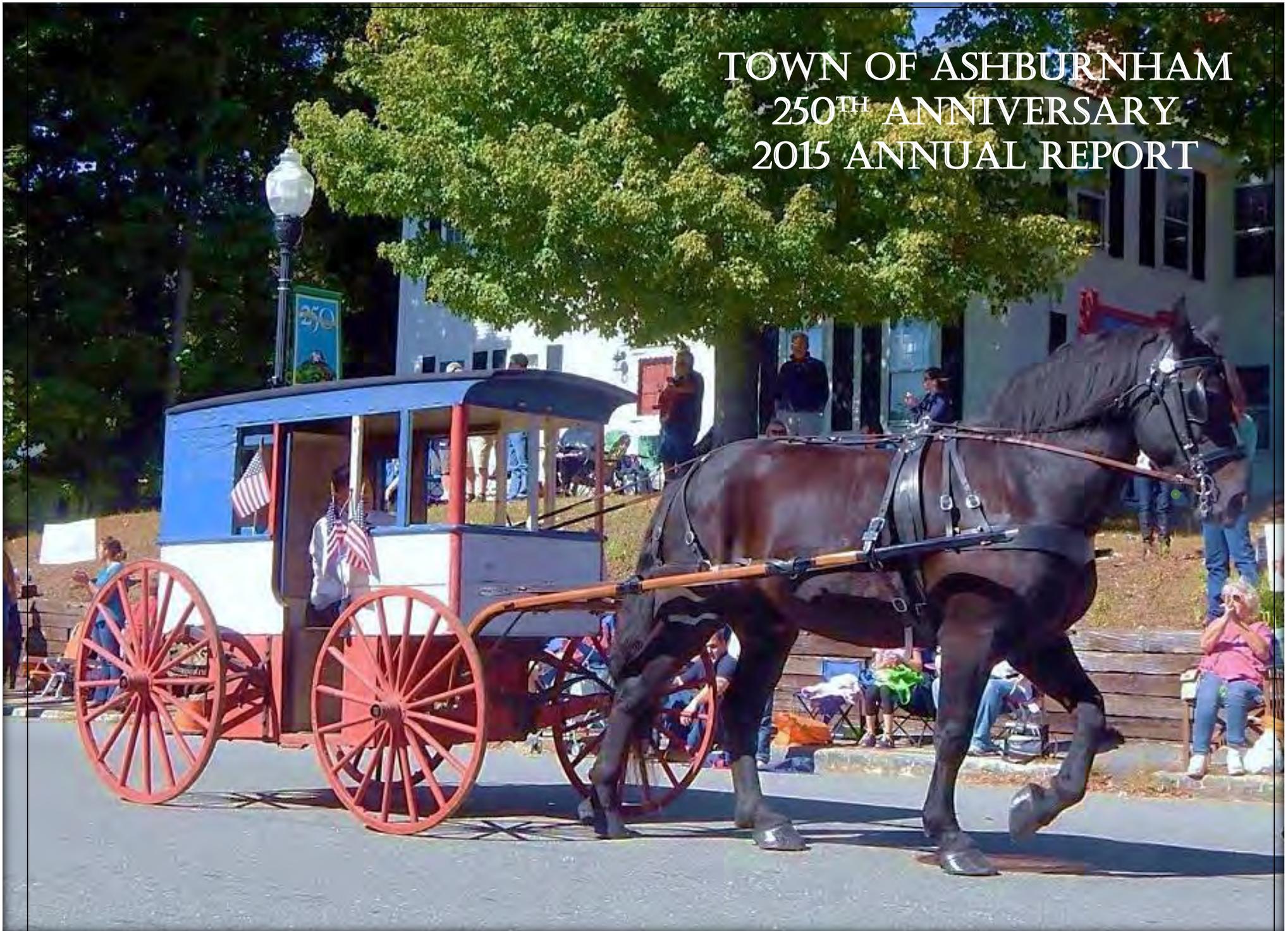


TOWN OF ASHBURNHAM
250TH ANNIVERSARY
2015 ANNUAL REPORT



On the cover of this special annual report is one of many great photos taken of the 250th Parade which was held on Sunday, September 27, 2015. This photo is of the Historical Society's horse drawn milk wagon. The parade was one of many events throughout the year of celebration and was enjoyed by young and old alike.

Edited bySylvia Turcotte
Cover Photo byGeorge Cornwall
Published by

As always, I want to thank all the Departments, Committees, Boards and Commissions for submitting your reports timely and for all the wonderful photos.

Sylvia Turcotte

HAPPY BIRTHDAY ASHBURNHAM

250th ANNIVERSARY EVENTS

The Committee – Steve Coswell, George Cornwall, Patty Johnson, Bettyna Donelson, Bob Fichtel, Pat Frederick, Barbara Divito, Sue Brennan, Karen Mattus, Linda Ramsdell.

This section is dedicated to the members of the 250th Committee who worked so diligently for the past five years to plan each of these events. These volunteers spent a great deal of their time in order to make the 250th Anniversary an unforgettable year of celebration.

Thank you for a wonderful year – 2015!

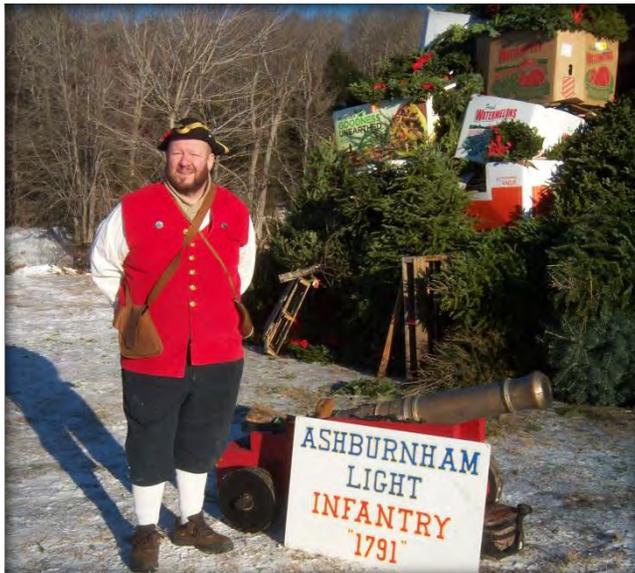
Also, a special thanks to Town Administrator, Doug Briggs, the DPW, Fire, Police, and the Light Departments for their assistance.

BONFIRE – JANUARY 17, 2015

Photos courtesy of Maggie Whitney.



Photo to the left is the bonfire made up of recycled Christmas trees ready to be lit. Below left: Co-Chair of the 250th Committee, George Cornwall, also a member of the Ashburnham Light Infantry Militia. Below right: Bill Johnson, Patty Johnson (250th Committee member), Sylvia Turcotte, Doug Briggs and Bruce Whitney. Upper right: Bob Fichtel, member of the 250th Committee, who was the announcer.





Top left: Skaters enjoying the ice at the event. Lower left: Bonfire was spectacular and also a source of warmth for those in attendance. Lower right: Steve Coswell, Co-Chair of 250th Committee and Police Chief Larry Barrett. Top right: Patty Johnson at the welcome table.



CENTURY BOX OPENING – JUNE 6, 2015

Photos courtesy of Maggie Whitney and George Cornwall.



Left: George Cornwall and Steve Coswell, Co-Chairs of the 250th Committee dressed in era costume. Below: Great crowd attending the Century Box Opening Ceremony in front of Town Hall. Right: Ashburnham Color Guard.

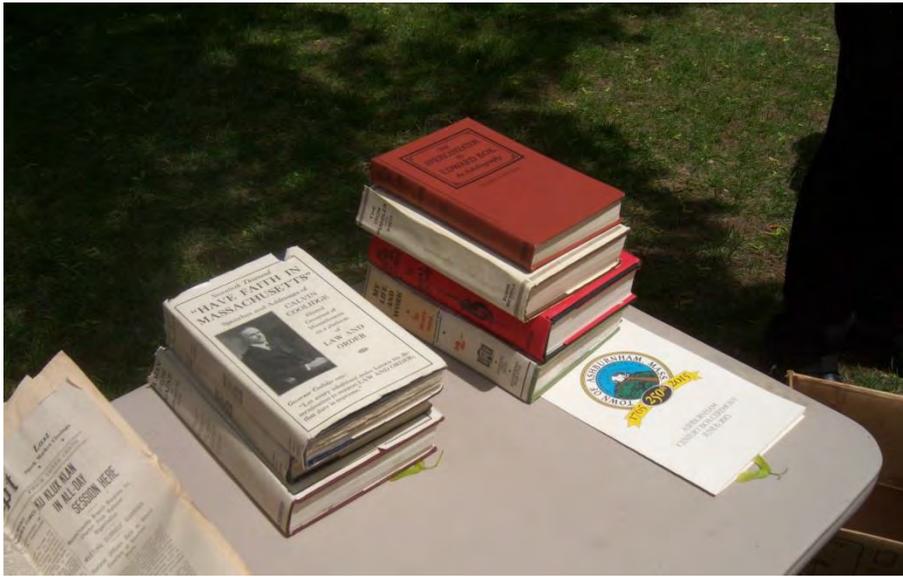




Top left: Oakmont Regional High School Band. Top right: Mr. Eisenlohr giving some history on the actual time capsule boxes that were built by his great uncle.



Above left: Kyle Johnson, Board of Selectman. Above right: Selectman Kyle Johnson, Bill Johnson, Advisory Board Chair, Doug Briggs, Town Administrator and Dave Christianson, School Committee Chair.



Pictured above: Contents of the Time Capsules - books, newspapers, magazines, and flyers.

Pictured left: Former Town Clerk Wes Landry and his daughter Judy. Pictured below: Ashburnham Infantry Militia members Joe Kalagher, Skip Nolan and Nate Stiles.



COMMUNITY DAY – JUNE 27, 2015

Photos courtesy of Maggie Whitney.

Every year the Town holds Downtown Day on the last Saturday in June. This year, as part of the 250th Celebration, we held a Community Day on the back lawn at Oakmont Regional High School. There were many vendors, as well as entertainment for the children, trolley tours, a fire muster, a chicken barbecue and many other activities including a huge fireworks display.

Pictured below are two of the many vendors - Emily Donnelly, Library Director and Dottie Munroe, 250th Committee member.

A great time was had by all!!!!





Above: Linda Ramsdell, 250th Committee Member, at the welcoming table. Below: Ray Page and Kate Kuzsa representing the Fire Department at the event.



Above: A great BMX demonstration was part of the festivities. Below: Police Chief Larry Barrett and Advisory Board Chair Bill Johnson took a moment to relax.



ASHBURNHAM-ROYALSTON SOFTBALL TOURNAMENT - July 24 and 26, 2015

Photos courtesy of George Cornwall.



The first game in Royalston our Town was shorthanded, as five men from the AFD decided not to come. George Cornwall took the position as catcher not physically able to make any plays and was only able to underhand the ball back to pitcher Steve Nims. Until Doug Briggs came and was enlisted to play, our Town was shorthanded. We had 27 people signed up and only 8 or 9 showed up for the game in Royalston. We lost by a landslide as Royalston fielded a full bench and a young team and took what started out as a fun game and made it a serious event. They totally outplayed Ashburnham 25 to 1.

Royalston came to Oakmont for the next game with a stacked team and beat our Town, even with our handful of good players added this time, 9 to 7.

Even with the losses, everyone thoroughly enjoyed themselves and it was a memorable endeavor even if it was one-sided. We were all good sports and took our lickings with a big smile, handshakes and smiles all around.

It is the hope of George Cornwall and Geoff Newton (Royalston's 250th Committee organizer) that whoever runs the 275th Anniversary celebration continues what will then be a 75 year old softball tournament between sister towns, which is a true representation of the 250th Ashburnham-Royalston Softball Tournament.

FAMILY SWIM – AUGUST 15, 2015

Photos courtesy of George Cornwall.



Steve Coswell, Senator Anne Gobi, and Bob Fichtel enjoying the day.

Awarding of the prizes at the event.



PARADE – SEPTEMBER 27, 2015

Photos - Sylvia Turcotte and George Cornwall.



The Parade was awesome and the weather was perfect!



The Grand Marshals of the Parade –
Carol Chenevert and Willard Fichtel.



The National Lancers



The Hills Mills Clown Band



The Ashburnham Lions Club float



UNCLE
SAM



Our National Guard



Girl Scouts



NAVY BAND



The Dance Center Group



Ancient Mariners Band



The Wheelman



The Worcester Pipes



Athol Savings Bank "Grease"



Milk Wagon/Historical Society



The Ashburnham Board of Selectmen – Duncan Phyfe, Chair,
Kyle Johnson, Clerk, and Leo Janssens II, Member.





Teresa Moylan with her dog "Finn"



Oakmont/Overlook Marching Spartans



Cub Scouts and Boy Scouts



Miss Massachusetts
Dolores M. Rabuffo
No. Attleboro



Oakmont/Overlook Marching Spartans Color Guard



Senator Anne Gobi and Representative Jon Zlotnik



Town of Royalston Float



Vintage Hearse -
Brandon Funeral Home

The Library had an interesting float in the parade depicting the past and present.

Maggie Whitney dressed the part back in the day.

Far right: The Library Float Committee – Maggie Whitney, Dottie Munroe, Janet Peterson, Margaret Donovan, Ed Vitone, Candace Wright, Rich Wright and Paula St. Laurent Kuehl and her two sons.



Plantscape Services float



Everyone enjoyed the parade.



Children enjoyed seeing the Minions, Minnie and Mickey and a Ninja Turtle.

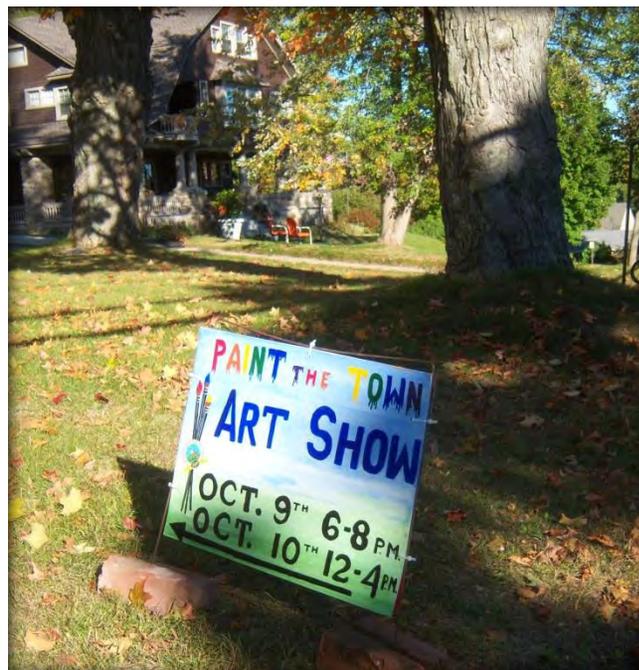




THE ASHBURNHAM
LIGHT INFANTRY WAS
WELL REPRESENTED IN
THE PARADE.



PAINT THE TOWN – OCTOBER 9 & 10, 2015

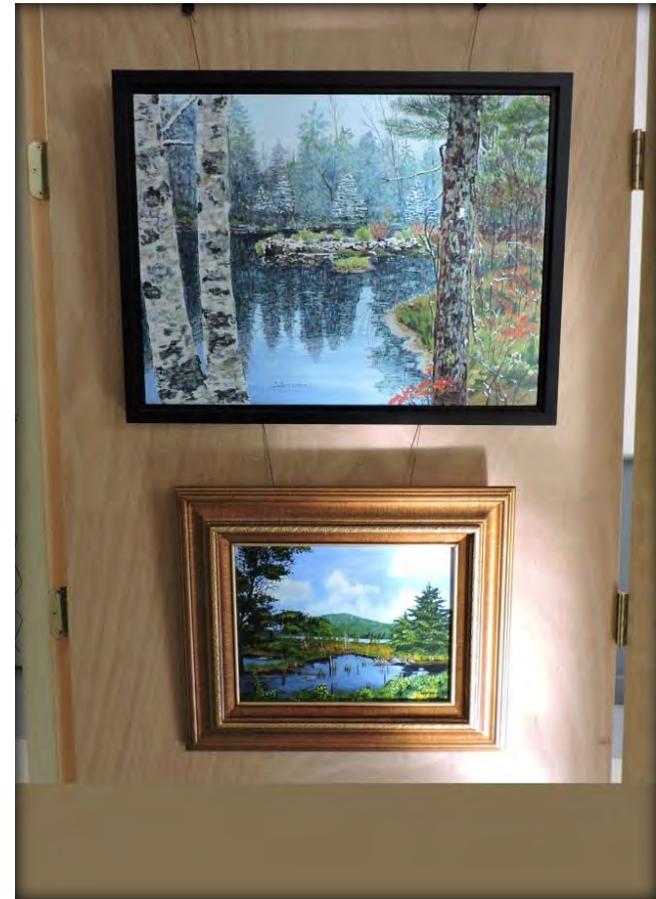


Ashburnham has many very talented residents and this was evident at the Paint the Town Art Show.

Top left – Bob Munroe hanging the paintings before the Art Show. Top center – Sign advertising the Art Show on Main Street. Top right – Dottie Munroe displays her painting of the “Whittemore/Feenhouse” and below that is a painting by Elizabeth Gagne (an Oakmont student) titled “All About Light”.



Joan Hathaway stands next to her husband Glenn's photo "The Rower" taken on Naukeag Lake.

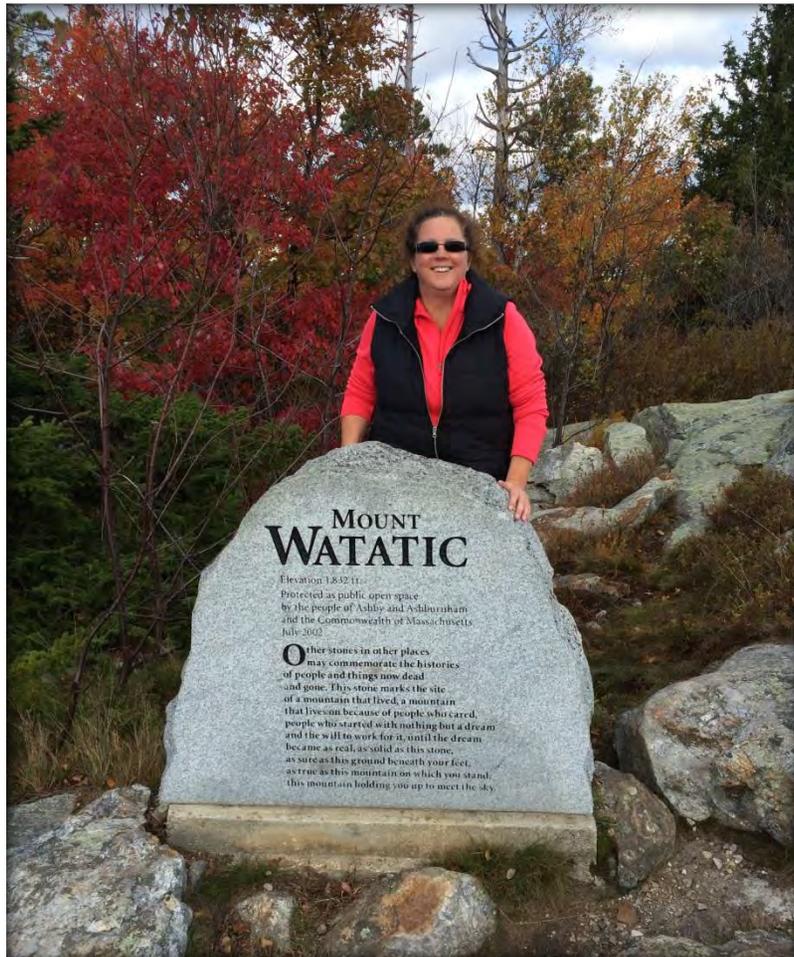


Above: "First Snowfall, East Rindge Road" by Laila Auvinen and "Little Watatic Looking Over Lincoln Pond" by Dottie Munroe.



Sue Moulton with her painting of her place of business on Main Street.

MT. WATATIC HIKE – OCTOBER 17, 2015



It was a beautiful fall day for the hike up Mt. Watatic.

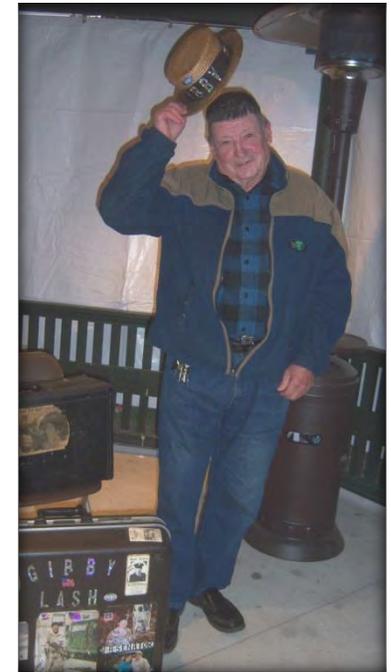
Left photo – Mary Ellen Kelly, Assistant Treasurer for the Town, enjoyed the day and took the photo below of the scenic view from the top of the mountain.



OKTOBERFEST – OCTOBER 17, 2015

Photos by Maggie Whitney.

The Oktoberfest event was very well attended. At least 300 people enjoyed the entertainment and food which was provided by The Tavern on Central's, Sean McNally.



Photos clockwise – The 250th Committee members, Sue Brennan, Karen Mattus, Linda Ramsdell, Pat Frederick, Patty Johnson and Barbara Divito, setting up for the big event. Bill Johnson and Randy Ramsdell look on as things progress.

Entertainment – upper right photo – Gibby Lashua “The Squeezebox” and lower right photo – the Northern County Band.



RETIREMENT

(Photos - Maggie Whitney)

Barbara Brown, a 30 year employee of the Town, retired on February 27, 2015. Barbara began her career in the Town as Account Clerk in the Tax Collector's office. In 1995 she assumed the title of Tax Collector's Clerk. In July of 2001 she became Tax Collector's Senior Clerk and then in 2004 the Treasurer's Clerk. She was promoted to Assistant Treasurer in July of 2006 where she worked until her retirement.

We wish her well in retirement which we know will include a lot of time on the golf course!!!



A retirement dinner was held for Barb on February 26, 2015 at the Il Forno Restaurant in Fitchburg. Pictured above right are Ed Vitone, Anne Olivari, Linda Ramsdell, Maggie Whitney, Mary Ellen Kelly, Duncan Phyfe, Ruth Briggs, Doug Briggs, David Brown, Sylvia Turcotte, Paul Pollastri, Barb and Carla Clifford.

Everyone enjoyed the evening!

RETIREMENT

(Photos - Maggie Whitney)

Linda Ramsdell, Town Clerk, retired at the end of October 2015, after almost 30 years of employment with the Town. She began her career in Ashburnham as the Town Clerk's Assistant in 1986. In 2002 her duties also included working as the Accountant's Clerk. With the retirement of Wes Landry, Linda was appointed as the Interim Town Clerk on October 1, 2006 and was elected as Town Clerk in 2007 and held this position until her retirement, both as elected and eventually appointed Town Clerk.



A surprise party was held for Linda on Wednesday, November 4, 2015 at the Old Mill Restaurant and was attended by many Town employees and Board members. Above left: Linda with her gift; above center: Ed Vitone, Paul Pollastri, and Ruth and Doug Briggs; above right: Randy, Linda and their son Sean.

"We wish Linda much happiness in her retirement."

RETIREMENT

(Photo – Maggie Whitney)

Dave Whitney retired on November 30, 2015 after 28 years with the Town.

Dave started with the Town of Ashburnham on August 5, 1987 as a Laborer for the Highway Department. In 1988, he was promoted to Truck Driver and in 1989 he held the position of Water System Operator. He held this position until January 1995 when he moved to Equipment Operator II. Dave became a Heavy Equipment Operator/Mechanic in 1998 and was promoted to Highway Foreman on January 13, 2008 and held this position until his retirement. Dave will be working as the Transfer Station Attendant on Saturdays now that he's retired.



A party was held to celebrate Dave's retirement at the American Legion on Saturday, November 28th which was attended by his co-workers. From left to right front row: Kyle Currier, Mary Calandrella, Steve Nims. Left to right rear row: Bob Young (retired Water Dept.), Jim Whitney (retired Water Dept.), Phil Fischer, Donna Burton, Mike Walker, Mark Petersen, Dave Whitney, Brian Rossbach, and Steve Picard.

**DAVE, WE WISH YOU A WELL
DESERVED RETIREMENT!!
ENJOY**

IN MEMORIAM

GAYLORD LAWRENCE GRAY

Deceased - November 30, 2015

Gaylord "Sunny" Gray served for many years on the Ashburnham-Westminster Regional School Committee and served as Chairman for several years. He also volunteered as a coach for youth soccer and worked with the boy scouts. He was recently appointed as Quartermaster of the Ashburnham VFW and also was a former member of the Oakmont Music Parents Association.



Town of Ashburnham



Annual Reports of the Town Officers

For Fiscal Year 2015

Please visit our website – www.ashburnham-ma.gov

Volunteer Recognition

“Service of 10 years or more on Boards/Committees/Commissions”

The Town of Ashburnham has many Boards, Committees and Commissions that exist solely because of the selflessness and dedication of the many volunteers. The Town would like to acknowledge and thank these individuals who are currently serving and have worked countless hours to make the Town a great place to live. We thank you!

<u>Name</u>	<u>Service</u>	<u>Years</u>
<i>Charlotte Cramm</i>	Election Officer	49
<i>Carol Chenevert</i>	Election Officer	33
<i>Christina Sargent</i>	Historical Commission	32
<i>Jean Kokernak</i>	Election Officer	31
<i>Paula Boutwell</i>	Election Officer	25
<i>Elaine Cormier</i>	Election Officer	23
<i>David Perry</i>	Zoning Bd. of Appeals	22
<i>Althea Donahue</i>	Election Officer	20

The Board of Selectmen continues to search for volunteers to staff the Town’s various Boards and Committees. Serving on one of the Town’s Boards, Committees, or Commissions offers a rewarding challenge to share your talents as well as your energy to make our Town a great place to live.

<u>Name</u>	<u>Service</u>	<u>Years</u>
<i>David Berger</i>	W/S Commission	19
<i>Leo Collette</i>	W/S Commission	19
<i>George Cornwall</i>	W/S Commission	18
<i>Terry Girouard</i>	Zoning Bd. of Appeals	18
<i>Art Pinsoneault</i>	Election Officer	17
<i>Louise Reid</i>	Election Officer	15
<i>Nancy Gahan</i>	Board of Registrars	14

If you are interested in volunteering to serve on a Town Board, Committee or Commission please complete the form on the Town’s website under Volunteer Opportunities - www.ashburnham-ma.gov and forward it to Town Hall.

Table of Content

Town Information

Ashburnham at a Glance..... 34
 Town Department Information..... 36
 Town Hall Information 37
 Town Vehicle Mileage 38
 Elected & Appointed Officers..... 39
 Legislative Contact Information 42
 Organization Chart 43
 Employee Total Earnings..... 44

General Government

Board of Selectmen 45
 Town Administrator 46
 Town Clerk..... 47
 Election and Town Meeting Results.. 47
 Town Counsel..... 52

Finance

Advisory Board 52
 Capital Planning Committee 53
 Town Accountant 54
 Treasurer – Trust Fund Report..... 64
 Board of Assessors 65

Land Use

Conservation Commission..... 66
 Planning Board 66
 Sealer of Weights & Measures..... 68
 Building Commissioner..... 68
 Electrical/Plumbing/Gas Inspectors.. 69
 Zoning Board of Appeals 70

Public Safety

Police 71
 Emergency Dispatch 74
 Animal Control..... 75
 Fire/EMS Department 78

Public Works

DPW 79
 Water/Sewer Department 80
 Cemetery Department 80
 Municipal Light Plant..... 81

Education

AWRSD Superintendent’s Report..... 84
 Financial Report..... 85
 AWRSD Employee Salaries 90
 School Information..... 93
 Oakmont Regional High School 94
 Overlook Middle School 96
 J.R. Briggs Elementary School..... 96
 School Health Services 98
 Monty Tech..... 100

Health & Human Services

Board of Health 113
 Nashoba Associated Boards 113
 Council on Aging..... 116
 Veterans Services 117

Culture, Recreation & Special Committees and Boards

Cultural Arts Council 118
 Trustees Stevens Memorial Library... 119
 Trustee Treasurer’s Report..... 120
 Library Director’s Annual Report..... 120
 250th Celebration Committee 122
 Parks & Recreation Committee 124
 Ashburnham & Local Sports Website 132
 DPW Building Committee 133
 Downtown Focus Committee..... 133

Miscellaneous

Voter’s Guide 134
 Transfer Station Information 135
 Recycling Chart 135
 Meeting Schedule..... Inside back cover



TOWN OF ASHBURNHAM AT A GLANCE

*The Town of Ashburnham was incorporated in 1765 and this year we are celebrating our **250th anniversary**.*

*We are governed by **Town Charter** with a three member Board of Selectmen and a Town Administrator. Our **Annual Town Meeting** is held on the first Tuesday in May and our **Annual Town Election** is on the last Tuesday in April.*

*Ashburnham's **population** is **5,989** and there are **4,068 registered voters**. The Town's **Residential/ Commercial Tax Rate** for **FY15** was **\$22.28** and for **FY16** its **\$22.75**. Taxes are due on August 1st, November 1st, February 1st, and May 1st.*

Ashburnham's elevation (Mt. Watatic) is 1,832 feet and has 80 miles of public roads and 20 miles of private roads. The number of parcels in Ashburnham is 3,957 and there are 1,124 Water customers and 661 Sewer customers.

Ashburnham has a lovely library, the Stevens Memorial Library located at 20 Memorial Drive and also has its own light plant, the Ashburnham Municipal Light located at 24 Williams Road.

Ashburnham is part of a Regional School District with the Town of Westminster. We have a new elementary school, the J.R. Briggs Elementary School located at 96 Williams Road, pictured below.



We also have Overlook Middle School at 10 Oakmont Drive and Oakmont Regional High School at 9 Oakmont Drive. Cushing Academy, a private school, at 39 School Street, is also located in Ashburnham.

Ashburnham has a number of places of worship –

- Apostolic Lutheran Church – Route 12
- Ashburnham Community Church – 9 Chapel St.
- Peoples Church – 56 South Main St.
- St. Denis Catholic Church – 85 Main St.

Our recreation areas –

- Bickford Ballfield
- Danny Marden Little League Field
- Landry Field
- Sweeney Memorial Playground
- Whitney Ballfield
- Winchester Park

TOWN OF ASHBURNHAM AT A GLANCE (cont.)

Ashburnham Cemeteries –

- *Fairbanks Cemetery*
- *Meeting House Hill*
- *New Cemetery*
- *St. Denis Cemetery*

Ashburnham Designated Scenic Roads per Town vote of May 11, 1974-

- *Bush Hill Road*
- *Cashman Hill Road*
- *Corey Hill Road*
- *Cushing Street*
- *East Rindge Road*
- *Hastings Road*
- *Lashua Road*
- *Packard Hill Road*
- *River Styx Road*
- *Russell Hill Road*
- *Wilker Road*
- *Willard Road*
- *Young Road*

The Ashburnham Senior Center provides transportation for seniors through the MART Van/Council on Aging Van which provides door to door transport at a minimal charge.



The 250th Commemorative Medallion face.

Town Department Address & Telephone # Listing

EMERGENCY

911

24 HOUR DISPATCH

978-827-5714

Police Department

Office

99 Central Street

978-827-4110

Animal Control/Dispatch (24 hrs.)

978-827-5714

Fax

978-827-5703

Fire Department

General Office

99 Central Street

978-827-4021

Dispatch (24 hrs.)

978-827-5714

Fax

978-827-4111

DPW W/S Department

General Office

17 Central Street

978-827-4100 ext 5

Dispatch (24 hrs.)

978-827-5714

Fax

978-827-4121

Municipal Grounds Department

General Office

8 Williams Road

978-827-4122

Dispatch (24 hrs.)

978-827-5714

Municipal Light Plant

General Office

24 Williams Road

978-827-4423

Dispatch (24 hrs.)

978-827-5714

Fax

978-827-3370

Senior Center/Council on Aging

General Office

32 Main Street

978-827-5000

MART Van Reservations

978-827-5000

(24 hour advance notice required)

Stevens Memorial Library

General Office

20 Memorial Drive

978-827-4115

Fax

978-827-4116

School Address & Telephone # Listing

School Superintendent Office

General Office

11 Oakmont Drive

978-827-1434

Fax

978-827-5969

Oakmont Regional High School

General Office

9 Oakmont Drive

978-827-5907

Overlook Middle School

General Office

10 Oakmont Drive

978-827-1425

J. R. Briggs Elementary School

General Office

96 Williams Road

978-827-5750



View from Town Hall steps

Town Hall Offices
Main Line – 978-827-4100

32 Main Street
FAX – 978-827-4105

OFFICE HOURS

Monday	7:30 a.m. to 7:00 p.m.
Tuesday	7:30 a.m. to 5:00 p.m.
Wednesday	7:30 a.m. to 5:00 p.m.
Thursday	7:30 a.m. to 5:00 p.m.
Friday	CLOSED

Department	Staff Contact	Email Address	
Town Administrator/Board of Selectmen	Sylvia Turcotte	sturcotte@ashburnham-ma.gov	Ext. 0
Treasurer	Tammy Coller	tcoller@ashburnham-ma.gov	Ext. 1 option 2
Assistant Treasurer	Mary Ellen Kelly	mkelly@ashburnham-ma.gov	Ext. 1 option 3
Tax Collector	Carla Clifford	cclifford@ashburnham-ma.gov	Ext. 1 option 1
Town Clerk	Michelle Johnson	mjohnson@ashburnham-ma.gov	Ext. 3
Assessors	Sherri DiPasquale	assessors@ashburnham-ma.gov	Ext. 2
Town Accountant	Tanya Gaylord	tgaylord@ashburnham-ma.gov	Ext. 1 option 4
Conservation Commission	Rich Turcotte	conservation@ashburnham-ma.gov	Ext. 4 option 2
Board of Health	Rick Metcalf		Ext. 7
Land Use Office (Building Commissioner, Electrical, Gas & Plumbing Inspectors, Zoning Board of Appeals)	Heather Ruziak Donna Burton	hruziak@ashburnham-ma.gov dburton@ashburnham-ma.gov	Ext. 6
Planning Board	Leave voice message please.		Ext. 4 option 1
Town Hall Custodian	Ed Schlott	Custodian	Ext. 8

Please visit the TOWN'S WEBSITE – www.ashburnham-ma.gov

Town Vehicle Mileage as of January 2016

Fire Department

2014 Polaris six wheel UTV	111
2013 Ford Utility (Chief Vehicle)	64,849
2012 Ford F350 Pick-up	21,802
2008 Ford F450 Brush Truck	17,002
2005 HME/Central 1250 Pumper	14,744
2003 Ford E-450 Ambulance	98,325
1999 Freightliner 1500 GPM Pumper	32,238
1998 Freightliner 1250 GMP Pumper	25,979
1986 Chevy Stake Bed	9,304
1983 Mack/LTI 106' Ladder Truck	105,905
1965 Kaiser Jeep Tanker (not in use)	34,799

DPW Department

2015 Mack Combo/Dump/Sander	7,575
2014 John Deere Backhoe	528 hours
2012 Volvo Loader	3,020 hours
2012 International Combo	20,952
2011 Ford F550	42,683
2008 International 7400	26,792
2007 Chevy Silverado Pick-up	76,940
2007 Bobcat	579.5 hours
2006 John Deere Backhoe	4,975 hours
2006 International Dump L-7400	33,237
2005 JD Brush Cutter	4,850 hours
2003 Volvo Loader	9,457
1996 Elgin Sweeper	4,100.5 hours
1996 John Deere Grader	5,718
1995 International 4-wheel drive truck	60,687
1993 Trackless MT	2,503 hours

Municipal Grounds Department

2012 Ford F550	4,906
2007 F350 Pick-up	74,682
2006 Ford F550 1-ton dump truck	52,089

Water/Sewer Department

2013 Ford F150	19,266
2012 Ford F550	37,082
1987 Grumman Box Truck	218,843

Police Department

2016 Ford Interceptor Utility	3,900
2015 Ford Interceptor Utility	20,700
2015 Ford Interceptor Unmarked Taurus Sedan	6,300
2013 Ford Interceptor Utility	44,300
2013 Ford Interceptor Sedan	81,900
2013 Ford Explorer (Admin.)	48,100
2010 Emergency Lights & Generator Trailer	N/A
2010 Message Board Trailer	N/A
2007 Speed Control Trailer	N/A
2006 Utility Trailer	N/A
Boat and Trailer	N/A

MUNICIPAL OFFICIALS

ELECTED TOWN OFFICIALS

	<u>Term</u>
Moderator (1 yr. term)	
Ronald W. Reed	2016

Board of Selectmen (3 yr. term)

Leo Janssens	2018
Kyle Johnson	2016
Duncan Phyfe	2017

Board of Health (3 yr. term)

Patrick Durkee	2017
Thomas Flanagan	2018
Glenn Hathaway, Chair	2016
F. John McLaughlin	2018
Scott Sibley	2016

Planning Board (5 yr. term)

George Cornwall	2019
Roger Hoyt	2016
Joseph Kalagher	2020
Joseph McPeak, Associate	2017
William J. Nolan, III, Chair	2018

Library Trustees (3 yr. term)

Margaret Donovan (resigned)	2017
Paula Dowd	2016
Paula St. Laurent-Kuehl	2016
Edward Vitone, Chair	2017
Margaret Whitney	2018
Candace Wright	2018

Municipal Light Board (3 yr. term)

Richard Ahlin	2017
Mark Carlisle	2016
Sarah Davis	2018

Ash/West. Reg. School Comm.

Ashburnham (3 yr. term)

David M. Christianson, Jr.	2017
Michelle A. Gianino	2016
Keith P. Glenny	2018
Ellen Holmes	2017
Laura Weiderman (resigned)	2016

Westminster (3 yr. term)

Leonard Beaton	2017
Jeff Boudreau	2018
Robert Ewing	2016
Gwen Farley	2016
Joshua Schonborg	2017

MODERATOR APPOINTMENTS

Advisory Board (3 yr. term)

	<u>Term</u>
Gail Dumont	2017
Francis (Bill) Johnson, Chair	2018
Joseph Oliveira	2016
James Piedrafite	2017
Ronald Putnam	2017
Allison Weissensee	2016
Bruce Whitney	2016

SELECTMEN'S APPOINTMENTS

Town Administrator (3 yr. term)

Douglas C. Briggs	2018
-------------------	------

Town Accountant (3 yr. term)

Tanya Gaylord	2018
---------------	------

Constable (1 yr. term)

Loring Barrett	2016
Todd Parsons	2016

Town Counsel (1 yr. term)

C. Deborah Phillips, Esq.	2016
---------------------------	------

Special Counsel for Labor Relations (1 yr. term)

Mirick O'Connell	2016
------------------	------

Special Counsel for Tax Matters (1 yr. term)

Coppola & Coppola	2016
-------------------	------

Montachusett Regional Planning Commission (1 yr. term)

Kyle Johnson	2016
--------------	------

MART Advisory Board (1 yr. term)

Leo Janssens II	2016
-----------------	------

Parking Clerk (1 yr. term)

Donna Burton	2016
--------------	------

Rep. Monty Tech Sch. Dist. Committee (5 yr. term)

Diane Swenson	2019
---------------	------

Mt. Watatic Management (1 yr. term)

Lorraine DeSouza	2016
Christopher Picone (alternate)	2016

Cultural Council (3 yr. term)

Deb Gardner	2016
Rebecca Cinclair	2017
Wendy Landry Margo	2018
Rebecca Rice-Flanagan, Chair	2016
Monica Tessitore	2018

Historical Commission (3 yr. term)

Sara Allen	2018
Christina Sargent, Chair	2016
Allan Small	2018
David Uminski	2016

MUNICIPAL OFFICIALS

SELECTMEN'S APPOINTMENTS (cont.) Term

Water/Sewer Commissioners (3 yr. term)

David Berger	2016
Leo Collette	2016
George Cornwall	2016
Valorie Daigle	2016
Charlie Packard	2016

Capital Planning Committee (1 yr. term)

Tammy Coller, ex officio	2016
Tanya Gaylord, ex officio	2016
Bill Johnson	2016
Joseph Kalagher	2016
Noel McGonigle	2016
Duncan Phyfe	2016
James Piedrafite	2016

Agricultural Commission (3 yr. term)

Pat Amburgey	2018
Gary Howland	2018
Keith P. Kopley	2016
Gretchen Lafferty	2018
Christopher Picone	2016
Richard H. Wright	2017

250th Celebration Committee (7 yr. term)

Susan Brennan	2016
George Cornwall	2016
Steve Coswell, Chair	2016
Barbara DiVito	2016
Bettyna Donelson	2016
Robert Fichtel	2016
Patricia Frederick	2016
Patricia Johnson	2016
Karen Mattus	2016
Linda Ramsdell	2016

Energy Committee

Doug Briggs	2016
Mark Carlisle	2016
Kyle Johnson	2016
Mike Rivers	2016
Ed Vitone	2016

New Downtown Focus Committee

Steve Coswell	2016
Robert Fichtel	2016
Pat Frederick	2016
Kelly Hansen	2016
Noel McGonigle	2016
Rosemarie Meissner	2016
Duncan Phyfe	2016
Pat Stewart	2016
Richard Wright	2016

DPW Building Committee

Jim Bender	2016
Kelly Hansen	2016
Kyle Johnson	2016
Steve Nims	2016
Jaime Piedrafite	2016
Brian Pochini	2016
Ron Putnam	2016



TOWN ADMINISTRATOR'S APPOINTMENTS

Term

Fire Chief (3 yr. term)

Paul Rekos, Sr.	2017
-----------------	------

DPW and W/S Superintendent and Tree Warden (3 yr. term)

Stephen Nims	2018
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Police Chief (5 yr. term)

Loring Barrett	2020
----------------	------

Regional Animal Control Officer (1 yr. term)

Gardner Animal Control	2016
------------------------	------

Treasurer (3 yr. term)

Tammy Coller	2018
Paul Pollastri (retired)	

Assistant Treasurer 3 yr. term)

Barbara Brown (retired)	2015
Mary Ellen Kelly	2018

Tax Collector (3 yr. term)

Carla Clifford	2018
----------------	------

Town Clerk (3 yr. term)

Michelle Johnson	2018
Linda Ramsdell (retired)	2016

Building Commissioner & Zoning Officer (3 yr. term)

Richard Reynolds	2016
------------------	------

Assistant Building Commissioner (1 yr. term)

Richard Hanks	2017
---------------	------

Electrical Inspector (1 yr. term)

Richard Cannavino	2016
-------------------	------

Assistant Electrical Inspector (1 yr. term)

Joseph Olivari	2016
----------------	------

Assistant Electrical Inspector (1 yr. term)

Loring Barrett, Sr.	2016
---------------------	------

Gas & Plumbing Inspector (1 yr. term)

Maurice Picard	2016
----------------	------

MUNICIPAL OFFICIALS

TOWN ADMINISTRATOR'S APPOINTMENTS (cont.)

	<u>Term</u>
Assistant Gas & Plumbing Inspector (1 yr. term)	
Wayne Little	2016
Scaler of Weights & Measures (1 yr. term)	
Steven Slocum	2016
Veterans Agent & Burial Agent (1 yr. term)	
Phillip D. Buso (resigned)	2015
Thomas Maeder	2016
Board of Assessors (3 yr. term)	
Donna Burton	2017
Walter Harrington	2016
Jeffrey Perkins (resigned)	2018
Joshua Gendron	2018
Board of Registrars (3 yr. term)	
Nancy Gahan	2018
Linda A. Ramsdell (retired)	2016
Elizabeth A. Rosbury	2017
Heather Sikora	2018
Conservation Commission (3 yr. term)	
Alana Archangelo (resigned)	2016
Linda Couture	2018
Marshall Dennis, Chair	2017
Andrew Henderson	2016
Christopher Picone	2018
Council on Aging (3 yr. term)	
Betty Bushee	2018
Althea Donahue	2017
Virginia Driscoll	2016
Lorna Fields	2017
Barbara Hanson	2018
Jacqueline Osolin, Director	2018
Gloria Jean Lorion	2018

ADA Coordinator (3 yr. term)

Richard Cannavino 2016

Parks & Recreation Committee (3 yr. term)

Tim Dumont 2016
 Steven Gallant 2018
 Cheryl Goller, Chair 2017
 Michael Salem (resigned) 2017
 Deanne Smith 2016
 Richard Troop 2018

Trust Fund Commission (3 yr. term)

Tammy Collier 2018
 Paul Pollastri (retired) 2015
 James Roger 2016

Election Constables (1 yr. term)

Michael Gallant 2016
 Ronald W. Skaife 2016

Election Officers (1 yr. term)

Paula Boutwell 2016
 Betty Bushee 2016
 Ann Brodeur 2016
 Carol Chenevert 2016
 Elaine Cormier 2016
 Charlotte Cramm 2016
 Althea Donahue 2016
 Margaret Donovan (resigned) 2016
 Virginia Driscoll 2016
 Jean Kokernak 2016
 Carol Messar 2016
 Jean Mountain 2016
 Arthur Pinsoneault 2016
 Lynne Pinsoneault 2016
 Louise Reid 2016
 Sallie Thoma 2016

Zoning Board of Appeals (3 yr. term)

Cheryl Anderson, Alternate 2018
 Richard Archer 2016
 Heather Carlisle 2017
 Mark Carlisle 2018
 Terry Girouard 2017
 David Perry, Chair 2016



Ashburnham – so beautiful in the fall.



Elected State Officials

Governor:

Honorable Charlie Baker (R)
Office of the Governor, Room 280
Boston, MA 02133
Phone – 617-725-4005
(in state) 888-870-7770
Fax – 617-727-9725
www.mass.gov/governor/contact

Springfield Office

Western Mass. Office of the Governor
State Office Building
436 Dwight Street, Suite 300
Springfield, MA 01103
Phone – 413-784-1200

Washington, D.C. Office

Office of the Governor
444 North Capital Street, Suite 208
Washington, D.C. 20001
Phone – 202-624-7713
Fax – 202-624-7714

.....
United States Senators:

Edward Markey (D)
218 Russell Senate Office Building
Washington, D.C. 20510
Phone – 202-224-2742
www.markey.senate.gov

Boston Office

975 JFK Building
15 New Sudbury Street
Boston, MA 02114
Phone – 617-565-8519

Elizabeth Warren (D)
317 Russell Senate Office Building
Washington, D.C. 20510
Phone – 202-224-4543
www.warren.senate.gov

.....
Attorney General:

Martha Coakley (D)
One Ashburton Place, 20th Floor
Boston, MA 02108
Phone – 617-727-2200
Email – agoweb@state.ma.us

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United States Representative:

Niki Tsongas (D)
1714 Longworth House Office Building
Washington, D.C. 20515
Phone – 202-225-3411
Fax – 202-226-0771

Lowell Office

126 John Street, Suite 12
Lowell, MA 01852
Phone – 978-459-0101

Lawrence Office

15 Union Street, Suite 401
Lawrence, MA 01842
Phone – 978-459-0101

State Senator:

Anne M. Gobi
State House, Room 513
Boston, MA 02133
Phone – 617-722-1540
Fax – 617-722-1078
Email – anne.gobi@masenate.gov

.....
State Representative:

Jonathan Zlotnik (R)
State House, Room 437
Boston, MA 02133
Phone – 617-722-2080
Fax – 617-626-0333
Email – Jon.Zlotnik@mahouse.gov

District Office

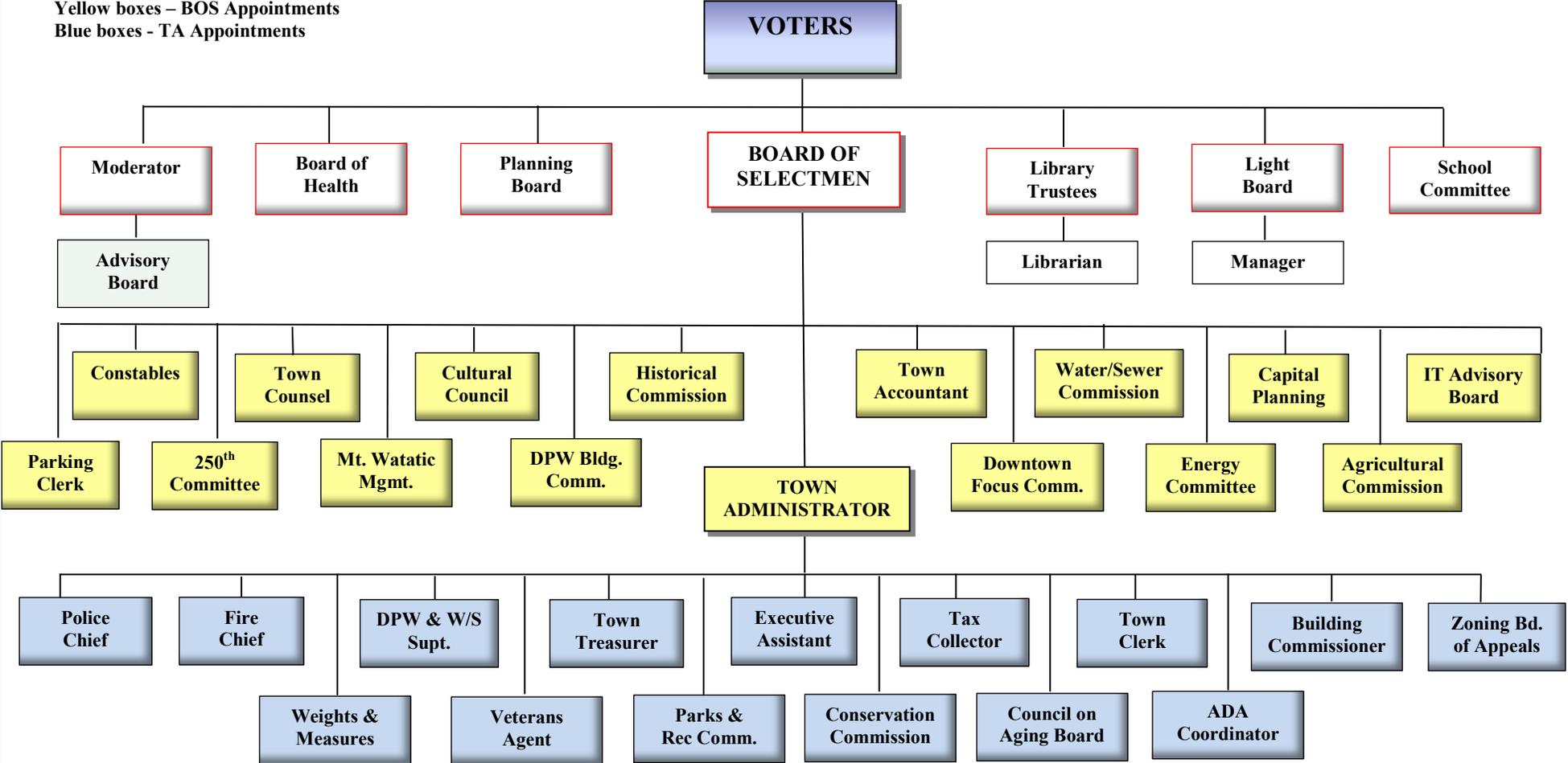
City Hall, Room 212
95 Pleasant Street
Gardner, MA 01440
Phone – 978-410-9559

.....
Secretary of State:

William F. Galvin (D)
Citizen Information Service
McCormack Building
One Ashburton Place, Room 1611
Boston, MA 02108
Phone – 617-727-7030
Email – cis@sec.state.ma.us

ASHBURNHAM ORGANIZATIONAL CHART

Pink box – Moderator Appointment
 White boxes – Elected Officials
 Yellow boxes – BOS Appointments
 Blue boxes - TA Appointments



**Employee Total Earnings
In Excess of \$500
January 1, 2015 to December 31, 2015**

Board of Selectmen

Leo Janssens II	1,200
Kyle Johnson	733
Duncan Phyfe	1,200

Council on Aging

David Brown	3,456
Elizabeth Dillbeck (retired)	5,536
Bruce Hill	16,073
Daniel Mahoney	620
Jacqueline Osolin	7,709
Janet Robbins	1,181
Kimberly Schultz	837
Gerard Thibeault	771
Edwin Wagg	9,999

DPW/Municipal Grounds/Water and Sewer

Donna Burton	41,330
Mary Calandrella	41,979
Robert Carolis	55,544
David Dyke (deceased)	2,452
Andrew Fichtel	45,236
Philip Fischer	59,581
Robert Fortier	52,108
Martin Janhunen	26,308
Stephen Nims	93,423
Mark Petersen	56,267
Stephen Picard	47,455
Brian Rossbach (resigned)	5,144
Michael Walker	47,228
David Whitney (retired)	75,229
James Whitney (retired)	6,050
James Zarozinski	57,990

Emergency Dispatch

Susan Brennan	67,885
Donald Girard	53,083
Shawn Ilinitch	4,271
Mark Lafferty	1,763
Christine Pierce	47,553
Max Rameau	4,239
Andrew Richard	3,801
Stephanie Williams	51,676

Fire Department

Joseph Andrade	2,385
Joseph Arsenault	9,578
Mark Boucher	4,170
John Bresnahan	3,482
Shauna Bresnahan	1,675
Kenneth Chase	1,234
Jessica Croteau	2,715
Tyson David	4,365
William Davis	8,296
Andrew Devoll	29,197
Michael Dufault	718
Scott Florio	1,938
David Gambino	2,123
John Girouard	9,835
Andrew Harding	41,488
Brendan Hurley	1,064
Katherine Kusza	2,599
Clayton Landry	51,145
Raymond Lashua	5,871
Sean Marandino	5,054
Jason McNeaney	7,800
Jonathan Moorcroft	506
Karen Plant	3,686
Robert Plant	90,897
Sarah Plant	7,719
Joseph Poirier	15,675
Paul Rekos, Sr.	88,459

Paul Rekos, Jr.	4,140
Ashley Salem	896
Jeremy Salo	3,353
John Scofield	1,451
John Swick	1,493
Hilary Towne	69,251
Hollie Waugh	10,196
Bryan Vaine	5,415
Donna Williams	2,460
Randall Williams	598
Derek Young	2,295
Jake Zbikowski	4,350

Land Use/Inspections/ConCom

Richard Cannavino	19,010
Joseph Olivari	1,313
Maurice Picard, Jr.	8,205
Richard Reynolds	26,048
Heather Ruziak	30,618
Steven Slocum	2,815
Richard Turcotte	19,687

Library

Catherine Callegari	12,913
Bonnie Caouette (resigned)	15,462
Carol Cringan	3,591
Emily Donnelly	59,283
Margaret French	12,947
Keith Penniman	17,019
Janet Peterson	23,889

Municipal Light Plant

Bruce Brackett	95,354
Jane Dancause	37,230
Amy Fischer	26,187
Jordan Gendron	48,949
Jeremy Holmes	96,715
Anne Olivari	81,133
James Ringquist	8,660

**Employee Total Earnings
In Excess of \$500
January 1, 2015 to December 31, 2015**

Municipal Light Plant (cont.)

Michael Rivers	119,222
Jeffrey Schrecke	79,165
Matthew Wilson	108,659

Veterans' Agent

Phillip Buso (resigned)	1,393
Thomas Maeder	1,421

Police Department

Jonathan Augusto	5,766
Loring Barrett	125,810
John Boucher III	93,232
Jason Bourgeois	90,939
Thomas Chabot	8,811
Christopher Conrad	113,334
Nicholas Dalton	64,468
Robert Gariepy	9,282
Gregory Gushlaw	11,861
Les Holgerson	88,780
Robert Jaillet	6,096
Kevin Kaddy	73,872
Kristin Matthieu	33,300
Todd Parsons	103,390
Travis Rixford (resigned)	84,562
Alexander Scipione	8,869
Robert Siano	84,484
Quinn Smith (resigned)	7,659
Wade Wright	122,296

Town Administration

Douglas Briggs	120,380
Tanya Gaylord	49,526
Edward Schlott	40,848
Sylvia Turcotte	60,246

Town Clerk

Linda Ramsdell (retired)	44,837
Michelle Johnson	20,816

Tax Collector

Carla Clifford	58,689
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Treasurer

Barbara Brown (retired)	20,928
Tammy Coller	13,845
Mary Ellen Kelly	43,261
Paul Pollastri (retired)	19,007
Kate Stacy (resigned)	12,059



Our Board of Selectmen – Kyle Johnson, Clerk, Leo Janssens II, Member and Duncan Phyfe, Chair.

GENERAL GOVERNMENT

Board of Selectmen – Annual Report

To the Citizens of Ashburnham:

Following the April Election the makeup of the Board changed as follows:

- Duncan Phyfe (Chair)
- Leo Janssens II (Member)
- Kyle Johnson (Clerk)

We welcomed the newly elected Selectman, Kyle Johnson onto the team. Kyle was elected to complete the term that had been vacated due to the resignation of Nick Davis, which was expiring April 2016. Also re-elected was Leo Janssens II for another three year term, expiring April 2018.

The Town saw four long-term employees retire this year. We want to thank them for their years of faithful service:

- Paul Pollastri (Treasurer), 23 years of service
- Barbara Brown (Assistant Treasurer), 29 years of service
- Linda Ramsdell (Town Clerk), 30 years of service
- David Whitney (Hwy. Foreman), 28 years of service

We welcomed the following personnel who replaced them:

- Tammy Coller (Treasurer)
- Mary Ellen Kelly (Assistant Treasurer)
- Michelle Johnson (Town Clerk)
- Phil Fischer (Hwy. Foreman)

Ashburnham celebrated its 250th anniversary of incorporation throughout the past year. The 250th Committee did a great job of creating events that brought the Town's citizens out to celebrate. The Town

enjoyed the year-long celebration and the number of events gave everyone a chance to participate and enjoy even with their busy schedules. To highlight the success of all the events, some of the major events were:

- Family and Community Day including fireworks
- Ashburnham 250th Celebration Parade
- Paint the Town
- Oktoberfest

The DPW Building remains a tough topic for the Town as there is a critical need to improve the working conditions and safety of our employees. The Board has taken up the DPW on two fronts with a Committee specifically looking at the DPW facility to ensure the best cost effective facility for the taxpayers to fund; and the Downtown Focus Committee has been re-established to provide feedback to revitalize our downtown area. The Downtown Focus Committee has a mix of new members and members from the previous Committee back in 2006.

Over the past few years there has been much talk about the dangerous intersection at Corey Hill Road, Williams Road and Route 101. In June myself, the Town Administrator and DPW Superintendent participated in a meeting to discuss the options of a rotary or 4-way stop to improve the safety and traffic flow through this intersection. The result of the meeting was to focus on a 4-way stop solution and to review if there could be relief for the land takings. Although many of the Town's concerns in that June meeting were not addressed, MASSDOT held a public hearing in October at the Public Safety Building showing the final selection of a 4-way stop. The MASSDOT design would require the Town to take land (10 properties) through eminent domain funded by the taxpayers. Following that public hearing, the Ashburnham DPW and Police looked at how the Town could solve the safety issues for less cost

than the MASSDOT 4-way stop design. The Town believes the solution developed in Town would solve the safety issues and would save the taxpayer money.

At this time I want to thank all of our employees, committee and board members. Our employees are always there to help and respond. Our committee and board members serve on a voluntary basis. It's people who make a community and I urge everyone to become involved by voting, attending Town Meeting or joining a board or committee. Please consult the Ashburnham Town Website (www.ashburnham-ma.gov) to find where you can volunteer to help the Town.

Respectfully submitted,
Duncan Phyfe, Chair
Leo Janssens II, Member
Kyle Johnson, Clerk

Town Administrator – Annual Report

To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham, I submit my fourth annual report as Town Administrator.

In 2015 our goal stayed steady. "to operate within budget, remain committed to a high level of customer service, with high ethical conduct."

This year marks the fourth year in a row that Ashburnham was awarded second place in the MMA Town Report contest, for communities with a



population of 5,000 to 12,499. Sylvia Turcotte, Executive Assistant to the Town Administrator, continues to produce and enhance a town report that serves as an historical document to be used in the years ahead. Sylvia is again producing the report with a goal to officially become number 1. Great job!!



Four 2nd Place Awards

Technology continues at the forefront and as we complete the transition of our networking system from Town Hall to the Public Safety facility we have added new upgrades to the Library. They are now networked into the system and other enhancements are being addressed

Road repair was on the top of the priority list. Along with Williams Road, Holden Street, Westminster Street, Turnpike Road, and South Maple Avenue that we paid for out of the Water Replacement Project. River Styx, Crosby, and Russell Hill Roads were reclaimed and paved. These major projects were made possible using Chapter 90 and Town voted funds. Now that most of the major arteries have been repaired, 2016 will see the road repair plan extend to smaller well deserving roadways.

The Town managed employee changes as there were retirements of several long term valued employees: Jim Whitney (Water & Sewer), Dave Whitney (DPW), Paul Pollastri (Treasurer), Linda Ramsdell (Town Clerk), and Barbara Brown (Assistant Treasurer). All will be greatly missed and owed a debt of gratitude for their service.

The Energy Committee kicked into high gear on the Green Community Designation Grant with monies being expended. The Energy Committee will be looking to foam insulate the Library, purchase and install a new boiler in the Library, new lighting in the Library, Town Hall and Public Safety Buildings. They will also apply for a competitive Grant through the same Green Energy initiative, once this grant is exhausted.

Our goal continues to be to look each and every day for opportunities to improve the quality of life in Ashburnham. We are here each and every day to work for you. My office is always open to each one of you. I want to thank the employees of the Town of Ashburnham, their dedication and commitment to the people of Ashburnham inspires me and working with them makes coming to work a pleasure every day.

Respectfully submitted,
Doug Briggs
Town Administrator

Town Clerk – Vital Statistics

The following is the breakdown of activity in the Town Clerk's Office during the past year.

TOTAL 2015 POPULATION

Births Recorded	35
Deaths Recorded	41

Burial Permits Issued	17
Marriage Intentions Recorded	14
Marriage Certificates Recorded	15
Business Certificates Filed	44
Copies of Vital Records (Births, Deaths & Marriages)	306
Raffle Permits	1
Dog Licenses	1,142

Monies Collected

Sale (Books, Maps, etc.)	150.00
Fees	21,002.50
TOTAL	21,152.50

Breakdown of Dog Licenses Issued

Kennels	4
Male	102
Female	81
Neutered Male	440
Spayed Female	515
TOTAL	1,142

Respectfully submitted,
Michelle Johnson
Town Clerk

★★★★

ANNUAL TOWN ELECTION RESULTS APRIL 28, 2015

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at the John R. Briggs Elementary School Gym, 96 Williams Road, Ashburnham, for the purpose of voting for the following:

The polls were open at 9:00 a.m. and closed at 8:00 p.m. The results were as follows:

MODERATOR – For one year

Ronald W. Reed	230
Blanks	44
Write-ins	7

BOARD OF SELECTMEN – For three years

Leo J. Janssens II	201
Blanks	69
Write-ins	11

BOARD OF SELECTMEN – For one year

Kyle R. Johnson	200
Blanks	68
Write-ins	13

BOARD OF HEALTH (2) – For three years

Thomas J. Flanagan	199
Francis J. McLaughlin	204
Blanks	156
Write-ins	3

PLANNING BOARD – For five years

Joseph Kalagher	210
Blanks	67
Write-ins	4

LIBRARY TRUSTEES (2) – For three years

Margaret J. Whitney	180
Candace L. Wright	215
Blanks	163
Write-ins	4

MUNICIPAL LIGHT BOARD – For three years

Kevin A. Lashua	115
Sarah L. Davis	161
Blanks	5
Write-Ins	0

ASHBURNHAM/WESTMINSTER REGIONAL SCHOOL DISTRICT

ASHBURNHAM REGIONAL SCHOOL COMMITTEE - For three years

Keith P. Glenny 203
Blanks 69
Write-Ins..... 9

WESTMINSTER REGIONAL SCHOOL COMMITTEE - For three years

Jeffrey W. Boudreau..... 190
Blanks 84
Write-Ins..... 7

Total Registered Voters:..... 4,028
Total Voted:..... 281



**Proceedings of the Annual Town Meeting
May 5, 2015**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Oakmont Regional High School Auditorium, 9 Oakmont Drive, Ashburnham, on May 5, 2015. Moderator Ronald Reed presided at the meeting which was called to order at 7:00 p.m. The veterans present were recognized for

their service to their country. The Pledge of Allegiance was recited. A moment of silence was observed for Esther H. and Norman G. Bourgeois, Loretta E. Collette, William G. Gilbert, Henry J. Lambert, Barbara J. Landry, Ronald P. LaPlante and Roland E. St. John.

CONSENT CALENDAR

On motion of Duncan Phyfe, it was moved that Articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 1: To accept the reports of several town officers and all outstanding committees, or act in relation thereto. *(Requested by the Board of Selectmen)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 1 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 2: To see if the Town will vote to authorize a PILOT payment based on the annual kilowatt sales of the Light Department multiplied by a per kilowatt value, from the Municipal Light Plant Funds, to the town treasury, as authorized by its Light Board in accordance with Chapter 164 of the General Laws of the Commonwealth, or act in relation thereto. *(Requested by the Municipal Light Department)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 2 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 3: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2014, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with the Massachusetts General Laws, Chapter 44, Section 17, or act in relation thereto. *(Requested by the Town Treasurer)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 3 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 4: To see if the Town will vote to authorize the Town Administrator to enter into a contract or contracts with the Massachusetts Highway Department for the construction and maintenance of town roads in conformance with the Massachusetts General Laws, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 4 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 5: To see if the Town will vote to appropriate all funds which become available in the Fiscal Year 2016 from the Commonwealth of Massachusetts Department of Highways, Chapter 90 Bond Issue proceeds, to be used by the DPW for the repair and

maintenance of town roads in conformance with Massachusetts General Laws, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 5 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 6: To see if the Town will vote to authorize the transfer of trust fund income not to exceed \$2,500 from the Cushing Academy Trust Fund to pay for the fiscal year 2015 secondary school expenses, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 6 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 7: To see if the Town will vote to transfer \$25,873 from special assessments Title V Receipts Account (septic system loan program) to pay principal and interest due on notes payable to the Water Pollution Abatement Trust, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 7 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 8: To see if the Town will vote to transfer a sum of money not to exceed \$3,500 from the Waterways Improvement Fund for the purpose of waterway improvement, maintenance, and safety, or act in relation thereto. *(Requested by the Board of Selectmen)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 8 VOTED: On motion of Duncan Phyfe, it was moved that articles **1 through 8** be approved by consent.

Unanimous "YES"

ARTICLE 9: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the fiscal year commencing July 1, 2015 and to set the salaries of elected officials, or act in relation thereto. *(Requested by the Board of Selectmen and Advisory Board)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - \$.08

DEPARTMENT	FY14 ACTUAL	FY15 BUDGET	FY16 BUDGET
Moderator	100	100	100
Board of Selectmen	4,632	6,816	6,885
Town Administrator	184,316	191,615	182,705
Advisory Board	200	50,500	50,500
Town Accountant	70,491	72,023	69,105
Bd. of Assessors	100,439	101,893	108,500
Treasurer	99,403	105,252	110,340
Tax Collector	67,644	71,222	65,193
Town Clerk	47,603	57,090	53,083
Information Technology	160,871	183,858	190,575
Land Use	27,123	32,402	41,317
Town Hall	40,829	42,299	43,103
Town Buildings	143,390	146,758	155,921
Non-Departmental	98,390	93,853	89,168
Police	1,031,884	1,145,394	1,204,286
Juvenile Resource Officer	-	-	30,000

Emergency Dispatch	238,894	263,168	274,090
Fire	624,564	635,975	615,274
Inspections	64,015	63,045	89,797
Animal Control	30,000	30,600	30,600
Monty Tech	444,495	442,182	463,668
AWRSD	6,211,574	6,577,007	6,552,760
DPW	681,078	721,220	719,872
Snow and Ice	304,074	200,000	200,000
Board of Health	18,000	18,586	22,868
Conservation Commission	22,987	26,837	31,373
Council on Aging	16,529	21,529	24,639
Veterans' Services	104,857	107,821	77,905
Library	192,729	194,495	203,449
Agricultural Commission	-	300	300
Parks & Recreation Comm.	8,424	20,040	19,900
Historical Commission	1,800	2,000	2,000
Debt Service	986,185	2,031,310	2,003,241
Employee Ins. Benefits	1,170,775	1,342,881	1,169,756
ARTICLE 9 TOTAL	\$13,198,296	\$15,000,071	\$14,902,273

Setting of Elected Salaries under Article 9:

- Town Moderator: \$100
- Board of Selectmen: Chairman - \$1,300; Clerk - \$1,100; Member - \$1,100
- Board of Health: \$140 per member

ARTICLE 9 VOTED: On motion of Joe Oliveira it was voted to raise and appropriate the sum of \$14,902,273 for the Departments and purposes noted in the warrant and to set the salary for all Elected Officials as printed in the Warrant.

Unanimous "YES"

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the operating budget of the Ashburnham-Westminster Regional School District, in addition to the sum voted under article 9 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an

election to exempt this expenditure from the provisions of Proposition 2 ½ so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such additional appropriations, or act in relation thereto. *(Requested by the Board of Selectmen)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 10 VOTED: On motion of Joe Oliveira, it was voted to PASS OVER this article.

Unanimous "YES"

ARTICLE 11: To see if the Town will vote to raise and appropriate a sum of money to operate the Water Department for the fiscal year beginning July 1, 2015, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 11 VOTED: On the motion of Joe Oliveira it was voted to appropriate a sum of \$707,770, to operate the Water Department for the fiscal year beginning July 1, 2015, as set forth in the Advisory Board recommendations and printed in the warrant.

Unanimous "YES"

ARTICLE 12: To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Department for fiscal year beginning July 1, 2015, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 12 VOTED: On motion of Joe Oliveira it was voted to appropriate the sum of \$830,940 operate the Sewer Department for the fiscal year beginning July 1,

2015, as set forth in the Advisory Board recommendations and printed in the warrant.

Unanimous "YES"

ARTICLE 13: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds the sum of \$451,990 to fund the recommendation of the Capital Planning Committee to include the following:

Line	Item	Amount
1	Ambulance	\$170,000
2	Fire employee turnout gear	12,990
3	Repairs to Ford Dump Truck Sander	35,000
4	Road repair	125,000
5	Ford F550 Truck	67,000
6	Ford Interceptor Cruiser #4	42,000
TOTAL		\$451,990

And to authorize the Board of Selectmen to sell, trade in, or dispose of any equipment being replaced, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm - recommend	Tax rate impact - N/A

ARTICLE 13 VOTED: On motion of Duncan Phyfe, it was voted to raise and appropriate the sum of \$451,990 to

Unanimous "YES"

ARTICLE 14 VOTED: To see if the town will vote to appropriate the sum of \$49,750 from insurance proceeds to purchase an F550 Ford truck and accessories for the DPW, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm - recommend	Tax rate impact - N/A

ARTICLE 14 VOTED: On motion of Kyle Johnson it was voted to appropriate the sum of \$49,750 from

insurance proceeds from our insurance carrier, for the purchase of a late model F550 Ford truck and accessories for the DPW.

Unanimous "YES"

ARTICLE 15: To see if the Town will vote to raise and appropriate or transfer a sum of money to the Capital Fund, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 15 VOTED: On motion of Leo Janssens II, it was voted to PASS OVER this article.

Unanimous "YES"

ARTICLE 16: To see if the Town will vote amend the AWRSD Regional Agreement, or act in relation thereto. *(Requested by the Town Administrator.)*

Selectmen - recommend	Advisory Bd - recommend
Cap Plan Comm - NA	Tax rate impact - N/A

ARTICLE 16 VOTED: On motion of Duncan Phyfe, it was voted to PASS OVER this article.

Unanimous "YES"

Meeting adjourned at 7:58 p.m.

Respectfully submitted,
Linda A. Ramsdell, CMMC
Town Clerk

★★★★

Proceedings of the Special Town Meeting October 27, 2015

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Oakmont Regional High School Auditorium on October 27, 2015. Moderator Ronald W. Reed presided at the meeting which was called to order at 7:00 p.m. The veterans at

the meeting were recognized for their service to our country. The pledge of allegiance was recited. Also recognized was Linda Ramsdell, Town Clerk who is retiring after 30 years of service to the Town. New Town Clerk, Michelle Johnson was introduced.

ARTICLE 1: To see if the Town will vote to transfer from available funds a sum of money to purchase police officer bullet resistant vests, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 1 VOTED: On motion of Duncan Phyfe, it was voted to transfer from free cash the sum of \$6,000 to purchase 6 police officer bullet resistant vests/body armor for the police department.

Majority "YES"

ARTICLE 2: To see if the Town will vote to transfer from available funds, a sum of money to purchase electronic controlled weapons (tasers) and related equipment, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 2 VOTED: On motion of Kyle Johnson, it was voted to transfer from free cash the sum of \$12,000 to replace Electronic Control Weapons (tasers) and related equipment for the police department.

Majority "YES"

ARTICLE 3: To see if the Town will vote to transfer from available funds, a sum of money to pay the employee sick leave buyback retirement benefit, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 3 VOTED: On motion of Leo Janssens II, it was voted to transfer from Free Cash the sum of \$10,000 to pay the employee sick leave buyback retirement benefit.

Unanimous "YES"

ARTICLE 4: To see if the Town will vote to transfer from available funds, (free cash) a sum of money to account number 11161-51100 to pay the retirement benefit costs for the Town Clerk, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 4 VOTED: On motion of Duncan Phyfe, it was voted to transfer from free cash the sum of \$3,000 to account number 11161-51100 to pay the retirement benefit costs for the Town Clerk.

Unanimous "YES"

ARTICLE 5: To see if the Town will vote to amend the budget approved for the Sewer Department under Article 12 of the May 5, 2015 Annual Town Meeting to change the "Sewer Transportation" from \$260,000 to \$300,000. The total budget will increase from \$830,940 to \$870,940, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 5 VOTED: On motion of Bill Johnson, it was voted to amend the budget approved for the Sewer Department under Article 12 of the May 5, 2015 Annual Town Meeting from \$830,940 to \$870,940.

Majority "YES"

ARTICLE 6: To see if the Town will vote to amend the Ashburnham/Westminster Regional School Agreement, or act in relation thereto. *(Requested by the Regional School District)*

Selectmen - TBD	Advisory Bd - TBD
Cap Plan Comm -N/A	Tax rate impact - N/A

ARTICLE 6 VOTED: On motion of Leo Janssens II, it was voted to PASS OVER this article.

Unanimous "YES"

ARTICLE 7: To see if the Town will vote to transfer custody of the portion of the rail trail consisting of approximately 2.5 miles from the center of Ashburnham to South Ashburnham as shows on Assessors Map 61, Parcel 47; Map 20, Parcel 52 a portion thereof; Parcel 93 a portion thereof, and Parcel 95 to the Ashburnham Parks & Recreation Committee for the purpose of constructing and maintaining the rail trail, or act in relation thereto. *(Requested by the Town Administrator)*

Selectmen - recommends	Advisory Bd - recommends
Planning Board -N/A	Tax rate impact - N/A

ARTICLE 7 VOTED: On motion of Leo Janssens II, it was voted to transfer custody of the portion of the rail trail consisting of approximately 2.5 miles from the center of Ashburnham to South Ashburnham as shown on Assessors Map 61, Parcel 47; Map 20, Parcel 52 a portion thereof; Parcel 93 a portion thereof, and Parcel 95 to the Ashburnham Parks & Recreation Committee for the purpose of constructing and maintaining the rail trail.

Unanimous "YES"

Meeting adjourned at 7:31 p.m.
Respectfully submitted,
Linda A. Ramsdell, CMMC, Town Clerk



Town Counsel – Annual Report

“Vigor of government is essential to the security of liberty.”

Alexander Hamilton, The Federalist Papers

In 2015 I provided Town officials with legal advice on several noteworthy matters including environmental issues, solar energy and land use issues. In particular, I was asked to conduct legal research and provide information to assist Town officials in obtaining its Green Community Designation and responding to the proposed gas pipeline. I also assisted the Library Trustees in filling board vacancies, reviewing governance issues, and researching and updating their information on various library trust funds.



During the year a variety of other legal matters drew my attention as well, including reviewing the contract and the related financing documents for the third in a series of construction contracts to replace water mains, providing opinions relative to this project as required, working on an inter-municipal agreement for Animal Control Services with neighboring communities, as well

as reviewing or preparing other contracts required by the town to conduct its business.

In addition, I provided legal services regarding the following:

- Acquiring property on Murray Road
- Compliance with Conservation Commission requirements
- Grandfather status of several lots in town
- Requirements to revive and complete a defunct subdivision
- Reorganizing the Cemetery Commission

Town officials also called upon me from time to time for written and oral advice concerning matters pending before the various boards, commissions and committees, often involving applications for various permits, and for assistance in interpreting relevant General Laws, the Code of Massachusetts Regulations, and the Town’s Charter and Bylaws to assist them in performing their duties and responsibilities effectively and appropriately on behalf of the Town. I also provided advice on other general legal matters that arose during FY2015, and reviewed the articles and motions for the annual and special town meetings held this year.

I continue to enjoy the cooperation, support and assistance of the Town’s officials as I carry out my tasks as Town Counsel. It is a pleasure and a privilege to serve the Town in this capacity. Thank you.

Respectfully submitted,
C. Deborah Phillips
Town Counsel

FINANCE

Advisory Board – Annual Report

To the Citizens of Ashburnham:

The Ashburnham Advisory Board is a seven (7) member board appointed by the Town Moderator. The Advisory Board also serves as the Town’s finance committee. The Advisory Board, by tradition and statute, is in place to advise town meeting on the practicality and value of any of the matters before the meeting. The Town’s Reserve Fund is also controlled by the Board. The Reserve Fund provides for urgent and unforeseen expenditures that could not have been anticipated before town meeting and/or allow immediate expenditure of funds in the event of an emergency when the delay of having to call a special town meeting will be potentially harmful.

The Town continues to make significant annual progress in the financial management area. Budget requests continue to be prioritized by the Department Heads under the direction of the Town Administrator and we provide the best possible service with the funds available to the Town.

We are pleased with the continued progress the Town has made over the past year. The Town has a consistent budget format, adequate revenue and expense forecasts and a comprehensive Capital Plan. These tools have added significant financial stability which has been supported by our annual independent audit and annual review from the Massachusetts Department of Revenue.

I would like to thank all of the members of the Advisory Board for their efforts during the past year. Collectively we continue to work on behalf of the citizens of Ashburnham to improve the level and quality of

services provided which will help improve the quality of life in the Town of Ashburnham. We encourage all Town residents to get involved in the process of making Ashburnham a better place by attending meetings and volunteering for committees.

Respectfully submitted,

Bill Johnson, Chair
 Joseph Oliveira, Vice Chair
 James Piedrafite, Secretary
 Gail Dumont

Bruce Whitney
 Ron Putnam
 Allison Weissensee

**Capital Planning Committee
 Annual Report**

The Capital Planning Committee met in February 2015 to review the five year plan and prepare recommendations for capital expenditures for the Annual Town Meeting. The requests for this year's plan totals \$451,990; which is greater than our budget of \$450,000. The budget was based on an average and with our current plan over the next 10 years, that budget should average out. It is also understood that as asset retail costs increase there will need to be a budget review. Our budget request for this year is:

- Turn-out gear and ambulance are the main focus of our Capital Plan for the Fire Department.
 - This year's allotment will ensure that every firefighter has at least one set of updated gear.
 - The replacement of the ambulance will allow for the possibility of adding a second ambulance in 5 years.
- The DPW truck replacement schedule is the same as last year and we are repairing the 1987 Ford sander. This is used only in the winter months and its repair will make it last for several more years.

We also replaced the 2007 Ford F550 truck which is a work horse for all our DPW needs.

- This year's police cruiser Capital Plan included replacing our 2013 Ford Interceptor Utility which is Car #5. Car #4 actually went to the Fire Department to be used as the Fire Chief's car. The plan is generated off of the premise that each vehicle is replaced when it has 100,000 miles on it. This has allowed us to decrease the amount of maintenance that is required to keep our fleet running as well as increasing motor efficiency thus reducing fuel costs. We are also in a phase where only one cruiser is replaced each year.
- Our pavement plan did extremely well this year. A total of \$1,400,000 was spent on improving Ashburnham's roadways. This is in large part due to the water line replacement project. Because of the well managed program, grant monies (\$600,000) was enough to pave Williams, Holden, Turnpike (partially) and South Maple Avenue roads. Our Chapter 90 and Capital Plan subsidies covered River Styx, Crosby, Russell Hill, Pillsbury and Marble Roads along with engineering for Route 101 South which is required for our TIP program for FY18.

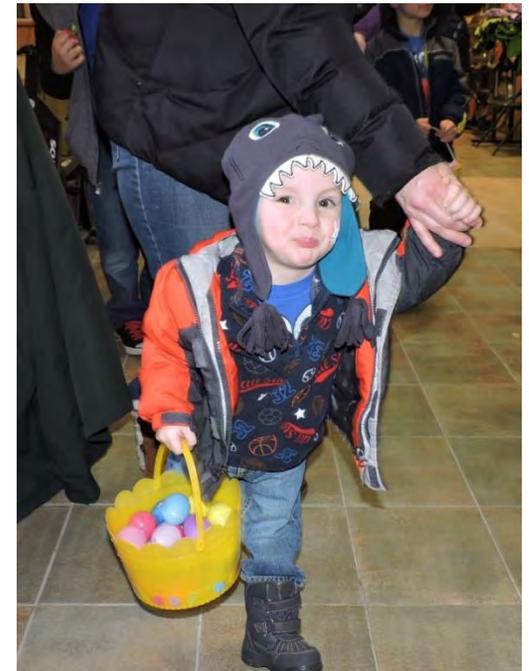
The Town voted the following Capital Plan unanimously at the May 5, 2015 Annual Town Meeting.

Dept	Age of Asset	Nomenclature	Dept Priority	Cost
Fire		Turnout Gear (5)	2	\$12,990
Fire	2003	Ambulance	5	\$170,000
DPW	1987	Repair Ford Dump Truck/Sander		\$35,000
Roads		Road Repair and		\$125,000

		Maintenance		
DPW	2007	Ford F550 Truck		\$67,000
Police	2013	Ford Cruiser Interceptor Utility Vehicle		\$44,000
				\$451,990

Respectfully submitted,
 Jamie Piedrafite, Chair
 Bill Johnson
 Joseph Kalagher
 Noel McGonigle
 Tanya Gaylord, ex officio
 Tammy Coller, ex officio
 Paul Pollastri, ex-officio (retired)

Someone was successful at the Easter Egg Hunt! ☺



Town Accountant Annual Report

To the Honorable Board of Selectmen and Citizens of Ashburnham, I submit the 107th annual report of the Town Accountant.



The Town Accountant is Tanya Gaylord and she has been with the Town since December of 2012. She works an average of 25 hours per week and reports directly to the 3-member Board of Selectmen. Her background includes 15

years of combined public, private and audit experience. She was certified as a Certified Governmental Accountant in June of 2015. As a certified accountant her responsibilities are mandated by the Massachusetts Department of Revenue. Those duties include but are not limited to the following:

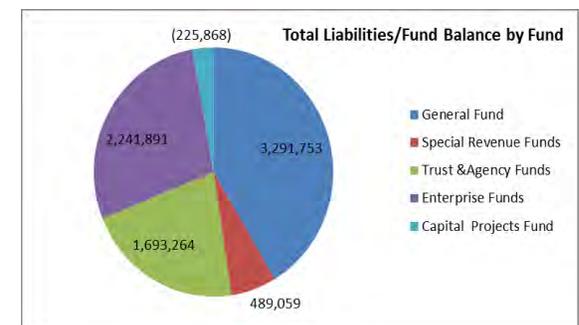
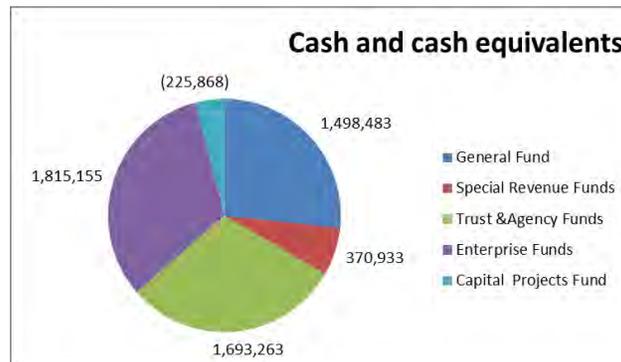
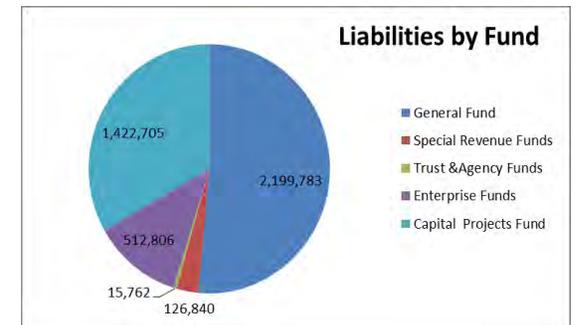
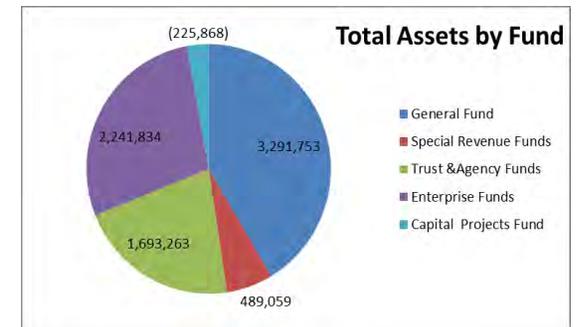
- Process Bi-Weekly Warrants Payable
- Furnish departments with YTD Budget reports bi-weekly
- Prepare monthly/quarterly reconciliations for; cash, receivables, tax title, and foreclosures
- Support all departments with all accounting needs from furnishing account numbers, vendor numbers, to assisting with grant processing and trust fund expenditures
- Assist the Town Administrator with the Budget process
- Work with Assessors in setting tax rate
- Work with Treasurer/Assistant Treasurer regarding cash accounts, payroll, and benefits

- Annual reporting to Department of Revenue includes submitting a Combined Balance Sheet, Schedule A and completing and Certifying the Tax Recap.
- Maintain Fixed Asset schedule
- Assist Auditor Annual in preparation of our Annual Audit

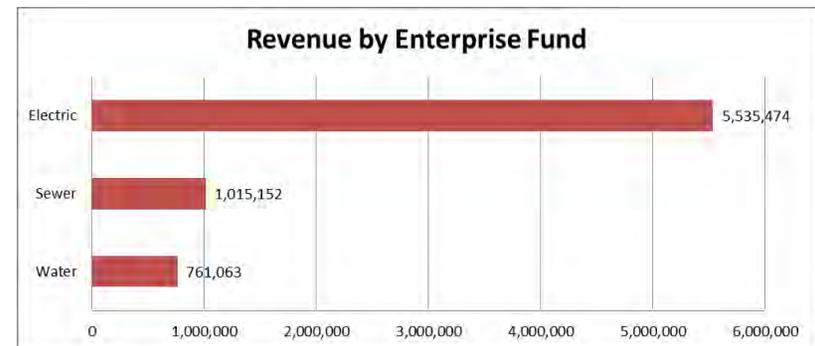
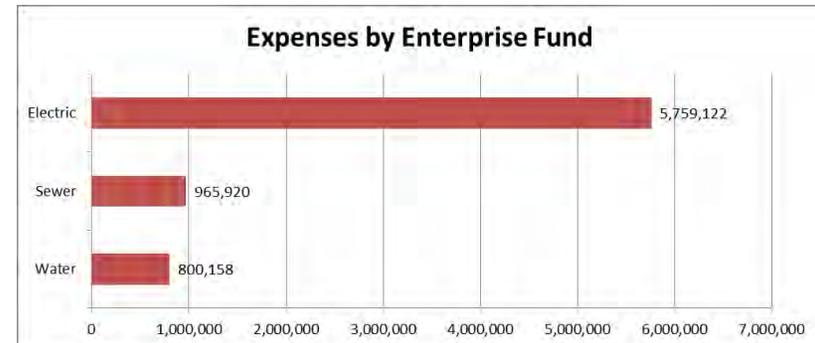
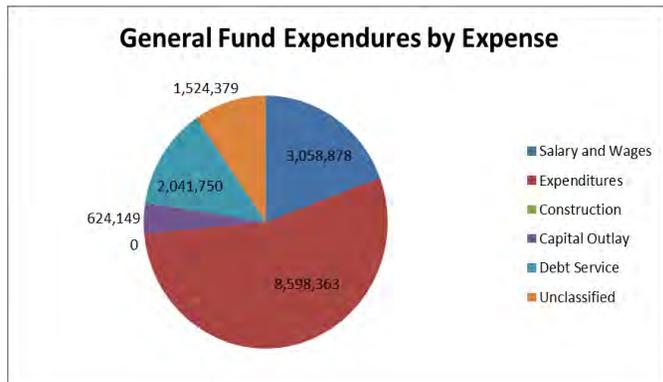
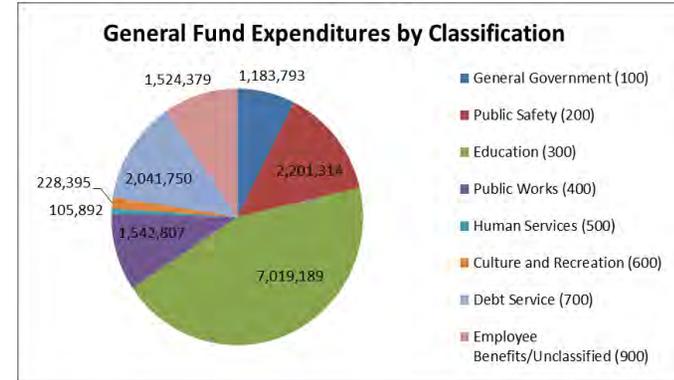
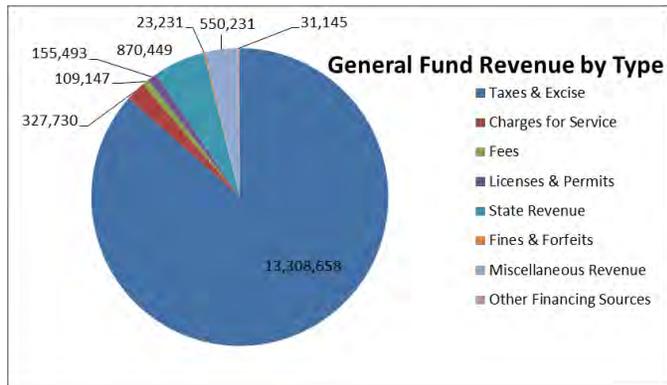
Since taking the position in 2012, the Accountant alongside the Treasurer, has been working to make processes more accurate and efficient. She has also worked side by side with the Auditor in an effort to address all issues in previous management letters. The Accountant will continue to work with other departments to ensure accuracy, efficiency and timely reporting in the years to come.

