



Ashburnham 2011 Town Report

*The photo on the cover is of a unique and old landmark that stands behind Town Hall in the park.
It has also been called the “climbing tree” by many of the younger residents of Ashburnham.*

Many thanks to Maggie Whitney for the numerous photos on Council on Aging move to Town Hall, the COA Christmas Party and the progress of the new Water Tank on Cushing Street. Also thanks to Betsy Dillbeck for the photos of Ashburnham landmarks.

Edited bySylvia Turcotte
Cover Photo bySylvia Turcotte
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Town of Ashburnham



Annual Reports of the Town Officers

For the Calendar Year 2011

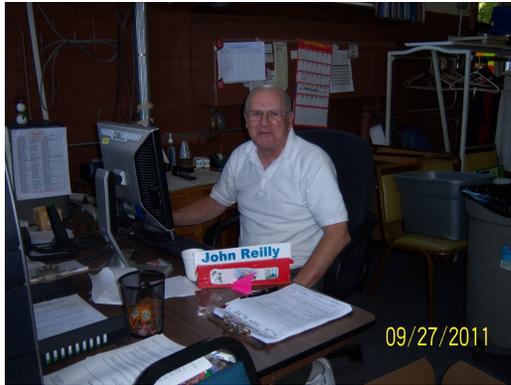
Please visit our website – www.Ashburnham-ma.gov

Ashburnham's new Water Tank





Water Tank and Communication Tower Completed



Last days for Ashburnham Seniors at the VMS Senior Center.



New home – Town Hall

Moving day pizza break



Hard workers-pizza break



Beautiful new home!

SENIOR CENTER – OPEN HOUSE



Lots of goodies!



A crafty group!



Ginny and John



The "Ashburnham Rockettes"!

Thanks to Maggie!



Maggie and Lorna



Friends of Seniors Christmas Party

IN MEMORIAM



Theodore "Ted" A. Caisse, Sr.

Born – February 5, 1928

Died – November 16, 2011

Ted proudly served in the United States Army, in World War II, Korea and the Vietnam Wars. He was a member and Past Commander of the Thomas P. Sweeney, Post 142, American Legion of Ashburnham and the Ashburnham Veterans of Foreign Wars, Post 5509. He was a former Scoutmaster, was involved with Little League, Boys State and the State Police Academy. Ted also served as an Election Constable from 2008 to 2011.



Theresa "Teedy" Fichtel

Born – April 5, 1926

Died – November 5, 2011

Teedy resided in Ashburnham for 52 years. She worked as a Title I, grade 1 tutor/aide and as a Library Aide/Volunteer at John R. Briggs Elementary School. She was a Den Mother for the Cub Scouts, Brownies and Girl Scouts. She was a member of the Ashburnham Historical Society, served on the Stevens Library Board of Trustees 1987-1996, Ashburnham Board of Registrars and the Board of Health.



Roger M. Gagnon

Born – August 17, 1924

Died – December 24, 2011

Roger purchased his first and only home in Ashburnham in 1949 and raised four children in this Town. He opened and operated the Quick Clean Laundromat and Dry Cleaning Co. in the town center (behind GFA Bank) from 1960 to 1975 and owned the original building that was replaced by the GFA. Roger was treasurer of the PTA in the late 1950's and was also a member of the Advisory Board, he helped form the Ashburnham local chapter of the Lion's Club, Charter Inauguration 1965, and was its first president and also served as deputy district governor in 1967.

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Town of Ashburnham - At A Glance

Incorporated 1765 (250th Anniversary in 2015)

Form of Government – Open Town Meeting (First Saturday in May)
(Three member Board of Selectmen and Town Administrator)

Population (Federal Census) **6,081** Registered Voters – **4,115**
Miles of Road – **85+** Number of Parcels – **3,987**
Elevation (Mt. Watatic) **1,832 feet**

Residential/Commercial Tax Rate Fiscal 2011 - **\$18.34** per \$1,000 valuation

Water Customers – Ashburnham – **1,102** Winchendon – **238**
Sewer Customers – **548**

Churches

St. Anne's Catholic Church
St. Denis Catholic Church
Peoples Church
Apostolic Lutheran Church
Ashburnham Community Church

Utilities

Ashburnham Municipal Light Plant

Recreation

Bickford Ballfield
Danny Marden Little League Field
Sweeney Memorial Playground
Whitney Ballfield
Landry Field
Winchester Park

Transportation

MART Van/Council on Aging
(provides door to door transport
for seniors at a minimal charge)

Public Schools (Regional District)

J.R. Briggs Elementary School
Overlook Middle School
Oakmont Regional High School

Private School

Cushing Academy

Library – Stevens Memorial

Cemeteries

Fairbanks Cemetery
Meeting House Hill
New Cemetery
St. Denis Cemetery



Scenic Roads Voted May 11, 1974

Bush Hill Road	Cashman Hill Road
Corey Hill Road	Cushing Street
East Rindge Road	Hastings Road
Lashua Road	Packard Hill Road
River Styx Road	Russell Hill Road
Wilker Road	Willard Road
Young Road	

Town Department Address & Telephone # Listing

EMERGENCY 911
24 HOUR DISPATCH 978-827-5714

Police Department **99 Central Street**
 Office 978-827-4110
 Animal Control/Dispatch (24 hrs.) 978-827-5714
 Fax 978-827-5703

Fire Department **99 Central Street**
 General Office 978-827-4021
 Dispatch (24 hrs.) 978-827-5714
 So. Station 978-827-4742
 Fax 978-827-4111

DPW Department **17 Central Street**
 General Office 978-827-4100 x109
 Dispatch (24 hrs.) 978-827-5714
 Fax 978-827-4121

Municipal Grounds Department **Williams Road**
 General Office 978-827-4122
 Dispatch (24 hrs.) 978-827-5714

Municipal Light Plant **24 Williams Road**
 General Office 978-827-4423
 Dispatch (24 hrs.) 978-827-5714
 Fax 978-827-3370

Senior Center/Council on Aging **32 Main Street**
 General Office 978-827-5000
 MART Van Reservations 978-827-5000
 (24 hour advance notice required)

Stevens Memorial Library **20 Memorial Drive**
 General Office 978-827-4115
 Fax 978-827-4116

School Superintendent Office **11 Oakmont Drive**
 General Office 978-827-1434
 Fax 978-827-5969

Oakmont Regional High School **9 Oakmont Drive**
 General Office 978-827-5907

Overlook Middle School **10 Oakmont Drive**
 General Office 978-827-1425

J. R. Briggs Elementary School **96 Williams Road**
 General Office 978-827-5750

TOWN HALL 32 Main Street
 Office Hours - Monday 7:30 a.m. to 7:00 p.m.
 Tuesday 7:30 a.m. to 5:00 p.m.
 Wednesday 7:30 a.m. to 5:00 p.m.
 Thursday 7:30 a.m. to 5:00 p.m.
 Friday CLOSED

Town Department	Staff Contact	Extension
Town Administrator/Board of Selectmen	Sylvia Turcotte	109
Assistant Treasurer	Barbara Brown	110
Assessors/Administrative Assistant	Donna Burton	111
Treasurer	Paul Pollastri	112
Tax Collector	Carla Clifford	113
Town Clerk	Linda Ramsdell	114
Conservation Commission	Laura Dinardo	115
Board of Health Agent	Rick Metcalf	116
Land Use – Bldg. Comm., Elect., Gas & Plumb. Insp., Zoning Board of Appeals	Mary Ellen Kelly	117
Assessor	Linda Couture	118
Town Hall Custodian	Ed Schlott	119
Town Accountant	Tammy Collier	120
Planning Board		121
Water & Sewer Departments	Elaine Cormier	122
Parks & Recreation Committee		124

MEETING SCHEDULE

Board/Committee	When	Time	Location
A-W Regional School Committee	2 nd & 4 th Tuesday	7:00 p.m.	Team Room, Overlook Middle School
Advisory Board	Dates to be determined		
Board of Assessors	2 nd Wednesday	6:00 p.m.	Assessors Office, Town Hall
Board of Health (by appointment)	1 st Monday	6:30 p.m.	Lower Level Room, Town Hall
Board of Selectmen	1 st & 3 rd Monday	6:30 p.m.	Training Rm., Public Safety Bldg.
Building Inspector (by appointment)	Monday	5:00 p.m.	Land Use Office, Town Hall
Conservation Commission (by appointment)	2 nd & 4 th Monday	6:30 p.m.	Lower Level Room, Town Hall
Council on Aging Board	2 nd Monday	10:00 a.m.	Lower Level Room, Town Hall
Historical Commission	4 th Monday	7:00 p.m.	Community Room, Stevens Library
Library Trustees	1 st Monday	5:30 p.m.	Stevens Memorial Library
Municipal Light Board	3 rd Wednesday	7:00 p.m.	Light Dept., Williams Road
Parks & Recreation Committee	2 nd Thursday	7:00 p.m.	Fire Conf. Rm., Public Safety Bldg.
Planning Board (by appointment)	2 nd & 4 th Thursday	6:30 p.m.	Lower Level Room, Town Hall
Town Clerk	1 st & 3 rd Monday	5:00 p.m.	Town Clerk's Office, Town Hall
Water/Sewer Commissioners	2 nd Tuesday	7:00 p.m.	Lower Level Room, Town Hall
Zoning Board of Appeals	By appointment only		Lower Level Room, Town Hall
250 th Celebration Committee	3 rd Thursday	6:30 p.m.	As posted

All other board, committee and commission meetings are posted on the Bulletin Board at Town Hall at least 48 hours (not including Sundays or legal holidays) prior to the time and date of the meeting. Meetings are also posted on the Town's website – www.ashburnham-ma.gov.

Town Vehicle Mileage as of January 2012

Fire Department		Police Department		DPW Department	
2008 Ford F450 Brush Truck	8,312	2011 Ford Crown Victoria	32,728	2011 Ford Super Duty 550	7,370
2007 Ford Crown Victoria	88,008	2009 Ford Crown Victoria	60,944	2008 International 7400 2W drive	15,839
2006 HME/Central 1250 Pumper	10,418	2008 Ford Crown Victoria	92,350	2007 Chevy Silverado Pickup	46,882
2003 Ford E-450 Ambulance	67,090	2006 Ford Crown Victoria	71,721	2007 Bobcat	354 hrs.
1998 Freightliner 1500 GPN Pumper	28,151	2004 Chevrolet Trailblazer	74,989	2006 John Deere Backhoe	3,523 hrs.
1998 Jeep Cherokee	103,939	2006 Ford Expedition SUV	79,779	2006 International Dump L-7400	22,446
1997 Freightliner 1250 GMP Pumper	24,024	Water/Sewer Department		2005 JD Brush Cutter	3,835 hrs.
1988 HUMVEE	11,559	2005 Ford 350 Super Duty	75,823	2003 Volvo Loader	8,247 hrs.
1983 Mack/LTI 106' Ladder Truck	104,174	2004 Ford F150	100,790	2001 John Deere Backhoe	4,590 hrs.
1970 Kaiser Jeep 2 ½ Ton	7,135	1995 Ford F-Super Duty Truck	81,412	2001 Ford 550 (86)	79,718
1965 Kaiser Jeep Tanker	2,614	1987 Grumman Box Truck	215,498	1996 Elgin Sweeper	3,528 hrs.
1986 Chevy Stake Bed	7,587	Municipal Grounds Department		1996 John Deere Grader	5,139 hrs.
		2011 Ford 550 1-Ton dump truck	9,209	1995 International 4W drive truck (96)	48,796
		2007 F350 Pickup	40,700	1996 Trackless MT	2,271 hrs.
		2006 Ford F550 1-Ton dump truck	28,600	1987 L-8000 35,000 GVW Dump Truck	127,065

MUNICIPAL OFFICIALS

ELECTED TOWN OFFICIALS

	<u>Term</u>
<i>Moderator (3 yr. term)</i> Donald J. Lawrence	2012
<i>Town Clerk (3 yr. term)</i> Linda A Ramsdell	2013
<i>Board of Selectmen (3 yr. term)</i> Ronald W. Reed Edward Vitone Gregory Fagan	2013 2012 2014
<i>Board of Health (3 yr. term)</i> Patrick Durkee Thomas Flanagan Glenn Hathaway, Chair F. John McLaughlin Scott Sibley	2014 2012 2013 2012 2013
<i>Planning Board (5 yr. term)</i> Joseph Kalagher John MacMillan, Chair William J. Nolan, III Thomas Ruble, Associate Roger Hoyt Joseph Daigle	2015 2012 2013 2012 2016 2014
<i>Library Trustees (3 yr. term)</i> Cheryl A. Audino Paula Dowd, Chair Margaret Donovan Mary Kate Romano Joseph Von Deck Barbara Hallowell	2013 2013 2014 2012 2013 2012

Municipal Light Board (3 yr. term)

Richard Ahlin	2014
Mark Carlisle	2013
Kevin Lashua	2012

Ash/West. Reg. School Comm.

<i>Ashburnham (3 yr. term)</i> David M. Christianson, Jr.	2014
Keith P. Glenny	2012
Ellen Holmes	2014
Michelle A. Gianino	2013
Laura Weiderman	2013

Westminster (3 yr. term)

Leonard Beaton	2014
Jeff Boudreau	2012
Gwen Farley	2013
James Rheault	2013
Joshua Schonborg	2014

MODERATOR APPOINTMENTS

	<u>Term</u>
<i>Advisory Board (3 yr. term)</i> Belden DiVito Meredith Fagan Duncan Phyfe Gail Dumont Francis (Bill) Johnson, Chair James Piedrafite Joseph Oliveira	2014 2012 2012 2014 2012 2014 2013

SELECTMEN'S APPOINTMENTS

	<u>Term</u>
<i>Town Administrator (4 yr. term)</i> Douglas C. Briggs	2015
<i>Town Accountant (3 yr. term)</i> Donna Couture	2014

Constable (1 yr. term)

Loring Barrett	2012
Ronald Laplante	2012

Town Counsel (1 yr. term)

C. Deborah Phillips, Esq.	2012
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Special Counsel for Labor Relations (1 yr. term)

Mirick O'Connell	2012
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Special Counsel for Tax Matters (1 yr. term)

Coppola & Coppola	2012
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Montachusett Regional Planning Commission (1 yr. term)

Ronald W. Reed	2012
----------------	------

MART Advisory Board (1 yr. term)

Gregory Fagan	2012
---------------	------

Montachusett Opportunity Council (1 yr. term)

Louise Janhunen (Westminster)	2012
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Parking Clerk (1 yr. term)

Donna Burton	2012
--------------	------

Rep. Monty Tech Sch. Dist. Committee (5 yr. term)

Diane Swenson	2015
---------------	------

Mt. Watatic Management (1 yr. term)

Lorraine DeSouza	2012
------------------	------

Cultural Council (3 yr. term)

Theresa Barry	2013
Joan Hathaway	2013
Rebecca Cinclair	2014
Wendy Landry Margo	2012
Rebecca Rice-Flanagan, Chair	2013

MUNICIPAL OFFICIALS

SELECTMEN'S APPOINTMENTS (cont.)

Term

Historical Commission (3 yr. term)

Bettyna Donelson	2014
Christina Sargent, Chair	2013
Joseph Von Deck	2012
Allan Small	2012
David Uminski	2013

Water/Sewer Commissioners (3 yr. term)

David Berger	2012
Leo Collette	2013
George Cornwall	2012
Valorie Daigle	2012
Paul Johnson, alternate	2012
Charlie Packard	2013

William J. Bresnahan Scouting & Community Center Building Committee (1 yr. term)

Brenda Brown	2012
John Comeau	2012
Joseph D. Cormier	2012
Valorie Daigle	2012
Eugene Dancause	2012
Jane Dancause	2012
Dennis Driscoll	2012
Joseph Daigle	2012
Christine Gammell	2012
Walter Handy	2012
Jack Munnis	2012
Harry Powers, Jr.	2012
Ronald W. Skaife	2012

Capital Planning Committee (1 yr. term)

Paul Pollastri	2012
Ronald W. Reed	2012
Donna Couture	2012

Leo Janssens II	2012
James Piedrafite	2012
Edward Vitone, Chair	2012
Joseph Daigle	2012

IT Advisory Board (3 yr. term)

Duncan Phyfe	2013
Kyle Johnson	2013
Joseph Kalagher	2013
Ken Hamilton	2014
Brian Kuehl	2014

Agricultural Commission (3 yr. term)

Gary Howland, Associate	2012
Christopher Picone	2013
Cynthia Lee Rowan	2012
Patricia Garland Stewart	2014
Richard H. Wright	2014

250th Celebration Committee (7 yr. term)

Susan Brennan	2016
George Cornwall	2016
Patricia Johnson	2016
Linda Ramsdell	2016
R. Lincoln Stiles	2016
Joseph Dennis Cormier	2016
Donna Brooks	2016
Patricia Frederick	2016
Christiane Scarpino	2016
Elaine Membrino	2016
Donna Slocum	2016
Rachel Fowler	2016
Steve Coswell	2016
Barbara DiVito	2016

TOWN ADMINISTRATOR'S APPOINTMENTS

Fire Chief, Forest Warden & Civil Defense Director (3 yr. term)

Paul Zbikowski	2012
----------------	------

DPW Superintendent (3 yr. term)

Stephen Nims	2012
--------------	------

Water/Sewer Superintendent (3 yr. term)

Mark Petersen	2013
---------------	------

Police Chief (5 yr. term)

Loring Barrett	2016
----------------	------

Regional Animal Control Officer (1 yr. term)

Vacant	2011
--------	------

Treasurer (3 yr. term)

Paul Pollastri	2014
----------------	------

Assistant Treasurer 3 yr. term)

Barbara Brown	2013
---------------	------

Tax Collector (3 yr. term)

Carla Clifford	2012
----------------	------

Building Commissioner & Zoning Officer (3 yr. term)

Richard Reynolds	2013
------------------	------

Assistant Building Commissioner (1 yr. term)

Richard Hanks	2012
---------------	------

Electrical Inspector (1 yr. term)

Richard Cannavino	2012
-------------------	------

Assistant Electrical Inspector (1 yr. term)

Joseph Olivari	2012
----------------	------

MUNICIPAL OFFICIALS

TOWN ADMINISTRATOR'S APPOINTMENTS (cont.)

Assistant Electrical Inspector (1 yr. term)

Loring Barrett Sr. 2012

Gas & Plumbing Inspector (1 yr. term)

Maurice Picard 2012

Assistant Gas & Plumbing Inspector (1 yr. term)

Wayne Little 2012

Sealer of Weights & Measures (1 yr. term)

Steven Slocum 2012

Veterans Agent & Burial Agent (1 yr. term)

Phillip D. Buso 2012

Board of Assessors (3 yr. term)

Donna Burton 2014

Celia A. Jornet 2012

Walter Harrington 2013

Board of Registrars (3 yr. term)

Nancy Gahan 2012

Joseph D. Cormier 2014

Linda A. Ramsdell 2013

Conservation Commission (3 yr. term)

Marshall Dennis, Chair 2014

Christopher Picone 2012

Alana Archangelo 2013

Council on Aging (3 yr. term)

Althea Donahue 2014

Betty Bushee 2012

Ginny Driscoll 2013

Lorna Fields 2014

Carol Hamel 2012

Almond Hart 2012

Irene Parent 2012

Natalie Hollowell 2013

Margaret Whitney, Interim Director 2012

ADA Coordinator (3 yr. term)

Richard Cannavino 2013

Parks & Recreation Committee (3 yr. term)

Gregory Fagan (Resigned) 2014

Cheryl Goller 2014

Michael Salem, Chair 2014

Rebecca Cinclair 2014

Douglas Carlman 2014

Gail Dumont 2014

Trust Fund Commission (3 yr. term)

Paul Pollastri 2014

Ronald W. Reed 2014

James Roger 2013

Election Constables (1 yr. term)

Michael Gallant 2012

Paul Roger 2012

Ronald W. Skaife 2012

Election Officers (1 yr. term)

Paula Boutwell 2012

Betty Bushee 2012

Ann Brodeur 2012

Carol Chenevert 2012

Elaine Cormier 2012

Charlotte Cramm 2012

Althea Donahue 2012

Margaret Donovan 2012

Almond Hart 2012

Jean Kokernak 2012

Carol Messar 2012

Jean Mountain 2012

Arthur Pinsoneault 2012

Lynne Pinsoneault 2012

Louise Reid 2012

Sallie Thoma 2012

Rail Trail Committee (1 yr. term)

Dean Anderson 2012

Bernadette Hines 2012

Chris Iacobone 2012

Arthur Pinsoneault 2012

Sallie Thoma, Chair 2012

Sherisa Sterling 2012

Cec Snow (ex-officio) 2012

Zoning Board of Appeals (3 yr. term)

Cheryl Anderson 2012

Richard Archer 2013

Mark Carlisle, Alternate 2012

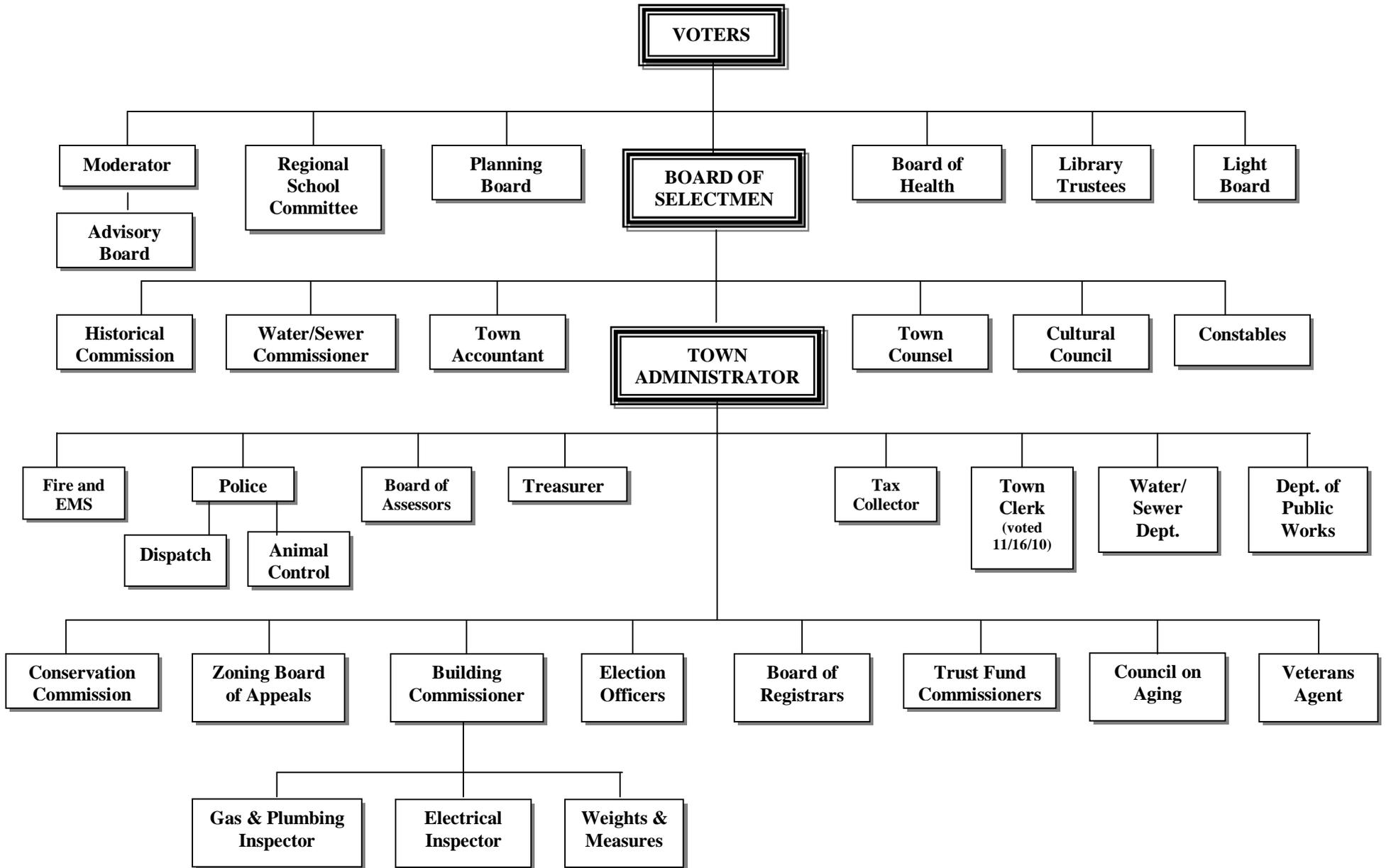
Joseph Daigle 2014

Terry Girouard 2014

David Perry, Chair 2013

Leo Janssens II, Alternate 2014

ASHBURNHAM ORGANIZATIONAL CHART



**Employee Total Earnings IN EXCESS
OF \$500
Fiscal Year 7/01/10 – 6/30/11**

Animal Control

Eula Bradley 27,291

Board of Assessors

Donna Burton 38,879

Walter Harrington 1,000

Celia Jornet 1,000

Board of Selectmen

Ronald W. Reed 1,100

Margaret Whitney 917

Council on Aging

Esther Bourgeois 10,051

Patricia Chaves 10,266

Claude Daigle 8,147

Ronald Lewis 2,385

John Reilly 3,288

Kimberly Schultz 1,410

Edwin Wagg 14,390

DPW/Municipal Grounds/Water and Sewer

Paul Aho 40,770

Robert Carolis 56,046

Elaine Cormier 38,720

Andrew Fichtel 33,500

Philip Fischer 52,729

Robert Fortier 48,452

Paul Holmes 44,875

Lynann Lipke 7,149

Stephen Nims 84,618

Brian Packard 1,173

Mark Petersen 66,552

Daniel Root 5,189

Brian Rossbach 46,447

Michael Walker 50,004

David Whitney 62,862

James Whitney 54,167

James Zarozinski 50,088

Emergency Dispatch

Stephanie Asbury 44,544

Susan Brennan 66,452

Robert Gariepy 1,140

Lisa Hamel 53,180

Shawn Ilinitch 3,298

Mark Lafferty 4,466

Jennifer Law 3,268

Christine Pierce 43,542

Alexei Popko 1,354

Fire Department

Alexandra Bergeron 1,365

Jason Bergeron 1,748

John Bresnahan 5,033

Shauna Bresnahan 3,436

Brian Coulombe 4,624

Tyson David 5,594

William Davis 563

Jerry Descoteaux 3,600

Michael Dufault 1,901

Brenainn Durkan 1,504

John Enright 586

Scott Florio 559

Katherine Kusza 3,022

Raymond Lashua 3,379

Heather Leighton 720

Eric Mannion 3,971

Kevin Martin 4,906

Jason McNeaney 4,311

Karen Plant 3,205

Robert Plant 62,779

Sarah Plant 2,134

Paul Rekos 73,854

Michael W. Salem 2,244

Michael S. Salem 528

Jeremy Salo 1,812

Rebekah Salo 1,334

Fire (Continued)

Robert Salo 73,529

Richard Sicard 12,915

Ryan Spain 2,330

Hilary Towne 4,853

Christopher Williams 1,251

Jake Zbikowski 5,745

Paul Zbikowski 103,882

Land Use/Inspections/ConCom

Richard Cannavino 11,308

Lori Capone 938

Laura Dinardo 2,240

Michael Gallant 6,659

Mary Ellen Kelly 25,082

Maurice Picard, Jr. 5,012

Richard Reynolds 5,808

Steven Slocum 2,500

Library

Bonnie Caouette 11,515

Carol Cringan 3,850

Ryan Kerins 810

Cynthia Muse 2,050

Cheryl Paul-Bradley 55,604

Keith Penniman 15,757

Janet Peterson 2,300

Suzanne Rufiange 820

Melissa Walker 26,539

Municipal Light Plant

Donald Bisbee 97,526

Bruce Brackett 88,659

Jane Dancause 35,024

Amy Fischer 18,697

David Goodall 58,752

Stanley Herriott 108,958

Jeremy Holmes 91,712

Anne Olivari 72,587

Matthew Wilson 93,568

**Employee Total Earnings IN EXCESS
OF \$500
Fiscal Year 7/01/10 – 6/30/11**

Police Department

Matt Arsenault	564
Loring Barrett	112,637
John Boucher III	2,204
Robert Brennan	1,742
Christopher Conrad	94,317
Nicholas Dalton	65,806
Brian Hart	6,415
Les Holgerson	77,002
Kevin Kaddy	71,328
Kristin Matthieu	29,688
Todd Parsons	100,837
Travis Rixford	2,930
Robert Siano	74,343
Thomas Thomann	86,320
Scott Tibert	8,675
Wade Wright	72,805

Tax Collector

Carla Clifford	54,841
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Town Administration

Douglas Briggs	105,471
Nancy Haines	49,374
Edward Schlott	38,517
Sylvia Turcotte	53,258

Town Clerk

Linda Ramsdell	40,420
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Treasurer

Barbara Brown	38,768
Anne Cervantes	44,996

Veterans' Agent

Phillip Buso	2,652
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GENERAL GOVERNMENT

Board of Selectmen 2011 Annual Report



Ron Reed, Ed Vitone, Greg Fagan

To the Citizens of Ashburnham:

Following the April Town Election, the Board welcomed its newest member, Gregory Fagan, to the Board. At its first meeting, the Board organized, electing Edward Vitone, Chairman, Gregory Fagan, Clerk and Ronald Reed, Member.

During the past year the Board:

- Received approval from the Attorney General on March 21, 2011, for the major revision to the Town's By-Laws which was recommended by the Special

Act Sub-Committee and approved by the voters on November 17, 2010.

- Received approval from the Legislature and Governor on October 27, 2011 for the major revision to the Town's Charter recommended by the Special Act Sub-Committee and approved by the voters on November 17, 2010.
- Investigated regionalization opportunities with neighboring towns culminating with a six-month trial work-share arrangement with the Town of Ashby for the Town Administrator's position. At the mid-point of the trial, the Boards of Selectmen of both towns were pleased with the results and optimistic of forging a longer-term relationship.
- Recognized Frances L. Godfrey as the oldest living resident of Ashburnham and awarded her the Boston Post Cane.
- Received a grant of \$1,185,000 from the Department of Agriculture for the construction of a new water tank for the Town's water supply district.
- The Town added \$141,000 to the Stabilization Fund and \$133,000 to the Capital Fund last year. In the words of the Town's independent outside auditor, "the Town has worked hard over the past several years to maintain a positive financial position... The Town is now in a stronger position in that it has approximately \$850,000 in combined

free cash, capital improvement and stabilization fund balances. This represents approximately 6% of the annual budget of the Town which is on the lower range but still in the desired 5% to 15% range."

- Worked with the Municipal Light Department on affordable and cost-effective "Green" power generation options. Although not guaranteed, it is likely that two solar projects will be implemented within the next year.
- Worked with the Council on Aging to relocate the Senior Center from the Veterans Memorial School (VMS) to the second floor of the Town Hall saving in excess of \$30,000 in heating costs while providing the seniors with a more comfortable and welcoming environment. Rather than leaving the VMS vacant and inviting vandalism, negotiated a lease with the North Country Sustainability Center, a non-profit organization headquartered in Ashburnham, to use the facility at no net cost to the Town.
- Secured a commitment from the State to repave Route 101 North in the spring of 2012. Work on rebuilding the culverts has already been completed.

In the words of our independent outside auditor, "...the economy will continue to make the budget process challenging for

the next few years.” As such, we are expecting continued financial pressure in FY13 with corresponding pressure on all department budgets. The Board hopes to expand its regionalization initiatives in the next year to help mitigate some of this pressure.

We are fortunate to have outstanding employees who remain committed to delivering exemplary service in the face of these financial difficulties. The Board also expresses its gratitude to the Town Boards, Committees and Commissions for

their accomplishments during the year. Please take the time to read their individual reports. It should be remembered that these Boards, Committees and Commissions are composed of volunteers who give many long hours of their free time to work on issues and projects that benefit the Town of Ashburnham. The Board acknowledges the cooperation we have received from our Town Officials, Town Employees and the Townspeople. We also want to give a special thanks to Margaret “Maggie” Whitney, the outgoing member of the Board, for her past and current service to the Town. To all of these people we say: **THANKS!**

Respectfully submitted,
Gregory Fagan
Ronald Reed
Edward Vitone



On April 19, 2011 the Board of Selectmen held a recognition and thank you “get together” for Maggie before their scheduled meeting and presented her with a certificate of appreciation.

Thanks Maggie!!



Town Administrator 2011 Annual Report



To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham, I submit my report as Town Administrator.

In 2011, just as our management team was operating as a cohesive unit, our Town Accountant, Nancy Haines, resigned to pursue a full-time career in the North Middlesex Regional School System. To fill her shoes, the Board of Selectmen selected Donna Couture for this position. Donna had vast municipal experience and came over from Sterling, MA. Donna worked with us for only a short time, resigning in December. We have just hired Tammy Collier from Templeton and we are looking forward to working with her. As the third arm of our financial team, our Treasurer, Anne Cervantes resigned in November to take on

a full-time position in Sterling as Treasurer/Collector. Anne did a great job for us in her tenure and she will be missed. We are extremely fortunate to have Paul Pollastri, our former Treasurer/Collector of 20 years, return after a 6-year career change to take over the role once again of Treasurer. Through all these changes I have been extremely fortunate to have my Assistant, Sylvia Turcotte's help in leading the transitions that have occurred in addition to her daily responsibilities.

Our FY12 budget season saw some rough water when working with the School Assessment Methodology, but went very smoothly otherwise as we established for the first time a Capital Plan that is funded internally within the budget. I want to thank the Board of Selectmen, Capital Planning Committee and the Advisory Board for their support which made it possible for the realignment of our School Assessment to the State Mandated Methodology. This change alone availed \$365,000 to be used to fund the Capital Plan.

This year also saw the start of the construction of the new water tank at the top of Cushing Street, which was made possible due to a grant covering 45% of the cost from the USDA. It was truly a team effort, without the support of Christina Sargent and the Historical Commission it would not have been possible. They not only suggested the site of the tank, but also the texture and

colors. In December our tank was getting ready to go on-line. This will not only replace the tank that was originally installed by Mr. Adams back in 1910, but will increase the capacity by 100% to a million gallons, increase water pressure from 15 to 20 pounds, and would also make the future expansion of the water system over Cemetery Hill possible.

Regionalization has been the big buzz word all over the State, but Ashburnham has walked the walk. Searching for ways to stabilize and lower budgets, Ashburnham departments looked to regionalize activities. The DPW combined with Westminster for a joint purchase of sand and salt, an action that saved \$25,000. The Town also entered into a joint procurement with Gardner, AWRSD, and several other communities to get a fixed rate on heating oil of \$3.156 a gallon.

In May, prior to Nancy Haines' departure she approached me about working part-time in Ashby as they had been without a Town Administrator for a few years. I had just signed a new four year contract in Ashburnham and approached our Board of Selectmen about sharing my services. After several months of discussion with Ashby, it was agreed that I would work for both towns. Ashburnham would pay my salary and Ashby would be billed for my services, set at \$1,100 per week. My contract

specifically states that I am to receive no additional compensation. This agreement
Town Administrator's Report (continued)

was extended after the original three months and is now out to June 30, 2012. This agreement has worked well for both towns and would never have succeeded without the efforts and support of both Sylvia Turcotte and Jennifer Collins, who are my assistants in both towns and the forces that keep me on task.

While working in Ashby, it became apparent that emergency dispatch was in need of some serious upgrade. Working with Chief Larry Barrett it became apparent that there was both financial and technology driven reasons to look to regionalize Ashby and Ashburnham Dispatch Centers. Currently there is a group that has been formed to study this opportunity. Early figures show it may be a savings of \$100,000, but 2012 will show its results.

Ashby and Ashburnham also submitted a grant proposal to the CDBG Program. With this regional grant we will be able to reconstruct Cross and New Streets plus housing rehabilitation totaling \$350,000.

At the fall town meeting voters approved \$125,000 for road repairs. This money was used to install/repair all the drainage on Rt. 101 north from Main Street to Rt. 119. Starting in April 2012, the full length of Rt.

101 north from Main St. to Rt. 119 will be reclaimed this is a \$1,800,000 project funded thru the TIP (Transportation Incentive Program).

Solar energy is also on everyone's mind these days as alternative energy resources. Ashburnham has its own share. At the end of 2011, there was a significant LLC that was looking to enter into a PILOT (Payment in Lieu of Taxes) agreement with the Town. Due to the newness there is much that needs to be learned to complete any arrangements we make, but it does look promising. There is an opportunity to yield \$75,000 per year for a twenty year period if this PILOT works out. There is also an additional savings potential for our Municipal Light Plant as they will see additional savings in purchasing the power for these solar panels.

The Town's financial stability continues to improve. Along with fully funding our budget, we were able to put another \$33,000 into our Capital Fund. Our goal is to achieve at least 5% in both the Capital Fund and Stabilization Fund. This will allow us to ensure no temporary borrowing will be needed, and to safeguard against any unforeseen expenses.

I want to thank all my Department Heads for their support and hard work in 2011. We, as a Town, are truly blessed with a dedicated and competent staff. Thank you

to Sylvia who has gone over and above to make regionalization a reality as well as supporting the day to day activities of our office.

