

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

PHONE: (978)-827-4100
FAX: (978) 827-4105

TOWN OF ASHBURNHAM
Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT

March 19, 2012

Town Administrator's reports are available on line at; <http://www.ashburnham-ma.gov>

- **TOWN COMMITTEES**

Currently there are still (2) openings on the Conservation Commission and (2) on the Historical Commission. There are listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

Water tank: New Tank on line
Communication Tower: Electrician finishing up next two weeks moving equipment over week of April 2nd, after which tower will be on.

Gardner Hill

Design	May 1 st - 2012
Bid	June 1 st
Repairs Complete	November 30 th

- **COA**

Michelle Johnson started Monday the 12th and is getting settled in. She is a great addition to the team.

We have been informed that Helen Hulecki will be retiring from the MOC staff after over 20 years of serving meals to our seniors. It is questionable due to budget cuts as to whether she will be replaced.

- **PILOT**

Will be meeting at Town Counsel's office to work on PILOT agreement with Investar LLC.

- **PARKS & RECREATION COMMITTEE**

The Parks & Rec Comm. has been offered some excess playground equipment from the Town of Framingham and actually took a ride there to see if there was anything that they could use for our playgrounds. The equipment includes basketball backboards and a plastic slide/tunnel play structure. We are asking for the Board of Selectmen's approval to accept this donation from Framingham.

Parks & Rec Comm. budget for FY13 will be presented and discussed tonight.

- **FY 13 BUDGET**

I met with the Capital Planning Committee on Thursday March 15th to finalize the Capital Plan.

The Capital Planning Committee voted to approve the following items: A total of \$450,848.

Replace Medic #1, with F250 4dr,4wd vehicle.	\$ 39,500
Replace Chevy Trailblazer with Ford Explorer	\$ 32,000
Replace Ford Expedition with police utility vehicle	\$ 41,000
Replacement of Turn-Out Gear	\$ 10,500
Replacement of Radio Equipment	\$ 4,000
Last yr. payment – lease 2012 Volvo L70D Loader	\$ 57,000
Last yr. payment – lease 2012 International Dump	\$ 77,000
Road Repair - So. Main St. and Oakmont Dr.	\$100,000
Trade in 2001 Ford 550 Truck and purchase new	\$ 56,000
Municipal buildings repair	\$ 10,000
Computer system upgrades	\$ 10,250
AWRSD Total Ash Contribution- 45.6%	\$ 13,598
Riding scrubber – Overlook	\$6,675
Replace 2 network controllers for HVAC- Oakmont	\$9,793
Repair Storm Drains Oakmont	\$13,354

Also met with the Board of Selectmen the same evening, and have consensus on Budget to be reviewed by Advisory Board.

- **TOWN BUILDINGS**

Monty Tech repaired the front steps at Town Hall today. We need more extensive repairs and we are getting quotes.

Now that spring has arrived the Fiber project is gearing up, the IT committee is working with Guardian to move it along.

- **BRESNAHAN CENTER**

Worked with Town Counsel to finalize the format of lease, which will now be recorded.

- **NEGOTIATIONS**

I will start negotiations with both the Dispatch and Police unions as their contracts expire on June 30th 2012.

- **DPW**

There are two parcels of land that were considered No.1 and No. 2, by the site location study group for the Highway garage. They are located at the intersection of Williams and Platts Roads. I will be looking to get far enough on an agreement to place an article on the ATM Warrant to purchase either property. Initial requests are \$225,000 and \$199,000. I will be looking to submit a bid contingent on ATM approval.