and has proven to be a valuable contributor in the department. Two of our top students, Seniors Hunter Manley and Mike Pauplis placed fourth at the state Ford/AAA Automotive competition. Several students performed extremely well at the district level SkillsUSA competition. Hunter Manley of Phillipston, advanced to the state competition, where he was awarded a gold medal for his performance and qualified for the national competition in Kansas City, MO. The program also supported eight students in the Co-Operative Education program. These students gained valuable workplace experience, applying the skills they learned in the rigorous automotive technology program, and received high praise from their employers. (Total enrollment: 53; 44 males, 9 females)

Business Technology: Students and instructors in the Business Technology continue to enjoy an increased presence in the school community, providing assistance to shops and offices throughout the school by coordinating bulk mailing, labeling, organizing, and collating jobs. Offices that receive direct support from the Business Technology program include: Monty Tech Nurses' Office, front office, and Student Support Services. Students also assist wherever there is a customer service need, as in the annual greenhouse project, directed by Mr. Dylan Hager. Students serve as customer service representatives and cashiers for this very busy seasonal operation. Students also run a successful school store, refining their skills in cash handling, customer service, organization and marketing. (Total enrollment: 76; 15 males, 61 females)

Cabinetmaking: Cabinetmaking students spent a great deal of time building and installing cabinetry in a number of public offices throughout the Monty Tech district. During the 2012-2013 school year students and instructors were particularly busy renovating the kitchen in the Oak Hill Fire Station, located in Fitchburg, where solid cherry cabinetry was built and installed to update the facility. The senior class also built a beautiful solid cherry bedroom set, which was raffled off to raise money for the Monty Tech Foundation, a philanthropic organization that provides scholarships to students. Individual requests were also honored, including building podiums, and storage units, and all of the gifts for the annual Superintendent's Dinner (400 Nantucket benches) kept the student and instructors extremely busy throughout the remainder of the year. Finally, the program was also fortunate to receive four new machines: two joiners, a straight line rip saw, and an up-cut saw. (Total enrollment: 72; 45 males, 27 females)

Cosmetology: Providing students with educational space that closely reflects industry trends and a typical workplace environment are paramount in the cosmetology program. In November 2012, the renovation of rooms #202 and #210 was completed, offering students and instructors additional opportunities to train in a setting that closely resembles a traditional salon. The new space includes: twenty-four dry stations, twelve manicure tables and stools, new student lockers, shelving, wig warmers, new electrical outlets and fresh paint. Each of the programs twenty-two seniors successfully obtained their cosmetology license before graduation – bringing the programs total number of licensed operators to 225 (and three manicurists) to date. Monty Tech cosmetology instructors continued to promote community service, encouraging all students to participate in meaningful activities at the Gardner High Rise.

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Students provide free hair and nail services to the elderly once a month, a program that began in 1998. (Total enrollment: 89; 1 male, 88 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, culinary students and instructors participated in the Independent Restaurant Group “Taste the Difference” event, and continue to showcase their talents at similar trade shows and events throughout the year. The program provided breakfast, lunch and dinner, as well as support staff, for a number of events for public organizations, including: Fitchburg Rotary Club, Montachusett Home Health Care, Senate Ways and Means Committee, Gardner AARP, and the Fitchburg City Council. The program also was fortunate to receive new equipment that has proven to increase efficiency, including a combination steam convection oven and new stainless steel prop tables. (Total enrollment: 105; 34 males, 71 females)

Dental Assisting: 2012-2013 proved to be a busy one for the students and instructors in the Dental Assisting program. The program supported three students who competed at the district level for SkillsUSA. Two went on to compete at the state level. Monty Tech welcomed Community Health Connections, a school-based dental hygiene program whose goal is to provide dental services to students in need. Through this initiative, approximately thirty-two students were examined by a dentist, had their teeth cleaned and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. Dental Assisting students also attended

the Yankee Dental Convention, and learned about the most current trends and practices in the field. Finally, the program received new equipment, including a model trimmer, digital scales, a hot water bath and two vacuum forming machines. (Total enrollment: 62; 5 males, 57 females)

Drafting Technology: The Drafting program is proud to announce that five seniors held co-op positions during the 2012-2013 school year, and all plan to continue with their employment while attending local colleges and universities. Nine students earned the right to compete in the SkillsUSA event at the state level, and one standout was selected to represent the school at the national level. At the end of the 2012-2013 school year, every junior (16 students) and every senior (7 students) were certified AutoCad Mechanical users, and each had also successfully earned certification in Inventor. The shop continued to provide countless community services in the form of banners, signage, building plans, interior design plans, and decorating for school-sponsored events. A capstone project for Drafting students and instructors is the school’s library, which was designed entirely by the Drafting Technology program, and upon completion, will be an excellent representation of the quality work that is produced in that shop on a daily basis. (Total enrollment: 51; 29 males, 22 females)

Early Childhood Education: The Early Childhood Education program at Monty Tech proudly graduated fourteen students, all college bound. The program continues to be a popular trade, with an emphasis on community service and continued education. During 2012—2013, Early Childhood Education students participated in the Fitchburg Public Schools: Math & Literacy Fair, operating a table, and engaging children in an activity-based scavenger hunt, based on two popular children’s books. Students also created twenty

3-D children’s games, which served as centerpieces for the MAEYC Annual Week of the Young Child Recognition Dinner. Three students from the program represented Monty Tech at the SkillsUSA National Skills and Leadership Conference in Kansas City, MO. Whether the students were competing or receiving a volunteer service award, each of these young ladies represented the school and the Early Childhood Education program very well. The program has benefited from new supplies and equipment, including: a new storage unit for the Baby Care Parent Simulation dolls, a SMARTboard, new playground equipment for the District’s preschool program, and a new pocket laminator. The Monty Tech Childcare Center continues to operate at full capacity, serves as a co-operative education site for two students, and successfully prepares their young students for transition into Kindergarten. The Center’s Director, Ms. Kelley Booth, visits with prospective parents almost daily and handles frequent calls for fall placement. (Total enrollment: 65, 3 males, 62 females)

Electrical: The Electrical program at Monty Tech continues to be one of the busiest trades in the school. During the 2012-2013 year, students and instructors completed a number of “outside projects” that include: all wiring of the Bresnahan Community Center in Ashburnham (with the exception of fire and security), wiring of the new AV center at the Bromfield School (Harvard, MA), and lighting upgrades to the Toy Town Elementary School Conference Room (Winchendon, MA). Countless electrical projects were also completed in-house, including: Library renovations, LED lighting on the outside of the school, wiring two new stations in Cosmetology, data upgrades in a number of classrooms, and new equipment installations in vocational programs (Culinary Arts, Cabinetmaking, Machine Technology, and Automotive Technology).

Monty Tech - 2013 Annual Report (cont.)

The Electrical program is also particularly proud to have trained thirteen students who benefited from a co-op placement during the 2012-2013 school year successfully applying what they have learned at Monty Tech in workplaces across North Central Massachusetts. (Total enrollment: 88; 79 males, 9 females)

Engineering Technology: The Monty Tech Engineering program has undergone yet another major transition, as long-time instructor David Dion retired during the 2012-2013 school year, which left a vacancy that was filled by Mr. Dennis Cormier, veteran engineer. Mr. Cormier's great enthusiasm for the subject matter has been a welcome addition to the program that has seen a marked increase in student interest. During the 2012-2013 school year the exploratory program yielded thirteen first-choice freshman, with an incoming freshman class totaling sixteen. All eleven seniors graduated and reported plans to continue their education, join the military, or continue working in the engineering field. Engineering Technology instructors were pleased with the addition of new materials and equipment, including new student lockers, additional storage units, a mechanical stress tester, a fusco system and a wide variety of Project Lead the Way curriculum and tools. (Total enrollment: 58; 42 males, 16 females)

Graphic Communications: The Monty Tech Graphic Communications program is pleased to have graduated twenty-four students, all of whom were accepted at a variety of colleges, including 2-year, 4-year, public, and private institutions. Throughout the 2012-2013 school year the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, the shop produced approximately three hundred twenty print projects,

billing in excess of \$38,000. The shop also produced yearbooks for local institutions, saving each school approximately \$8,000-\$10,000, as the billing only reflects cost of materials. In our student-operated copy center, over three million black and white copies, two hundred fifty thousand color copies, and over five hundred wide format prints were completed. The program was fortunate to receive a number of equipment upgrades and pieces of new technology, including a black and white high speed copier, a digital envelope printer, a comb binding machine, a screen printing positive printer and ten (10) new iMac computers, each equipped with CS6 software. (Total enrollment: 89; 28 males, 61 females)

Health Occupations: The Health Occupation program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. With guest speakers including a mortician, an emergency room physician, the American Red Cross and representatives from Battered Women's Resources, instructors aim to provide students with critical exposure to a variety of health-related career options. The program, which boasts an enrollment of just under one hundred students, continues to participate in community service programs, including the annual Red Cross Blood Drive, Pediatric Day (in conjunction with students from the Early Childhood Education program), and a "baby shower" for women living in a local battered women's shelter. In addition to providing students with CPR training and certification, the program provides opportunities for students to sit for two certification exams. The juniors sat for the Certified Nursing Assistant (CAN) exam, and the senior students sat for the Clinical Medical Assistant Certification (CCMA) exam. (Total enrollment: 99; 6 males, 93 females)

House Carpentry: Most of the work done by the students and instructors in the Monty Tech House

Carpentry program is done off-campus, completing renovation, building, and repair work for member communities. Some of the more notable projects from the 2012-2013 school year include: work on the Bresnahan Community Center (Ashburnham), leading renovation efforts for the school's new library, constructing and installing Fitchburg Rotary Club flower boxes, completing work on Westminster Little League dug-out roofs, constructing and installing a shed located at the Town Hall (Ashburnham), completing work on the Monty Tech softball field dug-outs, and designing and installing stage extensions for the Monty Tech Dukakis Performing Arts Center. (Total enrollment: 65; 42 males, 23 females)