As always I have an open door policy and always welcome anyone who wants to stop by.

Respectively submitted,
Doug Briggs
Town Administrator

Advisory Board 2011 Annual Report

To the Citizens of Ashburnham:

The Ashburnham Advisory Board is a seven (7) member board appointed by the Town Moderator. The Advisory Board also serves as the Town's finance committee. The primary mission of the Board is to be the fiscal watchdog for town meetings reviewing all budgets to insure that funds being requested are needed. The Advisory Board also makes recommendations on all warrant articles for town meetings. The Town's Reserve Fund is also controlled by the Board.

The Town continues to make significant annual progress in the financial management area. While we see additional requests from the Department Heads to provide enhanced services, those requests continue to surpass the available revenues. Requests continue to be prioritized by the Department Heads under the direction of the Town Administrator and we provide the best possible service with the funds available to the Town.

We are pleased with the continued progress the Town has made over the past year. The Town has a consistent budget format, adequate revenue and expense forecasts and a comprehensive Capital Plan. These

tools have added significant financial stability which has been supported by our annual independent audit and annual review from the Massachusetts Department of Revenue.

I would like to thank all of the members of the Advisory Board for their tireless efforts during the past year.

Collectively we continue to work on behalf of the citizens of Ashburnham to improve the level and quality of services provided which will help improve the quality of life in the Town of Ashburnham. We encourage all Town residents to get involved in the process of making Ashburnham a better place by attending meetings and volunteering for committees.

Respectfully submitted,

Bill Johnson, Chair
James Piedrafite
Duncan Phyfe, Vice Chair
Meredith Fagan
Gail Dumont, Secretary
Joseph Oliveira
Belden Divito

Town Clerk 2011 Vital Statistics

The following is the breakdown of activity in the Town Clerk's Office during the past year.

Total 2011 Population: 5,914

Births Recorded	48
Deaths Recorded	36
Burial Permits Issued	17
Marriage Intentions Recorded	17
Marriage Certificates Recorded	18
Business Certificates Filed	55
Copies of Vital Records (Births, Deaths, & Marriages)	280
Raffle Permits	1
Dog Licenses	1,127
Fish & Game Licenses Issued	111
Fish & Game Stamps Sold	59
Monies Collected	
Fish & Game	\$ 2,466.80
Sale (Books, Maps, etc.)	327.95
Fees	28,214.00
TOTAL	\$31,008.75

Breakdown of Dog Licenses Issued

Kennels	5
Male	113
Female	85
Neutered Male	460
Spayed Female	469
TOTAL	1,132

Town Clerk (Continued)

Annual Election Results Held on April 26, 2011

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at the J.R. Briggs Elementary School Gym, 96 Williams Road, Ashburnham, for the purpose of voting for the following offices.

The polls were open at 9:00 a.m. and closed at 8:00 p.m. The results were as follows:

MODERATOR – For one year

Donald J. Lawrence	148
Blanks	16
Write-Ins	2

BOARD OF SELECTMEN – For three years

Gregory P. Fagan	134
Blanks	21
Write-Ins	11

BOARD OF HEALTH – For three years

Patrick A. Durkee	146
Blanks	20
Write-Ins	0

PLANNING BOARD – For five years

Roger Hoyt	3
Christopher B. Moorhead	2
David Perry	2
Others	7
Blanks	152

LIBRARY TRUSTEE (2) – For three years

Margaret P. Donovan	142
Arthur J. Peterson	125
Blanks	64
Write-Ins	1

LIBRARY TRUSTEE – For two years

Joseph F. VonDeck	147
Blanks	19
Write-Ins	0

MUNICIPAL LIGHT BOARD – For three yrs.

Richard Ahlin	144
Blanks	21
Write-Ins	1

AWRSD

ASHBURNHAM REG. SCHOOL COMM. -

For three years

David M. Christianson, Jr.	128
B. Ellen Holmes	121
Blanks	82
Write-Ins	1

WESTMINSTER REG. SCHOOL COMM. –

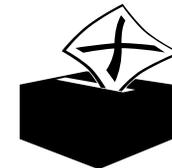
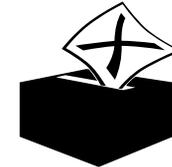
For three years

Leonard F.X. Beaton	117
Joshua R. Schonborg	100
Blanks	115
Write-Ins	0

TOTAL REGISTERED VOTERS: 4,235

TOTAL VOTED: 166

Respectfully submitted,
Linda A. Ramsdell, CMMC
Town Clerk



**PROCEEDINGS OF THE ANNUAL TOWN MEETING AND
SPECIAL TOWN MEETING
HELD ON MAY 7, 2011**

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at Oakmont Regional High School Auditorium, 9 Oakmont Drive, Ashburnham on May 7, 2011. Moderator Donald “Jeff” Lawrence presided at the meeting which was called to order at 10:00 a.m. All the veterans present were recognized. A moment of silence was held for all the service men and women who are currently protecting our country. The Pledge of Allegiance was led by Jeff Lawrence. Maggie and Bruce Whitney were recognized for their service to the Town.

A motion was made by Ed Vitone to recess the Annual Town Meeting and open the Special Town Meeting. No article was presented. Moderator closed the Special Town Meeting and reopened the Annual Town Meeting at 10:07 A.M.

CONSENT CALENDAR:

On motion of Edward Vitone, it was moved that articles **1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21** be approved by consent.

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

Unanimous “YES”

ARTICLE 1: To accept the reports of several town officers and all outstanding committees, or act in relation thereto. *(Requested by the Board of Selectmen)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 1 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21 be approved by consent.*

Unanimous “YES”

ARTICLE 2: To see if the Town will vote to adopt the local option for assessment pursuant to G.L. c. 71, Sec. 16B, paragraph 4, to reallocate the sum of Ashburnham’s required local contributions to the Ashburnham-Westminster Regional School District in accordance with the regional agreement; or take any action thereto. *(Requested by the Board of Selectmen)*

BOS RECOMMEND: NO ADV. BD. RECOMMEND: NO CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 2 VOTED: *This article was defeated.*

Majority “NO”

ARTICLE 3: To see if the Town will vote to raise and appropriate and/or appropriate by transfer from available funds such sums of money as may be necessary to defray the expenses of the Town for the fiscal year commencing July 1, 2011 and to set the salaries of elected officials; or act in relation thereto. *(Requested by the Board of Selectmen and Advisory Board)*

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

LINE	DEPARTMENT	FY10 SPENT	FY11 BUDGET	FY12 TOWN ADMINISTRATOR RECOMMEND	FY12 ADVISORY BOARD RECOMMEND
1	Moderator	100	100	100	100
2	Board of Selectmen	3,875	5,765	6,405	6,405
3	Town Administrator	168,394	157,345	179,645	179,645
4	Advisory Board	311	53,421	75,500	75,500
5	Town Accountant	69,624	78,392	78,438	78,438
6	Board of Assessors	87,343	97,966	100,402	100,402
7	Treasurer	81,109	87,918	86,059	86,059
8	Tax Collector	63,595	66,631	66,072	66,072
9	Information Technology		96,749	114,123	114,123
10	Town Clerk	46,602	47,590	49,200	49,200
11	Land Use	19,230	21,614	27,498	27,498
12	Town Hall	57,191	38,986	38,786	38,786
13	Town Buildings		163,597	169,641	169,641
14	Non-Departmental	141,249	91,567	85,505	85,505
15	Police	829,176	791,356	859,877	859,877
16	Emergency Dispatch	200,856	223,452	239,045	239,045
17	Public Safety Building	79,561	-	-	-
18	Fire	466,089	490,554	490,627	490,627
19	Inspections	32,778	42,451	42,451	42,451
20	Dog Officer	26,130	28,421	34,503	34,503
21	Monty Tech	327,607	331,566	329,892	329,892
22	Ash-West Regional School District	6,521,291	6,668,639	6,339,404	6,339,404
23	DPW	572,757	561,801	606,707	606,707
24	Snow and Ice	249,560	180,000	180,000	180,000
25	Board of Health	16,680	17,050	17,050	17,050
26	Conservation Commission	16,931	18,765	24,336	24,336
27	Council on Aging	21,186	23,166	22,963	22,963
28	Veterans' Services	13,764	12,687	15,187	15,187
29	Agricultural Commission	-	-	300	300

LINE	DEPARTMENT	FY10 SPENT	FY11 BUDGET	FY12 TOWN ADMINISTRATOR RECOMMEND	FY12 ADVISORY BOARD RECOMMEND
30	Library	176,540	149,256	149,256	149,256
31	Historical Commission	-	100	100	100
32	Debt Service	964,022	944,993	851,635	851,635
33	Employee Ins. Benefits	976,896	1,064,880	1,066,637	1,066,637
	ARTICLE 3 TOTAL	\$12,227,449	\$12,556,777	\$12,347,344	\$12,347,344

Setting of Elected Salaries under Article 3:

- a. Town Moderator: \$100
- b. Board of Selectmen: Chairman - \$1,300; Clerk - \$1,100; Member - \$1,100
- c. Board of Health: \$140 per member
- d. Town Clerk: \$39,970 includes a \$1,000 longevity stipend

ARTICLE 3 VOTED: On motion of Bill Johnson, it was voted to raise and appropriate the sum of \$12,347,344 for the Departments and purposes noted in the warrant and to set the salary for all Elected Officials as printed in the Warrant.

Setting of Elected Salaries under Article 3:

- a. Town Moderator: \$100
- b. Board of Selectmen: Chairman - \$1,300; Clerk - \$1,100; Member - \$1,100
- c. Board of Health: \$140 per member
- d. Town Clerk: \$39,970 includes a \$1,000 longevity stipend

Majority “YES”

ARTICLE 4: To see if the Town will vote to raise and appropriate a sum of money to operate the Water Department for the fiscal year beginning July 1, 2011, or act in relation thereto. (Requested by the Town Administrator)

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 4 VOTED: On motion of Bill Johnson it was voted to raise and appropriate the sum of \$509,073 to operate the Water Department for the fiscal year beginning July 1, 2011, and that \$509,073 be raised from the Water Enterprise revenues.

Unanimous “YES”

ARTICLE 5: To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Department for fiscal year beginning July 1, 2011, or act in relation thereto. (Requested by the Town Administrator)

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 5 VOTED: *On motion of Bill Johnson, it was voted to raise and appropriate the sum of \$789,588 to operate the Sewer Department for fiscal year beginning July 1, 2011, and that \$914,588 be raised as follows:*

Sewer Enterprise revenues: \$744,588
Retained earnings: \$170,000

Unanimous “YES”

ARTICLE 6: To see if the Town will vote to raise and appropriate, or transfer, from available funds, a sum of money for the operating budget of the Ashburnham-Westminster Regional School District, in addition to the sum voted under Article 4 for said operating budget, provided that no funds shall be expended and no bonds shall be issued unless the Town has first voted at an election to exempt this expenditure from the provisions of Proposition 2½, so called, and further provided that the Town of Westminster also votes to approve and fund its proportional share of such additional appropriations, or act in relation thereto. *(Requested by the Board of Selectmen)*

BOS RECOMMEND: NO ADV. BD. RECOMMEND: NO CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: Up to \$1.72

ARTICLE 6 VOTED: *On motion of Ronald Reed, it was voted to **PASS OVER** this article.*

Unanimous “YES”

ARTICLE 7: To see if the Town will vote to authorize the transfer of \$40,000 from any excess in the Municipal Light Plant Funds to the town treasury, as authorized by its Light Board in accordance with Chapter 164 of the General Laws of the Commonwealth, or act in relation thereto. *(Requested by the Municipal Light Department)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 7 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21 be approved by consent.*

Unanimous “YES”

ARTICLE 8: To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2011, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with the Massachusetts General Laws, Chapter 44, Section 17, or act in relation thereto. *(Requested by the Town Treasurer)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 8 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21 be approved by consent.*

Unanimous “YES”

ARTICLE 9: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds a sum of money to pay for legal and other professional services , as well as all other reasonable related expenses, in connection with the collection of certain delinquent taxes owed to the Town, or act in relation thereto. *(Requested by the Town Treasurer)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 9 VOTED: *On motion of Gregory Fagan, it was voted to raise and appropriate a sum of \$20,000 to pay for legal and other professional services, as well as all other reasonable related expenses, in connection with the collection of certain delinquent taxes owed to the Town.*

Unanimous “YES”

ARTICLE 10: To see if the Town will vote to authorize the Town Administrator to enter into a contract or contracts with the Massachusetts Highway Department for the construction and maintenance of town roads in conformance with the Massachusetts General Laws, or act in relation thereto. *(Requested by the Town Administrator)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 10 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21 be approved by consent.*

Unanimous “YES”

ARTICLE 11: To see if the Town will vote to appropriate all funds which become available in the Fiscal Year 2012 from the Commonwealth of Massachusetts Department of Highways, Chapter 90 Bond Issue proceeds, to be used by the DPW for the repair and maintenance of town roads in conformance with Massachusetts General Laws, or act in relation thereto. *(Requested by the Town Administrator)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 11 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21 be approved by consent.*

Unanimous “YES”

ARTICLE 12: To see if the Town will vote to authorize the transfer of trust fund income in the amount of \$2,500 from the Cushing Academy Trust Fund to pay for the fiscal year 2012 secondary school expenses, or act in relation thereto. *(Requested by Town Administrator)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: N/A TAX RATE IMPACT: N/A

ARTICLE 12 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21 be approved by consent.*

Unanimous “YES”

ARTICLE 13: To see if the Town will vote to transfer a sum of money from special assessments Title V Receipts Account (septic system loan program) to pay principal and interest due on notes payable to the Water Pollution Abatement Trust, or act in relation thereto. *(Requested by the Town Administrator)*

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 13 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and article 21 be approved by consent.*

Unanimous “YES”

ARTICLE 14: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds the sum of money for the payment of bills from a prior year, or act in relation thereto. *(Requested by the Town Administrator)*

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 14 VOTED: *On motion of Edward Vitone, it was voted to raise and appropriate the sum of \$1,805.04 for the payment of bills from a prior year.*

Unanimous “YES”

ARTICLE 15: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds the sum of money to fund the State’s unfunded mandated portion of the Quinn Bill for FY10 and FY11, or act in relation thereto. *(Requested by the Town Administrator)*

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 15 VOTED: *On motion of Ronald Reed, it was voted to raise the sum of \$45,000 to fund the State’s unfunded mandated portion of the Quinn Bill for FY10 and FY11, should the Supreme Court of Massachusetts deem the language in the collective bargaining agreement is superseded by Massachusetts general law.*

Unanimous “YES”

ARTICLE 16: To see if the Town will vote to raise and appropriate or appropriate by transfer from available funds the sum of \$419,480 to fund the Capital Planning Committee recommendations as follows:

<u>Line</u>	<u>Item</u>	<u>Amount</u>	<u>Line</u>		<u>Amount</u>
1	Town Hall Repairs	\$ 12,000	6	Loader for DPW (2 yr. lease to purchase)	\$ 57,000
2	Library Improvements/Repairs	\$ 10,000	7	Turn-out Gear for Fire Department	\$ 10,350
3	IMC Software for Fire Department and Vehicle Computers EMS	\$ 51,000	8	Radio Equipment for Fire Department	\$ 4,130
4	Police Cruiser	\$ 37,000	9	Phase I Information Technology Infrastructure	\$ 36,000
5	Truck for DPW (2 year lease to purchase)	\$ 77,000	10	Road Improvements	\$125,000

To authorize the lease purchases for the DPW truck and loader, and to authorize the Board of Selectmen to sell, trade in, or otherwise dispose of any equipment being replaced, or act in relation thereto. *(Requested by the Town Administrator)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: YES TAX RATE IMPACT: N/A

ARTICLE 16 VOTED: *On motion of Edward Vitone, it was voted to raise and appropriate the sum of \$419,480 to fund the Capital Planning Committee recommendations and to authorize the lease purchases for the DPW truck and loader, and to authorize the Board of Selectmen to sell, trade in, or otherwise dispose of any equipment being replaced included in the list as noted in the warrant.*

Unanimous “YES”

ARTICLE 17: To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money to purchase a Ford 550 17,950 GVW with Utility Body for the Sewer and Water Department and to authorize the Board of Selectmen to sell, trade in or otherwise dispose of any vehicle being replaced, or act in relation thereto. *(Requested by the Capital Planning Committee)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: YES TAX RATE IMPACT: N/A

ARTICLE 17 VOTED: *On motion of Edward Vitone, it was voted to transfer \$23,000 from Water Retained earnings and \$23,000 from Sewer Retained earnings to jointly purchase a truck with utility platform for the Sewer and Water Department and to authorize the Board of Selectmen to sell, trade in or otherwise dispose of any vehicle being replaced*

Unanimous “YES”

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$33,813 to be used to fund the following items in the Ashburnham-Westminster Regional School District Five Year Capital Plan:

1. Grade 8 lockers Overlook (both towns) (\$14,775)
2. Turf field fence and backstops Oakmont (both towns) (\$15,344)
3. Repair roof on Overlook (\$3,694)

Provided that the Town of Westminster also votes to fund its share of these costs, or act in relation thereto. *(Requested by the Capital Planning Committee)*

BOS RECOMMEND: YES ADV. BD. RECOMMEND: YES CAP. PLAN COMM. RECOMMEND: YES TAX RATE IMPACT: N/A

ARTICLE 18 VOTED: On motion of Ronald Reed, it was voted to raise and appropriate the sum of \$33,813 to be used to fund the following items in the Ashburnham-Westminster Regional School District Five Year Capital Plan.

Further, that said appropriation is subject to the Town of Westminster also voting to fund its share of the cost of this article

Unanimous “YES”

ARTICLE 19: To see if the Town will vote to amend the Town’s Zoning Bylaws by amending Section 5.11 Development Rate Limitation by extending Section 5.11.3 until May 31, 2016 or act in relation thereto. *(Requested by the Planning Board)*

5.11 Developmental Rate Limitation

Intent: To avoid large year-to-year variations in development rates in Ashburnham while allowing development consistent with history average rates.

5.11.1 - Single-family and two-family conversion limitation.

- a. The Building Inspector shall issue no more than thirty-six (36) building permits for the construction of new residential dwelling units per calendar year. All completed applications will be signed and dated upon receipt. For the purpose of this section, an application shall be accepted for review only if it conforms to all applicable building and zoning requirements and has received all necessary approvals from pertinent town boards, including the Board of Health, Planning Board, Zoning Board of Appeals, and Conservation Commission. After thirty-six (36) permits have been issued for that year, applications will no longer be accepted until the start of the following calendar year. No permits shall be carried over from one calendar year to the next. Building permits for no more than six (6) dwelling units shall be issued to any one applicant within a calendar year, unless the development schedule in Section 5.11.1(b) allows a greater number.
- b. Development Schedule:
Building permits for new dwelling units in a development shall be authorized in accordance with the following schedule, only if the town wide limit referred to in section 5.11.1(a) has not been reached. Dwelling units shall be considered as part of a single parcel or contiguous parcels of land which have been in the same ownership at any time subsequent to the date of adoption of this section.

Number of New Units	Dwelling Units Allowed In Development	Per Year
1 – 4	100%	
5 – 12	40%	
13 – 20	33%	
21+	20%	

In computing the number of dwelling units authorized under a schedule, the figure shall be rounded to the nearest whole number. This yearly schedule shall commence on the date of the issuance of the first building permit in a development.

- c. Special Development. A Special Permit may be granted by the Zoning Board of Appeals authorizing more rapid development than allowed under paragraph (b), for housing development determined by that Board to have unusually low impact on public services because of its location, occupancy, or design, and to serve an important unmet housing need of Ashburnham residents without over burdening town services.

5.11.2 Zoning Change Protection.

The protection against subsequent zoning changes granted by General Laws Chapter 40A, Section 6 to land in sub-division shall, in case of a development whose completion has been constrained by Section 5.11.1, be extended to the minimum time for completion allowed under Section 5.11.

5.11.3 Review

This section shall be reviewed by the Planning Board *by May 31, 2016* ~~five years after its approval~~ and may be amended or deleted in accordance with G.L., c. 40A, Sec. 5.

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 19 VOTED: *On motion of William Nolan, it was voted to **PASS OVER** this article.*

Unanimous “YES”

ARTICLE 20: To see if the Town will vote to amend the Town’s Zoning Bylaws by deleting Section 5.13, Open Space Residential Development in its entirety and replacing with the following new Section 5.13, Open Space Residential Development and delete Section 3.36 and Section 5.15 in their entirety as follows:

“Section 5.13 Open Space Residential Development”

5.13.1 Introduction

“Open Space Residential Development” (OSRD) in accordance with this bylaw shall be allowed by right as a type of subdivision in the RA, RB and GB zones, on one or more parcels of land in common ownership, except for parcels located in the Flood Plain District. OSRD may consist of any combination of single family and two-family structures in which the buildings are clustered together in one or more groups in accordance with this by-law. Multifamily structures of not more than four (4) units may also be permitted by the Planning Board if they serve the purpose of the OSRD Bylaw, as stated in § 5.13.2. The land not included in the building lots shall be preserved as Open Space.

5.13.2 Purpose

The purpose of an OSRD is to encourage the preservation of open land by providing an alternative pattern of development through which the following objectives are likely to be met:

- A. Greater flexibility and creativity in the design of residential subdivisions provided that the overall density of the development is no greater than that which is normally allowed in the district;
- B. The permanent preservation of open space, agricultural lands, forest lands, and other natural resources and to encourage a less sprawling form of development that consumes less open land;
- C. Maintain the traditional New England rural character and land use pattern in which small villages contrast with open space and farm land;

- D. The construction of street(s), utilities and public services in a more economical and efficient manner;
- E. Respect for the natural features of the land, including wetlands, watercourses, forests, prime agricultural land, steep slopes, plants, wildlife, historic sites, scenic areas, and rural character;
- F. Promote alternatives to strip residential development lining the roadsides in the town to preserve the unobstructed natural views from roadways;
- G. Promote the development of housing affordable to low and moderate-income families;
- H. Provide wildlife corridors connecting open spaces, needs needed by wildlife to ensure their survival;
- I. To protect and enhance the value of real property;
- J. To provide for a diversified housing stock.

5.13.3 Definitions

Affordable Units - shall mean any combination of dwelling units restricted in perpetuity as affordable to persons or families qualifying as an income eligible household. The affordable restriction shall be approved as to form by the town counsel, and a right of first refusal upon transfer of such restricted units shall be granted to the Town or its designee for a period of not less than 120 days after notice thereof.

Basic Maximum Number – The number of dwelling units that would be allowed under the Ashburnham Zoning Bylaw.

Common Open Space - shall mean any Open Space set aside, dedicated, designated or reserved for use as passive, recreation, conservation, agriculture, forestry, natural buffers, and active recreation as permitted by this by-law. Common Open Space shall be Contiguous Open Space wherever possible and shall not include roadways, parking areas or private yards.

Income Eligible Household – shall mean a household of one or more persons whose maximum income does not exceed 80% of the area median income, adjusted for household size, or as otherwise established by the Massachusetts Department of Housing and Community Development in guidelines.

Open Space - shall mean any parcel or area of land or water essentially unimproved or set aside, dedicated, designated or reserved for public or private use and enjoyment of the owners and occupants of an OSRD as permitted by this by-law.

5.13.4 Authority

The Planning Board shall act as the approving authority for OSRD applications. The Planning Board may adopt, and from time to time amend, Rules and Regulations consistent with the provisions of this bylaw and G.L. c. 40A and other provisions of the General Laws, including Rules and Regulations Governing the Subdivision of Land, and shall file a copy of said Rules and Regulations with the Town Clerk.

5.13.5 Applicability

- A. An Open Space Residential Development (OSRD) may be proposed in accordance with this bylaw within the RA, RB, and GB zoning districts.

- B. Subsection A above applies only to subdivisions of land as defined in MGL Ch. 41, §81L, and not to construction of homes or businesses on individual lots that existed prior to (Town Meeting Date) or to lots created through the “Approval Not Required” process with frontage on public ways existing as of May 7, 2011 described in the Ashburnham Planning Board Rules and Regulations Governing the Subdivision of Land. However, if a subdivision approval is not required because a new roadway is not proposed; an applicant may nevertheless apply for an Open Space Residential Development under this Section 5.13. In such a case, the application shall be subject to Site Plan Review as described in Section 5.10.

5.13.6 Design Process

At the time of the application for an OSRD, applicants are required to demonstrate to the Planning Board that the following Design Process was performed by a multidisciplinary team of which one member must be a certified Landscape Architect and considered in determining the layout of proposed streets, house lots, unit placement if treated as a condominium, including designation of all common areas and open space.

- A. Identifying Conservation Areas. Identify preservation land by two steps. First, Primary Conservation Areas (such as wetlands, riverfront areas, and floodplains regulated by state or federal law) and Secondary Conservation Areas (including unprotected elements of the natural landscape such as steep slopes, mature woodlands, prime farmland, meadows, wildlife habitats and cultural features such as historic and archaeological sites and scenic views) shall be identified and delineated. Second, the Potentially Developable Area shall consist of land outside identified Primary and Secondary Conservation Areas.
- B. Locating House Sites. Locate the approximate sites of individual houses within the Potentially Developable Area and include the delineation of private yards and shared amenities, so as to reflect an integrated community.
- C. Aligning the Streets and Trails. Align streets in order to access the house lots or units. Additionally, new trails should be laid out to create internal and external connections to existing and/or potential future streets, sidewalks, and trails.
- D. Lot Lines. Draw in the lot lines using assumed lot lines if the ownership is in condominium, cooperative or other similar form of common ownership.

5.13.7 Design Standards

The following Generic and Site Specific Design Standards shall apply to all OSRD Plans and shall govern the development and design process:

A. Generic Design Standards

1. The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal. Any grade changes shall be in keeping with the general appearance of the neighboring developed areas. The orientation of individual building sites shall be such as to maintain maximum natural topography and cover. Topography, tree cover, surface water buffers, and natural drainage ways shall be treated as fixed determinants of road and lot configuration rather than as malleable elements that can be changed to follow a preferred development scheme.
2. Streets shall be designed and located in such a manner as to maintain and preserve natural topography, significant landmarks, and trees; to minimize cut and fill; and to preserve and enhance views and vistas on or off the subject parcel.

3. All open space (landscaped and usable) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.
4. The removal or disruption of historic, traditional or significant uses, structures, or architectural elements shall be minimized insofar as practicable, whether these exist on the site or on adjacent properties.

B. Site Specific Design Standards

1. **Parking.** Each dwelling unit shall be served by two (2) off-street parking spaces. Parking spaces in front of garages may count in this computation. Calculations for parking spaces in these developments shall be rounded up to the nearest integer where necessary. The Planning Board may choose to modify these requirements during the review process in response to conditions specific to an individual proposal.
2. **Drainage.** The Planning Board shall encourage the use of Low Impact Development techniques that reduce impervious surface and enable infiltration where appropriate.
3. **Screening and Landscaping.** All structural surface stormwater management facilities shall be accompanied by a conceptual landscape plan.
4. **On-site Pedestrian and Bicycle Circulation.** Walkways, trails and bicycle paths shall be provided to link residences with recreation facilities (including parkland and open space) and adjacent land uses where appropriate.
5. **Additional Criteria for Multi-family Development:**
 - (a) The design and location of the structure(s) on the site shall be consistent with the visual scale and character of single-family development.
 - (b) No more than three (3) bedrooms shall be permitted per multi-family dwelling unit.

5.13.8 Design Criteria

- A. Where the proposed development abuts a body of water, a portion of the shoreline, as well as reasonable access to it, shall be part of the common open space.
- B. Residences shall be grouped so that the greatest number of units can be designed to take advantage of solar heating opportunities; so that scenic views and long views remain unobstructed, particularly those seen from roads; so that habitat areas and species listed as endangered, threatened, or of special concern by the Massachusetts Natural Heritage Program shall be protected; and so that historic and prehistoric sites and their environs shall be protected.
- C. In areas greater than twenty (20%) percent slope or upon hilltops and ridgelines, lots shall be laid out, to the greatest extent possible, to achieve the following objectives;

1. Building sites shall be located so that the silhouettes of structures will be below the ridgeline or hilltop or, if the site is heavily wooded, the building silhouettes shall be at least ten (10) feet lower than the average canopy height of the trees on the ridge or hilltop.
2. Where public views will be unavoidably affected by the proposed use, architectural and landscaping measures shall be employed so as to minimize significant degradation of the scenic or aesthetic qualities of the site.
3. The removal of native vegetation shall be minimized.
4. Any grading or earthmoving operation in conjunction with the proposed development shall be planned and executed in such a manner that the final contours are consistent with the existing terrain, both on and adjacent to the site.
5. Safeguards shall be employed where needed to mitigate against environmental degradation from erosion, sedimentation, water pollution, or flooding.

5.13.9 Roads

The principal roadway(s) serving the site shall be designed to conform to the standards of the Rules and Regulations of the Planning Board. OSRDs shall have access on a public way, a way approved by the Planning Board or a way approved under the Subdivision Control Law.

5.13.10 Open Space Requirements

- A. A minimum of fifty percent (50%) of the site shall be open space. The percentage of this open space that can be wetland shall not exceed the percentage of wetland for the entire site under existing conditions as shown on the OSRD Plan. Percentage is calculated by dividing the total wetland acres by the total site acres. A sample calculation is provided below:

Sample Calculation

Existing Conditions:

12-acre site with 3 acres of wetland

$3 \div 12 = 25\%$ wetland coverage

Open Space Requirements:

50% Open Space = 6 acres

Wetland Allowance:

6 acres * 25% wetland coverage = 1.5 acres

Open Space can be 4.5 acres of upland and 1.5 acres of wetland

- B. Description of Restriction on Open Space

Further subdivision of open space, or its use for other than conservation, agriculture, forestry, or non-commercial recreation shall be prohibited, and the approved plan shall be so endorsed in writing. These restrictions shall be granted in a Conservation Restriction in accordance with G.L. c. 184 Sec. 31 and 32 in perpetuity, to a grantee approved by the Planning Board, a copy of which is filed with the Massachusetts Executive Office of

Environmental Affairs recorded in the Northern District Worcester County Registry of Deeds, shall be enforceable by the Town of Ashburnham, and shall provide that such land shall be kept in an open or natural state and not built upon for residential use or developed for accessory uses including parking or roadways.

1. At least seventy (70%) percent of the Common Open Space shall be Contiguous Open Space, unless otherwise approved by the Planning Board.
2. The open space shall be used for wildlife habitat and conservation and the following additional purposes: historic preservation, outdoor education, passive recreation, aquifer protection, agriculture, horticulture, forestry, a combination of these uses, and shall be served by suitable access for such purposes. The Planning Board may permit a small portion of the open space to be paved or built upon for structures accessory to the dedicated use or uses of such open space (i.e., pedestrian walks and bike paths) so long as it supports the primary and secondary purposes of the OSRD and is consistent with state and local level environmental protections.
3. Limited access to common open space may be allowed in the form of a walking or hiking/biking path, the total area of which must be no more than two (2%) percent of the total common open space area.
4. If the OSRD is located in an area currently in agricultural use or containing agricultural soils as determined by the U.S. Soil Conservation Service, the landowner is not required to sell that part of the property, which is to become permanent agricultural open space. Said owner shall, however, convey the development rights of that open space in a Conservation Restriction pursuant to G.L. c. 184, Sec. 31 & 32, et. seq. filed with the Massachusetts Executive Office of Environmental Affairs and enforceable by the Town of Ashburnham, prohibiting future development of the property.
5. Any wastewater and stormwater management systems serving the OSRD may be located within the open space. Surface systems, such as retention and detention ponds, shall not qualify towards the minimum open space required unless approved by the Planning Board. Open space serving such systems is required to be under the control/ownership of either the developer or homeowners association to allow for maintenance.

5.13.11 Ownership of the Open Space

The open space shall, at the Planning Board's election, be conveyed to:

- A. To the Town of Ashburnham, for a park or open space use if accepted by the Town; or,
- B. A nonprofit organization, the principal purpose of which is the conservation of open space; or,
- C. A corporation, trust, or association owned by the owners of the lots or residential units within the development; or,
- D. Remain under ownership of the original property owner, who has conveyed the development rights to this part of the parcel to the developer who in turn has conveyed an undivided equal interest in these rights to each new homeowner in the development; or,
- E. A new owner, subject to the conditions in §5.13.11 (D), above; or any combination of the above, subject to approval of the Planning Board.

- F. Where applicable, a nonprofit incorporated homeowner’s association shall be established requiring membership of each lot owner in the OSRD. The Homeowner’s Association shall be responsible for the permanent maintenance of all commonly owned water and septic systems, open space, recreational and thoroughfare facilities, including but not limited to private ways and common driveways. A Homeowner’s Association agreement or covenant shall be submitted with the OSRD application guaranteeing continuing maintenance of such common land and facilities, and assessing each lot a share of maintenance expenses. Such agreement shall be subject to the review and approval of the Town Counsel and the Planning Board.
- G. In any case when the Common Open Space is not to be conveyed to the Town, the application for an OSRD shall include a description of how and when the Common Open Space shall be preserved in perpetuity. The applicant shall also provide as part of this description, a proposal agreement authorizing and empowering the Town to perform any and all maintenance of the Common Open Space, and any other facilities in common ownership in the event of a failure to comply with Common Open Space preservation plan or agreement and/or any other agreement whether a homeowner’s agreement or otherwise, to maintain the Common Open Space and/or any facilities in common ownership, and providing that, if the Town is required to perform any maintenance work, the owners of the lots within the OSRD shall pay the costs thereof and that these costs shall constitute a lien upon those lots until such costs have been paid in full.

5.13.12 Common Driveways

- A. Common driveways serving no more than five (5) residential units may be allowed in the OSRD, provided that they meet one of the following requirements:

The provision of individual driveways to the lots to be served by the proposed common driveway would require curb cuts which are separated by less than sixty (60) feet along the exterior street line;

The provision of individual driveways to the lots to be served by the proposed common driveway would allow no alternative but to cross a “Wetland Resource Area”, as defined by G.L. c. 131 Sec. 40, and/or the Town of Ashburnham Wetlands Protection By-law, or to cross any land in the Flood Plain District as described in § 2 of the Town’s Zoning By-laws;

One or more alternate individual driveways which would be necessary in the absence of the proposed common driveway would intersect the roadway at a point of insufficient traffic sight distance, as determined by the Planning Board;

The provision of individual driveways to the lots to be served by the proposed common driveway would adversely affect a significant natural feature or vista.

- B. The common driveway shall access the property over the frontage of at least one of the lots being served by the driveway.
- C. The common driveway shall not be in excess of five hundred (500) feet in length.
- D. The owners of the properties to be served by the common driveway shall provide evidence to the Planning Board that they have a deeded right to the common driveway.

- E. The common driveway shall provide adequate access and turnaround for vehicles including moving vans, snowplows, ambulances, fire, and police vehicles. To provide such adequate access, the common driveway shall be built to meet standards as outlined in the Town of Ashburnham Planning Board Rules & Regulations, as amended.
- F. All installation of utilities shall meet the requirements as outlined in the Town of Ashburnham Planning Board Rules & Regulations, as amended.
- G. Permanent signs indicating the street number address assigned to each lot served by the common driveway shall be installed within ten (10) feet of the intersection of the common driveway with the street, as well as within ten (10) feet of the intersection of an individual lot driveway with the common driveway. Numbered signs shall be placed in a manner that will not cause them to be blocked during heavy snow pack and/or snow removal.
- H. Approval of a common driveway(s) in an OSRD shall be subject to a covenant by and between the developer and the Planning Board recorded in the chain of title and running with the land, on a form approved by the Planning Board, acknowledging that the common driveway approval was granted in consideration of the conditions contained within the decision of an OSRD and the grant of covenant, and that the owner, his heirs, executors, successors and assigns, agree that the common driveway shall never be submitted to Town Meeting for a vote to have it become an accepted street. This paragraph authorizes the Planning Board to accept the covenant on behalf of the Town.
- I. A lot in an OSRD may be served by a Common Driveway only if it meets the requirements of § 5.13.13 of this by-law, and the ownership of the lot provides mandatory membership in an owners' association responsible for annual and long term maintenance, including, but not limited to, removal of ice and snow from the common drive. The plan required under § 5.13.15 shall identify all land that is to be held and administered by the mandatory owners' association. It shall bear restrictions satisfactory to the Planning Board, to run with the land, restricting the way shown to remain private property and not to be extended, and any other restrictions and easements that are required for common driveway development by these by-laws. It shall incorporate by reference the document(s), satisfactory to the Town Counsel and the Planning Board, creating the mandatory owners' association and setting forth restrictive covenants and easements binding present and future owners of all the lots served by the common driveway. Such document(s) must include, at a minimum the following:
 1. Specific standards for the maintenance of all structures designed to be requirements of a common driveway ~~Special Permit~~, including, but not limited to the travel way, drainage system, and signage;
 2. Provisions for allocating responsibility for snow removal, maintenance, repair, or reconstruction of the common driveway, drainage system, and signage;
 3. Text of proposed easement including the metes and bounds description;
 4. A procedure for the resolution of disagreements.

