

	Budget	Spent in February	YTD	YTD % Expended	Explanation
Salaries & Wages	\$115,203	\$4,425	\$65,614	57%	<i>This is only through 1 pay period in February (2/1-2/14), as the next pay period closed after this report was submitted to Trustees. March numbers will include half of February as well.</i>
Wages - Temporary	\$11,760	\$1,118	\$6,333	54%	
Wages - Overtime	\$700	\$0	\$778	111%	<i>We shouldn't be touching this line now that Mary's time is finished.</i>
Energy & Utilities	\$21,625	\$4,617	\$11,878	55%	<i>We're paying \$2.64/gallon, so oil should be lower than budgeted this year.</i>
Repairs & Maintenance	\$13,360	\$193	\$14,617	109%	<i>The only remaining one-time expense is the security alarm testing (actually this time). With the low price of oil and our use of the supply line, there is no reason to be concerned about this line. What really put us over was having the chairlift fixed at the beginning of the FY, which couldn't have been predicted and definitely couldn't have been skipped.</i>
Communications	\$1,835	\$0	\$1,376	75%	<i>On track</i>
Supplies	\$4,500	\$323	\$1,554	35%	<i>Keeping an eye on this line to see if equipment can be funded out of here this FY, or if there's a better use.</i>
Books	\$37,000	\$1,534	\$16,528	45%	<i>Catherine will be weeding juvenile non-fiction next, and that is where a huge chunk of this budget line will go. Much (but less) will also go into replacing adult nonfiction, where there is a need, but it's not as severe.</i>
Prof Devel & Travel	\$1,000	\$90	\$580	58%	<i>On track</i>
Total	\$206,983	\$12,299	\$119,257	58%	<i>We're 65.38% through the year, so we're slightly behind in spending.</i>
					ALL FEBRUARY NUMBERS ARE ONLY FOR THE FIRST HALF OF MONTH
					THIS REPORT WAS SENT BEFORE 2ND HALF'S PAYROLL & WARRANT

Stevens Memorial Library - Fiscal Year 2015

		Actuals by Month												Total Actual
		Jul	Aug	Sep	October	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Salaries & Wages	Salaries & Wages	\$15,939	\$5,150	\$4,567	\$8,644	\$8,807	\$9,301	\$8,781	\$4,425					\$65,614
Wages - Temporary	Wages - Temporary	\$460	\$680	\$760	\$610	\$840	\$590	\$1,275	\$1,118					\$6,333
Wages - Overtime	Wages - Overtime	\$0	\$288	\$346	\$144	\$0	\$0	\$0	\$0					\$778
Energy & Utilities 52100	Fuel - 4750 gals. @ \$3.50		\$0	\$0	\$0	\$0	\$3,668	\$0	\$4,617					\$8,285
	Electric	\$497	\$609	\$489	\$388	\$438	\$390	\$434	\$0					\$3,244
	Water/Sewer		\$158	\$0	\$0	\$191	\$0	\$0	\$0					\$349
Repairs & Maintenance 52400	Elevator - Contract		\$0	\$0	\$0		\$0	\$3,000	\$0					\$3,000
	General R&M		\$3,770	\$0	\$0	\$1,093	\$85	\$0	\$0					\$4,948
	Inspections		\$0	\$0	\$144	\$50	\$0	\$0	\$0					\$194
	Copier - Contract		\$180	\$0	\$59	\$59	\$59	\$0	\$193					\$551
	Alarm System		\$70	\$0	\$0	\$222	\$0	\$0	\$0					\$292
	Circulating Software	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$2,200
	Sprinkler Test		\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
	Rug Cleaning		\$0	\$0	\$1,878	\$0	\$0	\$0	\$0					\$1,878
	AC Annual	\$579	\$375	\$0	\$0	\$0	\$0	\$0	\$0					\$954
Boiler Cleaning		\$0	\$0	\$0	\$600	\$0	\$0	\$0					\$600	
Communications 53400	Bulk Mailing/ Postage		\$24	\$0	\$0	\$10	\$0	\$4	\$0					\$37
	DVD License		\$0	\$0	\$0	\$0	\$0		\$0					\$0
	Web site		\$630	\$0	\$0	\$0	\$0	\$437	\$0					\$1,067
	Telephone line	\$77	\$38	\$0	\$76	\$39	\$42	\$0	\$0					\$271
Supplies (54200)	Supplies		\$33	\$0	\$205	\$451	\$270	\$272	\$323				\$1,554	
Books (55800)	Books	\$2,069	\$1,732	\$3,654	\$2,297	\$3,161	\$1,042	\$1,038	\$1,534				\$16,528	
Prof Devel & Travel (57100)	Prof Devel & Travel	\$198	\$0	\$0	\$0	\$292	\$0	\$0	\$90				\$580	
Programs			\$0	\$0	\$0	\$0	\$0						\$0	
Other													\$0	
Actual Operating Budget by Month		\$22,019	\$13,737	\$9,815	\$14,445	\$16,252	\$15,447	\$15,241	\$12,299	\$0	\$0	\$0	\$0	\$119,257
														\$0
Capital Plan	Paint 3 walls	\$0	\$5,930	\$5,930	\$0	\$0	\$0	\$0	\$0					\$11,860
	PRV (Pressure Reducing Valve)	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0					\$2,000
New Computer Sys		\$0	\$0	\$0	\$0	\$1,396	\$525	\$0	\$7,711					\$9,632
Cabling		\$0	\$0	\$0	\$0	\$0	\$2,248	\$0	\$0					\$2,248
Weeding		\$0	\$0	\$0	\$0	\$0	\$0	\$900	\$838					\$1,738
Chairlift		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Green Energy Audit		\$0	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0					\$4,000
Other	Bird Barrier	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Actual by Month		\$0	\$5,930	\$5,930	\$0	\$3,396	\$6,773	\$900	\$8,549	\$0	\$0	\$0	\$0	\$31,477