Industrial Technology: Students and instructors in the Monty Tech Industrial Technology program are called on for "a little bit of everything". Whether busy on campus or off, these students contribute to the educational community in countless ways. During 2012-2013, the majority of their work was concentrated on three major outside projects: 1) re-roofing the Princeton Municipal Power and Light Company's multi-shed buildings, 2) designing and creating props for the Annual Superintendent's Dinner fundraising event, and 3) fabricating and installing a 12' x 16' wooden, gambrel style shed for the Town of Ashburnham. The Co-Operative Education program continues to be a highlight for students in the Industrial Technology program, as six students were awarded co-op placements during the year. Finally, the District hired Mr. Kenneth White to replace long-time instructor Michael Edson, who retired early in the year. Mr. White has proven to be a wonderful resource to our students, bringing over 35 years of experience in maintenance repair and machine set up knowledge. (Total enrollment: 52; 49 males, 3 females)

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Information Technology: As with any school, information technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of two hundred hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students (led by instructor Richard Duncan) captured second place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association. To give you a sense of how immense this accomplishment is— there were 806 teams representing all fifty states at this competitive event! The Information Technology program also offered TestOut PC Pro certification opportunities to sophomore and junior students. During the 2012-2013 school year 26 out of a total 33 students passed this certification exam, a 79% success rate. (Total enrollment: 58; 54 males, 4 females)

Machine Technology: The Monty Tech Machine Technology program saw several key improvements during the 2012-2013 school year. The program benefited from new technology, including a Kalamazoo cut-off band saw, new benches, and two jet engine lathes with digital readouts. Additionally, a vocational equipment grant from the Executive Office for Administration and Finance, in the amount of \$100,000 was awarded to the District. These funds will directly benefit the students in the Machine Technology program, as the District has purchased a Sinker Electrical Discharge Machine (EDM). Students will be trained in this new technology, and, therefore, will be more marketable to area machine shops that utilize similar equipment. Two students advanced from the

SkillsUSA district competition to compete at the state level, one in Precision Machining and the other in CNC Milling. The program is particularly proud of student efforts in CNC Milling at the state SkillsUSA competition, where a Monty Tech student won a bronze medal. A total of twelve (12) students were offered co-op employment (up from only 3 students in 2011-2012), and were able to put their vocational education into practice at area machine shops. Students who remained at the school refined their skills by completing a number of special projects, including: manufacturing brass plaques to mark projects within the school and outside projects in Monty Tech communities, laser engraving plaques for the school's annual car show, creating custom drawer pulls for the bedroom set hand-crafted by Cabinetmaking students, and machining components for the auditorium stage extension project. (Total enrollment: 62; 56 males, 6 females)

Masonry: Students and instructors in the Monty Tech Masonry program were busy on our campus, as well as in many of the member communities throughout the 2012-2013 school year. Community services included: designing and installing the brick chimney, tile floors and the stone surrounding the wood stove at the William Bresnahan Community Center (Ashburnham), repairing the flag pole base at the fire station, repairing brickwork at the police station, and repairing sidewalks and manholes at the Sundial Apartments (Fitchburg), cutting channels and removing concrete floor, jackhammering ledge in the floor, and repairing the concrete floor at the Bromfield School (Harvard); completing work on the Little League dugouts (Phillipston); and completing brickwork at the Senior Center and repairing steps at the Wendell Clark Memorial YMCA (Winchendon). When students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where

they were recognized with the following distinctions: seniors – 1st and 3rd place, juniors – 2nd place, and sophomores – 2nd place. Students and instructors also worked to beautify our own campus by installing block work for the softball dugout renovation project, pouring a concrete slab behind the Plumbing shop, and building flower boxes/retaining walls around signs in front of the school. (Total enrollment: 66; 55 males, 11 females)

Plumbing: The Monty Tech Plumbing program, like others throughout the school, is committed to community service, and as a result, during the 2012-2013 school year students and instructors participated in the construction of a new community function center, the William T. Bresnahan Community Center in Ashburnham. Students and instructors also worked to complete rough plumbing, radiant floor heating, and radon mitigation systems in a new commercial building in Ashburnham. In Harvard, students and instructors worked on the Bromfield School campus to install the plumbing and heating systems in an unused space that will soon be the home for the Harvard Community Cable Access group. On our own campus, students worked daily on fixing leaks, cleaning drains, and repairing and maintaining the plumbing system in the school. The Plumbing program is particularly proud to have trained eight students who were given an opportunity to demonstrate their technical skills in a co-operative educational placement. The Monty Tech Plumbing program proudly graduated sixteen students in the Class of 2013. Two students, in particular, received prestigious trade awards/recognition: Nick Dudley (Westminster won the Central Massachusetts Plumbing & Gasfitting Inspectors Association scholarship, and Nick Foster (Gardner) was named a Voc-Tech all Star by the Plumbing, Heating and Cooling Contractors Association of Massachusetts. (Total enrollment: 68; 65 males, 3 females)

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Welding/Metal Fabrication: The Welding/Metal Fabrication program is charged with successfully completing numerous projects on the Monty Tech campus, including repair work, layout, design and installation. In conjunction with other trades at the school, students and instructors in the Welding/Metal Fabrication program are instrumental on the successful completion of many of the school's building renovation initiatives. In addition to the more than 65 miscellaneous projects successfully completed by students during the 2012-2013 school year students and instructors worked collaboratively to complete restoration work on a fire truck operated by the Fitchburg Fire Department, which was the program's capstone project for the year. The program benefited from the addition of new equipment, including a DoAll 400S Horizontal Band Saw, a Nederman Portable Welding Fume Extractor, a Torchmate Plasma Cutting Water Table, and three Millermatic® 211 Auto-Set Mig Welders. The program was pleased to place ten top students in Co-Operative Education work experiences across the district. (Total enrollment: 57; 54 males, 3 females)

Special Services

During the 2012-2013 school year Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students-measuring progress of approximately two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated

health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department is fortunate to be able to support a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the district's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

In 2012-2013 Monty Tech began the process of improving our network infrastructure to meet the needs of the future. The Massachusetts Department of Elementary and Secondary Education's initiative to replace the current MCAS student assessment testing system with PARCC, an online student assessment testing system, is the driving force for such improvements in school districts across the state.

The network core switch has been upgraded along with other network switches throughout the building. Internet bandwidth was increased considerably, and the school selected a wireless network vendor to install building-wide wireless access during the summer of 2013. We believe these improvements to the school's infrastructure have prepared the school for the technology-driven PARCC assessment.

Monty Tech continues its participation in the Massachusetts Office of Health and Human Services Virtual Gateway initiative, which provides direct certification of free and reduced lunch students. This process has improved the process of qualifying students for subsidized meals, directly impacting technology costs at the school. As the number of students who qualify for subsidized meals increases, so too, does our e-rate discount, substantially reducing costs associated with the District's internet, firewall, e-mail systems.

Monty Tech continues to replace and add technology equipment and software so that students gain experience with new technology. Our Information Technology program added a virtual server, and several of our other shops replaced equipment that is now based on computer technology.

SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community services, serving our member communities.

Led by co-advisors, Ms. Kelsey Moskowitz, English teacher, Anne Marie Cataldo, Early Childhood Education Instructor, and Dan Starr, Graphic Communications Instructor, 2012-2013 proved to be a

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remarkable year for the Monty Tech SkillsUSA chapter. Highlights of the year include:

- Fitchburg resident and Dental Assisting student, Brittany Velez, was elected Massachusetts SkillsUSA State President.
- Thirteen students attended the Annual Fall State Leadership Conference. The conference spanned three days, and presented the students with an opportunity to develop leadership skills and perform community service at an area YMCA Day Camp.
- The SkillsUSA local competition was held in January 2013. The competitions took place over a three-week period, and included leadership competitions as well as technical and skill based competitions. The event culminated in a Local Awards Ceremony, held at the school on January 23, 2013.
- Winners from the local competition advanced to the district competitions, held at Bay Path Regional Vocational Technical School. There, a grand total of forty-seven (47) medals were captured by Monty Tech students – fourteen (14) gold, nineteen (19) silver, and fourteen (14) bronze medals. Two students also qualified to run for the State Executive Council. Remarkably, students in four contests swept the contest, obtaining all three medals. These included 3D Animation Technology, Medical Assisting, Early Childhood Education, and Digital Cinema Production.
- Two students, Russell Holbert (Graphic Communication) and Nadia Machado (Health Occupation), served on the State Advisory Committee to help aid in the planning of the State Conference.

- A total of seventy-eight students attended the State Leadership and Skills Conference, held at Blackstone Valley Vocational Technical School. Traveling to the highly competitive conference were thirty-nine (39) District Medalist and qualifiers, seventeen (17) local leadership contestants, two (2) state officer candidates, and twenty-four (24) voting delegates. The event culminated with nineteen (19) medals and seven (7) students earning the right to compete at the National Leadership & Skills Conference held in Kansas City, Missouri in late June. Brittany Velez was also elected to the State Executive Council and was named a candidate for National Office. Russell Holbert, Nadia Machado, Andrea Bickford and Jessica Shattuck were selected to be national voting delegates.
- Seven students also traveled to the National Conference, where they received the coveted President's Volunteer Service Award.
- In June 2013, eighteen students and nine instructors attended the National Conference in Kansas City, MO. There, Emily Westerback, senior in Graphic Communications, earned a silver medal in Advertising Design, and Brittany Velez, a junior in the Dental Assisting program, was elected to be a National Officer. In July, at National Officer Training, Brittany was voted to the position of National Secretary.
- Throughout the year, students participated in a number of community service projects, including: the Marine Corps JROTC 10 Mile March to raise money for veteran's services; a "Change for Children" Campaign to benefit a Holiday Party for disadvantaged children; Salvation Army "Christmas Angels" were distributed to collect toys and gifts for underprivileged children; "A Night of Fun with the Harlem Wizards" to benefit Be Like

Brit Foundation and The Doug Flutie Jr. Foundation for Autism.

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officers Training Corps (MCJROTC) was selected as a National Honor School for the fourth consecutive year. The program's enrollment exceeded 180 students, hailing from all eighteen sending communities.

As in past years, the MCJROTC ceremonial units were in high demand throughout the district. The MCJROTC cadets conducted thirty-eight ceremonial details, and every weekend during the school year the cadets were busy with various corps activities.

The MCJROTC unit conducted over seventy-two hundred hours of community service. Service is an important part of the MCJROTC experience. This year the cadets donated \$14,500 to Canine's for Combat Veterans, \$5,000 to the Fitchburg Veterans Outreach, and \$1,000 to the Wounded Warrior Project.

The 2012-2013 Leadership Trip was held at Camp Outdoor Odyssey in Boswell, PA. Seventy cadets experienced this week-long adventure training in the mountains of western Pennsylvania.

During the month of July the Cadet Corps hosted a first-ever National Marine Corps Cyber STEM Camp at Monty Tech. Over ninety cadets from the Midwest and Northeast spent a week at the school learning about Cyber Security. Leaders from business and education sectors, as well as leaders from the United States military, lectured on the growing Cyber Security field.

Other notable highlights for the year include:

- National High School Cyber Defense Competition, National Runner Up
- Ten-mile March-A-Thon to support "Canine's for Combat Veterans"

- **Monty Tech - 2013 Annual Report (cont.)**

- Annual raffle to support leadership trips
- Veterans' Day Ceremonies hosted by Monty Tech
- Memorial Day Observation in six sending communities

Women in Technology

This past year marked the 11th year that the North Central Massachusetts Women in Technology program has been providing opportunities for young women from area high schools to learn firsthand about careers in high-tech and business. Participants spent two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

Students from Monty Tech, Leominster's Center for Technical Education, Oakmont, Quabbin, Gardner and Narragansett participate in the program. Their completed projects are unveiled at an annual end-of-the-year presentation held in Monty Tech's Performing Arts Center. Corporate sponsors, along with families, friends and teachers, are invited to attend and see what the students have accomplished during the school year.

This long-standing program continues to offer opportunities to young ladies interested in gaining work experience in a corporate setting. Affiliation with the program, and skills acquired through participation in the Women in Technology program, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

Student Athletics

The Monty Tech athletic program continues to expand in scope and skill each year. More students and teams compete every season. In fact, during the 2012-2013 school year the Monty Tech Athletic program expanded considerably, and now includes indoor track & field for both boys and girls, lacrosse for both boys and girls, and a boys tennis team. During the fall of 2012 Monty Tech was well-represented by eighteen teams. In the winter months, there were fourteen teams, and wrapping up the year, spring saw thirteen teams come together at Monty Tech.

Last fall, the varsity football team saw their first winning season in almost ten years, going 6-5 and winning the annual Thanksgiving eve game. The junior varsity football team was 2-4 and the freshmen football team was 3-5. The varsity boys' soccer team finished at 7-10-1. The junior varsity boys' soccer team was 6-6-1, an improvement over last year. The varsity golf team was 5-14 overall, while the junior varsity golf team played in five tournaments, gaining valuable experience on the links. The varsity field hockey team went an impressive 16-2-1 for the season, winning the Colonial Athletic League title with a 9-0-1 record. Their performance qualified them for the Central Mass Tournament for the third consecutive year, where they lost to Tyngsboro, 3-2 in a shoot-off. The junior varsity field hockey team finished at 7-1-1. The boys' cross-country team was 10-3, finishing second in the Colonial Athletic League with a 6-1 record. The girls' cross-country team was 6-1 overall and 3-1 in the Colonial Athletic League. The varsity girls' volleyball team finished 10-10 for the season and qualified for the district tournament. The junior varsity girls' volleyball team was 9-6, while the freshman team continued to

improve each match. The varsity girls' soccer team was 11-3-3, and qualified for the State Vocational Tournament, where they lost to Diman Regional Vocational Technical High School, 5-0. The girls' junior varsity soccer team finished at 7-7-1.

The girls' varsity basketball team finished at 10-10 on the season, qualifying for the Central Mass Tournament. They beat North Brookfield in the first round, 39-34 and lost to Hopedale, 64-18. Two team standouts qualified for the Colonial Athletic League All-Star team. The junior varsity girls were 15-5, while the freshman girls finished the season with a 9-3 record. The varsity boys' basketball team finished at 6-14, while the junior varsity team finished with a strong 13-7 record and the freshman went 13-3. The co-op wrestling team participated in many dual meets and tournaments finishing at 6-9. The co-op ice hockey team finished at 8-10-2, just missing the playoffs. The junior varsity ice hockey team played very well. Eleven swimmers participated in a co-op swim team with members from Leominster, North Middlesex and Oakmont, swimming at the Fitchburg State University pool, one of the best in the area. 2012-2013 saw our first indoor track & field for both boys and girls. Each team participated in eight meets, and recorded some fine individual performances.

In the spring of 2013, the varsity softball team qualified for the Central Mass Tournament with a 10-10 record, losing to Hopedale. The junior varsity softball team was 5-8. The varsity boys' basketball team finished with a 9-1 record in the Colonial Athletic League, and won the league title for the first time.

The varsity baseball team finished at 7-13, while the junior varsity baseball team was 10-6 and the freshmen baseball team was 2-4. The boys' track & field team was 7-1, placing second in the Colonial Athletic League with a 6-1 record. The girls' track & field team was 6-2

Monty Tech - 2013 Annual Report (cont.)

and also placed second in the Colonial Athletic League with a 5-2 record. Combining effort with area North Central Charter School, we were able to form our first boys and girls lacrosse team. Monty Tech hosted the boys, while N.C.C.S. hosted the girls. The boys played fifteen games their first year, and due to a large turnout from Monty Tech, we expect to have our own team spring 2014. One student, a freshman, played for the Fitchburg High School tennis team, and was named to the Sentinel and Enterprise All-Star team.

Congratulations to the Outstanding
Male and Female Athletes
for 2012-2013,
Tarsiah Murphy and Monica Pucko.

Postgraduate and Continuing Studies

The Postgraduate & Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the fall of 2012, Monty Tech offered 106 courses "in-house" and another 400+ were offered online. Approximately 900 seats were sold for fall 2012 courses. In comparison, there were 108 "in-house" courses and, again, over 400 on-line courses offered during the spring 2013 semester. Approximately 800 seats were sold for spring 2013 courses.

In April 2013 the postgraduate program successfully graduated our second class of fifteen Emergency Medical Technicians. The students took their practical exam at Monty Tech and proceeded to take their written exam at a state-designated facility. Several

graduates have already found employment in their chosen field.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplished the following:

- Identifies a strong relationship between academic and vocational preparation.
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society.
- Supports the maintenance of a positive and caring learning and practice environment.

In November 2012 the Practical Nursing Program hosted a site visit to obtain accreditation by the Council on Occupational Education (COE). We received full accreditation for six (6) years, which allows the program to participate in the U.S. Department of Education student loan program and provides the Monty Tech Evening Division with a national accreditation status.

In fall 2013 the Practical Nursing Program hosted a site visit and evaluation from the Dept. of Elementary and Secondary Education (DESE). The Practical Nursing Program was approved as a Chapter 74 adult educational program. This will provide the program

with another revenue source along with our student tuition income.

In June 2013 we graduated twenty-nine (29) students to enter the nursing profession and the class achieved an initial NCLEX pass rate of 94%. Over 85% of the 2013 graduates are currently working in the North Central area as LPN's in various health care settings from long-term care, sub-acute care, clinics and prison health care.

Our experience and forethought in the development of the LPN to BSN Bridge program with Fitchburg and Worcester State University continues to garner state and national attention. Program Director, Holly Lafrance, remains committed to the Nurses of the Future Initiative, working closely with the Board of Higher Education as a member of the academic progression model team, while the Monty Tech Practical Nursing instructional team was asked to present at the highly respected National League of Nursing (NLN) annual conference in Washington DC in fall 2013.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Biotechnology: With funds provided by a Massachusetts Life Sciences Center Grant, the renovation of two science laboratories is nearing completion, giving the school two 21st Century,

Monty Tech - 2013 Annual Report (cont.)

universal laboratories, filled with materials, supplies and equipment that enable educators to introduce exciting lab offerings and curriculum to eager students. Two courses, Introduction to Biotechnology (BTC101 - 4 credits) and Basic Solution and Media (BTW102 - 3 credits) will be offered to high school students through a unique middle college model, whereby college level coursework is embedded during the traditional high school schedule. The courses will be co-taught by a Mount Wachusett Community College faculty member and a Monty Tech instructor. The MWCC faculty member will serve as a visiting instructor, co-teaching the classes with a highly qualified science instructor. Upon successful completion of the courses, students who earn a "B" or better are eligible to receive seven (7) college credits.

Expanded AP Offerings: In September 2012, Monty Tech launched its first Advanced Placement courses, grounded in the belief that because today's vocational programs are rigorous and complex, high school academic offerings should be as well. With 69 students enrolled in two courses, we are delighted to report approximately 40% of these eager students earned college credit as a result of end-of-course test results. Pleased with these results, District officials are excited to expand AP offerings in the coming years, introducing courses such as AP Statistics, AP Studio Art, and even AP Environmental Science.

Renovation of the School's Library: For several years, Monty Tech has been without a library. Though the school's faculty and staff have gone to great lengths to provide alternatives to students during this time, providing research databases, ebooks and audio books, the district has committed to renovating the existing facility, with the hopes of transforming it into a student-friendly 21st Century library. This extensive project, which is nearing completion, will provide

students with 2,000 new fiction titles, access to a collection of approximately 6,200 titles, quiet study space, extensive research capabilities, and wireless access. We look forward to the library's grand re-opening in December 2013, providing the Monty Tech educational community with a library that more closely reflects the advanced technology and training available to students at Monty Tech.

Educator Evaluation: Because Montachusett Regional Vocational Technical School District is not a Race to the Top district, school officials were given until fall 2013 to negotiate and implement the new educator evaluation tool. Throughout the 2012-2013 school year administrators participated in workshops and professional development coursework to develop a broad understanding of the scope of the state's new evaluation system, and in September/October 2013, educators participated in training related to developing SMART Goals. We are delighted to report that an evaluation tool has been agreed upon, and that teachers and administrators continue to work collaboratively to implement the new evaluation tool, with intentions of improving educational delivery across the District.

Summer Camps: The school's new Dean of Admissions has proposed a Summer Camp program that will bring added life to our halls during the month of July. Interested 6th - 8th grade students in our eighteen sending communities will have an opportunity to attend one of four innovative summer enrichment programs. Each camp has been designed to introduce students to vocational programming, familiarize them with our school, and will culminate in an exciting field trip! Additionally, thanks to the generosity of the Monty Tech Foundation, scholarships will be available to students who qualify for free/reduced lunches, and all costs of the field trip will be covered for every participant.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the 2012-2013 School Committee for their outstanding service.

***Eric Olson, Phillipston
Chair***

***Barbara Reynolds, Lunenburg
Vice Chair***

***Terri Hillman, Winchencon
Secretary***

***Norman J. LeBlanc
District Treasurer***

Diane Swenson, Ashburnham
Peter Capone, Ashby
Toni L. Phillips, Athol
John Scott, Barre
Brian J. Walker, Fitchburg
Robert H. Campbell, Fitchburg
LeRoy Clark, Fitchburg
Thomas J. Conry, Jr., Fitchburg
Helen Lepkowski, Gardner
Eric D. Commodore, Gardner

Joann Sueltenfuss, Harvard
James Cournoyer, Holden
Kathleen Airoidi, Hubbardston
Edward Simms, Petersham
John P. Mollica, Princeton
Mary C. Barclay, Royalston
Dr. Kenneth L.H. Williams, Sterling
James M. Gilbert, Templeton
Gary Candelet, Westminster
Burton E. Gould, Jr., Winchendon

*Respectfully submitted,
Steven C. Sharek, Superintendent-Director
Montachusett Regional Vocational Technical School*

CUSHING ACADEMY ANNUAL REPORT

Cushing Academy was established in 1865 as one of the first co-educational secondary boarding institutions in the nation. Cushing Academy was the vision of Ashburnham native, Thomas Parkman Cushing. Upon his passing in 1854, Mr. Cushing's Last Will and Testament mandated that the funds he donated for the establishment of an academy of learning be permitted to accumulate for a period of 10 years, after such time the academy may open.

In its first year of existence, there were 122 students enrolled; most were from Ashburnham but others came from the neighboring states of Connecticut and Rhode Island. Today there are 450 students; representing 31 countries and 28 states.

Cushing Academy was both a private and public educational institution. From its founding through the early 1960s, when the Ashburnham/Westminster Regional School District was established, Cushing proudly served as the Town's public school.

During 2013, the Academy achieved many feats and firsts. In July, we welcomed our 12th Headmaster, Christopher Torino, and his family to campus. Chris, his wife Dena, son Cole and daughter Celia, reside on campus and are eager to become both members of the Cushing community and members of the local Ashburnham community.

Our students and alumni were the recipients of many awards, championships and achievements during the past year. For example:

- Both our Boys' Varsity Basketball and Ice Hockey teams won New England Prep School Athletic Conference (NEPSAC) championship titles in their divisions in 2013.

- To honor Tony Fisher, Class of 1969, Cushing Trustee and a well-known philanthropist, who was killed in a plane crash in April 2003 enroute to Cushing, we hold an annual Tony Fisher Day of Service. During this annual event, our students perform over 3,500 hours of community service in a single day. This year, students pitched in at such places as the Salvation Army, Community Harvest Project, Walden Pond, local parks and playgrounds, and campus clean-up.



Students volunteering washing the fire trucks during Tony Fisher Day of Service to Others - 2013

- In addition to volunteering their time, our students planned and executed two major fundraisers during the year. In February 2013, they held the 4th Annual Pink-the-Rink hockey

fundraiser to raise money for Dana-Farber Marathon Challenge, and in the fall they held a fundraiser to support both local and regional food banks. The students raised over \$5,000 during Pink the Rink and over \$1,750 in cash and food donations for the local food banks.

- In May, 157 students joined the ranks of alumni at Cushing's 138th Commencement Exercises. Nate Berkus, a designer, *New York Times* best-selling author, television host, film producer, and Member of Class of 1990, was the commencement speaker.
- During Commencement, Ashburnham native Tim Lemieux '13 was chosen as the Ideal Cushing Boy, an award that represents his high standards of character, scholarship, and general promise.
- Cushing has had several students perform in the Massachusetts Central District Chorus and District Orchestra.
- For the second year in a row, the Cushing Robotics Team took home the win in the Oakmont Regional Robotics Championships. The competition featured 30 area teams and in the final match, Cushing defeated the North Middlesex Patribots, who had placed second in this year's national Vex robotics competition.
- Meghan Duggan, Class of 2006, was chosen again for the 2014 Women's Olympic Ice Hockey Team. This year she was selected as Captain by her fellow teammates.

As an organization, Cushing Academy is proud to be located in Ashburnham and takes pride to participate in the Ashburnham Community as much as possible.

During 2013, Cushing Academy provided over \$18 million in economic impact to Ashburnham and the surrounding communities.



Above – Students volunteering with Ashburnham Conservation Trust during Tony Fisher Day of Service to Others – 2013.

Below – Students volunteering their time on the Little League



This economic impact took the form of:

- ◆ \$89,500 grant to the Town of Ashburnham Police Department to provide for a second police officer on the overnight shift, providing greater public safety to all residents of Ashburnham.

- ◆ Cushing Academy paid over \$13,500 in permit and service fees to the Town.
- ◆ Cushing Academy paid \$2.6 million to over 240 vendors, suppliers, and independent contractors who reside and/or conduct business in Ashburnham or its surrounding communities.
- ◆ Our 3 highest vendors all proudly call Ashburnham their primary place of business.
- ◆ Cushing Academy provided its facilities at free or greatly reduced rates to area organizations, including:
 - 250th Celebration Committee Blueberry Pancake Breakfast
 - Ash-West Community Benefit Hockey Game
 - Holiday luncheons for our Public Safety employees and volunteers.
 - Provided free and discounted ice time to Oakmont Regional High School Ice Hockey Team.
 - Provided the ice arena snack bar to an area hockey club to assist in fundraisers for the club.
- ◆ Cushing Academy employs over 25 individuals who proudly call Ashburnham home. These families provide over \$150,000 in real estate and excise taxes to the Town.
- ◆ Cushing Academy provides over \$600,000 per year in grants and scholarships so that local students can attend the Academy. With these 26 recipients and the 27 employee children who attend Cushing Academy, the Academy saves the local schools over \$500,000 in educational expenses.
- ◆ In 2013, Cushing Academy had a payroll of over \$11 million; over 50% of the total payroll was paid to Ashburnham residents. Another 22% was paid to individuals who lived in abutting towns/cities.

Cushing Academy has been a proud partner of the Town of Ashburnham and we look forward to

celebrating our 150th anniversary alongside the Town’s 250th celebration.



Cushing’s 9th thru 12th Headmasters during the installation of Chris Torino on September 8, 2013. (left to right) Dr. James Tracy (11th Headmaster), Christopher Torino (12th Headmaster), Dr. Joseph R. Curry (9th Headmaster), Willard “Wink” Lampe (10th Headmaster).

HUMAN SERVICES

Board of Health 2013 Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Board of Health meets the first Monday of every month. Meetings are open to the public and are held in the Lower Level Meeting Room at Town Hall. If any resident would like to discuss a matter dealing with a public health issue, they may contact the Land Use Office at 978-827-4100 ext 117 to schedule a hearing or request a Board member to return their call. You can also contact the Health Agent on Tuesdays and Thursdays from 8:30 a.m. to 10:00 a.m. at 978-827-4100 ext 116. We also encourage you to visit our website, which has information on how to choose a contractor, regulations and many other helpful topics.

We continue to monitor all regulations within the jurisdiction of the Board of Health. The Nashoba Associated Boards of Health annual report outlines what the Board has permitted for 2013. The Board, with the help of the Nashoba Associated Boards of Health, also held several successful seasonal flu clinics in town.

The Board has also continued working to complete their Emergency Operations Plan, which outlines the procedure for opening and operating an Emergency Dispensing Site, should it become necessary. The Board is always looking for volunteers to assist with this operation, should it need to be opened and staffed. Please contact the Board if you are interested in becoming a volunteer.

As a reminder to citizens, if you have your garbage picked up, please make sure the company you choose holds a license from the Ashburnham Board of Health. The license allows the company to collect and transport residential and commercial solid waste in Town. Waste generated by ones own household and construction and demolition debris are exempt from the requirement to hold a license.

Respectfully submitted,
Glenn Hathaway, Chairman
Dr. F. John McLaughlin
Scott Sibley
Patrick Durkee
Thomas Flanagan



Board of Health members Scott Sibley, Glenn Hathaway, Tom Flanagan, Dr. F. John McLaughlin and Patrick Durkee.

Nashoba Associated Boards of Health 2013 Annual Report

The Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashburnham. In addition to the day to day public health work we conduct for Ashburnham we also provide the following services.

- Maintaining Nashoba's internet website to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition, we are keeping the Ashburnham Board of Health up to date on matters of emergency preparedness planning. We are currently working on the Emergency Dispensing Site Plan for the Town.
- Nashoba assisted the Board with providing a school-located seasonal flu clinic at Oakmont Regional High School.
- Response to health-related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state-mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Ashburnham's Board of Health. Included in the day to day work of Nashoba in 2013 were the following:

- Through membership in the Association, Ashburnham benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.
- Provided health education programs in collaboration with the Ashburnham Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed 63 Title 5 state-mandated private Septic System Inspections for Ashburnham Board of Health. Received, reviewed, and filed these state-mandated (but unfunded) Title 5 inspections.

**Nashoba Associated Boards of Health –
2013 Annual Report (cont.)**

- Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ashburnham Board of Health for enforcement action.

By the Ashburnham Board of Health’s continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

TOWN OF ASHBURNHAM

Environmental Health Department

Environmental Information Responses

Ashburnham Office (days) 112

The Nashoba sanitarian is available for the public at least twice a week on Tuesdays and Thursdays mornings at the Ashburnham Board of Health office. (Ashburnham residents can also reach their sanitarian through the Nashoba office in Ayer, Monday-Friday 8:00 a.m. to 4:30 p.m.)

Food Service Licenses & Inspections 26

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers are also investigated, and where appropriate, medical consultation and laboratory testing may be required.

Beach/Camp Inspections 21

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled

for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations 33

Nashoba, as agent for the Ashburnham Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspects for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications 16

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicant’s engineer.

Septic System Lot Tests 72

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and usually on a separate date, percolation tests by the applicant’s engineer which serve as the basis of the design of the septic system..

Septic System Plan Applications 30

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews 74

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots) 10

Septic System Permit Applications (upgrades) 20

Applicants approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections 79

Nashoba sanitarian is called to construction site at various phases of construction to witness and verify that system is built according to plans.

Septic System Consultations 45

During all phases of application, design, and construction the Nashoba sanitarian is called upon for legal details and interpretation.

Well Permits 9

Water Quality/Well Consultations 16

Private wells are regulated solely by local Board of Health regulations. The Nashoba sanitarian assists the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics–Animal Immunized 44

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic, Nashoba has arranged for deliver of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits 57

Nashoba’s Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician’s orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Rehabilitative Therapy Visit 9

**Nashoba Associated Boards of Health –
2013 Annual Report (cont.)**

Nashoba therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Clinics

Local Well Adult, Support Groups & Other Clinic Visits 369

Visits include well adult clinics and immunization, cholesterol exercise, mental health and bereavement clinics

Number of patients that attended
Flu Clinics held in Ashburnham..... 218

Number of patients that attended
Well Adult Clinics from Ashburnham..... 108

Communicable Disease

Communicable Disease Reporting & Control

Nashoba’s Nursing Service & Environmental Health Department work together to meet the local Board of Health’s responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Ashburnham (MGL Chap 111, Sec 6, 7 and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap 111, Sec 6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.
- Receive reports and undertake follow-up as necessary regarding certain food borne and water borne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease Cases
Investigated..... 32
Confirmed 17

Communicable Disease – Number of Cases

Hepatitis C	2
Influenza	7
Lyme Disease	5
Salmonella	2
Streptococcus Pneumonia	1

Health Promotion

Nursing Visits 13

Dental Health Department

Examinations, Cleaning & Flouride – Grades K, 2 and 4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible	222
Students Participating	75
Referred to Dentist	8

Instruction – Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining healthy teeth to all children in these grades.

Number of Programs.....9



**Council on Aging
2013 Annual Report**

To the Board of Selectmen and the Citizens of Ashburnham:

September of 2013 marked two years that the Seniors have been on the second floor of the Town Hall.

The Council on Aging (COA)

The Council on Aging is a Town Department officially established at the 1994 Town Meeting.

Mission Statement: *The Ashburnham Council on Aging supports a healthy and enriched lifestyle for our Seniors by identifying their needs and advocating on their behalf; designing and implementing services to fill these needs; assisting Seniors to maintain their independence to be active members of our community and by enlisting the community’s support and participation.*

The Senior Center is open from 9:00 a.m. to 2:00 p.m. – Monday through Thursday. Closed on Friday. Phone – 978-827-5000.

The COA Director reports to the Town Administrator. The COA Board and the COA Director work together to provide services and programs, set policies and oversee the budget to meet the needs of the Seniors. The Council on Aging Board meets the second Monday of the month.

Ashburnham Senior Center Activities

- ✓ Line Dancing – Monday & Thursday at 10:00 a.m.
- ✓ Bingo – Every Wednesday at 1:00 p.m.
- ✓ Pizza & Bingo – Last Wednesday of every month
- ✓ Needlecraft group meets every Tuesday and Wednesday at 9:00 a.m.

Council on Aging - 2013 Annual Report (cont.)

- ✓ Watercolor painting classes – every Thursday at 12:00 noon.
- ✓ Blood Pressure Clinic – Second Tuesday of the month at 11:00 a.m. with a Nashoba Health Nurse
- ✓ Crafts with Annie Erickson – once or twice a month on Tuesday at 10:00 a.m.



Art Class on Thursday at the Senior Center.



Annie Erickson helping Clara Scott with her craft.

We want to express our thanks to the volunteer Council on Aging Board members -

- Betty Bushee – Chairperson
- Althea Donahue – Secretary
- Lorna Fields – Treasurer
- Ginny Driscoll – Member
- Gloria Lorion – Member
- Al Hart – Passed away in 2013

Montachusett Opportunity Council (MOC)
Congregate & Meals-on-Wheels Program

The Montachusett Opportunity Council (MOC) provides congregate meals at the Senior Center on Monday, Tuesday and Wednesday at 12:00 noon. The donation is \$2.25 per meal. Please call the day before to reserve the meal.

The Meals-on-Wheels program, designed for the homebound, is also a safety net. Volunteers become familiar with the people on their route and report concerns to the COA Director. The donation is \$2.25 per meal and the meals are delivered 5 days a week. Call MOC at 978-345-8501, Extension 1 to set up delivery.

A BIG thank you to the people who deliver the meals weekly:

- | | |
|----------------|---------------|
| Ramona Congdon | Richard Nyman |
| Dolly Boudreau | Janet Robbins |

*Congregate Meals served at Senior Center –
704 meals served.*

*Meals-on-Wheels/Home Delivery –
998 meals delivered.*

A BIG thank you to Betty Bushee for helping with the congregate meals and doing the paperwork for MOC.

**MONTACHUSETT REGIONAL TRANSIT AUTHORITY
(MART)**
**The Ashburnham Council on Aging – Mobility
Assistance Program FY13**

Call the Senior Center at 978-827-5000 to reserve the local MART van and our long distance medical van for appointments.

MART VAN (Local Service)

Number of hours in operation	2,089.5
Number of days in operation	250
Number of miles traveled	30,436
Number of non-duplicated riders	237

TRIPS

Medical	765
Nutrition	377
Social/Recreational	217
Shopping	695
Other	856

COA VAN (Long Distance Service)

Number of hours in operation	437
Number of days in operation	75
Number of miles traveled	7,972
Number of non-duplicated riders	121

TRIPS

Medical	124
Social/Recreational	159

The van day trips are popular with the Seniors. Thanks to Betty Bushee for coordinating these trips and for arranging future trips for the upcoming year. The Seniors enjoyed the following day trips.

Mohegan Sun & Foxwoods	Marshfield Fair
Twin River Casino	Edaville Railroad
Christmas Tree Shops	Scallop Festival
The Big E	Bright Nights
Hampton Beach Sand Castles	Kringle Candle Company
Worcester County Deputy Sheriff's Annual Senior Picnic	

Council on Aging - 2013 Annual Report (cont.)

The Seniors of Ashburnham also had their second town-wide Health Fair at their new site in October of 2013. Flu shots were given by Nashoba Board of Health.

Christmas Party Sponsored by the Friends of the Ashburnham Senior Center

A special THANK YOU to the “Friends” for the wonderful Christmas Party, which was held at the Senior Center on December 12, 2013. A delicious meal was served, raffle prizes and a visit from Santa made it a festive day for the Seniors.



Dispatchers and Van Drivers

Dispatchers

Betsy Dillbeck
Jacqueline Osolin

Van Drivers

Ed Wagg
Bernard Conry
Kimberly Schultz
Bruce Hill
Claude Daigle

COA Director

Michelle Johnson

The Council on Aging Department consists of dedicated Town employees, volunteers, and outside

organizations. These folks have made the Council on Aging the successful organization as it stands today. Thank you to everyone for your sincere dedication.

Respectfully submitted,
Michelle Johnson, COA Director

**Veterans Services
2013 Annual Report**

As the Veterans Agent for the Town of Ashburnham, I hereby submit the following report for Fiscal Year 2013.

As the full time Veterans Agent for Gardner as well as Ashburnham, I can be reached Monday thru Thursday between 8:00 a.m. and 4:00 p.m. and Friday from 8:00 a.m. to 1:00 p.m. My phone number is 978-630-4017 and my office is located at 95 Pleasant Street, City Hall, Room 13, Gardner, MA 01440.

The Department of Veterans Services can assist Veterans, their dependents and widows with finding military documentation, request for medals and ribbons, filing for Veterans Affairs pensions and compensations. We also provide assistance with many other Veterans Affairs forms.

For Veterans, their dependents and widows who find themselves in financial difficulties, the Department of Veterans Services may be able to provide additional financial assistance and assist with medical expenses. An application is required and supporting documentation will be needed to support a claim.

We have applications for burial at the Massachusetts Veterans Memorial Cemetery in Winchendon.

During fiscal year 2013 the following expenditures were made through the Veterans Service Office.

Salary –	\$ 2,652.00
Dues -	\$ 35.00

Veterans Benefits – Cash Allowance	\$84,008.19
Flags for Veterans Graves	\$ 233.28
Total Veterans Benefits	\$84,241.47

Respectfully submitted,
Phillip D. Buso, Veterans Agent

**CULTURE, RECREATION AND
SPECIAL COMMITTEES AND
BOARDS**

**Historical Commission
2013 Annual Report**

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Historical Commission continued to consult with Lisa Mausolf as the Preservation Consultant to prepare the National Register nomination for Meetinghouse Hill, as well as, the inclusion of Lane Village in the nomination.

A letter was written to the Selectmen regarding the architectural and historical significance of the Veterans Memorial School and its future – we agreed that we would not oppose the demolition of the building with the stipulation that “the land be returned to green open space and not become a parking lot with paving. The Commission would also support another type of Veteran’s Memorial in its place as to honor the men and women who sacrificed their lives in service to our country.”

The memorial in South Ashburnham commemorating the Emeline Jewell Whitney School is still in need of completion. The repair of the front steps of the Fairbanks Town Hall was completed with the inclusion of two new handrails for safety. The original bronze

Historical Commission - 2013 Annual Report (cont.)

plaque for the water tank that was donated by Ivers Adam was remounted on the site of the tank once the tank was removed.

