

Ashburnham Parks & Recreation

Meeting Minutes

November 15, 2012

I. Call to order

Mike Salem called to order a regular meeting of the **Parks & Recreation Committee** at **6:40pm** on **November 15th 2012** in the conference room at the Public Safety Building.

II. Roll call

Mike Salem, Cheryl Goller, Doug Carlman, Rebecca Cinclair, Steve Gallant

III. New Business

- a) Cheryl will email Doug a copy of Winchester the Pig
- b) Vote to rescind previous vote to un-enclose the sandbox area at Winchester: unanimous
Arguments: If the sandbox area were unenclosed that would allow the sand to be everywhere and in result we would be constantly adding sand. The toys would also be everywhere
To have the sandbox area enclosed also provides safety for the smaller children from the bigger kids running around.
- c) Vote to leave sandbox area fenced in: unanimous
- d) Order Duck Bouncy for Winchester Park – Cheryl will do
- e) Mike suggested everyone do a mock budget and email to everyone

IV. Old Business

- a) Seal Coating Bill has been submitted in the amount of \$3150. Town Hall allocated it from two different accounts; \$2680 from Repairs and Maintenance, \$470 from Equipment
Cheryl will let Tamara know to use the 2 current PO's she has.
- b) Tamara will need to get a new PO for the fencing project
- c) Vote to spend additional money from our budget to put towards fencing by Roy Brothers
- d) Mike will speak to Roy Brothers about attaching the fence in that far corner.
- e) Rules Sign – Vote on layout provided by Rebecca – unanimous
Rebecca needs to email the sign to Mike so he can email to the DPW
- f) Dog Sign – Rebecca passed around copies to members for review

V. Tree Lighting

- a) Informed Doug of previous discussions
- b) We will speak to Fire Chief about incorporating the tree lighting with the parade for next year.
- c) The Grinch has been approved to have at the Tree Lighting
- d) Steve will call costume world about rental price
- e) Chorus Update for Caroling – not looking too good. At the very least Chris from Oakmont will have someone come with lyric sheets.

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- f) Should people be Cori'd for our kid events
- g) We need to find a lot of pinecones now so they have time to dry out.
We will use colored ribbon on the pinecones which we will do before hand.
- h) Rebecca will post on FB Parks & Rec, Briggs, Ashburnham Hometown News
Rebecca will also submit a Press Release to Gardner News, Sentinel, Telegram, Central Ma Freebies & CATV
- i) Mike will get it on the town website and Gail volunteered to get it on the Reader Board
- j) Steve will look into cookies and hot chocolate with Monty Tech, Cushing, McDonalds
- k) Cheryl is checking with Dunkin Donuts
- l) Vote to have the Employee of the Year, Chris Conrad light the tree: unanimous
- m) Mike will coordinate with Chris Conrad
- n) Solicitation should be emphasized on all advertising
- o) Mike will take care of the Bin for the Toy Donations
- p) Star for tree is needed

VI. WinterFest 2013

- a) Brenda Brown will be at WinterFest with the girl scouts selling cookies
- b) Doug would like a projector to loop a video in the background during the event
Mike will check with Paul Rekos about a projector

VII. Adjournment

Mike Salem adjourned the meeting at **9:15pm**.
Next Meeting November 29th 2012 @ 6:30 pm

Minutes submitted by: Cheryl Goller

Minutes approved by: