

Ashburnham Parks & Recreation

Meeting Minutes

April 26, 2012

I. Call to order

Mike Salem called to order the regular meeting of the **Parks & Recreation Committee** at **7:10pm** on **April 26th 2012** in Fire Department Conference room level 1.

II. Roll call

Mike Salem, Rebecca Cinclair, Doug Carlman, Gail Dumont, Steve Gallant, Cheryl Goller, Tamara Walsh

III. Review of Minutes

IV. Financial update

- a) Sweeney - \$3860.20 spent \$2288.92
- b) Winchester - \$7808.63 spent \$2808.00

V. Playgrounds Update

- a) Both parks still short on mulch
Steve motioned for 20 more yards each park: 5 yes, Gail Dumont abstained
- b) Estimated amount of money needed to complete projects. \$1240.00 for Sweeney, \$1160.00 for Winchester
- c) Winchester - Digger is almost finished still needs bearing
- d) Sweeney – Digger is almost finished still needs bearing, Merry-go-round still needs bearing
- e) Sweeney - DPW put surfacing down in the parking area and it looks great but it's as high as the poles to prevent people from driving into the park. There is a concern that people could drive right over the poles not realizing there's a drop. Because of this concern we will place poles and chains in front of the parking area.
- f) Handicap parking signs will be placed on the fence at the entrance(s) on S. Main Street.
- g) 2nd Coat of paint needed on the benches. Mike will pick up more paint and brushes
- h) On Saturday April 28th the Tube will be brought down to Sweeney Playground and the Parking area will be chained off by Doug, Mike, Gail, Tamara, Steve, Tim
- i) Mike will drive to Pennsylvania to pick up structures on Monday May 7th with a tentative install date of Tuesday May 8th.
- j) Cheryl will contact Joe from Ultiplay to confirm install date

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VI. Discussion Signs for playgrounds

- a) Reviewed pricing, layouts and wording. The sponsor sign needs the Park and Recreation phone number extension added.
Rebecca motioned to keep Adult Supervision Required: 5 no, 2 yes
- b) Signs needed: 1 donor sign for Winchester and a total of 2 Park rules signs, 1 for Sweeney and 1 for Winchester.
Steve motioned for expenditure of \$100 for signs for Sweeney: 6 yes, Gail Dumont abstained
Doug motioned for expenditure of \$450 for signs for Sweeney: 6 yes, Gail Dumont abstained
- c) We will use Safeway in Fitchburg this is the company the DPW uses. Rebecca will call and see what other options and designs they have.

VII. South Station Update

- a) South Station will be a warrant article for town meeting determining whether to lease the building or sell the building.
- b) We need to get our stuff out of there

VIII. Grand Re-Opening of Winchester Park

- a) Friday May 11th 2012
- b) Ribbon Cutting Ceremony
- c) Hot Dogs & Ice cream was discussed of possibilities
- d) Steve will contact Friendly's tomorrow, April 27
- e) Steve will contact McDonald's
- f) Mike will follow up with the Fire Association and the Police Association
- g) Tamara will look into Ice Cream Truck her friend owns
- h) Cheryl will contact Hoodsie
- i) Steve will solicit town business's for monetary donations to fund the Grand Re-Opening

IX. New Business & Updates

- a) 40 yards of Playground mulch will be delivered to Sweeney Playground on 4/13/12
- b) There will be a crew spreading mulch at Sweeney on 4/13/12
- c) Playground mulch for Winchester will be delivered on 4/18/12
- d) DPW will move the mulch to inside the fence on Wed. April 18th 2012
- e) Spuria's will deliver
- f) Cushing Academy will help spread the mulch at Winchester on Thursday April 19th 2012
- g) Cushing Academy will be at Sweeney on Thursday April 19th 2012 to clean up and lawn care
- h) Orders for structures, sand are ready to be placed once we know the funding is available

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X. Adjournment

Mike Salem adjourned the meeting at **9:15pm**.

Next Meeting May 3rd 2012 @ 7:00 pm

Minutes submitted by: Cheryl Goller

Minutes approved by: committee 5/3/12