Concern was raised by citizen Charles Packard about the lack of care in the Old Cemetery and the Commission was asked to consider this as a project.

We were notified that cameras would be mounted in Winchester Park to reduce the possibility of vandalism. A replacement sign for the Ashburnham Center National Register Historic District was ordered to replace the one that was stolen on lower Main Street in 2012.

The Commission was asked to recommend design review guidelines that would be incorporated into existing requirements for the Village Center District so that new construction in the center would be compatible with the historic character of the downtown. We are looking into other towns with design review guidelines for guidance on what to include in our recommendations to the Planning Board.

Historical research that has been compiled by Joe von Deck is being scanned at Oakmont so as to have it archived and available for research.

The following is a list of demolitions in this year: 152 Russell Hill Road; 5 Shamrock Lane; 62 Winding Cove Road; Lake Drive (log cabin); 420 Ashby Road; 148 Rindge State Road; 216 Lake Road; 39 Watatic Pond Road; and J.R. Briggs Elementary School.

Respectfully submitted,
Christina Sargent, Chairman
Allen Small
David Uminski
Joseph von Deck
Sara Allen

**Ashburnham Cultural Council
2013 Annual Report**

The Ashburnham Cultural Council (ACC) is a local non-profit organization that provides financial support, services or other programs for arts organization and individual artists in the community or region. ACC runs under the auspices of the Massachusetts Cultural Council.

For the year 2013 the Ashburnham Cultural Council focused on meeting a number of times to continue the mission of bringing more substantial arts to the Ashburnham community as well as to brainstorm ways to invigorate the cultural life of the Town. Members of the Committee supported and attended the local concerts and art openings as often as possible happening within the community.

The ACC continued to celebrate technology by maintaining a **facebook** page and an online **Ning** network. The networks began as a means to organize and connect local artists to the ACC directory as well as to present their work to the public to encourage more dialogue, interaction and to build a localized artistic community spirit.

Facebook is an open page for informational purposes and the online **.Ning** network is a membership-only internet site open to area artists, arts groups and educators within the Fine & Performing Arts. The general public can browse the network and contact individual artists for commission, hire and/or purchase of original art or service.

The **Ning** network address is <http://accarts.ning.com/>.

The Ashburnham Cultural Council Facebook Page is <http://www.facebook.com/#!/pages/Ashburnham-Cultural-Council-ACC-Arts/142047009161668>.

The Ashburnham Cultural Council (ACC) is comprised of volunteers who review applications from individuals, schools, and organizations for arts, humanities, and interpretive science projects. The members of the ACC are appointed by the Board of Selectmen to allocate grants funded by the Massachusetts Cultural Council (MCC), a state agency. Funding is based on the town census.

In 2013 the ACC received \$4,250 from the MCC for fiscal year 2014 distribution. In addition, there was \$2,118.09 already in the account for a total of \$6,155.00 and this was distributed as follows:

\$ 354	Ashburnham Westminster Community Family Partnership	Rainbow and Color Workshop
\$ 319	Overlook Middle School	Eth-Noh-Tech Workshop
\$ 750	Overlook Middle School	Author Visit: Tim Green
\$ 150	Fruitlands Museum	Centennial Anniversary Program
\$ 300	Surround Sound of Harmony	Family Variety Show
\$ 250	Ashburnham Senior Center	Musical Journey Throughout the Years
\$ 450	Katie Green	Mrs. Mary Rowlandson
\$ 200	Audio Journal	Cultural Enlightenment for Adults
\$ 350	John Porcino	Celebration in story song and music
\$ 100	The Marble Collection, Inc. (TMC)	The Marble Collection
\$1,200	Edward Wirt	Blues Brothers Briefcase Music
\$ 332	Medicine Mammals	Native American Music Performance
\$ 200	Fitchburg Art Museum	Regional Exhibit and Crafts
\$1,200	Paul Bouchard	Swing Concert

The ACC membership is encouraged by the positive support and favorable response from the community regarding the programs that have been funded. As the

Cultural Council - 2013 Annual Report (cont.)

ACC moves forward, the membership strives to bring artistic and varied educational cultural experiences to the local community.

In 2013 we added two new members to our Board, Deborah Gardner and Monica Tessitore, both local artists from Ashburnham working at Cushing Academy. We are happy to have them on board and look forward to their continued participation.

<u>Members</u>	<u>Term</u>
Rebecca Rice Flanagan	2016
Deborah Gardner	2016
Wendy Landry Margo	2015
Rebecca Cinclair	2014
Monica Tessitore	2015
Tammy Ricker	2015

Respectfully submitted,
 Rebecca Rice Flanagan, Chairperson
ashburnhamculturalcouncil@gmail.com

**Stevens Memorial Library
 2013 Annual Report**



Stevens Memorial Library
 20 Memorial Drive
 Ashburnham, MA. 01430
 (978)827-4115 Fax (978)827-4116
ashlibrary@net1plus.com

www.ashburnhamlibrary.org

"Perhaps no place in any community is so totally democratic as the town library."

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

Year 2013 for the Library Director, staff and Trustees was a challenge. Our Director was put on Administrative paid leave. The staff and volunteers

stepped up to keep the Library running smoothly for our community. We would like to thank the community for all their support.

With our Director back at the helm, she is working with the Trustees to put new policies in place so that the Library will not have to endure this experience again.

Once again, we would like to invite the community to come into the Library to see all the new exciting programs and services we provide.

The collection continues to expand with new books, DVD's, TV shows, and Audio CD's coming in weekly.

Patron requests continue to help keep us current and a viable asset to the community.

Library hours are:

Monday and Wednesday	10:00 a.m. to 8:00 p.m.
Tuesday and Thursday	10:00 a.m. to 5:00 p.m.
Friday	10:00 a.m. to 4:00 p.m.

Respectfully submitted,
 Cheryl Paul-Bradley,
 Director



**Stevens Memorial Library Trust Fund
 2013 Annual Report**

To the Honorable Board of Selectmen and the Citizens of Ashburnham:



From left to right: Board of Trustees - Mary Kate Romano, Paula Dowd, Paula St. Laurent, Debra Mercier and Joseph von Deck.

The Trust Funds of the Stevens Memorial Library have been in an Investment Management Account with Edward Jones of Fitchburg. The income generated from such an account is higher than that from one or more individual accounts.

The income generated from this account in accordance with the terms of the original trust has been used to increase the Library material collection, underwrite programs for the Library patrons and the community, pay for equipment and furnishings and to make necessary repairs to the Library building.

**Stevens Memorial Trust Fund Balance
 January 1, 2013 – December 31, 2013**

Beginning Balance	\$184,505.66
Ending Balance	\$252,920.31
Income Generated	\$ 36,841.50
Monies Spent	\$ 9,961.72
Fees Paid	\$ 35.00

Respectfully submitted,
 Paula J. St. Laurent-Kuehl
 Treasurer of Trust Funds

Library Staff

Cheryl Paul-Bradley
Keith Penniman
Janet Peterson

Trustees

Paula Dowd, Chair
Paula St. Laurent-Kuehl, Treasurer
Margaret Donovan, Secretary
Debra Mercier
Mary Kate Romano
Joseph von Deck

**Ashburnham 250th Celebration Committee
2013 Annual Report**

To the Honorable Selectmen and citizens of Ashburnham, the 250th Celebration Committee is again pleased to report on the progress and plans the Committee has made during the past year. Over the past years this Committee has sponsored three Blueberry Pancake breakfasts, "school boy" statuette sales, a meat raffle, and the sale of various novelties such as ball caps and magnets as well as our current campaign of selling street banners to be placed along the main thoroughfares in Town, beginning this June. These activities along with voters' appropriation of funds have provided us with a start for the celebration events that are planned. The Committee will continue our fundraising efforts through 2014 in hopes of meeting our budget target for each program. Remember, the "schoolboy" statuettes make great gifts; please be sure to pick one up soon. The street banner sales program has been a success. Locations remain available; if you would like to purchase a banner or if you or your business would like to be a premium sponsor, please contact the Committee.

The year of celebration is now close at hand. Your 250 Committee continues to plan several events including a fireworks display and parade.

The Committee would like to take this opportunity to extend an invitation to all individuals, families, institutions, faith based, social and civic groups, as well

as our Town Departments to buy a banner, create an event/program, or build a float for the parade so that you and your organization can participate and share in Ashburnham's 250th Celebration. If you need ideas we have them, if you need some support we can provide it. We hope that you will jump aboard.

For details to the events being planned please visit our Facebook page ***Ashburnham's 250th Anniversary Celebration*** for details to each and every event. We will also be using AWCA-TV to advertise and convey events information to the community.

Thank you.

Stephen P. Coswell, Co-Chair
George Cornwall, Co-Chair
Patricia Frederick, Secretary
Patricia Johnson, Treasurer



Artist Woody Baston and Robert Fichtel (picture to the left) displaying the miniatures available.



This year marked the 100th anniversary of the dedication of the School Boy statue by Ivers Adams to the Town of Ashburnham. A look-alike contest was held on Sunday, September 15th and Robert (Bob) Fichtel (pictured above) was a very convincing School Boy. Thanks to Bettyna Donelson of the Ashburnham Historical Society for this great photo.

Ashburnham Parks & Recreation Committee 2013 Annual Report

Mission Statement: The Ashburnham Parks and Recreation Committee mission statement is two-fold: (1) to create and manage recreational events and activities that bring the community together and (2) to maintain our parks and playgrounds in the best possible condition.

This past year was a productive one for this Committee. Our parks and playgrounds are being kept clean with help from the community. We cleaned them up once again on Tony Fisher Day. Thank you to the Cushing Academy community for your hard work! We installed an additional slide at Sweeney Park and added a couple new events this year, an Easter Egg Hunt and a Concert Series, both were well received. In addition we placed "Park Rules" signs at Winchester Park and Sweeney Park will follow. These signs were absolutely needed in our efforts to address ongoing issues such as.....vandalism, nighttime loitering and to reinforce the parks safety and cleanliness for the children of this community. Now that more events are taking place at the parks, we need to be diligent in our efforts in our efforts in keeping the areas where the kids play and families sit to picnic sanitary and clean. Another issue we dealt with a lot this past year was the amount of vandalism in the parks. However, with community support and a grant, security cameras are now installed at Winchester Park. Security cameras should be installed at Sweeney by the end of the summer. We are confident this will drastically cut down the vandalism and other potential illegal activity taking place at the parks.