Please find the following Charts and spreadsheets as a review of the position of the Town of Ashburnham as of June 30, 2015.

BALANCE SHEET CHARTS



REVENUE EXPENSE CHARTS



TOWN OF ASHBURNHAM, MASSACHUSETTS
 Combined Balance Sheet – All Funds
 For the Year Ended June 30, 2015

Town Accountant
 2015 Annual Financial Report

	General Fund	Special Revenue Funds	Trust & Agency Funds	Enterprise Funds	Capital Projects Fund	Long-Term Debt Obligations	Total
Assets							
Cash and cash equivalents	\$1,498,493	\$ 370,933	\$1,693,263	\$1,815,155	(255,868)	-	\$ 5,151,966
Petty Cash							0
Receivables:							0
Personal Property Taxes	3,304						3,304
Real Estate Taxes	238,406						238,406
Liens	727,505						727,505
Ambulance	168,681						168,681
Motor Vehicle Excise	84,886						84,886
Boat Excise	832						832
Other Accounts Receivable	1,363						1,363
Tax Foreclosures	568,293						568,293
Assessments		118,126					118,126
Departmental				188,434			188,434
Liens Added to Tax				12,578			12,578
Assessments – Added to Tax				3,561			3,561
Assessments – Not Yet Due				222,106			222,106
Title V Loan Receivable							0
Amount to be provided for Long-Term Debt						22,704,761	22,704,761
Total Assets	<u>\$3,291,753</u>	<u>\$ 489,059</u>	<u>\$1,693,263</u>	<u>\$2,241,834</u>	<u>\$(225,868)</u>	<u>\$22,704,761</u>	<u>\$30,194,803</u>
Liabilities and Fund Balances							
Liabilities:							
Warrants and Accounts Payable	123,433	4,307	0	84,708	4,705		217,154
Performance Bond	10,858		1				10,858
Other accrued liabilities	92,103						92,103
Abandoned property	0						0
Prepaid Tax							0
Deferred revenue:							0
Property Taxes	1,802,137						1,802,137
Excise Taxes	0						0
Other		118,126		426,736			544,862
Allowance for Abatements	-10,230						-10,230
Other Liabilities	181,482	4,406	15,761	1,362			203,010
Bond Anticipation Note Payable					1,418,000		1,418,000
Long-term Debt						22,704,761	22,704,761
Total Liabilities	<u>\$2,199,783</u>	<u>126,840</u>	<u>15,762</u>	<u>512,806</u>	<u>1,422,705</u>	<u>22,704,761</u>	<u>26,982,656</u>
Fund Balances:							
Encumbrances & Continuing Appropriations	644						644
Res for Overlay Deficit							0
Res for Expenditures	195,178						195,178
Res for Snow & Ice	-90,734						
Reserve for Debt Excl Premiums	-10,230						
Reserve for Debt Excl Premium	841,774						841,774
Undesignated	155,338	362,220		1,729,086	(1,648,573)		598,070
Capital Project							0
Total Fund Balances	<u>1,091,970</u>	<u>362,220</u>	<u>1,677,502</u>	<u>1,729,086</u>	<u>(1,648,573)</u>		<u>3,212,204</u>
Total Liabilities and Fund Balances	<u>\$3,291,753</u>	<u>\$ 489,059</u>	<u>\$1,693,264</u>	<u>\$2,241,891</u>	<u>(225,868)</u>	<u>\$22,704,761</u>	<u>\$30,194,860</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Combined Balance Sheet – Special Revenue Funds For the Year Ended June 30, 2015	Grants	Revolving	Capital Projects	Total (memorandum)
Assets				
Cash & Investments	-14,471	385,404	(225,868)	145,065
Petty Cash				
Receivables		118,126		183,389
Total Assets	<u>-14,471</u>	<u>503,531</u>	<u>(225,868)</u>	<u>499,749</u>
Liabilities and Fund Balances				
Liabilities:				
Warrants and Accounts Payable	3,383	924	4,705	
Performance Bonds				
Deferred Revenue		122,532		122,532
Notes Payable			1,418,000	1,418,000
Total Liabilities	<u>3,383</u>	<u>123,457</u>	<u>1,422,705</u>	<u>1,549,545</u>
Fund Balances:				
Special Purposes	-17,869	380,088		362,220
Capital Projects			(1,648,573)	(1,648,573)
Total Fund Balances	<u>-17,869</u>	<u>380,088</u>	<u>(1,648,573)</u>	<u>(1,286,353)</u>
Total Liabilities and Fund Balances	<u>-14,486</u>	<u>503,545</u>	<u>(225,868)</u>	<u>263,191</u>

Combined Balance Sheet – Trust and Agency Funds For the Year Ended June 30, 2015	Trusts	Agency	Total (memorandum)
Assets			
Cash			
Cash & Investments	1,677,501	15,762	1,693,263
Petty Cash			
Receivables			
Total Assets	<u>1,677,501</u>	<u>15,762</u>	<u>1,693,263</u>
Liabilities and Fund Balances			
Liabilities			
Warrant and Accounts Payable			
Performance Bonds		15,761	15,761
Other Liabilities			
Total Liabilities		<u>15,761</u>	<u>15,761</u>
Fund Balance			
Endowments	342,162		342,162
Special Purposes	1,335,339	1	1,335,340
Total Fund Balances	<u>1,677,501</u>	<u>1</u>	<u>1,677,502</u>
Total Liabilities & Fund Balances	<u>1,677,501</u>	<u>15,762</u>	<u>1,693,263</u>

Town Accountant - 2015 Annual Financial Report

Combined Balance Sheet – Enterprise Funds For the Year Ended June 30, 2015	Water	Sewer	Light	Total (memorandum)
Assets				
Cash and Cash Equivalents	42,502	83,441	1,689,213	1,815,155
Receivables:				
Departmental	87,437	100,998		188,434
Liens Added to Tax	-19,448	25,144		5,696
Assessments Added to Tax	40,721	191,885		232,605
Assessments Not Yet Due				
Title V Loan Receivable				
Total Assets	<u>151,211</u>	<u>401,467</u>	<u>1,689,213</u>	<u>2,241,891</u>
Liabilities and Fund Balances				
Liabilities:				
Warrants and Accounts Payable	1,267	83,441		84,708
Abandoned Property			1,362	1,362
Deferred Revenue	108,710	318,027		426,736
Bond Anticipation Note Payable				
Total Liabilities	<u>109,977</u>	<u>401,467</u>	<u>1,362</u>	<u>512,806</u>

Fund Balances				
Encumbrances & Continuing				
Appropriations Reserved for Expenditures Special Purpose	41,234		1,687,851	1,729,086
Capital Project				
Total Fund Balances	<u>41,234</u>		<u>1,687,851</u>	<u>1,729,086</u>
Total Liabilities and Fund Balances	<u>151,211</u>	<u>401,467</u>	<u>1,689,213</u>	<u>2,241,891</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant - 2015 Annual Financial Report

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2015	Budget	Actual Revenue	Favorable (Unfavorable)
Taxes & Excise			
Personal Property Taxes		233,438	233,438
Real Estate Taxes	12,568,334	11,995,636	(572,698)
Tax Liens		146,724	146,724
Motor Vehicle Excise	700,000	750,677	50,677
Boat Excise	2,300	2,637	337
Tax Charges	6,700	6,259	(441)
Tax Interest	35,500	31,801	(3,699)
Interest Charges – Motor Vehicle	31,000	29,950	(1,050)
Tax Lien Interest & Fees	41,000	37,342	(3,658)
Tax Lien Charges			
Interest Charges – Boat Excise	1,000	1,104	104
In Lieu of Taxes	67,000	68,010	1,010
Mark/Clear Registry Fees	5,700	5,080	(620)
	<u>13,458,534</u>	<u>13,308,658</u>	<u>(149,876)</u>
Charges for Service			
Cushing Police 3-year Commitment	90,000	97,496	7,496
Ambulance Charges	219,558	207,064	(12,494)
Interments	6,500	5,550	(950)
Foundations	1,400	1,305	(95)
Certificate of Municipal Liens	11,000	12,400	1,400
Fire Alarm Fees	7,500	875	(6,625)
Building Rental Fees	2,900	2,554	(346)
Miscellaneous Revenues		486	486
	<u>338,858</u>	<u>327,730</u>	<u>(11,128)</u>
Fees			
Transfer Station	47,000	47,570	570
Fish & Game Fees	275		(275)
Dog Fees	13,200	15,055	1,855
Board of Health Fees	5,775	5,955	180
Zoning Board of Appeals Fees	1,913	1,059	(854)
Police Fees	3,680	2,811	(870)
Police – P.D Admin Fee	5,000	13,775	8,775
Planning Board Fees	1,428	400	(1,028)
Board of Assessors Fee	200	93	(107)
Town Clerk Fees	4,800	4,885	85
Town Clerk Substance Fees		500	500
Library Fees	1,000	1,502	502
Cable Service Fees	1,092	875	(217)

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2015	Budget	Actual Revenue	Favorable (Unfavorable)
Fees (continued)			
Fire Department Fees	5,750	9,255	3,505
Agricultural Commission Fees	300		(300)
Weight and Measures Fees	1,125	995	(130)
Conservation Fees	5,600	4,418	(1,183)
	<u>98,138</u>	<u>109,147</u>	<u>11,009</u>
Licenses & Permits			
Bd of Selectmen – Liquor Licenses	5,250	4,770	(480)
Gas & Plumbing Permits	10,000	8,855	(1,145)
Bd of Selectmen Permits	1,995	1,198	(797)
Electrical Permits	24,200	19,874	(4,326)
Building Permits	80,000	120,796	40,796
	<u>121,445</u>	<u>155,493</u>	<u>34,048</u>
State Revenue			
Local Aid – Chapter 70			
Unrestricted Government Aid	707,489	707,490	1
State Owned Land	76,503	76,503	
Veterans Benefit Reimbursement	78,932	76,408	(2,524)
Vet, Blind, Ssp. Elder Exemptions	38,996	10,048	(28,948)
Miscellaneous State Revenue			
	<u>901,920</u>	<u>870,449</u>	<u>31,471</u>
Fines & Forfeits			
Court Fines	400		(400)
Parking Fines	1,350	795	(555)
Dog Fines	4,275	4,215	(60)
Court Fines - RMV	16,750	18,221	1,471
	<u>22,775</u>	<u>23,231</u>	<u>456</u>
Miscellaneous Revenue			
Bank Interest	6,750	8,328	1,578
Misc Revenue	7,700	55,081	47,381
Indirect Cost - Light	230,000	247,441	17,441
Indirect Cost – Water	125,000	125,000	
Indirect Cost - Sewer	125,000	114,381	(10,619)
	<u>494,450</u>	<u>550,231</u>	<u>55,781</u>

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2015	Budget	Actual Revenue	Favorable (Unfavorable)
Other Financing Sources			
Transfer from Receipts Reserved	3,500	3,500	
Transfer from Title V Loan Proceeds	25,873	25,873	
Transfer from Trust Funds	2,500	1,772	(728)
	<u>31,873</u>	<u>31,145</u>	<u>(728)</u>
GENERAL FUND TOTALS	15,467,993	15,376,082	(91,911)

Enterprise Fund Revenue – Budget to Actual For the Year Ended June 30, 2015	Budget	Actual Revenue	Favorable (Unfavorable)
Water Enterprise			
Water Revenue	583,530	590,701	7,171
Water Added to Taxes	75,000	65,844	(9,156)
Page Beach Revenue	8,000	5,490	(2,510)
Water Connection Fees	8,000		(8,000)
Bank Interest	500		(500)
Water Interest & Charges	800	3,289	2,489
Water Miscellaneous	10,000	8,790	(1,210)
Tax Title Water Lien	50,000	440	(49,560)
Tax Title Water Lien Interest		6,006	6,006
Grand Total Water Enterprise	735,830	680,561	(55,269)
Sewer Enterprise			
Sewer Usage Fees	521,581	425,228	(96,353)
Sewer User Added to Taxes	70,000	74,866	4,866
Sewer Fees/Permits	6,000	175	(5,825)
Sewer Assessments	240,000	118,707	(121,293)
Sewer Asst Added to Taxes		179,246	179,246
Sewer Add to Tax Interest	3,000	2,446	(554)
Assessment Interest	8,000	8,837	837
Sewer Interest		809	809
Tax Title – Sewer Lien Interest		2,916	
Tax Title – Sewer Lien	3,000	2,863	(137)
Tax Title – Sewer Assessments	3,000	3,148	148
Grand Total Sewer Enterprise	854,581	819,242	(35,339)

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Encumbered Funds				
Insurance Premiums	2,442		2,442	
Communications	69		69	
Supplies	140		140	
Vehicular Supplies	234		234	
	<u>2,884</u>		<u>2,884</u>	
State/County Assessments				
Air Pollution		1,621	1,618	3
Montachusett Transit		23,228	26,992	(3,764)
MBTA Assessment		17,116	17,182	(66)
RMV Vehicle Surcharge		7,740	7,095	645
		<u>49,705</u>	<u>52,887</u>	<u>3,182</u>
Moderator				
Salary & Wages Regular	100	0	100	0
Board of Selectmen				
Salary & Wages Regular	3,500	(1,500)	2,583	(583)
MRPC Assessment	1,831		1,831	
Memorial Day	485			485
Prof Dev & Travel	1,000		799	201
	<u>6,816</u>	<u>(1,500)</u>	<u>5,213</u>	<u>103</u>
Town Administrator				
Salary & Wages Regular	189,193		189,133	60
Prof & Tech Services	232		32	200
Prof Devel & Travel	2,190		1,536	655
	<u>191,615</u>		<u>190,700</u>	<u>915</u>
Advisory Board				
Prof Devel & Travel	500		176	324
Reserve Fund	50,000	(50,000)		
	<u>50,500</u>	<u>(50,000)</u>	<u>176</u>	<u>324</u>
Town Accountant				
Salary & Wages Regular	49,623	(3,000)	47,218	(595)
Prof & Tech Services	19,000		17,500	1,500
Supplies	1,400		1,093	307
Prof Devel & Travel	2,000		2,528	(528)
	<u>72,023</u>	<u>(3,000)</u>	<u>68,339</u>	<u>684</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant – 2015 Annual Financial Report

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Board of Assessors				
Salary & Wages Regular	20,118	7,700		
Prof & Tech Services	80,950	500	81,479	(29)
Supplies	50		55	
Prof Devel & Travel	775		174	601
	<u>101,893</u>	<u>8,200</u>	<u>109,374</u>	<u>719</u>
Town Treasurer				
Salary & Wages Regular	83,652		91,473	(7,821)
Repairs & Maint	100			100
Prof & Tech Services	19,000	26,700	38,971	6,729
Supplies	1,500		1,159	341
Prof Devel & Travel	1,000		319	681
	<u>105,252</u>	<u>26,700</u>	<u>131,922</u>	<u>30</u>
Tax Collector				
Salary & Wages Regular	57,427		57,460	(33)
Repairs & Maint	20			20
Prof & Tech Services	2,950		2,318	632
Supplies	10,600	-1,000	10,000	(400)
Prof Devel & Travel	225		165	60
	<u>71,222</u>	<u>-1,000</u>	<u>69,943</u>	<u>279</u>
IT Data Processing				
Guardian	91,896	(5,500)	84,508	1,888
Munis	30,592		29,370	1,222
Vision	5,200		5,200	
IMC Service	39,910		37,817	2,093
Virtual Town Hall	3,300		3,000	300
Phones	12,960		13,736	(776)
	<u>183,858</u>	<u>(5,500)</u>	<u>173,631</u>	<u>4,727</u>
Town Clerk				
Salary & Wages Regular	43,170		43,218	(48)
Repairs & Maint	400		400	
Prof & Tech Services	125		75	50
Election & Registration	11,945	(4,400)	7,169	376
Supplies	250		336	(86)
Dog License Program	800		797	3
Prof Devel & Travel	400		416	(16)
	<u>57,090</u>	<u>(4,400)</u>	<u>52,411</u>	<u>279</u>

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Conservation Commission				
Salary & Wages Regular	24,587		24,128	459
Prof & Tech Services	400			400
Supplies	350		210	140
Prof Devel & Travel	1,500	-1,500	639	(639)
	<u>26,837</u>	<u>-1,500</u>	<u>24,978</u>	<u>359</u>
Land Use				
Salary & Wages Regular	30,082	-3,700	27,868	(1,486)
Prof & Tech Services	1,000			1,000
Supplies	1,200		497	703
Prof Devel & Travel	120			120
	<u>32,402</u>	<u>-3,700</u>	<u>28,366</u>	<u>336</u>
Town Hall/Stevens Mem				
Salary & Wages Regular	40,349		40,411	(62)
Wages - Overtime	200		121	79
Repairs & Maint	550		200	350
Supplies	1,200		782	418
	<u>42,299</u>		<u>41,514</u>	<u>785</u>
Town Buildings				
Town Hall	25,558		23,995	1,563
Public Safety Building	96,500		95,855	645
DPW	22,200		21,601	599
VMS Building	2,500	-5,000		(2,500)
	<u>146,758</u>	<u>-5,000</u>	<u>141,451</u>	<u>307</u>
Non-Departmental				
Trash Collection	7,200		5,803	1,397
Copy Machine	8,596		7,214	1,382
Prof & Tech Services	570		515	55
Town Report	2,200		1,559	641
Communications	13,087		11,981	1,106
Legal Services	25,000		26,419	(1,419)
Supplies	6,200	-4,500	5,100	(3,400)
Sewer Assessment	31,000	85,900	116,056	844
	<u>93,853</u>	<u>81,400</u>	<u>174,647</u>	<u>606</u>
Police Department				
Salary & Wages Regular	911,104	-22,000	891,702	(2,598)
Wages - Coverage	20,036		24,809	(4,773)
Wages - Overtime	125,954		138,497	(12,543)
Repairs & Maint	6,000		5,025	975

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Prof & Tech Services	2,000		200	1,800
Communications	8,550		6,326	2,224
Winchendon Lockup	500		598	(98)
Supplies	6,500		4,072	2,428
Minor Equipment	7,800		6,645	1,155
Vehicular Supplies	47,750		34,164	13,586
Prof Devel & Travel	9,200		7,973	1,227
	<u>1,145,394</u>	<u>(22,000)</u>	<u>1,120,010</u>	<u>3,385</u>
Police/Special Articles				
Art.14 – FY15 Police Ford Utility	40,000		39,021	979
Art.14 – FY14 Police 2014 Cruiser	34,000		32,134	1,866
	<u>74,000</u>		<u>71,155</u>	
Fire Department				
Salary & Wages Regular	316,072	10,600	303,053	23,619
Salary & Wages Overtime	25,843		65,285	(39,442)
Salary & Wages Paid On-call	188,560		158,938	29,623
Repairs & Maintenance	17,000		35,926	(18,926)
Prof & Tech Services	30,000		30,831	(831)
Communications	4,000		3,967	33
Supplies	19,000		16,374	2,626
Vehicular Supplies	28,000		26,232	1,768
Prof Devel & Travel	7,500		4,428	3,072
	<u>635,975</u>	<u>10,600</u>	<u>645,034</u>	<u>1,541</u>
Fire Dept/Special Articles				
A14 FY15 Fire Turn Out Gear	16,910		16,910	
A14 FY15 Fire Radio Equipment	1,000		1,000	
A14 FY15 Fire UTV & Trailer	21,000		20,961	39
A14 FY14 Fire Mack Upgrades	14,805		7,428	7,377
A14 FY14 Fire Radios	1,458			1,458
A14 FY14 Fire Ambulance Repairs	7,778		1,848	5,931
	<u>62,951</u>		<u>48,147</u>	<u>14,805</u>
EDC				
Salary & Wages Regular	185,819	-7,800	172,950	5,069
Wages - Coverage	17,007		14,414	2,593
Wages - Overtime	47,792		24,198	23,594
Repairs & Maint	2,000		1,000	1,000
Supplies	2,000		1,615	385
Minor Equipment	6,550		6,613	(63)
Prof Devel & Travel	2,000		1,834	166
	<u>263,168</u>	<u>-7,800</u>	<u>222,625</u>	<u>32,743</u>
Inspections				
Salary & Wages Regular	56,645	1,200	56,994	851

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Wages - Briggs			105	(105)
Prof & Tech Services	1,000			1,000
Supplies	1,000		323	677
Prof Devel & Travel	4,400		6,772	(2,372)
	<u>63,045</u>	<u>1,200</u>	<u>64,194</u>	<u>51</u>
Dog Officer				
Prof & Tech Services	30,600	-500	29,917	183
	<u>30,600</u>	<u>-500</u>	<u>29,917</u>	<u>183</u>
Schools				
Vocational School Contribution	442,182		442,182	
AWRSD				
School Assessments	4,668,297		4,668,297	
Contribution	1,074,242		1,074,242	
Community Service	3,699		3,699	
Transportation	477,125		477,125	
Debt Assessment	307,404		307,404	
AWRSD Stabilization	46,240		46,240	
	<u>7,019,189</u>		<u>7,019,189</u>	
Parks & Recreation				
Energy & Utilities	1,535		792	743
Repairs & Maint	13,015		13,284	(269)
Supplies	1,350		794	556
Minor Equipment	420			420
Programs	3,720		5,170	(1,450)
	<u>20,040</u>		<u>20,040</u>	
Highway Special Articles				
A14 FY15 DPW Dump Truck	157,000		157,000	
A14 FY15 DPW Backhoe	100,000		99,393	607
A14 FY15 Road Repair	100,000	157,567	205,633	51,934
	<u>357,000</u>	<u>157,567</u>	<u>462,026</u>	<u>52,541</u>
Highway				
Salary & Wages Regular	428,267	-13,990	415,862	(1,584)
Salary & Wages Overtime	25,950		22,431	3,519
Energy & Utilities	13,300		8,932	4,368
Repairs & Maint	133,780		156,724	(22,944)
Transfer Station Exp	64,120		65,099	(979)
Prof & Tech Services	1,340		2,483	(1,143)
Communications	5,160		6621	(1,461)
Supplies	9,000		7,507	1,493
Vehicular Supplies	39,563		20,445	19,118
Prof Devel & Travel	740		1,118	(378)
	<u>721,220</u>	<u>-13,990</u>	<u>707,222</u>	<u>8</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Highway Snow & Ice				
Salary & Wages Overtime	200,000	-200,000	61,256	(61,256)
Miscellaneous		276,300	305,778	(29,478)
	<u>200,000</u>	<u>76,300</u>	<u>367,034</u>	<u>(90,734)</u>
Veterans Services				
Salary & Wages Regular	2,786		2,786	
Prof Devel & Travel	35		35	
Veterans Benefits`	105,000	-5,000	69,128	30,872
	<u>107,821</u>	<u>-5,000</u>	<u>71,949</u>	<u>30,872</u>
Board of Health				
Prof & Tech Services	18,486		18,000	486
Prof Devel & Travel	100			100
	<u>18,586</u>		<u>18,000</u>	<u>586</u>
Council on Aging				
Salary & Wages Regular	16,944	-4,000	9,176	3,768
Repairs & Maint			2,055	(2,055)
Communications	925		1,105	(180)
Supplies	450		503	(53)
Prof Devel & Travel	3,150		3,105	45
COA Programs	60			60
	<u>21,529</u>	<u>-4,000</u>	<u>15,943</u>	<u>1,586</u>
Library				
Salary & Wages Regular	111,675		102,317	9,358
Salary & Wages Temporary	3,500		12,080	(8,580)
Salary & Wages Overtime			778	
Energy & Utilities	21,625		18,755	2,870
Repairs & Maint	13,360		16,025	(2,665)
Communications	1,835		1,978	(143)
Supplies	4,500		4,699	(199)
Books	37,000		37,024	(24)
Prof Devel & Travel	1,000		839	161
	<u>194,495</u>		<u>194,495</u>	
Agricultural Commission				
Supplies	300			300
	<u>300</u>			<u>300</u>
Historical Commission				
Communications	25			25

Town Accountant - 2015 Annual Financial Report

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Supplies	1,950	(2,000)		(50)
Prof Devel & Travel	25			25
	<u>2,000</u>	<u>(2,000)</u>		
Debt Service				
Excl Debt Service - Principal	1,935,919	(812,919)	1,123,000	
Excl Debt Service - Interest		814,919	818,783	
Non-Excluded Debt - Principal	69,518	(24,518)	45,000	
Non-Excluded Debt - Interest		24,518	25,834	(1,316)
Septic System Loan Repayment	25,873		25,873	
	<u>2,031,310</u>	<u>2,000</u>	<u>2,038,490</u>	<u>(5,180)</u>
Employee Insurance Benefits				
Health Insurance	567,414	(71,800)	540,535	(44,921)
Retiree Health Insurance		49,000	36,652	
Life Insurance	1,000		382	618
Medicare	52,400		54,606	(2,206)
Worcester County Retirement	549,867		549,867	
Insurance Premium	152,200	(1,200)	130,791	20,209
Unemployment Benefits	20,000		6,048	13,952
	<u>1,342,881</u>	<u>(24,000)</u>	<u>1,318,881</u>	<u>(12,348)</u>
Special Articles				
STM9 Mtg Hse Study FY07	4,000			4,000
A22 Waterways Improvement Safe	953		953	
A10 STM Hazardous Waste Day	3,462		3,462	
FY13 STM Art2 Tax Title	4,080		4,080	
A23 FY12 250 th Celebration	12,038	18,000		30,038
STM Art2 FY15 Sick Leave BB		42,000	42,000	
STM Art5 FY15 Post Retirement		45,000	45,000	
Art14 FY13 Building Repair	5,264		4,000	1,264
Art14 FY14 IT Project	90,874		19,335	71,539
Art14 FY14 Library Maint	15,000		13,860	1,140
Art8 FY14 Waterways Improve	3,500		2,040	1,460
Art1 FY14 Cameras	21,671		2,634	19,037
Art2 FY14 Veterans Memorial	35,000	(35,000)		
	<u>195,842</u>	<u>70,000</u>	<u>137,363</u>	<u>128,479</u>
GENERAL FUNDS GRAND TOTALS	<u>15,692,748</u>	<u>328,782</u>	<u>15,840,249</u>	<u>181,281</u>

Enterprise Fund Expenses – Budget to Actual For the Year Ended June 30, 2015	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
WATER ENTERPRISE				
General Operating Costs				
Salary & Wages Regular	162,629		131,172	31,457
Salary & Wages Overtime	12,025		13,001	(976)
Energy & Utilities	5,000		2,373	2,627
Repairs & Maint	25,000		60,941	(35,941)
Hydrant Maintenance	1,500		257	1,243
Prof & Tech Services	14,000		8,593	5,407
Communications	8,250		5,769	2,481
Supplies	4,500		3,494	1,006
Vehicular Supplies	4,013		4,672	(659)
Prof Devel & Travel	1,000		510	490
Operation & Maint of Filtration	168,000		160,702	7,298
Water Principal	143,670		146,616	(2,946)
Water Interest	61,243		56,554	4,689
Special Articles:				
Pay in Lieu of Indirect Costs	125,000		125,000	
Grand Total Water Enterprise	<u>735,830</u>		<u>719,656</u>	<u>16,174</u>
SEWER ENTERPRISE				
General Operating Costs				
Salary & Wages Regular	93,631		83,440	10,191
Salary & Wages Overtime	14,560		9,414	5,146
Energy & Utilities	38,000		31,019	6,981
Repairs & Maint	30,000		27,681	2,319
Prof & Tech Services	5,750		1,062	4,688
Supplies	5,000		3,494	1,506
Vehicular Supplies	3,750		1,795	1,955
Service Charges/Gardner	260,000		268,064	(8,064)
Sewer Principal	256,147		257,256	(1,109)
Sewer Debt Interest	22,743		21,634	1,109
Special Articles:				
Pay in Lieu of Indirect Costs	125,000		114,381	10,619
Grand Total Sewer Enterprise	<u>854,581</u>		<u>819,242</u>	<u>35,339</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

	June 30, 2014	Additions	Interest	Expended	June 30, 2015
STABILIZATION	373,498.40	300,000.00	4,558.75	300,000.00	378,057.15
CAPITAL IMPROVEMENT	357,197.57	60,000.00	5,730.41	-	422,927.98
CEMETERY GENERAL CARE:					
Jacob H. Fairbanks	3,616.92	-	51.57	-	3,668.49
Ivers Adams	6,827.07	-	97.33	-	6,924.40
Lewis McIntire	5,584.58	-	79.63	-	5,664.21
McIntire	5,613.60	100.00	80.03	-	5,793.63
Jacob H. Fairbanks	4,045.17	-	57.65	-	4,102.82
McIntire	7,514.23	-	98.08	866.53	6,745.78
Needham Flower	653.20	-	9.30	-	662.50
Hoffman Flag Pole	16,469.39	-	234.86	-	16,704.25
Taylor Flower	276.75	-	3.93	-	280.68
H. Olson Flower	129.52	-	1.84	-	131.36
T. Nauvonen Flower	129.52	-	1.84	-	131.36
Doris L. Smith Flower	1,120.21	-	15.99	-	1,136.20
Ashburnham Grange	5,429.52	-	77.43	-	5,506.95
Boutwell Flower Fund	100.57	-	1.43	-	102.00
TOTAL	57,510.25	100.00	810.91	866.53	57,554.63
CEMETERY PERPETUAL CARE	283,983.77	1,920.00	3,790.45	25,828.08	263,866.14
ASHBURNHAM CUSHING ACADEMY SCHOOL FUND	116,501.75		1,661.32	-	118,163.07
SPECIAL FUNDS					
Ivers Adams Fund	1,969.19	-	27.87	-	1,997.06
School Boy Statue	13,976.34	-	199.31	-	14,175.65
Sylvia Gibson	1,708.36	-	24.37	-	1,732.73
Esther Oliver	21,091.29	-	300.75	-	21,392.04
Mary Abby Proctor	11,111.29	-	158.46	-	11,269.75
Town Improvement Fund	2,925.73	-	41.93	-	2,967.66

Treasurer – Trust Funds as of June 30, 2015

	June 30, 2014	Additions	Interest	Expended	June 30, 2015
SPECIAL FUNDS					
Hoffman 2015 AD	19,906.39	-	183.43	15,000.00	5,089.82
Sportsman's	6,871.18	-	98.00	-	6,969.18
Fuel Allocation	2,885.94	-	47.17	-	2,927.11
Conservation Land	8,520.39	39,267.61	265.16	6,705.00	41,348.16
Whitney Square	9,192.49	-	131.10	-	9,323.59
Ashburnham Housing Auth.	8,753.58	-	124.84	-	8,878.42
Merton B. Lane	68.29	-	0.98	-	69.27
G.Erickson Fire/Rescue Fund	8,128.36	3,908.06	108.80	670.00	11,475.22
Bandstand Maintenance	1,944.71	-	27.73	-	1,972.44
Sweeney Playground	1,727.03	895.00	94.17	752.00	1,964.20
Ashburnham Athletic Area	2,948.03	-	42.06	-	2,990.09
Community Playground	5,379.77	-	76.71	-	5,456.48
Stevens Memorial Library	5,651.63	37,158.91	479.66	3,610.33	39,679.87
Whittemore Trust		94,516.68	678.01	30,773.49	64,421.20
Council on Aging	2,261.38	-	32.30	-	2,293.68
TOTAL	137,021.37	175,746.26	3,136.81	57,510.82	258,393.62
TOTAL ALL FUNDS	1,325,713.11	537,766.26	19,688.65	384,205.43	1,498,962.59
DEPRECIATION FUND	1,053,672.28	293,423.40	14,403.30	210,576.00	1,150,922.98
METER DEPOSIT FUND	68,050.76	15,550.00	998.49	12,150.00	72,449.25
GRAND TOTAL	2,447,436.15	846,739.66	35,090.44	606,931.43	2,722,334.82

Board of Assessors – Annual Report

The Board of Assessors is responsible for the valuation of real estate and personal property subject to taxation. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills. Assessed values for Real and Personal Property are based on “full and fair cash value” as of the January 1st preceding each fiscal year.

As always, if you have any questions regarding any assessing issues, please feel free to contact Sherri DiPasquale, Administrative Assessor, at 978-827-4100, extension 2 or by email at assessors@ashburnham-ma.gov. Office hours are:

Monday through Thursday – 12:30 p.m. to 4:00 p.m. or by appointment.

Respectfully submitted by the Board of Assessors,
 Walter Harrington, Chair
 Donna Burton, Member
 Jeffrey Perkins, Member

Staff Harald Scheid, Regional Tax Assessor
 Linda Couture, Associate Assessor
 Sherri DiPasquale, Administrative Assistant

Fiscal 2015 Assessments & Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	95.0784	536,171,494	22.28	11,945,900.89
Open Space	-0-	-0-	22.28	-0-
Commercial	2.2705	12,804,080	22.28	285,274.90
Industrial	0.7291	4,111,300	22.28	91,599.76
Personal Property	1.9220	10,836,623	22.28	241,484.52
TOTALS	100.0000%	563,925,497	22.28	12,564,260.07

Assessor’s Account for Exemptions and Abatements

Description	FY2015	FY2014	FY2013	FY2012	FY2011
Assessor’s Overlay	84,101.07	91,528.74	98,491.58	93,909.58	70,909.24
Overlay Deficits	-0-	-0-	-0-	-0-	15,632.03
Charges to 6/30/15	94,330.68	77,192.18	92,908.30	93,909.24	86,541.27
Balance	-10,229.61	14,336.56	25.56	-0-	-0-

Valuation and Tax History

Fiscal Year	Tax Rate	Total Valuation	Accounts	Tax Levy	Change %
2015	22.28	563,925,497	4,052	12,564,260.07	.1306
2014	19.83	560,427,319	4,045	11,113,273.74	.0293
2013	18.85	572,781,675	4,060	10,796,934.58	.0225
2012	18.34	575,771,428	4,087	10,559,647.99	.0147
2011	17.15	606,776,865	4,116	10,406,223.24	.0268
2010	16.15	627,539,382	4,086	10,134,761.02	.0567
2009	13.88	691,016,094	4,089	9,591,303.39	.1078

Fiscal Year 2015 Abstract of Assessments

Property Class Code/Description	Accts	Class Valuation	Avg. Value
012-043 Mixed Use Properties	14	3,927,975	280,570
101 Residential Single Family	2,399	483,774,799	201,657
102 Residential Condominiums	4	732,100	183,025
104 Residential Two Family	37	6,731,300	181,927
105 Residential Three Family	6	1,329,000	221,500
Miscellaneous Residential	45	8,831,300	196,251
111-125 Apartments	4	1,328,700	332,175
130-132, 106 Vacant Land	999	31,673,300	31,705
300-393 Commercial	39	8,571,900	219,792
400-442 Industrial	29	4,111,300	141,769
501-508 Personal Property	381	10,838,623	28,448
600-821 Chapter 61, 61A, 61B	95	2,075,200	21,844
TOTALS	4,052	563,925,497	

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change (%)
2015	8,395,572	22.28	166,485	1.9506
2014	2,993,326	19.83	56,424	.4388
2013	2,138,242	18.85	39,216	.9696
2012	1,160,968	18.34	19,911	-.8030
2011	6,258,814	17.15	101,080	.2610
2010	5,775,213	16.15	80,160	-.4761

LAND USE

Conservation Commission Annual Report

To the Honorable Board of Selectmen and the residents of the Town of Ashburnham:

For an ever so brief period during the latter part of 2015, the Commission had a full complement of five (5) members, a “happening” the likes of which had not been experienced since at least prior to 2008! We owe this occurrence to Linda Couture who volunteered and was appointed to the Commission in November 2015. Alas, it seemed too good to be true and, as fate would have it, a 5-member Commission soon was destined to constitute only an asterisk in the Commission’s record book! Soon thereafter, Alana Archangelo submitted her resignation after many years on the Commission. Alana was a key constituent of the Commission. We will miss her insightful participation in future sessions and thank her for her years of service to the community.

During the 2015 calendar year the Commission held sixteen (16) meetings, reviewed approximately 33 applications, and worked with numerous potential applicants, lake associations, lands trusts and State agencies. Our steady workload included the processing of eight (8) Determinations of Negligible Impact, eight (8) Determinations of Applicability, nine (9) Notices of Intent/Orders of Conditions, one (1) Amended Order of Conditions, two (2) Enforcement Orders and eight (8) Certificates of Compliance. The Commission and its Agent also reviewed nine (9) Forest Cutting Plans.

In addition to administering the State’s Wetlands Protection Act, the River’s Act and the Ashburnham

Wetlands Protection Bylaw, the Conservation Commission continued its role as land stewards, implementing the Forest Cutting Plan at the Bush Hill property north of Tuckerman Road. This property is owned by the Town of Ashburnham, under the care and management of the Conservation Commission. The paramount goals/objectives of these forest management services are to promote biodiversity, protect water quality, enhance wildlife habitat, and increase access for recreational purposes, among others.

Additionally, Commissioner Chris Picone was instrumental in the preparation of the annual, Thoma Property Forest Monitoring Report, a requirement of the Forest Legacy Program for the Conservation Restriction held on that property. He also represented the Commission and Town as a member of the Mount Watatic Management Committee, which meets twice each year.

The Commission would also like to acknowledge the assistance and support of Gary Howland and the Ashburnham Conservation Trust (ACT). The Trust has partnered and assisted the Commission in their work on the above-mentioned projects and others, and was instrumental in negotiating the addition of a parcel of land off Crosby Road to the Russell Hill Conservation Area.

The enforcement of State/Municipal wetlands regulations continues to be a difficult task due to time management and only part-time staffing. Regardless, the Commission continues to enforce observed violations, such as illegal dock construction, land clearing and the alteration of wetland resource areas. Such actions especially are a concern from a wetland conservation/protection perspective. Consequently, when considering site development or disturbance near

a wetland, lake or stream, property owners are encouraged to contact the Conservation Office to determine the need for prior Commission approval.

The Conservation Commission meets on the 2nd and 4th Monday of the month. To meet or speak with the Commission, please contact the Conservation Agent Richard Turcotte in the Land Use Office (Town Hall/ Lower Level) on Tuesdays and Thursdays at 978-827-4100 extension 115.

Respectfully submitted by the Conservation Commission,
Marshall Dennis, Chair
Christopher Picone
Alana Archangelo
Linda Couture
Richard Turcotte, Conservation Agent

Planning Board – Annual Report

To the Honorable Board of Selectmen and residents of Ashburnham:

The Ashburnham Planning Board consists of five (5) elected members and one (1) appointed associate member. The Board has the responsibility of reviewing proposed development projects (residential subdivisions, business/commercial and industrial site plans, Common Driveway Special Permits, Open Space Residential Developments, Accessory Dwelling Unit Special Permits and Scenic Road Permits) and makes decisions on them in accordance with state/local bylaws and regulations. The Zoning Bylaw also allows the Board to review major residential developments to preserve the natural and cultural resources of Ashburnham by insuring the larger-scale of conversion of land to residential use does not consume all of the Town’s woodlands, fields, farmlands, historic structures

and landscapes, cart paths, stonewalls, geologic formations, water sources, wetlands, riparian zones, groundwater recharge areas, hilltops, scenic vistas, and other significant open spaces as well as providing a public voice and public authority in consideration of alternative approaches to conventional residential developments.

The Planning Board's official powers and responsibilities are provided through the Ashburnham Subdivision Regulations, Zoning Bylaws and as prescribed under the authority of the Subdivision Control Law enacted under Chapter 41, Section 81A-81GG of the Massachusetts General Laws. These rules and regulations have been enacted for the purpose of protecting the safety, convenience and welfare of the inhabitants of Ashburnham by regulating the laying out and construction of ways in subdivisions and providing access to lots therein.

The Board would also like to take this opportunity to welcome and thank the new Land Use Administrator Heather Ruziak and Land Use Clerk Donna Burton for all the hard work that goes on behind the scenes. Heather and Donna are the first people that the public interacts with as our Board is part time and only meets at night. Heather and Donna are the face of the Board during Town Hall business hours. Mary Ellen Kelly who was the Land Use Administrator has since moved to another position within Town Hall and we would like to thank her for all she did for us over the years as Land Use Administrator, as well as her assistance in getting Heather up to speed with the workings of the Board.

Following the 2015 Annual Town Election, Joseph Kalagher was elected to the Board for a 5-year term. The five-member Board reorganized and William Nolan was elected to the position of Chairman, Roger Hoyt was elected to serve as Vice-Chairman, and Joseph McPeak was elected to serve as Clerk to the Board. The

Planning Board regularly meets on the 2nd and 4th Thursday of the month, evenings at 6:30 p.m. in the Town Hall.

The Board continues to monitor previously approved Lakeview Estates, Cashman Hill Estates, Bray Avenue subdivisions and Lakeside Village condominiums during the construction process. During 2015, work has started again at the Lakeside Village condominiums and this gives us hope that the tide is turning with regards to the recession.

No new Preliminary or Definitive Subdivisions were submitted to the Board during 2015.

The Board did perform a Site Plan Review of the new athletic facility that is being built by Cushing Academy on Pleasant Street and this facility is expected to be completed in the first half of 2016.

The Board held a public hearing for a special permit to allow live entertainment at the newly opened Tavern on Central located at 3 Central Street.

A public hearing for a scenic road work permit was also held to allow for the creation of a new driveway to access a new home being built on Wilker Road.

The Board approved several ANR plans during the year.

The Board is currently in the process of evaluating our signage bylaw with the help of input from a business owner and a member of the public who expressed interest in our invitation for public input. As always, any changes will require a public hearing for additional public input, Town Meeting acceptance and approval by the Attorney General.

The Planning Board continues to have a great deal of information on the Town's website and it can be viewed at www.ashburnham-ma.gov. The Planning Board may also be contacted by email at

planningbd@ashburnham-ma.gov. We welcome your comments on the website. The Board also conducts Open Discussion at the start of each meeting, those having questions and concerns about the planning process in the Town are encouraged to attend.

Respectfully submitted,
William Nolan, Chair
Roger Hoyt, Vice Chair
Joseph McPeak, Clerk
Joseph Kalagher
George Cornwall



A Community Day Parade was held on the day of the 14th Annual Ashburnham-Westminster Community Hockey Benefit Game, April 4, 2015. This year's recipients were 5 year old Kate Arpano and 9 year old Jack McGinnis, both suffering from brain tumors. Kate had requested a Parade and both the Easter Bunny and Elsa were in attendance.

Sealer of Weights & Measures Annual Report

To the Honorable Board of Selectmen, Town Administrator and Citizens of Ashburnham, as Inspector of Weights & Measures, I submit the following activity report for the fiscal year beginning July 1, 2014 to June 30, 2015.

Scales	18 Inspected 18 Sealed
Fuel Pumps	16 Inspected 16 Sealed
Fuel Oil Trucks	6 Inspected 6 Sealed
Scanners	3 Verified
Salary	2,814.95
Total Fees Collected	1,140.00

Also, I attended the two-day annual conference of the Massachusetts Weights & Measures Association held in Marlborough, MA in September. This conference included training and briefings on regulations and procedures.

Special thanks to the Town Hall staff for their assistance during the year.

Respectfully submitted:

Steven E. Slocum

Sealer of Weights & Measures

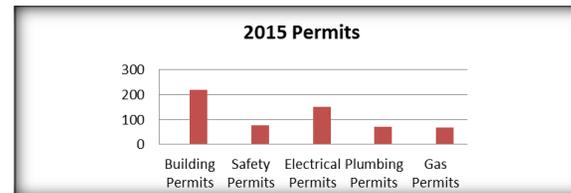
Building Commissioner Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham, I submit to you the following report for 2015:

Purpose of Building Permit	No. of Permits	Value
New 1 & 2 Family Dwellings	14	\$1,918,600.00
Additions/Alterations	160	2,292,909.61
Swimming Pools	5	350.00
Solar	3	83,344.00
Commercial, Industrial, Municipal	9	6,011,080.00
Stove Permits	23	N/A
Demolition	7	N/A
TOTAL	221	\$10,306,283.61

Fees Collected - 2015	No. of Permits	Values
Building Permits	221	\$120,359.48
Safety Permits	76	6,080.00
Electrical Permits	152	19,884.00
Plumbing Permits	70	11,188.00
Gas Permits	69	5,027.00
TOTAL	588	\$162,538.48

The Town of Ashburnham's Inspections Department strives to achieve excellence in all facets of building inspection by providing timely, efficient and thorough inspections. We are committed to providing quality service to all citizens through innovation, continuous improvement, determination and excellence in customer service. We believe that through education and cooperation we can build positive working relationships within the building community, consumers and citizens alike.



Respectfully submitted,

Richard C. Reynolds

Building Commissioner/Zoning Enforcement Officer

Electrical Inspector Annual Report

To the Honorable Board of Selectmen and residents of the Town of Ashburnham:

As Inspector of Wires I submit the following report of activity for the year ending December 31, 2015.

Electrical Permits	152	\$19,885.00
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It is required that prior to the performance of any electrical work, an Electrical Permit must be obtained as required by law and must be performed by a licensed and qualified electrician. An electrical permit will be issued only if a licensed electrician is performing the work. The State Workers Compensation form needs to be submitted with the electrical permit along with a Certificate of Liability Insurance.

The Electrical Inspectors job is to ensure that the State Electrical Code is strictly, yet fairly, enforced in order that electrical systems work may be completed and operating safely in a timely manner through:

- Customer service at initial contact and throughout the process that is responsive and helpful, whether for a construction project or complaint resolution.
- Plan and application review for Electrical Code compliance.
- Issuance of Electrical Permits.
- Thorough professional completion of all field inspections.
- Inspection for Occupancy Permits.

Permits are available at the Town Hall in the Land Use Office during regular business hours and also available on-line at www.ashburnham-ma.gov.

I would like to thank Heather Ruziak for her service as the Land Use Administrator and Donna Burton, Land Use Clerk. I would also like to thank the Assistant Inspectors, Joseph Olivari, Loring Barrett and Harry Parviainen, as well as the cooperation of all the other Town departments.

Respectfully submitted,
Richard Cannavino
Electrical Inspector

Plumbing & Gas Inspector Annual Report

To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham:

The following report of the Inspector of Plumbing and Gas is submitted for your approval for the year ending December 31, 2015.

Plumbing Permits	70	\$11,188.00
Gas Permits	69	\$ 5,027.00

The law requires that a Plumbing and/or Gas Permit be obtained prior to any work being performed. Plumbing and/or gas should be done by a duly licensed and qualified plumber. The State Workers Compensation form needs to be submitted with the plumbing/gas permit along with a Certificate of Liability Insurance.

Plumbing and gas fitting installation are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing & Gas Codes. The Plumbing & Gas Inspector issues permits for installation of gas piping and appliances, plumbing, and conducts pre-sewer installation inspections. Inspections are conducted as necessary to ensure compliance with State Codes, and final inspections are

conducted for the purpose of issuance of a certificate of occupancy.

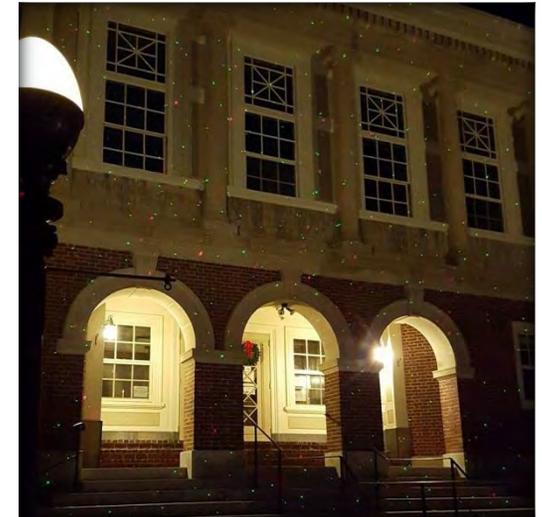
The plumbing/gas inspector's main objective is to ensure that the State Plumbing and Fuel Gas Codes are strictly, yet fairly, enforced in order that plumbing and fuel gas systems work may be completed and operating safely in a timely manner through:

- Customer service at initial contact and throughout the process that is responsive and helpful, whether for a construction project or complaint resolution.
- Plan an application review for Plumbing and Fuel Gas Codes compliance.
- Issuance of Plumbing and Gas Permits.
- Thorough professional completion of all field inspections.
- Inspection for Occupancy Permits.
- Maintenance of accurate and complete records.

Permits are available during regular business hours at the Town Hall Land Use Office and also available on-line at www.ashburnham-ma.gov.

I would like to thank Heather Ruziak for her service as the Town's Land Use Administrator and Donna Burton, Land Use Clerk. Additionally, I thank Wayne Little, the Assistant Plumbing Inspector, for his assistance throughout the year.

Respectfully submitted,
Maurice Picard
Plumbing/Gas Inspector



The Town Hall looked beautiful the night of the Tree Lighting, December 11, 2015.



Mr. and Mrs. Claus with Cheryl Goller and her two happy children.

Zoning Board of Appeals – Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham: The Zoning Board of Appeals has heard the following:

15-01 - Lawrence D. Spering	15-02 – Kenneth & Suzanne Haenisch	15-03 – Paula J. Owen	15-04 – Lynnette Simoneau	15-05 – Jacqueline Cullen
<p>Variance from Section 4.2, the request to construct a garage and addition on property located at 44 Bluefield Road.</p> <p><u>Date of Application:</u> 1/15/15</p> <p><u>Date of Hearing:</u> 3/4/15</p> <p><u>Date of Decision:</u> 3/4/15</p> <p><u>Finding:</u> A finding was made that a Special Permit applies under Section 1.42.</p> <p><u>Decision:</u> Unanimous to grant Special Permit from Section 1.42 with conditions.</p> <p><u>Conditions:</u></p> <ol style="list-style-type: none"> 1. Front lower left corner of proposed garage to be no closer to lot line than 4 feet. 2. Other setbacks for proposed addition or alteration per plans submitted. 3. Roof line of proposed addition not to exceed 35 feet. 4. Gutter to be installed on left side of garage with downspout and discharge at read of garage. 5. No entrance door on left side of garage. 6. Garage door on each end of garage. 	<p>Variance from Section 6.43, to convey 7,354 square feet to an abutter of an already pre-existing non-conforming lot and all other necessary zoning relief on property located at Hay Road, Map 66 and Parcel 10.</p> <p><u>Date of Application:</u> 1/21/15</p> <p><u>Date of Hearing:</u> 3/4/15</p> <p><u>Date of Decision:</u> 3/4/15</p> <p><u>Finding:</u> Meets the criteria for a variance under Section 6.43.</p> <p><u>Decision:</u> Unanimous to grant the Variance under Section 6.43 as requested.</p>	<p>Variance from Section 3.24(a). The request to operate a retail sales, internet distribution and antiques/ specialty items store located at 98 Platts Road.</p> <p><u>Date of Application:</u> 4/2/15</p> <p><u>Date of Hearing:</u> 4/22/15</p> <p><u>Date of Decision:</u> 4/22/15</p> <p><u>Finding:</u> Granting the variance meets the criteria of the request. Property 98 and 97 Platts Road were once one property. Parcel 98 does not have its own independent water supply.</p> <p><u>Decision:</u> Unanimous to grant Variance under Section 3.24(a) with conditions.</p> <p><u>Conditions:</u></p> <ol style="list-style-type: none"> 1. Hours of operation: 9-5 M-F and Saturday 9-2. 2. All deliveries and business to be made within operating hours. 3. No tractor trailers as part of business operations. 4. Signage to comply with Section 5.2 of Bylaws. 5. All customer parking to be off street. 	<p>Special permit from Section 3.22(d) of the Ashburnham Zoning Bylaws. The request is to build a two (2) family or semi-detached dwelling, on 289 Ashby Road.</p> <p><u>Date of Application:</u> 7/27/15</p> <p><u>Date of Hearing:</u> 9/2/15</p> <p><u>Date of Decision:</u> 9/2/15</p> <p><u>Finding:</u> The Board finds that the Special Permit request meets the criteria and granting this will not harm the neighborhood and does not derogate from the intent of the Bylaw.</p> <p><u>Decision:</u> Unanimous to grant Special Permit under Section 3.22(d) with conditions.</p> <p><u>Conditions:</u></p> <ol style="list-style-type: none"> 1. Proposed structure not to be closer to the lot line than 26'. 2. Building size to be 28' x 30'. 3. Breezeway to be 6' x 6'. 4. Mean grade not to exceed 35'. 	<p>Request for a variance from Section 3.25(b) & (e). To open a small craft brewery in lower level of home located at 73 Russell Hill Road.</p> <p><u>Date of Application:</u> 12/2/15</p> <p><u>Date of Hearing:</u> 12/30/15</p> <p><u>Date of Decision:</u> 12/30/15</p> <p><u>Finding:</u> The Board found that a variance or Special Permit was not required and that Section 3.22(j), a customary home occupation applies.</p> <p><u>Decision:</u> Unanimous decision that a Variance from Section 3.25 (b & e) is not required and this request for a craft brewery is allowed under Section 3.22(j), a customary home occupation.</p>

Respectfully submitted,
David Perry, Chair, Terry Girouard, Mark Carlisle, Heather Carlisle, Rich Archer and alternate member Cheryl Anderson.

PUBLIC SAFETY

Police Department Annual Report

To the Honorable Board of Selectmen and Residents of Ashburnham:

It gives me great pleasure to submit the 2015 Annual Report for the Ashburnham Police Department. 2015 has been a great year for the Town of Ashburnham as it was our 250th Anniversary. Kudos goes out to the 250th Anniversary Committee and all those that helped and participated to make this a very memorable year. The Police Department was happy to participate and help out during the year's many events.



There has been little overall increase in 2015 in police calls for service and criminal activity and even areas of decrease. One area of concern is the rise in heroin use and the opioid addiction that communities are facing, the problem doesn't have a zip code or an age group preference. Opioid use and addiction has changed small-town crime. Property crimes are up and theft is more prevalent, all to support this addiction.

Ashburnham police and EMS have seen its share of overdoses this year and through their quick response they have reversed the effects of several of the overdoses by administering Naloxone Hydrochloride Injections (NARCAN). There is no doubt that we will continue to deal with this issue in many ways. This is not just a local issue, but a state-wide and nation-wide issue and drastic steps and changes will have to be put in place to successfully deal with the opioid addiction and related crimes.

Although we have been able to keep criminal activity at a lower level than many of our neighboring communities through effective policing, much of the credit goes to the people in our community. You are the eyes and ears of our community, if you "see something – say something". Many crimes have been stopped or quickly solved because of what people have seen and reported to police. Don't ever hesitate to call the police if something doesn't seem right. We will always respond and investigate a complaint or concern no matter how minor someone thinks it might be.

The police department has worked very hard over the previous years to increase our level of operating standards by addressing and improving our staff size, command and rank structure, training, equipment and technology. One of my standing goals has been for the Ashburnham Police Department to achieve state certification and accreditation. This will be no easy task and will require much work by police personnel. We will begin this process in 2016 with an estimated completion date to accreditation in about 3 years. Currently just over 50 cities and towns in Massachusetts have completed the process. The program sets standards for the law enforcement profession, but also for the delivery of police services to citizens.

Some of the benefits to the program are:

- Provides a norm for an agency to judge its performance.
- Provides a basis to correct deficiencies before they become a public problem.
- Provides agencies to commit their policies and procedures to writing.
- Promotes accountability among agency personnel.
- Provides a means of independent evaluation of agency operations for quality assurance.

- Enhances the reputation of the agency and promotes public confidence in the agency.
- Reduces liability to the department and town.

Police certification and accreditation works to reassure the general public that the law enforcement profession is prepared, trained and ready to handle current and future emergencies and calls for service.

Public Safety Personnel:

A couple of changes were made in the rank and file in 2015. I would first like to thank our town officials and the residents of Ashburnham for their continued support in maintaining our current staff level in 2015.

Officer Travis Rixford resigned his position as a full-time police officer in August to seek other options. Officer Rixford has worked for the police department since 2009. Part-time Officer Quinn Smith also resigned his position in September and accepted a full-time police officer's position with the City of Fitchburg. I would like to thank both Travis and Quinn for their commitment to our community and wish them the best of luck in their future endeavors.

The department advertised and received numerous applicants to fill the full-time vacancy created by the resignation of Travis Rixford. After a thorough process that included several interviews, a thorough background check, psychological and medical exams, I recommended that the Town appoint Greg Gushlaw to the open position. Officer Gushlaw is an experienced and well trained police officer with over 18 years of service, previously working in Ashburnham and most recently for the Town of Shirley. Officer Gushlaw is a resident of Ashburnham and familiar with our community. I am confident that Officer Gushlaw will be a great asset to the police department and the community.



Officer Jason Bourgeois (center) at his academy graduation In February 2015 with his proud father, Retired Lunenburg Police Chief Dan Bourgeois (right) and Chief Loring Barrett Jr.

Training:

Training continues and always will be a priority within the department. All officers are required to attend mandatory yearly training programs and various specialized training programs. Upon my request, the training council again agreed to hold one week of in-service training at our facility. The training was held in December and allowed all of our officers to attend training here versus travelling to the academy, saving time and money.

New in 2015, is the assignment of two current officers (Sergeant Chris Conrad and Officer John Boucher) as juvenile specialist. These officers are specially trained to deal with juvenile issues within the town and school district and are assigned to the school district weekly on a part-time basis. Both officers have attended several training programs including: sexual harassment, civil rights protection, social media regarding students and schools, runaways, truancy, juvenile laws, juvenile court process, department of children and families (DCF) and autism.

In late 2014, the Ashburnham Police Department was licensed to carry and dispense Naloxone Hydrochloride Injections (NARCAN) and all officers completed training in its use in early 2015 and now carry Narcan while on patrol. Narcan is a drug that is highly successful in reversing opioid overdoses.

Ashburnham will continue to train its police officers at a level that exceeds the state standards. We will do this by utilizing our own certified trainers, web-based training and sharing training resources with other area departments to keep the cost as low as possible.

Some of the training programs attended are:

1. *CPR/First Responder Certification*
2. *Automatic Defibrillator Training & Certification*
3. *NARCAN Certification*
4. *Firearms Training & Certification*
5. *Firearms Instructor Certification*
6. *Tactical Training*
7. *Taser Training & Certification*
8. *Narcotics Investigations*
9. *Breathalyzer Certification*
10. *Child Safety Restraints*
11. *Sexual Assault & Rape Investigation*
12. *Administrative Training*
13. *Pepper Spray/Baton Certification*
14. *Defensive Tactics*
15. *A.L.I.C.E. – Active Shooter Certification*
16. *Variance Juvenile Training*
17. *Safe School Summit*
18. *Emergency Vehicle Operations*
19. *Supervisor/Administrative Training*

Community Policing:

The police department continues to maintain a Website at www.ashburnhampd.com and we are active on Facebook and Twitter. We provide a mobile App to our residents to download onto their smart phone at no cost. All of these sites are maintained to provide a

positive and effective communication tool between the police department and the public.

Officer Nick Dalton is certified as a child safety seat technician. Officer Dalton will be holding periodic weekend child safety seat programs throughout the year or if time is of the essence please contact Officer Dalton at the police department to schedule an appointment to install your child seat. Too many child car seats are installed improperly and directly result in infant and child injuries that could have been avoided.



Officer Nick Dalton at the kid's fest at Wachusett Mountain demonstrating proper car seat use and installation.

The Town has again contracted with Emergency Communications Network (NEC) or also known as **Code Red**. This system allows the Town to contact those who choose to sign up for the program via home telephone, cell phone, text or e-mail with important emergency and non-emergency information. I urge you to go to <http://cne.coderedweb.com> and sign up or you can go to www.ashburnham-ma.gov and click on Code Red to sign up. Your information remains private and will only be used for this purpose.

The police department accepts unused/expired RX medications and syringes for safe and proper disposal. Both bins are clearly marked and are located in the lobby of the PSB designated for this purpose, the RX

medications and syringes can be dropped off at any time.



Students from Briggs lining up at Oakmont for the walk to school event.

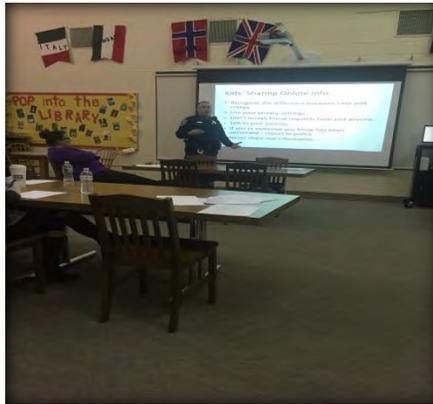


Students finishing their walk to school from Oakmont to Briggs

School Safety:

In July of 2015, thanks to the support of the community and school district, the police department assigned two officers as “juvenile specialist”. Those officers, Sergeant Chris Conrad and Officer John Boucher, responsibilities are to directly deal with juvenile related issues within the community and the school district and to be a liaison to school administration, staff, students and parents. Officers from Ashburnham and Westminster equally share responsibilities in the school district. The officers provide a law enforcement

presence at the schools, attended safety meetings and drills, provided assistance and support to staff, students and parents on a variety of issues. They have conducted training for staff and safety presentation to students. These positions have only been in place for 6 months, but the feedback from the school’s staff, students and community has been overwhelmingly positive.



Juvenile Officer John Boucher instructing on-line safety to the Ashburnham PTO.



Officer Nick Dalton and Jason Bourgeois at the Bike Safety Rodeo at Briggs School in May.

Detective Report:

The detective’s responsibilities in Ashburnham have been split between regular patrol duties and

conducting criminal investigations. Many of the types of crimes that we see today in our communities such as sexual assaults, narcotics violations, cyber-crime and identify theft, require specialized training and numerous man hours. In the near future and as outlined in my five year plan to the Town Administrator, I will be looking to make the detective’s position an investigation position only and hire a patrol officer to take over the patrol functions of the current position.

The detective will continue to work closely with other communities and task forces as we know criminals often travel from community to community commit crimes.

Traffic:

The Ashburnham Police Department continues to target aggressive drivers, seatbelt violations and impaired drivers.

The Ashburnham Police Department is committed to making our streets safe for all vehicles that travel within our community and the people that walk our streets. In 2015, we have seen a normal trend in the amount of civil infractions committed, but a decrease in motor vehicle. The decrease in accidents is most likely because of the mild weather and lack of snow at the years end.

VEHICLE VIOLATION BREAKDOWN

	2015	2014	2013
Total Traffic Stops	1,502	1,614	1,429
Arrests as a Result of Stop	12	19	24
Criminal Complaints	37	55	48
Civil Fines Issued	320	339	313
Written Warnings	247	413	343
Verbal Warnings	886	788	701
Vehicle Accidents	95	125	108

CRIMINAL CASE ACTIVITY STATISTICS

	2015	2014	2013
Total Offenses Committed	413	527	465
Total Felonies	66	88	70
Total Crime Related Incidents	167	150	139
Total Arrests (On View)	33	38	47
Total Arrests (Based on Incident/Warrants)	23	29	28
Total Summons Arrests	67	125	96
Total Arrests	123	192	171
Total Juvenile Arrests	12	34	2
Total Juveniles Referred (Arrests)	12	34	2
Total Open Warrants	0	2	0
Total Restraint Orders	62	68	73

In closing, I would like to thank the other town departments, committees, school district and public officials for their continued support and dedication. Most importantly, I would like to thank the men and women who work with me. Without their endless dedication and support, my job would be impossible. I would also like to thank the citizens of Ashburnham for their continued support and you can be assured that the Ashburnham Police Department will continue to improve its services to make Ashburnham a better and safer place to live and raise your children. Thank You and God Bless America!

Respectfully submitted,
Loring Barrett Jr.
Chief of Police

POLICE DEPARTMENT PERSONNEL

- Loring Barrett, Jr.Chief of Police
- Kristen MathieuAdministrative Assistant
- Todd ParsonsLieutenant
- Chris ConradSergeant
- Wade WrightSergeant
- Rob SianoDetective/Patrolman
- Nicholas Dalton.....Patrolman

- Les Holgerson Patrolman
- Kevin Kaddy Patrolman
- Travis Rixford (resigned) Patrolman
- John Boucher Patrolman
- Jason Bourgeois Patrolman
- Greg Gushlaw (hired 11/15)..... Patrolman
- Robert Brennan, Jr. Part-Time Patrolman
- Robert Gariepy Part-Time Patrolman
- Thomas Chabot Part-Time Patrolman
- Jonathan Augusto Part-Time Patrolman
- Bob Jaillet Part-Time Patrolman
- Quinn Smith (resigned)..... Part-Time Patrolman
- Alex Scipione Part-Time Patrolman



Ashburnham’s Marked Cruiser Fleet



Lt. Todd Parsons at the Halloween Celebration at Briggs.



Officer John Boucher presenting Halloween Safety tips to children at Briggs.

Emergency Dispatch Center Annual Report

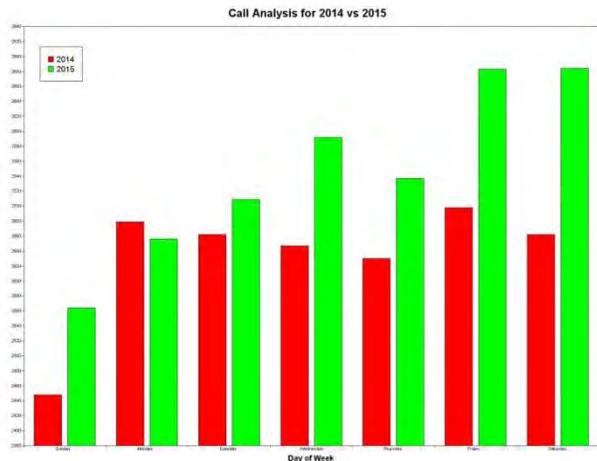
To the Honorable Board of Selectmen and Residents of Ashburnham:

The Ashburnham Emergency Dispatch Center is responsible for taking all incoming emergency and non-emergency calls for Police and Fire services and walk-ins. Dispatchers are a vital part of the service that we provide to you as public safety departments. Dispatchers are required to ascertain information during some very difficult and stressful situations and relay that information to the appropriate responding emergency personnel. We are fortunate to have such dedicated trained personnel working for us.

The State 911 Department began the process to install the “Next Generation” Emergency 911 system throughout the state in 2015. The site evaluation and fiber optic installation has been completed at the Public Safety Building. We anticipate and hope, that the final phase, the installation of the new equipment and training, will take place in 2016. The new system will have the latest technology and features that are not

available in our current system. The cost of this system is covered by the State's E-911 Department.

In 2015 the Dispatch Center received 19,265 calls for service, plus an additional 1,642 E-9-1-1 calls.



The Communications Department received two grants in 2015, a training grant for \$10,000 and an incentive grant for \$18,390, both from the State E-911 Department. These grants are primarily used to help offset the operations of the communications by way of training, overtime coverage.

All Emergency 911 dispatch centers in Massachusetts are required to meet strict training standards and to have in place a quality assurance program. The Ashburnham Communication Center exceeds those minimum requirements and continues to look at ways to improve our services.

Dispatch Personnel:

There have been no changes in our Dispatch personnel in 2015. Our full-time staff members all have more

than 10 years of experience in emergency dispatching and all of our part-time staff has at least three years working in the field. All of our full-time dispatchers have completed the 5-week state run E-911 communication academy and our part-time dispatchers have completed similar training. Training for dispatchers continues on a regular basis which included classroom, hands-on and web-based training in order to maintain current certifications and receive new and updated training.

In closing, I would like to thank all the emergency dispatchers for what they do behind the scene; you are the lifeline for the residents of Ashburnham and all its public safety personnel. It is often a thankless position that often does not receive the credit it deserves.

Thank you and keep up the good work!

Respectfully submitted,
Loring Barrett Jr.
Chief of Police

EMERGENCY DISPATCH PERSONNEL

- Sue Brennan Head Dispatcher
 - Christine Pierce Full-Time Dispatcher
 - Stephanie Asbury Full-Time Dispatcher
 - Donald Girard Full-Time Dispatcher
 - Lisa Hamel (resigned) Full-Time Dispatcher
 - Shawn Ilinitch Part-Time Dispatcher
 - Mark Lafferty Part-Time Dispatcher
 - Andrew Richard Part-Time Dispatcher
 - Max Rameau Part-Time Dispatcher
-
-



Ashburnham's Emergency Communication Center Console #1 (Primary)

Animal Control – Annual Report

To the Honorable Board of Selectmen and Residents of Ashburnham:

The towns of Ashburnham, Westminster and Hubbardston have entered into a regional agreement with the City of Gardner, to provide animal control inspector services to all three communities. This agreement allows our communities to have the most efficient animal control coverage and response, at a cost much lower than if we provided our own ACO services.

The Police Department and Animal Control Officer(s) work in partnership to address violations and investigations of various complaints. Again this year much effort has been made to notify residents of the importance and requirement to license their dog(s). After several notifications, strict enforcement was taken and will continue to be taken to assure that all dogs are properly vaccinated and licenses in Ashburnham.

Approximate number of dogs licensed:

Year 2013	1,182
Year 2014	1,183
Year 2015	1,142

Licensing

The owner or keeper of any dog shall license such animal. The licensing period is from April 1st to March 31st, with new licenses available on March 1st. The following fee structure applies:

Males	\$15.00	Males (neutered)	\$10.00
Females	\$15.00	Females (spayed)	\$10.00

For dog licenses that are not renewed by June 1st, the above fee schedule will be increased by \$10.00. The owner or keeper may also be subject to a fine between \$25.00 and \$75.00 for not having a dog properly licensed.

You may obtain a dog license from the Ashburnham Town Clerk’s Office by furnishing a certification of rabies vaccination and paying the license fees. No tag will be issued unless there is proof that a licensed veterinarian has vaccinated the dog against rabies.



By-Law (approved at STM 10/29/13)

Dangerous dog – A dog that either: (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.

Nuisance dog – A dog that (i) by excessive barking or other disturbance is a source of annoyance to a sick person residing in the vicinity; or (ii) by excessive barking, causing damage or other interference, a reasonable person would find such behavior disruptive to one’s quiet and peaceful enjoyment; or (iii) barking, whining or howling in an excessive, continuous or untimely fashion, (more than 10 minutes in any hour overnight between the hours of 10:00 p.m. and 7:00 a.m. or for more than 15 minutes in any hour during the day between 7:01 a.m. and 9:59 p.m.); or (iv) has threatened or attacked livestock, a domestic animal or a person, including threatening or attacking passersby or passing vehicles including bicycles but such threat or attack was not a grossly disproportionate reaction under all the circumstances; (v) trespassing on school grounds or other public or private property or damaging public or private property.

Leash Law

Chapter XVI Section 3 of the Town’s Bylaws requires that no owner or keeper of a dog shall permit such dog, whether licensed or unlicensed, to run at large within the Town of Ashburnham, except that a dog may, for the purpose of sporting events, (such as hunting, field trials or training purposes) or for agricultural assistance, or while working a canine guard of mercantile, commercial or industrial establishment, be exempt from the restraining order during such period of time as the dog is actually engaged in the event, sport, agriculture function, or guard work. Dogs may be taken

from the owner’s premises provided that such dogs are on a leash.

This Bylaw will be enforced for the safety of your dog as well as the safety and quality of life our residents have grown to enjoy. Violating the leash law can result in a fine of \$25.00 to \$75.00 and/or an appearance in Winchendon District Court.



Emergency and After Hour Calls

Animal Control responds to calls after hours for emergencies only. It is an emergency if a domestic farm or wild animal is threatening the life or safety of a human. If an animal is injured and the owner can be located, then the care of the animal is the owner’s responsibility. To report emergencies during or after hours please call the Ashburnham Police Department at 978-827-4413 or 911.

For non-emergencies the ACO can be reached or a message can be left at 978-630-4950.

MASS HUMANE SOCIETY – 781-335-1300
ANIMAL RESCUE LEAGUE OF WORCESTER – 508-853-0030

MSPCA – 617-522-7400
MASS ENVIRONMENTAL POLICE – 800-632-8075
MASS DIVISION OF FISHERIES & WILDLIFE – 508-389-6300

Why is it Important to Spay or Neuter

Your Pet

The answer is simple. Every year there are about 30 million puppies and kittens born in the United States. Unfortunately, 4 to 6 million of those adoptable animals are euthanized every year because no one will give them a good home. Many unwanted animals suffer terribly without shelter, good food, and worst of all – a loving human companion. Nationwide, animal shelters report that they take in over 10 MILLION animals every year – far more than they can possibly adopt out to good owners.

Did you know that a single, unsprayed female cat, her mate and all their offspring can produce, on average, over 1.5 MILLION kittens in as little as 9 years? The good news is that pet over-population is a problem that YOU can do something about if you want to end this tragedy. Talk to your vet about spaying and neutering your pet. Prevent a litter and be a part of the solution to the problem.

Spaying & Neutering is Good for Your Pet

It is a fact that spayed and neutered pets live longer, healthier lives. In fact, spaying and neutering can eliminate or reduce the incidence of a number of health problems that can be difficult to treat once they occur. Such health problems include uterine or ovarian cancer, animal breast cancer, testicular cancer, and prostate disease. Spaying a female eliminates its heat cycle and thereby reduces nervous behavior in the female. It is very common for the pet to become a more affectionate companion following spaying or neutering. Bad behavior (such as biting, fighting, or running away) and temperament problems are less likely to occur.

Pet Population Control is a Community Responsibility, communities spend millions of tax dollars every year to control unwanted animals. Animal control officers commonly have to deal with irresponsible breeding, which contributes to the problem of dog bites and attacks on people and other animals. Stray pets get into trash containers, defecate in public areas or on private lawns, and frighten or anger people who have no understanding of their misery or needs. Some stray animals also scare away or kill birds and wildlife. A responsible community teaches children the true meaning of responsible pet ownership and love by making sure that all dog and at pets are sterilized to prevent the birth of more homeless animals.

There is one more thing that you can do as a concerned citizen in your community: *adopt a homeless pet*. Adoptable pets at your local animal shelter make the best companions you can ever imagine and will likely bring much joy to your life.



When Should a Pet be Spayed or Neutered?

Pets can become capable of reproduction as early as 6 months of age. That is why pets should be spayed or neutered by age 6 months. Sterilization can safely be done before that age, as endorsed by the American Veterinary Medical Association. The chief veterinarian of the Humane Society of the United States recommends 4 months as ideal. Older pets can safely be sterilized as well. It should be emphasized that animal sterilization is a routine procedure and does not cause the pet pain or stress. Most pets recover from the procedure within a day.

For more information about spaying and neutering pets you can visit the Humane Society of the U. S. at <http://www.hsus.org>.

Respectfully submitted,
Loring Barrett, Jr.
Chief of Police

Fire Department – Annual Report

Citizens of Ashburnham:

I would like to begin by thanking all of you so much for the replacement ambulance we are going to receive in just a couple of weeks. We are replacing our very “tired” 2003 Ford Type II ambulance with the new 2015 Ford four-wheel drive ambulance pictured below.



The Fire Department’s mission is to save lives and protect property while working with the many different Town departments, businesses, and citizens to provide the highest level of Fire, EMS, and Emergency Management to the Town of Ashburnham. In order to provide better service to Town we are starting several new programs. “After the Incident” is a new program which will assist residents and business owners after a fire incident. From caring for salvaged belongings to helping replace destroyed medications, our Department will be there to help. We have extended our “SAFE” and “Senior SAFE” programs with \$7,000 in

grant monies received this year. Thank you Firefighter Clay Landry for your help with these and other programs.

In December the Department completed a Firefighter 1 and 2 program. This program is the minimum education required by the D.O.T. and the Massachusetts Firefighting Academy to be a Firefighter in Massachusetts. The program is modeled after the MFA’s Recruit program and has a minimum of 240 hours. The Firefighter 1 and 2 program graduated 8 members of our department and several members from the communities of Ashby, Winchendon and Templeton. These communities and others are part of our regions mutual aid departments. Working and training with them on a routine basis promotes interoperability and safety when our departments are called to work together. I would like to thank the Gardner and Winchendon Fire Departments for their assistance in making this program a success.

We are proud to say that the Department sponsored E.M.T. (Emergency Medical Technician) class has just completed. The graduating EMT’s here in Ashburnham will go on to our ambulance orientation program where new EMT’s are trained by our experienced staff to provide our community with the highest level of care. We are always looking for Town residents who are EMT’s or are interested in becoming EMT’s to join our team of professionals.

Ashburnham Fire Department has seen an increase in calls this year. Not only are we experiencing an increase in our Emergency Medical runs, we have seen an increase in fire calls over the past year as well. In 2014 we responded to 325 fire calls and 437 ambulance calls for a total of 762 calls for service. In 2015 we responded to 367 fire calls and 484 ambulance calls for a total of 851 calls. When looking at the changes in numbers we are seeing that our Town has really depended on us to provide more assistance this year.

Other communities are also calling on us for more assistance than last year. There has been an increase in mutual aid calls for Paramedic assistance and a significant increase in mutual aid fire calls for Engine and Ladder companies to cover and respond to surrounding communities. We cannot forget that we too have called on these same communities to assist us here in Ashburnham when we need them. Thank you to the City of Gardner, the City of Fitchburg, the Town of Ashby, the Town of Westminster, and the Town of Winchendon for your continued assistance.

Thank you for the opportunity to serve and, as always, please stop in to see us at the Ashburnham Fire Department, whether it is with a question or just to have the kids look at the trucks. We are always here.

Chief Paul Rekos
Officers and Members of your Fire Department

Pictured below are members of the Ashburnham Fire Department operating off Ladder 1 at a chimney fire.



“Always Ready to Protect and Serve”

PUBLIC WORKS

Department of Public Works Annual Report

To the Honorable Board of Selectmen and Citizens of Ashburnham:

Ashburnham's DPW Complex is located at 17 Central Street. You can easily reach us by calling 978-827-4100 extension 5. Office hours are 7:00 a.m. to 3:00 p.m. Monday through Friday. Please be prepared to provide your name, address and phone number so we can contact you with an answer to your request.

The Ashburnham Department of Public Works provides a myriad of professional services to the public. We maintain the Town Highway, Grounds, Cemeteries, municipal buildings and engineering divisions. In addition, we support all other municipal departments to perform their responsibilities.

Our staff has accumulated a wealth of experience and knowledge over many decades of service to our Town. Multiple staff members have commercial drivers' licenses, are hazardous waste site-certified, construction supervisors or have many other specialized talents and/or licenses. Continuous training of staff members in safety, professional education and cross-training in multiple operations strengthen our ability to serve you. We appreciate the support that the community gives us – and will continue to provide you with services that help to make the Town of Ashburnham a great place to live, work and visit.

The DPW welcomed aboard two new employees Kyle Currier as our mechanic and Martin Janhunen to our municipal grounds crew. We also had one retirement of our staff, employee Dave Whitney who served on

the DPW for 28 years. The DPW wishes Dave a wonderful and well deserved retirement.

It is our goal to provide you with the highest quality service within our resources and capabilities. The Department is committed to providing a professional staff that is responsive to the needs of the entire town. From the occasional downed tree limb, snow removal or natural disasters – DPW staff members are many times the first to respond in the event of emergencies and are on-call 24 hours a day, 365 days a year.

The DPW received \$421,074 from Chapter 90, and another \$125,000 from the Town for paving. The DPW also received from the State, "Pot Hole Relief" funds that were used to reconstruct Crosby Road and Pillsbury Road. The DPW used these funds to pave River Styx Road and Russell Hill Road. The work consisted of reclaiming the road and paving for a total of 13,950 feet of newly paved roads. Also portions of Gardner Hill Road, Willard Road and Marble Road were overlaid. The DPW finished the water main line project by paving Williams Road, Holden Street, South Main Street and 800 feet of Turnpike Road. Upon completion of the paving, these locations were loamed and seeded, and pavement line painting is completed.

The DPW handled many snow storms in 2015 including the January 26th blizzard in a timely and professional manner. The Town of Ashburnham experienced the snowiest February on record. The DPW staff maintains over 80 miles of public roads and 20 miles of private ways throughout the Town. The DPW also maintains the Public Safety Building, Town Hall and the Library to ensure the public's safety.

The Capital Plan allowed the purchase of a new 2014 Mack Dump Truck to add to our fleet.

The DPW continues to assist various committees, department and groups with their endeavors. This includes but is not limited to:

- Working with Cushing's "Tony Fisher Day".
- Helping to set up the Holiday Tree for the lighting in front of Town Hall.
- Assisting with equipment and manpower for Brian's Road Race, Run for Cody Race and Walk to School Day.
- Hosting the annual Rabies Clinic at the Grounds Building on Williams Road.
- Assisting the 250th Ashburnham Celebration Committee during the 2015 celebration year at many events throughout the Town.
- The DPW also participated in the Town of Royalston's 250th Parade as well as Ashburnham's 250th Parade.

The DPW can receive comments and concerns on our website to help to better serve the public. It can be found at <http://www.ashburnhamdpw.com>.

We strive to cooperate and coordinate with all Town departments, committees, and individual citizens to provide the most effective accomplishment of community goals and objectives. If you have any questions and/or comments, please let us know by calling the DPW office at 978-827-4100 extension 5.

Respectfully submitted,
Stephen Nims
DPW Superintendent



Water/Sewer Department Annual Report

To the Honorable Board of Selectmen and Citizens of Ashburnham:

Your Water/Sewer Commissioners are pleased to submit the following report for the year ending 2015.

The Town of Ashburnham's Water & Sewer Department maintains and monitors the water distribution system, sanitary sewer collection system and the wastewater treatment transportation for our Town. Our mission is to provide the citizens and businesses of our Town with a safe and dependable supply of drinking water and a quality wastewater plan. The Board of Commissioners of the Water & Sewer Department is committed to ensuring the quality of drinking water and the quality of treated wastewater in the Town of Ashburnham.

The Water & Sewer Department currently services a little over 1,100 customers, which are billed on a quarterly basis with rates based on consumption and adjusted annually. We currently service 53 miles of water lines and 25 miles of sewer lines throughout the Town.

The Water Department completed the install of 8,800 linear feet of new ductile iron water mains on Williams Road, South Maple Avenue, Holden Street, Turnpike Road and Westminster Street. This project eliminated old and deteriorated water mains, valves and hydrants.

The Water Department in conjunction with the Ashburnham/Winchendon Water Authority and the Water Treatment Plant received for the 5th year in a row the Public Water Systems Award for outstanding performance and achievement from the Commonwealth of Massachusetts DEP.

Respectfully submitted,
Leo Collette, Chairman'
David Berger, Member
George Cornwall, Member
Valorie Daigle, Member
Charlie Packard, Member
Stephen Nims, Superintendent



These photos were taken by Andrew Fichtel.



Cemetery Department Annual Report



<u>Date of Burial</u>		<u>Name</u>
April	29	Agatha Wagg
	30	Ruby Maynard
May	15	Julia Navin
August	12	Raymond Paulhus
October	16	David Lashua
	28	Harvey Dennis
	28	Ellen Dennis
November	14	Derek Goodall
	19	Richard Briggs
	19	Georgia Briggs
December	23	Calvin Neely

Ashburnham Municipal Light Plant – Annual Report



To the Honorable Board of Selectmen and Citizens of Ashburnham, we submit the 107th Annual Report of the Ashburnham Municipal Light Plant. The Municipal Light Commission consists of three members elected by the voters of

Ashburnham for three year terms that alternate annually. The Light Board provides direction and control to the AMLP under M.G.L. Chapter 164 and approves the annual operating budget. They meet in public session at the Municipal Light Plant Office at 24 Williams Road, generally on the 3rd Wednesday of every month. We welcome any citizen or person having business with the Light Plant to attend and participate.

<u>Commissioners</u>	<u>Position</u>	<u>Term</u>
Richard Ahlin	Chairman	April 2017
Mark Carlisle	Vice Chairman	April 2016
Sarah Davis	Clerk	April 2018

In this our 107th year of the Ashburnham Light Plant, we again experienced the safe and reliable operation of Ashburnham's municipal electrical system.

Several factors continue to apply upward pressure to the electrical rates in New England. Transmission, Regulation and Forward Capacity costs which are beyond our control continue to rise at rates far in excess of other price indexes. We expect that as more and more transmission projects are approved by ISO New England, this trend will continue. The Forward

Capacity auctions conducted by ISO New England show alarming increases in costs, with the 2017-2018 prices at \$7.03 kW month vs the \$3.43 we paid in 2015-2016. This one cost alone will be a \$90,000 per year increase for AMLP, and will be even higher the following year at \$9.55. Forward Capacity pricing is increasing due to the shutdown of numerous older power plants in New England combined with the need for greater demand generation due to the increasing amounts of intermittent renewable energy. Transmission increases are also approximately \$90,000 more than they were 3 years ago.

For several years we have experienced high winter wholesale electric rates due to the shortage of natural gas supply in New England. While there is an abundance of natural gas supply in North America, New England lacks the pipeline capacity needed to keep up with the demand from homes, businesses, and power plants. During the colder winter months, natural gas power plants have their gas supply curtailed because retail gas customers get preference. During these periods, electrical generation must be shifted to more expensive and more polluting power plants. Regardless of these market issues, the Ashburnham Municipal Light Plant has been able to keep the rates reasonable, with no rate changes in 2015. We will continue to be diligent in working with our electrical suppliers to insure that we are getting the best rates possible for our customers, although a small rate increase is likely in 2016 due to rising costs.

Our elected Commissioners would like to thank the employees of the Ashburnham Municipal Light Plant for their exemplary service, as well as you, the consumers/owners of Ashburnham Municipal Light Plant, for your continued confidence in our ability to provide this valuable service for you.

Personnel Highlights

AMLP had no personnel changes in 2015. One of our ongoing challenges is dealing with the large increases in health insurance premium costs. We've now had two consecutive years of increases over 11.5% in our health insurance premiums through the Town plan.

Company Highlights

The 3 megawatt (AC) solar array that was built in late 2013 has continued to provide renewable green power to all the rate payers of the AMLP and reduce our reliance on fossil fuels. In 2015



this solar site generated 4,144,180 kWh of electricity, which is 11.47% of the power consumed by our rate payers, and reduces our dependency on fossil fuels. The owner of this project pays a substantial Payment in Lieu of Taxes (PILOT) to the Town of Ashburnham annually. This is the largest new source of tax revenue to the Town in many years.

In addition, there are 25 residential solar arrays within our distribution system, and 3 municipal solar arrays (AMLP office, the Public Safety Building and at Oakmont Regional High School). Including our wind, hydro and solar power, our customers enjoy the highest percentage of renewable resources of any utility in New England.

Ashburnham continues to search out new energy projects with an emphasis on renewable projects. We are currently investigating the option of bringing utility scale battery storage to our system to be able to store intermittent solar power for use when it is needed.

