

WATER-SEWER COMMINISSORS MINUTES  
September 11, 2012

**APPROVED**  
10.9.2012

Present: Leo Collette, Charlie Packard, George Cornwall, Val Daigle, Dave Berger and Steve Nims, Supt.

Guest: Doug Briggs, Town Administrator; Peter Valenski and Randy Brown of Tighe & Bond

Meeting Open: 6:00pm

Approved September 11, 2012 Agenda

Leo gave meeting over to Randy: Randy presented a bucket list to the Board, said they were on track with Tanks and other projects. The Gardner Tank: water samples sent out to DEP. World Wide (subcontractor) will do final cleanup, etc.

Doug Briggs asked about paperwork.

Peter responded yes the Town should receive sign offs.

There was a question whether or not there is lead in the tank. Response was yes, minor, not enough to concern DEP.

Randy continued with bucket list

There was a discussion on Ice in the Water Tanks during winter, way to prevent and to get price quotes from SolarBee which could be \$30,000 to \$35,000. Samples handed out of SolarBee. There was a discussion on money which would be available after all projects are done.

Doug: Noted variable speed pumps and wanted to know if there were any merits?

Peter: Yes we could have equipment remotely mounted; this would have to be checked into.

Doug: Would we need new meters? We have Hersey meters, but may want something like the Municipal Light Department has.

There was more discussion on the above. Would it be cost effective? This will be checked into.

Peter: Monitor pressures through computer, transducer system which would continually read at the Plant.

Dave: Asked about the Radio signal / Transmitter

Peter: Would contact Hersey to see what they have for updates since there meters are new. The Town should have security measures for the Tanks. Recap on issues: Surge issues have been reduced; would like pressure recorder at plant and security at all tanks.

Val: Question to contact Gardner to use some funds to add/connect an 800' line

Peter: The line is not in the original contract and therefore could not use funds for the project; this could be added onto a list along with updates for Cushing Street.

There was also a question raised to go digital, Steve asked if Whitaker could give prices quote. The Board noted that we should match Winchendon with there technology.

Val: Asked if we could use some funding to have a Monument for the retired tank with landscaping.

Randy: yes it was possible.

The Board noted that it would more feasible to have Cushing Street be the most important to complete.

There was a discussion on Far Hills Associations water line and if they should have a Backflow preventer installed as the Director of Public Works believes there should be one installed. It was noted that DEP doesn't require the Backflow preventer. Leo noted his concerns and questioned whether it was needed or not.

The Board voted unanimously to have Leo e-mail John at Winchendon and Far Hills advising them that the backflow preventer is not needed.

Randy and Peter talked about the budget and money being left over to be approximately \$19,792.00.

Peter: Would like to have a water mapping system to a water model for Sunset, Center of Town, ect. for Hydrant Flow testing with flow charts. All reports computer generated with a special CAD program.

Doug: Questioned timeframe of program

Peter: Depends on collected data, calibrations, what kind of information you want generated on reports. Will have formal written information given to the Board.

Val: Motion to accept model and to spend \$19,792

George: 2<sup>nd</sup> motion

Vote: Leo, Val, Dave and George in favor

Charlies: No, just 1<sup>st</sup> phase.

Doug: Discussed rate structure of Water-Sewer Enterprise Fund will present modifications to the Board with recommendations, especially to Sewer Fund also discussed budget projections.

Leo: asked questions regarding enterprise funds and free cash, how they work along with retained earnings.

Dave: Suggest having a Capital Improvement Fund for Water/Sewer

Next meeting October 2, 2012

Motion by: Charlie  
2<sup>nd</sup> by: George

Meeting Adjourn: 7:40pm

Respectfully Submitted by: *Donna Burton, Secretary*