

Ashburnham Parks & Recreation

Meeting Minutes

February 7, 2012

I. Call to order

Mike Salem called to order the regular meeting of the **Parks & Recreation Committee** at **7:10pm** on **February 7th 2012** in Fire Department Conference room level 1.

II. Roll call

Mike Salem, Doug Carlman, Gail Dumont, Cheryl Goller, Sandi Feeley, Rebecca Cinclair

III. Welcoming of new Committee Member

Welcomed Cheryl Goller to the committee
Committee voted for Cheryl Goller taking over the Secretary position

IV. New Business

Two Organizations, Partnership for Children and The American Legion/Auxiliary League approached P & R and expressed interest in joining WinterFest. They were previously asked to bring literature of what they would be handing out to the meeting on Feb 7th for prior approval.

a) Sandi Feeley is interested in setting up a table at WinterFest and providing information about Partnership for children. She explained what their mission is and what their intentions were with attending WinterFest. Sandi provided literature at the meeting to show the committee for prior approval. They also wanted to possibly set up an activity for kids and hand out books. The committee informed Sandi that we didn't want anyone solicited at the event but recommended that she set up a table and have their organization be approachable.
The committee approved the flyer.

Sandi has interest in what P&R is all about and decided to stay for the meeting.

b) American Legion Representative not present at this time. Will do 2nd call

V. Warrant Items Discussion

- a) Replacement of Fence with gates at both Parks. Discussion of what size fence Committee agreed 4 ft fencing would be sufficient. Going any larger would increase the cost significantly.
- b) Replacement of Wood Chips
- c) 2nd Call
- d) The committee agreed to review the information requested of the American Legions Rep providing that they show up before adjourning.

Ashburnham Parks & Recreation

Meeting Minutes

February 7, 2012

VI. Budget Discussed

- a) Website: Domain Name, Hosting, Website Design by Web2Studios is being donated
- b) Parks & Structures: Swings, Paints. Rebecca will call the Contacts for the existing play structures to get more information, perhaps a catalog
- c) Basketball Courts: Resurfacing, Back Boards, Hoops and Net, Padding Poles
- d) South Station
- e) WinterFest 2013

VII. The American Legion/Auxiliary League

- a) Meredith Fagan representing American Legion/Auxiliary League arrived. Meredith did not receive literature in time for the meeting but explained it's the same literature they use for all of their events. The committee is unfamiliar with their literature and asked her to provide the literature to a committee member as soon as possible for approval. She will bring to Mike Salem tomorrow and he will email it to the other committee members for approval. The committee informed Meredith that there will be no soliciting of our guests at the event. It was recommended that they have a table set up to be approachable by guests of WinterFest. Help setting up would be available to them if needed.

VIII. WinterFest 2012 Discussion

- a) Receipts given to the Treasurer
- b) Volunteers – A few holes for Saturday but very good on Friday.
- c) Parking Signs – none it will be cones
- d) Dunkin Donuts – all set 9:30 am on Saturday. 1 Hot Chocolate, 1 Coffee & donuts
- e) PA System – one basketball court, needs surge protector, 4 cement blocks

IX. Adjournment

Mike Salem adjourned the meeting at **9:30pm**.

Minutes submitted by: Cheryl Goller

Minutes approved by: