

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



Animal Control
 Board of Health
 Building Commission
 Conservation Commission
 Council on Aging
 Cultural Council
 Electrical Inspector
 Gas & Plumbing Inspector
 Historical Commission
 Municipal Planning
 Parks & Recreation
 Planning Board
 Zoning Board of Appeals

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TOWN OF ASHBURNHAM
Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT **December 20, 2010**

- **TOWN COMMITTEES**

Currently there are openings on the Conservation Commission (2), Council on Aging (4), Historical Commission (1), and the Capital Planning Committee (1). These are all listed on the Town's website under Volunteer Opportunities.

Joseph Oliveira, a resident of Ashburnham for 7 years, is the new member of the Advisory Board. Joe has worked in financial services for over 15 years and earned his master's degree from the University of Rochester.

Ronald Lewis is the new outreach worker for the COA. Ron recently retired and currently works for the Meals on Wheels in Gardner. This position in conjunction with the COA Coordinator replaces and enhances the activities of the COA Director position which was eliminated.

Richard Reynolds is the new Building Commissioner, starting January 1, 2011, replacing Mike Gallant. Richard has been Mike's assistant for several years.

- **WATER TANK**

Schedule is on track:

High Street

Bid	January 30 th
Construction	May 30 th
On line	September 30 th

Gardner Hill

Design	May 1 st
Bid	June 1 st
Repairs Complete	November 30 th

- **COA**

The COA holiday gathering was held on Wednesday December 15th. The Friends of the Council set it up and fed over forty with a feast of ham and turkey and all the fixings followed with the exchange of gifts. A great time was had by all and a special thanks to the Friends.

- **FY10 AUDIT**

Nancy, Anne and I met with Bill Fraher to review the draft of the FY10 Audit. He is scheduled to meet on Tuesday, January 18, 2011 at 6:45 p.m. with the Board of Selectmen and Advisory Board to review his findings.

- **VMS RENOVATION COMMITTEE**

Grant application was submitted on December 10th for the CDBG grant for the design of the Senior Center and housing rehab. April is the notification date for this grant.

- **WATER**

Water break occurred on Chapel Street simultaneous with the Library water break.

Discussions have started with Winchendon about the RFP for the operation of the Water Treatment Plant, which expires in August of 2011. Discussions will also focus on the breaks on the Winchendon line which affect our residents. The current configuration of our water tanks does not allow us the capability of supplying these residents should a break occur. The new tank with greater capacity and head pressure will help to solve this issue on a temporary situation.

- **LIBRARY**

A pipe burst on the heating radiator in the basement. Flooding occurred and there was damage done to several hundred dollars worth of books. MIIA was excellent in responding to the incident.

- **FY12 BUDGETS**

Over the past two weeks I have held meetings with Department Heads on the initial FY12 budget. Many predetermined contracts will put a strain on the overall budget levels.

Nancy, Anne, and I met with Stan Herriott and his financial team to discuss the streamlining of the banking service for the Town and Light Department. All monies will be kept in an account by the Treasurer. Reporting and reconciliation between the Town Treasurer and the Light Department will remain the same.

- **INSURANCE**

Blue Cross Blue Shield is the successful bidder on the health insurance RFP beginning January 1, 2011.