

**Board of Selectmen**  
Extension 109  
**Town Administrator**  
Extension 109  
**Town Accountant**  
Extension 120  
**Town Clerk**  
Extension 114  
**Tax Collector**  
Extension 113  
**Treasurer**  
Extension 112  
**Board of Assessors**  
Extension 111  
**Land Use Office**  
Extension 117  
**Town Planner**  
Extension 121  
**Conservation Agent**  
Extension 115



Animal Control  
Board of Health  
Building Commission  
Conservation Commission  
Council on Aging  
Cultural Council  
Electrical Inspector  
Gas & Plumbing Inspector  
Historical Commission  
Municipal Planning  
Parks & Recreation  
Planning Board  
Zoning Board of Appeals

## **TOWN OF ASHBURNHAM**

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Ashburnham, Massachusetts 01430  
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# **BOARD of ASSESSORS Meeting Minutes**

May 12, 2010

**Present:** Donna L. Burton, Celia Jornet, Harald Scheid (RRG) and Linda Couture (RRG)

**Open Meeting:** 6:00PM

### **Review and Approved Minutes:**

Reviewed and approved minutes of April 21, 2010

### **Signed Documents:**

Motor Vehicle Abatement Report for the month of May 2010

### **Motion to Start Review FY09 Final ATB:**

The final FY09 ATB Case was closed with findings in favor of Ashburnham Assessors value.

### **Other matters:**

Discussion on building permits not being finalized and closed out.  
Discuss and review procedures of Pro-Rata and Pro-Forma; 2 per year after 1st of year and fiscal year.  
Discuss procedures for properties with Fire Damage.  
Discuss procedures for new Map ID (copy of plans from Planning Board and Registry of Deeds).  
Update of missing parcel on Map 39 (McLaughlin parcel) Harald to update.

Next meeting scheduled for June 9, 2010 at 6:00pm.

Meeting adjourned at 7:00pm

Submitted by: *Donna L. Burton, Clerk*