Besides maintaining our parks and playgrounds, we strive to enhance quality of life for residents, strengthen community image and community bond

while promoting health and wellness. The Parks and Recreation Committee is always striving to come up with new activities for a wide range of ages. We are dedicated to continuing these activities and programs and are always seeking volunteers and new ideas. The Parks and Recreation Committee has regular meetings and are posted on the Town of Ashburnham website. We welcome any suggestions and would love to have more members involved. We currently have one open spot for a voting member. If interested in joining please inquire at the Town Hall. Without the many volunteers from the community these activities and programs would not be possible. We truly appreciate the community's support of this Committee.

Winterfest 2013 - February 10th

Winterfest 2013 followed in the footsteps of the prior year. It looked very promising, our rink was freezing very nicely but, as in the past, the weather turned and it became unseasonably warm and our rink melted. We chose to postpone our event from its original dates of February 1st and 2nd to February 8th and 9th. Postponing it proved to be the right choice because our rink was frozen and ready to be enjoyed by



all. However, a two-day snow storm came and dumped two feet of snow which led us to our actual event date of Sunday, February 10th. As soon as we were able, the Committee gathered at Sweeney Park to start clearing the snow. And, with the help of volunteers we were able to get the area ready for our 2nd Winterfest event.

1st Annual Easter Egg Hunt – March 30th

The Parks and Recreation Committee held the Town's first ever Easter Egg Hunt on Saturday, March 30th at Winchester Park. Preparing for this event required the DPW to remove pretty good size snow banks to make entryways for our participants along with the Committee members shoveling the area. We thought about

postponing or cancelling the event like many other towns did, but that

was short-lived, because how cool and fun would it be for the kids to dig through the snow and not to mention memorable! We did arrange the "hunting areas" so the little kids area

would be mostly snow free. Whenever it's a "first time" event, you never know what to expect so we planned big. It was a gorgeous sunny day and the kids were ready to see the Easter Bunny and hunt for eggs. We closed the roads entering into Winchester Park with barriers brought over by the Ashburnham Police Department to make it safer for families to walk around the park. The Peer Leaders and National Honor Society



Parks & Recreation Committee - 2013 Annual Report
(cont.)

students helped with crowd control and the greatest of tasks ... keeping the kids back until it was time to start and most importantly making sure everyone stayed safe. After all, searching in the snow for plastic eggs that contain candy would make anyone get a little rambunctious, but we were impressed with how well everyone handled themselves. Once the Easter Bunny arrived, the hunt was on, followed by a lot of pictures with our guest of honor. We had thousands of hand-filled plastic eggs along with buckets full of toys and treats scattered throughout the park, but despite our best efforts some were left empty handed. We of course had some goodies stashed away in case that happened. The kids had a blast!! We had an overwhelming turnout and are very pleased with how smoothly it went.



Thanks to the Ashburnham Lion's Club for their generous contribution and to the JRB Jazz Band for entertaining everyone before and after the

event. Thank you to Mr. Stiles for providing the Easter Bunny with such a classy ride. And of course to Marjorie Twiraga for sharing her bunny with us!

Winchester Park 15th Birthday Party – June 9th

We celebrated the 15 year anniversary of Winchester Park on Sunday, June 9th, 2013. This celebration would not have taken place without the dedication and support of a few local residents who formed a group, The Ashburnham Community Playground Committee.

This was not a Town committee but rather a local group of people that wanted to give the kids of this community a safe and fun place to play with updated equipment. With the support of the community and their motivation and determination, they succeeded and a ribbon cutting ceremony was held on June 21, 1998. After a short speech by our Town Administrator Doug Briggs, and Jamie Rogers, who was a member of the original Community Playground Committee, everyone was able to enjoy some food while watching a juggling performance.

The kids (and adults) were enthralled while watching Henry the Juggler perform which was



made possible by a grant through the Ashburnham Cultural Council. Hot dogs were provided along with Hoodsies and drinks were provided by McDonalds.



Thanks to all who volunteered to help us cook! Lisa Aubin, owner of Inspirational Custom Cakes, donated a Winchester the Pig cake. Thanks Lisa, it was delicious!

We also received donated cakes from Hannaford, Price Chopper, Shaws and Stop & Shop.



There was one free raffle donated by the Ashburnham Westminster Extended Day Program. The winner received one free week of summer extended day. Throughout the day we had a young group called "The Homies" entertain with live music and people sang as they played "Happy Birthday". It was a celebration enjoyed by all!!



Concert Series

2013 proved to be a very musical summer in Ashburnham as the Parks & Recreation Committee successfully hosted four



concerts at Winchester Park's gazebo. With the help of the Cultural Council, local merchants and with the support of the Town's residents, we were finally able to

Parks & Recreation Committee - 2013 Annual Report
(cont.)

compete with other area towns in offering something very special to New England.... a Summer Concert Series!

The first concert we hosted was the Nashoba Valley Concert Band under the direction of John Blackwell, the former Oakmont Music Director. He was SO pleased at the chance to perform here for this Town which he held so fond in his memory.

For the second concert, we hosted "Brother Maynard" which was made up of three local musicians. Mark Cerasuolo (a Town resident), Kris Lucander (music educator at Cushing Academy) who offered classic rock, R&B, and blues.

Our third concert was the New England Swing Orchestra, made possible to us by a grant through the Ashburnham Cultural Council. They played big band and jazz music from the 40's through the 60's.



All three of these concerts were well attended, so well, that through intermission collections, we were able to host yet one more concert, the Quintessential Brass. A five piece brass ensemble that played everything from pop to country!



The Parks & Recreation Committee would like to thank all of those who supported the return of music back to Town by showing up and enjoying the events. Also we would like to thank the Bresnahan Scouting and Community Center Committee for offering to sell refreshments throughout the concert series, as well as a special thanks to the local businesses who contributed!

2nd Annual Tree Lighting/Santa Parade – December 6th

Our 2nd Annual Tree Lighting took place on Friday, December 6th at Town Hall on Main Street. The Seniors allowed us to use their space for the evening for pictures with Santa and Mrs. Claus. We held a Food and Toy Drive and once again this community has shown how very thoughtful and generous they truly are! The donated toys were disbursed between the churches in Town to go to Ashburnham residents in need and the food went to the Town Food Pantry. The evening started with the kids decorating pine cones to hang on the tree followed by the parade which



included the Oakmont Marching Spartans band. The band sounded great and did a fabulous job even while playing in the rain! The parade of fire trucks looked amazing as they were decorated very nicely in holiday lights. Selectman Leo Janssens gave a short speech and then Santa Claus lit the tree while everyone sang Christmas carols.



Parks & Recreation Committee - 2013 Annual Report
(cont.)

Following the tree lighting, hot cocoa, donated by Cushing Academy and Dunkin Donuts, and cookies were available for all to enjoy thanks to the Ashburnham Marketplace, Monty Tech, Price Chopper and Inspiration Custom Cakes by Ashburnham resident Lisa Aubin.



Everyone was welcomed to go inside Town Hall for more music, crafts that were spread throughout and pictures with Santa and Mrs. Claus. The Peer Leaders and the National Honor Society students who volunteered from Oakmont were so helpful and did a great job with getting the kids involved in each activity. Guest appearances were made by the Grinch, Mr. Snowman and the Gingerbread Man. With much effort by all involved (except Mother Nature), it was a great success despite the pouring rain! Thanks to our DPW for cutting our tree, standing our tree, helping to string the lights, as well as standing our mega size wreath in front of Town Hall!

2013 Park Usage

Besides Parks & Recreation events, other organizations have requested to use the park for their community gatherings.

The Ashburnham Cub Scouts held an Ice Cream Social at Winchester Park on May 21, 2013. It was a fun evening of ice cream, games and activities. They also welcomed interested parties to sign up during the social.

The Ashburnham Westminster Community Partnership for Children held a couple of events for the younger children of Ashburnham at Winchester Park. On July 30, 2013, Hop-On-In provided them with a bouncy house for the kids to enjoy. That was very well received! They also held a gathering inviting all those entering kindergarten at the John R. Briggs Elementary School to Winchester Park for a "meet and greet". It was a way for the children entering kindergarten to meet their classmates. On October 18, 2013 at Winchester Park, they invited children to join in a story walk to read the book, "Leaves". Kids walked page by page around the park, each page posted on a wooden stake. What a fun, unique way to get kids engaged in a story! The Community Partnership is a program of the

Ashburnham Westminster School District and is grant funded through the State Department of Early Childhood Education. For more information on their fun, free events call their office at 978-874-7312.

If any group or organization is interested in having an event at either Sweeney Park or Winchester Park, you can find a Park Usage form on the Town of Ashburnham website. Complete the form and submit it to Sylvia at the Town Hall. However, you should note that you must be a Town Board, Committee, Commission or a non-profit and you will need to provide proof of insurance.

Respectfully submitted,
Ashburnham Parks and Recreation Committee
Michael Salem, Chair
Rebecca Cinclair, Co-Chair
Doug Carlman/Tamara Walsh, Treasurer
Cheryl Goller, Secretary
Tim Dumont
Steve Gallant
Deanne Smith

IT Advisory Board
2013 Annual Report

The Ashburnham IT Advisory Board is a five (5) member board directly appointed by the Board of Selectmen.

Our primary mission is to provide consulting services to the Town (and by extension its individual departments) on matters of technology. Specifically we deal with the current hardware and software currently used in Ashburnham's day to day operations. This is accomplished with the assistance of the contracted IT support company Guardian Information Technology, Inc. Additionally the Board serves as the steering committee for the long term (5-10 years) planning for the Town's technological infrastructure.

Over the past year we have continued to work with the town leadership to ensure the best utilization of tax payer monies and whenever possible, leveraging existing technology to improve internal communication and interoperability between departments. The Board has pushed the idea of technology unification and communications to increase the Town's efficiency and that call is being heard. This fundamental change to our approach will result in both long term data security and a more cost effective operation.