5.13.13 Reduction of Dimensional Requirements

Applicant may propose to modify lot size, unit placement, shape, and other dimensional requirements for lots within an OSRD, subject to the following limitations:

- A. Frontage. Lots having reduced area or frontage shall not have frontage on a street other than a street created by the OSRD; provided, however, that the Planning Board may waive this requirement where it is determined that such reduced lot(s) will further the goals of this bylaw. The minimum frontage may be reduced from the frontage otherwise required in the zoning district; provided, however, that no lot shall have less than 50 feet of frontage.
- B. Setbacks. Every dwelling fronting on the proposed roadways shall be set back a minimum of 20 feet from the roadway right-of-way, and 10 feet from any rear or side lot line. In no event shall structures be closer than 20 feet to each other. Where structures containing three to four dwelling units are being proposed, the side lot lines between units may be 0 feet, however the distance between structures shall be a minimum of 20 feet.

5.13.14 Increases in Permissible Density.

The Planning Board may award a density bonus to increase the number of dwelling units beyond the Basic Maximum Number for an OSRD Plan. The density bonus for the OSRD shall not, in the aggregate, exceed thirty percent (30%) of the Basic Maximum Number. Computations shall be rounded down to the next whole number. A density bonus may be awarded in the following circumstances:

- A. For each additional ten percent (10%) of the site (over and above the required 50%) set aside as open space, a bonus of one (1) additional dwelling unit beyond the Basic Maximum Number may be awarded.
- B. For every two (2) dwelling units restricted in perpetuity to occupancy by persons or families that qualify as income eligible households, one (1) dwelling unit may be added as a density bonus beyond the Basic Maximum Number. Affordable housing units may be used toward density bonuses only if they can be counted toward the Town's affordable housing inventory as determined by the Massachusetts Department of Housing and Community Development. The applicant shall provide documentation demonstrating that the unit(s) shall count toward the community's affordable housing inventory to the satisfaction of the Planning Board.

Additional lots allowed under § 5.13.14.B will become buildable as additional dwelling unit(s) upon completion and sale of said deed-restricted home, or upon donation of, and recording of a deed to, the lot set aside for such deed-restricted home to the Town or to a public or non-profit housing agency or trust. The permanently deed-restricted affordable home or lot shall not be subject to the growth management provisions of § 5.11.

- C. For every historic structure preserved and subject to a historic preservation restriction, one (1) dwelling unit may be added to the Basic Maximum Number.

5.13.15 Administration

- A. Relation to Subdivision Control Law. To facilitate timely processing, promote better communication and avoid misunderstanding, applicants are encouraged to submit a preliminary subdivision plan. This plan should include alternative OSRD designs and must include how a non-OSRD, or conventional, subdivision design would appear. Such plan shall show the basic maximum number of dwelling units that would be allowed under Ashburnham Zoning Bylaw via conventional residential subdivision.

B. Submission requirements

- (1) Each OSRD application and plan shall be prepared in accordance with the requirements of the Ashburnham Planning Board Rules and Regulations Governing the Subdivision of Land as adopted from time to time by the Planning Board.
- (2) Each OSRD application and plan shall provide the following additional information:
 - (a) The location and acreage of areas to be devoted to specific uses.
 - (b) The proposed location of parks, open spaces, and other public and community uses.
 - (c) Developments on municipal sewer systems: written approval certifying tie-in to municipal sewage from the Ashburnham Water and Sewer Commission.
 - (d) On-site septic development: a sanitary survey sewage feasibility report by a Registered Professional Civil Engineer licensed in Massachusetts. The purpose of the report is to evaluate the feasibility of the ground for subsurface disposal of septic tank effluents, based on soil characteristics and test borings, water table, natural drainage patterns and other observation by the engineer.
 - [1] The report shall take into consideration the following factors: location of deep holes, to be shown on the appropriate map; topographic and ground level conditions; natural drainage patterns; flood heights of nearby waterways; underlying soil characteristics, absorption qualities, maximum groundwater elevations and distances to bedrock; and location and dimensions of abutting off-site sewage disposal systems if within 100 feet of property lines to be shown on an appropriate map.
 - [2] The report shall contain a statement by the civil engineer of why the septic system design and location is the most suitable of considered alternatives for on-site sanitary sewage disposal systems as indicated in Title V, the State Environmental Code. The Ashburnham Board of Health has final jurisdiction over all on-site septic systems.
 - (e) The organization the applicant proposes to own and maintain the open space land, in accordance with Section 5.13.11.
 - (f) Draft copies of all proposed covenants, agreements, and other restrictions the applicant proposes and is required to provide in accordance with this bylaw.
 - (g) Proposed gross density of entire development tract, amount of open space required in accordance with Section 5.13.10, and amount of open space retained.
 - (h) A Yield Plan shall also be provided showing the basic maximum number of dwelling units that could be created for residential purposes via a conventional residential subdivision.
 - (i) Any and all other information from the definitive subdivision regulations of the Town of Ashburnham that the Planning Board may require to assist in determining whether the proposed OSRD meets the objectives and standards as set forth in this bylaw.

C. Review and approval process

After notice and public hearing in accordance with MGL c. 41, §81T, as amended, the Planning Board may, after due consideration of the reports and recommendations of the Conservation Commission, Board of Health and Town Engineer, and other reviewing offices, may grant OSRD subdivision approval provided that the conditions and standards of this section have been met.

D. Fees

See Planning Board Rules Governing Fees and Fee Schedule

- 5.13.16 No endorsement of a plan will be made until the Conservation Commission has completed an Order of Conditions and has been registered with the Northern Worcester County Registry of Deeds and made part of the plans. Any further changes required by the Conservation Commission shall meet the approval of the Planning Board's consulting engineer prior to endorsement.
- 5.13.17 The OSRD Plan shall show compliance with the requirements of this by-law and shall show any other particular features of the OSRD as requested by the Planning Board or required by the applicable Rules and Regulations to enable the Planning Board to determine compliance with this by-law.
- 5.13.18 Waiver of Compliance
The Planning Board may waive strict compliance with such requirements of this section, where such action is in the public interest and not inconsistent with the purpose and intent of the Zoning Act or this section.
- 5.13.19 Validity
The invalidity of any section or provision of this by-law shall not invalidate any other section or provision thereof.”

Deletion of Section 3.36 in its entirety.

Deletion of Section 5.15 in its entirety.

Or act in relation thereto. (*Submitted by the Planning Board*)

Explanation:

Back at the November 2008 Special Town Meeting, Ashburnham Town Meeting Voters approved a comprehensive re-write to the existing Open Space Residential Development (OSRD) Zoning Bylaw. The Planning Board had submitted this re-write after experiencing some difficulty in administering and implementing the existing Bylaw since its passage back in 2004. The Board had also received comments from a number of developers that the existing Bylaw does not offer flexibility as to the housing unit types and lot pattern layouts.

In March 2009, however, the Mass. Attorney General subsequently disapproved the OSRD Zoning Bylaw re-write based on the Major Residential Development provision within Ashburnham's Zoning Bylaw, which required an OSRD for subdivisions above a certain size and was to be approved by a Planning Board Special Permit. The Attorney General noted that requiring a subdivision with Special Permit approval was found to be “inconsistent with (Massachusetts's) Subdivision Control Law, as articulated in Wall Street Development Corporation v. Planning Board of Westwood, 72 Mass.App.Ct. 844, (2008).” Meanwhile around this same time, a number of Massachusetts communities began to develop and approve zoning bylaws that provide for a by-right OSRD approval process. The Mass. Attorney General has approved this type of zoning provision. Hence the Planning Board is now proposing a re-write to the OSRD Zoning Bylaw, which includes removing the MRD provision and providing for a by-right OSRD approval process.

One of the most important elements of OSRD design is an upfront identification of all the conservation areas on the land proposed for subdivision. Only then are the roads, buildings and lot lines added to the development plan. This process is lacking in the Town's existing OSRD Bylaw, which prevented a greater wooded buffer from being made part of the Lakeside Village OSRD approval, for example. Therefore, a section to add this design process has been proposed to be added to the Bylaw.

Other features of the bylaw that are designed to make it easier to administer and implement, as well as promote its use by developers (over a cookie-cutter, conventional subdivision plan) include: a) easier and more consistent calculations of any density units, b) greater simplicity in the definition of what constitutes an affordable unit, c) allowing multi-family units, but only up to 4 units per building with a max. of 3 bedrooms per unit (to help minimize impacts from school children on the Town's budget), d) greater flexibility in lot sizes.

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 20 VOTED: *On the motion of Joseph Kalagher, it was voted to **PASS OVER** this article.*

Unanimous "YES"

ARTICLE 21: To see if the Town will vote to transfer the sum of \$3,500 from the Waterways Improvement Fund for the purpose of waterway improvement maintenance and safety, or act in relation thereto. (*Requested by the Ashburnham Lakes Coalition*)

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 21 VOTED: *On motion of Edward Vitone, it was moved that articles 1, 7, 8, 10, 11, 12, 13 in the amount of \$25,922 and **article 21** be approved by consent.*

Unanimous "YES"

ARTICLE 22: To see if the Town will vote to transfer 53.797 acres of land located at 356 Winchendon Road identified on the Assessor's Map 3 Parcel 9 to the Ashburnham Municipal Light Department and to authorize the use of said land on such terms and conditions as are in the best interest of the Town, or act in relation thereto. (*Requested by the Town Administrator*)

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 22 VOTED: *On motion of Edward Vitone, it was voted to transfer the following parcel, approximately 53.797 acres of Town-owned land to the care and custody of the Ashburnham Municipal Light Department, in accordance with M.G.L., Chapter 40, Section 8C. The parcel is located at 356 Winchendon Road identified on the Assessor's Map 3, Parcel 9, and to authorize the use of said land on such terms and conditions as are in the best interest of the Town.*

Unanimous "YES"

ARTICLE 23: To see if the Town will vote to raise and appropriate or appropriate from available funds a sum of money in the amount of \$5,000 to aid in the planning and execution of events in the years leading up to and including the 250th Celebration for Ashburnham. After the Celebration Committee has fulfilled all their duties, any debts incurred are satisfied and paid in full, any unused monies will be returned to the general fund. (*Requested by the 250th Celebration Committee*)

BOS RECOMMEND: YES

ADV. BD. RECOMMEND: YES

CAP. PLAN COMM. RECOMMEND: N/A

TAX RATE IMPACT: N/A

ARTICLE 23 VOTED: *On motion of Gregory Fagan, it was voted to raise and appropriate the sum of \$5,000 to aid in the planning and execution of events in the years leading up to and including the 250th Celebration for Ashburnham. After the Celebration Committee has fulfilled all their duties, any debts incurred are satisfied and paid in full, any unused monies will be returned to the general fund.*

Unanimous “YES”

Meeting adjourned at 12:03 P.M.

Respectfully submitted,
Linda A. Ramsdell, CMMC
Town Clerk



PROCEEDINGS OF THE SPECIAL TOWN MEETING HELD ON OCTOBER 19, 2011

Pursuant to the foregoing warrant, the legal voters of the Town of Ashburnham met at the Oakmont Regional High School Auditorium, 9 Oakmont Drive on October 19, 2011. Moderator, Donald “Jeff” Lawrence presided at the meeting which was called to order at 7:00 p.m. The veterans present were recognized as were those who were presently serving our country.

Article 1. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be added to account #25450-59175 for the cost of interest on the Water Tank Project temporary loan, or act in relation thereto. (Requested by the Town Treasurer and the Town Administrator)

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 1 Voted: *On motion of Edward Vitone, it was voted to transfer from water retained earnings the sum of \$14,916.67, and to apply this amount to account #25450-59175 for the cost of interest on the Water Tank Project temporary loan.*

Unanimous “YES”

Article 2. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to update the Assessors maps, or act in relation thereto. (Requested by the Board of Assessors and the Town Administrator)

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 2 Voted: *On motion of Ronald Reed, it was voted to transfer funds from Free Cash in the amount of \$3,000 to update the Assessors maps.*

Unanimous “YES”

Article 3. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to purchase equipment for the Police Department as follows:

- (5) Bushmaster .223 cal. Rifles with accessories
- (1) Glock Model 27
- (14) Level-2 bullet resistant vests
- Related miscellaneous equipment

Or act in relation thereto. *(Requested by the Police Chief and the Town Administrator)*

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 3 Voted: *On motion of Gregory Fagan it was voted to transfer from Free Cash the sum of \$15,321.50 to purchase equipment for the Police Department.*

Majority “YES”

Article 4. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to be added to account #15543–57700 to cover unanticipated Veterans Benefits for the remainder of FY12, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 4 Voted: *On motion of Edward Vitone, it was voted to transfer from free cash the sum of \$40,000 to be added to account #15543-57700 to cover unanticipated Veterans Benefits for the remainder of FY12.*

Unanimous “YES”

Article 5. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, a sum of money for the reconstruction of town roads, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMEND: **YES** ADVISORY RECOMMEND: **YES** CAPITAL PLANNING RECOMMEND **YES** TAX IMPACT: N/A

Article 5 Voted: *On motion of Ronald Reed, it was voted to transfer from Free Cash the sum of \$125,000 for the reconstruction of Town roads.*

Unanimous “YES”

Article 6. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, a sum of money to be transferred to the Capital Improvement Fund, or act in relation thereto. *(Requested by the Town Administrator)*

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 6 Voted: *On motion of Gregory Fagan, it was voted to transfer from Free Cash the amount of \$33,000.50 to the Capital Improvement Fund.*

Unanimous “YES”

Article 7. To see if the Town will vote to raise and appropriate, or appropriate by transfer from available funds, a sum of money to be transferred to the Stabilization Fund, or act in relation thereto. (*Requested by the Town Administrator*)

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 7 Voted: *On motion of Edward Vitone, it was voted to **PASS OVER** this article.*

Unanimous “YES”

Article 8. To see if the Town will vote to transfer custody for the purposes of conveying and to authorize the Board of Selectmen to convey an easement to Investar Renewable Energy LLC, its heirs and assigns (IRE), in a certain portion of town property, being the same land shown on Assessor’s Maps; Map 58 parcel 25 Center Street and Map 17 parcel 12, said easement to be granted on such terms and conditions as are in the best interests of the town for purposes of allowing IRE access to maintain a solar field on its adjacent land, or act in relation thereto. (*Requested by the Town Administrator*)

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 8 Voted: *On motion of Ronald Reed, it was voted to transfer custody for the purposes of conveying and to authorize the Board of Selectmen to convey an easement to a LLC, its heirs and assigns (IRE), in a certain portion of town property, being the same land shown on Assessor’s Maps; Map 58 parcel 25 Center Street and Map 17 parcel 12, Book 3661, Page 38, said easement to be granted on such terms and conditions as are in the best interests of the town for purposes of allowing IRE access to maintain a solar field on its adjacent land.*

Unanimous “YES”

Article 9. To see if the Town will vote to authorize the Ashburnham Board of Water Commissioners to enter into a five year contract for the operation and maintenance of the Joint Water Filtration Plant off Lake Road, along with the Town of Winchendon, as contemplated by Chapter 742 of the Acts of 1967, entitled “An Act Authorizing the Joint Ownership And Operation of Certain Municipal Water Supplies By the Towns of Ashburnham and Winchendon”, or act in relation thereto. (*Requested by the Town Administrator*)

SELECTMEN RECOMMENDATION: **YES** ADVISORY RECOMMENDATION: **YES** TAX IMPACT: N/A

Article 9 Voted: *On motion of Ronald Reed, it was voted to authorize the Ashburnham Board of Water Commissioners to enter into a five year contract for the operation and maintenance of the Joint Water Filtration Plant off Lake Road, along with the Town of Winchendon, as contemplated by Chapter 742 of the Acts of 1967, entitled “An Act Authorizing the Joint Ownership And Operation of Certain Municipal Water Supplies by the Towns of Ashburnham and Winchendon”.*

Unanimous “YES”

Meeting adjourned at 7:36 P.M.

Respectfully submitted,
Linda A. Ramsdell, CMMC, Town Clerk

FINANCE

TOWN OF ASHBURNHAM, MASSACHUSETTS
 Combined Balance Sheet – All Funds
 For the Year Ended June 30, 2011

**Town Accountant
 2011 Annual Financial Report**

	General Fund	Special Revenue Funds	Trust & Agency Funds	Enterprise Funds	Long-Term Debt Obligations	Total
Assets						
Cash and cash equivalents	\$ 439,962	\$ 315,860	\$1,380,009	\$4,142,075	-	\$ 6,277,906
Petty Cash	1,008	500				1,508
Receivables:						
Property Taxes	273,944					273,944
Tax Liens and Foreclosures	1,011,356					1,011,356
Motor vehicle excise	74,293					74,293
Other excise	855					855
Departmental	59,454			212,855		272,309
Liens Added to Tax				20,765		20,765
Assessments – Added to Tax				7,439		7,439
Assessments – Not Yet Due				1,042,510		1,042,510
Title V Loan Receivable		183,389				183,389
Amount to be provided for Long-Term Debt					<u>12,167,558</u>	<u>12,167,558</u>
Total Assets	<u>\$1,860,872</u>	<u>\$ 499,749</u>	<u>\$1,380,009</u>	<u>\$5,425,643</u>	<u>\$12,167,558</u>	<u>\$21,333,830</u>
Liabilities and Fund Balances						
Liabilities:						
Warrants and Accounts Payable	84,408	5,468		90,961		180,838
Performance Bond	10,858	1,392	15,761			28,011
Other accrued liabilities	59,044					59,044
Abandoned property	5,014			1,362		6,376
Prepaid Tax	3,089					3,089
Deferred revenue:		202,430				
Property Taxes	1,236,489					1,236,489
Excise Taxes	75,148					75,148
Other	59,454	183,389		1,283,568		1,526,411
Allowance for Abatements	45,722					45,722
Other Liabilities	172		137			309
Bond Anticipation Note Payable		400,000		2,000,000		2,400,000
Long-term Debt					<u>12,167,558</u>	<u>12,167,558</u>
Total Liabilities	<u>\$1,579,397</u>	<u>590,249</u>	<u>15,898</u>	<u>3,375,891</u>	<u>12,167,558</u>	<u>17,728,994</u>
Fund Balances:						
Encumbrances & Continuing Appropriations	61,765			11,843		73,608
Res for Snow Ice Deficit	(68,221)					(68,221)
Res for Overlay Deficit	(15,705)					(15,705)
Res for Expenditures				216,000		216,000
Endowments			341,578			341,578
Special Purposes		275,697	1,022,532	1,969,277		3,267,506
Undesignated	303,635					303,635
Capital Project		<u>(366,197)</u>		<u>(147,369)</u>		<u>(513,566)</u>
Total Fund Balances	281,474	(90,500)	1,364,111	2,046,751		3,604,836
Total Liabilities and Fund Balances	<u>\$1,860,872</u>	<u>\$ 499,749</u>	<u>\$1,380,009</u>	<u>\$5,425,643</u>	<u>\$12,167,558</u>	<u>\$21,333,831</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant - 2011 Annual Financial Report

Combined Balance Sheet – Special Revenue Funds For the Year Ended June 30, 2011	Grants	Revolving	Capital Projects	Total (memorandum)
Assets				
Cash & Investments	(75,030)	357,087	33,803	315,860
Petty Cash		500		500
Receivables		183,389		183,389
Total Assets	(75,030)	540,976	33,806	499,749
Liabilities and Fund Balances				
Liabilities:				
Warrants and Accounts Payable		5,468		5,468
Performance Bonds		1,392		1,392
Deferred Revenue		183,389		183,389
Notes Payable			400,000	400,000
Total Liabilities		190,249	400,000	590,249
Fund Balances:				
Special Purposes	(75,030)	350,727		275,697
Capital Projects			(366,197)	(366,197)
Total Fund Balances	(75,030)	350,727	(366,197)	(90,500)
Total Liabilities and Fund Balances	(75,030)	540,976	33,803	499,749

Combined Balance Sheet – Trust and Agency Funds For the Year Ended June 30, 2011	Trusts	Agency	Total (memorandum)
Assets			
Cash			
Cash & Investments	15,898	1,364,110	1,380,009
Petty Cash			
Receivables			
Total Assets	15,898	1,364,110	1,380,009
Liabilities and Fund Balances			
Liabilities:			
Warrants and Accounts Payable			
Performance Bonds	15,761		15,761
Other Liabilities	137		137
Total Liabilities	15,898		15,898
Fund Balances:			
Endowments		341,578	341,578
Special Purposes		1,022,532	1,022,532
Total Fund Balances		1,364,110	1,364,110
Total Liabilities & Fund Balances	15,898	1,364,110	1,380,009

Combined Balance Sheet – Enterprise Funds For the Year Ended June 30, 2011	Water	Sewer	Light	Total (memorandum)
Assets				
Cash and Cash Equivalents	1,996,393	397,061	1,748,620	4,142,075
Receivables:				
Departmental	125,566	87,289		212,855
Liens Added to Tax	8,290	12,475		20,765
Assessments Added to Tax	1,132	6,307		7,439
Assessments Not Yet Due	59,392	983,118		1,042,510
Title V Loan Receivable				
Total Assets	2,190,772	1,486,250	1,748,620	5,425,643
Liabilities and Fund Balances				
Liabilities:				
Warrants and Accounts Payable	14,229	66,047	10,685	90,961
Abandoned Property			1,362	1,362
Deferred Revenue	194,380	1,089,188		1,283,568
Bond Anticipation Note Payable	2,000,000			2,000,000
Total Liabilities	2,208,609	1,155,236	12,046	3,375,891
Fund Balances:				
Encumbrances & Continuing				
Appropriations	11,843			
Reserved for Expenditures	23,000	193,000		216,000
Special Purpose	94,689	138,014	1,736,574	1,969,277
Capital Project	(147,369)			(147,369)
Total Fund Balances	(17,837)	331,014	1,736,574	2,049,751
Total Liabilities and Fund Balances	2,190,773	1,486,250	1,748,620	5,425,643

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant - 2011 Annual Financial Report

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2011	Budget	Actual Revenue	Favorable (Unfavorable)
Taxes & Excise			
Personal Property Taxes	150,122	149,339	783
Real Estate Taxes	10,256,101	9,994,057	262,044
Tax Liens		171,016	(171,016)
Tax Foreclosures		21,321	(21,321)
Motor Vehicle Excise	628,000	629,949	(1,949)
Boat Excise	2,500	2,411	89
Chapter 61 Rollback Taxes		165	(165)
Tax Charges	9,000	7,153	1,847
Tax Interest	36,000	31,283	4,717
Interest Charges – Motor Vehicle	29,000	29,404	(404)
Tax Lien Interest & Fees	30,000	33,187	(3,187)
Tax Lien Charges		2,586	(2,586)
Interest Charges – Boat Excise	600	1,165	(565)
In Lieu of Taxes	40,000	40,000	
Mark/Clear Registry Fees	5,000	5,580	(580)
	<u>11,186,323</u>	<u>11,118,616</u>	<u>67,707</u>
Charges for Service			
Ambulance Charges	192,000	154,558	37,442
Interments	6,500	8,025	(1,525)
Foundations	1,500	1,823	(323)
Certificate of Municipal Liens	12,000	14,550	(2,550)
Fire Alarm Fees	12,500	13,438	(938)
Building Rental Fees	3,750	3,423	327
Intergovernment – Shared Animal Control	13,000	13,760	(760)
	<u>241,250</u>	<u>209,576</u>	<u>31,674</u>
Fees			
Fish & Game Fees	500	577	(77)
Dog Fees	9,000	15,407	(6,407)
Board of Health Fees	5,500	5,990	(490)
Zoning Board of Appeals Fees	1,700	2,549	(849)
Police Fees	1,600	3,552	(1,952)
Police – P.D Admin Fee	500	3,424	(2,924)
Planning Board Fees	1,100	300	800
Board of Assessors Fee	400	192	208
Town Clerk Fees	5,200	4,870	330
Town Clerk Substance Fees		900	(900)
Cable Service Fees	840	856	(16)
Animal Control Fees	8,500	185	8,315
Fire Department Fees	15,000	12,356	2,644

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2011	Budget	Actual Revenue	Favorable (Unfavorable)
Fees (continued)			
Council on Aging Fees		776	(776)
Weight and Measures Fees	1,000	1,690	(690)
Conservation Fees	2,000	13,012	(11,012)
	<u>52,840</u>	<u>66,634</u>	<u>(13,794)</u>
Licenses & Permits			
Bd of Selectmen – Liquor Licenses	5,500	4,220	1,280
Gas & Plumbing Permits	13,000	10,005	2,995
Bd of Selectmen Permits	2,000	1,834	166
Electrical Permits	11,000	8,495	2,505
Building Permits	50,000	53,444	(3,444)
	<u>81,500</u>	<u>77,998</u>	<u>3,502</u>
State Revenue			
Local Aid – Chapter 70		6,269	4,701
Unrestricted Government Aid	672,501	674,069	(1,568)
State Owned Land	57,380	57,380	
Veterans Benefit Reimbursement	10,282	7,721	2,561
Vet, Blind, Ssp. Elder Exemptions	31,646	45,534	(13,888)
Elderly Exemptions		10,058	(10,058)
Miscellaneous State Revenue		24	(24)
FEMA Snowstorm Reimbursement		13,817	(13,817)
Police Career Incentive	3,272	3,092	180
	<u>781,350</u>	<u>816,395</u>	<u>(35,045)</u>
Fines & Forfeits			
Court Fines	1,050	3,260	(2,210)
Parking Fines	2,300	2,846	(546)
Dog Fines	2,500	5,130	(2,630)
Court Fines - RMV	24,000	17,955	6,045
	<u>29,850</u>	<u>29,191</u>	<u>659</u>
Miscellaneous Revenue			
Bank Interest	9,000	7,826	1,174
Sale of Fixed Assets		460	(460)
Insurance Recovery		1,292	(1,292)
Misc Refunds		5,657	(5,657)
Misc Revenue	7,000	10,547	(3,547)
Indirect Cost - Light	160,000	199,466	(39,466)
Indirect Cost - Water	120,000	111,355	8,645
Indirect Cost - Sewer	150,000	141,319	8,681
	<u>446,000</u>	<u>477,921</u>	<u>(31,921)</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant - 2011 Annual Financial Report

General Fund Revenue – Budget to Actual For the Year Ended June 30, 2011	Budget	Actual Revenue	Favorable (Unfavorable)
Other Financing Sources			
Transfer from Other Spec Rev Funds	3,500	13,454	(9,954)
Transfer from Special Rev Funds	75,873	75,873	
Transfer from Receipts Reserved	143,259	140,259	3,000
Transfer from Trust Funds	3,000	3,000	
Transfer from Agency Funds		2,723	(2,723)
	<u>225,632</u>	<u>235,309</u>	<u>(9,677)</u>
GENERAL FUND TOTALS	13,044,745	13,031,641	13,104

Enterprise Fund Revenue – Budget to Actual For the Year Ended June 30, 2011	Budget	Actual Revenue	Favorable (Unfavorable)
Water Enterprise			
Water Revenue	516,502	517,722	(1,220)
Water Added to Taxes	75,000	61,260	13,740
Page Beach Revenue	6,000	8,019	(2,019)
Water Connection Fees	10,000		10,000
Bank Interest	500	113	387
Water Interest & Charges	8,000	9,292	(1,292)
Water Misc	3,000	9,333	(6,333)
Tax, Title Water Lien		4,693	(4,693)
GRAND TOTAL WATER ENTERPRISE	619,002	610,431	8,571
Sewer Enterprise			
Sewer Usage Fees	477,460	378,597	98,863
Sewer User Added to Taxes	75,000	69,944	5,056
Sewer Fees/Permits	6,000		6,000
Sewer Connection Fee	10,000		10,000
FEMA Flood Reimburse		18,580	(18,580)
Bank Interest Sewer		1,021	(1,021)
Sewer Assessments	200,000	240,718	(40,718)
Sewer Asst Added to Taxes		(166)	166
Sewer Add to Tax Interest	3,000	3,189	(189)
Assessment Interest	8,000	9,152	(1,152)
Sewer Interest		837	(837)
Tax Title – Sewer Lien		5,528	(5,528)
Tax Title – Sewer Assessments		4,971	(4,971)
GRAND TOTAL SEWER ENTERPRISE	779,460	732,370	47,090

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2011	Original Budget	Budget Revisions	Actual Expenditures	Closed to Surplus
Encumbered Funds				
Town Hall – Repairs & Maint	30,000		30,000	
Collector Supplies	840		787	53
	<u>30,840</u>		<u>30,787</u>	<u>53</u>
State/County Assessments				
Air Pollution	1,542		1,542	
Montachusett Transit	27,125		27,125	
MBTA Assessment	10,661		10,661	
RMV Vehicle Surcharge	7,520		5,700	1,820
	<u>46,848</u>		<u>45,028</u>	<u>1,820</u>
Moderator				
Salary & Wages Regular	100		100	
Board of Selectmen				
Salary & Wages Regular	2,400		2,200	200
Prof & Tech Services	780		67	713
MRPC Assessment	1,600		1,599	1
Memorial Day	485		229	256
Prof Devel & Travel	500			500
	<u>5,765</u>		<u>4,094</u>	<u>1,671</u>
Town Administrator				
Salary & Wages Regular	148,604	4,203	151,942	865
Wages - Overtime	3,186	95	1,087	2,194
Prof & Tech Services	10,740		11,815	(1,075)
Prof Devel & Travel	1,575		1,823	(248)
	<u>164,105</u>	<u>4,298</u>	<u>166,667</u>	<u>1,736</u>
Advisory Board				
Prof Devel & Travel	500		173	327
Reserve Fund	86,000	(59,606)		26,394
	<u>86,500</u>	<u>(59,606)</u>	<u>173</u>	<u>26,721</u>
Town Accountant				
Salary & Wages Regular	58,172	1,770	57,205	2,737
Prof & Tech Services	16,500		16,500	
Supplies	1,250		848	402
Prof Devel & Travel	700		405	295
	<u>76,622</u>	<u>1,770</u>	<u>74,959</u>	<u>3,433</u>
Board of Assessors				
Salary & Wages Regular	19,144	622	20,914	(1,148)
Prof & Tech Services	77,400		76,775	625
Prof Devel & Travel	800		184	616
	<u>97,344</u>	<u>622</u>	<u>97,873</u>	<u>93</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Town Accountant - 2011 Annual Financial Report

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2011	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Assessors/Special Articles				
A16 ATM FY10 Revaluation	5,000			5,000
Town Treasurer				
Salary & Wages Regular	78,595	2,329	80,977	(53)
Repairs & Maint	290			290
Prof & Tech Services	3,547		3,459	88
Supplies	2,200		720	1,480
Prof Devel & Travel	957		562	395
	<u>85,589</u>	<u>2,329</u>	<u>85,718</u>	<u>2,200</u>
Tax Collector				
Salary & Wages Regular	51,322	1,524	52,885	(39)
Prof & Tech Services	3,500		2,124	1,376
Supplies	10,060		9,302	758
Prof Devel & Travel	225		260	(35)
	<u>65,107</u>	<u>1,524</u>	<u>64,572</u>	<u>2,059</u>
Town Clerk				
Salary & Wages Regular	37,835	1,135	38,970	
Repairs & Maint	350		400	(50)
Prof & Tech Services	200		225	(25)
Election & Registration	8,045	3,000	9,979	1,066
Supplies	160		128	32
Dog License Program	600		592	8
Prof Devel & Travel	400		402	(2)
	<u>47,590</u>	<u>4,135</u>	<u>50,695</u>	<u>1,030</u>
Conservation Commission				
Salary & Wages Regular	16,518		8,510	8,008
Prof & Tech Services	400			400
Supplies	347			347
Prof Devel & Travel	1,500		343	1,157
	<u>18,765</u>		<u>8,853</u>	<u>9,912</u>
Land Use				
Salary & Wages Regular	17,466	817	18,696	(413)
Prof & Tech Services	1,000		100	900
Supplies	1,200		181	1,019
Prof Devel & Travel	120			120
	<u>19,786</u>	<u>817</u>	<u>20,603</u>	<u>1,626</u>
Town Buildings				
VMS Building Expenses	13,650	3,405	17,054	1
Town Hall Water Damage Exp		1,946	1,946	
	<u>13,650</u>	<u>5,351</u>	<u>19,000</u>	<u>1</u>

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2011	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Town Hall				
Salary & Wages Regular	36,029	1,057	37,086	
Wages - Overtime	300			300
Energy & Utilities	15,300	1,600	13,508	3,392
Repairs & Maint	4,664		6,272	(1,608)
Supplies	1,100		868	232
	<u>57,393</u>	<u>2,657</u>	<u>57,734</u>	<u>2,316</u>
Non-Departmental				
Trash Collection	7,400		7,039	361
Copy Machine	8,730		9,401	(671)
Computer Expense	55,000	2,236	52,966	4,270
Town Report	2,000		1,600	400
Communications	28,462		27,298	1,164
Legal Services	24,000	2,785	28,946	(2,161)
Supplies	5,125		5,134	(9)
Sewer Assessment	31,150		30,818	332
	<u>161,867</u>	<u>5,021</u>	<u>163,202</u>	<u>3,686</u>
Police Department				
Salary & Wages Regular	646,857	1,124	628,253	19,729
Wages - Coverage	9,079		3,075	6,004
Wages - Overtime	75,133		96,007	(20,874)
Repairs & Maint	2,500		1,856	644
Prof & Tech Services	16,865		13,556	3,309
Communications	8,500		8,102	398
Winchendon Lockup	500		68	432
Supplies	4,000		2,328	1,672
Public Safety Maintenance	77,400		77,219	181
Minor Equipment	7,500		11,879	(4,379)
Vehicular Supplies	30,000		32,403	(2,403)
Prof Devel & Travel	6,000		8,875	(2,875)
	<u>884,334</u>	<u>1,124</u>	<u>883,620</u>	<u>1,838</u>
Fire Department				
Salary & Wages Regular	288,121	219	282,238	6,102
Salary & Wages Overtime	22,314		25,403	(3,089)
Salary & Wages Paid On Call	90,000		84,857	5,143
Energy & Utilities	656		697	(41)
Repairs & Maint	18,000		20,146	(2,146)
Prof & Tech Services	11,600		11,646	(46)
Communications	4,200		4,432	(232)
Supplies	15,000		16,368	(1,368)

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2011	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Fire Department (continued)				
Minor Equipment	1,808		2,065	(257)
Vehicular Supplies	19,500		22,959	(3,459)
Prof Devel & Travel	7,000		6,217	783
	<u>478,199</u>	<u>219</u>	<u>477,026</u>	<u>1,392</u>
Fire Dept/Special Articles				
A14 Fire Alarm Equipment	<u>10,350</u>			<u>10,350</u>
EDC				
Salary & Wages Regular	159,638		153,492	6,146
Wages - Coverage	14,637		11,239	3,398
Wages - Overtime	37,977		33,525	4,452
Energy & Utilities	1,150		554	596
Repairs & Maint	2,000		3,040	(1,040)
Prof & Tech Services	5,000		4,402	598
Supplies	2,000		66	1,934
Minor Equipment	5,700		6,076	(376)
Prof Devel & Travel	1,500		1,156	344
	<u>229,602</u>		<u>213,551</u>	<u>16,051</u>
Inspections				
Salary & Wages Regular	34,258	2,114	32,418	3,954
Prof & Tech Services	1,700		773	927
Supplies	300		361	(61)
Prof Devel & Travel	4,079		4,321	(242)
	<u>40,337</u>	<u>2,114</u>	<u>37,873</u>	<u>4,578</u>
Dog Officer				
Salary & Wages Regular	23,032	689	25,224	(1,503)
Wages - Overtime			456	(456)
Energy & Utilities	5,100		1,412	3,688
Prof & Tech Services	2,500		223	2,277
Supplies	700		692	8
Minor Equipment	500		115	385
Prof Devel & Travel	1,000			1,000
	<u>32,832</u>	<u>689</u>	<u>28,123</u>	<u>5,398</u>
Schools				
Vocational School Contribution	333,715		331,566	2,149
Ashburnham/Westminster Reg. School:				
Contribution	5,340,199		5,340,199	
Community Service	3,624		3,624	
Transportation	884,132		884,132	
Debt Assessment	440,684		440,684	
	<u>7,002,354</u>		<u>7,000,205</u>	<u>2,149</u>

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2011	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
Highway				
Salary & Wages Regular	340,744	11,849	352,198	395
Salary & Wages Overtime	21,600	648	16,880	5,368
Energy & Utilities	29,520		24,919	4,601
Repairs & Maint	125,090		150,735	(25,645)
Prof & Tech Services	1,100		499	601
Communications	4,583		4,075	508
Supplies	9,000		5,423	3,577
Vehicular Supplies	36,500		23,540	12,960
Prof Devel & Travel	1,577		710	867
	<u>569,714</u>	<u>12,497</u>	<u>578,979</u>	<u>3,232</u>
Highway Snow & Ice				
Salary & Wages Snow & Ice			1,173	(1,173)
Salary & Wages Overtime	80,000		60,427	19,573
Miscellaneous	100,000		186,621	(86,621)
	<u>180,000</u>		<u>248,221</u>	<u>(68,221)</u>
Board of Health				
Salary & Wages Regular	725		725	
Prof & Tech Services	16,025		16,025	
Prof Devel & Travel	300		15	285
	<u>17,050</u>		<u>16,765</u>	<u>285</u>
Council on Aging				
Salary & Wages Regular	17,524	1,915	18,328	1,111
Repairs & Maint			329	(329)
Communications	650		1,103	(453)
Supplies	500		776	(276)
Prof Devel & Travel	3,350		3,428	(78)
COA Programs	60		36	24
	<u>22,084</u>	<u>1,915</u>	<u>23,999</u>	
Veterans Services				
Salary & Wages Regular	2,652		2,652	
Prof Devel & Travel	35		35	
Veterans Benefits	10,000	12,000	19,447	2,553
	<u>12,687</u>	<u>12,000</u>	<u>22,134</u>	<u>2,553</u>
Library				
Salary & Wages Regular	101,939	3,029	107,114	(2,146)
Salary & Wages Temporary	2,983		3,110	(127)
Energy & Utilities	19,067		18,673	394
Repairs & Maint	9,700		15,417	(5,717)
Communications	1,620		449	1,171
Supplies	4,500		3,241	1,259

General Fund Expenses – Budget to Actual For the Year Ended June 30, 2011	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
<i>Library (continued)</i>				
Books	32,971	576	27,968	5,579
Prof Devel & Travel	750		1,083	(333)
	<u>173,530</u>	<u>3,605</u>	<u>177,055</u>	<u>80</u>
<i>Historical Commission</i>				
Communications	25		64	(39)
Supplies	50			50
Prof Devel & Travel	25			25
	<u>100</u>		<u>64</u>	<u>36</u>
<i>Debt Service</i>				
Excl Debt Service - Principal	796,938	(301,938)	495,000	
Excl Debt Service - Interest		304,438	304,438	
Non-Excluded Debt - Principal	119,634	(34,634)	85,000	
Non-Excluded Debt - Interest		34,634	34,634	
Septic Systems Loan Repayment	25,921		25,921	
	<u>942,493</u>	<u>2,500</u>	<u>944,992</u>	
<i>Employee Insurance Benefits</i>				
Health Insurance	428,319	(1,135)	380,258	46,926
Life Insurance	821		730	91
Medicare	54,781		42,382	12,399
Worcester Cty Retirement	413,259		413,259	
Insurance Premiums	137,700		129,107	8,593
Unemployment Benefits	30,000		28,077	1,923
	<u>1,064,880</u>	<u>(1,135)</u>	<u>993,812</u>	<u>69,933</u>
<i>Special Articles</i>				
STM 9 Mtg Hse Study FY07	6,000			6,000
A17 Open Space Cons FY08	500			500
A14 FY10 Water Improv/Safety	2,003		2,003	
A8 FY10 Tax Title Exp	9,656		9,656	
A15 Police Cruiser	35,000		35,000	
A16 F550 DPW Truck	54,000		54,000	
A17 F550 DPW Truck	54,000		53,974	26
A18 Fire Turnout Gear	6,000		5,999	1
A19 Ash-West Capital Items	18,420			18,420
A20 Transfer to Capital Improv	82,580		82,580	
A22 Waterways Improve Safe	3,500		1,925	1,575
A5 STM Tax Title Exp		20,000	15,369	4,631
A7 STM Reconst Town Roads		125,000	125,000	
A14 Prior Unpaid Bills		735	735	
A10 STM Hazardous Waste Day		15,000	102	14,898
A16 STM Transfer to Stabilization		141,093	141,093	
A17 STM Transfer to Capital Imp		100,000	100,000	
	<u>271,659</u>	<u>401,828</u>	<u>627,436</u>	<u>46,051</u>
GENERAL FUND GRAND TOTALS	<u>12,915,076</u>	<u>406,274</u>	<u>13,163,912</u>	<u>159,063</u>

Enterprise Fund Expenses – Budget to Actual For the Year Ended June 30, 2011	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Actual Expenditures</u>	<u>Closed to Surplus</u>
WATER ENTERPRISE				
<i>General Operating Costs:</i>				
Salary & Wages Regular	118,970		119,748	(778)
Salary & Wages Overtime	11,275		19,896	(8,621)
Energy & Utilities	7,000		5,819	1,181
Repairs & Maint	21,950		18,531	3,419
Hydrant Maintenance	4,000			4,000
Prof & Tech Services	14,000		14,012	(12)
Communications	5,500		6,546	(1,046)
Supplies	4,000		1,682	2,318
Minor Equipment	1,000		763	237
Vehicular Supplies	4,000		2,668	1,332
Prof Devel & Travel	1,000		565	435
Operation & Maint of Filtration	145,000		136,861	8,139
Water Principal	128,726		129,650	(924)
Water Interest	32,581		32,581	
<i>Special Articles:</i>				
Pay in Lieu of Indirect Costs	120,000		111,355	8,645
Art 37 Water Meter FY08	11,843			11,843
Grand Total Water Enterprise	<u>630,845</u>		<u>600,675</u>	<u>30,170</u>
SEWER ENTERPRISE				
<i>General Operating Costs:</i>				
Salary & Wages Regular	121,528		119,748	1,780
Salary & Wages Overtime	11,275		14,530	(3,255)
Energy & Utilities	43,000		39,499	3,501
Repairs & Maint	25,000		26,250	(1,250)
Prof & Tech Services	15,000		23,840	(8,840)
Communications	5,000		3,532	1,468
Supplies	4,000		1,929	2,071
Minor Equipment	500		473	27
Vehicular Supplies	1,500		2,005	(505)
Service Charges/Gardner	300,000		258,939	41,061
Sewer Principal	228,157		227,231	926
Sewer Debt Interest	44,500		44,499	1
<i>Special Articles:</i>				
Pay in Lieu of Indirect Costs	150,000		141,319	8,681
Grand Total Sewer Enterprise	<u>949,460</u>		<u>903,794</u>	<u>45,666</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Schedule of Expendable & Non-Expendable Trust Funds Revenue, Expense & Fund Balances For the Year Ended June 30, 2011	<u>Beginning Balance June 30, 2010</u>	<u>Revenue</u>	<u>Interest</u>	<u>Expenses</u>	<u>Ending Balance June 30, 2011</u>
Expendable Trusts:					
<i>Stabilization & Capital</i>					
Stabilization	158,368	141,093	3,882		303,342
Capital Improvement	104,488	182,580	2,660		289,728
<i>Cemetery Funds</i>					
Jacob H. Fairbanks	1,702		44		1,746
Ivers Adams	3,221		952		4,173
Lewis McIntire	3,175		85		3,260
McIntire	3,065		84		3,149
Jacob H. Fairbanks	1,965		48		2,013
McIntyre	2,871		91		2,962
Cemetery Perpetual Care	89,407	800	2,505		92,712
<i>Special Funds</i>					
Market Value Change		48,697			48,697
Ash Cushing Academy School Fund	4,715		1,491	3,000	3,206
Needham Flower	122		8		130
Ivers Adams Fund	1,697		(142)	935	620
School Boy Statue	13,003		168		13,171
Sylvia Gibson	368		21		389
Hoffman Flag Pole	18,787		243	1,767	17,263
Esther Oliver	18,280		233		18,512
Mary Abby Proctor	10,852		139	400	10,591
Town Improvement Fund	1,048		551	(935)	2,533
Sportsman's	3,990		82		4,072
Fuel Allocation	2,747		35		2,782
Taylor Flower	113		3		117
Conservation Land	8,109		103		8,212
Whitney Square	8,550		110		8,660
Ashburnham Housing Authority	8,332		105		8,437
Merton B. Lane Athletic Field	65		1		66
Erickson Memorial Fire/Rescue	28,915	3,059	142	18,680	13,436
Bandstand Maintenance	2,776		35		2,811
Sweeney Playground	3,799		48		3,847
Ashburnham Athletic Area	2,806		35		2,841
Community Playground	7,685		97		7,782
Stevens Memorial Library	122	2,400	2	2,400	124
H. Olson Flower Fund	123		2		125
T. Nauvonen Flower Fund	123		2		125
Council on Aging	4,921		87		5,008
Res for Snow Ice Deficit	1,067		13		1,080
Res for Overlay Deficit	5,170		63		5,233
Library Trust in Custody of Trustees	109,278	57,787	2	37,489	129,577
Total Expendable Trust Funds	<u>635,824</u>	<u>436,416</u>	<u>14,028</u>	<u>63,736</u>	<u>1,022,532</u>

Town Accountant - 2011 Annual Financial Report

Schedule of Expendable & Non-Expendable Trust Funds Revenue, Expense & Fund Balances For the Year Ended June 30, 2011	<u>Beginning Balance June 30, 2010</u>	<u>Revenue</u>	<u>Interest</u>	<u>Ending Balance June 30, 2011</u>
Non-Expendable Trusts:				
<i>Cemetery Funds:</i>				
Jacob H. Fairbanks	1,740			1,740
Ivers Adams	4,067			4,067
Lewis McIntire	3,576			3,576
McIntyre	3,618			3,618
Jacob H. Fairbanks	1,886			1,886
McIntyre	4,377			4,377
Perpetual Care	169,821	3,920		173,741
<i>Special Funds:</i>				
Ash Cushing Academy School Fund	116,391			116,391
Needham Flower	500			500
Ivers Adams Fund	1,264			1,264
School Boy Statue	300			300
Sylvia Gibson	1,258			1,258
Hoffman Flag Pole	2,060			2,060
Esther Oliver	1,816			1,816
Mary Abby Proctor	600			600
Town Improvement Fund	300			300
Hoffman 2015 Ad	18,947		177	19,125
Sportsman's	2,550			2,550
Taylor Flower	150			150
Whitney Square	200			200
Council on Aging	2,000			2,000
Total Non-Expendable Trust Funds	<u>337,420</u>	<u>3,920</u>	<u>177</u>	<u>341,517</u>
Light Department Funds				
Depreciation Fund	733,288	243,694	12,858	989,840
Meter Deposit Fund	52,876		1,428	54,305
Total Light Dept Trust Funds	<u>786,164</u>	<u>243,694</u>	<u>14,286</u>	<u>1,044,144</u>

TOWN OF ASHBURNHAM, MASSACHUSETTS

Treasurer – Trust Funds as of June 30, 2011

	June 30, 2010	Additions	Interest	Expended	June 30, 2012
STABILIZATION	158,367.52	141,092.76	3,881.51		303,341.79
CAPITAL IMPROVEMENT	104,488.37	182,580.00	2,659.64		289,728.01
CEMETERY GENERAL CARE:					
Jacob H. Fairbanks	3,442.04		43.94		3,485.98
Ivers Adams	7,287.64		952.24		8,239.88
Lewis McIntire	6,750.88		84.76		6,835.64
McIntire	6,682.91		84.07		6,766.98
Jacob H. Fairbanks	3,850.27		48.45		3,898.72
McIntire	7,247.68		90.96		7,338.64
Needham Flower	621.81		7.71		629.52
Hoffman Flag Pole	20,846.62		242.55	1,766.53	19,322.64
Taylor Flower	263.43		3.32		266.75
H. Olson Flower	123.26		1.55		124.81
T. Nauvonen Flower	123.26		1.55		124.81
Doris L. Smith Flower	1,066.54		13.10		1,079.64
Ashburnham Grange	5,169.55		63.46		5,233.01
TOTAL	63,475.89		1,637.66	1,766.53	63,347.02
CEMETERY PERPETUAL CARE	253,468.04	11,200.00	3,305.28	2,320.00	265,653.32
ASHBURNHAM CUSHING ACADEMY SCHOOL FUND	121,106.54		1,491.35	3,000.00	119,597.89
SPECIAL FUNDS:					
Ivers Adams Fund	2,961.16		(141.87)		1,884.51
School Boy Statue	13,302.60		167.90		13,470.50
Sylvia Gibson	1,625.81		20.72		1,646.53
Esther Oliver	20,095.22		232.68		20,327.90
Mary Abby Proctor	11,452.46		138.64	400.00	11,191.10
Town Improvement Fund	1,347.90		550.51		2,833.19
Hoffman 2015 AD	18,947.47		238.41		19,185.88
Sportsman's	6,540.28		82.25		6,622.53
Fuel Allocation	2,746.93		34.57		2,781.50
Conservation Land	8,109.01		103.03		8,212.04
Whitney Square	8,749.77		110.06		8,859.83
Ashburnham Housing Authority	8,331.90		104.84		8,436.74
Merton B. Lane	64.97		.85		65.82
G. Erickson Fire/Rescue Fund	38,529.85	4,356.31	141.95	29,592.18	13,435.93
Bandstand Maintenance	2,776.32		35.04		2,811.36
Sweeney Playground	3,799.18		47.76		3,846.94
Ashburnham Athletic Area	2,806.04		35.31		2,841.35

	June 30, 2010	Additions	Interest	Expended	June 30, 2012
Community Playground	7,684.95		97.08		7,782.03
Stevens Memorial Library	122.10		1.57		123.67
Council on Aging	6,920.77		87.28		7,008.05
TOTAL	166,914.69	4,356.31	2,088.58	29,992.18	143,367.40
TOTAL ALL FUNDS	867,821.05	339,229.07	15,064.02	37,078.71	1,185,035.43
DEPRECIATION FUND	733,287.88	246,874.62	9,677.02		989,839.52
METER DEPOSIT FUND	52,550.87	11,201.00	1,735.13	11,182.43	54,304.57
GRAND TOTAL	1,653,659.80	597,304.69	26,476.17	48,261.14	2,229,179.52

BOARD OF ASSESSORS 2011 Annual Report

The Board of Assessors is responsible for the valuation of real estate and personal property subject to taxation. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills. Assessed values for all three are based on “full and fair cash value” as of the January 1st preceding each fiscal year.

As always, if you have any questions regarding any assessing issues, please feel free to contact Donna Burton, Administrative Assessor, at 978-827-4100 extension 111 or by email at dburton@ashburnham-ma.gov. Office hours are Monday 1:00 p.m. to 5:00 p.m., Tuesday through Thursday 12:30 p.m. to 5:00 p.m. or by appointment. The Board normally meets at 6:00 p.m. on the second Wednesday of the month. Additional information is available on the Town website at www.ashburnham-ma.gov.

Respectfully submitted by the Board of Assessors,
Donna Burton, Chair
Celia Jornet, Clerk/Member
Walter Harrington, Member

Staff
Harald Scheid, Regional Tax Assessor
Linda Couture, Associate Assessor
Donna Burton, Administrative Assessor

Fiscal 2011 Assessments & Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	95.3746	578,710,815	17.15	9,924,890.48
Open Space	-0-	-0-	17.15	-0-
Commercial	2.3476	14,244,685	17.15	244,296.35
Industrial	0.8352	5,067,900	17.15	86,914.49
Personal Property	1.4426	8,753,465	17.15	150,121.92
TOTALS	100.0000	606,776,865	17.15	10,406,223.24

Valuation and Tax History

Fiscal Year	Tax Rate	Total Valuation	Accounts	Tax Levy	Change %
2011	17.15	606,776,865	4,116	10,406,223.24	2.6785
2010	16.15	627,539,382	4,086	10,134,761.02	5.6661
2009	13.88	691,016,094	4,089	9,591,303.39	10.7831
2008	12.93	669,584,735	4,099	8,657,730.62	.8685
2007	13.00	660,244,905	4,061	8,583,183.77	7.5566
2006	12.76	625,403,918	3,000	7,980,153.99	5.1509
2005	13.56	559,678,668	3,952	7,589,242.74	18.3347
2004	13.32	481,484,195	3,976	6,413,369.48	

Fiscal Year 2011 Abstract of Assessments

Property Class Code/Description	Accts	Class Valuation	Avg. Value
012-043 Mixed Use Properties	15	4,910,900	327,393
101 Residential Single Family	2,386	521,370,000	218,512
102 Residential Condominiums	22	950,000	43,182
104 Residential Two Family	38	8,038,600	211,542
105 Residential Three Family	5	1,246,900	249,380
Miscellaneous Residential	48	10,096,000	210,333
111-125 Apartments	4	1,532,400	383,100
130-132, 106 Vacant Land	1,083	33,036,600	30,505
300-393 Commercial	43	10,465,000	243,372
400-442 Industrial	28	5,067,900	180,996
501-508 Personal Property	361	8,753,465	24,248
600-821 Chapter 61, 61A, 61B	83	1,309,100	15,772
TOTALS	4,116	606,776,865	

Assessor's Account for Exemptions and Abatements

Description	FY2011	FY2010	FY2009	FY2008	FY2007
Assessor's Overlay	70,909.24	95,647.83	121,385.04	86,245.11	128,411.12
Overlay Deficits	15,632.03	-0-	-0-	-0-	-0-
Charges to 6/30/11	86,541.27	77,216.80	102,275.99	73,612.22	73,987.56
Amount Released	-0-	18,431.03	19,109.05	12,632.89	54,423.56

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change (%)
2011	6,258,814	17.15	101,080	26.098
2010	5,775,213	16.15	80,160	-47.619
2009	11,835,670	13.88	153,035	-19.886
2008	14,694,021	12.93	191,023	58.753
2007	9,430,067	13.00	120,327	-34.192
2006	13,484,161	12.76	182,846	24.238
2005	10,399,884	13.56	138,527	-25.973
2004	12,135,556	13.32	187,131	66.923

Land Use



Conservation Commission 2011 Annual Report

To the Honorable Board of Selectmen and the residents of the Town of Ashburnham:

After a most challenging two thousand ten, the Land Use Office was fortunate to add some much needed support in two thousand eleven. We were pleased to welcome Mary Ellen Kelly, who joined the Town full-time as the Land Use Administrator, assisting many Boards including the Conservation Commission. The Commission also was pleased to welcome Laura DiNardo as the Town's part-time Conservation Agent. While Laura is only in the office 16 hours a week, it has been a great help to the Commission in managing their time. However, with a part-time Agent and only three (3) members sitting on the

Commission, instead of the allowable five (5), the Commission and the residents of Ashburnham will continue to face certain challenges and time restraints.

During the two thousand eleven calendar year, the Commission reviewed approximately 50 applications, worked with numerous potential applicants, lake associations, land trusts, and state agencies, all made possible by the Commission's reliable and dedicated members. Our steady workload included the processing of fourteen (14) Determinations of Negligible Impact, five (5) Determinations of Applicability, nineteen (19) Orders of Conditions, one (1) Emergency Permit, ten (10) Certificates of Compliance, and one (1) Extension Order. The Commission also reviewed several Forest Cutting Plans.

The Commission continues to work with the Ashburnham-Westminster Regional School District with respect to the pending construction of the new Briggs Elementary School. An Order of Conditions approving the new school project was issued after multiple informal meetings, three (3) formal hearings, and countless reviews of stormwater reports and site plans. This undoubtedly will continue to be a time consuming project for the Commission, as well as many other Town Departments and Boards.

The Commission and its Agent continued preparing much needed updates to the Town's Open Space and Recreation Plan (OSRP). Cara Stanford, an AmeriCorps member serving with the Nashua River Watershed Association, worked with the Commission until her term ended in September 2011. Cara's knowledge of the update requirements and involvement in other towns made her a great resource in jump-starting the OSRP update. Since then, Gary Howland began his term with AmeriCorps, also serving with the Nashua River Watershed Association. His knowledge of the Town, coupled with his experience as the Director of the Ashburnham Land Trust, will be a tremendous asset in completing the updated OSRP. To this end, OSRP Surveys were circulated to Town residents via their electric light bill. To date, a substantial number of completed survey responses have been returned to the Commission. Without the assistance and cooperation of everyone at the Municipal Light Department, however, it's doubtful the responses would have been as numerous. Our thanks to the MLD!

The Commission submitted comments to the MA Department of Conservation and Recreation (DCR) on the proposed application of landscape designations for

Conservation Commission (Continued)

DCR properties and, specifically, the Mount Watatic Reservation. Within the DCR report, a 'Woodlands' landscape designation was proposed for the Mount Watatic Reservation, thereby allowing commercial use and logging on site. The Ashburnham Conservation Commission, along with the Ashby Conservation Commission, the Ashby Land Trust, and the Ashburnham Land Trust worked together to send letters expressing disapproval of both the proposed designation and, in particular, the designation process. As co-owners of the Reservation, each Commission and Land Trust commented that DCR did not process the authority to unilaterally assign and approve a landscape designation without the consent and approval of all owners. The Commission will continue to work with the Town of Ashby, the Land Trusts, and the State regarding this matter.

Two major storm events throughout the Commonwealth of Massachusetts caused the MA Department of Environmental Protection (DEP) to issue temporary storm procedures to help Conservation Commissions deal with an increase in applications. These storms included Hurricane Irene on August 27, 2011 which caused massive flooding, and the October

29, 2011 snowstorm requiring extensive clean-up efforts. Ashburnham was very fortunate to see little effects by both storms and no permits were issued under the DEP temporary regulations.

Also, the Conservation Agent attended two conferences on behalf of the Commission. These included the MACC Fall Conference at Clark University in Worcester in October 2011, and the 1st Annual Massachusetts Trails Conference at the Doyle Conservation Center in Leominster. The enforcement of State/Municipal wetlands regulations continues to be a difficult task due to time management and only part-time staffing. Regardless, the Commission continues to enforce observed violations, such as illegal dock construction, land clearing and the altering of wetland resource areas. Such actions especially are a concern from a wetland conservation/protection perspective. Consequently, when considering site development or disturbance, property owners are encouraged to contact the Conservation Office to determine the need for prior Commission approval.

The Conservation Commission meets on the 2nd and 4th Monday of the month. To meet or speak with the Commission, please contact the Conservation Agent in the Land Use Office on Tuesdays and Thursdays at 978-827-4100 extension 115.

Respectfully submitted by the Conservation Commission,
Marshall Dennis, Chair
Chris Picone
Alana Archangelo
Laura DiNardo, Conservation Agent

Planning Board 2011 Annual Report

To the Honorable Board of Selectmen and residents of Ashburnham:

The Ashburnham Planning Board consists of five (5) elected members and one (1) appointed associate member. The Board has the responsibility of reviewing proposed development projects (residential subdivisions, business/commercial and industrial site plans, Common Driveway Special Permits, Open Space Residential Developments, Accessory Dwelling Unit Special Permits and Scenic Road Permits) and makes decisions on them in accordance with state/local bylaws and regulations. The Zoning Bylaws also allows the Board to review major residential developments to preserve the natural and cultural resources of Ashburnham by ensuring the larger-scale of conversion of land to residential use does not consume all of the Town's woodlands, fields, farmlands, historic structures and

Planning Board (Continued)

landscapes, cart parts, stonewalls, geologic formations, water courses, wetlands, riparian zones, groundwater recharge areas, hilltops, scenic vistas, and other significant open spaces as well as providing a public voice and public authority in consideration of alternative approaches to conventional residential developments.

The Planning Board's official powers and responsibilities are provided through the Ashburnham Subdivision Regulations, Zoning Bylaws and as prescribed under the authority of the Subdivision Control Law enacted under Chapter 41, Section 81A-81GG of the Massachusetts General Laws. These rules and regulations have been enacted for the purpose of protecting the safety, convenience and welfare of the inhabitants of Ashburnham by regulating the laying out and construction of ways in subdivisions and providing access to lots therein.

Following the 2011 Annual Town Election, Roger Hoyt was elected to a 5-year term. The five member Board reorganized and Joseph Kalagher was selected as Chairman, William Nolan as Vice-Chairman, and John MacMillan, as Clerk to the Board. The Planning Board regularly meets on the 2nd and 4th Thursday of the month at 6:30 p.m. in the Town Hall. In calendar year 2011, the

Board conducted 18 regular meetings, one special meeting, and performed several on-site visits as well as meeting with other Boards and Committees.

The Board is also responsible for preparing careful studies pertaining to planning issues in the Town and recommending zoning amendments for Town Meeting approval.

The Board applied for and was awarded a "DLTA" grant by the Montachusett Regional Planning Commission for assistance in developing a Planned Unit Development "PUD" Bylaw, and changes to the Open Space Residential Development "OSRD" Bylaw. This new "PUD" Bylaw as well as the "OSRD" Bylaw changes are planned to be presented at the Annual Town Meeting in 2012. It is the Boards intent that if additional grants of this type become available in 2012, they will look for assistance in developing Bylaws relative to solar energy and the feasibility of a shared Town Planner.

During the calendar year 2011, the Board approved three (3) "Approvals not Required" (ANR) plans of land as compared to twelve (12) in 2010. The Board conducted one (1) Special Permit Public Hearing for the William J. Bresnahan Scouting and Community Center, Inc. The Board voted in favor to approve the Special Permit with conditions. The Board

conducted one (1) Site Plan Review for the new J. R. Briggs Elementary School project. The site plan was approved with conditions.

The Board continues to monitor previously approved Lakeview Estates, Cashman Hill Estates, Bray Avenue subdivisions and Lakeside Village Condominiums during the construction process. Current market conditions have slowed or stopped activity on these subdivisions during 2011. No new Preliminary or Definitive Subdivisions were submitted to the Board during 2011, a continuing sign of the slow down in the housing market.

The Planning Board continues to offer information on the Town's website at www.ashburnham-ma.gov. The Planning Board may also be contacted by email at planningbd@ashburnham-ma.gov. We welcome your comments on the website. The Board also conducts Open Discussion at the start of each meeting, for those having questions and concerns about the planning process in the Town. You are encouraged to attend.

Respectfully submitted,
Joseph Kalagher, Chair
William Nolan, Vice Chair
John MacMillan, Clerk
Joseph Daigle
Roger Hoyt
Thomas Ruble, Associate Member

Zoning Board of Appeals 2011 Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham: The Zoning Board of Appeals has heard the following:

Appeal #	Applicant Address	Hearing Date	Decision Date	Relief Sought	Action
10-6	George Gorrell 99 Willard Road M35/P10 R-A Zoning District	10/27/10, 11/9/10, 12/8/10, 2/23/11, 3/9/11, 6/1/11, 9/7/11	6/2/11 9/7/11	Seeks Special Permit, Sec. 3.24(t) of Ashburnham Zoning Bylaws for storage of construction equip. & building material & all other necessary zoning relief on the property.	Special Permit granted with conditions to be reviewed on 9/7/11 9/7/11 Decision was appealed before 20 days – Pending Court Decision
11-01	Ocrah Land Development 2 Westminster Street M60/P16 R-A Zoning District	2/16/11	2/16/11	Seeks Special Permit from Sec. 1.33 of the Ashburnham Zoning Bylaws to construct a 24'x34' home with an attached 20'x22' garage.	Special Permit granted with conditions
11-02	Jean Hebert and Wayne Monteverde 13 Cote Avenue M17/P24 R-A Zoning District	2/16/11, 3/16/11, 3/30/11, 4/13/11	4/13/11	Seeks Special Permit from Sec. 1.33 of the Ashburnham Zoning Bylaws to have an automotive repair shop as a business.	Special Permit denied
11-03	Duane Henehan 250 Ashby Road M65/P24 R-B Zoning District	4/20/11	4/20/11	Seeks Special Permit from Sec. 1.42 of the Ashburnham Zoning Bylaws to replace an existing 5'x17' enclosed porch with 12'x17' three season room.	Special Permit granted
11-04	Kerry Richards 6 Brideau Road M50/P19 R-B Zoning District	7/13/11	7/13/11	Seeks Special Permit from Sec. 1.42 of the Ashburnham Zoning Bylaws to remove the existing three bedroom structure and build a new three bedroom house on the existing footprint.	Special Permit granted with conditions. (A finding was made that a special permit may be sought under Sec. 1.42)
11-5	Catherine Mogavero 15 Blueberry Road M46/P5 R-B Zoning District	9/14/11	9/14/11	Seeks Variance from Sec. 4.2 of the Ashburnham Zoning Bylaws to build an attached garage that does not comply with the side setbacks.	Granted Variance with conditions

Appeal #	Applicant Address	Hearing Date	Decision Date	Relief Sought	Action
11-06	Rener Wang 291 Lake Road M12/P6 R-B Zoning District	12/7/11, 1/4/12		Seeks Variance from Sec. 4.2 of the Ashburnham Zoning Bylaws to build an addition that does not comply with the side setbacks.	Withdrew his appeal. Unanimous to grant withdrawal request.
11-07	Joan M. Ficarra, Trustee of Hilltop Drive Realty Trust 42 Hilltop Drive M56/P79 R-B Zoning District	11/16/11	11/16/11	Seeks Variance from Sec. 4.2 of the Ashburnham Zoning Bylaws to build a house that does not comply with the required lot size. NOTE: A finding was made that Sec. 1.42 applies and a Special Permit may be sought: Sec. 4.2 seeking a variance does not apply.	Granted a Special Permit with conditions

Respectfully submitted,
David Perry, Chairman
Joseph Daigle, Clerk
Terry Girouard
Cheryl Anderson
Rich Archer
Mark Carlisle (Alternate)
Leo Janssens II, (Alternate)



**Building Commissioner
2011 Annual Report**

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

Purpose of Building Permit	No. of Permits	Value
New 1 & 2 Family Dwellings	8	1,938,395.00
Townhouses	2	397,000.00
Additions/Alterations	95	1,468,614.58
Accessory Buildings	8	139,170.00
Swimming Pools	5	17,200.00
Commercial, Industrial, Municipal	10	1,556,767.07
Other	10	166,416.00
Demolition	7	44,000.00
TOTAL	145	5,727,562.65

Fees Collected – 2011

Building Permits	145	59,775.50
Stove Permits	32	960.00
Safety Permits	70	4,253.00
TOTAL	247	64,988.50

Respectfully submitted,

Richard C. Reynolds
Building Commissioner
Zoning Enforcement Officer

**Electrical Inspector
2011 Annual Report**

To the Honorable Board of Selectmen and residents of the Town of Ashburnham:

As Inspector of Wires I submit the following report of activity for the year ending December 31, 2011.

Electrical Permits	134	9,545.00
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It is required that prior to the performance of any electrical work, an Electrical Permit must be obtained as required by law and must be performed by a licensed and qualified electrician. An Electrical Permit will be issued only if a licensed electrician is performing the work.

Permits are available at the Town Hall in the Land Use Office during regular business hours and also available on-line at www.ashburnham-ma.gov.

I would like to thank Mary Ellen Kelly for her service as the Land Use Administrator. I would also like to thank the Assistant Inspectors, Joseph Olivari, Loring Barrett and Harry Parviainen, as well as the cooperation of all the other Town departments.

Respectfully submitted,
Richard Cannavino
Electrical Inspector

**Plumbing & Gas Inspector
2011 Annual Report**

To the Honorable Board of Selectmen and the Citizens of the Town of Ashburnham:

The following report of the Inspector of Plumbing and Gas is submitted for your approval for the year ending December 31, 2011.

Plumbing Permits	48	6,610.00
Gas Permits	25	1,995.00

The law requires that a Plumbing and/or Gas Permit be obtained prior to any work being performed. Plumbing and/or gas should be done by a duly licensed and qualified plumber. Permits are available during regular business hours at the Town Hall Land Use Office and also available on-line at www.ashburnham-ma.gov.

I would like to thank Mary Ellen Kelly for her service as the Town's Land Use Administrator. Additionally, I thank Wayne Little, the Assistant Plumbing Inspector, for his assistance throughout the year.

Respectfully submitted,
Maurice Picard
Plumbing/Gas Inspector

**Sealer of Weights & Measures
2011 Annual Report**

To the Honorable Board of Selectmen, Town Administrator and Citizens of Ashburnham, as Inspector of Weights & Measures, I submit the following activity report for the fiscal year beginning July 2, 2010 to June 30, 2011.

Scales	22 Inspected 22 Sealed
Fuel Pumps	30 Inspected 30 Sealed
Fuel Oil Trucks	4 Inspected 4 Sealed
Scanners	3 Verified

Salary	2,500.00
Total Fees Collected	1,495.00

Special thanks to the Town Hall staff for their assistance during the year.

Respectfully submitted:

Steven E. Slocum
Sealer of Weights & Measures



Public Safety

**Police Department
2011 Annual Report**

To the Honorable Board of Selectmen and Residents of Ashburnham:



It gives me great pleasure to submit the 2011 Annual Report for the Police Department and Emergency Dispatch Center. It's hard to believe that 2011 marked the completion of my 6th year as the Police Chief for Ashburnham. I can say that I am as honored today as I was when I was first appointed to serve this community in my capacity as your Police Chief. It has been a great ride through some very difficult times. Without the support of the residents of Ashburnham it would have been almost impossible to be as successful in our endeavors. The Police Department has provided excellent service to the community and has made great progress in many areas. This has only been accomplished with your support and the hard work and dedication of our employees. A true leader is only as good as the men and women in which he/she leads. In my case, I have been blessed with

a professional and dedicated staff that is committed to the service that we provide. Although we have seen improvements with the tools we need, we continue to lack in manpower and a proper chain of command structure. In 2012, I will look for support from my superiors and the community to address these deficiencies. I will look at every option to meet these goals as efficiently as possible. As calls for service continue to increase at an alarming rate, now is the time to address these shortfalls. The safety of our residents and our police officers require our attention to adequately address these concerns.

Police Personnel:

Although our full-time staff level has stayed the same in 2011, we are far below the national and state recommendations and average for full-time police officers based on population. Based on these recommendations, calls for service and safety concerns, the Ashburnham Police Department should be staffed at a minimum level of 2 full-time officers per 1,000 residents or approximately 12 full-time officers. We are currently at 9 full-time officers, including the Chief.

There has not been an increase in the full-time staff in well over 7 years, but the workload has increased drastically. More importantly, I am concerned for the safety of

Police Department (Continued)

the officers and residents because of our ability or inability to respond to calls at certain times when we only have one officer on duty or when call volume is up.

Ashburnham should have moved well beyond these staffing levels years ago, it is not reasonable or safe to have one officer on duty at any given time.

I will continue to work with the Town Administrator and Board of Selectmen to address these concerns. In 2012, we will be looking at every possible way to address the inadequate staffing concerns in the most feasible way.

Training:

All police personnel attended and completed the yearly in-service training program provided by the Massachusetts Police Training Council and/or Municipal Police Institute. Web-based training is becoming more and more available in the police world. It offers training in many areas of policing and is much more user-friendly and affordable.

The Department purchased tasers this year as another non-lethal tool. All officers have been trained and certified in their use and one officer was trained and certified as an instructor for tasers.

Other training programs attended are:

1. CPR/First Responder Certification
2. Automatic Defibrillator Training and Certification
3. Firearms Training and Certification
4. Firearms Instructor Certification
5. Tactical Training
6. Taser Training & Certification
7. Narcotics Investigations
8. Breathalyzer Certification
9. Child Safety Restraints
10. Sexual Assault & Rape Investigation
11. Administrative Training

Community Policing:

The Police Department continues to maintain a website at www.ashburnhampd.com and the site is always a work in progress and offers a variety of online services to our residents. It also allows another means to communicate with officers through email. Please visit our site and make any suggestions on how we can improve it to better serve you.

Also, in 2011 our Department has increased exposure and communication through social media by creating a Facebook page and an App that can be downloaded on your Smartphone for free.

Officer Nick Dalton is certified as a child safety car seat technician. Officer Dalton will be holding periodic weekend child

safety seat program throughout the year or if time is of the essence please contact Office Dalton at the Police Department to schedule an appointment to install your child seat.

Too many child car seats are installed improperly and directly result in infant and child injuries that could have been avoided.

Detective Report:

The Detective continues to fill many roles due to budget constraints to include patrol, court and investigations. As our calls have continued to increase, so have our investigative needs. Much time is spent investigating crimes such as rapes, sexual assaults, larcenies, housebreaks, fraud cases and narcotic violations, which in turn reduces our patrol hours. As this trend continues we will need to reevaluate the need to have a detective's position for the sole purpose of investigations.

Traffic:

The Ashburnham Police Department received a grant in the amount of \$2,700 from the Governor's Highway Safety Bureau to help offset overtime costs for additional traffic enforcement patrols. These patrols targeted aggressive drivers, seatbelt violations and drunk drivers.

The Ashburnham Police Department is committed to making our streets safe for all

Police Department (Continued)

vehicles that travel within our community and the people that walk our streets.

Vehicle Violation Breakdown

	<u>2011</u>
Total traffic stops	1,772
Arrests as a result of stop	27
Criminal complaints	76
Civil fines issued	536
Written warnings	445
Verbal warnings	688
Vehicle accidents	96

Criminal Case Activity Statistics

Total offenses committed	703
Total felonies	75
Total crime related incidents	178
Total arrests (on view)	63
Total arrests (based on incident/warrants)	32
Total summons arrests	160
Total arrests	255
Total juvenile arrests	12
Total juveniles referred (arrests)	12
Total open warrants	2
Total restraints orders	45

In closing, I would like to thank the other town departments, committees and public officials for their continued support and

dedication. Most importantly, I would like to thank the men and women who work with me. Without their endless dedication and support, my job would be impossible. I would also like to thank the citizens of Ashburnham for their continued support and you can be assured that the Ashburnham Police Department will continue to improve its services to make Ashburnham a better and safer place to live and raise your children. Thank you and God Bless America!