Ashburnham Municipal Light Plant Contributions

The Ashburnham Municipal Department continues to contribute generously to the overall financial health of the Town. This year we once again made an in-lieu-of tax payment of \$68,009.61 to the Town. We also continue to assist in tree removal, the quarterly processing of the water bills, reduced cost for street lights, providing temporary power for town events, traffic signal maintenance, roadside mowing, and seasonal decorations. We continued our tradition of being one of the primary sponsors of Downtown Day and donated time and materials to the 250th Anniversary celebrations.

During 2015, AMLP gave the Town an additional \$5,981.31 in Solar Renewable Energy Credits (SREC's) for the solar array we installed at the Public Safety Building in 2011.

At year-end we were in the middle of converting all the exterior, parking lot, and roadway lighting at Overlook Middle School to LED lighting at no cost to the AWRSD. This \$21,000 project will save over \$5,700 per year in electricity and maintenance while improving lighting levels for safety and security. The conversion project was partly funded by a 25% Mass DOER grant and the remainder paid by the AMLP.

Kilowatt Hour Peaks:

The Ashburnham Municipal Light Plant provides power to approximately 3,009 customers in the municipalities of Ashburnham, Fitchburg, Winchendon, Westminster and Gardner.

The peak electrical usage reached 7.022 million watts on Thursday, January 8, 2015 at 7:00 p.m. As a bedroom community our daily peak electrical load is much later in the day than most utilities, which generally see their peak in the afternoon. In 2015 the

AMLP daily peak was never reached before 6:00 p.m., and was sometimes reached in the 9 to 10 p.m. hour. In the last couple of years, Ashburnham has bounced back and forth between being a winter peaking system or a summer peaking electrical system.

Rate Classifications

Ashburnham Municipal Light Plant has several rate classifications from which we provide service and derive income. These classifications are: Residential, Commercial-General, Industrial and Municipal. The following charts will indicate how each rate class contributed in 2014 and 2015 to the total consumption of electricity and revenue. The overall average cost per kilowatt-hour is 15.16 cents for all rate classes before the 10% early payment discount is applied.

Kilowatt Hour Sales

Rate Classification	2014 Kilowatt Sales	2015 Kilowatt Sales
Residential Sales	21,413,504	21,342,694
Commercial Sales	1,286,914	1,345,406
Industrial Sales	11,099,306	11,144,559
Municipal Sales	205,083	196,699
Total Sales	34,071,629	34,093,999

Revenue from the Sale of Electricity*

Rate Classification	2014 Revenue	2015 Revenue
Residential Sales	\$3,402,858	\$3,418,878
Commercial Sales	214,319	225,466
Industrial Sales	1,470,852	1,492,646
Municipal Sales	33,894	30,512
Total Sales*	\$5,121,924	\$5,167,501

- Note that sales figures are before 10% customer early payment discounts.

Tree Trimming Program

We continue our tree-trimming program to maintain control over the growth of the trees, which have the potential to damage lines and poles. This is an ongoing program and is expected to remain on a five-year trimming cycle. We are somewhat aggressive in our tree and roadside mowing program, however, the residents of Ashburnham understand the need for tree removal, and we have had great support from them for the program.

Equipment Upgrades

In late September, both solar inverters failed on the solar array at our 24 Williams Road office. We contracted to have these units replaced and upgraded the lighting and surge protection. This process began at year end and will be completed in January.



Pole Replacement

We continued upgrading our utility poles in our system with the installation or replacement of 73 poles in 2015 including those replaced due to accidents. This will be an ongoing long-term project to ensure reliability.

New Services to Homes:

We installed the necessary equipment to serve 33 additional customers in 2015.

We also have 36 vacant properties shut off due to foreclosure or being abandoned.

Projected PowerCosts

Bulk Power Cost Projections – ISO Energy Market

	2013	2014	2015	2016
Fixed Cost	1,444,743	1,351,448	1,431,361	1,299,658
Transmission	547,702	595,172	606,699	633,688
Energy	1,189,164	1,327,832	1,529,854	1,283,346
Total Costs	3,181,609	3,274,451	3,567,914	3,216,693
MWH	35,305	35,803	36,032	37,283
\$/MWH	90.1	91.5	99.02	86.3

As is represented by the example above, our projected electrical cost for 2016 is trending slightly upward when compared to 2015 due to lower oil and gas market prices and our long term power contracts. Transmission costs are up due to continuing improvements to the New England Transmission System. These costs are spread over all rate payers in New England. However, since Massachusetts uses more electrical energy than the other New England states, it pays more towards these improvements.

The Municipal Electric Systems in New England will continue to work to ensure that costs are justifiable, and customers are getting the best possible value.

Cost Comparisons

Currently, average Residential customers in the neighboring towns of Ashby and Fitchburg pay 72% more to Unitol, and those in Westminster and Gardner pay 51% more to National Grid than our customers pay.

\$\$\$ Residential Bill Comparison as of December 2015 \$\$\$				
	250kWh	500kWh	750kWh	1000kWh
Com Electric - Eversource	52.13	100.53	148.93	197.33
Cambridge Elec.	52.56	98.25	143.94	189.63
Western Mass Elec	52.59	99.19	147.28	196.37
National Grid	56.85	109.70	163.54	218.04
Fitchburg G&E				
Unitol	66.98	126.96	186.94	246.92
Boston Ed - Eversource	52.35	98.27	144.18	190.10
Ashburnham AMLP	39.18	73.85	108.53	143.20

Respectfully submitted,
Michael Rivers, Manager

Ashburnham Municipal Light Commissioners
Richard Ahlin
Mark Carlisle
Sarah Davis



Main Street in Ashburnham.

EDUCATION

Ashburnham-Westminster Regional School District Annual Report

Report of the Superintendent of Schools

On July 1, 2015, I began my role as your new Superintendent of Schools. Having been hired for appointment on January 26, 2015, I had ample opportunity to become familiar and aware of this school district, as well as its accomplishments and challenges. The early hire date allowed me to begin entry planning activities to develop a comprehensive picture of our regional schools that included speaking with students, staff, principals, district administrators, and community and business leaders, both state and local.



My goals this far have been –

1. To learn about the people, culture, and organization to build trust and confidence through open and honest communication.
2. To build on the successful foundation in place, identify key issues of the past to understand the norms that affect how the school system functions now and in the future.
3. To increase organizational effectiveness and efficiency, as well as identify key areas and systems in need of improvement.
4. To prioritize needs to ensure high performance and support to all schools.
5. To focus efforts and resources to ensure that all students are college and career ready and achievement soars!

In addition to these entry plan goals and actions to accomplish them, I have been involved in meeting, developing, and creating an administrative cabinet to oversee our school district and that all management issues and key concern areas are discussed, planned, and implemented with fidelity! I have been impressed with the leadership of this district, and I look forward to working with them in the coming years.

Also, your dedicated, talented, and awe-inspiring school committee should be commended for their oversight of this district, as well as their guidance and support as I transitioned to Ash-West. They have been an integral part of the smooth transition that my leadership has brought to the district, and coupled with the audacious task of policy

development and review, fiscal oversight, and contract negotiations, both communities should be proud to know that these fine citizens keep the needs of our students at the forefront, while maintaining tight, fiscal scrutiny that every tax dollar is spent on the education of our youth, your children.

During the Entry Plan Phase, 5 questions were used to garner information to help me in working with school administration and staff in developing a strategic plan for the district, entitled, *Ash-West 2021: A Continuous Strategic Learning Plan*. This will be unveiled at the start of the 2016-2017 school year and will become the backdrop and platform for ALL that we do together for our students, our staff, and our communities.

In preparing for developing the strategic plan, many coffee hours, individual and group interviews, and administrative workshop activities were conducted to answer the following questions that will become the starting point of strategic development for this school district. The questions are as follows:

General Themes and Questions for Conversations:

1. Tell me about yourself. Why is the success of our school system important to you?
2. What are the strengths of our school system? What are the most notable recent achievements?
3. From your perspective, what do you see as the one or two key issues or challenges facing our school system?
4. What are the recent important events (positive or negative) that have impacted our system? What important lessons can we learn from these experiences?
5. Are we headed in the right direction as a school system, and are we pursuing it in the right way? Why do you feel this way?
6. What is our school system's core strength? What is the one thing that needs to be preserved at all costs?

These questions have produced some amazing results and responses. These entry plan results are currently being compiled from all stakeholders and will be shared with the school committee and both communities in late spring.

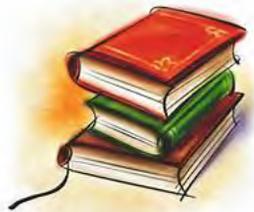
All in all, I would like to thank all school and community members, as well as students, for your honest and viable feedback. This information will be put to good use as we plan for our school district in the years ahead. Remember, to be successful one must plan their work and work their plan. I intend to move my *Ash-West 2021: A Continuous Strategic Learning Plan* agenda forward as we work to develop this at the administrative level management conference over the summer, 2016. With the vision of preparing all

students to be productive citizens who thrive in the 21st century, our plan will identify themes and cause actions to be developed to move this school district forward. As we approach the fall of 2016, please follow our district website for updates and announcements about this strategic, continuous improvement plan.

In closing, you, the community, and staff have developed and maintained a fine regional school district, who is the envy of many area school districts. Early in my search, many commented as to the reputation and standard of excellence that this school district has stood for. I was proud to be selected to be your Superintendent. I want to continue this legacy, but will need your help with both communities coming together to support our school programs, initiatives, and challenges. Your home value is specifically related to your school value, and I want to be an educational leader to fiscal steward to make that happen for all. I promise to all citizens of these fine communities to work to provide exemplary learning conditions for children, fine working conditions for staff and faculty, and improvement in student achievement, the arts, and athletics.

Please read on to learn about and understand the amazing happenings within our 5 school buildings. We are proud of our history and look forward to our future as a contemporary learning environment where dedication to excellence, service, and life-long learning is paramount!

Respectfully submitted,
 Gary F. Mazzola, Ed. D.
 Superintendent of Schools



**Ashburnham-Westminster Regional School District
 Fiscal 2016 Budget**

Function	Description	FY2014-2015 Budget	FY2014- 2015 Expenditures	FY2015- 2016 Budget
1000 Administration				
1110	School Committee			
	Clerical Salaries	\$ 13,000	\$ 13,341	\$ 13,000
	Contracted Services	38,500	35,450	36,000
	Other Expenses	16,550	12,934	14,250
		\$ 68,050	\$ 61,724	\$ 63,250
1210	Superintendent			
	Professional Salaries	\$ 149,800	\$ 164,557	\$ 152,000
	Clerical Salaries	58,673	60,943	62,628
	Supplies & Materials	4,200	3,574	4,000
	Other Expenses	182,801	15,340	72,156
		\$ 395,474	\$ 244,414	\$ 290,784
1410	Business & Finance			
	Professional Salaries	\$ 105,035	\$ 118,738	\$ 118,687
	Other Expenses	7,005	5,178	4,975
		\$ 112,040	\$ 123,916	\$ 123,662
1420	Human Resource & Benefits			
	Professional Salaries	\$ 173,221	\$ 174,543	\$ 184,640
	Supplies & Materials	1,500	1,233	1,500
	Other Expenses	150	75	100
		\$ 174,871	\$ 175,852	\$ 186,240
1430	Legal Services			
	Contracted Services	\$ 20,000	\$ 29,893	\$ 30,000
		\$ 20,000	\$ 29,893	\$ 30,000
1450	District-Wide Information Services			
	Professional Salaries	\$ 70,000	\$ 73,500	\$ 75,705
	Clerical Salaries	41,600	48,680	109,757
	Contracted Services	-	-	-
	Supplies & Materials	29,657	24,654	59,860
	Other Expenses	-	-	2,280
		\$ 141,257	\$ 146,834	\$ 247,602
Subtotal Administration		\$ 911,692	\$ 782,633	\$ 941,538
2000 Instruction				
2110	District-Wide Directors			
	Professional Salaries	\$ 344,534	\$ 326,292	\$ 362,475
	Clerical Salaries	54,829	55,938	56,950

	Contracted Services	500	432	500
	Supplies & Materials	4,750	3,734	4,750
	Other Expenses	12,210	14,441	12,500
		\$ 416,823	\$ 400,837	\$ 437,175
2120	District-Wide Department Heads			
	Professional Salaries	\$ 405,138	\$ 380,081	\$ 370,020
	Clerical Salaries	3,000	3,000	3,000
	Supplies & Materials	-	646	350
		\$ 408,138	\$ 383,727	\$ 373,370
2150	Special Ed Technology			
	Other Expenses	\$ 7,600	\$ 6,165	\$ 5,750
		\$ 7,600	\$ 6,165	\$ 5,750
2210	Principals & Vice Principals			
	Professional Salaries	\$ 871,075	\$ 908,621	\$ 867,408
	Clerical Salaries	297,641	309,923	319,670
	Supplies & Materials	5,900	3,194	4,221
	Other Expenses	19,593	18,658	19,933
		\$1,194,209	\$1,240,396	\$1,211,232
2305	Instructional Teachers			
	Professional Salaries	\$10,076,977	\$10,021,291	\$9,978,797
	Clerical Salaries	1,670,319	1,505,207	1,433,503
	Contracted Services	30,850	14,603	20,850
	Supplies & Materials	141,380	131,130	140,504
	Other Expenses	29,985	27,062	11,150
		\$11,949,511	\$11,699,293	\$11,584,804
2315	Instructional Coordinators/Team Leaders			
	Professional Salaries	\$ 14,896	\$ 15,428	\$ 15,583
		\$ 14,896	\$ 15,428	\$ 15,583
2320	Medical/Therapeutic Services			
	Professional Salaries			
	Other Salaries			
	Contracted Services	\$ 74,000	\$ 100,003	\$ 113,285
		\$ 74,000	\$ 100,003	\$ 113,285
2325	Substitutes			
	Other Salaries	\$ 151,000	\$ 172,629	\$ 151,000
		\$ 151,000	\$ 172,629	\$ 151,000
2330	Paraprofessionals			
	Other Salaries	\$ 196,636	\$ 232,754	\$ 238,149
	Contracted Services			
		\$ 196,636	\$ 232,754	\$ 238,149
2340	Librarians and Media			
	Professional Salaries	\$ 139,925	\$ 139,189	\$ 47,913

	Other Salaries	38,698	36,004	30,371
		\$ 178,623	\$ 175,194	\$ 78,284
2353	Teacher Professional Days			
	Professional Salaries	\$ -	\$ 40	\$ 500
		\$ -	\$ 40	\$ 500
2357	Professional Development-Other			
	Professional Salaries	\$ 25,000	\$ 39,600	\$ 41,400
	Supplies & Materials	3,250	56	3,250
	Other Expenses	107,587	83,342	105,832
		\$ 135,837	\$ 122,998	\$ 150,482
2410	Textbooks			
	Contracted Services	\$ 3,700	\$ -	\$ 1,500
	Supplies & Materials	\$ 48,010	\$ 38,579	\$ 32,050
		\$ 51,710	\$ 38,579	\$ 33,550
2420	Instructional Equipment			
	Contracted Services	\$ 3,200	\$ 806	\$ 2,100
	Supplies & Materials	2,950	2,416	4,050
	Other Expenses	94,597	107,627	102,695
		\$ 100,747	\$ 110,850	\$ 108,845
2440	Instructional Other Services			
	Contracted Services	\$ -	\$ 18,175	\$ 21,000
	Other Expenses	2,500	1,373	1,000
		\$ 2,500	\$ 19,548	\$ 22,000
2451	Classroom Instruct. Technology			
	Contracted Services	\$ 2,200	\$ 2,367	\$ 2,200
	Supplies & Materials	41,500	40,131	58,300
	Other Expenses	43,553	40,212	46,269
		\$ 87,253	\$ 82,710	\$ 106,769
2455	Instructional Software			
	Supplies & Materials	\$ 4,665	\$ 7,140	\$ 2,725
		\$ 4,665	\$ 7,140	\$ 2,725
2710	Guidance/Adjustment Counselors			
	Professional Salaries	\$ 485,700	\$ 505,222	\$ 538,098
	Clerical Salaries	37,999	32,623	37,626
	Supplies & Materials	2,450	1,917	2,400
		\$ 526,149	\$ 539,762	\$ 578,124
2800	Psychological Services			
	Contracted Services	\$ 153,000	\$ 144,889	\$ 167,000
		\$ 153,000	\$ 144,889	\$ 167,000
		\$15,653,297	\$15,492,941	\$15,378,627

3000 – Other School Services				
3200	Medical/Health Services			
	Professional Salaries	\$ 278,699	\$ 278,698	\$ 278,441
	Contracted Services	5,000	5,000	6,000
	Supplies & Materials	7,400	6,843	7,400
	Other Expenses	900	905	900
		\$ 291,999	\$ 291,446	\$ 292,741
3300	Transportation Services			
	Contracted Services	\$ 1,793,615	\$ 1,785,724	\$ 1,728,002
	Other Expenses	3,500	-	-
		\$1,797,115	\$ 1,785,724	\$ 1,728,002
3400	Food Service			
	Other Expenses	\$ -	\$ 8,967	\$ 1,500
		\$ -	\$ 8,967	\$ 1,500
3510	Athletic Programs			
	Professional Salaries	\$ 21,182	\$ 21,182	\$ 21,393
	Contracted Services	353,840	359,739	390,864
	Supplies & Materials	36,831	35,533	28,917
	Other Expenses	15,225	20,224	18,628
		\$ 427,078	\$ 436,678	\$ 459,802
3520	Student Activities			
	Professional Salaries	\$ 156,618	\$ 144,333	\$ 151,741
	Contracted Services	28,050	24,422	32,750
	Supplies & Materials	8,400	9,149	6,800
	Other Expenses	10,075	5,391	10,250
		\$ 203,143	\$ 183,294	\$ 201,541
3600	School Security			
	Clerical Salaries	\$ 31,430	\$ 32,059	\$ 32,059
		\$ 31,400	\$ 32,059	\$ 32,059
		\$ 2,750,765	\$2,738,167	\$2,715,645
4000 – Operations and Maintenance				
4110	Custodial Services			
	Other Salaries	\$ 641,016	\$ 598,977	\$ 656,344
	Supplies & Materials	101,700	84,468	98,200
	Other Expenses	1,550	1,599	1,640
		\$ 744,266	\$ 685,044	\$ 756,184
4120	Heating			
	Contracted Services	\$ 38,276	\$ 21,341	\$ 12,000
	Other Expenses	540,800	542,317	432,500
		\$ 579,076	\$ 563,658	\$ 444,500

4130	Utilities			
	Contracted Services	\$ 57,300	\$ 79,304	\$ 77,450
	Other Expenses	443,545	509,133	488,335
		\$ 500,845	\$ 588,437	\$ 565,785
4210	Maintenance of Grounds			
	Other Salaries	\$ 56,234	\$ 61,043	\$ 66,034
	Contracted Services	49,500	57,845	48,000
	Supplies & Materials	31,350	19,175	36,500
	Other Expenses	288,929	301,703	302,190
		\$ 426,013	\$ 439,766	\$ 452,724
4220	Building Maintenance			
	Contracted Services	\$ 200,800	\$ 169,162	\$ 220,850
	Supplies & Materials	59,650	38,896	62,728
		\$ 260,450	\$ 208,058	\$ 283,578
4230	Equipment Maintenance			
	Contracted Services	\$ 9,015	\$ 3,030	\$ 9,000
	Supplies & Materials	-	97	-
		\$ 9,015	\$ 3,127	\$ 9,000
4300	Extraordinary Maintenance			
	Contracted Services	\$ 10,000	\$ 74,300	\$ 11,000
		\$ 10,000	\$ 74,300	\$ 11,000
4400	Networking & Telecommunication			
	Contracted Services	\$ 89,370	\$ 114,851	\$ 106,950
	Supplies & Materials	56,000	55,280	34,100
		\$ 145,370	\$ 170,130	\$ 141,050
		\$2,675,034	\$2,732,522	\$2,663,821
5000 Employee Benefits & Insurance				
5100	Employer Retirement Contributions	\$ 673,713	\$ 677,434	\$ 745,559
5200	Insurance for Active Employees	2,703,932	2,674,452	2,964,242
5250	Insurance for Retired Employees	248,862	183,004	263,377
5260	Non-Employee Insurance	91,950	103,898	109,195
		\$3,718,457	\$3,638,789	\$ 4,082,373
6000 – Community Services				
6200	Community Service	\$ 8,000	\$ 8,000	\$ 8,000
7000 – Asset Acquisition & Improvement				
7100/7200	Purchase Land & Buildings	\$ 100,000	\$ 100,000	\$ -
7300/7400	New Equipment	58,295	51,046	-
7350	Capital Technology	288,558	184,101	20,000

		\$ 446,853	\$ 335,147	\$ 20,000
8000 – Debt Retirement of Debt Services				
8100		\$ 700,000	\$ 700,000	\$ 590,000
8200	Interest – Long-Term	275,153	275,153	246,528
		\$ 975,153	\$ 975,152	\$ 836,528
9000 – Payments to Other Districts				
9100	Public School Tuition	\$ 24,750	\$ 17,029	\$ -
9110	School Choice Tuition	485,000	420,179	496,644
9300	Non-Public School Tuition	563,064	417,945	492,076
9400	Collaborative Tuitions	336,794	387,101	295,360
		\$1,409,608	\$1,242,254	\$1,284,080
GRAND TOTAL				
		\$28,548,859	\$27,945,605	\$27,930,612

**Ashburnham-Westminster Regional School District
Revenue**

Local Receipts	2015 Budget	2015 Actual	2016 Budget
Ashburnham – Foundation Budget	\$ 5,742,539	\$ 5,742,539	\$ 5,814,086
Ashburnham - Transportation	477,125	477,125	483,589
Ashburnham – Debt Service	307,404	307,404	251,329
Ashburnham – Community Service	3,699	3,699	3,756
Ashburnham - Stabilization	46,240	46,240	-
Westminster – Foundation Budget	7,641,443	7,641,443	7,774,265
Westminster - Transportation	554,720	554,720	546,420
Westminster – Debt Service	667,749	667,749	585,199
Westminster – Community Service	4,301	4,301	4,244
Westminster - Stabilization	53,760	53,760	-
	\$15,498,980	\$15,498,980	\$15,462,888
State Revenue Sources			
Chapter 70	\$10,138,704	\$10,138,704	\$10,522,184
Transportation – Chapter 71B	765,270	756,440	800,993
Homeless Transportation	-	8,627	-
Special Ed Tuition Assessment	-	-	-
	\$10,903,974	\$10,903,771	\$11,323,177
Other Revenue Sources			
School Choice Transfer	540,000	-	-
Preschool Tuition	45,000	62,580	45,000
Interest on Investments	15,000	8,517	10,000
Athletic Admissions	25,000	23,263	28,000
Student Fees	194,820	214,155	243,100
Building Use Fees	83,750	84,800	83,750
Medicaid Reimbursement	100,000	102,570	100,000
Miscellaneous Receipts	25,000	65,849	25,000
Excess & Deficiency Appropriation	1,074,060	1,074,060	569,697
Capital Warrant Articles - Ashburnham	-	-	-
Capital Warrant Articles - Westminster	43,275	18,275	40,000
	\$ 2,145,905	\$ 1,654,068	\$ 1,144,547
TOTAL REVENUE	\$28,548,859	\$28,056,819	\$27,930,612

**ASHBURNHAM-WESTMINSTER REGIONAL SCHOOL DISTRICT
FISCAL YEAR 2016 ANTICIPATED REVENUES**

Source	# Students or Percentage	Description	Amount	Totals
LOCAL RECEIPTS				
<i>Town of Ashburnham</i>	1040 Students	Net Minimum Required	\$ 4,659,627	
	46.95%	Above Minimum Required	\$ 1,154,459	
	46.95%	Regional Transportation (net reimbursement)	\$ 483,589	
	46.95%	Stabilization	\$ -	
	46.95%	Debt Service	\$ 251,329	
	46.95%	Community Service	\$ 3,756	
TOTAL				\$ 6,552,760
<i>Town of Westminster</i>	1175 Students	Net Minimum Required	\$ 6,469,813	
	53.05%	Above Minimum Required	\$ 1,304,452	
	53.05%	Regional Transportation (net reimbursement)	\$ 546,420	
	53.05%	Stabilization	\$ -	
	53.05%	Debt Service	\$ 585,199	
	53.05%	Community Service	\$ 4,244	
TOTAL				\$ 8,910,128
STATE REVENUE SOURCES		Chapter 70	\$10,522,184	
		Transportation – Chapter 71B	\$ 800,993	
		Special Ed Tuition Assessment	\$ -	
TOTAL				\$ 11,323,177
OTHER REVENUE SOURCES		Preschool Tuition	\$ 45,000	
		Interest on Investments	\$ 10,000	
		Athletic Admissions	\$ 28,000	
		Student Fees	\$ 243,100	
		Building Use Fees	\$ 83,750	
		Medicaid Reimbursement	\$ 100,000	
		Miscellaneous Receipts	\$ 25,000	
		Excess & Deficiency Appropriation	\$ 569,697	
		Capital Warrant Articles - Ashburnham	\$ -	
		Capital Warrant Articles - Westminster	\$ 40,000	
TOTAL				\$ 1,144,547
TOTAL REVENUE				\$27,930,612

**Ashburnham-Westminster Regional School
District
Employee Salaries 2014-2015**

Bogosh, Kristina	A	\$85,000.00
Dehays, Eric	A	\$73,500.00
Hicks, Ralph	A	\$154,693.00
Kersey, Sherry	A	\$114,675.00
Lilley, Jennifer	A	\$85,000.00
Marquis, Patricia	A	\$106,384.00
Mcgrath, Andrea	A	\$100,112.00
Rehler, Sandra	A	\$98,500.00
Ruble, Marah	A	\$29,419.52
Saisa, Phillip	A	\$110,821.00
Smeltekop, Brittany	A	\$58,729.75
Smith, Paul	A	\$105,401.00
Taylor, Kathleen	A	\$90,591.00
Uminski, David	A	\$119,916.00
Veroude, Kathleen	A	\$99,062.00
Gauvin, Kimberly	B	\$53,735.20
Allen, Steven	C	\$44,015.04
Axelson, Robert	C	\$46,432.56
Baer, Jim	C	\$56,056.00
Bennett, Steven	C	\$44,575.04
Bilodeau, Jeannine	C	\$15,696.71
Clinton, Madeline	C	\$44,605.28
Contois, Colby	C	\$41,078.16
Contois, Steven	C	\$56,056.00
Cunningham, John	C	\$12,371.38
Desmond, Steven	C	\$38,594.72
Dzwilewski, Richard	C	\$33,691.92
Engman, Paul	C	\$56,056.00
Francis, Joseph	C	\$45,421.60
Gauthier, Christine	C	\$37,350.80
Gould, Timothy	C	\$1,971.20
Leblanc, Albert	C	\$17,909.15
Lovewell, John	C	\$38,157.15
Parenteau, James	C	\$54,024.00
Swaney, Donna	C	\$41,488.56
Carey, Ina	D	\$16,190.73
Collette, Rita	D	\$24,291.70
Demarco, Maryann	D	\$39,145.92
Deshayes, Margaret	D	\$40,755.36
Erickson, Jeanne	D	\$39,145.92

Flinkstrom, Patricia	D	\$10,811.21
Higgins, Wendy	D	\$39,950.64
Kortegast, Laura	D	\$17,552.31
Maillet, Elizabeth	D	\$24,392.95
Maxwell, Jonathan	D	\$48,680.00
Mccarthy, Kathleen	D	\$39,714.18
Mcloughlin, Juneanne	D	\$22,437.82
Morin, Inga	D	\$27,308.29
Niedermeier, Elaine	D	\$61,421.12
Sargent, Debra	D	\$3,000.00
St. Cyr, Michele	D	\$37,421.39
Therault, Kathi	D	\$40,127.45
Aho, Marcia	E	\$20,601.67
Bedard, Diane	E	\$6,859.78
Bennett, Margaret	E	\$6,605.69
Brillon, Mark	E	\$30,947.06
Costa, Kayla	E	\$1,395.36
Coviello, Jennifer	E	\$9,789.45
Dewick, Karen	E	\$6,695.00
Francis, Dorene	E	\$48,075.32
Gallagher, Coraley	E	\$16,995.13
Graves, Emily	E	\$10,251.90
Harrington, Katherine	E	\$1,146.00
Hildreth, Lauren	E	\$14,093.85
Hiltz, Barron	E	\$1,795.20
Landry, Karen	E	\$35,410.32
Leblanc, Susan	E	\$5,782.40
Maclachlan, Kelly	E	\$1,209.72
Murphy, Brian	E	\$4,614.48
Padilla, Julia	E	\$1,751.85
Parker, Hannah	E	\$1,930.00
Racine, Lucinda	E	\$19,227.72
Ridley, Shauna	E	\$2,592.00
Sefakis, Bethany	E	\$2,578.00
Spencer, Elizabeth	E	\$1,120.80
Streeks, Stephen	E	\$5,532.48
Toomey, Sheri	E	\$12,397.25
Vargo, Erica	E	\$6,707.50
Wetzonis, Ann	E	\$2,463.60
Woodliff-Freeman, Isaiah	E	\$422.00
Zierle, Ashley	E	\$2,504.10
Zierle, Chuck	E	\$6,222.00
Barron, Patricia	F	\$16,702.14
Bennett, Margaret	F	\$7,325.27

Costa, Tina	F	\$19,179.93
Derby, Veronica	F	\$6,502.83
Franklin, Ann	F	\$14,992.49
Hanks, Thea	F	\$8,425.57
Karkane, Karen	F	\$6,421.11
Khan, Aisha	F	\$8,208.44
King-Dodge, Catarina	F	\$4,122.01
Munnis, Sandra	F	\$12,295.26
Pawelski, Cynthia	F	\$7,431.19
Petersen, Kimberly	F	\$7,645.85
Phyfe, Michelle	F	\$7,398.51
Richard, Roseanne	F	\$8,820.55
Tufts, Sharon	F	\$13,877.06
Badolato, Lauren	G	\$76,303.00
Dubovick, Amy	G	\$80,038.00
Ellwell, Robin	G	\$80,038.00
Gagnon, Julie	G	\$65,327.00
Keene, Catherine	G	\$45,381.06
Malnati, Lori	G	\$34,443.50
Masterman, Elizabeth	G	\$22,993.60
Peirce, Robin	G	\$38,413.50
Pinkes, Danielle	G	\$35,932.20
Whitaker, Katherine	G	\$57,484.00
Bubnowicz, Kimberly	H	\$71,887.00
Childress, Jill	H	\$44,399.20
Lapointe, Chris	H	\$71,887.00
Savoie, Jaime	H	\$47,857.00
Fitzgerald, Edward	I	\$32,058.68
Palojarvi, James	K	\$50,320.56
Aubuchon, Jeffrey	L	\$68,038.00
Farrell, Julie	L	\$71,887.00
Barnard, Charles	M	\$72,450.00
Flis, Jane	N	\$53,199.00
Lofquist, Susan	N	\$54,902.00
Quigley-Belliveau, Susan	N	\$56,199.00
Sharkey, Marcia	N	\$71,199.00
Taylor, Nancy	N	\$52,401.00
Williams, Heidi	N	\$53,199.00
Stanton, Gail	O	\$69,319.12
Allain, Johanna	P	\$19,462.19
Allen, Kathy	P	\$31,766.77
Anderson, Kevin	P	\$3,591.75
Anderson, Michelle	P	\$2,889.00
Barron, Cheryl	P	\$32,199.73

Beland, Sheryl	P	\$30,456.27
Berger, Susan	P	\$22,600.64
Bradway, Diane	P	\$26,610.92
Brennan, Kathleen	P	\$21,836.09
Brown, Brenda	P	\$22,180.35
Bullard, Sarah	P	\$22,624.84
Capone, Leslie	P	\$23,423.27
Comeau, Carlene	P	\$29,587.18
Connolly, Karen	P	\$1,926.00
Connolly, Karen	P	\$28,529.85
Constantine, Melissa	P	\$17,663.82
Coullahan, Meghan	P	\$1,080.00
Curran, Kelsey	P	\$21,836.09
Davis, Nancy	P	\$23,604.91
Demoura, Jennifer	P	\$21,428.50
Dewick, Karen	P	\$5,969.74
Dolan, Kimberley	P	\$21,273.25
Donnelly, Colby	P	\$4,446.96
Douglas, David	P	\$19,685.01
Edwards-Lamarche, Trisha	P	\$26,080.19
Egan, Mary	P	\$29,987.41
Eshelman, Lauren	P	\$19,462.19
Ewing, Claudia	P	\$21,790.69
Farley, Louise	P	\$21,959.65
Feeley, Jodi	P	\$5,242.85
Fleming, Jeanne	P	\$27,756.06
Gagnon, Lynn	P	\$5,285.41
Goldstein, Jacob	P	\$19,737.81
Greenblatt, Tara	P	\$26,490.97
Grimley, Louise	P	\$13,819.20
Guarnera, Amanda	P	\$1,379.29
Haddad, Melissa	P	\$21,737.89
Hansen, Kelly	P	\$20,065.47
Haschig, Lee	P	\$30,417.20
Hoover, Sarah	P	\$29,130.90
Humphrey, Patricia	P	\$18,094.58
Jackson, Robert	P	\$21,273.25
Jasinski, Kathleen	P	\$20,865.63
Johnson, Jane	P	\$22,180.35
Kalagher, Susan	P	\$24,762.29
Kane, Cathy	P	\$20,353.17
Kelley, Alexandra	P	\$4,059.00
Kirdulis, Danielle	P	\$1,944.00
Kirker, Destiny	P	\$234.00

Lafferty, Gretchen	P	\$22,680.90
Landine, Jennifer	P	\$4,558.50
Leblanc, Danielle	P	\$28,034.89
Leblanc, Danielle	P	\$29,000.04
Leblanc, Laura	P	\$21,115.86
Leblanc, Tanya	P	\$21,790.69
Leger, Heather	P	\$19,462.19
Maguire, Kelsey	P	\$1,692.00
Maillet, Alexis	P	\$4,245.12
Maloney, Kristi	P	\$4,606.94
Marinelli, Kathryn	P	\$23,423.27
Marlborough, April	P	\$22,600.64
Marlborough, Linda	P	\$22,157.49
Mccormack, Amber	P	\$12,287.50
Mccune, Colleen	P	\$1,359.00
Mcloughlin, Juneanne	P	\$4,689.83
Miller, Deborah	P	\$31,766.77
Monaghan, Ryan	P	\$19,462.19
Moran, Jennifer	P	\$19,781.10
Murphy, Richard	P	\$29,014.82
Nolan, Larissa	P	\$891.00
Nolan, Larissa	P	\$17,884.52
O'Brien, Juliet	P	\$30,844.88
O'Connell, Lavaun	P	\$20,980.72
Osborne, Janelly	P	\$21,737.89
Perez, Melinda	P	\$26,388.77
Paajanen, John	P	\$24,015.69
Perez, Melinda	P	\$27,322.05
Pilsbury, Becky	P	\$19,685.01
Reed, Joann	P	\$5,746.70
Robichaud, Michelle	P	\$5,402.52
Ruschioni, Cynthia	P	\$30,456.27
Scaficchia, Jillian	P	\$23,704.17
Schlier, Gretchen	P	\$5,307.98
Seguin, Kimberly	P	\$9,678.49
Seppelin, Gayane	P	\$24,724.27
Stanton, Christine	P	\$29,000.04
Stone, Juana	P	\$22,180.35
Stundtner, April	P	\$9,431.09
Sylvester, Kristina	P	\$28,705.42
Talbot, Erica	P	\$25,040.01
Tucker, Barbara	P	\$10,327.74
Valentino, Michelle	P	\$5,310.26
Veillette, Cassie	P	\$20,126.42

Wilder, Wendy	P	\$23,275.43
Wojnas, Beth	P	\$23,891.08
Mcclenahan, Linda	P	\$57,482.64
Alario, Susan	T	\$58,199.00
Allen, Gianna	T	\$43,633.00
Altobelli, Dana	T	\$74,827.00
Archangelo, Alana	T	\$63,123.00
Banning, Anne	T	\$69,873.00
Baril, Talia	T	\$46,793.00
Barry, Gregory	T	\$80,038.00
Barry, Theresa	T	\$65,387.00
Beaudoin, Brian	T	\$69,873.00
Belkin, Kristin	T	\$71,887.00
Bennett, Katherine	T	\$74,827.00
Bennett, Lija	T	\$56,887.00
Berg, Troy	T	\$57,145.00
Brogan, Sue	T	\$65,327.00
Brogna, Rebecca	T	\$60,484.00
Brooks, Theresa	T	\$12,501.81
Brown, Stacie	T	\$73,887.00
Burke, Kristin	T	\$73,887.00
Caldwell, Renee	T	\$49,053.00
Campagna, Beth	T	\$55,825.00
Caouette, Timothy	T	\$53,199.00
Cariglia, Anne	T	\$59,887.00
Christensen, Lindsey	T	\$52,825.00
Clabaugh, Elizabeth	T	\$71,887.00
Cohen, Barbara	T	\$65,387.00
Collins, Jennifer	T	\$65,387.00
Cormier, Kimberly	T	\$76,827.00
Correia, Jean	T	\$74,827.00
Courtemanche, Lynne	T	\$74,827.00
Couture, Jaclyn	T	\$71,827.00
Cringan, Cynthia	T	\$71,887.00
Crowley, Donna	T	\$82,803.00
Crowley, Ruth	T	\$74,827.00
Cucchiara, Craig	T	\$57,145.00
Cummings, Judith	T	\$71,887.00
Cutter, Cara	T	\$50,279.00
Daigle, Jessica	T	\$45,874.00
Daniels, Linda	T	\$73,887.00
Dauphinais, Deborah	T	\$49,969.59
Davis, Tiffany	T	\$80,038.00
Davolio, Diane	T	\$66,452.00

Dawley, Eric	T	\$82,267.00
Deaver-Whittier, Regina	T	\$71,887.00
Decicco, John	T	\$82,038.00
Decicco, Sharon	T	\$67,449.00
Demarest, Amber	T	\$26,040.00
Demoura, Kris	T	\$71,887.00
Disalle, Kristi	T	\$65,387.00
Douglas, Timothy	T	\$72,123.00
Dufour, Daniel	T	\$58,199.00
Duncan, Brett	T	\$65,327.00
Duncan, Sarah	T	\$59,887.00
Erickson, Diane	T	\$82,803.00
Faneuff, Michelle	T	\$45,565.27
Farrand, Kaitlyn	T	\$51,536.00
Fitzgerald, Carol-Ann	T	\$76,827.00
Fleck, Debra	T	\$74,827.00
Fluet, Tracy	T	\$45,874.00
Foss, William	T	\$54,145.00
Foster, Elizabeth	T	\$82,803.00
Fowke, Sandra	T	\$52,825.00
Fredette, Juliana	T	\$20,440.00
Gagnon, Mary	T	\$76,827.00
Galeota, Katharine	T	\$47,265.12
Galeota, Nathan	T	\$49,053.00
Gera, Nancy	T	\$7,440.00
Giannetti, Brenda	T	\$65,387.00
Girouard, Jean	T	\$80,038.00
Gleason, Anthony	T	\$80,038.00
Goodwin, Caron	T	\$73,538.00
Griffin, Shirley	T	\$13,243.20
Gusek, Theresa	T	\$74,827.00
Hadmack, Kevin	T	\$47,857.00
Harrison, Jana	T	\$56,120.25
Hart, Kevin	T	\$82,803.00
Hertel-Therrien, Heidi	T	\$76,827.00
Hirons, Karsa	T	\$52,825.00
Jackson, Cynthia	T	\$71,887.00
Jensen, Jennifer	T	\$65,387.00
Jepson, Kenneth	T	\$84,107.79
Jepsen, Randall	T	\$71,887.00
Jette, Tracy	T	\$69,699.00
Jones, Gerard	T	\$71,887.00
Kay, Ralph	T	\$63,123.00
Kendall, Amy	T	\$74,827.00

Kendall, Dayna	T	\$59,887.00
King, Melissa	T	\$46,689.00
Kostich, Nicholas	T	\$44,755.00
Laine, Kelley	T	\$70,538.00
Lambert, Ryan	T	\$59,887.00
Lantry, David	T	\$73,887.00
Lantry, June	T	\$73,887.00
Larson, Madonna	T	\$71,887.00
Leamy, Jane	T	\$14,352.29
Leblanc, Ariana	T	\$43,663.00
Leblanc, Wendy	T	\$82,038.00
Lenart, Laurie	T	\$59,887.00
Lilly, Elizabeth	T	\$80,038.00
Litalien, Cori	T	\$55,825.00
Lordan, Joseph	T	\$56,887.00
Losordo, John	T	\$65,387.00
Lucander, Kris	T	\$69,699.00
Maki, Stephen	T	\$7,382.59
Marion-Cox, Carrie	T	\$71,887.00
Martin, Melissa	T	\$82,038.00
Matthews, Doris	T	\$74,827.00
Mccaffrey, Edwin	T	\$48,164.29
Mckay, Erynn	T	\$49,053.00
Mcmanus, Ashley	T	\$47,857.00
Miller, Theresa	T	\$73,887.00
Miville, Kathryn	T	\$93,644.46
Moorman-Smith, Gretchen	T	\$73,887.00
Moran, Colleen	T	\$44,235.39
Morrison, Nicole	T	\$45,652.00
Mossman, Joann	T	\$82,803.00
Munroe, Laurie	T	\$71,887.00
Murphy, Robin	T	\$73,887.00
Myette, Robert	T	\$73,887.00
Myracle, Germaine	T	\$32,314.46
Nally, Patrick	T	\$24,240.00
Naze, Lisa	T	\$7,739.52
Nevard, Mark	T	\$73,887.00
O'Brien, Patricia	T	\$67,623.00
O'Callaghan-Greco, Suzanne	T	\$54,145.00
Parker, Paula	T	\$74,827.00
Perkins-Cote, Jennifer	T	\$49,504.29
Perrett, Debra	T	\$74,827.00
Perrett, Karen	T	\$67,449.00
Phelps, Audrey	T	\$76,827.00

Potter, Douglas	T	\$57,145.00
Provost, Amy	T	\$67,623.00
Quinn, Ashley	T	\$47,857.00
Quinn, Jared	T	\$71,887.00
Raff, Charles	T	\$41,302.84
Reck, Caitlin	T	\$51,902.00
Rheault, Laurie	T	\$74,827.00
Richard, Tracy	T	\$52,825.00
Robbins, Cynthia	T	\$69,873.00
Robichaud, Kellie	T	\$71,887.00
Rogers, Jessica	T	\$43,663.00
Romano, Mary	T	\$71,887.00
Romano, Peter	T	\$71,887.00
Roy, Leanne	T	\$73,538.00
Sargent, Brian	T	\$88,590.80
Seager, Kelly	T	\$71,887.00
Secino, Gregory	T	\$71,887.00
Shattuck, Lori	T	\$71,887.00
Sifert, Eric	T	\$73,887.00
Sinclair, Katrina	T	\$65,387.00
Slocum, Julie	T	\$50,279.00
Sparks, Katharine	T	\$44,755.00
Sparrow, Michelle	T	\$45,874.00
Stafford, Jane	T	\$74,827.00
Stefanakos, Paula	T	\$71,887.00
Stiles, Lincoln	T	\$80,038.00
Stukuls, Amy	T	\$71,887.00
Szalay, Lawrence	T	\$59,887.00
Terry, Pamela	T	\$71,887.00
Therriault, Marc	T	\$49,053.00
Therrien, Jacqueline	T	\$56,199.00
Tobia, Carolyn	T	\$76,827.00
Tucker, Mackenzie	T	\$47,857.00
Vanderhoof, Maureen	T	\$72,123.00
Vera, Aimee	T	\$68,887.00
Volke, Kerry	T	\$62,387.00
Walsh, Kathleen	T	\$71,887.00
Weiderman, Thomas	T	\$56,887.00
Weiss, Joy	T	\$71,827.00
Wilkerson, Amber	T	\$53,084.00
Woollacott, Elizabeth	T	\$62,387.00
Young, Jason	T	\$71,887.00
Caron, Kenneth	U	\$10,500.00
Koski Virginia	X	\$52,790.64

Olson, Sharon	X	\$5,680.00
Judah, Richard	Y	\$82,803.00
Wilson, Kelcey	Y	\$53,380.00

A - Administrator	L – Librarian
B – Payroll/Benefits	M – Facilities Director
C - Custodial	N - Nurse
D – Admin. Assistant	O - Accountant
E – Extended Day	P - Paraprofessional
F - Cafeteria	R – Personnel/Grants
G - Guidance	T - Teacher
GR – Grants Assistant	U - Treasurer
H – Speech Pathologist	X - Registrar
I – In-house Supervisor	Y - Psychologist
K - Groundskeeper	

BUDGETS - 2014-2015

Number	Description	Audited Expense 2013-2014	Current Budget 2014-2015
Fund 01 General Totals			
Function 1000	Administration	\$753,550	\$911,692
Function 2000	Instruction	\$15,163,031	\$15,653,297
Function 3000	Other School Services	\$2,792,684	\$2,750,765
Function 4000	Operation & Maintenance of Plant	\$2,683,447	\$2,675,034
Function 5000	Fixed Charges	\$3,524,471	\$3,718,457
Function 6000	Miscellaneous	\$8,000	\$8,000.00
Function 7000	Capital Outlay	\$518,032	\$446,853
Function 8000	Debt Service: Principal	\$1,455,000	\$700,000
	Debt Service: Interest	\$315,840	\$275,153
Function 9000	Tuition and Other Costs	\$1,012,940	\$1,409,608
GRAND TOTALS		\$28,226,995	\$28,548,859

~~PLACE OF ATTENDANCE; DISCRIMINATION~~

Every person shall have the right to attend the public schools of the town where he/she actually resides, subject to the following section. No school committee is required to enroll a person who does not actually reside in the town unless said enrollment is authorized by law or by the school committee. Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses of study of such public school on account of race, color, sex, gender identity, religion, national origin or sexual orientation.