Stevens Memorial Library - Fiscal Year 2015

		YTD Actual												
		Total Estimate	July	August	September	October	November	December	January	February	March	April	May	June
Salaries & Wages	51100	\$115,203	\$15,939	\$21,089	\$25,656	\$34,300	\$43,107	\$52,408	\$61,189	\$65,614				
Wages-Temporary	51200	\$11,760	\$460	\$1,140	\$1,900	\$2,510	\$3,350	\$3,940	\$5,215	\$6,333				
Wages - Overtime			\$288	\$634	\$778	\$778	\$778	\$778	\$778	\$778				
Energy & Utilities	Fuel - 4750 gals. @ \$3.50	\$16,625					\$0	\$3,668	\$3,668	\$8,285				
	Electric	\$4,200	\$497	\$1,105	\$1,594	\$1,982	\$2,420	\$2,810	\$3,244	\$3,244				
52100	Water/Sewer	\$800		\$158		\$158	\$349	\$349	\$349	\$349				
Repairs & Maintenance	Elevator - Contract	\$3,725					\$0	\$0	\$3,000	\$3,000				
	General R&M	\$2,000		\$3,770	\$3,770	\$3,770	\$4,863	\$4,948	\$4,948	\$4,948				
	Inspections	\$400				\$144	\$194	\$194	\$194	\$194				
	Copier - Contract	\$900		\$180	\$180	\$239	\$298	\$358	\$358	\$551				
	Alarm System	\$300		\$70	\$70	\$70	\$292	\$292	\$292	\$292				
52400	Circulating Software	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200				
	Sprinkler Test	\$400					\$0	\$0	\$0	\$0				
	Rug Cleaning	\$1,785				\$1,878	\$1,878	\$1,878	\$1,878	\$1,878				
	AC Annual	\$1,000	\$579	\$954	\$954	\$954	\$954	\$954	\$954	\$954				
	Boiler Cleaning	\$650					\$600	\$600	\$600	\$600				
Communications	Bulk Mailing/ Postage	\$340		\$24	\$24	\$24	\$34	\$34	\$37	\$37				
	DVD License	\$275					\$0	\$0	\$0	\$0				
53400	Web site	\$800		\$630	\$630	\$630	\$630	\$630	\$1,067	\$1,067				
	Telephone line	\$420	\$77	\$116	\$116	\$191	\$230	\$271	\$271	\$271				
Supplies	54200	\$4,500		\$33	\$33	\$238	\$689	\$958	\$1,231	\$1,554				
Books	55800	\$37,000	\$2,069	\$3,802	\$7,456	\$9,753	\$12,913	\$13,956	\$14,994	\$16,528				
Prof Devel & Travel	57100	\$1,000	\$198	\$198	\$198	\$198	\$490	\$490	\$490	\$580				
Programs		\$5,000					\$0	\$0	\$0	\$0				
Other							\$0	\$0	\$0	\$0				
Actual - Cumulative Op Budget to Date		\$211,283	\$22,019	\$35,756	\$45,414	\$60,017	\$76,270	\$91,716	\$106,958	\$119,257	\$0	\$0	\$0	\$0
Capital Plan	Paint 3 walls	\$12,000	\$0	\$5,930	\$11,860	\$11,860	\$11,860	\$11,860	\$11,860					
	PRV (Pressure Reducing Valve)	\$2,000	\$0	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000					
New Computer Sys		\$22,000	\$0	\$0	\$0	\$0	\$1,396	\$1,921	\$1,921					
Cabling		\$3,000	\$0	\$0	\$0	\$0	\$0	\$2,248	\$2,248					
Weeding		\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$900					
Chair lift fine		\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Green Energy Audit		\$5,000	\$0	\$0	\$0	\$0	\$0	\$4,000	\$4,000					
Other	Bird Barrier	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Actual - Cumulative to Date		\$72,500	\$0	\$5,930	\$11,860	\$11,860	\$15,256	\$22,029	\$22,929	\$0	\$0	\$0	\$0	\$0