Respectfully submitted,
Loring Barrett, Jr.
Chief of Police

POLICE DEPARTMENT PERSONNEL

Loring Barrett, Jr.	Chief of Police
Kristen Mathieu	Administrative Assistant
Todd Parsons	Sergeant
Chris Conrad	Sergeant
Rob Siano	Detective/Patrolman
Wade Wright	Patrolman
Nicolas Dalton	Patrolman
Mike Thomann	Patrolman (resigned 7/11)
Les Holgerson	Patrolman
Kevin Kaddy	Patrolman
Travis Rixford	Patrolman (promoted from part-time 7/11)
Brian Hart	Part-Time Patrolman
John Boucher	Part-Time Patrolman
Scott Tibert	Part-Time Patrolman
Robert Brennan, Jr.	Part-Time Patrolman
Robert Gariepy	Part-Time Patrolman

**Emergency Dispatch Center
2011 Annual Report**

The Ashburnham Emergency Dispatch Center is responsible for taking all incoming emergency and non-emergency calls for Police and Fire services and walk-ins. Dispatchers are a vital part of the service that we provide to you as public safety departments. Dispatchers are required to ascertain information during some very difficult and stressful situations and relay that information to the appropriate responding emergency personnel. We are fortunate to have such dedicated trained personnel working for us.

In 2011, the Dispatch Center received 13,719 calls for service, plus an additional 1,804 E-9-1-1 calls.

The Department received two grants in 2011, a training grant for \$7,000 and an incentive grant for \$18,287 both from the State E-911 Department.

During the previous three years, I have focused on training for our Dispatch personnel. All of our full-time personnel have completed the 5-week Dispatch Training Academy. All personnel have received specialized training and certification in Emergency Medical Dispatch, CPR, Missing and Exploited

Emergency Dispatch Center (Continued)

Children Response. All costs associated with this training were covered by the E-911 Grants. We are in the process of developing a “Quality Assurance Program” through training and assistance with Power Phone, a professional organization that trains emergency dispatchers. This program will provide policy through checks and balances to assure that all calls and procedures are handled at the highest professional level possible. All of the above training programs are either now in place or will be mandated by the State E-911 as of July 1, 2012. Strict training requirements and recertification training will be required on a yearly basis.

In closing, I would like to thank all the emergency dispatchers for what they do behind the scenes; you are the lifeline for the residents of Ashburnham and all its public safety personnel. It is often a thankless position that does not receive the credit it deserves.

Respectfully submitted,
Loring Barrett, Jr.
Chief of Police

EMERGENCY DISPATCH PERSONNEL

Sue Brennan	Head Dispatcher
Christine Pierce	Full-Time Dispatcher
Stephanie Asbury	Full-Time Dispatcher
Lisa Hamel	Full-Time Dispatcher
Robert Gariepy	Part-Time Dispatcher
Shawn Ilinitch	Part-Time Dispatcher
Mark Lafferty	Part-Time Dispatcher
Alex Popko	Part-Time Dispatcher (resigned 10/11)

**Animal Control
2011 Annual Report**

To the Honorable Board of Selectmen and Residents of Ashburnham:

We continue to provide animal control services on a regional basis with the Town of Westminster. In July, Animal Control Officer, Eula Bradley, left employment as our Regional Control Officer. Chief Albert and I looked at ways to improve the level of services currently provided. We contracted, on a temporary/trial basis, with the Wachusett Animal Hospital for their services to our communities. They have provided excellent service and an immediate response for emergencies that require urgent medical care. We will continue to evaluate

these services in 2012 and look for a more permanent solution.

The Police Department and Animal Control Officer(s) work in partnership to address violations and investigations of various complaints. In 2010 and again in 2011, much effort has been made to notify residents of the importance and requirement to license their dog(s). After several notifications, strict enforcement was taken and will continue to be taken to assure that all dogs are properly vaccinated and licensed in Ashburnham. In 2011, \$6,900 in fines was collected primarily for unlicensed dogs including late fees and from owners for letting their dogs run at large.

Approximate number of dogs licensed in Ashburnham:

Year 2009	1,097
Year 2010	1,102
Year 2011	1,130

Licensing

The owner or keeper of any dog shall license such animal. The licensing period is from April 1st to March 31st, with new licenses available on March 1st. The following fee structure applies:

Males	\$15.00	Males (neutered)	\$10.00
Females	\$15.00	Females (spayed)	\$10.00

Animal Control (continued)

For dog licenses that are not renewed by June 1st, the above fee schedule will be increased by \$10.00. The owner or keeper may also be subject to a fine between \$25.00 and \$75.00 for not having a dog properly licensed.

You may obtain a dog license from the Ashburnham Town Clerk's Office by furnishing a certificate of rabies vaccination and paying the license fees. No tag will be issued unless there is proof that a licensed veterinarian has vaccinated the dog against rabies.

Leash Law

Chapter XVI Section 3 of the Town's Bylaws requires that no owner or keeper of a dog shall permit such dog, whether licensed or unlicensed, to run at large within the Town of Ashburnham, except that a dog may, for the purpose of sporting events, (such as hunting, field trials or training purposes) or for agricultural assistance, or while working a canine guard of mercantile, commercial or industrial establishment, be exempt from the restraining order during such period of time as the dog is actually engaged in the event, sport, agriculture function, or guard work. Dogs may be taken from the owner's premises provided that such dogs are on a leash.

This Bylaw will be enforced for the safety of your dog as well as the safety and quality of life our residents have grown to enjoy. Violating the leash law can result in a fine of \$25.00 to \$75.00 and/or an appearance in Winchendon District Court.

Emergency and After Hour Calls

Animal Control responds to calls after hours for emergencies only. It is an emergency if a domestic, farm, or wild animal is threatening the life or safety of a human. If an animal is injured and the owner can be located, then the care of the animal is the owner's responsibility. To report emergencies during or after hours please call the Ashburnham Police Department at 978-827-4413 or 911.

For non-emergencies the ACO can be reached or a message can be left at 978-827-4413 ext. 301.

Why is it Important to Spay or Neuter Your Pet

The answer is simple. Every year there are about 30 million puppies and kittens born in the United States. Unfortunately, 4 to 6 million of those adoptable animals are euthanized every year because no one will give them a good home. Many unwanted animals suffer terribly without shelter, good food, and worst of all – a loving human companion. Nationwide, animal shelters report that they take in over 10 MILLION

animals every year – far more than they can possibly adopt out to good owners.

Did you know that a single, unsprayed female cat, her mate and all their offspring can produce, on average, over 1.5 MILLION kittens in as little as 9 years? The good news is that pet over-population is a problem that YOU can do something about if you want to end this tragedy. Talk to your vet about spaying and neutering your pet. Prevent a litter and be a part of the solution to the problem.

Spaying & Neutering is Good for Your Pet

It is a fact that spayed and neutered pets live longer, healthier lives. In fact, spaying and neutering can eliminate or reduce the incidence of a number of health problems that can be difficult to treat once they occur. Such health problems include uterine or ovarian cancer, animal breast cancer, testicular cancer, and prostate disease. Spaying a female eliminates its heat cycle and thereby reduces nervous behavior in the female. It is very common for the pet to become a more affectionate companion following spaying or neutering. Bad behavior (such as biting, fighting, or running away) and temperament problems are less likely to occur.

Animal Control (continued)

Pet Population Control is a Community Responsibility, communities spend millions of tax dollars every year to control unwanted animals. Animal control officers commonly have to deal with irresponsible breeding, which contributes to the problem of dog bites and attacks on people and other animals. Stray pets get into trash containers, defecate in public areas or on private lawns, and frighten or anger people who have no understanding of their misery or needs. Some stray animals also scare away or kill birds and wildlife. A responsible community teaches children the true meaning of responsible pet ownership and love by making sure that all dog and cat pets are sterilized to prevent the birth of more homeless animals.

There is one more thing that you can do as a concerned citizen in your community: *adopt a homeless pet*. Adoptable pets at your local animal shelter make the best companions you can ever imagine and will likely bring much joy to your life.

When Should a Pet be Spayed or Neutered?

Pets can become capable of reproduction as early as 6 months of age. That is why pets should be spayed or neutered by age 6 months. Sterilization can safely be done before that age, as endorsed by the

American Veterinary Medical Association. The chief veterinarian of the Humane Society of the United States recommends 4 months as ideal. Older pets can safely be sterilized as well. It should be emphasized that animal sterilization is a routine procedure and does not cause the pet pain or stress. Most pets recover from the procedure within a day.

For more information about spaying and neutering pets you can visit the Humane Society of the U. S. at: <http://www.hsus.org>.

Respectfully submitted,
Loring Barrett, Jr.
Chief of Police



Fire/EMS Department 2011 Annual Report

Citizens of Ashburnham:

It is my great privilege to submit this, my 19th Annual Report of the Ashburnham Fire Department. The Department has gone through many changes during my tenure as Chief. We are always looking toward the future, and for ways in which we can improve the services to you and the visitors to our community. We will continue on our mission to be “Always Ready to Serve and Protect”.



Our personnel are our most valuable asset. We take training and education very seriously and continue to require more from our people and consistently push them to excel. We have a great response from our staff who have embraced the levels of education and certification we have laid out for them. Our hearts are heavy for the loss of two brother Firefighters from Worcester and Peabody last December. This loss only fuels our desire to train more and give our Firefighters every tool available to assure that they all go home after every call.

Fire/EMS Department (Continued)

Several years ago we set into motion a succession plan for the leadership of our Department. Knowing that all of the Chief Officers and one of the Lieutenants would all likely be retiring around the same time, we needed to make sure we had people ready to move up and take over. We started by rewriting all of the department job descriptions and included more training, education, experience and certifications. We then sat with our staff and charted a path for their future. I am happy to say that many of our personnel have taken advantage of our membership and have worked hard to advance. Two shining examples of this are Captain Rick Sicard who was appointed Chief of the Harvard Fire Department last June, and Captain Paul Rekos who was offered the Chief’s position in Princeton, but declined due to family reasons. Several other members have also worked hard to advance their skills and knowledge to advance in the Department.

Thank you to the Gordon E. Erickson Memorial Fire/Rescue Fund Committee for their hard work and efforts that purchased the following in 2011:

Nozzles	\$ 5,000	\$145 from budget
Rescue Airbag System	5,560	
Zodiac Board & Motor	3,000	
Turn-out Gear	1,690	

Photo I.D. System	473	\$3,000 from Grant
IAMRESPONDING SYSTEM	850	
(2) All-in-one Computers	1,414	
Fire Act Grant Match	3,201	\$64,030 Fed. Grant
Defibrillator	2,500	
Repeater Radio	3,000	\$1,880 from budget \$3,000 match/Assoc.
TOTAL	\$26,688	\$67,030 from grants

As you can see, the last item on the list shows we were successful in obtaining a Federal Fire Act Grant which purchased all new hydraulic rescue tools, “jaws of life”, rams, cribbing, gas meters and thermal imaging cameras.

Our thanks also to the Ashburnham Firefighters Association for their generosity by purchasing:

Nozzles	\$3,000
SCBA Mask Bags	262
(4) Traction Splints	680
Repeater Radio	3,000
TOTAL	\$6,942

The following are the current members of the Ashburnham Fire/EMS Emergency Management Department:

BATTALION 1 – CREW A
Lieutenant/Paramedic John Bresnahan
FF/EMT Dr. Shauna Bresnahan
EMT Mark Boucher
EMT Josiah David
FF/EMT Tyson David
Lieutenant/EMT Michael Dufault
FF John Enright
Battalion Chief/EMT–I Kevin Martin

EMT Karen Plant
Captain/Paramedic Paul Rekos
FF Michael Salem
Engineer/EMT Jeremy Salo
FF/EMT Rebekah Salo

BATTALION 2 – CREW B

EMT Kelsi Anderholm
FF Brenainn Durkan
FF Timothy Hill
EMT Katherine Kusza
FF/Paramedic Raymond Lashua
Engineer/Paramedic Robert Plant
FF/EMT Sarah Plant
Battalion Chief/EMT Robert Salo
Captain/EMT Richard Sicard
FF/EMT Ryan Spain
FF/EMT Christopher Williams
EMT Donna Williams
Lieutenant/EMT Jake Zbikowski

Chaplain Daniel Allen
Photographer Kevin MacLean
Deputy Chief Jerry Descoteaux
Chief/EMT Paul Zbikowski

On Military Leave: FF/EMT John Girouard and FF Kimberly McGowan.

Auxiliary Members

<i>Kenneth Chase</i>	<i>Joseph Poirier</i>
<i>Brian Cunningham</i>	<i>Paul Rekos, Jr.</i>
<i>Valorie Daigle</i>	<i>John Swick</i>
<i>Raymond Page</i>	<i>Randy Williams</i>

Per-Diem Paramedics

<i>Alexandra Bergeron</i>	<i>Eric Mannion</i>
<i>Jason Bergeron</i>	<i>Jason McNeaney</i>
<i>Brian Coulombe</i>	<i>Jeffrey Swenson</i>
<i>William Davis</i>	<i>Hilary Towne</i>
<i>Scott Florio</i>	

Fire/EMS Department (Continued)

Thank you to all Fire/EMS Department personnel for your efforts and participation this past year. Your caring and professionalism does not go unnoticed.

FIRE		EMS	
Structure	4	Cardiac	34
Vehicle	3	Respiratory	29
Brush	9	Burns	1
Carbon Monoxide	10	Injury (non-MVA)	47
Chimney	3	Sport Injuries	14
		Motor Vehicle Accident Injury	17
Rubbish	5	OB/GYN	2
Electrical	13	Drugs/Alcohol	12
Illegal Burning	16	Psychiatric	27
Explosions	0		
Hazardous Condition	9	Allergic Reaction	3
Service Calls	22	Stroke	10
Good Intent	24	Seizure	26
False Alarms	82	Diabetic	8
Bomb Scares	0	Weakness/Syncope	36
Search	3	Other Illness	46
MVA	3	Refusals	44
Unclassified	3	No Transport	2
		No Transport MVA	18
Mutual Aid Given	20	*ALS Calls	185
*Mutual Aid Rec'd	7	*Life Flight	1
		*Mutual Aid Rec'd	40
		*Mutual Aid Given	1
Total Fire Calls	229	Total EMS Calls	376

* Not a Response Statistic



Response totals for the last 7 calendar years are as follows:

	<u>Fire</u>	<u>EMS</u>	<u>Combined</u>
2005	272	386	658
2006	253	362	615
2007	272	399	671
2008	254	358	612
2009	239	371	610
2010	228	381	609
2011	229	376	605

FY2011 Budget	\$478,418.00
Net income – ambulance billing	154,557.78
Income – inspections & permits	12,355.91
Income – fire alarm fees	13,437.50
Total Income	\$180,351.19
% of Fire/EMS Budget	37.7%
Reserve Fund Transfer – wages	-
Reserve Fund Transfer - expenses	-
Unexpended wages	8,156.86
Unexpended expenses (over)	(6,765.01)
Actual cost to operate dept.	\$296,674.95

Respectfully submitted,
Paul J. Zbikowski
Fire Chief

Fire Prevention and Public Education

The Fire Prevention Division conducts a wide variety of inspections, code enforcement, fire drills, and public education classes throughout the year. This past year we also held two open houses and participated in Downtown Day.

As a reminder, when you change your clocks, change your smoke detector batteries. Also, it is a good idea to check your smoke detectors and carbon monoxide detectors monthly for proper operation as well as vacuuming them out at least once a month to avoid dust build-up.

Should you have any questions regarding fire prevention or public education, feel free to contact the fire department during regular business hours.

Fire Prevention Statistics 2011

Smoke/Carbon Monoxide Detector Inspections	62
Oil Burner Permits	30
UST Removal Inspections	0
UST Installation Inspections	0
LP Gas Permits	28
Plan Reviews	12
Re-Inspections	0
Cannon Firing Permits	1
Tank Truck Inspections	1
Commercial Inspections	10
Blasting Permits	2
Dumpster Permits	0
Fire Protection System Inspection	1
Special Permits	0
Fire Drills	12
Total Permits & Inspections	159

Respectfully submitted,
Robert W. Salo, Battalion Chief
Fire Prevention Division

Fire Prevention is not just a week in October! It's every day!

Public Works

Department of Public Works 2011 Annual Report

To the Honorable Board of Selectmen and Citizens of Ashburnham:

The year 2011 saw the Highway Department take on a new kind of project called slip-lining culvert pipe. Working with contractors, we slip-lined two twin 6' x 8' culverts on Ferin Road. The project went well and the road was never shut down, as it would have been if we had replaced the pipe the traditional way.

The DPW paving consisted of overall overlaying of 5,326 feet on parts of Central Street, Center Street, Westminster Street, and Willard Road. Corey Hill Road and High Street were reclaimed and paved completely.

We also started a Pavement Management Program which will be completed in 2012. This will develop a comprehensive road program to assess every Town road and have a priority list on how each road will be fixed.

Respectfully submitted,
Stephen Nims
DPW Superintendent

Cemetery Department (Municipal Grounds) 2011 Annual Report

To the Honorable Board of Selectmen and Citizens of Ashburnham:

I am pleased to submit the Municipal Grounds Department report for the fiscal year July 1, 2010 to June 30, 2011.

Accounts Receivable:

Interments	\$ 6,000.00
Perpetual Care	2,800.00
Sale of Lots	300.00
Foundations	<u>1,631.00</u>
	\$10,731.00

Respectfully submitted,
Stephen Nims
Superintendent



Burials – 2011

April 12	Russell Weeks
May 5	Miriam Laakso
May 14	John Balaschak
May 28	Nichole Dauphinais
May 28	Rev. Thomas Garlic
June 2	Donald Baker
June 13	Theodore W. Hietala III
August 11	Mildred Ibbotson
August 23	Gail Young
October 25	Carl Adams

Water/Sewer Department 2011 Annual Report



To the Honorable Board of Selectmen and the Citizens of Ashburnham:

Your Water/Sewer Commissioners are pleased to submit the following report for fiscal year July 1, 2010 through June 30, 2011:

The 2010-2011 fiscal year was a very exciting one for the Water Department. Natgun Corporation along with Tighe & Bond completed the construction of our new one-million gallon water tank located at the top of Cushing Street. The tank's new twelve-inch ductile iron pipe was run up Hastings Road to feed the new tank. This

Water/Sewer Department (Continued)

new tank will allow us to hold an extra five hundred thousand gallons of water and give us an extra twenty pounds of pressure to our system. Not only will this tank give us extra fire protection, but it gives the Water Department the opportunity to add to the system in the future. If you have not yet seen the new tank, please stop by and see the wonderful job that was done.

The Sewer Department in 2010-2011 has been looking into upgrades to our alarm system at the Westminster Pump Station. The current system is run off of telephone lines which are prone to moisture and breakage. The system we are looking into would be a wireless system that would be less prone to weather-related breakdowns. We will continue with this project in the upcoming year.

Respectfully submitted,
Leo Collette, Chairman
David Berger, Member
George Cornwall, Member
Valorie Daigle, Member
Charles Packard, Member
Mark Petersen, Water/Sewer Superintendent

Ashburnham Municipal Light Plant 2011 Annual Report

To the Honorable Board of Selectmen and Citizens of Ashburnham, we submit for your consideration and approval the 103rd Annual Report of the Ashburnham Municipal Light Plant.



The Municipal Light Commission consists of three members elected by the voters of Ashburnham for three-year terms that alternate annually. They are the policy-makers, and they authorize and approve the expenditures of the Light Plant. They meet in public session at the Municipal Light Plant Office at 24 Williams Road on the 3rd Wednesday of every month. We welcome any citizen or person having business with the Light Plant to attend and participate.

<u>Commissioners</u>	<u>Position</u>	<u>Term</u>
Richard Ahlin	Chairman	April 2014
Kevin Lashua	Member	April 2012
Mark Carlisle	Secretary	April 2013

Ashburnham Municipal Light Plant lost one of its longtime employees, Donald W. Lafortune in 2011.



Donald worked for many years at the Light Department, starting out as a groundsman and working his way up to line foreman. Donald was appointed manager for the Light Department for several years, but he preferred being outside doing what he loved, line work, so he elected to go back to his job as line foreman which he held until he retired. Don was proud of the Light Department and his years of service. He was also an outstanding American that served his country in the United States Navy during WWII. He will be greatly missed.

In this the one-hundredth and third year of the Ashburnham Municipal Light Plant, we again experienced the safe and reliable operation of Ashburnham's Municipal electrical system. Probably the most noteworthy event of the year was the commissioning of the Berkshire Wind Project which is the largest wind project in the state of Massachusetts at 15 megawatts. This project was developed and funded by 14 Municipal Light Departments with the support of the citizens from the Towns of Lanesborough and Hancock. Also, as a result of Ashburnham Light's commitment to using green energy, we worked to create a solar partnership with a private investor to develop 3 megawatts of solar fields here in Ashburnham which should produce about

Ashburnham Municipal Light Plant (Continued)

10% of the energy needed to supply the entire Town. This project is expected to come on-line late summer of 2012.

The two largest factors contributing to increasing cost of electricity are investments in upgrading the transmission system and ever increasing government regulations funded through electrical rates. Costs associated with upgrades to the transmission system will be socialized over the entire New England customer base. States having larger populations will pay a larger portion of the costs regardless of whether they receive a direct benefit from the upgrades. Government is reaching further into the electric consumers' pockets through increased regulations and monitoring which must be funded through the electric rates. The municipal electric systems throughout New England will continue to monitor these costs and mitigate them where it is possible.

Even with these ever increasing costs the Ashburnham Municipal Light Plant has been able to keep the rates reasonable. We believe, barring some unexpected circumstances, we will be able to avoid any rate increase for 2012. Once again, we believe that stable electrical rates are a great

example of why a public-owned electric system, under local control, can continue to provide superior, cost-effective service to the community. Our ability to put forth this exceptional service remains a direct result of the unwavering dedication of the Ashburnham Municipal Light Plant employees remaining diligent when attending to their daily work activities. Our elected Commissioners would like to thank the employees of the Ashburnham Municipal Light Plant for their exemplary service, as well as you, the consumers/owners of Ashburnham Municipal Light Plant, for your continued confidence in our ability to provide this valuable service for you.

Personnel Highlights:

Ashburnham Light continues to provide training to our employees in areas of safety, new codes and work practices ensuring that they are sufficiently trained in the knowledge necessary to provide the level of service the ratepayers of Ashburnham are accustomed to having. The Light Department remains short-handed because of the injury of David Goodall. David was unable to return to work because of his injury and left the company at the end of the year. We wish David well in his future endeavors.

Company Highlights:

The Ashburnham Municipal completed the wind feasibility study funded by the Massachusetts Clean Energy Center for the area of Blood Hill in Ashburnham. This study analyzes the feasibility of the Ashburnham Municipal Light Plant's (AMLPL) ability to install two utility scale wind turbines on currently-leased property located on the western slope of Blood Hill in Ashburnham, Massachusetts. The results of the investigation determined that wind energy with a straight-forward ownership model does not currently provide AMLPL with noteworthy economic benefits to their operations. Regardless, other ownership models and the environmental benefits of the project may provide incentives to pursue. The general conclusions of the study are as follows:

- There are no critical flaws with the installation of two utility scale wind turbines at the proposed site.
- The project is able to be permitted and has significant environmental benefits, but under base case assumptions it is not financially attractive.
- Recommended follow-up steps, if and when market factors change, to make the project financially attractive and/or if AMLPL desires to keep their options open without stagnating the project conclude that it is recommended to proceed to permitting, design, engineering, and construction phases.

**Ashburnham Municipal Light Plant
(Continued)**

Ashburnham Municipal Light Plant
Contributions:

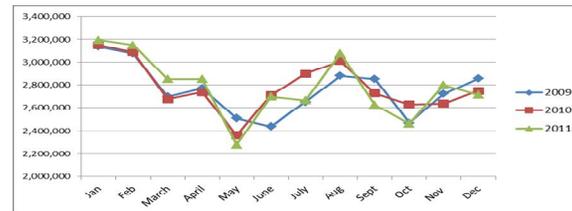
We have annually paid to the Town of Ashburnham an in-lieu-of tax payment of \$40,000. This particular amount had no quantifiable formula as it was just arbitrarily set several years ago. The Commissioners felt that a formula based in-lieu-of tax would benefit both the Town and the Light Plant. In a joint meeting of the Light Commissioners and the Selectmen it was decided that the Light Department would pay based on annual sales of electricity. The fee was set at .002 cents per Kwh. This should produce a sum of about \$66,000 paid to the Town in 2012. This amount will cover the old in-lieu-of tax payment as well as all other services provided to the Light Plant by the Town. We continue to provide the Town with discounted street lighting, reduced electrical rates, traffic signal maintenance, school signal maintenance, generator maintenance, radio tower maintenance, and tree chipper service at no additional cost to the Town.

Reliability: Average Reliability 99.99%

Month	Cause	# Customers Affected	Duration
June	Lightning	1,430	1 hr 15 min
August	Hurricane Irene	204	7 hrs
November	Equip. Failure	1,430	40 min

Kilowatt Hour Peaks:

The Ashburnham Municipal Light Plant provides power to approximately 2,964 customers in the Towns of Ashburnham, Winchendon, Westminster and Gardner. The peak electrical usage reached 6.6 million watts on July 20, 2011 at 2:00 p.m. This is the first time in the recorded history of the Light Department that Ashburnham’s electrical usage peaked in the summer. The higher than normal summer peak is a result of the much warmer than normal summer where we saw the temperature in Ashburnham exceed 100 degrees. Up until this year Ashburnham remained one of the few towns in New England that still used more electricity in the winter than in the summer. The following chart represents monthly kilowatt-hour sales for 2009, 2010 and 2011.



Ashburnham Municipal Light Plant has several rate classifications under which we provide service and derive income. These classifications are: Residential, Commercial, Industrial, and Municipal. The following charts will indicate how each rate

class contributed in 2010 and 2011 to the total consumption of electricity and revenue. The overall average cost per Kilowatt-hour is 15.3 cents for all rate classes.

Kilowatt Hour Sales:

Rate Classification	2010 Kilowatt Sales	2011 Kilowatt Sales
Residential Sales	20,832,155	21,191,381
Commercial Sales	1,124,859	1,023,010
Industrial Sales	11,118,052	10,740,792
Municipal Sales	214,770	217,454
Total Sales	33,289,836	33,172,637

Revenue from the Sale of Electricity:

Rate Classification	2010 Revenue	2011 Revenue
Residential Sales	\$3,302,409.58	\$3,456,641.73
Commercial Sales	186,116.75	166,170.74
Industrial Sales	1,482,512.32	1,435,005.08
Municipal Sales	38,951.76	28,675.57
Total Sales	\$5,009,990.41	\$5,086,493.12

System Improvements

Tree Trimming Program:

We continue our tree-trimming program to maintain control over the growth of the trees, which have the potential to damage lines and poles. This is an ongoing program and is expected to remain on a five-year trimming cycle. We would like to recognize the property owners in Ashburnham for their continued cooperation and support of this program.

**Ashburnham Municipal Light Plant
(Continued)**

Equipment Upgrades:

In 2011 we went out to bid to replace our oldest bucket truck in service. The low bidder was ALTEC at \$173,393.00. We ordered the truck in September and expect to take delivery in March of 2012. We do not expect to have to make another major vehicle purchase until 2013 when our digger derrick will be 12 years old and will need to be considered for replacement.

Pole Replacement:

We continued upgrading our pole plan with the installation of new poles to provide service to the new homes, as well as replace older poles in our system. The total new poles set this year were 53. This total is slightly down from last year due to less building activity.

New Service to Homes:

The Department installed the necessary equipment to serve some 11 additional homes built in Ashburnham in 2011. We also have 50 properties shut off due to foreclosure or being abandoned.

Power Costs:

As is represented by the example below, our projected electrical cost for 2012 is trending up slightly when compared to 2011. As you

can see by the chart below, Fixed Costs have increased primarily due to our new investment in the Berkshire Wind Project. Transmission costs are expected to increase while energy costs decline slightly. The overall cost of energy will increase for 2012. Transmission costs are expected to continue to add upward pressure to the cost of electricity in future years as government regulators establish more and more regulations, and regulatory agencies. The Municipal Electric Systems in New England will continue to work to ensure that costs are justifiable and customers are getting the best possible value.

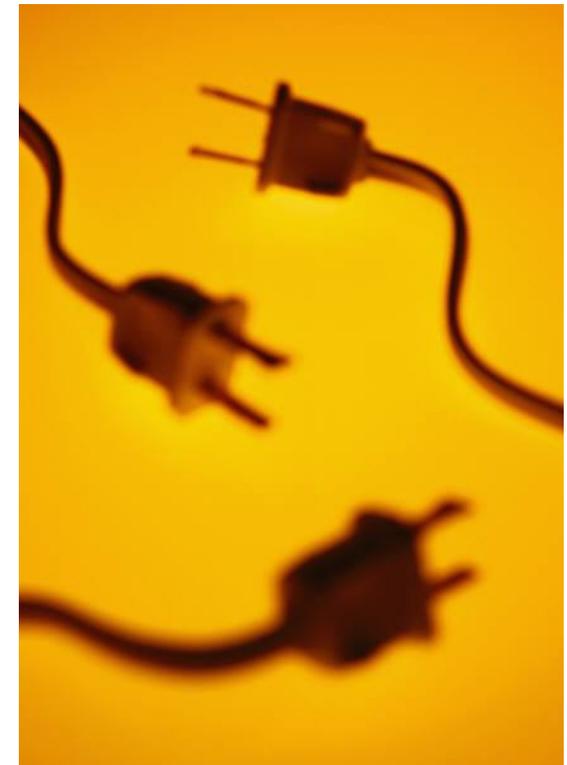
Bulk Power Cost Projections – ISO Energy Market

	2011	2012
Fixed Cost	1,413,934	1,517,776
Transmission	509,234	536,825
Energy	1,400,668	1,333,240
Total Costs	3,323,836	3,387,841
MWH	35,626	35,947
\$/MWH	93.3	94.2

Cost Comparisons

Residential Bill	12 Month Average Oct 2009 – Sept 2010			
	250kWh	500kWh	750kWh	1000kWh
Com Electric	46.83	89.93	133.02	176.12
Cambridge Elec.	41.98	77.09	112.20	147.31
WMECO	42.43	78.66	116.26	154.77
National Grid	37.02	70.03	104.04	138.71
Fitchburg G&E Unitil	51.67	98.05	144.66	191.42
Boston Edison	45.54	84.66	123.77	162.88
Ashburnham	39.85	75.20	110.55	145.90

Respectfully submitted,
Stanley W. Herriott, Manager
Ashburnham Municipal Light Commissioners



EDUCATION

Ashburnham-Westminster Regional School District 2011 Annual Report

Report of the Superintendent of Schools

Dear Residents of Ashburnham and Westminster:



As you know, effective June 30, 2011, Dr. Michael Zapantis retired as Superintendent of Schools following an eight year tenure.

As Superintendent of Schools, I am pleased to submit my first annual report to the citizens of Ashburnham and Westminster. Since becoming Superintendent of Schools on July 1, 2011, I continue to be impressed with the dedication of our employees and the education our students are receiving. When I visit our schools, I

see a lot of enthusiasm and hard work going on throughout the District. The variety of courses offered at Oakmont Regional High School gives our students an excellent selection to choose from at the appropriate academic level. However, the recession and persistent economic slowdown has taken its toll on the district budget. We continue to reduce our number of teachers at a rate higher than our decline in enrollment. This trend needs to be reversed so that we can maintain reasonable class sizes and course offerings.

Our MCAS scores are among the best in the area. With the exception of grade 7 Math scores being two points shy of the statewide average, we met or exceeded the statewide average in all subject areas in grades 6-10. The elementary schools continue to have mixed results with some grades and subjects surpassing state averages and others missing the mark. We have taken a number of steps to improve our position so that our students will be in a better position when they take MCAS later this school year.

Progress on the construction of the John R. Briggs Elementary School continues. Consigli Construction of Milford, MA was selected as the general contractor joining our architects, Lamoureux and Pagano Associates of Worcester and STV Construction, a nationally known construction management firm, who serves as the district's Owner's Project Manager (OPM) rounding out the "professional team" that

is heavily involved in this important project. At present we are scheduled to open the sub-contractor bids on January 18, 2012. We anticipate the project to be completed in time for occupancy during the summer of 2013.

Respectfully submitted,
Ralph E. Hicks, Ed. D.
Superintendent of Schools

Ashburnham-Westminster Regional School District 2012 Budget

Function	Description	FY2010-2011 Budget	FY2010-2011 Expenditures	FY2011-2012 Budget
1000 Administration				
1110	School Committee			
	Clerical Salaries	\$ 13,000	\$ 11,978	\$ 13,500
	Contracted Services	34,000	32,620	34,000
	Other Expenses	36,350	13,945	21,350
		\$ 83,350	\$ 58,543	\$ 68,850
1210	Superintendent			
	Professional Salaries	\$ 151,743	\$ 107,926	\$ 142,985
	Clerical Salaries	52,166	52,273	54,246
	Supplies & Materials	6,000	7,363	5,750
	Other Expenses	33,185	8,807	134,228
		\$ 243,094	\$ 176,369	\$ 337,209
1410	Business & Finance			
	Professional Salaries	\$ 101,493	\$ 101,493	\$ 100,995
	Other Expenses	5,035	4,318	4,490
		\$ 106,528	\$ 105,811	\$ 105,485
1420	Human Resource & Benefits			
	Professional Salaries	\$ 152,715	\$ 152,800	\$ 158,897
	Supplies & Materials	1,500	1,447	1,400
	Other Expenses	300	138	250
		\$ 154,515	\$ 154,385	\$ 160,547
1430	Legal Services			
	Contracted Services	\$ 35,000	\$ 22,202	\$ 30,000
		\$ 35,000	\$ 22,202	\$ 30,000
1450	District-Wide Information Services			
	Professional Salaries	\$ 63,954	\$ 63,954	\$ 64,500
	Clerical Salaries	37,230	36,558	38,533
	Contracted Services	250	1,401	-
	Supplies & Materials	23,000	20,228	32,625
		\$ 124,434	\$ 122,141	\$ 135,658

**Ashburnham-Westminster Regional School District
2012 Budget (Continued)**

Function	Description	FY2010-2011 Budget	FY2010-2011 Expenditures	FY2011-2012 Budget
Subtotal Administration		\$ 746,921	\$ 639,451	\$ 837,749
2000 Instruction				
2110	District-Wide Directors			
	Professional Salaries	\$ 82,500	\$ 78,882	\$ 94,425
	Clerical Salaries	49,183	53,944	51,286
	Other Salaries	34,158	34,158	34,158
	Contracted Services	5,100	-	2,500
	Supplies & Materials	5,250	6,156	5,250
	Other Expenses	10,720	12,697	10,740
		\$ 186,910	\$ 185,837	\$ 198,359
2120	District-Wide Department Heads			
	Professional Salaries	\$ 234,426	\$ 231,892	\$ 236,826
	Clerical Salaries	3,000	3,000	3,000
	Supplies & Materials	-	-	470
		\$ 237,426	\$ 234,892	\$ 240,296
2210	Principals & Vice Principals			
	Professional Salaries	\$ 710,495	\$ 679,333	\$ 721,688
	Clerical Salaries	271,843	268,896	268,592
	Supplies & Materials	6,180	3,937	4,890
	Other Expenses	18,460	14,235	19,230
		\$ 1,006,977	\$ 966,401	\$ 1,014,400
2250	Principal Technology			
	Contracted Services	\$ -	\$ 170	\$ -
	Supplies & Materials	2,300	746	1,800
	Other Expenses	24,703	20,038	6,800
		\$ 27,003	\$ 20,954	\$ 8,600
2305	Instructional Teachers			
	Professional Salaries	\$ 9,516,956	\$ 9,646,500	\$ 9,180,350
		\$ 9,516,956	\$ 9,646,500	\$ 9,180,350
2310	Teachers/Specialist			
	Professional Salaries	\$ 10,000	\$ 10,000	\$ -
		\$ 10,000	\$ 10,000	\$ -
2320	Medical/Therapeutic Services			
	Professional Salaries	\$ 273,901	\$ 271,531	\$ 271,198
	Other Salaries	79,100	79,100	79,279
	Contracted Services	72,100	49,807	65,810
		\$ 425,101	\$ 400,438	\$ 416,287

Function	Description	FY2010-2011 Budget	FY2010-2011 Expenditures	FY2011-2012 Budget
2325	Substitutes			
	Other Salaries	\$ 163,000	\$ 148,817	\$ 153,000
		\$ 163,000	\$ 148,817	\$ 153,000
2330	Paraprofessionals			
	Other Salaries	\$ 1,117,689	\$ 1,100,339	\$ 1,153,110
	Contracted Services	10,000	4,536	10,000
		\$ 1,127,689	\$ 1,104,875	\$ 1,163,110
2340	Librarians and Media			
	Professional Salaries	\$ 157,221	\$ 155,580	\$ 142,394
	Other Salaries	28,954	28,953	36,794
		\$ 186,174	\$ 184,533	\$ 179,188
2351	Professional Development Leadership			
	Professional Salaries	\$ 35,000	\$ 34,780	\$ 35,000
		\$ 35,000	\$ 34,780	\$ 35,000
2353	Teacher Professional Days			
	Professional Salaries	\$ 16,500	\$ 125,307	\$ 15,500
		\$ 16,500	\$ 125,307	\$ 15,500
2355	Professional Development-Subs			
	Other Salaries	\$ 15,000	\$ 7,328	\$ 15,000
		\$ 15,000	\$ 7,328	\$ 15,000
2357	Professional Development-Other			
	Professional Salaries	\$ 15,000	\$ 14,890	\$ 20,000
	Other Expenses	112,270	96,029	113,592
		\$ 127,270	\$ 110,919	\$ 133,592
2410	Textbooks			
	Supplies & Materials	\$ 17,860	\$ 11,864	\$ 27,270
		\$ 17,860	\$ 11,864	\$ 27,270
2415	Other Instructional Material			
	Supplies & Materials	\$ 12,690	\$ 10,371	\$ 8,715
		\$ 12,690	\$ 10,371	\$ 8,715
2420	Instructional Equipment			
	Other Expenses	\$ 62,680	\$ 44,224	\$ 57,771
		\$ 62,680	\$ 44,224	\$ 57,771
2430	General Supplies			
	Supplies & Materials	\$ 147,169	\$ 170,469	\$ 148,136
		\$ 147,169	\$ 170,469	\$ 148,136
2440	Instructional Other Services			
	Contracted Services	\$ 4,300	\$ 4,077	\$ 3,300
	Other Expenses	10,400	11,083	9,750
		\$ 14,700	\$ 15,160	\$ 13,050

**Ashburnham-Westminster Regional School District
2012 Budget (Continued)**

Function	Description	FY2010-2011 Budget	FY2010-2011 Expenditures	FY2011-2012 Budget
2451	Classroom Instruct. Technology			
	Contracted Services	\$ 10,250	\$ 2,446	\$ 19,000
	Supplies & Materials	10,906	9,172	11,450
	Other Expenses	18,450	16,110	42,785
		\$ 39,606	\$ 27,728	\$ 73,235
2455	Instructional Software			
	Supplies & Materials	\$ 16,500	\$ 16,452	\$ 9,020
		\$ 16,500	\$ 16,452	\$ 9,020
2710	Guidance/Adjustment Counselors			
	Professional Salaries	\$ 577,722	\$ 558,476	\$ 519,864
	Clerical Salaries	38,125	42,034	35,870
	Other Salaries	-	8,432	-
	Contracted Services	16,500	16,500	19,500
	Supplies & Materials	1,301	1,103	1,551
	Other Expenses	1,899	942	1,499
		\$ 635,547	\$ 627,487	\$ 578,284
2800	Psychological Services			
	Contracted Services	\$ 145,100	\$ 145,085	\$ 147,000
		\$ 145,100	\$ 145,085	\$ 147,000
	Subtotal Instructional	\$14,172,859	\$14,250,421	\$13,815,163
	3000 Other School Services			
3200	Medical/Health Services			
	Professional Salaries	\$ 257,225	\$ 253,625	\$ 257,226
	Contracted Services	5,000	2,500	5,000
	Supplies & Materials	7,350	6,893	7,100
		\$ 269,575	\$ 263,018	\$ 269,326
3300	Transportation Services			
	Contracted Services	\$ 1,774,899	\$ 1,774,877	\$ 1,884,375
		\$ 1,774,899	\$ 1,774,877	\$ 1,884,375
3510	Athletic Programs			
	Professional Salaries	\$ 20,508	\$ 20,508	\$ 20,508
	Contracted Services	247,023	244,978	251,155
	Other Expenses	67,034	68,441	91,311
		\$ 334,565	\$ 333,927	\$ 362,974
3520	Student Activities			
	Professional Salaries	\$ 130,871	\$ 131,488	\$ 128,371
	Contracted Services	6,000	6,000	6,000
	Supplies & Materials	2,500	2,500	2,500
	Other Expenses	19,961	17,569	21,930
		\$ 159,332	\$ 157,557	\$ 158,801

Function	Description	FY2010-2011 Budget	FY2010-2011 Expenditures	FY2011-2012 Budget
3600	School Security			
	Clerical Salaries	\$ 29,346	\$ 29,341	\$ 29,346
		\$ 29,346	\$ 29,341	\$ 29,346
	Subtotal School Services	\$ 2,567,716	\$ 2,558,720	\$ 2,704,822
	4000 Operations and Maintenance			
4110	Custodial Services			
	Other Salaries	\$ 598,346	\$ 595,032	\$ 529,455
	Supplies & Materials	70,000	73,542	84,000
	Other Expenses	5,400	4,530	5,250
		\$ 673,746	\$ 673,104	\$ 618,705
4120	Heating			
	Contracted Services	\$ 10,400	\$ 5,895	\$ 13,000
	Other Expenses	495,500	428,676	596,435
		\$ 505,900	\$ 434,571	\$ 609,435
4130	Utilities			
	Contracted Services	\$ 46,415	\$ 46,304	\$ 47,945
	Other Expenses	545,400	448,266	470,470
		\$ 591,815	\$ 494,570	\$ 518,415
4210	Maintenance of Grounds			
	Other Salaries	\$ 58,148	\$ 62,104	\$ 58,148
	Contracted Services	34,000	42,460	35,360
	Supplies & Materials	27,000	17,379	21,900
	Other Expenses	8,000	5,174	5,460
		\$ 127,148	\$ 127,117	\$ 120,868
4220	Building Maintenance			
	Other Salaries	\$ 261,473	\$ 248,995	\$ 259,280
	Contracted Services	93,700	78,720	175,000
	Supplies & Materials	34,000	29,260	37,000
	Other Expenses	32,850	27,521	32,950
		\$ 422,023	\$ 384,496	\$ 504,230
4230	Equipment Maintenance			
	Contracted Services	\$ 16,300	\$ 6,558	\$ 16,300
		\$ 16,300	\$ 6,558	\$ 16,300
4300	Extraordinary Maintenance			
	Contracted Services	\$ 20,120	\$ 43,297	\$ 14,000
		\$ 20,120	\$ 43,297	\$ 14,000
4400	Networking & Telecommunication			
	Contracted Services	\$ 18,450	\$ 16,044	\$ 17,500
	Supplies & Materials	66,060	65,077	51,977
	Other Expenses	12,310	26,607	17,700
		\$ 96,820	\$ 107,728	\$ 87,177

**Ashburnham-Westminster Regional School District
2012 Budget (Continued)**

Function	Description	FY2010-2011 Budget	FY2010-2011 Expenditures	FY2011-2012 Budget
Subtotal Maintenance		\$ 2,453,872	\$ 2,271,441	\$ 2,489,130
5000 Employee Benefits & Insurance				
5100	Employer Retirement Contributions	\$ 622,830	\$ 594,836	\$ 607,986
5200	Insurance for Active Employees	\$ 2,063,574	\$ 1,990,076	\$ 2,474,723
5250	Insurance for Retired Employees	\$ 247,072	\$ 202,830	\$ 229,093
5260	Non Employee Insurance	\$ 116,600	\$ 94,894	\$ 110,100
		\$ 3,050,076	\$ 2,882,636	\$ 3,421,902
6000 Community Services				
6200	Community Service	\$ 8,000	\$ 8,000	\$ 8,000
7000 Asset Acquisition & Improvement				
7100/7200	Purchase Land & Buildings	\$ -	\$ 469,527	\$ 34,000
7300/7400	New Equipment	\$ 12,500	\$ 23,629	\$ -
7350	Capital Technology	\$ 111,632	\$ 148,251	\$ 115,835
		\$ 124,132	\$ 641,407	\$ 149,835
8000 Debt Retirement of Debt Services				
8100	Principal-Long Term	\$ 1,755,000	\$ 1,755,000	\$ 1,790,000
8200	Interest- Long Term	496,009	496,009	429,878
		\$ 2,251,009	\$ 2,251,009	\$ 2,219,878
9000 Payments to Other Districts				
9100	Public School Tuition	\$ 96,722	\$ 98,071	\$ 87,800
9110	School Choice Tuition	300,000	276,545	440,000
9120	Tuition to Charter Schools	-	73,853	-
9200	Out of State Tuitions	325,390	325,365	213,266
9300	Non-Public School Tuition	1,181,197	712,387	941,259
9400	Collaborative Tuitions	369,463	189,775	362,486
		\$ 2,272,772	\$ 1,675,996	\$ 2,044,811
GRAND TOTAL		\$27,647,357	\$27,179,081	\$27,691,290
(includes warrant articles)				

**Ashburnham-Westminster Regional School District
Revenue**

Local Receipts	2011 Budget	2011 Actual	2012 Budget
Ashburnham – Foundation Budget	\$ 5,495,860	\$ 5,495,860	\$ 5,311,142
Ashburnham - Transportation	728,471	728,471	590,893
Ashburnham – Debt Service	440,684	440,684	433,717
Ashburnham – Community Service	3,624	3,624	3,653
Westminster – Foundation Budget	6,622,668	6,622,668	7,121,374
Westminster - Transportation	879,632	879,632	703,222
Westminster – Debt Service	921,178	921,178	897,014
Westminster – Community Service	4,376	4,376	4,347
	\$15,096,493	\$15,096,493	\$15,065,362
State Revenue Sources			
Chapter 70	\$ 9,882,650	\$ 9,882,650	\$ 9,935,704
School Building Authority	889,147	889,147	889,147
Transportation – Chapter 71B	683,889	629,554	590,260
Special Ed Tuition Assessment	(9,332)	-	(9,333)
	\$11,446,354	\$11,401,351	\$11,405,778
Other Revenue Sources			
School Choice Transfer	\$ 340,000	\$ 340,000	\$ 340,000
Extended Day Assessment	35,000	35,000	35,000
Food Service Assessment	10,000	10,000	10,000
Preschool Tuition	16,000	27,658	16,000
Interest on Investments	60,000	20,669	25,000
Athletic Admissions	30,000	35,804	37,500
Student Fees	150,150	136,936	157,650
Building Use Fees	-	1,500	-
Medicaid Reimbursement	100,000	125,473	100,000
Miscellaneous Receipts	25,000	28,002	25,000
Excess & Deficiency Appropriation	305,000	305,000	300,000
Capital Warrant Articles - Ashburnham	15,466	15,466	33,813
Capital Warrant Articles - Westminster	17,894	17,894	80,187
	\$ 1,104,510	\$ 1,099,402	\$ 1,160,150
TOTAL REVENUE	\$27,647,357	\$27,597,246	\$27,631,290

**ASHBURNHAM-WESTMINSTER REGIONAL SCHOOL DISTRICT
FISCAL YEAR 2012 ANTICIPATED REVENUES**

Source	# Students or Percentage	Description	Amount	Totals
LOCAL RECEIPTS				
<i>Town of Ashburnham</i>	1069 Students	Net Minimum Required	\$ 4,509,390	
	45.66%	Above Minimum Required	\$ 801,752	
	45.66%	Regional Transportation	\$ 590,893	
	45.66%	Debt Service	\$ 433,717	
	45.66%	Community Service	\$ 3,653	
TOTAL				\$ 6,339,405
<i>Town of Westminster</i>	1272 Students	Net Minimum Required	\$ 6,167,209	
	54.34%	Above Minimum Required	\$ 954,165	
	54.34%	Regional Transportation (net reimbursement)	\$ 703,222	
	54.34%	Debt Service (net reimbursement)	\$ 897,014	
	54.34%	Community Service	\$ 4,347	
TOTAL				\$ 8,725,957
STATE REVENUE SOURCES		Chapter 70	\$ 9,935,704	
		School Building Authority	\$ 889,147	
		Transportation – Chapter 71B	\$ 590,260	
		Special Ed Tuition Assessment	\$ (9,333)	
TOTAL				\$ 11,405,778
OTHER REVENUE SOURCES		School Choice Transfer	\$ 340,000	
		Extended Day Assessment	\$ 35,000	
		Food Service Assessment	\$ 10,000	
		Preschool Tuition	\$ 16,000	
		Interest on Investments	\$ 25,000	
		Athletic Admissions	\$ 37,500	
		Student Fees	\$ 157,650	
		Medicaid Reimbursement	\$ 100,000	
		Miscellaneous Receipts	\$ 25,000	
		Excess & Deficiency Appropriation	\$ 300,000	
		Capital Warrant Articles - Ashburnham	\$ 33,813	
		Capital Warrant Articles - Westminster	\$ 80,187	
TOTAL				\$ 1,160,150
TOTAL REVENUE				\$27,631,290

**Ashburnham-Westminster Regional School District
Employee Salaries 2009-2010
2011 Annual Report**

Note: The operating budget for the Ashburnham-Westminster Regional School District is supported by funding from the Commonwealth of Massachusetts, the Town of Ashburnham and the Town of Westminster. The percent of payment is: State Contribution – 43.0%; Ashburnham Contribution – 24.2%; Westminster Contribution – 30.6%; Other – 2.2%.

Candace Wright	\$98,420.00	A	Margaret Deshayes	\$36,221.76	D	Timothy Gould	\$40,217.57	C	Susan Leblanc	\$6,594.05	E
David Uminski	\$102,752.00	A	Maryann Demarco	\$13,856.02	D	Brian Beaton	\$34,805.12	D	Karen Dewick	\$11,518.79	E/P
Eric Dehays	\$62,400.00	A	Patricia Flinkstrom	\$31,483.68	D	Clara Hannula	\$32,246.31	D	Ann Franklin	\$14,096.32	F
Kathleen Taylor	\$78,000.00	A	Wendy Higgins	\$35,494.40	D	Debra Sargent	\$36,927.36	D	Christine Visconti	\$6,480.17	F
Kathleen Veroude	\$82,500.00	A	Michele St. Cyr	\$31,843.22	D/P	Elaine Niedermeier	\$52,367.04	D	Cynthia Pawelski	\$3,974.68	F
Marah Ruble	\$80,000.00	A	Adreanne Tabales	\$17,628.30	E	Ina Carey	\$11,935.00	D	James Arcangeli	\$670.89	F
Michael Zapantis	\$77,926.00	A	Ashley Mathieu	\$5,971.40	E	Inga Morin	\$25,006.57	D	Janet Peterson	\$13,512.54	F
Patricia Marquis	\$91,000.00	A	Ashley Zierle	\$278.00	E	Jeanne Erickson	\$34,704.64	D	Kathleen Richards	\$7,523.43	F
Paul Gregory Smith	\$80,282.60	A	Barron Hiltz	\$2,792.60	E	Kathi Theriault	\$35,508.96	D	Lauren Humphrey	\$2,166.00	F
Phillip Saisa	\$90,480.00	A	Caitlin Reck	\$1,056.25	E	Kathleen McCarthy	\$35,155.54	D	Madeline Clinton	\$8,336.69	F
Sandra Rehler	\$82,202.00	A	Candy Savoie	\$17,676.28	E	Michelle Phyfe	\$4,377.88	F	Danielle Leblanc	\$25,086.00	P
Sherry Kersey	\$97,110.00	A	Cody Woodward- Wallace	\$1,871.32	E	Patricia Barron	\$14,434.30	F	David Douglas	\$16,021.00	P
Kimberly Gauvin	\$45,468.80	B	Cole Theriault	\$1,962.90	E	Rachel Pikkarainen	\$5,232.55	F	Deborah Miller	\$27,993.00	P
Bruce Collins	\$73,020.02	C	Coraley Gallagher	\$16,442.67	E	Roseanne Richard	\$9,342.57	F	Diane Ciampi	\$2,319.20	P
Donna Swaney	\$42,908.03	C	Danielle Leblanc	\$1,785.55	E	Sandra Munnis	\$11,688.59	F	Diane Fiorentino	\$22,447.00	P
Francisco Robles	\$41,846.48	C	Diane Bedard	\$11,186.20	E	Sharon Tufts	\$7,815.30	F	Donielle Thompson	\$4,743.00	P
James Parenteau	\$43,808.06	C	Dorene Francis	\$46,765.84	E	Tina Costa	\$18,216.65	F	Elizabeth Maillet	\$6,143.72	P
Jim Baer	\$56,810.14	C	Elizabeth Spencer	\$2,574.90	E	Tracey Wessels	\$5,021.64	F	Erin Hurley	\$20,530.34	P
Joseph Francis	\$41,641.80	C	Heather Fletcher	\$660.00	E	Margaret Bennett	\$23,675.47	F/E	Gretchen Lafferty	\$19,949.00	P
Karl Lahtinen	\$16,633.40	C	Jennifer Coviello	\$5,598.72	E	Amy Dubovick	\$72,028.00	G	Gretchen Schlier	\$3,296.41	P
Kenneth Morand	\$23,543.19	C	Karen Landry	\$33,750.03	E	Catherine Keene	\$77,213.00	G	Heather Marsh	\$15,524.93	P
Paul Engman	\$58,443.01	C	Katherine Niles	\$4,752.55	E	Julie Gagnon	\$58,648.00	G	Jane Johnson	\$19,027.00	P
Robert Axelson	\$43,430.63	C	Kelly MaClachlan	\$674.00	E	Katherine Mariani	\$39,454.57	G	Jeanne Fleming	\$9,601.89	P
Robert Mei	\$44,648.59	C	Lucinda Racine	\$19,376.50	E	Lauren Badolato	\$62,691.00	G	Jennifer Landine	\$15,700.63	P
Russell Goodwin	\$43,615.02	C	Marcia Aho	\$11,929.77	E	Lori Malnati	\$29,991.00	G	Jennifer Marlborough	\$26,668.00	P
Stephen Blanchard	\$42,640.24	C	Mark Brillon	\$29,667.52	E	Robert Denny	\$71,018.00	G	Joann Reed	\$5,269.36	P
Steven Allen	\$42,656.33	C	Michael Dewick	\$5,554.16	E	Robin Peirce	\$35,509.00	G	Joanne Dibattista	\$21,091.00	P
Steven Bennett	\$18,779.22	C	Rebekah Williams	\$710.68	E	Robin Romanelli	\$75,060.00	G	Juana Stone	\$19,027.00	P
Steven Contois	\$64,931.95	C	Sherri Toomey	\$12,372.90	E	Sandra Thibodeau	\$21,483.70	GR	Juliet O'Brien	\$26,559.00	P
						Ann Murphy	\$71,018.00	H	Juneanne O'Donovan	\$17,719.00	P
						Kathleen Carlin	\$77,213.00	H	Karen Connolly	\$21,401.00	P
						Kimberly Bubnowicz	\$54,652.00	H	Karen Greenwood	\$25,177.40	P
						Michele Rogacz	\$71,018.00	H	Katelyn Beaudoin	\$20,654.05	P
						Edward Fitzgerald	\$29,341.00	I	Katharine Sparks	\$14,340.60	P
						Charles Barnard	\$50,602.56	K	Kathryn Pioli	\$20,018.73	P
						Julie Farrell	\$65,181.00	L	Kathy Allen	\$27,993.00	P

Lynne Pinsoneault	\$29,653.21	L	Kathy Bitter	\$18,732.00	P	Aimee Cote	\$59,982.00	T	Jana Harrison	\$50,064.80	T
Thomas Anderson	\$77,213.00	L	Kimberly Brown	\$17,022.35	P	Alana Archangelo	\$54,951.00	T	Jane Leamy	\$64,523.00	T
Richard Dzwilewski	\$38,287.47	M	Kristina Sylvester	\$24,612.00	P	Amy Kendall	\$62,581.00	T	Jane Stafford	\$68,315.00	T
Ann-Lee Fredette	\$51,870.00	N	Lavaun O'Connell	\$19,027.00	P	Amy Phillips	\$61,615.00	T	Jared Quinn	\$65,181.00	T
Joann Fisher	\$6,378.00	N	Lee Haschig	\$8,999.50	P	Amy Stukuls	\$68,315.00	T	Jason Young	\$65,181.00	T
Krista Penning	\$47,049.00	N	Leslie Capone	\$20,635.00	P	Ann Thornburg	\$41,450.00	T	Jean Correia	\$67,986.00	T
Marcia Sharkey	\$65,707.00	N	Linda Marlborough	\$20,508.00	P	Anne Banning	\$64,523.00	T	Jean Girouard	\$68,315.00	T
Nancy Taylor	\$38,247.20	N	Lorraine Mendoza	\$21,091.00	P	Anne Cariglia	\$51,415.00	T	Jennifer Collins	\$44,374.85	T
Susan Lofquist	\$49,401.00	N	Louise Farley	\$19,587.00	P	Anthony Gleason	\$75,060.00	T	Jennifer Jensen	\$56,538.00	T
Susan Quigley-Belliveau	\$50,198.00	N	Maria Robles	\$21,116.00	P	Audrey Phelps	\$64,523.00	T	Jennifer Perkins-Cote	\$45,771.05	T
Gail Gourlay	\$58,240.00	O	Mary Egan	\$25,793.00	P	Barbara Marshall	\$68,315.00	T	Joann Mossman	\$71,018.00	T
Andrea Arsenault	\$16,727.00	P	Matthew Brough	\$12,645.46	P	Beth Arsenault	\$42,920.00	T	John Decicco	\$75,060.00	T
April Marlborough	\$25,873.00	P	Meghan Coullahan	\$2,929.50	P	Bonnie Leary	\$68,315.00	T	John Losordo	\$57,511.00	T
Becky Pilsbury	\$5,440.10	P	Melinda Perez	\$23,529.00	P	Brenda Giannetti	\$57,511.00	T	Joy Weiss	\$62,687.00	T
Bedard Valencia	\$9,418.92	P	Melissa King	\$15,709.76	P	Brett Duncan	\$55,922.00	T	Judith Cummings	\$68,315.00	T
Beth Wojnas	\$20,528.45	P	Nancy Davis	\$20,415.00	P	Brian Beaudoin	\$64,523.00	T	Juliana Fredette	\$64,523.00	T
Betsy Johnston	\$450.00	P	Nancy Kochan	\$19,664.00	P	Brian Sargent	\$84,157.80	T	June Lantry	\$68,315.00	T
Brenda Brown	\$19,027.00	P	Nicole Boucher	\$18,287.70	P	Carol-Ann Fitzgerald	\$68,315.00	T	Karen Fortin	\$63,080.00	T
Brittany Marinelli	\$5,068.68	P	Nicole Perko	\$15,709.76	P	Carolyn Tobia	\$68,315.00	T	Karen Perrett	\$63,080.00	T
Carlene Comeau	\$25,489.00	P	Peter Legere	\$3,911.54	P	Caron Goodwin	\$62,691.00	T	Katherine Bennett	\$68,315.00	T
Cathy Kane	\$14,560.26	P	Renee Caldwell	\$20,170.00	P	Carrie Marion-Cox	\$65,181.00	T	Kathleen Bastille	\$64,523.00	T
Cheryl Barron	\$28,397.00	P	Samuel Welch	\$6,332.01	P	Charlotte Moran	\$63,080.00	T	Kathleen Grossman	\$68,315.00	T
Christina Sicard	\$5,823.50	P	Sandra Svenson	\$5,640.24	P	Cori Litalien	\$47,290.00	T	Kathryn Miville	\$75,060.00	T
Christine Gammell	\$5,892.81	P	Sarah Burks	\$25,793.00	P	Craig Cucchiara	\$49,305.00	T	Katrina Gaidanowicz	\$57,511.00	T
Claudia Ewing	\$20,974.00	P	Sarah Hoover	\$27,188.00	P	Cynthia Cringan	\$68,315.00	T	Kellie Robichaud	\$68,315.00	T
Cynthia Ruschioni	\$24,863.00	P	Sheryl Beland	\$18,341.03	P	Cynthia Jackson	\$62,581.00	T	Kelly Lamberto	\$27,771.50	T
Danielle Berger	\$20,974.52	P	Susan Berger	\$20,820.00	P	Cynthia Robbins	\$64,523.00	T	Kelly Seager	\$65,181.00	T
Susan Kalagher	\$22,477.00	P	Eric Sifert	\$68,315.00	T	Dana Altobelli	\$71,018.00	T	Kenneth Jepson	\$68,315.00	T
Tanya Leblanc	\$24,018.00	P	Gary Caouette	\$34,157.50	T	Daniel Dufour	\$51,176.00	T	Kerry Volke	\$51,415.00	T
Tracy Fluet	\$10,239.54	P	Gerard Jones	\$63,080.00	T	Daniel Macconnell	\$12,709.93	T	Kevin Hart	\$77,213.00	T
Wendy Wilder	\$23,482.00	P	Gregory Barry	\$83,091.06	T	Danielle Kasprzak	\$57,511.00	T	Kimberly Normile	\$64,523.00	T
Kelly Hansen	\$11,201.73	P/E	Gregory Secino	\$62,581.00	T	David Lantry	\$68,315.00	T	Kris Demoura	\$65,181.00	T
Lori Decosta	\$6,082.74	P/E	Gretchen Moorman-Smith	\$68,315.00	T	Debra Fleck	\$71,018.00	T	Kris Lucander	\$63,080.00	T
Mandie Sullivan	\$29,036.50	P/E	Heidi Hertel-Therrien	\$68,315.00	T	Debra Perrett	\$68,315.00	T	Kristi Disalle	\$54,561.00	T
Linda McClenahan	\$52,505.60	R	Jaclyn Couture	\$56,538.00	T	Diane Davolio	\$58,178.00	T	Kristin Belkin	\$62,581.00	T
						Diane Erickson	\$77,213.00	T	Kristin Burke	\$68,315.00	T

Donna Crowley	\$75,060.00	T	Laura Rainville	\$68,315.00	T
Doris Matthews	\$68,315.00	T	Lauren Jones	\$43,892.00	T
Douglas Potter	\$46,869.00	T	Laurie Lenart	\$53,619.00	T
Edwin McCaffrey	\$45,771.05	T	Laurie Munroe	\$60,160.00	T
Elizabeth Clabaugh	\$63,080.00	T	Laurie Rheault	\$65,181.00	T
Elizabeth Foster	\$77,213.00	T	Lawrence Szalay	\$53,619.00	T
Elizabeth Lilly	\$75,060.00	T	Leanne Roy	\$64,244.00	T
Elizabeth Woollacott	\$53,619.00	T	Leeann Lamsa	\$77,213.00	T
Eric Dawley	\$58,178.00	T	Linda Daniels	\$68,315.00	T
Linda Jengo	\$63,080.00	T	Robert Myette	\$68,315.00	T
Linda Perla-Mullins	\$77,213.00	T	Robin Murphy	\$68,315.00	T
Lori Shattuck	\$68,315.00	T	Russell Foster	\$64,523.00	T
Lynne Courtemanche	\$65,278.00	T	Ruth Crowley	\$71,018.00	T
Madonna Larson	\$68,315.00	T	Ryan Lambert	\$48,968.00	T
Margret Richard	\$36,679.63	T	Sandra Fowke	\$42,920.00	T
Mark Nevard	\$68,315.00	T	Sarah Duncan	\$51,415.00	T
Mary Gagnon	\$68,315.00	T	Sharon Decicco	\$60,160.00	T
Mary Laroché	\$63,080.00	T	Shirley Griffin	\$52,580.99	T
Mary Kate Romano	\$65,181.00	T	Stacie Brown	\$68,315.00	T
Maureen Vanderhoof	\$64,523.00	T	Sue Brogan	\$58,648.00	T
Melissa Martin	\$75,060.00	T	Susan Alario	\$51,176.00	T
Michael Fitzgerald	\$77,213.00	T	Theresa Barry	\$57,511.00	T
Michaelina Quarella-Nussey	\$68,315.00	T	Theresa Gusek	\$71,018.00	T
Michele Feinsilver	\$75,060.00	T	Theresa Miller	\$68,315.00	T
Michelle Faneuff	\$31,684.30	T	Thomas Erickson	\$75,060.00	T
Michelle Rogalski	\$41,450.00	T	Tiffany Davis	\$54,297.55	T
Nancy Bacon	\$34,157.50	T	Timothy Douglas	\$63,080.00	T
Nancy Gera	\$71,018.00	T	Tracy Jette	\$63,080.00	T
Nancy Morgan	\$68,315.00	T	Troy Berg	\$46,869.00	T
Pamela Terry	\$52,144.80	T	Vivian Killoran	\$71,018.00	T
Patricia O'Brien	\$64,523.00	T	Wendy Leblanc	\$68,315.00	T
Paula Parker	\$71,018.00	T	Wendy Thomas	\$71,018.00	T
Paula Stefanakos	\$68,315.00	T	William Manser	\$75,060.00	T
Peter Romano	\$68,315.00	T	Zachary Hertel-Therrien	\$35,232.50	T
Philip Hanno	\$71,018.00	T	John Paaanen	\$27,927.35	T/P

R Lincoln Stiles	\$90,372.00	T	Marc Theriault	\$48,677.16	T/P/E
Randall Jepson	\$63,080.00	T	Kenneth Caron	\$10,000.00	U
Rebecca Brogna	\$43,892.00	T	Virginia Koski	\$57,200.00	X
Regina Deaver-Whittier	\$68,315.00	T	Frank Vargo	\$77,213.00	Y
Robert McGowan	\$12,338.40	T	Richard Judah	\$77,213.00	Y

A=Administrator G=Guidance M=Maintenance T=Teacher
B=Payroll/Benefits GR=Grants Assistant N=Nurse U=Treasurer
C=Custodial H=Speech Pathologist O=Accountant X=Registrar
D=Admin. Assistant I=In-House Supervisor P=Paraprofessional Y=Psychologist
E=Extended Day K=Groundskeeper R=Personnel/Grants
F=Cafeteria L=Librarian T=Teacher

BUDGETS - 2011-2012

Number	Description	Audited Expense 2010-2011	Current Budget 2011-2012
Fund 01 General Totals			
Function 1000	Administration	\$ 639,451	\$ 778,693
Function 2000	Instruction	\$14,250,417	\$13,874,219
Function 3000	Other School Services	\$ 2,558,720	\$ 2,704,822
Function 4000	Operation & Maintenance of Plant	\$ 2,271,442	\$ 2,489,130
Function 5000	Fixed Charges	\$ 2,882,636	\$ 3,421,902
Function 6000	Miscellaneous	\$ 8,000	\$ 8,000
Function 7000	Capital Outlay	\$ 171,880	\$ 149,835
Function 8000	Debt Service: Principal Interest	\$ 1,755,000	\$ 1,790,000
		\$ 496,009	\$ 429,878
Function 9000	Tuition and Other Costs	\$ 1,675,996	\$ 2,044,811
GRAND TOTALS		\$26,709,551	\$27,691,290

~~PLACE OF ATTENDANCE; DISCRIMINATION~~

Every person shall have the right to attend the public schools of the town where he/she actually resides, subject to the following section. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses or study of such public school on account of race, color, sex, religion, national origin or sexual orientation.

Mass. General Law Chapter 76, Section 5

Amended by St. 1971, c.622, c.l.; St. 1973, c.925, s.9A; St. 1993, c282

Ashburnham-Westminster Regional School District
Monthly Student Count Report
DATE – 10/0/11

Grade	Ashburnham	Westminster	School Choice	Sped (i.e. day program; residential)		Other (exchange students)	Total
				Ash.	West.		
Pre-K	16	48					64
K	51	94					145
1	78	85					163
2	85	66					151
3	78	100					178
4	67	90	1	1	1		160
5	69	95	1		1		166
6	82	104	2				188
7	86	109	2				197
8	109	89	1		2		201
9	81	90	7		1		179
10	60	74	11	2	1		148
11	61	89	13	1	2		166
12	80	100	10	2	4		196
Students above grade 12	3	2	1	2	1		9
Totals	1,006	1,235	49	8	13		2,311
GRAND TOTAL – ALL STUDENTS							2,311

~~HOURS OF SCHOOL SESSIONS~~

Meetinghouse School	8:30 AM – 2:55 PM
Westminster Elementary School	8:30 AM – 2:55 PM
John R. Briggs Elementary School	8:30 AM – 2:55 PM
Overlook Middle School	7:45 AM – 1:50 PM
Oakmont Regional High School	7:30 AM – 1:55 PM

The “No School” signal for Oakmont Regional High School and Overlook Middle School will be sounded on the Fire Alarm at 7:00 AM.

The “No School” signal for elementary schools will be sounded on the Fire Alarm at 7:30 AM.

The “No Afternoon School” signal will be sounded on the Fire Alarm System at 11:30 AM.

“No School” or early dismissal notices will be broadcasted over radio stations WEIM 1280 AM, WTAG 580 AM, WSRS 96.1 FM, WBZ 1030 AM, CBS Channel 4 TV, WXLO 104.5 FM, WGAW 1340 AM, WCVB Channel 5 TV, WRKO 680 AM, Fox 25 and Channel 7 TV.

School openings may be delayed two hours on occasion. The radio stations will air this notice.

Safeguard the health and welfare of your child by keeping him/her at home when, in your judgment as a parent, conditions warrant.

~~SCHOOL COMMITTEE MEETINGS~~

The Ashburnham-Westminster Regional School Committee holds its regular business meetings Tuesdays at 7:00 PM at Overlook Middle School Library. You can view meeting dates, the agenda, past minutes and meeting locations on our webpage at www.awrsd.org. School Committee meetings.

~~SUPERINTENDENT/BUSINESS OFFICE AND WEBSITE~~

The Superintendent/Business Office is located at Oakmont Regional High School between the cafeteria and new gym. Our address is 11 Oakmont Drive, Ashburnham, MA 01430. We are open Monday-Friday from 8:00 AM – 4:00 PM. You can reach us at 978-827-1434 or fax us at 978-827-5969.

You can view the Ashburnham-Westminster Regional School District’s website at www.awrsd.org for updated information of the schools, budget information and events. General information can be emailed to info@awrsd.org.

Oakmont Regional High School 2011 Annual Report



Oakmont Regional High School is a comprehensive high school meant to serve the needs of all the students. Our community is fortunate to have a high school like Oakmont Regional. We have a tremendously dedicated and professional faculty and staff. Our students and parents are committed to success and have made academic growth a priority. And the community has been supportive despite the realities of limited resources.

Our outcomes still remain one of the best in the state. No Oakmont student has failed to receive a diploma because of MCAS, continuing an amazing run of Oakmont students since the inception of the MCAS requirement. Our students achieved record high scores on the spring 2011 MCAS test. Ninety-six percent of Oakmont students scored at the Advanced or Proficient level. These high scores are the results of hard work by our students, outstanding teaching by our faculty, and solid academic support from our parents. We are also grateful for the excellent foundation that our students receive at the district's elementary schools and at the middle school. One of our graduating seniors was named a National Merit Scholarship Finalist and was offered the prestigious BU President's Scholarship.

Since 2006, we have been struggling with limited resources. In that time we have reduced our faculty by nearly 10 positions, not including 2 special education

paraprofessionals and 2 custodians. Despite the limitation of resources we have continued to make changes to our curriculum to improve student learning and meet the needs of all students. In the fall of 2011 we offered a new course in forensic science. We also created two courses for our special needs students: Biology Essentials and Basic Personal Finance/Computers in Workplace.

Dr. Shirley Griffin (Science) and Mr. Gary Caouette (Math) retired in January 2011. Ms. Barbara Marshall (Special Education) retired in June 2011. We welcomed two new Special Education teachers, Ms. Heather Marsh and Ms. Britany Smeltekop.

In athletics, the 2011 field hockey team won the Division II district championship and fell just short of the state championship losing to Watertown High School in the state final. The 2011 baseball team won the league championship, only the second in school history. The ice

hockey, girls basketball, boys and girls lacrosse, football and girls soccer teams all qualified for the district tournament.

Individual players qualified for the state golf tournament and track meet. We were most proud of the 2011 boys track team which was honored with the MIAA sportsmanship Award. Coach Dan Dufour was named the 2010-2011 Central Massachusetts Boys Indoor Track Coach of the Year by the Massachusetts State Track Coaches Association.

Oakmont students continued to demonstrate excellence in many co-curricular areas. Oakmont's production of *Les Miserables* earned 21 Theatre at the Mount (TAMY) nominations, leading all area schools. Erin Glenny (*Fantine*) won BEST FEATURED ACTRESS, Kris Demoura won BEST MUSICAL DIRECTOR, Mary Ann Allen won for BEST COSTUMES and JRB

student, Zach Uminski (*Gavroche*) won the RISING STAR AWARD. The Marching Band had another outstanding season. Our art students continued their dominance at the Anna Maria College and Boston *Globe* Shows. One of our more active co-curricular activities is the Oakmont Environmental Association (OEA). OEA won the Great ACE Race from the Alliance for Climate Education and the State of Massachusetts Award for Education in Environmental Excellence as well as a grant (from Alliance for Climate Education) to create a mural.



The inaugural year for the National Art Honor Society was also active and successful. Thirty-one students were inducted. The members of the NAHS painted the mural in the new gym, helped the Education Foundation with their museum event, and participated in the Diversity Through the Arts – community outreach Martin Luther King Jr. Mural Project art project.



Oakmont Regional High School (Continued)

Our faculty has continued their professional development. Members of our science department completed a six month class on GIS and GPS at UMass Amherst, BioTeach learning, and attended workshops last summer at the Museum of Science. Two of our art teachers presented at a national conference in Seattle. Five of our teachers attended AP workshops, our tech/engineering teachers attended the STEM Conference, and a math teacher attended assessment workshops at WPI. Other teachers attended Moodle, Project Adventure, Adobe, MCAS, and Digital Classroom workshops.