Mass. General Law Chapter 76, Section 5

~~SUPERINTENDENT/BUSINESS OFFICE AND WEBSITE~~

The Superintendent/Business Office is located at Oakmont Regional High School between the cafeteria and new gym. Our address is 11 Oakmont Drive, Ashburnham, MA 01430. We are open Monday-Friday from 8:00 AM – 4:00 PM. You can reach us at 978-827-1434 or fax us at 978-827-5969.

You can view the Ashburnham-Westminster Regional School District’s website at www.awrsd.org for updated information of the schools, budget information and events. General information can be emailed to info@awrsd.org.

~~SCHOOL COMMITTEE MEETINGS~~

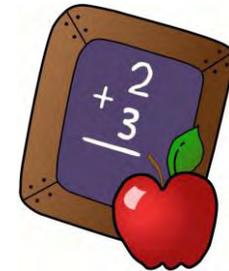
The Ashburnham-Westminster Regional School Committee holds its regular business meetings Tuesdays at 7:00 PM at Overlook Middle School Library. You can view meeting dates, the agenda, past minutes and meeting locations on our webpage at www.awrsd.org. (School Committee & Administration)

~~HOURS OF SCHOOL SESSIONS~~

Meetinghouse School	8:30 AM – 2:55 PM
Westminster Elementary School	8:30 AM – 2:55 PM
John R. Briggs Elementary School	8:30 AM – 2:55 PM
Overlook Middle School	7:45 AM – 1:50 PM
Oakmont Regional High School	7:30 AM – 1:55 PM

No School, delays or early dismissal notices will be broadcasted over radio stations WEIM 1280 AM, WBZ 1030 AM, WRKO 680 AM, WTAG 580 AM, WSRS 96.1 FM, 94.9 FM, WPKZ 105.3 FM, WXLO 104.5 FM, CBS Channel 4 TV, WCVB Channel 5 TV, Channel 7 TV, Fox 25 and Channel 56 and NECN.

Safeguard the health and welfare of your child by keeping him/her at home when, in your judgment as a parent, conditions warrant.



Ashburnham-Westminster Regional School District
 Monthly Student Count Report - DATE – 10/01/15

**Oakmont Regional High School
 Annual Report**

Grade	Ashburnham	Westminster	School Choice	Sped (i.e. day program; Residential)		Other (exchange students)	Total
				Ash	West		
Pre-K	42	19	0	0	0	1	62
K	68	75	14	0	0	0	157
1	75	71	10	0	0	0	156
2	81	77	7	0	0	0	165
3	91	81	6	0	1	0	179
4	71	101	3	0	0	0	175
5	92	93	5	0	1	0	191
6	82	72	22	1	0	0	177
7	84	102	14	1	0	0	201
8	72	98	17	3	0	0	190
9	49	86	29	0	0	0	164
10	69	93	24	0	0	0	186
11	74	85	20	1	2	1	183
12	78	61	27	0	0	0	166
Students above grade 12	3	4	0	2	0	0	9
Totals	1,031	1,118	198	8	4	2	2,361
GRAND TOTAL – ALL STUDENTS							2,361

Oakmont Regional High School is a comprehensive high school, meant to serve the needs of all the students, to prepare them for whatever they choose to do after graduation. We have a tremendously dedicated and professional faculty and staff. Our students and parents are committed to success and have made academic growth a priority. Our community has been supportive despite the realities of limited resources. The school's Core Values are Communication, Self-Direction, Problem Solving, Responsibility, and Respect. The students also chose Four Pillars: Creativity, Motivation, Determination and Pride, which support the mission of our school on the foundation of our Core Values.



In 2015, we said goodbye to Dr. Ralph Hicks as our superintendent and welcomed a new superintendent, Dr. Gary Mazzola. Elizabeth Lilly, a longtime English teacher, and Dr. Kevin Hart, our History Department Head and teacher, joined Dr. Hicks in retirement. Dr. Hart also taught Latin, Spanish, English and Sociology during his tenure at Oakmont. Secretary of Education, Mark Malone, visited our Band Camp in August and returned in September to spend the morning at our school.

Once again our students did very well on the 2015 MCAS; Passed English Language Arts (99.4%), Math (96.5%), and Biology (97.8%), scored Advanced or Proficient in English Language Arts (94%), Advanced or Proficient in Math (84%), and Advanced or Proficient in Biology (81%). We are above average in all of these areas for percentage of students who scored Advanced or Proficient. The Advanced/Proficient State Average in ELA is 91%, we are at 94%, in Math the State average is 78%, we are at 84% and in Science, the State average is 71% and we at 81%.



The State has expectations for continued growth however the better a school performs the more difficult it is to meet those expectations. Despite the excellent performance by our students we are still a Level 2 school. We will continue to perform item analysis of the three MCAS exams to

determine the areas in which our students need to improve. Our analysis showed improvement in Biology and Math, and we stayed the same in ELA.

Our students were also recognized for their excellence in the visual and performing arts. They won numerous Scholastic Art and Writing awards and participated in the AAA Northeast Safety Matters Art Contest. The art work of our art students was showcased at the Fitchburg Art Museum, Ashburnham Family Medicine, the Massachusetts High School Photography Exhibition at the State Transportation Building, the Leominster Art Association, the MWCC Graphic Art Spring Exhibition, MWCC Regional Exhibition of High School Art, Black Diamond Restaurant at the Village Inn in Westminster, Ashburnham 250th Paint the Town Exhibition, the Anna Maria College Art Center Gallery, and the Youth Art Month exhibits in Boston and Worcester. The Marble Collection, a Massachusetts High School Magazine of the Arts, published a dozen pieces of art, prose and poetry created by our students. National Art Honor Society were also featured on the on-line National Art Education Association.



All performing ensembles at Oakmont received district and regional awards. Our jazz band received a silver medal at the MAJE District festival in March. The Marching Band and Winter Percussion ensembles also had successful competition seasons. The Marching Band earned a Division III second place finish in New England at the NESBA 2015 Championship Competition. They were recognized at multiple NESBA competitions throughout the season for Best Music and

Best Percussion and had many top finishes during their competition season. The Marching Band travelled to Florida in December to participate in Disney's Magic

Music Days Program, attending workshops and performing twice marching down Main Street U.S.A. at Disney's Magic Kingdom. Oakmont students performed *Seussical the Musical* and two cast members were awarded TAMY Awards for their performance.

We were also proud to participate in Ashburnham's year-long 250th Celebration. Our Marching Band and other student groups participated in the Parade, Paint Ashburnham Exhibit, and the Century Box Opening. We proudly hosted the Easter Egg Hunt, Birthday Bash, Softball Game and Community Day at Oakmont.

We celebrated our ONE SCHOOL, ONE BOOK summer reading initiative on Wednesday, September 23, 2015 "Leviathan Day". Students and staff read Scott Westerfield's *Leviathan* last summer. A day of activities related to scenes and themes from the book were planned by faculty and students. The ONE SCHOOL, ONE BOOK Summer Reading Program is an important part of a student's experience at Oakmont Regional High School. The day's activities were designed to promote a love of reading and a sense of community. The activities added an element of fun and adventure that reinforced the importance of reading. They included creativity, problem-solving, and the use of technology that engaged all of our 730 students. The activities were an embodiment of our Core Values.

Our athletic teams and athletes continued Oakmont's tradition of excellence. Last winter the Boys Ice Hockey and Girls Basketball teams qualified for the District tournaments. A number of members of the Indoor Track Team qualified for the State Meet and one track athlete qualified for the New England Championship Meet. Last spring, the Softball team qualified for the district tournament and Track athletes from the boys and girls track teams qualified for the state meet. In the fall, our Golf Team won the league Championship and qualified as a team for the State Tournament for the first time in school history. Boys Cross Country, Field Hockey and Girls Soccer Teams won league championships. The Football Team finished 6-5 qualified for the State Football Tournament and defeated Gardner for the first time in 5 years on Thanksgiving Day.

We are extremely proud of our students and their accomplishments in and out of the classroom. They are clearly a reflection of their parents and community, with the help and support of the professional faculty and staff at Oakmont.

Respectfully submitted by,
David Uminski, Principal

Overlook Middle School Annual Report

Overlook Middle School services a population of just under 600 students in the 6th, 7th, and 8th grades. Overlook academics include the disciplines of Math, English, Science, and Social Studies with enrichment classes that cover Art, Music, Language, Technology, Health, Careers, and Physical Education. The school also offers “specials” that are aimed at improving students’ skills regardless of their ability level. Some of these specials include math lab, writing lab, robotics, computers, careers, engineering, historical perspectives, Spanish and others.

The highly qualified staff at Overlook balances rigorous academics with a robust co-curricular program. Students at Overlook have access to a wide variety of after-school activities including athletics, music programming, drama, intramurals and many clubs and school-wide programs. All students are encouraged to participate in these activities, in hopes that they will become integrated members of the school community.

Overlook’s mission is:

- Recognizing the unique needs of our early adolescent students, the staff of Overlook Middle School is dedicated to ensuring a successful transition from middle school to high school by:
- Providing a caring, welcoming, supportive environment for all;
- Teaching a standards-based curriculum, fostering intellectual, emotional, physical and social development;
- Cultivating individual strengths and talents within a heterogeneous environment;
- Collaborating and communicating with parents and the extended community;

- Developing learners, who value, respect and accept the diversity of other.

As always, we strongly encourage feedback about our performance. The phone number for the school is 978-827-1425 and the office hours are from 7:00 a.m. to 3:00 p.m., Monday through Friday. Interested persons may also find information about the school at <http://oms.awrsd.org/>.

John R. Briggs Elementary School Annual Report

The 2015-2016 school year started off very well. Over the summer we seemed to be welcoming new faces on a weekly basis. Our school is always thrilled to welcome new members, student or staff, to our family and recognize that all of us play an important role in educating all the children.

We currently have twenty-three sections of kindergarten – 5th grade and several sections of preschool with a total enrollment of 565 students. Our average class size is twenty-two students per classroom teacher with a range of nineteen to twenty-four students. We offer a comprehensive education for all students, and kindergarten through fifth grade classes enjoy daily participation in one of our specials: art, music, technology and physical education.

We receive targeted assistance Title I federal funding, which allows us to support select students with small group instruction in common core mathematics in grades one through five and English language arts, with a focus on phonics and fluency, in grades one and two.

In addition to their placement in classrooms taught by educators with sheltered English immersion training,

students who are English language learners are supported by a district English language educator, who has been assigned to the Briggs School full-time due to the increasing need for ELL support in our community.

Special education co-teachers support every grade. Individualized and small group instruction is provided in the least restrictive environment in areas of academic, behavioral, and emotional support; speech and language services; occupational therapy; and physical therapy.

The Massachusetts Comprehensive Assessment system monitors every school’s progress in aligning curriculum standards and teaching practices with state directed initiatives. Our elementary school’s Yearly Progress Report based on previous MCAS scores and the PARCC results showed that the school did not make the projected growth for English language arts and mathematics areas. Our performance level in each of these areas continues to improve but has not met the state defined targets. We continue to use the two-year JRB Improvement Action Plan to address curriculum concerns in the areas of English language arts and mathematics. Also, the staff continues to adjust their classroom instruction to meet the needs of their students based on the MCAS data and other forms of assessment.

The John R. Briggs School Improvement Council is an advisory board to the administration of our school. Representatives of the staff and parents work together to develop the School Improvement Plan, Student Handbook, and prioritize input into the budget development. Yearly elections conducted by the PTA identify JRB teachers and parents wishing to serve for a two-year term on the School Improvement Council. We wish to invite a member of the Ashburnham community to serve on this board; letters of interest should be addressed to the school principal, Andrea McGrath.

The J.R. Briggs PTA is a driving force within our school. Through their efforts, our students benefit from fundraising events as well as family oriented activities. Projects this year included: School Supply Assistance Initiative, Winter Wonderland Shopping Event featuring small local businesses, Scholastic Book Fair, Girls Dance, Boys Extreme Game Night, the annual Bunny Breakfast, a school-wide Math-athon, and a Bike Rodeo in partnership with the Ashburnham Police Department. The countless hours and dedication from the PTA enhance the quality of education provided to each student and strengthens the home-to-school partnership.

Briggs is so fortunate to have a tremendous support through parent volunteers. Throughout the day, the teachers' room is filled with parents at the copy machine, assembly projects, organizing the leveled book library, creating bulletin board displays and completing many other activities that support classroom instruction. Parents can be seen in the classrooms working with small groups of students, organizing a learning center activity, helping a student with his/her writing journal, working on the iPads, or listening to a child read. For those parents who are unable to help during the day, they are taking projects home at night to help their child's teacher prepare classroom lessons. The Briggs School values the active parent community and recognizes that their support enriches the lives of our students. An active parent community allows for a strong bond between parents and teachers, where open communication is welcomed and valued, so the best educational experience is provided to all the students.

The Fifth Grade Student Council is comprised of members from the current fifth grade. Each fifth grade student serves on this council for a one-month term. Each month student council members support and

improve our school community through a variety of activities. Student Council led activities included:

- Welcome and introduction of new staff members
- Celebration of International Dot Day
- National Bullying Awareness and Prevention Month
- Veterans' Day Luncheon
- Turkey Trot Food Drive
- Toys for Tots
- Celebration of MLK Day
- New Citizenship pledge development
- Jump Rope for Heart
- Kiss a Critter
- Read Across America Week

This year, fifth grade students had the opportunity to participate in an exciting, year-long unit on Mars. Fifth-grade science teacher, Katie Bennett, and technology teacher, Tiffany Davis, kicked off the unit with a field trip to the Christa McAuliffe Center at Framingham State University, where students participated in a hands-on "Voyage to Mars" simulation. After using the school's computer lab and iPads to complete background research on Mars, each class posed a science question about the red planet. Students then worked with scientists at the Mars Space Flight Facility and Mrs. Bennett to design an experiment using satellite images from the Mars Odyssey spacecraft to answer their question. At the same time, students worked in technology class with Mrs. Davis to design and build a prototype Mars rover, using the LEGO Mindstorms robotics kit. The science component of the project culminated in April with a videoconference in which students presented their findings to NASA scientists at Arizona State University. The technology component culminates in June with the "Mars Rover Derby". Engineering and science professionals from Dell, Alden, PTC, and Framingham State University

judged students' robots, scale models of the Martian surface and science presentations.

In the fall, Briggs joined the "maker" movement, an effort to emphasize learning through doing and develop skills such as invention, creation, exploration, and problem solving. Funded by a grant from local company Hub Technical Services and fundraising efforts like library book fairs, the Briggs MakerSpace uses existing space in the school's library, technology lab, and art room and offers students a variety of tools for making: non-motorized building toys like LEGO, Magz, and K'NEX; do-it-yourself electronics like littleBits, Makey Makey, Arduino and Raspberry Pi; audiovisual equipment like cameras, keyboards, and green screen; art materials like clay, paint, and duct tape; recyclables like egg cartons and newspaper; and digital technologies like touch screens, scanners and 3D printers. The MakerSpace debuted in November during Stuperhero STEAM (science, technology, engineering, art and math) night. Families were invited to put on their superhero costumes and create products for extraordinary creatures with extraordinary needs – a drink carrier for a wizard, or a source of light for a ninja. The making will continue throughout the year, as each grade level rotates through the space to face a different design challenge.

For the first time, Briggs participated in FIRST LEGO League (FLL). FLL is "Sport for the Mind", a program to spark an interest in STEM (science, technology, engineering and math) in kids ages 9-14. Each FLL season focuses on a different, real-world challenge and includes a robot game and research project. This year teams were asked to research and design a solution to the problem of "too much trash". The Briggs Mighty Moose, composed of ten, third – fifth grade students, worked together to design, build, and program a robot to complete missions like removing plastic bags and activating the compost bin. The team also visited the

Ashburnham Transfer Station, analyzed the school's trash, and interviewed students and staff members at the school before deciding to focus their research project on food wrappers. The team's solution, the Smart N' Up Bin, won the award for Best Research Project at the Leominster Qualifying Tournament in December.

Once again, we wish to thank the Extended Day Program for its outstanding commitment to the students and parents of our school community. The program provides a flexible wrap-around program from 6:30 a.m. thru 6:00 p.m. during the school year as well as a summer program. A variety of activities, including homework support, are offered on a daily basis for all ages. The Extended Day Program is fee-based and serves close to 50% of our student population. Interested parents should contact the Extended Day Director, Dorene Francis, for further details.

Thank you for the opportunity to share our accomplishments and concerns with the Ashburnham community.

Respectfully submitted,
Andrea McGrath, Principal – John R. Briggs Elementary School
Jennifer Lilley, Assistant Principal – John R. Briggs Elementary School

School Health Services Annual Report

The AWRSD school health offices continue to grow in numbers of visits and responsibilities. These offices are the sites where primary nursing care as well as prevention and early intervention of health problems

are provided to students in Preschool through Grade Twelve.

Mandated screenings are done on an annual basis for all students in Grades K-5, Grade 7 and Grade 9. These screenings included Vision Grades K-5, Hearing Grades K-3, 7 and 9, Postural Grades 5-9 and Height/Weight/BMI Grades 1, 4, 7 and 10. Total screenings done were 3,101. Children who did not meet the minimum requirements mandated by the state for vision, hearing and postural screenings were referred to their primary care physician for further evaluation. Information was provided to parents of those students who were without health insurance. In the fall, influenza vaccines were administered to over 500 adults and children at two flu vaccine clinics hosted by the district in conjunction with the Nashoba Board of Health and the Westminster Board of Health. The school nurses volunteered their time at these clinics.

Our district continues to be involved with the Massachusetts Department of Public Health (DPH) Essential School Health Services (ESHS) and receives grant funds. The nurse coordinator and all the school nurses are working within the frameworks of this grant. Pediatric asthma surveys and immunization surveys (grades preK, K and 7) are done on an annual basis and submitted to the state. In addition, monthly activity reports and yearly status reports are submitted to DPH. We participate in a yearly continuous quality improvement project as determined by DPH and attendance was the focus of this year's project.

Dental hygienists from the Nashoba Board of Health and the Polished Dental Care program provided dental screenings, cleanings and fluoride treatments to our students throughout the school year. These visits are coordinated by the school nurses.

John R. Briggs Elementary School continues with the third year of Project L.E.A.P. (Learning, Eating Well, Activity, Partnerships) which is a Kindergarten Healthy Snack Program. Thank you to the program coordinator, Mrs. Natalie Nelson, who also runs their Movin' (Healthy)



Munchin' Moose 5-week afterschool program for First Graders. Both of these programs have received program support through a diabetes prevention initiative taking place at Heywood Hospital. Meetinghouse School hosts a 6-week afterschool program "Let's Get Crackin'" for students in grades K-2 which is a nutrition and physical fitness program and the school nurse coordinator is the instructor and works along with Paula Magee from Young at Heart who coordinates the fitness portion.

The Oakmont High School nurse is collaborating with the University of Massachusetts Medical School to coordinate, recruit and administer tobacco cessation interventions to student smokers.

Fitchburg State University students do their community health rotation in 4 school nurse offices during the fall semester. They participate in direct student clinical care under the supervision of the school nurse and they also do classroom lessons on health issues. School nurses also participate in classroom teaching regarding health concerns.

The nurses are all members of the Massachusetts School Nurse Organization (MSNO), the National Association of School Nurses (NASN) and are certified with the Department of Elementary and Secondary Education (DESE) and participate in continuing education offerings that these organizations offer as well as in clinical programs offered by Northeastern University's School Health Institute and the Department of Public Health. The nurses are members of the district's School Health Advisory Committee (SHAC), which the ESHS grant nurse coordinator chairs. This committee meets quarterly to discuss any health concerns/issues in our school district as well as to promote health education/physical education in all grades. Important topics under discussion included Emergency Response Planning and Drug Abuse Awareness and Prevention. All of the district nurses are trained to administer nasal naloxone (Narcan) to anyone in the building experiencing an adverse reaction to opioids and they have all attended conferences on drug abuse and awareness.

Students at Meetinghouse/Westminster Elementary Schools and Overlook Middle School participated in the



annual Massachusetts Walk to School Day in May and all the district schools participated in the National Walk to School Day in

October. These events were promoted by the ESHS nurse coordinator along with the Westminster and Ashburnham Police Departments who are partners with the Massachusetts Safe Routes to Schools program. CPR and First Aid classes were offered to staff members in the entire district certifying them using the American Red Cross standards.

Dr. Lisa Rembetsy-Brown serves as our school physician and consultant whenever needed.

The district incorporated a new medical record system this year and the Overlook Middle School nurse is the lead trainer for all the school nurses. Many hours of instruction have occurred for all the nurses as this program will definitely improve the accuracy of the health office reports that are necessary for the ESHS grant and DPH requirements.

Services provided to students and staff included the following professional nursing activities:

- Illness and Injury Assessment
- Planning and Intervention
- Medications Dispensed (including over-the-counter, both scheduled and "as needed" prescription medications and emergency medications)
- Procedures including ear, eye, throat and respiratory assessments
- Blood Pressure Monitoring
- And many others.

All student and staff encounters include a significant degree of health-related teaching. The total number of times the health room services provided to students and staff were 42,652. Because of the skilled nursing assessment that all of the school nurses provide along with treatment and case management of illness and injuries in the school setting 95.7% of students seen return to the classroom for academic achievement.

Marcia Sharkey RN BS ESHS School Nurse Coordinator/
Meetinghouse School
Susan Lofquist RN BSN NCSN Oakmont High School
Heidi Williams RN BSN Overlook Middle School
Jane Flis RN BSN NCSN John R. Briggs Elementary School

Jessica Heffernan RN BSN Westminster Elementary School
Nancy Taylor RN BSN NCSN ESHS Grant Nurse/
Meetinghouse School



ANNUAL REPORT 2014 - 2015

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MONTY TECH 2015 Annual Report

The 2014-2015 school year was my first year as Superintendent-Director of Montachusett Regional Vocational Technical School District, and it seemed to come and go in a minute; I would be remiss if I did not take time to reflect upon the numerous achievements our talented students, faculty and staff accomplished throughout the school year. These awards, recognitions, and distinctions are the result of years of high quality education and vocational-technical training. They are the hallmark of a Monty Tech education, earned by both individuals' and team efforts. While they are, indeed, an honor, they are simply a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech. I am delighted to present the District's 2014-2015 annual report to you, highlighting some of the year's most notable achievements, including:

- A talented team of three Monty Tech Engineering students won the gold medal for Engineering Technology and Design at the SkillsUSA national competitions held in Louisville, KY. Nicolas Wicker of Fitchburg, Leon Gaulin of Winchendon and Devan Kumar, also of Winchendon, led by instructor Dennis Cormier, created a portable game console designed with retro gaming in mind. The team has developed patents on their prize-winning efforts, and continues to expand their business and engineering acumen.
- The Machine Technology program aligned curriculum to MASSMEP (Massachusetts Manufacturing Extension Partnership) standards, and as a result, students are now able to earn Level 1 and Level 2 Applied Manufacturing Technology Pathway Certifications. Having these

certifications will ensure program graduates stand out when they enter the workforce upon graduation, as employers are better able to verify technical skills and expertise with this widely accepted training model. Also, our instructors are now able to access the manufacturing curriculum developed through Worcester Polytechnic Institute, adding rigor and relevance to our very popular Machine Technology program.

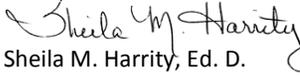
- The Monty Tech Auto Body/Collision Repair Department was featured in the April 2015 edition of the New England Automotive Report, applauded for its dedication to excellence. Molly Brodeur, President of the Alliance of Automotive Service Providers, Massachusetts cited the program’s innovative technologies, spacious facilities, and specialized equipment as among the best in New England.
- Outpacing more than 1,000 teams across the United States, and competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students captured first place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association.
- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2015, Monty Tech’s passing rate on the MCAS English Language Arts exam was 100%, Mathematics 98%, and Biology 98%.

We are so proud of the educational programs offered here at Monty Tech, yet we continually strive to improve upon them. Collaborating with area colleges and universities, we are ensuring our curriculum and instruction is rigorous and relevant. Sharing best practices with vocational-technical colleagues from across the state – and nation – we give and take some of the best ideas, with one thing in mind – what is best

for our students. And what is best, I believe, is preparing students for both college and career.

We hope you will find this report a comprehensive review of the quality education you have come to know and expect from Montachusett Regional Vocational Technical School. You may notice that each of the eighteen member cities and towns are reflected in this report, and that students performed services in almost every community last year. Providing our students with an opportunity to give back to the communities that support them – and support our school – is a pleasure.

Respectfully submitted,


 Sheila M. Harrity, Ed. D.
 Superintendent-Director

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school.

Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Sheila M. Harrity Superintendent-Director	Christina Favreau Director of Academic Programs
Tom Browne Principal	Jim Hachey Director of Vocational Programs
Dayana Carlson Assistant Principal	Richard Ikonen Director of Facilities
Tammy Crockett Business Manager	Katy Whitaker Development Coordinator
Francine Duncan Director of Technology	Victoria Zarozinski Director of Student Support Services

Enrollment

On June 1, 2015, student enrollment at Monty Tech included 1,418 students in grades nine through twelve. Students are represented from every community in the district:

Ashburnham	61	Lunenburg	78
Ashby	35	Petersham	4
Athol	88	Phillipston	18
Barre	37	Princeton	20
Fitchburg	368	Royalston	18
Gardner	146	Sterling	61
Harvard	5	Templeton	93
Holden	71	Westminster	81
Hubbardston	62	Winchendon	146

The remaining 26 students were from out-of-district towns, including Ayer, Clinton, Lancaster, Leominster, Orange, Shirley, Webster and Worcester.

Throughout 2014-2015, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2014, approximately 1,000 district eighth graders participated in the annual “Tour Day” event. Students toured our twenty-vocational/technical areas and learned about the school’s challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with

their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2014-2015 proved to be an exceptionally busy year for her, as the school received 631 applications for admission. Of those, 575 were from students hoping to enter our incoming freshman class.

The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 338 freshmen and 3 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2014-2015 school year, serving approximately 600 area students.

Class of 2015 Awards

Members of the Class of 2015 were awarded approximately \$55,000 in scholarships. The Monty Tech Foundation generously provided \$35,000 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher

education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 54% of the graduating class of 2015 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2014-2015, a great deal of effort was put forth by the School Committee, administration and staff. The final fiscal year 2014-2015 Educational Plan totaled \$25,640,833, which represents a 3.5% increase over the 2013-2014 Educational Plan. The District’s FY15 budget, once again, only meets the minimum spending required by Massachusetts General Law Chapter 70.

The District was audited in August 2015 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2015, state and federal grant sources provided the school with \$866,668. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education and Perkins Postsecondary Education. Using these allocation funds, the school was able to purchase a variety of instructional technology,

equipment and supplies to enhance the learning experience across both academic and vocational programs.

Academic Achievement

In 2014-2015, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2015, Monty Tech’s passing rate on the English Language Arts exam was 100%, Mathematics 98%, and Biology 98%.

English Language Arts	2013	2014	2015
Students Tested	352	364	374
Passing	99%	100%	100%
Advanced/Proficient	95%	95%	96%
Need Improvement	5%	5%	4%
Failing	1%	0%	0%

Mathematics	2013	2014	2015
Students Tested	352	366	375
Passing	98%	98%	98%
Advanced/Proficient	80%	84%	87%
Need Improvement	18%	14%	11%
Failing	2%	2%	2%

Biology	2013	2014	2015
Students Tested	398	351	347
Passing	97%	99%	98%
Advanced/Proficient	73%	74%	77%
Need Improvement	24%	25%	21%
Failing	3%	1%	2%

The District continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, securing the school’s Level I Status distinction.

Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2014-2015 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: A highlight of the 2014-2015 school year was the addition of new instructor, Michael Forhan, who brings wonderful industry experience and expertise to the popular Auto Body program. The program received an I-CAR Education Foundation Grant, and as a result, sophomores and juniors will receive a Level I I-CAR certification. Students detailed, repaired, and repainted more than eighty automobiles and trucks, including a dump truck for the Winchendon Housing Authority. Six ski chairs were coated for the Johnny Appleseed Trail Association, and trail brackets were painted for the Baldwinville Department of Conservation. A state-of-the-art system was installed in the spray booth, providing our students with clean air while working in the booth, eliminating the need for respirators. (Total enrollment: 62; 34 males, 28 females)

Automotive Technology: As in past years, the Automotive Technology program continues to service a variety of vehicles for faculty, staff, municipalities, and district residents. 2014-2015 proved to be a very busy year for the program, as more than 400 vehicles were serviced by talented students and instructors. The

Automotive Technology program continues to work to align instruction to the 2014 CVTE frameworks, as well as the recently revised NATEF standards. Instructors are pleased to report an increase in student enrollment, and offer congratulations to senior student, Cody Caley, who placed third at the State SkillsUSA competition. A total of seven students participated in the Co-Op program, applying their technical skills in real work settings. (Total enrollment: 67; 54 males, 13 females)

Business Technology: Students graduating from Monty Tech's Business Technology program may qualify for up to nine college credits, taking advantage of articulation agreements with either Mount Wachusett Community College or New England Institute of Technology. Recognizing the work that these students have done throughout their high school year, college officials have agreed to provide qualified Business Technology students with college credits, at no charge, saving the students time and money as they pursue higher education. During the 2014-2015 school year, four students participated in the school's popular Co-Operative Education Program. Additionally, Business Technology stand-out Rebecca Parker was named SkillsUSA National Voting Delegate, and traveled to Louisville in June 2015. Business Technology students continue to post the daily menu on the Monty Tech website for the Mountain Room, distribute, collect, and maintain the Community Service database for all shops, and run a successful school store, the Gear House, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 66; 15 males, 51 females)

Cabinetmaking: Throughout 2014-2015, Monty Tech's Cabinetmaking instructors and students built and installed custom cabinetry and casework in the Westminster Senior and Community Center, the City of Gardner Mayor's Office, and in each of the school's

three house-building projects. At the Westminster Senior Center, the talented Cabinetmaking students were charged with finishing all interior architectural woodworking, and did a beautiful job on that project. More than \$20,000 in materials and five months of labor was devoted to that job, saving the Town of Westminster a substantial amount of money. The students also built a beautiful podium and hepplewhite table, and personally delivered the furniture with historical significance to Governor Baker at the Massachusetts State House. Incorporating antique designs into today's Cabinetmaking curriculum has been challenging and has also provided students with additional career opportunities within the trade. Finally, eleven Cabinetmaking students participated in the school's Co-Op program. (Total enrollment: 70; 51 males, 19 females)

Cosmetology: The Monty Tech Cosmetology program introduced students to a talented new instructor, Lirazol Alie, who brings tremendous industry experience, expertise, and enthusiasm to the popular program. 2014-2015 also brought new educational initiatives, including computer literacy objectives. Programs such as Quizlet, Remind, and Google Classroom were introduced, and have been providing additional avenues for students and instructors to communicate and share ideas. The program accepted twenty-four Freshmen, all first choice students. In addition to serving more than 1,500 clients throughout the 2014-2015 school year, students provided mothers from Head Start in Athol with a complimentary "Day of Beauty" in honor of Mother's Day. Also in line with the program's commitment to community service, a portion of all fees collected from October through March were donated to support Horizons for Homeless. More than half of the graduates from the Cosmetology program reported plans to work in the trade, while the

remaining graduates went on to pursue higher education. (Total enrollment: 0 males, 91 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, serving more than one hundred patrons daily, culinary students showcase their talents throughout the year at various catering events and trade shows in our sending districts, and at meetings and workshops within the school. Throughout the 2014-2015 school year, Culinary Arts students and staff prepared food for: United Way Day of Caring (150 people), Advisory Dinner/Meetings (Over 600 people), Monty Tech Homecoming Dance (500 people), Monty Tech Retirees Holiday Buffet (90 people), Women in Technology Event (150 people), Graduation reception (125 people), Department of Elementary and Secondary Education meeting (25 people), four Monty Tech Foundation breakfast meetings, the annual Superintendent's Dinner, and all school committee and subcommittee meetings. Additionally, we participated in the Greater Gardner Chamber of Commerce Chowder & Chili fest, and hosted private events for Gardner AARP, Chairtown Lumber, and Montachusett Home Care. (Total enrollment: 101; 34 males, 67 females)

Dental Assisting: During 2014-2015, the Dental Assisting program introduced twenty-one students to industry experience through externships, while seven students participated in affiliation, and one student earned a co-operative educational placement, working with an area dentist. All sophomore, junior, and senior students attended the Yankee Dental Convenient in Boston, and learned about the most current trends and practices in the field. While national passing averages for Dental Assisting National Board (DANB) exams range from 69%-78%, the Monty Tech dental students earned a 100% passing rate on the Infection

Control exam and an outstanding 100% passing rate on the Radiology exam. For the fifth consecutive year, Monty Tech welcomed Community Health Connections, a school-based dental hygiene program, whose goal is to provide dental services to students in need. Through this initiative, more than thirty students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. (Total enrollment: 57; 5 males, 52 females)

Drafting Technology: The 2014-2015 school year was a busy one for Drafting Technology students and instructors. A total of five students (three Juniors and two Seniors) participated in the school's Co-Operative Education program, and ten students advanced to the SkillsUSA state competitions. Instructors are pleased to report that a majority of the graduating seniors intend to pursue careers in the field of drafting. Like most programs in the school, the Drafting Technology program is committed to community service, and throughout the year worked to provide food and household products for a family in the community. The students and instructors also gathered items to donate for Project Shoebox, which provides personal care items to children in the foster care system, offered design services to the Lunenburg Cemetery Building project, and designed landscape and general layout for Railroad Park in Fitchburg. Students also created countless banners and signage for area community organizations and Monty Tech's graduation, college fair, greenhouse, JROTC, and Drama Club, to name a few. (Total enrollment: 56; 33 males, 23 females)

Early Childhood Education: The Early Childhood Education program began the 2015-2015 school year with a dynamic new instructor, Karla Boudreau. The

program received three new Baby Care Parent Simulation dolls, each with car seat detectors, as well as temperature detectors. Also, two new cameras were purchased to document students' work for individual professional portfolios. The program participated in the Massachusetts Association for the Education of Young Children's Recognition Dinner, and in preparation for the event, students created thirty games for this recognition dinner. Students and instructors worked to raise critical funds for Lucy's Love Bus, an agency that provides grants for children with cancer who are not covered by health insurance, and contributed to a number of other child-centered causes, including: SkillsUSA Change for Children, Salvation Army Christmas Angel, and the school's National Honor Society food and supplies drive. All of the program's graduating seniors are college bound and report plans to continue in the field of education. (Total enrollment: 62; 2 males, 60 females)

Electrical: The Electrical program continues to be one of the busiest trades in the school. During 2014-2015, students completed more than 90 work orders throughout the building, including wiring the following: a new CNC milling machine in Cabinetmaking, new milling machines in machine shop, new lifts in Auto Technology, a new grinder in HVAC & Property Maintenance, a new smart board in Drafting, a new shear in Welding/Metal Fabrication, new shapers and chop saws in Cabinetmaking, a new scoreboard in the gym, new office space for both the Vice Principal and the Dean of Admissions, and new charger outlets for calculators in an academic room. Students also rewired the Engineering department's storage room and relocated much of their equipment, and a new Prototrak machine in Machine Technology. In addition to wiring equipment students performed numerous repairs and installations throughout the school as needed, including lights, outlets, computers, and CATV jacks. The Electrical program was instrumental in

ensuring the school responded to all aspects in the most recent Coordinated Program Review's safety audit, and completed each of the recommended findings in a very timely manner. Students and instructors participated in the two house building projects in 2014-2015, again ensuring their work was done in a timely and efficient manner. The program's instructional space was updated to create a more conducive learning environment. Finally, twelve students were awarded co-op positions, and more than half of the graduating senior class entered the workforce upon graduation, continuing into the electrical apprenticeship. (Total enrollment: 92; 76 males, 16 females)

Engineering Technology: The Monty Tech Engineering program continued to enhance their curriculum and instruction by embedding four Project Lead the Way courses into the already rigorous vocational-technical curriculum. Students performed well on the end of course assessments affiliated with the Project Lead the Way coursework, with four students earning college credit in Principles of Engineering, eleven students earning college credit in Introduction to Engineering Design, and six students earning credit in Computer Integrated Manufacturing. These students may apply these credits at colleges and universities across the country. The exploratory program during the 2014-2015 school year yielded positive results for the program, with 12 students selecting Engineering Technology as their first choice and one as second choice. All sixteen seniors graduated, and a majority reported plans to continue their education or continue working in the engineering field. The instructors are pleased with the work done in their instructional space, citing better organization and increased safety. Some of the major improvements included a dropped ceiling, new work benches and stools, insulated front wall and fresh paint and the installation of a second SMART board. The Junior class went on a field trip to EASTEC,

in Springfield to see the latest technology in manufacturing technologies and techniques. All Freshmen and Sophomores completed OSHA 10 hour training, and earned an OSHA 10 card. Six Seniors presented capstone projects to sponsors, parents and fellow students, demonstrating individual creativity and a deep understanding of engineering principles. Finally, the Monty Tech Engineering students were top performers at SkillsUSA contests throughout the year. At the district competitions, students earned two gold, two silver, and six bronze medals. At the state competitions, three gold and two bronze medals were captured. And at the national competitions held in Louisville, KY, a talented team of three Monty Tech Engineering students won the gold medal for Engineering Technology and Design. (Total enrollment: 55; 42 males, 13 females)

Graphic Communications: Instructors in Monty Tech's Graphic Communications program are pleased to report that all graduating seniors had plans to attend college, and many expected to pursue advanced degrees in the field. Throughout the 2014-2015 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations, completing more than 300 print projects. Because Graphic Communications provides print and design services at deep discounts to local agencies, instructors report saving these offices more than \$100,000 this school year. Students and instructors also completed numerous in-house jobs, resulting in a savings to the school district of more than \$220,000 from black and white copies, wide format printing, yearbook print and production. Three students were placed in co-op experiences, applying and refining their technical skills in local businesses. The program also received six new iMac computers with CS6 Software, and the computer lab was reconfigured and equipped with new desks and a new SMART board. (Total enrollment: 86; 32 males, 54 females)

Health Occupations: The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. During the 2014-2015 school year, students and instructors organized a large baby shower, benefiting Battered Womens' Resources, Inc. All items collected through that event were donated to expectant mothers living in the shelter. Students and instructors also participated in Pediatric Day, in conjunction with the school's Early Childhood Education program. The Health Occupations program was awarded a grant of \$42,400, which was used to purchase simulation devices for advanced training and simulated patient scenarios and case studies. Fifteen seniors passed the National Healthcare Association (CCMA) exam, while the program continues to offer students opportunities to earn an array of industry-recognized credentials, including Occupational Safety and Health Administration (OSHA) 10-hour certification; Cardiopulmonary Resuscitation (CPR) and First Aid Certificate through the American Heart Association; and Certified Nursing Assistant License through the American Red Cross. Finally, Health Occupations students performed quite well throughout the year at various SkillsUSA competitions, earning a silver medal in Medical Assisting and a bronze medal in Freshman Commentary. Two students were also named State Officer Elect and National Voting Delegate, representing the school and program well. Twenty-three of the graduating seniors in 2015 reported plans to enroll in college, and a majority intend to stay close to the medical field. (Total enrollment: 106; 7 males, 99 females)

House Carpentry: Unlike other vocational-technical programs at Monty Tech, a majority of the work done by students and instructors in the House Carpentry program is completed off-campus, completing renovation, building, and repair work for member

communities. Last year was no exception, as students and instructors worked together to complete the following projects: a duplex in Fitchburg for Habitat for Humanity, a two-story colonial home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC), and a set of stairs in the school's Plumbing department. Mr. Morrison, the most recent addition to the House Carpentry staff, and Mr. Pearson, a Monty Tech science teacher, completed an Academic / Vocational Integration project, in an effort to further connect academic elements to practical, real-world applications. The result of the unique lesson was twenty-five bluebird houses, handcrafted by each student, and taken home to share with families and friends. (Total enrollment: 57; 40 males, 17 females)

HVAC & Property Maintenance: The 2014-2015 school year saw some changes in the HVAC & Property Maintenance program. For many years this program had been named Industrial Technology, but when the Department of Elementary and Secondary Education outlined changes in the program's curriculum frameworks in 2014, it seemed an appropriate time to update the name of the program and refine curriculum so that students and graduates will be better prepared to pursue a variety of career pathways in the Building & Property Maintenance and HVAC fields. Combining elements from both programs, the instructors have developed a broad curriculum that continues to engage students and impress area business owners. Throughout the year, students and instructors collaborated with other Monty Tech programs to complete a number of "outside jobs", including: installing sheetrock and vinyl siding on a duplex home for Habitat for Humanity in Fitchburg, installing siding and wood molding products in a single family home in Ashburnham, and installing brackets for the Holden Recreation Department snowmobile trail. The program was proud to have thirteen students (6 seniors and 7 juniors) participate in the school's popular Co-

Operative Education program-more students than in any other program at Monty Tech! (Total enrollment: 64; 57 males, 7 females)

Information Technology: As with any school, Information Technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of 400 hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Competing in the Cyber Patriot event, a national high school cyber defense competition, founded by the Air Force Association, Information Technology and Engineering students, led by program instructor Richard Duncan, captured first place at the March competition. A team of twelve Information Technology students participated in the Fitchburg State University Programming Competition, and there our students placed 13th, 24th and 25th from the 32 teams in attendance. To ensure program graduates are armed with valuable industry-recognized certifications, program instructors offer students the following certification opportunities: TestOut PC Pro certification, IC3 Certification, Cisco IT Essential Course for Computer Repair and Maintenance, and Cisco Introduction to Networking. (100% passing rate for sophomores). Instructors are proud to report a 98% passing rate for the juniors who took the first test of the CIW Web Foundation certification exams. Two students applied their skills, working with area non-profit agencies, building user-friendly websites for the following: Big Cheese 5K Road Race for the Town of Athol, Community Health Connections website, and Fitchburg East Rotary website. Two talented students, Derick Kay and Ryan Perenzin, earned gold medals at the SkillsUSA District competitions, traveled to the state event and continued their winning streak with another gold medal. The pair earned the right to travel and compete on the national level in June 2015, for the third time in

their high school career. (Total enrollment: 61 males, 1 female)

Machine Technology: Machine Technology students and instructors had the opportunity to take part in several field trips throughout 2014-2015, including: MTD in Charlton, NyproMold in Clinton, Rocheleau Tool & Die in Fitchburg, LS Starrett in Athol, and the EASTEC show in Springfield. These field trips provided students with opportunities to see how their education connects to local industry, as well as some of the emerging technologies in the machining field. Students were also fortunate to hear from local experts, including a guest speaker from LS Starrett, who discussed proper band saw blade selection. Perhaps one of the program's greatest accomplishments was aligning curriculum to MASSMEP (Massachusetts Manufacturing Extension Partnership) training efforts. This exciting new relationship will provide our students opportunities to earn level 1 and level 2 machinist certifications, and will grant the instructors access to manufacturing curriculum developed through Worcester Polytechnic Institute. Finally, students successfully completed a number of machining jobs to benefit the school and community offices, which included: plaques for the "Ride of your Life" suicide prevention fundraiser, plaques for the school's space shuttle mission, gifts for various visitors and guests, memorial tile engraving, parts for engineering technology projects, dental base components, for plumbing projects, and parts needed for district's field lawnmowers. (Total enrollment: 60; 57 males, 3 females)

Masonry: The Masonry program introduced a new instructor, Christopher Giardina to the program in 2014-2015. Students and instructors continued to focus on a number of community projects, including: brick steps and tiles for Habitat for Humanity House in Fitchburg; tile and concrete floor for Montachusett Enterprise Center, Inc. (MEC) house in Ashburnham;

brick step repairs and concrete floor for Sterling Municipal Light; stone veneer and tile for the Westminster Senior Center; block dug outs for Gardner Little League; stonewall repair for St. Bernard's Elementary School; and, repointed brick for Winchendon Senior Center. When the students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where they earned top recognitions and awards. (Total enrollment: 68; 57 males, 11 females)

Plumbing: The Monty Tech Plumbing program, like other trades throughout the school, is committed to community service. As a result, students and instructors worked throughout the year to complete a duplex house in Fitchburg for Habitat for Humanity and a single-family home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC). Both projects included lessons in high efficiency heating and cooling systems. The students successfully installed gas piping for the homes, as well. A senior student was named Vocational Technical All-Star from the Plumbing, Heating and Cooling Contractors Association of Massachusetts, and as a result, he received tools and a scholarship for continuing his education in the plumbing licensure program. Another stand-out student was recognized by the Central Massachusetts Plumbing & Gas Fitting Inspectors Association, and was also awarded a scholarship to continue his education in the field. Instructors are proud to partner with a number of local companies that have committed to hiring program graduates, and throughout the 2014-2015 school year, the program saw eight students (5 seniors and 3 juniors) earn co-op jobs, where they were challenged to take their technical skills to a new level. On campus, students repaired leaks, cleaned drains, replaced a hot water heater, worked on water coolers, and repaired and maintained the plumbing system throughout the school. The teachers' area within the

shop was improved with custom made desks and a countertop, designed and crafted by Monty Tech's Cabinetmaking students. (Total enrollment: 71; 69 males, 2 females)

Welding/Metal Fabrication: Throughout the 2014-2015 school year, the Welding/Metal Fabrication program successfully completed numerous projects on the Monty Tech campus, and more than eighty projects for residents of our community. Some of the more notable community service projects included: fabricating and welding a twenty-one foot tall, multi-section statue for the Fitchburg Art Museum, which is now the focal point to their main entrance; repairing a band cart for Fitchburg High School; fabricating and welding panels for Winchendon Housing Authority's dump truck; fabricating and welding trail marking brackets for the Department of Conservation & Recreation of Winchendon; fabricating and welding stainless steel counter tops and trim at the Westminster Senior Center; and repairing net for Templeton, Narragansett Youth Baseball. In addition, the program benefited from added technology, including a portable fume extractor donated by industry partner Airgas East, and various portable power hand tools donated by Tractor Supply, Inc. The program's hydraulic power shear blades were also rotated and adjusted to specifications. Two juniors and eight seniors participated in the school's popular Co-Operative Education program, applying and refining their technical skills in area businesses. (Total enrollment: 64; 55 males and 9 females)

Student Support Services

During the 2014-2015 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred and fifteen students – measuring progress of over two hundred students on Individual Education Plans (IEP's)

and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department benefits from a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, access these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

In 2014-2015 Monty Tech continued the process of improving our network infrastructure to meet future needs. Additional access points were added to our wireless network to broaden connectivity. Internet bandwidth was increased, and multiple carriers were contracted to reduce the possibility of Internet downtime. A back-up generator was installed and connected to our network servers to decrease the possibility of unexpected shutdown of vital equipment.

Monty Tech successfully completed two Massachusetts Department of Elementary and Secondary Education initiatives involving technology. Pilot testing for PARCC, an online student assessment program, was conducted in spring 2015, and state reporting of SIMS (student data) and SCS (student course schedule data) via SIF (Schools Interoperability Framework) commenced in March 2015.

Monty Tech continued the process of enhancing and automating procedures. Teachers began using x2 Aspen's Teacher Recommendations to enter student course requests, and the school improved parent communication by including addresses as part of our parent/student notification system. The school also initiated improvements to technical support through the automation of computer builds and updates.

Monty Tech began the transition of becoming a Google for Education school by changing our email system to Gmail for staff and students. Three Chromebook mobile labs were purchased late in the school year and will be ready for classroom use in 2015-2016. Monty Tech will plan professional development and support for additional Google apps as they are introduced during 2015-2016, and will consider a Chromebook 1:1 initiative.

SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community service.

The 2014-2015 school year was an extraordinary one for the Monty Tech chapter of SkillsUSA. The students met the challenges of the district competitions, performed well at the state level, and winners advanced to the coveted National Conference in June 2015. Co-advisors Kelsey Moskowitz (English Instructor), Anne Marie Cataldo (Early Childhood Education Instructor), and Brad Pelletier (Special Education Instructor), helped students successfully complete several community service projects, raising money for selected charitable organizations. Highlights of the year include:

- In November, fifteen students, consisting of chapter officers and Leadership Team members, attended a three-day Annual Fall State Leadership Conference, developed leadership skills and performed community service at an area YMCA Day Camp. They also donated nonperishable food items for the local food bank, as well as hats, mittens, and books for underprivileged children.
- The local competition was held in December 2014, and spanned three weeks consisting of a variety of skill and leadership events.
- In March 2015, qualified Monty Tech students traveled to Bay Path Regional Vocational Technical School to compete at the SkillsUSA District Competition. There, Monty Tech students were awarded 44 medals, including: 12 gold, 11 silver

and 21 bronze medals. Additionally, Grace Kirrane qualified to run for the State Executive Council.

- Rebecca Parker, a Class of 2015 Business Technology student, and Cassandra Campbell, a Class of 2016 Drafting Technology student, served on the State Advisory Committee to help aid in the planning of the State Conference.
- Twenty-three district medalists and qualifiers, sixteen local leadership and skill-related event contestants, one state officer candidate, and twenty-three voting delegates – a total of 63 students – attended the State Leadership and Skills Conference, held April 30 – May 2, 2015, at Blackstone Valley Vocational Technical School and the Best Western Royal Plaza (Marlboro). Monty Tech finished the competition with fourteen medals. Seven students were awarded gold medals and earned the right to compete at the National Leadership & Skills Conference held in Louisville, Kentucky in late June. Grace Kirrane was elected to the State Executive Council and will serve as a National Voting Delegate in Louisville along with Alyanna Guiliano, Cassandra Campbell, and Rebecca Parker who were also selected to serve.
- Twelve students and five instructors attended the National Leadership & Skills Conference in Louisville, KY from June 22 – 27, 2015.
- A team of three talented Engineering Technology students received a Gold Medal for their performance at the National Engineering Technology/Design Contest. Working closely with their instructor, Dennis Cormier, Nicolas Wicker (Class of 2015), Leon Gaulin (Class of 2017), and Devan Kumar (Class of 2017), brought home this well-deserved honor.

- Taryne Swan and Cassandra Campbell were also recognized at the National Conference, receiving the President’s Volunteer Service Award, Gold Standard.
- Throughout the year, students participated in a number of community service projects, including: a “Change for Children” Campaign; a holiday party and celebration for children in the Fitchburg area; Salvation Army “Christmas Angels” were distributed to collect toys and gifts for underprivileged children; Raffle to benefit Be Like Brit Foundation and The Doug Flutie Jr. Foundation for Autism.

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officers Training Corps (MCJROTC) had a sensational school year. All program objectives for the 2014-2015 school year were achieved, most notable was the JROTC Cyber Security Team, led by First Sergeant Paul Jornet and Information Technology Instructor Richard Duncan, once again capturing national recognition by placing first in the Air Force Association’s National Cyber Security Competition held in Washington, DC.

The 2014-2015 Corps of Cadets completed over eighty-eight hundred hours (8800+) of community service throughout the district. The Corps conducted a major canned food drive, worked side-by-side with the Marine Corps Reserve in a national Toys 4 Tots campaign, and spent four weekends working with the local Salvation Army helping to raise over \$26,000 for needy families. The cadets conducted their annual 10 mile “March-A-Thon” to support NEADS (National Education of Assistance Dogs Services) from Princeton, MA, raising \$25,000 for their Service Dogs for Veterans program.

Sixty Monty Tech cadets attended a leadership camp at the Citadel in Charleston, SC. The camp provided cadets with individual and team development opportunities, as well as the opportunity to visit many historical sites.

During the summer of 2015, our Cadet Cyber Team was again asked to support a Cyber STEM camp for the National Marine Corps JROTC program. The Cyber Team coordinated the 12-day camp that focused on defending cyber networks from attacks. The camp also offered an introduction to robotics programming using the VEX Robotics System. The camp was attended by 200 students, representing thirty-five states.

The Cyber team along with community financial support and a group of Monty Tech staff volunteers also conducted a week-long Cyber Security camp for 50 middle school students. The camp, which was offered at no cost to the students, focused on computer operating systems, security and cyber ethics. In partnership with Fitchburg State University and Mount Wachusett Community College, the students also had an opportunity to visit both campuses to explore STEM pathways.

The Monty Tech JROTC program received an incredible honor, having been named a Marine Corps Honor School by the Commanding General Marine Corps Training & Education Command. Only ten percent of Marine Corps JROTC programs nationwide receive this recognition. The Selection was based on several criteria, including cadet citizenship, the percentage of cadets involved in student government organizations, the number of cadets active in school activities and clubs, the number of community service hours for the unit as a whole and per cadet, the number of organizations assisted by the unit, and scholastic achievements including the number of academic

awards and scholarships given to cadets. The units were also measured by participation in public affairs events, drill team competitions, rifle team competitions, physical fitness team competitions, and field trips.

Because of this prestigious status, we are pleased to announce that the Monty Tech JROTC instructors unit will now have the opportunity to make nomination recommendations to the U. S. Naval Academy, U. S. Air Force Academy and the Military Academy at West Point under the Honor School Category.

Women in Technology

Monty Tech is one of the original members of the North Central Massachusetts Women in Technology Program and the 2014-2015 school year marked the school’s 13th year in this innovative school-to-business partnership. The highly successful collaborative program continues to grow with membership including students from six area high schools, introducing female students to well-paying careers in business and technology. Participants spend two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

The program has been so successful in its mission of providing pathway to corporate America, that it was recently recognized as one of the region’s experience-based educational programs of its kind. Affiliation with the program, and skills acquired through participation, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year, graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

Student Athletics

The Monty Tech athletic program continues to expand in scope and skill each year. More students and teams compete every season. In fact, during the 2014-2015 school year, the Monty Tech Athletic program saw a record number of student athletes participating in competitive sports programs, more than 614 participants! During the fall of 2014, Monty Tech was well-represented by seventeen teams. In the winter months, there were fourteen teams, and wrapping up the year, spring saw another fourteen teams come together at Monty Tech.

In the fall of 2014, the Monty Tech Varsity Football team finished with a record of 2-9, but with a lot of younger players, the coaches expect a rebound in 2015. The JV Football team was 2-6-1 and the Freshmen Football team was 2-4. The Varsity Boys Soccer team finished at 11-5-2 and qualified for the post-season tournament. They finished third in the Colonial Athletic League with a 6-4-2 record. The JV Boys Soccer team was 7-4-2. The Varsity Golf team was 4-12, and the JV Golf team played in three tournaments getting much valuable experience on the links. The Varsity Field Hockey team was 13-3-3, qualifying for the Central Mass Tournament for the fifth consecutive year. They lost to Grafton, 1-0 in an exciting match. The JV Field Hockey team finished 5-3-1. The Boys Cross Country team was 7-8 and finished 3rd in the Colonial Athletic League with a 4-3 record. The Girls Cross Country team was 6-5 overall and 2-2 in the Colonial Athletic League, finishing 2nd. The Varsity Girls Volleyball team went 8-12. The team hosted its annual Bump-Set-Spike competition, to fight Breast Cancer, in October 2014, and raised over \$3,000. The JV Girls Volleyball team

was 18-1 and the Freshmen Girls team continued to improve with a 6-6 record. The Varsity Girls Soccer Team was 11-6-1 and qualified for the post-season, where they lost to Northbridge 6-0. The JV Girls Soccer team finished at 12-2 and will send some fine players to the varsity next year. The Girls Varsity Basketball finished at 7-13 on the season, while the Junior Varsity Girls were 12-4 and the Freshmen Girls finished with a record of 8-3. The Varsity Boys Basketball team finished at 14-9 and qualified for both the State Vocational Tournament and the Districts. They lost to Worcester Tech in the first round of the Vocational Tournament and beat Ayer in the first game of the Districts before losing to Hopedale in the quarterfinals. The JV Boys Basketball team was 16-2, and the Freshmen Boys were 2-16. The Co-Op Wrestling team, a group of student-athletes from Fitchburg, Oakmont and Murdock, participated in many dual meets and tournaments finishing at 3-11. The Co-Op Boys Ice Hockey team, a partnership with Fitchburg High School, finished at 11-9 and qualified for the Districts, where they beat Littleton in the first round and lost to Worcester in the semi-finals. The Junior Varsity Ice Hockey team played very well, and is expected to send some talent up to the varsity in 2015-2016. Monty Tech also participated in a Co-Op Swim team with Leominster, North Middlesex and Oakmont (in partnership with Fitchburg State University) and had 7 swimmers participating. Indoor Track & Field for both boys and girls participated in the Dual Valley Conference this year, as a guest. Both teams finished with a record of 2-3 on the season.

In the spring of 2015, the Monty Tech Varsity Softball team qualified for the Central Mass Tournament for the 22nd consecutive year with an 11-9 record. There, they lost a tight match against Maynard 7-6. Coach Reid is just 6 wins shy of 600 for his career at Monty Tech. The JV Softball team was 6-8. The Varsity Boys Volleyball

team was 15-8 and 8-2 in the Colonial Athletic League. They beat Assabet 3-1 in the first round of the State Vocational Tournament before losing to Greater New Bedford Regional Vocational Technical High School 3-0 in the finals. The boys also lost to Wachusett 3-1 in the District Tournament. The JV Boys Volleyball team played strong all year and finished with a record of 8-8. The Varsity Baseball team finished at 5-15, while the JV Baseball team was 10-4 and the Freshmen Baseball team was 3-9. Both the Varsity and JV teams played a majority of their home games on the Fitchburg State University and Oakmont fields, while the freshmen played a number of their games at the Westminster Babe Ruth field, as the conditions of our baseball fields were not acceptable due to the very wet spring. The Boys Track & Field team was 6-2, finishing 3rd in the Colonial Athletic league, and the Girls Track & Field team was 5-3, with a 4th place finish in the Colonial Athletic League. The Varsity Boys Lacrosse team played in 16 games going 7-9, missing the playoffs by only one win. The JV Boys Lacrosse was 7-4-3, and are expecting improved results in the coming years. The Girls Lacrosse team was a Co-Op with North Central Charter Essential School (Sizer). There were fifteen girls from Monty Tech on the team, and the district hopes to form its own team by 2017. Finally, there were seven total students (2 boys and 5 girls) playing in a Co-Op Tennis program with Fitchburg High School.

**Congratulations to the Outstanding
Male and Female Athletes
for 2014-2015,
Kyle Morris and Kaitlyn MacAlister.**

Postgraduate and Continuing Studies

The Postgraduate & Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to

excellence by offering affordable, quality, and enjoyable educational experiences. For the fall of 2014, Monty Tech offered 78 in-house classes with 626 registrations. We also offered a number of online course options, with a total of 27 registrations. For the spring 2015 semester, we offered 73 in-house courses with 568 registrations and an additional 47 registrations for online programs.

In March 2015 the postgraduate program successfully graduated our third class of nine Emergency Medical Technicians. The very successful EMT program is pleased to report increased acceptance/enrollment numbers, as the program accepted a class of 16 students for the 2015-2016 school year.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplishes the following:

- Identifies a strong relationship between academic and vocational preparation.
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society.
- Supports the maintenance of a positive and caring learning and practice environment.

On June 18, 2015, the Monty Tech Practical Nursing Program saw one of its largest graduating classes – forty (40) students – complete the Practical Nursing Program and enter the nursing profession. The class achieved an initial NCLEX pass rate of 88%, and just over 75% of the 2015 graduates are currently working in the North Central area, in various health care settings including long-term care, sub-acute care, clinics, medical offices, and prison health care.

The Monty Tech Practical Nursing Program continues to develop the “LPN to BSN Bridge” relationship with Fitchburg State University. Both institutions were awarded a grant from the Massachusetts Department of Higher Education, supporting the “Nurse of the Future” initiative. The grant funding will assist veterans hoping to transition from military to civilian healthcare fields, granting academic credits for previous military training and experience in related military specialties.

In January, the program added a technology component called Shadow Health, a virtual patient-centered clinical experience software package. Students were asked to complete assignments at home, and were assessed according to their patient/student interaction and clinical practice interactions. The added technology proved to be beneficial, allowing the educational program to continue despite the challenging weather and school closings.

Finally, the Monty Tech PN Class of 2015 completed a meaningful community service project, adopting a Monty Tech family in need referred by the school’s Student Support Services Department. The nursing students purchased holiday gifts and food for the family, making sure they were consistent with the family requests and needs.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand partnerships with area businesses: To support the school’s popular Business Technology program, specifically addressing the financial elements found within the program’s frameworks, school leaders began exploring opportunities to bring banking to Monty Tech students. In collaboration with Workers’ Credit Union, school officials are pleased to announce a developing partnership that will result in a full-service branch located on the school’s campus, offering opportunities to develop authentic financial literacy skills and experience while still in high school. Additionally, students studying in the school’s Business Technology program will be trained as bank tellers, effectively preparing them for entry-level jobs in banking institutions across North Central Massachusetts.

Expand partnerships with area colleges and universities: Students in Monty Tech’s very busy Health Occupations program may just be getting busier in the coming years. While the program already offered a number of industry-recognized credentials, school leaders began working with college partner, Mount Wachusett Community College, to determine if a college-level Emergency Medical Technician (EMT) training program could be embedded into the senior work year of study. We are pleased to announce that

this collaboration has resulted in an agreement that will effectively allow seniors to earn 8 college credits, at no charge, and the opportunity to sit for the certification exam in June 2016. By providing additional career pathways in the medical field, and access to college level coursework while still enrolled in high school, school administrators and teachers are confident that program graduates will not only be more qualified for entry level positions, they will be more apt to find an area of interest within the medical field, and continue to refine the technical skills they developed while at Monty Tech.

Expand Access to Instrumental Technology: A Monty Tech education is effective because efforts are made to continually access our programming, instructional equipment, and our educational resources. Through this assessment, it has become clear that while so many students have access to technology away from the school, many do not. It is important then, to arm every student with the tools necessary to succeed not only in the workplace, but in the classroom, as well. The district is pleased to announce a large-scale technology initiative that began in August 2015, when every educator at Monty Tech was provided with a Chromebook and individualized professional development on how to best incorporate this added technology into daily instruction. So many teachers have embraced the concept, and continued to explore learning opportunities that have resulted in classroom instruction that better reflects our 21st Century school. The Monty Tech technology initiative continues, and in August 2016, every student at Monty Tech will also be provided with a Chromebook to support his/her learning, more efficiently communicate with teachers, and to promote collaboration among student peers.

Expand vocational-technical educational opportunities: As you know, Montachusett Regional

Vocational Technical School is home to twenty vocational-technical programs, and currently serves over 1,400 students from eighteen cities and towns in North Central Massachusetts.

We are so proud of our students and accomplishments, and every year we strive to provide only the best educational programs, both academic and vocational, to each and every student. As we review our student demographic, the regional workforce data, and feedback we have received from students interested in attending our school, we consider the benefits of adding new vocational programs. We are pleased to announce that Monty Tech is in the development stages of bringing a new program – our 21st program – to the school – Animal/Veterinary Science. The new program will respond to much-needed workforce training and community services, and will effectively prepare students to enter both college and career pathways upon graduation. Students and instructors, in collaboration with program partner, Becker College, will effectively learn concepts associated with a high school veterinary assisting program, while running a fully-functioning veterinary clinic, designed to provide care for pets in low-income families. Students will have access to college level coursework, and earn industry-recognized credentials, so that they may either advance to related post-secondary programs, or enter into the workforce to fill the projected 25.32% growth in veterinary technician opportunities through 2022. While this program is only in its development stages, a great deal of work has already been done to assure its success. Student surveys have been collected, collaborative working groups have been established, and industry experts across North Central Massachusetts have been called upon to offer expertise to help ensure the innovative facility is designed with both education and service in mind, and that all equipment and services align with industry standards.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district’s operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the 2014-2015 School Committee for their outstanding service.

*Eric Olson, Phillipston
Chair*

*Barbara Reynolds, Lunenburg
Vice Chair*

*Terri Hillman, Winchencon
Secretary*

*Norman J. LeBlanc
District Treasurer*

Diane Swenson, Ashburnham
Peter Capone, Ashby
Toni L. Phillips, Athol
John Scott, Barre
Claudia Holbert, Fitchburg
Brian J. Walker, Fitchburg
Dr. Ronald Tourigny, Fitchburg
LeRoy Clark, Fitchburg
Helen Lepkowski, Gardner
Eric D. Commodore, Gardner

TBD, Harvard
James Cournoyer, Holden
Kathleen Airoldi, Hubbardston
Edward Simms, Petersham
John P. Mollica, Princeton
Mary C. Barclay, Royalston
Dr. Kenneth I.H. Williams, Sterling
James M. Gilbert, Templeton
Walter Taylor/Ross Barber,
Westminster
Burton E. Gould, Jr., Winchendon

*Respectfully submitted,
Sheila M. Harrity, Superintendent-Director
Montachusett Regional Vocational Technical School*



HUMAN SERVICES

Board of Health - Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Board of Health meets the first Monday of every month. Meetings are open to the public and are held in the Lower Level Meeting Room at Town Hall. If any resident would like to discuss a matter dealing with a public health issue, they may contact the Land Use Office at 978-827-4100 ext. 6 to schedule a hearing or request a Board member to return their call. You can also contact the Health Agent on Tuesdays and Thursdays from 8:30 a.m. to 10:00 a.m. at 978-827-4100 ext. 7. We also encourage you to visit our website, which has information on how to choose a contractor, regulations and many other helpful topics.

We continue to monitor all regulations within the jurisdiction of the Board of Health. The Nashoba Associated Boards of Health annual report outlines what the Board has permitted for 2015. The Board, with the help of the Nashoba Associated Boards of Health, also held several successful seasonal flu clinics in Town.

The Board has been working to update and complete their Emergency Operations Plan, which outlines the procedure for opening and operating an Emergency Dispensing Site, should it become necessary. The Board is always looking for volunteers to assist with this operation, should it need to be opened and staffed. Please contact the Board if you are interested in becoming a volunteer.

The Board recently revised their Tobacco Regulations to address several new tobacco related products on the market and other concerns. If you would like to review

the regulations they are on file with at the Board of Health office and will also be made available on the Board of Health website.

As a reminder to citizens, if you have your garbage picked up, please make sure the company you choose holds a license from the Ashburnham Board of Health. The license allows the company to collect and transport residential and commercial solid waste in Town. Waste generated by one's own household and construction and demolition debris are exempt from the requirement to hold a license.

We would like to thank Mary Ellen Kelly for her time as the Land Use Administrator and welcome Heather Ruziak as her replacement.

Respectfully submitted,
Glenn Hathaway, Chairman
Dr. F. John McLaughlin
Scott Sibley
Patrick Durkee
Thomas Flanagan



Board of Health members Scott Sibley, Glenn Hathaway, Tom Flanagan, Dr. F. John McLaughlin and Patrick Durkee.

Nashoba Boards of Health Annual Report

The Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashburnham. In addition to the day to day public health work we conduct for Ashburnham we also provide the following services.

- Maintaining Nashoba's internet website to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition, we are keeping the Ashburnham Board of Health up to date on matters of emergency preparedness planning. We are currently working on the Emergency Dispensing Site Plan for the Town.
- Nashoba assisted the Board with providing a school-located seasonal flu clinic at Oakmont Regional High School.
- Response to health-related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state-mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Ashburnham's Board of Health. Included in the day to day work of Nashoba in 2015 were the following:

- Through membership in the Association, Ashburnham benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses,

Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.

- Provided health education programs in collaboration with the Ashburnham Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed 59 Title 5 state-mandated private Septic System Inspections for Ashburnham Board of Health. Received, reviewed, and filed these state-mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ashburnham Board of Health for enforcement action.

By the Ashburnham Board of Health’s continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

TOWN OF ASHBURNHAM

Environmental Health Department

Environmental Information Responses

Ashburnham Office (days) 93

The Nashoba sanitarian is available for the public at least twice a week on Tuesday and Thursday mornings at the Ashburnham Board of Health office. (Ashburnham residents can also reach their sanitarian through the Nashoba office in Ayer, Monday-Friday 8:00 a.m. to 4:30 p.m.)

Food Service Licenses & Inspections 21

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. We use a risk based inspection model to insure all licensees are inspected. Where deficiencies are found, a re-inspection is scheduled

to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate, medical consultation and laboratory testing may be required.

Beach/Camp Inspections 13

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations 33

Nashoba, as agent for the Ashburnham Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspects for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications 26

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicant’s engineer.

Septic System Lot Tests 92

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and usually on a separate date, percolation tests by the applicant’s engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications 30

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews 44

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review

forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots) 13

Septic System Permit Applications (upgrades) 14

Applicants approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections 60

Nashoba sanitarian is called to construction site at various phases of construction to witness and verify that system is built according to plans.

Septic System Consultations 44

During all phases of application, design, and construction the Nashoba sanitarian is called upon for legal details and interpretation.

Well Permits 7

Water Quality/Well Consultations 9

Private wells are regulated solely by local Board of Health regulations. The Nashoba sanitarian assists the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics–Animal Immunized 39

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers and sending home flyers through local schools.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits 52

Nashoba’s Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician’s orders. These services include assessment of physical, psychological, and nutritional needs. Skills

include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits61

Nashoba’s Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visits55

Nashoba’s Therapists provide skilled physical, occupational, speech and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Hospice Volunteer and Spiritual Care Visits6

Nashoba’s Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Community Health Nursing

Nashoba’s Community Health Nursing program provides an essential public health service to it member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/ sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and

strategies that protect the health of individual and the community at large (mandated by the Massachusetts Department of Public Health).

- We make well-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

Nashoba conducted 11 public clinics in your community; those offered your citizens: blood pressure screening, annual sugar and eye screenings, flu shots and an opportunity to consult with the nurse to address questions.

Our staff conducted 21 health promotion/well-being visits in your communities.

We administered 195 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Number of Communicable Disease cases:

Investigated	35
Confirmed	21
• Campylobacter	2
• Group B Strep	1
• Hepatitis C.....	7
• Influenza	6
• Lyme	2
• Salmonella	2
• Strep Pneumoniae	1
• Shigella.....	1
• Streptococcus	1

Dental Health Department

Examination, Cleaning & Fluoride – Grades K, 2 & 4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

- Students Eligible249
- Students Participating.....87
- Referred to Dentist11

Instruction – Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining healthy teeth to all children in these grades.

- Number of Programs7



Council on Aging - Annual Report

To the Board of Selectmen and the Citizens of Ashburnham:

September of 2015 marked four years that the Seniors have been on the second floor of the Town Hall.

The Council on Aging (COA)

The Council on Aging is a Town Department officially established at the 1994 Town Meeting.

Mission Statement: *The Ashburnham Council on Aging supports a healthy and enriched lifestyle for our Seniors by identifying their needs and advocating on their behalf; designing and implementing services to fill these needs; assisting Seniors to maintain their independence to be active members of our community and by enlisting the community's support and participation.*

The Senior Center is open from 9:00 a.m. to 2:00 p.m. – Monday through Thursday. Closed on Friday. Phone – 978-827-5000.

The COA Director reports to the Town Administrator. The COA Board and the COA Director work together to provide services and programs, set policies and oversee the budget to meet the needs of the Seniors. The Council on Aging Board meets the second Monday of the month.

Ashburnham Senior Center Activities

- ✓ Lunch – Monday-Wednesday – 12:00 noon –provided by MOC
- ✓ Line Dancing – Monday & Thursday at 10:00 a.m.
- ✓ Bingo – Every Wednesday at 1:00 p.m.
- ✓ Pizza & Bingo – Last Wednesday of every month
- ✓ Card Making with Merrily – Alternating Tuesdays at 10:00 a.m.

- ✓ Crafts with Annie – Alternating Tuesdays at 10:00 a.m.
- ✓ Watercolor Painting Class –Every Thursday 12:00 noon
- ✓ Shopping Adventures with Bruce – Every Thursday at 12:00 noon
- ✓ Blood Pressure Clinic – NEW TIME FOR 2016 will be the second Monday of the month 11:00 a.m. to 1:00 p.m. with a Nashoba Health Nurse

We want to express our thanks to the Volunteer Council on Aging Board members -

- Betty Bushee – Chairperson
- Althea Donahue – Secretary
- Lorna Fields – Treasurer
- Ginny Driscoll – Member
- Gloria Lorion - Member
- Barbara Hanson – Member

Montachusett Opportunity Council (MOC)

Congregate & Meals-on-Wheels Program

The Montachusett Opportunity Council (MOC) provides congregare meals at the Senior Center on Monday, Tuesday and Wednesday at 12:00 noon. The donation is \$3.00 per meal. Please call the day before to reserve the meal.

The Meals-on-Wheels Program is designed for the homebound, and also as a safety net. The drivers that deliver become familiar with the people on their route and report concerns to the COA Director. The donation is \$3.00 per meal and the meals are delivered 5 days a week. Call MOC at 978-345-8501, Extension 1 to set up delivery.

A BIG thank you to the people who deliver the meals weekly:

Ramona Congdon Richard Nyman
Gerry Thibeault

Congregate Meals served at Senior Center for 2015– 406 meals served.

Meals-on-Wheels/Home Delivery – 973 meals delivered.

A BIG thank you to Betty Bushee for helping with the congregare meals and doing the paperwork for MOC.

Montachusett Regional Transit Authority (MART) The Ashburnham Council on Aging Mobility Assistance Program FY14

Call the Senior Center at 978-827-5000 at least 24 hours prior to reserve the local MART van or the long distance medical van for your appointments. To speak with a Dispatcher, call Monday – Thursday between 9:00 a.m. and 2:00 p.m. or leave a message which will be checked during operating hours.

MART VAN (Local Service)

Number of hours in operation	1,969.35
Number of days in operation	237
Number of miles traveled	32,918
Number of non-duplicated riders	344

TRIPS

Medical	344
Nutritional	377
Social/Recreational	488
Shopping	747
Other	1,120

COA VAN (Long Distance Service)

Number of hours in operation	326.4
Number of days in operation	63
Number of miles traveled	6,038
Number of non-duplicated riders	146

Medical	100
Social/Recreational	214

The ten-seat passenger van is very popular with our seniors which lets them travel out of the area. Thank

you to Betty Bushee for coordinating these trips and for arranging future trips for the upcoming year. This year our seniors enjoyed the following trips:

- ✓ **January** – Twin River Casino
Christmas Tree Shop in Nashua NH
- ✓ **April** – Wrights Chicken Farm for lunch and a side trip back to Twin Rivers.
- ✓ **May** – Shopping trip to Christmas Tree Shop in Lynnfield MA and lunch.
Trip to the Merrimack Outlets
- ✓ **June** – Butterfly Place and Yankee Candle Outlet
Sand Sculptures and a seafood lunch by the ocean at Hampton Beach.
- ✓ **July** – Foxwoods Casino in Connecticut
- ✓ **August** – Christmas Tree Shop in Nashua NH
Sheriff's Picnic in Shrewsbury MA
- ✓ **September** – The Big E in Springfield, MA
- ✓ **October** – Topsfield Fair
Mohegan Sun in Connecticut
- ✓ **November** – Christmas shopping at Christmas Tree Shop in Nashua NH
- ✓ **December** – Bright Nights of Forest Park in Springfield MA

The Seniors of Ashburnham also hosted their fourth town-wide Health Fair in October of 2015. Flu shots were available to the community and were given by Nashoba Board of Health.



The seniors had a truly special Christmas Party made possible by the generosity of the new restaurant in Town, The Tavern on Central. THANK YOU to Sean McNally for showing our seniors the true spirit of Christmas. In addition, our community volunteers who made time in their busy schedules to help to serve the meal and making our seniors feel special and loved. THANK YOU to Jessica Ella and family, Nicole Young, Cheryl Goller, Marcy Corby, Ginny Driscoll, Curtis George, Gina McCullin, and Megan MacLead. Without all of you it would have never happened!

Dispatchers and Van Drivers

I would like to thank Betsy Dillbeck for her time with us as a Dispatcher. Enjoy your retirement in sunny, warm Alabama! ☺

Dispatchers

Janet Robbins
Kim Schultz

Van Drivers

Ed Wagg
Bruce Hill
David Brown
Gerry Thibeault
Dan Novak
Ron Lewis

COA Director

Jacqueline Osolin

The Council on Aging Department consists of dedicated Town employees, volunteers, and outside organizations. These folks have made the Council on Aging the successful organization as it stands today. Thank you to everyone for your sincere dedication. In closing, I would like to express our sincere appreciation to Michelle Johnson for her years of service as Director to the Council on Aging. We wish you much success in your new position as our Town Clerk. ☺

Respectfully submitted,
Jacqueline Osolin, COA Director



Veterans Services - Annual Report

Massachusetts has providing benefits to its veterans since colonial days. From the French and Indian Wars to the Global War on Terrorism, the Commonwealth of Massachusetts provides financial assistance to veterans in need. Massachusetts General Law Chapter 115 (MGL Ch. 115) requires every city and town to maintain a Department of Veterans Services and establish a Veterans Service Officer (VSO) to assist in dispensing these benefits. We are the only state in the nation that, by law, requires every municipality to have a Veterans Agent or VSO employed to assist Veterans and their survivors. I consider it a privilege to be able to implement this program to the veterans of Ashburnham.

Veterans with incomes at or below 200% of the Federal Poverty Level can receive financial assistance under MGL Ch.115 as long as they meet the cash asset limits below.

200% Federal Poverty Level (FPL)	
Number in Family	Maximum Monthly Income
1	\$1,962
2	\$2,665

Cash Asset Limits (home and car exempt)

Single	\$5,000
Married	\$9,800

As your VSO I can also help you in filing federal claims to the Veterans Administration (VA) for service related benefits that Veterans and their Widows/Widowers are entitled to.

The financial benefit for Ashburnham, according to VA records, is that over 80 recipients in town receive an aggregate of over \$201,000 annually. Additionally, MGL Ch.115 has authorized Ashburnham to spend over \$46,000 on its Veterans and reimburse 75% of that amount directly to the town for its support of Veterans Services.

Not sure if you are eligible? Ask me. I'll do my best to ensure you receive all the benefits that you are entitled to.

My office is in Room 131 at the Westminster Town Hall where I also serve Hubbardston and Westminster Veterans. You will find me there every Wednesday and Thursday from 10:00 a.m. to 2:00 p.m. You can reach me by phone at 978-874-7461 and/or email at tmaeder@westminster-ma.gov.

Respectfully submitted,
Thomas E. Maeder, Lt. Colonel, U.S. Army (Retired)

CULTURE, RECREATION AND SPECIAL COMMITTEES AND BOARDS

Ashburnham Cultural Council Annual Report

The Ashburnham Cultural Council (ACC) is a local non-profit organization that provides financial support, services or other programs for arts organizations and individual artists in the community or region. ACC runs under the auspices of the Massachusetts Cultural Council.

For the year 2015, the Ashburnham Cultural Council focused on meeting a number of times to continue the mission of bringing more substantial arts to the Ashburnham community as well as to brainstorm ways to invigorate the cultural life of the town. Members of the Committee supported and attended the local concerts and art openings as often as possible happening within the community.

The Ashburnham Cultural Council (ACC) is comprised of volunteers who review applications from individuals, schools, and organizations for arts, humanities, and interpretive science projects. The members of the ACC are appointed by the Board of Selectmen to allocate grants funded by the Massachusetts Cultural Council (MCC), a state agency. Funding is based on the Town census.

In 2015, the ACC received \$4,300 from the MCC for FY16 allocation. There was \$207 in the account for extra distribution. The total, \$4,507 was distributed as follows for FY15:

DECISION	APPLICANT	PROJECT TITLE
\$200	Barry Art Studios	Summer Art Workshops
\$300	Jeffrey W. Aubuchon	Improving Staging
\$337	Overlook Middle School	Arabiga
\$200	Fitchburg Art Museum	81 st Regional Exhibit
\$100	Julie Ann Stepanek	Ukulele Workshop
\$300	Audio Journal	The Silver Tsunami
\$180	S. Lou Leelyn	Plastic Bag Upcycling Workshop
\$250	Fruitlands Museum	Family Fun at Fruitlands
\$1,150	Edward Wirt	Blues Brother Briefcase
\$450	Katie Green	Meet Mrs. Mary Rowlandson
\$350	Audrey Phelps	Spanish Immersion Day Concert
\$400	Brett Duncan	Julius Caesar Theater Performance
\$290	Coordinated Family and Community Engagement Program	Kosmic Kelly Science Program

The ACC membership is encouraged by the positive support and favorable response from the community regarding the programs that have been funded. As the ACC moves forward, the membership strives to bring artistic and varied educational cultural experiences to the local community.

In 2015 our members include the following individuals:

Members/term expiration date

Rebecca Cinclair	2016
Deborah Gardner	2019
Monica Tessitore	2019
Wendy Landry Margo	2018
Rebecca Rice	2019
Tammy Ricker	2018

Respectfully submitted,
Rebecca Rice Flanagan, Chairperson
ashburnhamculturalcouncil@gmail.com

Trustees of Stevens Memorial Library – Annual Report

"Bad Libraries build collections, good libraries build services, great libraries build communities."
R. David Lanks

The center of gravity of the Trustees' effort in 2015 was on infrastructure development. The projects undertaken included:

Strategic Plan: After years of operating without a State approved plan, Library Director, Emily Donnelly, with support of an eight-person committee, completed a comprehensive strategic plan which was approved by the Massachusetts Board of Library Commissioners in November 2015. This community/service-based plan has six (6) targeted objectives:

- Make the library more welcoming
- Expand the library's role in education
- Become an information hub within the community
- Become a leader in technological developments and offerings
- Offer programs, materials and services to meet needs of residents of all ages
- Revitalize the Friends of the Library

By systematically implementing these objectives, the library will provide dramatic improvements in the scope and depth of services provided to the Town.

Policies: Since most of the library's policies and procedures were in need of review, the following seven (7) policies were completely rewritten, approved and implemented: Circulation, Gift Acceptance, Collection Development, Unattended Children, Appropriate Behavior, Internet Use and Investment.

Signage: The library is located at 20 Memorial Drive. Since the first 100 yards of Memorial Drive on the Route 12 end is one-way, many patrons access

Memorial Drive by driving through the Market's parking lot and then turn left to the library. It was also common knowledge that out-of-town visitors had a hard time finding the library. For these reasons, library directional signage was added at five intersections. The Trustees are appreciative of the help from the DPW to erect these signs.

Library Hours: In response to patron requests, the library expanded its hours and is now open Saturdays from 10:00 a.m. to 2:00 p.m. This expansion in service was made possible by the addition of a library staff position voted at the last annual town meeting. If you haven't yet met Margaret French, our newest employee, please stop in and say hello.

Financial: The Trustee Treasurer began conducting quarterly cash collection audits. All cash transactions made in the last year were reviewed and no material discrepancies were found. In addition, the accounting firm of Greenberg, Rosenbatt, Kull and Bitsoli was engaged to review the library's financial records and examine the procedures. No discrepancies were found and a few changes were recommended to help strengthen policies.

Inventory: A complete inventory of the non-book items of the library was undertaken with contents identified by type and location. Inventory of the Preservation Room will be undertaken this year. The library plans to update the inventory annually.

Circulation: To improve and expand service to its patrons, the library became a member of the Central/Western Automated Resource Sharing (C/W MARS) System in November 2015. After re-cataloging all books into the new system and training of the staff has been completed, C/W MARS will be operational in our library by February 2016.

There were a few other noteworthy activities last year.

Our library director, Emily Donnelly, gave birth in August to a beautiful girl, Elizabeth. During her maternity leave Catherine Callegari ably served as the interim director. Thank you Catherine! Emily returned in November, so stop in and welcome her back.

In case anyone was wondering what happened to the Colonel Rice that hung in the library since 1997, it was returned to the Westminster Forbush Library last year. Last year a copy of the long-lost loan agreement was found and we were surprised to find that it was a 10-year loan and the painting should have been returned to Westminster in 2007. After discussions with Westminster, the painting was returned.

The library proudly participated in the Town's 250th celebration with a float showing the progression from Ashburnham's first library of 1793, to a look at today, and finally a glimpse into the future.

As always we want to thank the staff for their dedication and commitment to the library and its patrons.



Pictured above – front row – Margaret Donovan, Ed Vitone, Paula St. Laurent Kuehl, back row – Paula Dowd, Maggie Whitney and Candace Wright.

We also want to recognize the Friends, particularly Melanie Hyslop, Dottie Munroe, Elaine Gardner and Rosemarie Meissner, for their unwavering support.

Lastly we want to thank retiring Trustee Margaret Donovan who served on the Board for 10 years. Her insight, perspective and knowledge will be sorely missed.

We are excited with the improvements that have been made in the library this past year and we expect that even larger steps will be taken in the coming year.

Paraphrasing R. David Lanks, we are on a journey to become a “great” library and help build a sense of community in Ashburnham.

Respectfully submitted,
 Margaret Donovan Paula St. Laurent Maggie Whitney
 Paula Dowd Edward Vitone Candace Wright

Library Trustees Treasurer’s Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The report of the Trust Funds of the Stevens Memorial Library for the period beginning January 1, 2015 and ending December 31, 2015 follows:

	Investments at Edward Jones
Beginning Balance	\$203,664.70
Unrealized Gains/(Loss)	\$1,472.22
Expenditures	\$0.00
Ending Balance	\$205,136.92

Respectfully submitted,
 Paula St. Laurent Kuehl

Library Director’s Annual Report

If you walk into the Stevens Memorial Library today, it will look like a different place than it did a year ago. We’ve been told that it’s brighter, friendlier, busier and more robust. It certainly feels that way to us! We’ve spent 2015 working hard to improve constantly and to grow in order to be the wonderful resource that Ashburnham wants and needs.

We started the year with our collection development project. Using grant monies, we hired Catherine Callegari to assist in the modernizing of our collection. Catherine and I worked closely to analyze the situation, assessing whether or not we were serving the print needs of Ashburnham; then we worked to best improve our service. The response to the project has been overwhelmingly positive. If you haven’t been to the library lately, why not stop by and check it out for yourself? We’d love to hear your thoughts.

Our next project was to complete a strategic plan. A long-range plan is required for many grant proposals, but the real reason we were excited to engage in this process was the opportunity to hear from community members about how we were doing and what we could improve. This would not have been possible without the hard work of the Strategic Planning Committee, who spent hours helping me create the plan. The Committee consisted of Keith Penniman (Library Assistant), Paula Kuehl (Library Board of Trustees), Dottie Munroe (Friends of the Library), David Uminski (Oakmont Principal, former Town Moderator), Rosemarie Meissner (community member), Kelly Hansen (community member), Matthew Holloway (Oakmont student), and Duncan Phyfe (Board of Selectmen) and me. All meetings were ably facilitated by former Town Moderator, Jeff Lawrence. In addition to the input of this group, we distributed surveys

around town and online to get a broader perspective from the community. We are incredibly grateful to the 175 people who took the time to respond, and we incorporated their input into our final report. Anyone who is curious about the strategic plan is welcome to stop by the library and get a copy.



Summer Reading Event

One of the major outcomes of this process was that Ashburnham made its opinion known on our hours; you wanted Saturdays! We heard you loud and clear, and the library is now open every Saturday, from 10:00 a.m. to 2:00 p.m. We even added a storytime at 10:30 on Saturdays so parents who can’t attend our Thursday morning storytime would have a chance to enjoy the stories, songs, and crafts that we offer. That’s not the only change we’ve made, of course. We’ve also increased the number and type of programs we offer. We hope that there’s a little something for everyone, no matter what your age or interest.