Stevens Memorial Library - Fiscal Year 2015

			Variance YTD												
			July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Salaries & Wages	Salaries & Wages	\$115,203	\$288	\$722	\$572	-\$1,552	-\$1,359	-\$673	-\$2,660	-\$6,849					-\$11,509
Wages-Temporary	Wages - Temporary	\$11,760	-\$1,040	-\$1,560	-\$1,660	-\$2,450	-\$2,410	-\$2,620	-\$2,345	-\$2,028					-\$16,113
Wages - Overtime	Wages - Overtime	\$700	\$0	\$38	\$34	\$78	\$78	\$78	\$78	\$78					\$462
Energy & Utilities	Fuel - 4750 gals. @ \$3.50	\$16,625	\$0	\$0	\$0	\$0	\$0	-\$4,645	-\$4,645	-\$28					-\$9,317
	Electric	\$4,200	\$138	\$389	\$519	\$549	\$628	-\$673	-\$2,660	-\$6,849					\$2,223
	Water/Sewer	\$800	\$0	-\$42	-\$200	-\$42	\$149	-\$51	-\$51	-\$51					-\$287
Repairs & Maintenance	Elevator - Contract	\$3,725	\$0	\$0	\$0	\$0	-\$3,725	-\$3,725	-\$725	-\$725					-\$8,900
	General R&M	\$2,000	-\$167	\$3,437	\$3,270	\$3,103	\$4,030	\$3,948	\$3,781	\$3,615					\$25,018
	Inspections	\$400	\$0	\$0	-\$144	-\$50	\$0	\$0	-\$206	-\$206					-\$606
	Copier - Contract	\$900	\$0	\$180	\$121	\$121	\$121	\$121	\$62	\$195					\$920
	Alarm System	\$300	\$0	\$70	\$70	\$70	\$292	\$292	\$292	\$292					\$1,378
	Circulating Software	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
	Sprinkler Test	\$400	-\$400	-\$400	-\$400	-\$400	-\$400	-\$400	-\$400	-\$400					-\$3,200
	Rug Cleaning	\$1,785	\$0	\$0	\$0	\$93	\$93	\$93	\$93	\$93					\$465
	AC Annual	\$1,000	\$0	\$375	-\$46	-\$46	-\$46	-\$46	-\$46	-\$46					\$99
Boiler Cleaning	\$650	\$0	\$0	\$0	-\$650	-\$50	-\$50	-\$50	-\$50					-\$850	
Communications	Bulk Mailing/ Postage	\$340	-\$28	-\$33	-\$61	-\$89	-\$108	-\$136	-\$161	-\$189					-\$806
	DVD License	\$275	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
	Web site	\$800	\$0	\$0	\$0	\$0	-\$170	-\$170	\$267	\$267					\$194
	Telephone line	\$420	\$42	\$46	\$11	\$51	\$55	\$61	\$26	-\$9					\$284
Supplies	Supplies	\$4,500	-\$375	-\$717	-\$1,092	-\$1,262	-\$1,186	-\$1,292	-\$1,394	-\$1,446					-\$8,765
Books	Books	\$37,000	-\$1,014	-\$2,365	-\$1,794	-\$2,581	-\$2,503	-\$4,544	-\$6,589	-\$8,139					-\$29,529
Prof Devel & Travel	Prof Devel & Travel	\$1,000	-\$2	-\$2	-\$2	-\$402	-\$110	-\$110	-\$110	-\$20					-\$758
Programs		\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Other					\$0	\$0	\$0	\$0	\$0	\$0					
Total Operating Budget		\$211,983	-\$2,859	-\$442	-\$1,715	-\$6,703	-\$460	-\$673	-\$2,660	-\$6,849	\$0	\$0	\$0	\$0	-\$12,180

Percent Spent	YTD	88.5%	98.8%	96.7%	90.0%	99.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
---------------	-----	-------	-------	-------	-------	-------	------	------	------	------	------	------	------	------

Capital Plan	Paint 3 walls	\$12,000	\$0	\$5,930	-\$6,070	\$0	\$0	\$0	\$0						-\$140
	PRV (Pressure Reducing Valve)	\$2,000	\$0	\$0	\$0	-\$2,000	\$2,000	\$0	\$0						\$0
New Computer Sys		\$22,000	\$0	\$0	\$0	-\$20,000	\$1,396	\$525	-\$2,000						-\$20,079
Cabling		\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Weeding		\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	-\$350						-\$350
Chairlift Fine		\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Green energy audit		\$5,000	\$0	\$0	\$0	\$0	\$0	-\$1,000	\$0						-\$1,000
Other	Bird Barrier	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
	Total	\$72,500	\$0	\$5,930	-\$6,070	-\$22,000	\$3,396	-\$475	-\$2,350	\$0	\$0	\$0	\$0	\$0	-\$21,569