Our school nurse was involved in the AWRSD Bullying Prevention and Intervention Plan, volunteered at influenza vaccination clinics in both Ashburnham and Westminster, participated in the “Let’s Get Crackin” after school fitness and nutrition programs for grades K-2 in early 2011. She was also the school liaison for the NEXT Generation Health Study, a 3-year research study conducted by the US Department of Health and Human Services.



Seven Oakmont students completed the first Military Exploratory Group which was conducted by the Army, Marine Corps, and Army National Guard recruiters. Students participated in a six-week after school program that introduced them to the military. Activities included

physical training, land navigation, self-defense, building security, patrolling, and military drill.

On May 18, 2011 the Bill Webber Conference Room was dedicated. Mr. Webber has served the Ashburnham-Westminster School District and community for nearly 50 years as a coach, teacher, department head and association teacher. He was a member of Oakmont’s first faculty, fifty years ago in 1960. He “retired” in 1993 but was still a presence at Oakmont serving as short and long-term substitute in the Math department. He has also served the Town of Ashburnham as Town Moderator for many years.

Former Celtic and co-author of *Basketball Junkie: A Memoir*, Chris Herren, spoke to the entire student body at Oakmont on September 13, 2011 about his struggles with addiction.

September 22, 2011 was designated by the United Way of Central Massachusetts as a “Day of Caring”. A team of volunteers from Tyco/SimplexGrinnell braved the weather and planted perennial gardens at the entrance of Oakmont Regional High School and the Ashburnham-Westminster Regional School District’s Superintendent’s Office.

Tom Anderson has been the Librarian at Oakmont Regional High School since 1996. As our Librarian, he has helped teachers and students, maintained the school website, and facilitated an afterschool book club. More importantly, Mr. Anderson has instilled a love of literature and reading on our students. For that reason, the Tom Anderson Collection was established. The collection will include books recommended by Mr. Anderson. He will also establish a criterion for future additions to this collection.

We are extremely proud of our students and their accomplishments in and out of the classroom. They are clearly a reflection of their parents, with the help and support of the professional faculty and staff at Oakmont. Respectfully submitted,
David Uminski, Principal

Oakmont Regional High School – Health Office 2011 Annual Report

Oakmont Health Office Encounters: 1/1/11-12/21/11)

Student: Health Maintenance Activities*	5,446
Student: Injury and First Aid	697
Student: Behavioral Health Support	257
Student: Miscellaneous**	1,243
Staff Encounters	419
EMS Activations (student and staff)	3

**Grand Total Health Office Encounters in 2011 – 8,062
Return to Class Rate – 92% *****

* Health Maintenance Activities include the following professional nursing activities: illness assessment; medications dispensed (to include OTC, prescription and emergency medications); scheduled procedures: to include diabetes monitoring, catheterization, tube feedings; ear, throat and lung assessments and blood pressure monitoring. All student encounters with the nurse also include a significant degree of health-related teaching.

** Miscellaneous refers to other nursing case management activities, such as developing detailed care plans for students with serious health issues; communication with parents, health care providers, external agencies/clinics and internal consultations with OHS teaching staff, Guidance Department, Adjustment Counselors, Special Education Department and Administrators. This category also includes auditing student health records for compliance with State immunization and health-screening requirements, as well as data entry into the student electronic health record database (MMS).

*** This statistic is provided to emphasize the importance of having a professional registered nurse present in the school building. *Skilled nursing assessment, treatment and case management of illnesses and injuries in the school setting increases a student’s*

Oakmont Regional High School – Health Office (Continued)

potential for educational success by decreasing the amount of class time lost to treatable discomfort caused by minor illness or injury.

Other Activities:

I recently successfully passed the National Certification Exam for School Nurses, reflecting my commitment to better serve the students and staff of the Ashburnham-Westminster Regional Schools through increasing my personal expertise in school health issues. I also continue to pursue my Master's in Public Health (MPH) at the University of Massachusetts, taking graduate classes in Epidemiology and Public Health Ethics in 2011.

State-mandated vision, hearing and postural screenings of ninth grade students was conducted in March and April, with the assistance of a second nurse funded through the Extended School Health Services (ESHS) Grant.

The Health Office also hosted two senior nursing interns from Fitchburg State University, who were studying Community Health Nursing as a requirement toward a Bachelor of Science in Nursing (BSN).

An immunization clinic for seasonal influenza was held here at Oakmont on November 17, 2011 with the Nashoba Associated Boards of Health assisted by myself and other AWRSD nurses.

Finally, I once again had the pleasure of welcoming a research team from the U.S. Department of Health and Human Services for phase 2 of their three-year study concerning lifestyles, behaviors, attitudes and health of today's high school aged students. Several Grade 10 students were randomly selected in 2010 to participate in this research study, which is scheduled to continue through their senior years. These visits by the research team require a great deal of coordination efforts and "legwork" from the OHS Health Office, but this

groundbreaking research may provide insight into predictors of teen health-related behaviors.

Again, it is my continued pleasure to serve the community of Ashburnham as the School Nurse here at Oakmont Regional High School.

Respectfully submitted,
Susan M. Lofquist, RN (BSN), NCSN

Overlook Middle School 2011 Annual Report

Overlook Middle School services a population of around 600 students in the 6th, 7th and 8th grades. This year the staff at Overlook has dedicated a great deal of time and resources to

improving our communication with the school community. In September of 2011 Overlook launched a revamped interactive website that we hope will be more user-friendly. Along with the introduction of the new website, the district has employed the services of One Call, an automated notification system. This new system allows the school to send home notifications and school information as an email attachment.

The Overlook staff consists of dedicated, highly competent teachers willing to go the extra mile for our students. We welcome parental involvement and support of our programming and view it as a critical component to student success.

As always, we strongly encourage feedback about our performance. The phone number for the school is 978-827-1425 and the office hours are from 7:00 a.m. to 3:00 p.m., Monday through Friday. Interested persons may also find information about the school at <http://oms.awrsd.org/>.



Overlook Middle School – Health Office 2011 Annual Report

The mission of the School Health Office at Overlook Middle School is to provide preventative health screenings, primary nursing care and intervention for medical and mental health issues for Overlook's 620 students. The implications for public schools that serve children with chronic diseases are vast and growing each year. We continue to communicate to the school community urgent health issues and changes in state laws affecting student health in our schools. The office also provides preventative health counseling to staff members, and 30 members participated in the annual flu vaccine clinic last winter.

Insulin management, diabetic education, mental health screenings, asthma treatments, blood pressure monitoring along with daily medications, ongoing illness assessment, and related parental communication occupies a substantial part of the average day.

Overlook's School Health Office also hosted nursing students from Fitchburg University for several months of their training in community health. Nursing students participated in screenings, teaching, illness assessment and treatment.

In 2011, nutritional improvements continued to be implemented that were consistent with the District's Health & Wellness Policy. Nursing policies and protocols were revised throughout the district to promote more consistency and continuity.

Each year, student and staff records are updated to assure compliance with the regulations adopted by the Department of Public Health. This includes postural screening, vision and hearing on all students. Body Mass Index calculations were also completed on 7th grade students.

Overlook Middle School – Health Office (Continued)

The Ashburnham-Westminster Regional School District continued to receive funding from the Department of Public Health – Enhanced School Health Grant. Working within this grant we are able to provide additional nursing time among the various schools in the district to help complete required screenings and immunizations. Compiling data and statistical reports were sent to the Department of Public Health each month. The grant also provides funding for continuing education and recertification to all those interested in Basic CPR, as well as additional supplies for the nursing office.

I want to thank Overlook Administration, nurse leader Marcia Sharkey, and Dr. Lisa Rembetsy-Brown for their support and help this past year.

Respectfully submitted,
Ann Lee Fredette, RN

John R. Briggs Elementary School 2011 Annual Report

As principal of the John R. Briggs Elementary School I am happy to submit the annual report to the residents of the Ashburnham-Westminster Regional School District.

The construction of the new school is proceeding. Construction of the new building will begin during the 2011-2012 school year, with a completion date projected for the 2013-2014 school year. This project will be over-seen by Lamoureux-Pagano Architects and STV (owner project manager). Consigli Construction has been awarded the contract for the new school. The Briggs Building Committee continues to meet to stay informed about the progress of the project. Construction is scheduled to begin in February 2012.

The Massachusetts Comprehensive Assessment System continues to monitor every school's progress aligning curriculum standards and teaching practices with state directed initiatives. Each school is assessed on their progress through an Annual Yearly Progress report. Our elementary school's 2010 Adequate Yearly Progress report shows that the John R. Briggs Elementary School has not made AYP for the English Language Arts or Mathematics areas. Our performance level in each of these areas continues to improve, but has not met the state defined target score. We continue to use John R. Briggs Elementary School two-year School Improvement Action Plan to address curriculum concerns in the areas of English Language Arts, Mathematics, and Test Taking. This plan focuses teaching instruction to benefit all students requiring teaching interventions in the acquisition of specific skills.

We had twenty-one sections of classes in kindergarten through grade five. Our average class size is 21 students per classroom teacher; with a range of eighteen to twenty-five students. As a result of the Education Job Grant received during the fall of 2010 we were able to add one classroom position to grade five to lower the student-teacher ratio. Unfortunately, this grant may not be available for the upcoming 2011-2012 school year.

Support services are provided for our students through our Special Education Department and Title I Program. Special Education co-teachers support every grade level at the John R. Briggs Elementary School. Individualized and small group instruction is provided in the least restrictive environment in areas of academic support, speech and language service, occupational therapy, and physical therapy. This year our Title I Program services grades one through five providing English Language Arts support to our students who may be having difficulty in the areas of reading, writing and/or spelling.

Students at the John R. Briggs Elementary School continue to expand their education in the areas of art,

music, physical education, and technology. Through the hard work of our specialists' teachers we expose our students to a wide variety of cultural experiences, hands-on learning, new technologies and how to live a healthy lifestyle. All students in Kindergarten through Grade Five enjoy daily exposure to one of our specials.

The John R. Briggs School Improvement Council is an advisory board to the administration of our school. Representatives of the staff and parent community work together to develop the School Improvement Plan, Student Handbook, and prioritize input into the budget development. Yearly elections conducted by the PTA identify school community members wishing to serve for a two-year term on the School Improvement Council. We wish to invite a community member to serve on this board, letters of interest should be addressed to the school principal.

The J. R. Briggs PTA is a driving force within our school. Through their efforts our students benefit from fundraising events, as well as family oriented activities. Projects this year included: Halloween Event, Scholastic Book Fair, Girl's Dance, Boy's Dance, family event at Barnes & Noble, and the annual Bunny Breakfast.

The Fifth Grade Student Council is comprised of members from the current fifth grade. Each fifth grade student serves on this council for a one-month term. This year the Student Council supported our local community through a number of events; welcome to our new students, Veteran's display, anti-bullying information, Salvation Army bell ringing, food drive for local food bank, random acts of kindness and environmental issues.

The end of the 2010-2011 school year saw several Briggs' teachers and the principal retire. Ann Murphy, Speech Pathologist, retired after 25 years. Kathleen Bastille, classroom teacher, retired after 31 years. Lynne Pinsoneault, library/media specialist, retired after

John R. Briggs Elementary School (Continued)

18 years. Margaret “Peg” Richard, art teacher, retired after 24 years. Cynthia Whittington, classroom teacher, retired after 31.5 years. Julianna Fredette, Special Education teacher, retired after 12 years. Linda Jengo, classroom teacher, retired after 21 years. Candace Wright, principal, retired after 32 years. Thank you to all these women for over 197.5 years of service to the students of the Ashburnham-Westminster Regional School District.

Once again, I wish to thank the Extended Day Program for their outstanding commitment to the students and parents of our school community. This program provides day-care for students of working parents; 6:30 a.m. – 6:00 p.m. during the school year, as well as a summer day care program. The Extended Day Program is fee-based and serves over 50% of our student population. Interested parents should contact the Extended Day Director for further details regarding this program.

Thank you for the opportunity to share our accomplishments and concerns with the Ashburnham community.

Respectfully submitted,
Candace L. Wright, Principal

John R. Briggs Elementary School Nurse 2011 Annual Report

The John R. Briggs School Health Room continues to be the site where primary nursing care as well as preventative and early interventions of health problems occur to students in Kindergarten through Grade Five. The number of times health room services were provided totaled 4,582. 4,404 students were seen for various illness assessments, injury and/or first aid, mental/behavioral issues, individual health education,

scheduled medications or procedures, and other issues as well. 178 staff members were also seen.

All students and staff records were reviewed for compliance of the Massachusetts Board of Health regulations. Health and immunization records are updated as necessary.

New students, as well as third grade students are required to have current physical exams. At the start of the school year Pediculosis Screenings are done on all students, including staff members if deemed appropriate. Epi-pen trainings are also done with staff members.

Mandated screenings were done on 451 students in Grades K-5. These screenings included Vision, Hearing for Grades K-5, BMIs for Grades 1-4, and Posture Screenings for Grade 5. 76 pre-kindergarten students were screened for hearing prior to entering Kindergarten.

Influenza vaccines were administered to 30 staff members and appropriate information about the immunization was given to those staff members.

Monthly Activity Reports are done for the Massachusetts Department of Public Health (MDPH); Pediatric Asthma Surveys are done yearly, quality Assurance Reports, Kindergarten Immunization Surveys, Tobacco Surveys, BMI report and Status Reports are done yearly. The status report at Briggs identified 103 students with special health care needs, ranging from children bee, food and latex allergies, asthma, cancer, cardiac conditions, blood dyscrasias, Cystic Fibrosis, Cerebral Palsy, seizure disorders, behavioral/emotional conditions, Autism, ADD/ADHD, depression and other physical/developmental conditions.

Dental Hygienists from Nashoba Boards of Health and Community Health Connections came in and were screened. Students’ teeth undergo a dental exam, cleaning, fluoride, sealants and some health education

regarding teeth and gum care is given. 150 students were seen, and of those students, 43 were referred.

In addition to the above, the school nurse mentored a nursing student from MWCC. A student from Oakmont was also mentored by the school nurse. We as nurses assist these students in presenting a teaching presentation on something promoting Health and Well Being. This year a presentation was done on “Pediculosis”. Handouts were sent home with parents and educational posters were made and distributed around the school.

Appropriate Nurse Meetings were held between the nurses of the Ashburnham/Westminster schools, as well as Professional Development Days between other nurses within the surrounding school areas.

Thank you to the St. Vincent de Paul Society of St. Denis Church, the Ashburnham Community Church, the People’s Church, the Lion’s Club, the Ashburnham American Legion, and the J.R. Briggs Elementary School staff and families who provided help to those in our community who needed food, heat, clothing, glasses and Christmas gifts.

I would like to extend my gratitude to the staff, administration, School Physician Dr. Lisa Rembetsey-Brown, Extended Day Coordinator Dorene Francis and parents for their continued support, assistance and cooperation.

Respectfully submitted,
Krista W. Penning, RN, BSN
John R. Briggs School Nurse





Annual Report

A Letter from the Superintendent-Director

I am honored to serve as Superintendent –Director of Monty Tech, a school that has transformed secondary education in North Central Massachusetts, bringing to life lessons learned in a classroom, at the workplace, and in the community. This school exemplifies what I believe education is all about – a commitment to excellence and the provision of a relevant learning experience.

A Monty Tech education is grounded on workforce trends and labor markets, balanced by a rigorous academic curriculum. Our students are prepared not only to enter the workforce, but to also continue their education by enrolling in college. In fact, while 44% of the Class of 2011 is currently employed in a field related to their Monty Tech trade, 43% of 2011 graduates are currently seeking higher education.

Compiling information for the 2011 Annual Report has been an exercise of great value for me. As a new

administrator, it has provided me with an opportunity to reflect on the achievements and activities of our students, faculty and staff. It has afforded me the opportunity to visit with thoughtful partners in vocational education, and has given me great insight into the achievements of the 2010-2011 academic year. Some of the more notable highlights include:

- 100% of the Class of 2011 successfully passed the state-required MCAS exam in English, Math and Biology.
- The Class of 2011 earned a 93% placement rate: 62% college acceptance or advanced technical training, 13% career bound in field, 9% career bound out of field, and 7% military.
- Seventy-eight members (25%) of the Class of 2011 were awarded the John and Abigail Adams Scholarship for outstanding performance on the MCAS examination.
- 100% of Dental Assisting graduates passed the Dental Assisting National Board exams in both Radiation Health and Safety and Infection Control.
- 2011 graduate Alicia McKean was the first student in the school’s history to be named a National Achievement Scholar, and was the first to receive the coveted Presidential Scholar Award, providing a “full-ride” to attend Boston College.
- Eleven students advanced through local, district and state competitions to earn the right to compete at the National SkillsUSA Conference in Kansas City, Missouri. The Monty Tech delegate was awarded four silver medals and one bronze medal.
- Victoria Holbert was elected to the office of National SkillsUSA President.
- Two cadets in the Class of 2011 were awarded Naval Reserve Officers Training Corps Scholarships – a first for the Monty Tech MJROTC unit and the school. Selected students were awarded full tuition, fees, books, uniforms, summer experiences, as well as monthly stipends.
- Monty Tech was selected as one of only sixteen schools in the country and the only vocational

school in the nation to have a student science experiment launch into space aboard the last shuttle flight of the U.S. Space Program, STS-135.

Much like districts across the state, Monty Tech has been affected by the nationwide economic recession. Maintaining high standards of fiscal responsibility, with an eye on our over-arching mission of increasing student achievement and understanding, this school has been able to maintain our high standards of academic success, while presenting a budget that is fiscally conservative. Our FY11 Annual Budget was unanimously accepted by each of the eighteen member communities, and reflected less than a 1% increase over the 2009-2010 Educational Plan. We recognize that we are in the midst of some of the most difficult economic times faced by public education and, as a result, we will continue to strive to seek creative ways to reduce member town assessments.

Thank you for your interest in our 2011 Annual Report, your continued support of vocational education in North Central Massachusetts, and for providing our students – your students – with the resources that enable them to become successful, contributing members of our communities.

Steven C. Sharek
Superintendent – Director



Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.



Monty Tech (continued)

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

There were major changes in the school's leadership during the 2010-2011 school year.

James R. Culkeen, who served as Superintendent-Director at Monty Tech for eight years, resigned in December of 2010. Francine K. Duncan, the school's Director of Technology, was named Acting Superintendent-Director, a position she held for just over two months. Dr. Frank R. Llamas, retired Superintendent-Director of Smith Vocational and Agricultural High School in Northampton, became interim Superintendent-Director on February 14. I was appointed Superintendent-Director during the summer and began work on July 18.

Katy Whitaker was promoted to the position of Development Coordinator.

Enrollment

Monty Tech's October 1, 2010 enrollment included 1,400 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (46), Ashby (42), Athol (122), Barre (37), Fitchburg (393), Gardner (193), Harvard (3), Holden (46), Hubbardston (53), Lunenburg (63), Petersham (6),

Phillipston (20), Princeton (14), Royalston (21), Sterling (53), Templeton (104), Westminster (57), and Winchendon (115). The remaining twelve students were from out-of-district towns, including Clinton, Lancaster, Leominster, Orange and Townsend.

The Guidance/Admissions Department received 736 applications for admission to the school. Of those, 636 were from students hoping to enter our incoming ninth-grade class. The balance of the applications came from students hoping to enter the school as upperclassmen. There were only a limited number of slots for students applying in either category. We admitted 382 freshmen. We admitted 28 students to the tenth and eleventh grade classes.

Monty Tech continued to offer a variety of opportunities for students, parents and community members to learn about and visit the school. In October 2010, 1,110 district eighth graders participated in Tour Days. Students toured many of our twenty vocational/technical areas and learned about the challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return at night, with their family members, to explore the facilities and talk with staff members. Career Awareness Night, as well as last spring's Open House, was attended by an estimated one thousand individuals per event, comprised of students, parents and community members from throughout the district.

The Vocational Interest Program (V.I.P.) continued to attract large numbers of seventh and eighth grade students during the 2010-2011 school year. Due to the high enrollment, a third five-week session was implemented and this is our second year doing all three sessions. Participants had opportunities to attend hands-on after-school sessions in a variety of vocational/technical areas. A satisfaction survey rated this program 4.75 out of 5. Enrollment was 725, among the highest ever.

Class of 2011 Awards

Members of the Class of 2011 were awarded at least \$52,225 in scholarships. The Monty Tech Foundation provided \$21,000 in scholarships to graduating seniors, ranging in amounts of \$100 to \$1,500. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges continue to play an important role in helping our graduates enter college through credits earned at Monty Tech. Approximately 65% of our graduates entered a two or four year college. This number has continued to grow over the years.

Financial Report

Numerous challenges were faced during the development of the fiscal year 2010-2011 budget including rising health insurance, student transportation, and utility costs. Considerable effort was put forth by the School Committee, administration and staff to develop a cost-effective budget. The final fiscal year 2010-2011 Educational Plan totaled \$22,225,324, which represents less than a 1% increase over the 2009-2010 Educational Plan.

The District was audited in August 2011 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and an "excellent" report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student

Monty Tech (continued)

population. For fiscal year 2011, state and federal grant sources provided the school with \$1,236,639. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Drug Free Schools, Perkins Occupational Education, and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$22,084. For Fiscal Year 2011, Monty Tech received \$13,334 in grant funds from the Community Foundation of North Central Massachusetts, to support the Student Spaceflight Experiment Program. The Massachusetts Space Grant Consortium and the North Central Massachusetts Workforce Investment Board also contributed to this ground-breaking program, by adding an additional \$6,873 in grant funds. Finally, the school received I-Car grant funds (to be used toward instructional equipment) and a Lowe’s Toolbox for Education Grant, totaling just under \$2,000.

Grants totaled \$1,258,723 for fiscal year 2011.

Academic Achievement

Montachusett Regional Vocational Technical School continued to see significant improvement in MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2011, Monty Tech’s passing rate on the English Language Arts exam was 100%, Mathematics 98%, and Biology 97%. More specifically, students achieving proficiency or advanced status on MCAS exams also increased, satisfying all AYP requirements for each subgroup within the school.

Mathematics Students Tested:	2009 (318)	2010 (351)	2011 (358)
Passing	99%	97%	98%
Adv/Prof	78%	80%	86%
Needs Improvement	21%	17%	12%
Failing	1%	3%	2%

Biology Students Tested:	2009 (353)	2010 (383)	2011 (362)
Passing	95%	95%	97%
Adv/Prof	65%	68%	71%
Needs Improvement	29%	27%	27%
Failing	5%	5%	3%

The following data represents the percentage of students who met the competency score in English Language Arts, Mathematics and Biology at the time of graduation:

	<u>English Language Arts</u>	<u>Math</u>	<u>Biology</u>
Class of 2011	100%	100%	100%
Class of 2010	100%	100%	100%
Class of 2009	100%	100%	
Class of 2008	100%	100%	
Class of 2007	100%	100%	
Class of 2006	100%	98.3%	
Class of 2005	100%	98.6%	
Class of 2004	100%	94.8%	

Vocational Projects In Your Community

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2010-2011 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: During 2010-2011, the program had eight students participate in SkillsUSA, all of whom finished in the top ten of their competition. There were two seniors accepted into the co-operative educational program, completing their work at local collision shops. The shop continued to repair many vehicles and equipment for staff, the school

and district communities. The shop is pleased to have a new spray booth being installed, providing students with training in more efficient water borne paint systems. The shop is in the process of re-certifying NATEF certification. (Total enrollment: 59; 40 males, 19 females.)

Automotive Technology: Two of our top students were asked to compete at the state level in the Mass Tech Competition. Alex Gay and Jonathan Erickson (Class of 2011) represented Monty Tech as Team Audi. Four students attended the SkillsUSA district competition – Alex Gay, Jonathan Erickson, Robin Murray and Daniel Mugure (Class of 2011). The *Monty Tech (continued)*

automotive program was fortunate to receive numerous equipment upgrades throughout the year, including: a new Coates tire changer, new shop benches with drawers for the freshmen tools, a new Brannik strut compressor, and a new fluid exchange machine. An updated scan tool was added to the new Snap On Verdict, providing a new graphing system operation and wireless communication capabilities, and the Hunter alignment machine was updated to be compatible with the new electronic steering systems and wireless communication. (Total enrollment: 63; 54 males, 9 females)

Business Technology: The Business Technology program has been enhanced by the addition of new software and technology, a new exploratory process and curriculum, and an increased presence in the school community. Students and instructors in the Business Technology program assist shops and offices throughout the school by coordinating bulk mailing, labeling and organizing collating jobs. Offices that receive direct support from the Business Technology program include: Monty Tech Nurses Office, front office, and Student Support Services. Students also assist wherever there is a customer service need, as in the annual greenhouse project, directed by Mr. Dylan Hagar. Students serve as customer service representatives and cashiers for this

Monty Tech (Continued)

very busy seasonal operation. Students also run a successful school store, refining their skills in cash handling, customer service, organization, and marketing. During 2010-2011, the shop received new software programs that have had a direct impact on the students' employability: WinWay Resume Deluxe and QuickBooks Pro 2011. (Total enrollment: 60; 11 males, 49 females)

Cabinetmaking: Cabinetmaking students spent a great deal of time building and installing over forty custom bookcases in the Barre children's library, a project with an estimated value exceeding \$40,000. Students also made and installed all of the architectural millwork inside the Stone House at Fitchburg's Coggshall Park, made over eighty feet of railings for the outside of the Stone House, crafted numerous gift sets for the Annual Monty Tech Golf Tournament and the Annual Superintendent's Dinner, and built and installed custom solid cherry kitchen cabinets, vanities, and solid surface counters in the house built by Monty Tech students (located in Gardner). Five student projects traveled from Monty Tech to the annual New England Student Wood Design Competition, held at Marlborough High School. There were forty-six student projects submitted from all over New England and Monty Tech students placed 12th, 5th, 3rd, and 1st. First place went to Leighton Noel from Barre (Class of 2012), who entered a solid cherry gun cabinet, and received the top award \$500. Finally, the program also purchased an OMGA cross cut saw and a new Powermatic wood lathe, and is training students to use this new technology safely and efficiently. (Total enrollment: 71; 38 males, 33 females)

Cosmetology: Over the course of the 2010-2011 school year, twelve Seniors took and passed the Massachusetts State Board exam. The program continues to run a full-service clinic, servicing many outside clients as well as staff and students that walk-in. Two cosmetology students qualified for the SkillsUSA State competition.

Allison Soucy (Class of 2011) place 2nd, and was awarded a silver medal, selected from over five hundred entrants, and Kaitlyn Thibault (Class of 2011) placed 1st in the nail competition, and traveled to the national SkillsUSA competition. Senior students continue to take great pride and satisfaction in the community services activities, including providing monthly cosmetology services to the residents of the Gardner High Rise. (Total enrollment: 92; 1 male, 91 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, culinary students and instructors participated in the Wachusett Chamber of Commerce "Taste of Wachusett" at Wachusett Mountain, and continue to showcase their talents at similar trade shows and events throughout the year. The program was fortunate to receive new equipment this year, including a walk-in cooler and freezer and a bread slicer for the bakery. (Total enrollment: 101; 43 males, 58 females)

Dental Assistant: 2010-2011 proved to be a busy one for the students and instructors in the Dental Assisting program. The program supported four students who competed at the district level for SkillsUSA. Two went on to compete at the state level, and one, Sarah Marshall (Class of 2011), attended the national competition during the summer. Monty Tech welcomed Community Health Connections, a school-based dental hygiene program whose goal is to provide dental services to students in need. Approximately thirty-five students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. Dental Assisting students also attended the Yankee Dental Convention, and learned about the most current trends and practices in the field. Finally, the Class of 2011 was the first graduating class to have all students take and pass the Dental Assisting National Board exams, becoming certified in Infection Control

and Radiology on their first attempt. (Total enrollment: 58; 3 males, 55 females)

Drafting Technology: The Drafting program began with some new additions in the program, both in the form of equipment/technology and faculty. Genevieve Castillo was hired to replace long-time Drafting Technology teacher, George Tignor. Ms. Castillo has previous educational experience, as a former instructor at Assabet Regional Vocational Technical School where she taught Architectural Design, as well as industry experience, specializing in Architectural Design. The shop has benefited from the addition of nineteen new Dell Optiplex computers, one 32" LCD monitor, a SMARTBoard with overhead monitor, and the AutoCad educational bundle 2011 (including AutoCad, Inventor, Architectural, and 3D studioMax). Every Drafting Technology student competed in the SkillsUSA local competition, where two students advanced to the state level. The shop continued to provide countless community services in the form of banners, signage, building plans, interior design plans, and decorating for school-sponsored events. A capstone project for the 2010-2011 year came in the form of developing plans for a much-needed nurse's station renovation. Students and instructors worked closely with nurses, facility director and building personnel to design a more efficient and modernized space that will provide students with increased confidentiality, cleanliness, and access to efficient medical care. (Total enrollment: 45; 33 males, 12 females)

Early Childhood Education: The Early Childhood Education program at Monty Tech proudly graduated sixteen students, all females, all college bound, from the program in June. The program continues to be a popular trade, with an emphasis on community service and continued education. During 2011-2011, Early Childhood education students participated in the Fitchburg Public Schools: Math & Literacy Fair, operating a table, and engaging children in an activity-based scavenger hunt, based on two popular children's books. The Monty Tech Childcare Center continues to

Monty Tech (Continued)

operate at full capacity, and serves as a co-operative education site for one student (Class of 2012). The Childcare Center graduated seventeen children, and prepared them for transition into Kindergarten. The Center's Director, Ms. Amanda Kelly, visits with prospective parents almost daily and handles frequent calls for fall placement. (Total enrollment: 66; 2 males, 64 females)

Electrical: The Electrical program at Monty Tech continues to be one of the busiest trades in the school. During the 2010-2011 year, students and instructors completed in excess of two hundred projects that required repair or installation. Some of the more notable accomplishments from this shop include: all electrical work (including wiring and installation) at the Coggshall Park Stone House project (Fitchburg), all electrical work (including wiring and installation) for Monty Tech House project (Gardner), work in Toy Town Elementary School (Winchendon) to replace fixtures in gymnasium and install motion sensors and hand dryers in restrooms, installation of energy efficient lighting fixtures in the Monty Tech warehouse, installment of all wiring for residential wind turbine and photovoltaic array for on-site training center, and installation of new lighting fixtures in MJROTC. (Total enrollment: 84; 78 males, 6 females)

Engineering Technology: The Monty Tech Engineering program has undergone a great transformation over the course of the past three years. During the 2010-2011 exploratory process, the project was changed to attract the interest of more students, and the exploratory project was changed from a robot to an IPOD stereo amplifier. As a result, sixteen freshmen listed this program as their top choice. We are pleased to report 100% placement for our graduating class (all but one going to college in the fall, with the remaining student employed). Our graduates are attending Wentworth Institute of Technology, UMASS Lowell, Fitchburg State University, and Mount Wachusett

Community College. The shop continues to complete numerous repairs for faculty, staff and students, including: in excess of one-hundred fifty headphones, video game systems, iPods, phones, hair dryers, and other electronic devices. (Total enrollment: 43; 35 males, 8 females)

Graphic Communications: The Monty Tech Graphic Communications program is pleased to announce 100% placement for the Class of 2011. In June, the program graduated twenty students; eighteen were accepted to colleges, one entered the workforce, and one enlisted in the military. The shop continues to produce large quantities of print projects for district towns and community service organizations. This year, the shop produced over four hundred projects, billing in excess of \$15,000. This may be calculated as a savings of up to \$50,000. The shop also produces yearbooks for local institutions, saving each school approximately \$2,000-\$3,000, as the billing only reflects cost of materials. In our student-operated copy center, over three million black and white copies and one hundred fifty thousand color copies were completed. The program developed an innovative partnership with Boutwell Owens (Fitchburg), where two students were placed on co-op, and received an opportunity to put into practice what they have learned in the shop. (Total enrollment: 89; 31 males, 58 females)

Health Occupations: The Health Occupations program at Monty Tech continues to incorporate the EMT curriculum into the program, providing students with a wide range of medical knowledge and exposure to a variety of health related career options. In an effort to increase opportunities for hands-on application and deeper understanding, the number of program affiliation sites has been increased. Due to rising numbers of students in this popular program, an additional LPN was also hired. The program also benefited by the addition of new technology and equipment, including a new EKG machine, hodoscopes, ophthalmoscopes, books, a SMARTBoard, and printer. The program, which boasts an enrollment of ninety-eight students, continues to

participate in community service programs, including the annual Red Cross Blood Drives and Pediatric Day, in conjunction with students from the Early Childhood Education program. (Total enrollment: 98; 5 males, 93 females)

House Carpentry: Most of the work done by the students and instructors in the Monty Tech House Carpentry program is done off-campus, completing renovations, building, and repair work for member communities. Some of the more notable projects from the 2010-2011 school year include: the successful completion of the Stone House project at Coggshall Park (Fitchburg), building a single family home for the Greater Gardner Community Development Corporation, constructing and installing the Ashby Town Hall kiosk, framing, shingling, and adding a new roof to the Baldwinville Cemetery building, constructing a new shed in Ashburnham, building several utility sheds for the Winchendon Housing Authority, building a shed for Crocker Pond in Westminster, constructing and installing benches for the Gardner Housing Authority, constructing and installing new flower boxes for Fitchburg Rotary, and designing, constructing and installing a sonotube foundation for the Monty Tech Renewable Energy Center. (Total enrollment: 66; 56 males, 10 females)

Industrial Technology: Students and instructors in the Monty Tech Industrial Technology program are called on for "a little bit of everything". Whether busy on campus or off, these students contribute to the educational community in countless ways. During 2010-2011, some of the more notable accomplishments include: the installation of building markers for the Fitchburg Historic Commission, the installation of three sheds for the Winchendon Housing Authority, the continued construction of office space in the old Department of Public Works building in Phillipston, the installation of a 10'x 12' shed for the Westminster town beach, and the design, construction and installation of three information kiosks for the Massachusetts Land Trust Association. In-house projects included: the form

Monty Tech (Continued)

construction for the Monty Tech Renewable Energy Center, the creation and construction of décor for the annual Superintendents dinner, and countless repairs, maintenance, and troubleshooting efforts throughout the school. The co-operative education program continues to be a highlight for students in the Industrial Technology program, as seven students were awarded co-op placements during the year. (Total enrollment: 57; 52 males, 5 females)

Information Technology: As with any school, information technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the Information Technology program, students and instructors performed in excess of two hundred sixty-six hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Thirteen students earned Internet Computing Core (IC3) certification, and eighteen students completed the Occupational Safety & Health Administration 10-hour training and certification course. Students in Information Technology competed in the Fall Programming competition at Fitchburg State University, as well as the local, district and state levels of the SkillsUSA competitions. Two students were awarded gold medals at the state level (in Computer Maintenance and Programming) and were sent to the national competition in June. The program also benefited from the addition of new books and software, as twenty new Adobe Creative Studio 5 books were purchased to accommodate the updated Dreamweaver, Flash, and Fireworks software and to support the incorporation of CS5 into the 10th grade course. (Total enrollment: 65; 55 males, 10 females)

Machine Technology: The Monty Tech Machine Technology program saw several key improvements during the 2010-2011 school year. The program benefited from new technology, including: a Haas CNC Lathe, a table top CNC simulator, a Rollin band saw, a

new laser engraver and cutter, and updated computers and software. Two students advanced from the SkillsUSA local competition to compete at the district level. From there, they advanced to the state competition, where a silver medal was earned in CNC milling. Students in the Machine shop have consistently earned co-operative education placements, and 2010-2011 proved to be no different. Five students were offered co-op employment, and were able to put their vocational education into practice at area machine shops. Students who remained at the school refined their skills by completing a number of special projects, including: manufacturing key chains for the Fitchburg Police Department, manufacturing flag spreaders for the Korean War Veterans, manufacturing in excess of forty parts for the school's first Robotics Club, manufacturing brass pins for the Adirondack chair gifts, and manufacturing a branding die for the golf tournament. Students also manufactured numerous engraved brass plaques used to mark projects completed by Monty Tech students, and performed routine maintenance and troubleshooting of equipment and tools for other trades within the school. (Total enrollment: 56; 48 males, 8 females)

Masonry: Students and instructors in the Monty Tech Masonry program were busy on our campus, as well as many of the member communities throughout the 2010-2011 school year. Community services included: repairing the steps at the Barre Town Hall, installing the block walls, block in windows, and tile in the restrooms at the Stone House project at Cogshall Park (Fitchburg), repairing concrete walkways, porches, foundation, and remodeling bathrooms for the Gardner Elderly Housing, installing the tile floors, brick stairs, concrete walkways, and sauna tubes at the Gardner Community Development Corporation house-building project, ensuring handicap accessibility by installing ramps and new sidewalks at Lunenburg High School, designing and completing Kevin's Gate (Lunenburg), and installing all block work for the Templeton Cemetery Garage addition. When students weren't busy

in our district communities, they were busy hosting the Massachusetts Trowel Trades Association (MTTA) competition, where our students placed 1st in Hardscape, and working on our own campus. Students installed non-slip stair treads throughout the school, worked with Electrical and Industrial Technology students to erect a small residential wind turbine and install photovoltaic array to be used for training purposes, and complete a new concrete foundation for additional outdoor storage. (Total enrollment: 55; 45 males, 10 females)

Plumbing: The Monty Tech Plumbing program, like others throughout the school, is committed to community service, and as a result, during the 2010-2011 school year, students and instructors renovated an apartment for the Gardner Housing Authority. Students replaced the piping and fixtures to make the housing unit accessible for a disabled resident. The Plumbing program also participated in the annual house-building project, installing plumbing, heating, and air exchange system in a single-family home in Gardner for the Greater Gardner Community Development Corporation. On our own campus, students worked daily on fixing leaks, cleaning drains, and repairing and maintaining the plumbing system in the school. The Monty Tech Plumbing program proudly graduated fourteen students in the Class of 2011. Two students, in particular, received prestigious trade awards/recognition: Casey Phillips of Athol was named a Voc-Tech All Star by the Plumbing, Heating, Cooling Contractors Association of Mass, and Mark Gokey of Fitchburg won the Central Massachusetts Plumbing & Gasfitting Inspectors Association scholarship. (Total enrollment: 66; 63 males, 3 females)

Welding/Metal Fabrication: The Welding/Metal Fabrication program is charged with successfully completing numerous projects on the Monty Tech campus, including repair work, layout, design and installation. In conjunction with other trades at the school, students and instructors in the Welding/Metal Fabrication program are instrumental in the successful completion of many of the school's capstone projects.