Before the end of 2015, we had lectures, craft programs, tech workshops, a magic show, and even a ukulele class! You can stay abreast of all of these exciting events by checking out our website (<http://ashburnhamlibrary.org/>) or following us on Facebook

(<https://www.facebook.com/StevensMemorialLibrary>),
Twitter (<https://twitter.com/stevensmemorial>), or
Instagram
(<https://www.instagram.com/stevensmemoriallibrary/>)

Of course, we're also happy to have you stop by the library, grab a flyer, and chat with us about upcoming programs. While you're there, why not sign up for our monthly e-newsletter and have all of this information delivered to your inbox?

This expansion is due largely to generous community support that has allowed us to hire an additional staff member. Margaret French joined the Stevens Memorial Library in July of this year, and we've been thanking our lucky stars ever since. A recent graduate of Clark University, Margaret hit the ground running. She started just after summer reading began and got right into the spirit of this year's theme, "Every Hero Has a Story". Margaret, Jan, Keith and I (along with our myriad wonderful volunteers) spent the summer bringing Ashburnham a new kind of summer reading. We replaced the end of the summer raffle with an opportunity to earn prizes all summer long.



Entertainment at Summer Reading Event

Children earned small prizes for each hour of reading or listening completed, and they earned a book for every ten hours of reading or listening. Teens earned for pages read, and adults, too, competed to earn books to take home! We invested in programming this summer, and were thrilled to host a number of amazing performers like Mystic Drumz, local author Joni Mayhan, and everyone's favorite, Birds of Prey. Ashburnham also learned wilderness survival, made art, and began its memoirs. An eventful summer was had by all.



As summer came to a close, I had a major event personally, as my family and I were thrilled to welcome my daughter, Elizabeth Louise, to our fold. While I spent the autumn at home with her on maternity leave, Catherine Callegari took the helm as the Library's Interim Director. Catherine did a fantastic job of leading the library in my absence, and we are incredibly grateful to have had her.

Upon my return, we began a project for which we've long been laying groundwork: joining C/W MARS. Central/Western Massachusetts Automated Resources Sharing (C/W MARS) is a library network that facilitates the sharing of resources. Most libraries in our area are members of this network, and we are proud to announce that we ended 2015 in the midst of our transition. Membership in C/W MARS will give Ashburnham library card holders access to a shared catalog that includes over 3.5 million titles. From home

(<http://bark.cwmars.org/>), you can request items to be sent to the Stevens Memorial Library, where you can pick them up. Furthermore, the OverDrive digital catalog (<http://digitalbooks.cwmars.org/>) offers access to over 30,000 eBooks, in addition to videos, audio and magazines. C/W MARS is the perfect complement to the SML's other digital resources: Zinio (digital magazines on your computer, tablet or phone), Universal Class (in which cardholders can learn anything from Cake Decorating to Applied Behavior Analysis Strategies for Teachers), Rosetta Stone (learn any of your choice of 30 languages), or TumbleBooks (eBooks for kids and teens).

The Stevens Memorial Library plans to continue to grow and improve in 2016. If you'd like to get involved, why not join the Friends? The Friends of Ashburnham's Stevens Memorial Library fundraise to support the Library, but they also volunteer, advocate, and have fun! We are grateful to them for all of their support throughout the year, and we know that you will be glad if you join them.

None of the work that the Library does would be possible if it weren't for the generous support of our Trustees, our Friends, and our volunteers. Above all, the Library is what it is because of its amazing staff, who show up every day excited to serve this community. I'd like to take this opportunity to thank everyone for their efforts, and to invite you, Ashburnham, to come to the Library and say hello.

Respectfully submitted,
Emily Donnelly, Director

250TH Celebration Committee Annual Report

To the Honorable Selectmen and citizens of Ashburnham.

The 250th Celebration Committee would like to express our thanks to all the groups and individuals that participated in, volunteered for or donated time and services to Ashburnham's 250th Celebration. A special and very large thank you to George Cornwall, Co-Chairman of the 250th Celebration Committee and Commander of the Ashburnham Light Infantry whose tireless work and love for Ashburnham is without end. During this year of celebration, George saw to it that many of the Town's elders and others of note were presented with a cannon volley in their honor to celebrate their birthdays along with celebrating national and state holidays.

To review our calendar of events, celebrations began on January 17th with the Bonfire and Skating Party held at the Fitchburg Sportsmen's Club on Route 119. This evening sparkled in front of the bonfire on a cold January night reminiscent of a Norman Rockwell painting.

The Committee planned an historical video presentation on February 22nd entitled "Ashburnham Revisited" produced by Ms. Betsy Dillbeck and others. A retrospective chronicling the Town's earliest beginnings to the present day, the video is narrated by David Uminski with interviews of local historians Joseph Von Deck and Christopher Gagnon and includes other interviews of lifelong residents Raymond Bresnahan, Burt Fletcher, Ken Harding, Dorothy Munroe, Jan Perrett, Priscilla Randall, and Raymond St. John. Rescheduled to March 8th, due to inclement weather, the program included musical performances by the Oakmont Tuba Quartet and by the Children's Choir of

the Ashburnham Community Church. A very large and delicious birthday cake contributed by "The Peppermint Pig" delighted all in attendance. The program also included a display of historical artifacts provided by the Ashburnham Historical Society, and a CD of Ashburnham's 200th birthday parade given to the 250th Committee by former resident Harold "Pat" Sargent.

Next, on March 15th was a family skate event held at Cushing Academy's Iorio Rink. Although spring often begins here in March, it did not in the year 2015 so the Ashburnham Parks & Recreation Committee's Easter Egg Hunt, scheduled for the Sweeney Playground in South Ashburnham, was held instead in the Oakmont gymnasium. This event drew a large and enthusiastic crowd of families with children, as might be expected. The "hunt" turned out to be boisterous groups of children all chasing toy eggs on the floor of the gymnasium – a lot of fun for the kids, and no one was injured!

On a beautiful sunny Sunday afternoon in early April an Ecumenical Service was held at the Community Church. Those in attendance sang from hymnals while accompanied on the organ by the Ashburnham Community Church's musical director, Pat Frederick. The group also listened to and prayed with each of the Town's spiritual leaders. The centerpiece of the event was a condensed reading of the first sermon given by Reverend Cushing on November 3, 1818 in the Old Meeting House: the present Community Church was not built until 1834. This was followed by fellowship in the hall with light beverages and snacks being served.

Once spring had taken hold, on Sunday May 17th, the 250th Committee held an afternoon of "Music in the Park" at the Gazebo in Winchester Park. All in attendance were treated to the group, Jayne Miller and Friends, performing an eclectic set of jazz, folk and traditional music.

With summer fast approaching, on June 6th. The 250th Committee was charged with opening two 100 year old time capsules, held in Town Hall since 1915. They were produced by two gentlemen: Ashburnham native George Hoffman who had become a very successful and wealthy industrialist in Philadelphia, Pennsylvania; and Louis H. Eisenlohr, a close friend of Mr. Hoffman's, who was also a successful and wealthy industrialist in the Philadelphia area and beyond. The two combined as benefactors to Cushing Academy and the region's school children. The capsules were opened beginning at 10:00 a.m. on the Common in front of Town Hall.

The event drew a large and curious crowd. Contents of the capsules were displayed, and then moved into Town Hall for an extended exhibit. For the event the Oakmont Regional High School Marching Band played patriotic and period music with great fanfare. The Ashburnham Veterans of Foreign Wars along with the Ashburnham American Legion provided military color guards for a showing of the colors and the raising of the Stars & Stripes. The Montachusett Regional Vocational Technical High School JROTC provided help in displaying items of note that were taken from the Time Capsules. The Eisenlohr family was in attendance as they had been anticipating this day and the Time Capsule opening with great interest for some time.

On June 27th, Ashburnham held one of its largest events, "Community Day", in collaboration with the Ashburnham Business Council, sponsor of the annual Downtown Day for the past 13 years. This year, the ABC kindly provided the logistical support, recruitment of vendors, and printing and promotion for the event. The day's many activities started with a Firemen's Muster. There were artists, craftspeople, businesses, the Ashburnham Fire and Police Departments along with the Ashburnham Municipal Light Plant, all providing handouts and demonstrations. A real treat for the kids was a petting zoo of alpacas. There were also trolley tours of South Ashburnham's historic

homes, industrial locations and other spots of local interest, narrated by Christopher Gagnon. The trolley was provided by the Montachusett Area Regional Transit Authority, MART. There was also a car show, a BMX demonstration, and a food tent throughout the day provided by the Bresnahan Community Center. As the day progressed music took center stage, a concert by "Neurotic Gumbo" kicked off the afternoon. As the dinner hour grew near the Ashburnham Lions Club along with the Turnpike Rod and Gun Club provided a delicious chicken barbeque. As the afternoon became evening it was now time for the headliner of the day to take the stage: band leader Doug Bell and his group "Bellevue Cadillac" have performed all over the globe from Boston to Beijing, playing hits from the 60's, 70's, and 80's. This great musical ensemble was generously paid for by Ron and Mary Reed. And as the skies threatened above, the evening culminated in the great Ashburnham 250th "Fireworks Extravaganza". What a great show, lasting nearly half an hour! We beat the rain by minutes; phew!

July began with an Historic Home and Garden Tour throughout Ashburnham, with nine properties and gardens to view and tour. The event began at the Ashburnham Historical Society building on Main Street where directions to each location were provided. The tour was at each participant's pace and in no particular order other than to close at Rebecca Rice and Thomas Flanagan's home, "Windswept", for a wine & cheese party. Also in July the Committee held a home and away softball tournament with the Town of Royalston, also celebrating her 250th birthday in 2015. Each town provided burgers, dogs and soft drinks for all in attendance. Suffice it to say that the Ashburnham team was made up of Hall of Famers while the Royalston team was dominated by rookies. I'll leave the final scores to your imagination.

August brought our annual Blueberry Breakfast, held at Cushing Academy's dining commons since 2011, when the Committee initiated this day as a fundraiser for the Celebration year. In 2015 the Committee provided the breakfast at no charge to everyone in attendance. Cushing Academy has been a very kind and generous host of this event each year, providing us with the space and donating staff time to aid our fundraising. The breakfast was followed by another family skate in the afternoon, at Iorio Rink. The Academy provided both the March and August family skate events to the 250th Celebration without any fee. Also in August, the Naukeag Pool Club held a family swim day. As could be expected this August afternoon was hot and steamy, perfect for a pool party. The Club provided cool drinks and ice cream snacks for all in attendance. There was a costume parade, swimming and diving contests for all age groups. There was live music by Clayton Phelps on guitar and Gibby Lashua with his squeeze box. The afternoon culminated in a trick shooting show by the aforementioned Ashburnham native son, Gibby Lashua.

In September the 250th Committee held what has been described as the best parade Ashburnham has ever seen. Many folks from in and outside of town thoroughly enjoyed the day – a picture perfect New England autumn afternoon for viewing a parade. The parade had everything a small town could ask for; military marching bands, military vehicles, comic bands, our own high school and elementary school bands, costumed characters, a horse-drawn hearse, a horse-drawn milk wagon, a mounted military honor and equestrian show team along with fire engines, horns blaring and the Ashburnham Light Infantry with the cannons booming. But most importantly, the true heart and soul of Ashburnham was on display, as many Ashburnham businesses and local civic, social and faith based organizations had taken the time and made the effort to create floats and share in the festivities.

On October 9th and 10th an art show titled “Paint Ashburnham” was held, masterfully managed by Dorothy and Robert Munroe of Ashburnham. This event also drew an appreciative crowd to enjoy images in many media depicting Ashburnham throughout the seasons along with highlighting the many special places that make up the town.

On the morning of October 17th the 250th Committee held a guided walk up Mount Watatic featuring commentary by Christopher Gagnon on the history and surroundings along the trail. That evening, an Oktoberfest, held in a tent with electric space heaters, drew a large and enthusiastic crowd to Winchester Park. Live music was provided by Andrew Fichtel and his “Northern Comfort” band. Sean McNally of the “Tavern on Central” sponsored the event, providing a cash bar and food service that included beer, wine, grilled burgers and the like. This evening turned out to be a cold yet fun filled affair.

On November 7th the 250th Committee completed the year’s festivities with a Contra Dance held in the downstairs hall of the Ashburnham Community Church. The crowd certainly whooped it up and tripped the light fantastic. Light beverages and desserts were provided and enjoyed by all.

In closing, the 250th Celebration Committee is pleased that due to our successful fundraising activities we will be returning a portion of the funds the Town previously provided to the Celebration Committee. For a complete accounting for this year of celebration, our records are available through the Town Administrator’s office, Town Hall, 32 Main Street. All monies that remain in the Town of Ashburnham appropriated account at the close of business as of June 30th, 2016 will be returned to the General Fund of the Town of Ashburnham.

On behalf of the Ashburnham 250th Celebration Committee: Stephen P. Coswell and George Cornwall, Co-Chairmen; Patty Johnson, Treasurer; Patricia Frederick, Secretary; and members Susan Brennan, Barbara Divito, Bettyna Donelson, Robert Fichtel, Karen Mattus, and Linda Ramsdell, Town Clerk, it has been a pleasure and honor to have served our fine community.

Respectfully submitted,
Stephen P. Coswell, Co-Chairman

Pictured below, Steve Coswell, Co-Chair, Pat Frederick, Secretary, Barbara DiVito, Pat Johnson, Treasurer, George Cornwall, Co-Chair, Linda Ramsdell, and Bob Fichtel.



Parks & Recreation Committee Annual Report

Mission Statement: The Ashburnham Parks and Recreation Committee mission statement is two-fold: (1) to create and manage recreational events and activities that bring the community together and (2) to maintain our parks and playgrounds in the best possible condition.

Besides maintaining our parks and playgrounds the Ashburnham Parks and Recreation Department is now overseeing the Rail Trail. We are very happy to be collaborating with the current volunteers of the Rail Trail Committee. We look forward to hearing how we can support their current and future endeavors. You can read more about the Rail Trail below.

We strive to enhance the quality of life for residents, strengthen community image and community bonds while promoting health and wellness. The Parks and Recreation Committee members try to come up with new activities for a wide range of residents. We are dedicated to continuing these activities and programs and are always seeking volunteers and new ideas.

The Parks and Recreation Committee meets regularly and these meetings are posted on the Town of Ashburnham’s website www.ashburnham-ma.gov. We welcome any suggestions and would love to have more members involved. We currently have two open voting positions. If you’re interested in joining, please inquire at the Town Hall.

Without the many volunteers from the community these activities and programs would not be possible. We believe the families that visit the parks have played a significant role with keeping the playgrounds free of trash and debris. It takes all of us to keep our playgrounds clean and safe for our children! We truly appreciate the community’s support!!

Ashburnham Rail Trail

The Ashburnham Rail Trail Committee (RTC) has returned in 2015 as an ad hoc group of individuals now working with the Town’s Parks & Recreation Committee towards our goal of a



safe, non-motorized route between Ashburnham Center and South Ashburnham. The trail will benefit residents and visitors alike with valuable public space as well as an important safety measure, as there are essentially no sidewalks along this very busy 2.5 mile section of Route 101.



2015 has been a year of renewed progress for the Trail! We have met regularly, performed trail work, and hosted outreach events. In January the Rail Trail was the site of a Connecting Communities hike that was sponsored in part by Freedom's Way National Heritage Area, Montachusett Regional Planning Council, and Ashburnham Conservation Trust. The event was well attended and Senator Anne Gobi expressed strong support for the project. We were honored to host a booth at the Town's 250th Celebration Community Day in June, and to participate in the 250th Celebration parade in September.

During 2015 the trail was cleared and made accessible for foot traffic from Willard Road all the way to the soccer fields on Williams Road. We encourage all to come and visit this beautiful walk! Maps, pictures and much more information about the trail are available on

our Facebook page:
www.facebook.com/AshburnhamRailTrails.

RTC is currently working toward two major aspects of the project:

1. Obtaining funding and completing the engineering and design of the approximately 2.5 mile main section of the trail, which is largely owned by the Town, that will provide users convenient access to the businesses and services of Ashburnham center as well as providing opportunity for future growth in this area. Elsewhere along the route, the Rail Trail could offer access to the Post Office, municipal soccer fields, J.R. Briggs Elementary School and the William J. Bresnahan Scouting and Community Center.
2. At South Ashburnham end of the current Rail Trail, near Roy Bros. and Mr. Mike's, the ultimate goal is to connect the Trail to the North Central Pathway of greater Gardner and Winchendon via the abandoned Cheshire Branch of the former Boston & Maine Railroad. With this connection, Ashburnham would be a major entryway to a tri-community network of rail trails!

It is the goal of RTC to continue working closely with the Town of Ashburnham in developing this wonderful community asset, and we look forward to further trail improvements during 2016 as we begin this cooperative effort anew!



We thank the people of Ashburnham and our surrounding communities for your assistance and

support with this valuable project for the future of Ashburnham.

Sweeney Memorial Playground

We had a great deal planned for Sweeney Memorial Playground for the summer of 2015 and we pulled it off!! It began with the DPW spreading 30 yards of new mulch around the playground area followed by the construction of a walking path that goes around the perimeter of the park. We had to have many yards of loam hauled in to make areas level.



It was great watching the process and equally exciting seeing our vision come to life. By the end of July the project was complete. The park had to remain closed during the construction and during my visits to the park to see the progress I spoke to many people inquiring about what was happening. Everyone I spoke with was very pleased and happy to hear about the additions to the park. They all loved that Sweeney Park was getting much deserved attention. They all commented on how beautiful Sweeney Memorial Playground was looking and it was nice to hear that they truly appreciated our efforts. We must mention how this idea came to be in the first place. A few years back at our 1st WinterFest Event, the Parks and Recreation Committee received very generous support from a wonderful woman. The following year we were in awe by her generosity once again. This woman held Sweeney Memorial Park very

near and dear to her heart, so we asked her what improvements or additions would she like at the park. Her response a walking path. We did our best to bring her vision to fruition and we hope she is pleased with the results.



During this transformation period the basketball courts were re-seal-coated and line striped at no cost to the Town. In 2013 we had the courts sealed and re-striped and they looked beautiful! However, it wasn't too long before the sealer and line striping started coming off. The paving company that originally did the work re-sealed and re-striped the basketball courts in July 2015. It has been several months and they still look great! We also removed 2 poles and hoops from the asphalt and new poles and hoops will be installed outside of the asphalt area. This is expected to be completed in 2016. Until then, the freshly sealed court and the remaining 2 hoops have been getting a lot of good use!

In late August the park had to be closed once again. This time it was to accommodate the installation of new benches, a picnic table and tetherball. The final stage of upgrades was hydro seeding the entire area of the park. Unfortunately the weather did not cooperate. It either down-poured or it was very dry,

there was no happy medium. This process is slated to be re-done in the fall of 2016.

Overall, we are pleased with the outcome and by the look of things it seems that others are as well. The walking path is being enjoyed by a range of ages. Adults are jogging while their children are following on their bikes. It is a nice, enclosed place for children to ride their bikes safely.

Winchester Park

Winchester Park received a donation of a beautiful bench from Karen and Phillip White. Karen and Phillip donated this bench in memory of their son, Thomas, who was killed in a car accident in July 2013. Thomas was only 21. This is a beautiful way to memorialize Thomas. Thank you very much for your beautiful heartfelt donation!!



Our summer concert series are held in Winchester Park and they continue to be well received by the community and visitors alike. We are happy to report that since the installation of surveillance cameras there has been no significant vandalism this past year. That of course is wonderful news and we certainly hope it continues. Our green space at Winchester Park remains free from pet waste and it's a good feeling to know that our visitors can enjoy our concert series and children can run around and play without worry of unsanitary conditions. The sandbox received new sand this past summer and people are still generously donating toys to the sandbox at Winchester Park, thank you!

Winchester Park continues to be used by other organizations.

- August 2015 – Stevens Memorial Library hosted a Teddy Bear Picnic
- September 2015 – Meet & Greet for children entering Kindergarten: hosted by Coordinated Family and Community Engagement (CFCE)
- October 2015 – Ashburnham's 250th Committee hosted an Oktoberfest featuring a concert by Northern Company.

In all, Ashburnham Parks and Recreation Department had another productive year of updating and maintaining our parks and playgrounds. We will continue to do so but of course it couldn't happen without the support of the people of Ashburnham.

Thank you very much!!

3rd Annual Easter Egg Hunt – March 28th 2015

The Parks and Recreation Committee held the Town's 3rd Annual Easter Egg Hunt on Saturday, March 28th at Oakmont Regional High School. With the exceptional amount of snow still on the ground from "Snowmageddon 2015", it was decided it would be best held indoors this year.

During a walk-through of the school before one of our meetings and due to the overwhelming attendance numbers in recent years, it was decided to utilize both the Wyman-Therrien Gym and the New Gym. Over 4,000 candy filled eggs and loose candy and toys were dispersed over the gym floors. The New Gym was divided in half for two category age groups; Pre-K and K-1st grade. The Wyman-Therrien Gym was divided in half for two category age groups; 2nd-3rd grades and 4th-5th grades. In order to make it more challenging and interesting for the older age group, they had to collect their eggs crawling on their hands and knees.

Each group had a special egg with a certificate enclosed which allowed that winner to come to the Parks and

Recreation table to collect their prize. The prizes for all four categories were a School Boy Statue donated by the Ashburnham 250th Committee, and a two dollar bill with a Kennedy 50 cent piece to commemorate Ashburnham's 250th Birthday.



The winners were:

- Pre-K ***Peyton Salem***
- K-1 ***Declan Lynch***
- 2-3 ***Abigail Balcourt***
- 4-5 ***Alex Dekker***

There was also a "Guess How Many Easter Candies" contest. The winner was:

Niyah Ard – guessed **407** – actual **473**

Congratulations to our winners!!

A recycle bin was set up near the door for those that wanted to recycle their plastic eggs for next year's event. An estimated 500 eggs were returned to help cut the cost for next year. Thank you to those that recycled.

The day was filled with exciting activities and snacks. The "Homies" entertained the crowd as they entered the school, with their musical talent. This group is made up of four young talented students that volunteer their time to help with our events. A big thank you! We had a few high school art students set up outside both gyms with their brushes, colors and

their artistic abilities to please both young and old for face painting. Thank you! Cookies generously donated by Price Chopper, were available to snack on before and after the hunt.

The Easter Bunny had his own special area outside the New Gym for those looking to take pictures. After the hunt, there was a line of smiling faces waiting patiently to sit with the Easter Bunny and be photographed.



The Oakmont National Honor Society and Peer Leaders helped with the setup of the event Saturday morning. They helped with crowd control and were available to help during the hunt. We are thankful to have them as a resource for our events while they are contributing to community service hours.



Again this year, a donation bin was set up at the Public Safety Building for candy donations from the public. Thank you to the citizens of Ashburnham for their generosity. Thank you to the Ashburnham Lion's Club

for their continued support to the Parks and Recreation Committee with a considerate donation for the purchase of candy.



Overall, the Easter Egg Hunt was a huge success. Thank you also to Oakmont Regional for the use of the school and the extremely helpful and cheerful custodial staff. Without this location being available to us, we may not have been able to hold this event due to the exuberant amount of snow! So, once again, thank you to everyone who helped to make this Easter Egg Hunt a huge success!!

14th Annual Ashburnham-Westminster Community Hockey Benefit Game – April 4th 2015

Ashburnham Parks and Recreation was asked to participate in the parade for the 14th Annual Ashburnham-Westminster Community Hockey Benefit Game on Saturday, April 4th at Cushing Academy. This year's recipients were 5-year old Kate Arpano and 9-year old Jack McGinnis, both are suffering from brain tumors. Kate had requested a parade, which had not been done at previous games. Before our Easter Bunny retired his costume for the season, he and Elsa from our 2014 Tree Lighting/Toy Drive, agreed to participate in the pre-game parade. Candy filled Easter eggs were passed out to the children that attended. Thank you for the opportunity to be a part of the hundreds that attended this event. Putting smiles on children's faces is what these events are for. Sadly, beautiful Kate lost her battle on January 14, 2016. Keep smiling Kate! God Bless!

Ashburnham 250th Celebration and Community Day – June 27th 2015

Ashburnham Parks and Recreation was approached by the 250th Committee to participate in the Ashburnham 250th Celebration and Community Day held on Saturday, June 27th at Oakmont Regional High School. Deciding this would be a fun day for children, we opted to do “Old Fashion Games” on the football field at the 50 yard line. We chose Tug-O-War, Three Legged Race, Sack Race, Hoola-Hoop Golf with Frisbees, Tic-Tac-Toe with beanbags and Ping Pong Ball Relays. All participants received Freeze Pops and balloons. People were excited with the lineup of activities for the day, but all were anxiously waiting for the fireworks that would end the day. Thank you to the 250th Committee for allowing us to be a part of this great event.



4th Annual Tree Lighting/Santa Parade – December 11th 2015

The Parks and Recreation Committee held the Town’s 4th Annual Tree Lighting/Santa Parade on Friday, December 11th at Town Hall. Beginning with the Ashburnham Department of Public Works delivering and setting up the tree and the Ashburnham Municipal Light Department stringing the lights on the trees, it was a wonderful event filled with a parade sponsored by the Ashburnham Firefighters Association bringing none other than Santa and Mrs. Claus along with band and choir performances by Oakmont Regional Music

students. Opening our event was Selectman Duncan Phyfe giving the introduction before the lighting of the tree. It also happened to be his birthday and the community came together to sing Happy Birthday to him. Santa lit the tree while music was playing in the background. No party is without continuous music. Thank you to Mike Daviau who generously offers and donates his time, equipment and talent. With Mike’s talent, many story/movie characters were introduced with their accompanying theme songs. There was Frosty, the Grinch, a Gingerbread man along with many of Santa’s helper elves. Star Wars characters even got in on the action and made an appearance with Yoda, Jawa and the all new Kilo Ren. The amazement on the children’s faces was pure joy! Many crafts were offered as well as photo ops with Santa while listening to music and snacking on cookies and hot chocolate. A great time was had by all! It was estimated that there were more than 500 people in attendance.



The Parks and Recreation Committee spent numerous hours in planning and executing the events of the evening. We are incredibly grateful for those in our community that contributed to this wonderful event. Cookies and hot chocolate were donated from Cushing Academy. Hot chocolate was donated from Dunkin Donuts and cookies were donated from Price Chopper. Thank you to Jackie and the Ashburnham Senior Center for allowing the Center to be used for crafts and Santa photos. There were crafts such as:

- Decorating gingerbread cookies
- Marshmallow snowman pops
- Jingle bell necklaces
- Paper chains for the tree
- Design a military card for our servicemen and women
- Reindeer food
- Snowman soup (Hot chocolate, candy canes and marshmallows)
- Face painting.

A “Guess How Many Christmas Candies” jar was set up in the lobby. *Christle Gage* was the winner guessing 255. The actual count was 257. **Congratulations Christle!**



This year we recognized a little girl from New York, an



arson victim, 8 year old Safyre Terry, who lost her father and three siblings in a house fire. Safyre's aunt and guardian said the girl suffered burns to over 75% of her body, causing her to lose her left foot and right hand. Safyre's wish was to collect Christmas cards from around the world. A table was set up to design and create Christmas cards for Safyre from peers her own age and adults alike. The Parks and Recreation Committee members packaged these cards and mailed them to Safyre to bring some holiday cheer to a young child who has lost so much.

Oakmont Regional High School student body, including Peer Leaders and National Honor Society Students, played a large roll in this year's events. From meeting the night before, to helping decorate and organize, to



assisting with the craft tables and food the night of the event, they were really helpful. We even had the band that led Santa through Town with the parade and the choir that entertained us from the steps of Town Hall. A special thank you goes out to Noelle Smith, Shale Carey, Jenn Aubuchon, Morgan Beatty and Jon Chernoch. These five students went above and beyond with their contributions and continued to serve until Town Hall was picked up and cleaned and walked out the door with the Committee members. The local Girl Scouts participated with a chorus of young ladies that delighted us with carols as well. They included Girl Scout Daisy Troop 31106 and 64647, Brownie Troop 30874 and Junior Troop 30246. We couldn't have had a successful event without each and every one of their contributions. Thank you!



Of special importance is our Annual Toy Drive for Ashburnham children in need. One of Santa's elves informed us of toy requests from our very own community children. Emily of the Stevens Memorial Library and Sylvia from Town Hall offered to take toys before the event from those wishing to give but not attend the event. Spreading holiday cheer, generous donations of new and unwrapped gifts were dropped in Santa's toy drive sleigh. Two substantial monetary donations also made it possible to purchase fourteen (14) \$25 gift cards for our teens in need. Being able to help over 50 children from local families in need and bringing smiles to children during the holidays is such a good feeling. Thank you to Brenda Brown representing the Ashburnham Community Church and the Angel Tree Program for coordinating the distribution of these thoughtful and considerate gifts. The generosity of our community was overwhelming. Thank you to all for continuing the tradition. Again, the Ashburnham Police and Fire Departments continued their supporting ways. Several firefighters donated their time to assist in setting up for the event. The Department provided several vehicles for Santa's safe escort through Town to Town Hall where they delivered Mr. and Mrs. Claus to meet and bring Christmas cheer to all!! Police details provided a safe parade route by managing traffic flow and officers at the event for support.

The Parks and Recreation Committee is grateful to all the organization that participated and supported this year's event; Ashburnham Fire Department, Ashburnham Fire Association, Ashburnham Police Department, Ashburnham Municipal Light Department, Ashburnham Department of Public Works, Ashburnham Lions Club, Rail Trail Committee, Ashburnham Conservation Trust, William J. Bresnahan Scouting and Community Center, Stevens Memorial Library and community members that stepped up the night of the event to lend a helping hand. We extend a very special thank you to Todd Allen from Allen's Tree Service for donating a Sunday morning to help string the lights on the trees on Town Common. This is a wonderful example of a community working together to make this a wonderful annual community event. Thank you for a wonderful celebration of love and giving.



Summer Concert Series 2015

Our Concerts in the Park were scheduled for early Sunday evenings from 5:00 to 7:00 p.m. at Winchester Park. Attendees were recommended to bring chairs, blankets, munchies, and enjoy a relaxing time listening to the music of a host of talented musicians. During concerts we provided free freeze pops to all our guests and also held a children's raffle.

Although our concert series was to start with **The Transistors**, a 60's band, on June 28th, it had to be cancelled due to inclement weather. We were excited to welcome **Brother Maynard**, 70's Rock on July 12th, with Ashburnham's own Mark Cerasuolo, Kris Lucander, band director at Westminster Elementary, and Jason Sharron of Cushing Academy, all teachers of their respective instruments. The crowd loves **Brother Maynard** and all of those that attended received a coupon for a free small cone that was redeemable at Ashburnham Wine & Spirits, sponsored by your Ashburnham Parks and Recreation Department. **Studio Two, The Beatles Tribute**, on July 19th, was well attended even though there was a passing shower with the sun peeking out. **New England Swing Orchestra** had to be rescheduled on July 26th due to inclement weather. **Gale County**, with Robert Gale, Country/Rock/Blues, performed August 2nd under blue skies and perfect weather. On August 9th we welcomed one of Ashburnham's own guitarist/singer/songwriter, **Gayle Craig**. We supported her with a big welcome as she entertained the crowd on her guitar. **Jumpin' Juba**, Blues/Roots/Rock, under the direction of Steve Hurl, played on August 16th. On August 23rd, the **Nashoba Valley Concert Band** performed, under the direction of former Oakmont Regional High School band director, John Blackwell. It is always nice to have returning performers that we respect and admire. Rhythm by **Steve Infantino**, 20's through 90's performed on August 30th. The Summer Concert Series wrapped up with the

rescheduled **New England Swing Orchestra**, Big Band music, on September 19th.

Two of our band performances were made possible through grants from the Ashburnham Cultural Council. The Council has been very supportive with Ashburnham Parks and Recreation Department and other organizations in Town. Thank you to the Ashburnham Cultural Council for your help and dedication in bringing talented artists to Ashburnham for the community to enjoy!

Thank you to all who attended supported and enjoyed our Concerts in the Park. We welcome you all back to kick off our 2016 Summer Concert Series in June!

Follow us on Facebook!

<https://www.facebook.com/groups/ashburnhamparksandrec/>

We currently have 440 members following us! If you have questions, concerns or suggestions you may message us through our page. This is our main tool to spread the word of exciting things going on that would appeal to the community. We are always updating our page with information on Town events, school events, sporting events, sports registration and sign ups, local happenings, and of course our events!

So, join now to see what's going on around Town!

Respectfully submitted,
Ashburnham Parks and Recreation Committee
Cheryl Goller
Tim Dumont
Steve Gallant
Michael Salem
Deanne Smith
Richard Troop

2015 SUMMER CONCERTS



Gale County



Nashoba Valley Concert Band



Gayle Craig



New England Swing Orchestra



Studio II – The Beatles Tribute



Rhythm

ASHBURNHAM & LOCAL SPORTS WEBSITES

SPORT	REGISTRATION STARTS....	WEBSITE
Baseball – Softball – Rookie – T-Ball Babe Ruth/Cal Ripken Spring/Summer	February 1 – March 15 th	http://aybsl.org
Basketball Oakmont Youth Basketball Winter	September – November 1 st Deadline	http://www.sportsmanager.us/oybl
Cheering Oakmont Pop Warner Fall	February	http://oakmontpopwarner.webs.com
Dek Hockey Fitchburg Street Hockey (Fitchburg) Spring & Fall	March	http://www.fitchburgstreethockey.com
Dek Hockey Greater Gardner Dek Hockey Assoc. (Gardner) Spring	February	http://ggsha.org/
Dek Hockey Leominster Dek Hockey Center (Leominster) Spring & Fall	February	http://www.idtadekhockey.com
Football – Flag Central MA Flag – Gardner Spring/Summer	February	http://www.centralmassflag.com
Football – Pop Warner Oakmont Pop Warner Fall	February	http://www.oakmontpopwarner.com
Hockey & Learn to Skate – Winter NCMYH	February/Hockey September/Learn to Skate	http://www.ncmyh.org
Lacrosse Youth NCM Youth Lacrosse Spring	October	http://.ncmlax.net
Soccer Oakmont Youth Soccer Fall	June	http://www.oakmontyouthsoccer.com
Soccer Travel Oakmont Outlaws Spring & Fall	November & June	http://oakmontoutlaws.org

DPW Building Committee Annual Report

Downtown Focus Committee Annual Report

May 2015 – April 2016

To the Citizens of Ashburnham:

Formed in the fall of 2015, the Department of Public Works (DPW) Building Committee is responsible for the development and oversight of the new DPW facility at the intersection of Williams Road and Platts Road. Since the size and scope of the project requires taxpayer input our primary focus is on information gathering, education and advocacy for the new facility.

The citizens that currently serve on this building committee are:

Jaime Piedrafite	Kelly Hansen
Brian Pochini	Steve Nims
Jim Bender	Kyle Johnson
Ron Putnam	

The final version of the facility is going to be presented to the citizens of Ashburnham during the early months of 2016. An informational campaign consisting of public meetings and information sessions will lead us into the spring town meeting. This new building has been designed closely with the team at the DPW ensuring that the new facility has met the current needs of the DPW and accounted for the expansion of the department in the decades to follow.

Respectfully submitted,
Kyle Johnson, Chair

To the Citizens of Ashburnham:

The Board of Selectmen established the “new” Downtown Focus Committee this year. The membership was selected to utilize a mix of new volunteers and members from the original focus committee. The members of the Committee:

Steve Coswell	Duncan Phyfe, Chair
Robert Fichtel	Richard Wright
Pat Frederick	Pat Stewart
Kelly Hansen	Rosemarie Meissner, Secretary
Noel McGonigle	

The Committee met for the “kick-off” in November of 2015 to review the Mission Statement and goals. The Committee was able to provide feedback on the mission. The Selectmen have responded to that feedback to more clearly define the physical scope of “downtown” (village zoned area) and the Committee will be adding a member of the Planning Board.

Mission Statement

For many years the Town has been looking to revitalize the center of Ashburnham to the days when Route 12 was a major transportation connector. It is now more important than ever that we move forward with the DPW facility, vacating the 4 plus acres of land off Central Street. Several years ago the Town decided to adopt a Village Center District and a major project will be to review and update this bylaw as they put together plans for the eventual vast opportunities that lie ahead.

The mission of the Ashburnham Downtown Focus Committee is to promote Downtown Ashburnham as a vibrant commercial and cultural destination. This is

achieved through strategic capital improvements, enhanced maintenance and security, effective marketing and promotions, historic preservation education, and effective administration. This includes:

- A clean, safe, well-lit and inviting appearance, both day and night;
- Appealing storefronts occupied with a variety of inviting and interesting retail and service businesses;
- Activities that will attract and benefit area residents, businesses and visitors;
- Historic architecture preservation and adaptive reuse that offers visual unity and quality experiences;
- A healthy mix of retail, restaurant, entertainment and service businesses and to be known as having a reputation for welcoming and supporting new businesses; and
- Creative and lively places where people will shop, enjoy, remember and return.

As with all town meetings, they are open and the public is encouraged to attend.

I look forward to the coming months as the Committee begins to work on the mission and I thank each of the members for their willingness to step forward to improve our community. Please see the Town’s website for information on meetings, times, agendas and minutes. http://www.ashburnham-ma.gov/pages/AshburnhamMA_BComm/NewDownTownFocusComm

Respectfully submitted,
The Downtown Focus Committee
Steve Coswell Robert Fichtel
Pat Frederick Kelly Hansen
Noel McGonigle Rosemarie Meissner
Pat Stewart Richard Wright
Duncan Phyfe

VOTER'S GUIDE

1. **Excess and Deficiency (E&D)** – Surplus Revenue – The amount by which the cash accounts receivable and other floating assets exceed liabilities and reserve funds.
2. **Free Cash or Available Funds** – Surplus revenue less outstanding taxes from prior years.
3. **Overlay Fund** – Amount raised by the Assessors by setting the tax rate, creating a fund to cover abatements granted.
4. **Overlay Reserve or Surplus** – Unused accumulated amount of the overlay for various years, which may be VOTED BY the Town for extraordinary or unforeseen purposes.
5. **Reserve Fund** – Amount transferred from overlay surplus or appropriated for unforeseen or emergency purposes. Controlled exclusively by the Advisory (Finance Committee) Board.
6. **Available Funds** – Free cash reserves and unexpected balances from other years available for appropriation. This affects the tax rate indirectly as any money spent other than that reimbursed by the County, State or Federal government must be raised by taxes and fees.
7. **Estimated Receipts** – Estimate of miscellaneous receipts based on previous years' receipts deducted by the Assessors from the gross amount to be raised by taxation.
8. **Matching Funds** – Amounts made available by special State and Federal acts to supplement appropriations for specific types of projects.
9. **Cherry Sheet** – Details of State and County charges and reimbursements used in determining the tax rate. Name comes from the color of paper used.
10. **Override Vote** – An override vote becomes a permanent increase in the levy limit (the amount the community can raise through the property tax). Override requests must be presented in dollar terms and specify the purpose. A majority vote of approval by the electorate is required.
11. **Debt Exclusion and Capital Outlay Expenditures Exclusion**
A community can vote to assess taxes in excess of its levy limit or levy ceiling for the payment of certain capital projects, a capital outlay expenditure exclusion; or for the payment of specified debt service costs, a debt exclusion. The additional amount for the payment of the debt service or capital project cost is added to the levy limit for the life of the debt only. Unlike overrides, exclusions do not become part of the base upon which the levy limit is calculated for future years. A majority vote of approval by the electorate is required for both types of exclusions.

ASHBURNHAM TRANSFER STATION

Hours of operation – Saturday – 8:00 a.m. to 1:30 p.m.

To use the Ashburnham Transfer Station you must be a resident and have a Town purchased sticker placed on the trash bags, normal size of 55 gallons. For bulky items such as tires, appliances, etc., a large sticker will be required. Please see the following list for fees for any bulky items. **Bulky item stickers must be purchased at Town Hall.** Yard waste can be dropped off for free. The yard waste must be yard waste and only yard waste. **No construction debris is allowed.** Recycling can still be dropped off at the Transfer Station and also requires a sticker.

Stickers for trash bags and recycling are available at the Town Hall or at the Ashburnham Marketplace.

FEE SCHEDULE

Household solid waste (trash)	\$5.00 per 55 gal. bag
Resident recycling	\$5.00 per trip
Car tires no rim	\$5.00 per tire
Truck tires no rim	\$10.00 per tire
CRT, TV's, computer screens, microwaves	\$50.00
Propane tank (empty)	\$15.00
Sofa, love seat	\$30.00
Upholstered chairs	\$20.00
Sleeper sofa	\$45.00
Chairs to desk or table	\$5.00
AC units, refrigerator, any unit containing CFC	\$65.00
Grills	\$20.00
White goods/metal (no CFC's)	\$20.00
Dishwasher	\$25.00
Toilet or sink	\$25.00
Mattress	\$35.00
Box spring	\$35.00
Carpet	\$20.00 per roll
Floor lamps	\$5.00
Car batteries	\$25.00

Any questions – please contact the DPW Office at 978-827-4120.

RECYCLING CHART

	WHAT TO RECYCLE	DO NOT INCLUDE Any items contaminated by food are not acceptable for recycling.
Mixed Paper	Examples include: <ul style="list-style-type: none"> • Mail and envelopes (windows are OK) • Magazines and catalogs • Writing or ledger paper • Paperback books • Paper bags • Greeting cards • Wrapping paper • Shredded paper (place in paper bag) • Fax paper • Computer paper 	Mixed items not acceptable include: <ul style="list-style-type: none"> • Paper towels, facial tissues, napkins • Cigarette packs • Candy wrappers • Waxed or plastic-coated paper • Wrapping tissue paper • Foil wrapping paper
Thin Cardboard Newspapers (including all ads and inserts)	Examples include: <ul style="list-style-type: none"> • Shoe boxes • Cereal boxes • Pasta boxes • Toilet paper rolls • Frozen food boxes • Gift boxes • Cake mix boxes • Toothpaste boxes • Tissue boxes • Paper egg cartons • Soda or beer packaging • Soap or laundry detergent boxes 	Thin cardboard items not acceptable include: <ul style="list-style-type: none"> • Boxes with silver or foil coatings • Anything dirty, greasy or plastic-coated
Corrugated Cardboard	Examples include: <ul style="list-style-type: none"> • Boxes and other corrugated cardboard should be flattened and folded so they fit in the cart. • Pizza boxes (with greasy liner removed) 	Corrugated cardboard items not acceptable include: <ul style="list-style-type: none"> • Dirty or greasy cardboard
Tin/Aluminum, Scrap Metal	Examples include <ul style="list-style-type: none"> • Aluminum and tin cans • Foil and pie plates • Wire clothes hangers • Empty steel aerosol cans: 	Tin/aluminum, scrap metal items not acceptable include: <ul style="list-style-type: none"> • Scrap metal • Paint cans • Hypodermic needles (Please contact the Health Department for proper disposal information.)

MEETING SCHEDULE

Board/Committee	When	Time	Location
A-W Regional School Committee	2 nd & 4 th Tuesday	7:00 p.m.	Team Room, Overlook Middle School
Advisory Board	Dates to be determined		
Board of Assessors	2 nd Wednesday	5:00 p.m.	Assessors Office, Town Hall
Board of Health (by appointment)	1 st Monday	6:30 p.m.	Lower Level Room, Town Hall
Board of Selectmen	1 st & 3 rd Monday	6:30 p.m.	Training Rm., Public Safety Bldg.
Building Inspector (by appointment)	Monday	5:00 p.m.	Land Use Office, Town Hall
Conservation Commission (by appointment)	2 nd & 4 th Monday	6:30 p.m.	Lower Level Room, Town Hall
Council on Aging Board	2 nd Monday	10:00 a.m.	Lower Level Room, Town Hall
Historical Commission	4 th Monday	7:00 p.m.	Community Room, Stevens Library
Library Trustees	3 rd Tuesday	4:00 p.m.	Stevens Memorial Library
Municipal Light Board	3 rd Wednesday	7:00 p.m.	Light Dept., Williams Road
Parks & Recreation Committee	2 nd Thursday	7:00 p.m.	Fire Conf. Rm., Public Safety Bldg.
Planning Board (by appointment)	2 nd & 4 th Thursday	6:30 p.m.	Lower Level Room, Town Hall
Town Clerk	1 st & 3 rd Monday	5:00 p.m.	Town Clerk's Office, Town Hall
Water/Sewer Commissioners	2 nd Tuesday	6:00 p.m.	Lower Level Room, Town Hall
Zoning Board of Appeals	By appointment only		Lower Level Room, Town Hall
250 th Celebration Committee	1 st & 3 rd Tuesday	7:00 p.m.	Lower Level Room, Town Hall

All other board, committee and commission meetings are posted on the Bulletin Board at Town Hall at least 48 hours (not including Fridays, Sundays or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the Town's website – www.ashburnham-ma.gov.
