

**Information Technology Committee  
Meeting Minutes**

Date: December 2, 2009  
Open Meeting at 7:00pm

**Present:** Joe Kalagher, Duncan Phylfe, Kyle Johnson, Donna Burton and Paul Rekos

**Absent:** Jonathan Dennehy

**Discussion:** Information Technology RFP's received on November 30, 2009

**RFP's Received from:** ACT2 BI LLC of Westminister, MA  
MD of the PC of Ashburnham, MA  
BAESIS of Northborough, MA

**Reviewed:** Qualifications from all three candidates and felt that each candidate had something to offer the Town.

**Recommendation:** The IT Committee recommends interviewing all three candidates and has 10 questions to present them.

**Discuss:** Questions to be presented to the Candidates.  
When to have interviews of the Candidates

**Next Meeting:** To be determined

**Meeting Adjourned:** 8:28pm

**Minutes submitted by:** Donna Burton, Clerk