The Board continues to develop a Technology Plan that looks out over 5 to 10 years to provide the Town with sound investments and high return on financial expenditures. The foundation of the plan has been laid in FY12 began implementation in FY13.

We are continuing to make improvements in the Town's infrastructure and redundancy.

Respectfully submitted,
Kyle Johnson, Chairman
Ken Hamilton, Secretary
Brian Kuehl
Joe Kalagher



Winchester Park on a cold winter day.
(Photo – Sylvia Turcotte)

VOTER'S GUIDE

1. **Excess and Deficiency (E&D)** – Surplus Revenue – The amount by which the cash accounts receivable and other floating assets exceed liabilities and reserve funds.
2. **Free Cash or Available Funds** – Surplus revenue less outstanding taxes from prior years.
3. **Overlay Fund** – Amount raised by the Assessors by setting the tax rate, creating a fund to cover abatements granted.
4. **Overlay Reserve or Surplus** – Unused accumulated amount of the overlay for various years, which may be VOTED BY the Town for extraordinary or unforeseen purposes.
5. **Reserve Fund** – Amount transferred from overlay surplus or appropriated for unforeseen or emergency purposes. Controlled exclusively by the Advisory (Finance Committee) Board.
6. **Available Funds** – Free cash reserves and unexpected balances from other years available for appropriation. This affects the tax rate indirectly as any money spent other than that reimbursed by the County, State or Federal government must be raised by taxes and fees.
7. **Estimated Receipts** – Estimate of miscellaneous receipts based on previous years' receipts deducted by the Assessors from the gross amount to be raised by taxation.
8. **Matching Funds** – Amounts made available by special State and Federal acts to supplement appropriations for specific types of projects.
9. **Cherry Sheet** – Details of State and County charges and reimbursements used in determining the tax rate. Name comes from the color of paper used.
10. **Override Vote** – An override vote becomes a permanent increase in the levy limit (the amount the community can raise through the property tax). Override requests must be presented in dollar terms and specify the purpose. A majority vote of approval by the electorate is required.
11. **Debt Exclusion and Capital Outlay Expenditures Exclusion**
A community can vote to assess taxes in excess of its levy limit or levy ceiling for the payment of certain capital projects, a capital outlay expenditure exclusion; or for the payment of specified debt service costs, a debt exclusion. The additional amount for the payment of the debt service or capital project cost is added to the levy limit for the life of the debt only. Unlike overrides, exclusions do not become part of the base upon which the levy limit is calculated for future years. A majority vote of approval by the electorate is required for both types of exclusions.

ASHBURNHAM TRANSFER STATION

Hours of operation – Saturday – 8:00 a.m. to 1:30 p.m.

To use the Ashburnham Transfer Station you must be a resident and have a Town purchased sticker placed on the trash bags, normal size of 55 gallons. For bulky items such as tires, appliances, etc., a large sticker will be required. Please see the following list for fees for any bulky items. **Bulky item stickers must be purchased at Town Hall.** Yard waste can be dropped off for free. The yard waste must be yard waste and only yard waste. **No construction debris is allowed.** Recycling can still be dropped off at the Transfer Station and also requires a sticker.

Stickers for trash bags and recycling are available at the Town Hall or at the Ashburnham Marketplace.

FEE SCHEDULE

Household solid waste (trash)	\$5.00 per 55 gal. bag
Resident recycling	\$5.00 per trip
Car tires no rim	\$5.00 per tire
Truck tires no rim	\$10.00 per tire
CRT, TV's, computer screens, microwaves	\$50.00
Propane tank (empty)	\$15.00
Sofa, love seat	\$30.00
Upholstered chairs	\$20.00
Sleeper sofa	\$45.00
Chairs to desk or table	\$5.00
AC units, refrigerator, any unit containing CFC	\$65.00
Grills	\$20.00
White goods/metal (no CFC's)	\$20.00
Dishwasher	\$25.00
Toilet or sink	\$25.00
Mattress	\$35.00
Box spring	\$35.00
Carpet	\$20.00 per roll
Floor lamps	\$5.00
Car batteries	\$25.00

Any questions – please contact the DPW Office at 978-827-4120.

RECYCLING CHART

WHAT TO RECYCLE	DO NOT INCLUDE Any items contaminated by food are not acceptable for recycling.
Mixed Paper Examples include: <ul style="list-style-type: none"> • Mail and envelopes (windows are OK) • Magazines and catalogs • Writing or ledger paper • Paperback books • Paper bags • Greeting cards • Wrapping paper • Shredded paper (place in paper bag) • Fax paper • Computer paper 	Mixed items not acceptable include: <ul style="list-style-type: none"> • Paper towels, facial tissues, napkins • Cigarette packs • Candy wrappers • Waxed or plastic-coated paper • Wrapping tissue paper • Foil wrapping paper
Thin Cardboard Newspapers (including all ads and inserts) Examples include: <ul style="list-style-type: none"> • Shoe boxes • Cereal boxes • Pasta boxes • Toilet paper rolls • Frozen food boxes • Gift boxes • Cake mix boxes • Toothpaste boxes • Tissue boxes • Paper egg cartons • Soda or beer packaging • Soap or laundry detergent boxes 	Thin cardboard items not acceptable include: <ul style="list-style-type: none"> • Boxes with silver or foil coatings • Anything dirty, greasy or plastic-coated
Corrugated Cardboard Examples include: <ul style="list-style-type: none"> • Boxes and other corrugated cardboard should be flattened and folded so they fit in the cart. • Pizza boxes (with greasy liner removed) 	Corrugated cardboard items not acceptable include: <ul style="list-style-type: none"> • Dirty or greasy cardboard
Tin/Aluminum, Scrap Metal Examples include: <ul style="list-style-type: none"> • Aluminum and tin cans • Foil and pie plates • Wire clothes hangers • Empty steel aerosol cans: 	Tin/aluminum, scrap metal items not acceptable include: <ul style="list-style-type: none"> • Scrap metal • Paint cans • Hypodermic needles (Please contact the Health Department for proper disposal information.)

RECYCLING CHART (continued)

WHAT TO RECYCLE		DO NOT INCLUDE Any items contaminated by food are not acceptable for recycling.
Glass Bottles and Jars	Examples include: <ul style="list-style-type: none"> • Mayonnaise jars • Wine bottles • Beer bottles • Applesauce jars • Spaghetti sauce jars • Salsa jars • Vinegar bottles • Baby food jars 	Glass bottles and jars not acceptable include: <ul style="list-style-type: none"> • Broken glass • Cups, dishes, glass windows, plates, Pyrex, ceramics, mirrors, light bulbs, crystal
Plastic Bottles, Jars and Containers	This includes all rigid plastic containers with symbols Δ with numbers 1 through 7 in the symbol on the bottom; examples include: <ul style="list-style-type: none"> • Soda and juice bottles • Salad dressing bottles • Milk jugs • Detergent bottles • Shampoo bottles • Window cleaner • Saline solution bottles • Fabric softener or bleach bottles 	Plastic bottles, jugs not acceptable include: <ul style="list-style-type: none"> • Plastic shopping bags • Plastic food wrap, potato chip and sandwich bags • Styrofoam • Automotive fluid bottles (oil, antifreeze, brake fluid)
Milk Cartons, Drink Boxes	Examples include: <ul style="list-style-type: none"> • Milk and juice cartons • Juice boxes • Flavored milk boxes • Cream and creamer containers 	Milk cartons, drink boxes items not acceptable include: <ul style="list-style-type: none"> • Ice cream boxes • TV dinner containers • Margarine boxes • Cream cheese boxes



Container Preparation

<ul style="list-style-type: none"> • Remove all plastic bags. • Remove any non-acceptable items. • Corrugated cardboard should be broken down so it fits inside the container without jamming, so the cart will empty completely. 	<ul style="list-style-type: none"> • All containers (jars, bottles, cartons, etc.) must be rinsed and free of all contaminants. • Remove and discard all corks, tops, rings, metal bottleneck wraps, and unacceptable items. • Flatten containers whenever possible.
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MEETING SCHEDULE

Board/Committee	When	Time	Location
A-W Regional School Committee	2 nd & 4 th Tuesday	7:00 p.m.	Team Room, Overlook Middle School
Advisory Board	Dates to be determined		
Board of Assessors	2 nd Wednesday	5:00 p.m.	Assessors Office, Town Hall
Board of Health (by appointment)	1 st Monday	6:30 p.m.	Lower Level Room, Town Hall
Board of Selectmen	1 st & 3 rd Monday	6:30 p.m.	Training Rm., Public Safety Bldg.
Building Inspector (by appointment)	Monday	5:00 p.m.	Land Use Office, Town Hall
Conservation Commission (by appointment)	2 nd & 4 th Monday	6:30 p.m.	Lower Level Room, Town Hall
Council on Aging Board	2 nd Monday	10:00 a.m.	Lower Level Room, Town Hall
Historical Commission	4 th Monday	7:00 p.m.	Community Room, Stevens Library
Library Trustees	1 st Tuesday	4:00 p.m.	Stevens Memorial Library
Municipal Light Board	3 rd Wednesday	7:00 p.m.	Light Dept., Williams Road
Parks & Recreation Committee	2 nd Thursday	7:00 p.m.	Fire Conf. Rm., Public Safety Bldg.
Planning Board (by appointment)	2 nd & 4 th Thursday	6:30 p.m.	Lower Level Room, Town Hall
Town Clerk	1 st & 3 rd Monday	5:00 p.m.	Town Clerk's Office, Town Hall
Water/Sewer Commissioners	2 nd Tuesday	6:00 p.m.	Lower Level Room, Town Hall
Zoning Board of Appeals	By appointment only		Lower Level Room, Town Hall
250 th Celebration Committee	3 rd Thursday	7:00 p.m.	As posted

All other board, committee and commission meetings are posted on the Bulletin Board at Town Hall at least 48 hours (not including Sundays or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the Town's website – www.ashburnham-ma.gov.