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Their contributions include: building and installing railings for the Stone House project at Coggs Hall Park (Fitchburg), building and installing railings for town offices in Barre, constructing and installing all structural supports for the Stone House project at Coggs Hall Park (Fitchburg), designing, manufacturing and installing the original ornamental copper work for the Stone House project at Coggs Hall Park (Fitchburg). (Total enrollment: 48; 46 males, 2 females)

Special Services

During the 2010-2011 school year, the Montachusett Regional Vocational Technical School District provided special education services to over two hundred students. In September 2010, the Student Support Services Department was actively providing services to approximately three hundred students identified with disabilities, both on 504 plans and Individual Education Programs (IEP's).

The Student Support Services Department at Montachusett Regional Vocational Technical School provides support to all students. It has full-time nursing staff that administers medications, performs state mandated health screening exams, and provides, when necessary, health information to the TEAM for a student's IEP meeting. The department employs a full-time school social worker that is able to participate in TEAM meetings and assist students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. Our students have access to the services of a full-time adjustment counselor, part-time school psychologist and school social worker. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention. We have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech

pathologist who is available to assist students with disabilities, assess these students and consult with teachers.

The Special Education Program at Montachusett Regional Vocational Technical School District is reviewed annually in May, in accordance with regulatory requirements. The results of this evaluation are used to improve the special education procedures and programs at Montachusett Regional Vocational Technical School. The Parent Advisory Council participates in this review and evaluation.

The Montachusett Regional Vocational Technical School District adheres to federal and state laws regarding confidentiality of personally identifiable student information.

Technology

Monty Tech is very fortunate to have the support of a school committee and administrative team that is committed to meeting the technology needs of our students and staff. All of our classrooms and shops have Internet access, each academic classroom has a SMARTboard and projector, and there is at least one computer in each room. Monty Tech's computer inventory includes workstations using both Windows and Apple operating systems, with a computer to student ratio of 1:1.5.

In recent years Monty Tech's technology spending has been supplemented by funds received through the American Recovery and Reinvestment Act (ARRA). Recent purchases include SMARTboards for several classrooms and a mobile computer lab. Monty Tech's technology spending is also supplemented by funds received through the federal E-Rate program, which provides discounts for internet service, email, and telephone services.

The Massachusetts Department of Elementary and Secondary Education is developing a new teaching and learning system with resources aligned to the 2011

Massachusetts Curriculum Frameworks for English Language Arts and Literacy as well as Mathematics. The Mathematics framework stresses technology as an essential tool to be used strategically in mathematics education. Monty Tech math teachers are leaders in using ASSISTments software as part of their instructions. ASSISTments is a computer-based program designed to identify student strengths and weaknesses and to improve students achievement in math.

SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community service.

The 2010-2011 school year was an extraordinary one for our chapter of SkillsUSA. The students met the challenges of districts, performed well at states and took back to Monty Tech 5 national medals and a first for Monty Tech as well as the State of Massachusetts – a National President! Co-advisors for the program were Timothy Gately (English Instructor), Anne Marie Cataldo (Early Childhood Education Instructor), and Dan Starr (Graphic Communications Instructor).

Highlights of the year included:

- In November, 13 students attended the three-day Annual Fall Leadership Conference, developing leadership skills and performing community service at an area YMCA Day Camp.
- Forty-six medals were captured at the District Competition held in March at Bay Path Regional Vocational Technical School: 12 gold, 22 silver and 13 bronze medals.
- Yolanda Bosworth (Cosmetology) and Sadie Caron (Early Childhood Education) served on the State

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Advisory Committee to help aid in the planning of the State Conference.

- Seventy-one students attended the State Leadership and Skills Conference, held in April at Blackstone Valley Vocational Technical School and the Best Western Royal Plaza (Marlborough). Monty Tech finished the competition with twenty-three medals.
- Eleven students advanced through local, district and state competitions to earn the right to compete at the National SkillsUSA Conference in Kansas City, Missouri.
- The Monty Tech delegate to the National Conference was awarded four silver medals and one bronze medal. Sarah Marshall, Dental Assisting – Bronze; James Grenier, TeamWorks/Carpenter – Silver; Aaron Beals, TeamWorks/Plumber – Silver; Alan Bourgouis, TeamWorks/Mason – Silver; Max Hitchcock, Teamworks/Electrician – Silver.
- Victoria Holbert was elected to the office of National SkillsUSA President.

Marine Corps JROTC

The 2010-2011 school year was a strong, effective and rewarding year for the Monty Tech MCJROTC program. The year started with our July 4th parades, where our Mounted Color Guard detail was in high demand. The unit marched in four parades, supporting four of the eighteen communities that make up the school district. Five Cadets attended the Region One Leadership Camp.

Over the summer our Color Guard performed several details for the Boston Red Sox. Cadets continued to meet two days a week for team building activities. The summer was also spent working on the unit's new vehicle, a 1974 Swiss Army Pinzgauer.

The unit's mounted color guard team was also busy over the summer, spending many hours riding, training and caring for the horses.

The school year started after the unit conducted a New Cadet Leadership Camp, where enrollment exceeded two hundred participants. The highlights for the year include:

- Conducted a ten mile "March-a-Thon", raising \$12,500 dollars for the Boston Fisher House
- Full school assembly to celebrate Veterans Day/Marine Corps Birthday
- Annual Raffle drive, raising \$25,000 dollars for Cadet Leadership Trip
- Attended Region One Drill Meet
- Participated in Cyber Patriot III, won honors as best team in the Marine Corps
- Conducted Annual Leadership Trip at Naval Training Base Gulfport, Mississippi. Military airlift was provided to and from Gulfport. Trip highlights:
 - 75 Cadets attended
 - Visit to National WWII Museum, New Orleans
 - Visit to NASA
- Conducted Memorial Day observation in five sending communities
- Two Cadets awarded NROTC scholarships – a first for our unit!
- Unit purchased a Marksmanship training simulator
- Conducted over 4,000 hours of community service

On September 9, 2011 the Commanding General named Montachusett Regional Vocational Technical School a *Naval Honor School* for the 2010-2011 school year. This distinction is bestowed upon our MCJROTC program in recognition of exemplary performance over the past 12 months.

Women in Technology

The ninth year of the North Central Massachusetts Women in Technology (WIT) program was a transition period for the program. Due to company downsizing, a number of employees at the Westminster site of the program's sponsors -SimplexGrinnell and Tyco Safety

Products – were laid off or relocated. This resulted in fewer hands-on projects for the students to work on and in larger groups for those projects that did run. In addition, the program was expanded to include two additional schools: Oakmont Regional and Quabbin Regional High Schools.

Consequently, participating schools were required to enroll fewer students this year. However, this did not adversely affect the program. The five young ladies from Monty Tech who were accepted did an outstanding job and were a credit to their school. All juniors, the students were Business Technology, Graphic Communications and Drafting Technology majors. All students said they enjoyed the experience, felt they learned a lot and wanted to participate the following year.

Through the program, qualified females have the opportunity to acquire hands-on experience, working on real world business and industry projects, under the mentorship of company personnel. The students spend two days a month at the industry site, where they get firsthand experience working in a corporate setting. Students interested in participating in the program must first pass a pre-screening process at their sending schools, and then attend an all-day Orientation Program, where they are interviewed by company personnel. Not all candidates are accepted.

A final projects presentation is held each year in May to showcase the students' completed projects for company executives, school officials, parents and classmates. This event, and an all-day rehearsal, are held each year in Monty Tech's Performing Arts Center.

The Greater Gardner Chamber of Commerce, serving as fiscal agent for the program, provides transportation to the industry site through a private-sector grant.

Student Athletics

The Monty Tech Athletic program enjoyed success again in the 2010-2011 school year, and we continue to

Monty Tech (Continued)

see a rise in participation each year. Eighteen teams competed in the fall of 2010, twelve in the winter of 2010-2011 and nine in the spring of 2011.

Last fall, the Varsity Football team won only two games, but they improved every week and gave their all during practice and games. They finished the year at 2-9 and 1-5 in Division 3A. The Varsity Boys Soccer team finished at 13-3-2, qualifying for the post-season tournament, where they lost to Groton-Dunstable, 6-1, at the new Leominster turf field. The JV Boys Soccer team was 5-8-2. The Varsity Golf team was 10-8, playing in the Central Mass Division 3 Tournament, where they finished 7th. They placed 5th in the State Vocational Tournament and 3rd in the Colonial Athletic League (CAL) Tournament. We had three JV Golf tournaments at the Red Farm Golf Course in Upton and finished the season 3-4. The Field Hockey team was 11-2-5, qualifying for the Central Mass Tournament for only the second time in the programs existence. They lost to Nipmuc. The Boys Cross Country team was 6-5 and finished 2nd in the CAL. The Girls Cross Country team was 1-2. The Girls Volleyball team went 0-20, but continued to play hard throughout the season. The JV Girls Volleyball team was 5-12 and the Freshmen Girls team, 2-10, as they continue to improve. The Varsity Girls Soccer team was 9-8 and qualified for a post-season berth. They lost to Leicester High School, 3-0. The JV Girl Soccer team finished at 11-4-1, with most of the girls moving up this fall, our girls program looks very promising.

The Girls Varsity Basketball finished at 7-13 and won 3 of their last 5 games. The JV Girls were 13-7 and the Freshmen Girls were 6-7 as they prepared to move up to the JV and Varsity programs this year. The Varsity Boys Basketball team finished 8-12. The JV Boys Basketball team was 10-10 and played with a lot of desire and pride. The Freshmen Boys were 9-5 and showed vast improvement over the year. The Wrestling team participated in many dual meets and tournaments

finishing at 2-13. The Co-Op Ice Hockey team did very well again as they won the Central Mass Coughlan Conference and participated in the District Tournament, losing in the Finals to Groton-Dunstable, 2-1. The JV Ice Hockey team played very well as the younger players look to improve their skills. We participated in a Co-Op Swim Team with Leominster and North Middlesex and again, it went very well. They swam at the Fitchburg State University pool, one of the best in the area.

In the spring, the Varsity Softball team qualified for the Central Mass Tournament with a 10-10 record, losing to West Boylston, 15-2. The JV Softball team was 1-8. The Varsity Boys Volleyball team was 4-13 and the new JV Boys Volleyball team was 4-12. The Varsity Baseball team finished at 9-11. The JV Baseball team was 7-6 and the Freshman Baseball team was 1-5. The Boys Track & Field team was 10-2, 2nd in the CAL with a 5-1 record. The Girls Track & Field team was 8-4 and 3-3 in the CAL.

The outstanding Male and Female athletes for the 2010-2011 were Kevin Duong and Kelsie Twombly.

Postgraduate and Continuing Studies

The Postgraduate and Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence through the provision of affordable, quality and enjoyable educational experiences.

For fall 2010, there were 112 post-graduate and continuing education courses offered, with approximately 875 seats sold. There were 105 courses offered during spring 2011, with over 930 seats sold.

Most recently we have added online courses and online certificate programs to our offerings. This gives individuals the versatility to take a course when it is convenient for them in the comfort of their own home. In August 2010, the program was honored to receive a three-year full accreditation from the Office of

Emergency Medical Services for an Emergency Medical Technician (EMT) program, a program that is expected to generate a great deal of interest and address workforce shortages in the region.

Practical Nursing Program

In October 2010, the Practical Nursing Program was reviewed and received full approval status from the Massachusetts Board of Nursing. In May 2011, the program received full accreditation from the Council on Occupational Education.

In June 2011, thirty-four students graduated from the Practical Nursing Program and entered the nursing profession.

An Experienced Advisory Board – the Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the 2010-2011 School Committee for their outstanding service.

Diane Swenson, Ashburnham, *Chair*
Eric Olson, Phillipston, *Vice Chair*

Warren Landry, Ashby
Toni L. Phillips, Athol
John Scott, Barre
Brian J. Walker, Fitchburg
Robert H. Campbell, Fitchburg
LeRoy Clark, Fitchburg
Mark W. Louney, Fitchburg
Helen Lepkowski, Gardner
Eric D. Commodore, Gardner
Sue Tokay, Harvard

James Courmoyer, Holden
Kathleen Airoidi, Hubbardston
Barbara Reynolds, Lunenburg
Edward Simms, Petersham
John P. Mollica, Princeton
Mary C. Barclay, Royalston
Dr. Kenneth I.H. Williams, Sterling
James M. Gilbert, Templeton
Jeffrey A. Schutt, Westminster
Burton E. Gould, Jr., Winchendon

Terri Hillman, Winchendon, *Secretary*
Norman J. LeBlanc, *District Treasurer*

www.montytech.net

HUMAN SERVICES

Board of Health 2011 Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Board of Health meets the first Monday of every month. Meetings are open to the public and are held in the Lower Level Meeting Room at Town Hall. If any resident would like to discuss a matter dealing with a public health issue, they may contact the Land Use Office at 978-827-4100 ext 117 to schedule a hearing or request a Board member to return their call. You can also contact the Health Agent on Tuesdays and Thursdays from 8:30 a.m. to 10:00 a.m. at 978-827-4100 ext 116.

We continue to monitor all regulations within the jurisdiction of the Board of Health. The Nashoba Associated Boards of Health annual report outlines what the Board has permitted for 2011. The Board, with the help of the Nashoba Associated Boards of Health, also held successful seasonal flu clinics in Town.

As a reminder to citizens, if you have your garbage picked up, please make sure the company you choose holds a license from the Ashburnham Board of Health. The license allows the company to collect and transport residential and commercial solid waste in Town. Waste generated by ones own household and

construction and demolition debris are exempt from the requirement to hold a license.

Respectfully submitted,
Glenn Hathaway, Chairman
Dr. F. John McLaughlin
Scott Sibley
Patrick Durkee
Thomas Flanagan

Nashoba Associated Boards of Health 2011 Annual Report

The Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Ashburnham. In addition to the day to day public health work we conduct for Ashburnham we also provide the following services.

- Maintaining Nashoba's internet website to provide information for the public. (See nashoba.org)
- Through our involvement in the Bioterrorism Regional Coalition, we are keeping the Ashburnham Board of Health up to date on matters of emergency preparedness planning. We are currently working on the Emergency Dispensing Site Plan for the Town.
- Response to the bioterrorism threat through coordination and communication with the Centers for Disease Control, the MDPH and the Massachusetts Emergency Management Agency.

- Nashoba assisted the Board with providing a school-located seasonal flu clinic at Oakmont Regional High School.
- Response to health-related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state-mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Ashburnham's Board of Health. Included in the day to day work of Nashoba in 2011 were the following:

- Through membership in the Association, Ashburnham benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licenses Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.
- Provided health education programs in collaboration with the Ashburnham Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed 33 Title 5 state-mandated private Septic System Inspections for Ashburnham Board of Health. Received, reviewed, and filed these state-mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ashburnham Board of Health for enforcement action.

**Nashoba Associated Boards of Health
(Continued)**

By the Ashburnham Board of Health’s continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

TOWN OF ASHBURNHAM

Environmental Health Department
Environmental Information Responses

Ashburnham Office (days) 106

The Nashoba sanitarian is available for the public at least twice a week on Tuesdays and Thursdays mornings at the Ashburnham Board of Health office. (Ashburnham residents can also reach their sanitarian through the Nashoba office in Ayer, Monday-Friday 8:00 a.m. to 4:30 p.m.)

Food Service Licenses & Inspections 28

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers are also investigated, and where appropriate, medical consultation and laboratory testing may be required.

Beach/Camp Inspections 27

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations 26

Nashoba, as agent for the Ashburnham Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspects for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications 16

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicant’s engineer.

Septic System Lot Tests 72

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and usually on a separate date, percolation tests by the applicant’s engineer which serve as the basis of the design of the septic system..

Septic System Plan Applications 21

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews 39

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots) 11

Septic System Permit Applications (upgrades) 19

Applicants approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections 56

Nashoba sanitarian is called to construction site at various phases of construction to witness and verify that system is built according to plans.

Septic System Consultations 55

During all phases of application, design, and construction the Nashoba sanitarian is called upon for legal details and interpretation.

Well Permits 2

Water Quality/Well Consultations 23

Private wells are regulated solely by local Board of Health regulations. The Nashoba sanitarian assists the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics–Animal Immunized 24

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic, Nashoba has arranged for deliver of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits 116

Nashoba’s Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician’s orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Rehabilitative Therapy Visit 44

Nashoba therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

**Nashoba Associated Boards of Health
(Continued)**

Home Health Aide Visits 28

Nashoba’s Certified Home Care Aides provide assistance with daily activities of daily living including bathing, dressing, exercises and meal preparation.

Clinics

Local Well Adult, Support Groups & Other Clinic Visits 339

Visits include well adult clinics and immunization, cholesterol exercise, mental health and bereavement clinics

Number of patients that attended Flu Clinics held in Ashburnham 199

Number of patients that attended Well Clinics from Ashburnham 135

Number of patients That received Mantoux test 1

Communicable Disease

Communicable Disease Reporting & Control

Nashoba’s Nursing Service & Environmental Health Department work together to meet the local Board of Health’s responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Ashburnham (MGL Chap 111, Sec 6, 7 and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap 111, Sec 6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.

- Receive reports and undertake follow-up as necessary regarding certain food borne and water borne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease Cases Investigated 10

Communicable Disease – Number of Cases

Hepatitis C	2
Influenza	1
Legionellosis	1
Lyme Disease (suspected)	2
Shigna toxin producing organism	1
Streptococcus pneumonia	1
Varicella	1
Viral Meningitis	1

Dental Health Department

Examinations, Cleaning & Flouride – Grades K, 2 and 4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible	218
Students Participating	83
Referred to Dentist	17

Instruction – Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining healthy teeth to all children in these grades.

Number of Programs.....12

**Council on Aging
2011 Annual Report**

To the Board of Selectmen and the Citizens of Ashburnham:

After 26 years at the Veterans Memorial School (VMS), on September 29, 2011 the Ashburnham Senior Center was relocated to the Town Hall Auditorium due to budget constraints. The Town Hall provides the seniors a new home – a new beginning- a new chapter and a warmer and brighter environment.

The seniors truly appreciate having relocated to the Town Hall to enjoy lunch, chitchat, share laughs and form long-lasting friendships. Senior Rita Langelier labeled the new Senior Center as “one happy family”.

Sincere thanks to the Highway Department and the Water/Sewer Department employees who helped the seniors move to their new home. And a special thank you to the individuals, too many to name, who helped move and set-up the Town Hall Senior Center.



Council on Aging (Continued)



The Council on Aging (COA)

The Council on Aging is a Town Department officially established at the 1994 Town Meeting.

***Mission Statement:** The Ashburnham Council on Aging supports a healthy and enriched lifestyle for our seniors by identifying their needs and advocating on their behalf; designing and implementing services to fill these needs; assisting seniors to maintain their independence to be active members of our community and by enlisting the community's support and participation.*

The Senior Center is open from 9:00 a.m. to 2:00 p.m. Monday, Tuesday, Wednesday, Thursday – Closed on Friday. Phone – 978-632-5000

The COA Director reports to the Town Administrator and the COA Advisory Board to see that the interests of the Town's seniors are served.

The role of the COA Advisory Board and the COA Director is to work together to provide services and programs, set policies and oversee the budget to meet the needs of the seniors.

The Council on Aging Board meets the second Monday of the month.

Ashburnham Senior Center Activities

- Line-Dancing Monday and Thursday at 10:00 a.m.
- Bingo – every Wednesday at 1:00 p.m.
- Bingo and Pizza – last Tuesday of the month
- Needlecraft group meets every Tuesday and Thursday at 9:00 a.m.
- Watercolor classes are every Thursday at 12:00 noon

Thank you to the volunteer Council on Aging Board members:

- Betty Bushee – Chairperson
- Althea Donahue – Secretary
- Lorna Fields – Treasurer
- Almond Hart – Member
- Carol Hamel – Member
- Irene Parent – Member
- Ginny Driscoll – Member
- Natalie Hollowell – Member

The COA Outreach worker Ron Lewis recently resigned from his position. Thanks to Ron for his constant outreach to the seniors in need.

Montachusett Opportunity Council (MOC) Congregate and Meals-on-Wheels Program

The Montachusett Opportunity Council (MOC) provides congregate meals at the Senior Center on Monday, Tuesday and Wednesday at 12:00

noon. The donation is \$2.25 per meal. Please call the day before to reserve the meal.

The Meals-on-Wheels program, designed for the homebound, is also a safety net. Volunteers become familiar with the people on their route and report concerns to the COA Director. The donation is \$2.25 per meal.

July 1, 2010 – June 30, 2011 (Fiscal Year 2011)

Congregate Meals (at Senior Center)	1,282 meals served
Meals-on-Wheels Home Delivery	1,867 delivered

Thank you to MOC Site Manager Helen Hulecki who has been with the COA Senior Center for 26 years.

Montachusett Regional Transit Authority (MART)

Ashburnham Council on Aging – Mobility Assistance Program FY2011

Call the Senior Center at 978-827-5000 to reserve the van and long distance medical van for appointments.

To avoid a scheduling conflict, seniors are asked to call the Senior Center prior to making their appointment to obtain available dates and times before the actual reservation is made. There is a minimal cost for van use.

MART Van (Local Service)

Number of hours in operation	1,923
Number of days in operation	244
Number of miles traveled	24,771
Number of non-duplicated riders	59

Council on Aging (Continued)

Trips

Medical	1,482
Nutrition	281
Social/Recreational	207
Shopping	322
Other	296
TOTAL	2,588

COA Van (Long Distance Service)

Number of hours in operation	565
Number of days in operation	87
Number of miles traveled	10,539
Number of non-duplicated riders	71

Trips

Medical	60
Social/Recreational	27
TOTAL	87

The Van Day Trips are a popular event with the seniors. The seniors enjoyed the following day trips: Mohegan Sun; Christmas Tree Shop; Holyoke Mall & Golden Corral Restaurant; Peabody Essex Museum, Aleppo Shriners Circus; State House Tour & Swan Boat Ride; Springfield Quadrangle Museum; Twin River Casino; Rockport Shopping; Pawtucket Red Sox; Castle Island in So. Boston; Old Mystic Village & Museum; Plymouth Plantation; Northfield Mountain; Smith & Wesson Museum & Tour; Majestic Theatre; Rye NH Whale Watch; New Bedford Whaling Museum; Concord Museum; Yankee Candle and the Golden Corral; JFK Library & Museum; Worcester County Deputy Sheriff’s Annual

Senior Picnic; Blythewood Mansion and Gardens in Bristol, RI; USS Constitution & Museum; Pittsfield MA Berkshire Museum; Wrentham Mall; Berkshire Scenic Railroad in Lenox, MA; Dollar Bill’s Discount World in Derry, NH and Holyoke Mall & Bright Lights.

Thank you to former Trip Coordinator Mary Lajoie for her hard work.

The new Trip Coordinator Betty Bushee has the Van trips and Wilson Bus Line trips arranged for the upcoming year and the list is available at the Senior Center or on the Ashburnham website at <http://www.ashburnham-ma.gov>.

Regionalization

On several occasions throughout the year the seniors get together with area Council on Aging Centers. Ashburnham, Gardner, Westminster joined together for a fall BBQ. The Ashburnham seniors have also visited Westminster for breakfast and/or lunch on occasion. Ashburnham seniors also toured the newly renovated Winchendon Senior Center and joined the Winchendon seniors for lunch.

Grants

The COA Senior Center has applied for a “MassDOT and MArtap 2011-2012 Helping Hand Mini Grant” to update the Dispatch office equipment. Applicants will receive notification in late February 2012.

Pat Stewart of the North Country Sustainability Center, Inc. has submitted a grant to the “Community Foundation of North Central Massachusetts” to obtain funds to renovate the VMS which includes an area for the Council on

Aging and if accepted, would be invited to submit a full RFP – successful notification in 2013.

The COA is awaiting notification, late February/early March, of a donation to the Council on Aging from the Gardner Lodge of Elks.

Nashoba Board of Health - Nursing

A flu clinic is held each year and coordinated by the Nashoba Visiting Nurses Association.

A Nashoba Health Nurse is available at the COA Senior Center on the second Tuesday of the month at 11:00 a.m.

Property Tax Work-Off Program

The state Tax Work-Off Program is available to Ashburnham residents who are 55 and over and meet the economic guidelines. The participants may earn up to \$750 (figure set by the state) reduction in their property tax by working for a town department. Contact the Town Hall Assessors Office at 978-827-4100 ext. 111.

Friends of the Ashburnham Senior Center, Inc.

Mission Statement: The Friends of the Ashburnham Senior Center is a non-profit group of citizens organized to make important contributions in the area of fundraising, service, advocacy and community involvement for the Senior Citizens of Ashburnham and the Ashburnham Senior Center. The primary goal is to enhance and enrich the well-being of Ashburnham Seniors.

Council on Aging (Continued)

A special thank you to the “Friends” for their \$500 donation to the Town Hall Senior Center Kitchen; reaching out to those who needed fuel assistance and the wonderful Senior Christmas Party that was held at the Thomas P. Sweeney Post 142 American Legion Hall. Their hard work and generosity is very much appreciated.



Forever Young Club (FYC)

Mission Statement: To promote activities, facilities and buildings to enhance and enrich the lives of Ashburnham Senior Citizens; to raise funds and acquire grants to assist and extend existing programs for the Seniors in Ashburnham; provide for the exchange of information between Senior Citizens and the community.

The Forever Young Club organized on April 15, 1994 and continues to be active today. The FYC meets on the first Monday of the month.

A special thanks to the Council on Aging Staff.

Transportation Coordinator & Dispatch	Claude Daigle
Dispatcher	Esther Bourgeois
Dispatcher & Bookkeeper	John Reilly
Van Drivers	Claude Daigle Kimberly Schultz Ed Wagg
Back up Van Driver	Patty Chaves
Meals-on-Wheels Drivers	Almond Hart Ramona Congdon Mable (Dolly) Boudreau Heather Sikora Richard (Dick) Nyman
COA Coordinator	Donna Burton

The Council on Aging Department consists of dedicated town employees, volunteers, and outside organizations. These folks have made the Council on Aging the successful organization as it stands today. Thank you everyone for your sincere dedication.

Respectfully submitted,
Maggie Whitney
Volunteer Interim COA Director
Term: July 2011 – February 2012



Veterans Services 2011 Annual Report

As the Veterans Agent for the Town of Ashburnham, I hereby submit the following report for Fiscal Year 2011.

As the full time Veterans Agent for Gardner, I can be reached Monday thru Thursday between 8:00 a.m. and 4:00 p.m. and Friday from 8:00 a.m. to 1:00 p.m. My phone number is 978-630-4017 and my office is located at 95 Pleasant Street, City Hall, Room 13, Gardner, MA 01440.

The Department of Veterans Services can assist Veterans, their dependents and widows with finding military documentation, request for medals and ribbons, filing for Veterans Affairs pensions and compensations. We also provide assistance with many other Veterans Affairs forms.

For Veterans, their dependents and widows who find themselves in financial difficulties, the Department of Veterans Services may be able to provide additional financial assistance and assist with medical expenses. An application is required and supporting documentation will be needed to support a claim. We have applications for burial at the Massachusetts Veterans Memorial Cemetery in Winchendon.

During fiscal year 2011 the following expenditures were made through the Veterans Service Office.

Salary –	\$ 2,652.00
Dues -	\$ 35.00
Veterans Benefits – Cash Allowance	\$19,446.74
Flags for Veterans Graves	\$ 228.96
Total Veterans Benefits	\$19,675.70

Respectfully submitted,
Phillip D. Buso, Veterans Agent

Culture, Recreation and Special Committees and Boards

Historical Commission 2011 Annual Report

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Ashburnham Historical Commission began the year by coordinating with Cushing Academy in approving the demolition and building of a new “barn” attached to the Mary Hare House as a dormitory for female students. That entrance to Cushing is highly visible and the newly designed space will be better utilized.

The Commission continued to monitor the progress of the installation of the new water storage tank on Meetinghouse Hill and, through Doug Briggs, had input on the color selection and plantings to go in place to visually screen the tank. We had concerns about the visual impact of a telecommunications tower and the disruption to the actual common used as a staging area for the construction that may have destroyed archeological records in the ground from the earliest settlements in Ashburnham.

The Request for Proposal was completed and ready to send out to preservation consultants early in 2012 for the nomination of Meetinghouse Hill as a National Register District. The funding will allow for an additional district in Lane Village that will be done separately.

The Commission continued to work with various town boards in review of projects that impact the historic character of Ashburnham. The Commission was asked for input on the possible removal of 266 E. Rindge Road in conjunction with a proposal for that property to become conservation land. We also had the opportunity to give input at the site plan review for the new J.R. Briggs Elementary School. We supported the concept of adopting some design requirements for the Center Village District as a means of managing anticipated change and growth in the downtown business district.

Our sincerest thanks to Joseph von Deck for all his thorough historical research of Meetinghouse Hill and Lane Village, in addition to other significant properties in the Town.

The following buildings were demolished:

97 Main Street	Barn
40 Central Street	Destroyed by fire
2 Westminster Street	Gazebo and shed
39 Stodge Drive	
56 Hastings Road	
108 Holt Road	
50 Lakeshore Drive	
287 Russell Hill Road	Barn (removed w/no permit)

Respectfully submitted,
Christina Sargent, Chairman
Bettyna Donelson
Allen Small
David Uminski
Joseph von Deck

Ashburnham Cultural Council 2011 Annual Report

The Ashburnham Cultural Council (ACC) is a local non-profit organization that provides financial support, services and other programs for art organizations and individual artists in the community or region. ACC runs under the auspices of the Massachusetts Cultural Council.

For the year 2011, the Ashburnham Cultural Council focused on meeting as often as possible to continue the mission of bringing more substantial arts to the Ashburnham community as well as to brainstorm ways to invigorate the cultural life of the town. Members of the Committee supported and attended the local concerts and art openings funded by the 2010 ACC grants, including Monica Tessitore’s piano concert and Tammy Ricker’s art/painting opening.

The ACC continued to celebrate technology by maintaining a *facebook* page and an on-line *Ning* network. The networks began as a means to organize and connect local artists to the ACC directory as well as to present their work to the public to encourage more dialogue, interaction and to build a localized artistic community spirit.

Facebook is an open page for informational purposes and the on-line *.Ning* network is a membership-only internet site open to area artists, arts groups and educators within the Fine & Performing Arts. The general public can browse the network and contact individual

Ashburnham Cultural Council (Continued)

artists for commission, hire and/or purchase of original art or service.

The NING network address is <http://accarts.ning.com/>. The Ashburnham Cultural Council Facebook page address is <http://www.facebook.com/#!/pages/Ashburnham-Cultural-Council-ACC-Arts/142047009161668>.

The Ashburnham Cultural Council (ACC) is comprised of volunteers who review applications from individuals, schools, and organizations for arts, humanities, and interpretive science projects. The members of the ACC are appointed by the Board of Selectmen to allocate grants funded by the Massachusetts Cultural Council (MCC), a state agency. Funding is based on the town census.

In 2011, the ACC received \$3,939 from the MCC and was distributed as follows:

\$550	John R. Briggs Elementary School, Visiting Author
\$500	Ashburnham Historical Society, Ivers Whitney Adams Restoration
\$500	Monica Tessitore, Sounds of Brazil Piano Recital
\$500	Tammy Ricker, Painting Exhibit: "An Exploration of Color/Ashburnham"
\$400	Oakmont Regional High School, Introduction to Dance
\$359	Oakmont Regional High School, Forum Art and Literary Magazine
\$350	Ashburnham Conservation Trust, "Southern Rail Concert"
\$250	Keith Penniman, "Hist'ry-onics"
\$150	Fitchburg Art Museum, Regional Arts and Crafts Show

\$150	Kathryn Miville, "Art in Mathematics"
\$100	Oakmont Regional High School, Flag of Hope – Japanese/American Sculpture
\$ 30	The Marble Collection, Website Design
\$100	Westminster Chamber Music Workshop

The ACC membership is encouraged by the positive support and favorable response from the community regarding the programs that have been funded. As the ACC moves forward, the membership strives to bring artistic and varied educational cultural experiences to the local community.

Members	Term
Rebecca Rice Flanagan	2014
Theresa Barry	2013
Wendy Landry Margo	2014
Rebecca Cinclair	2014
Joan Hathaway	2014
Margaret Little	2012

Respectfully submitted,
Rebecca Rice Flanagan, Chairperson
ashburnhamculturalcouncil@gmail.com



Stevens Memorial Library 2011 Annual Report



Stevens Memorial Library
20 Memorial Drive
Ashburnham, MA. 01430
(978)827-4115 Fax (978)827-4116
ashlibrary@net1plus.com

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

We would like to welcome all Ashburnham Citizens to the wonderful world of the Stevens Memorial Library. We have thousands of books. The Library has DVD's, Audio Cds, Museum passes and many programs. **Please** avail yourself to these services.

The Library staff, along with a dedicated group of volunteers, continually serve the needs of the Library patrons. ***We would like to thank all for their time and commitment.***

Our Community and Activity Room provides a gathering place for our Town. The Historical Commission, Historical Society, 250th Celebration Committee, Rail Trail Committee, pre-school graduation, playgrounds, yoga, census training, belly dancing, scouts, and Town Caucus all meet here. The Library has hosted art exhibits, poetry readings, craft hour, story hour, and several other programs.

We celebrated Earth Day, National Library Week, Book Banned Week, Teen Read Week, and Library Card Sign-Up Month. This year, over 300 individuals participated in our summer reading program.

As the economic crisis continues, more and more people are turning to their public libraries.

Stevens Memorial Library (Continued)

Our staff continues to work hard to provide the many services that our patrons require from its library.

The Library hours are:

Monday and Wednesday	10:00 a.m. to 8:00 p.m.
Tuesday and Thursday	10:00 a.m. to 5:00 p.m.
Friday	10:00 a.m. to 4:00 p.m.

We are grateful for the support this community has shown the Library.

Respectfully submitted,
Cheryl Paul-Bradley, Director

"The reflections and histories of men and women throughout the world are contained in books ... America's greatness is not only recorded in books, but it is also dependent upon each and every citizen being able to utilize public libraries.

- Terence Cooke (1921 – 1983)

**Stevens Memorial Library Trust Fund
2011 Annual Report**

To the Honorable Board of Selectmen and the Citizens of Ashburnham:

The Trust Funds of the Stevens Memorial Library have been in an Investment Management Account with Edward Jones of Fitchburg. The income generated from such an

account is higher than that from one or more individual accounts.

The income generated from this account in accordance with the terms of the original trusts has been used to increase the Library material collection, underwrite programs for the Library patrons and the community, pay for equipment and furnishings and to make necessary repairs to the Library building.

January 1, 2011 – December 31, 2011

Beginning Balance	\$144,073.03
Ending Balance	\$155,772.58
Income Generated	\$ 35,161.31
Monies Spent	\$ 17,132.96
Fees Paid	\$ 40.00

Respectfully submitted,
Barbara Hallowell
Treasurer of Trust Funds

**Ashburnham Agricultural Commission
2011 Annual Report**

The Ashburnham Agricultural Commission had a productive year. Though the weather did not cooperate well with the Farmer's Market, vendors were at Winchester Park every week, bringing locally grown food to area residents. Along with the North Country Sustainability Center, farmer's markets continued through the winter, to begin again weekly starting in June. Farmers and area bakers can now sell their meat, eggs, and products.

There are several vacancies on the Commission, one for a full member and two associate members. Ashburnham residents who are interested in protecting local farms, supporting local businesses and preserving our rural heritage are welcome to join us.

Out-going Agricultural Commissioner Cynthia Rowan conducted a farm inventory of local farmers, and this information will soon be available on the Agricultural Commission website: www.ashburnhamagriculture.com.

In addition, the Agricultural Commission continues to serve the Town of Ashburnham as advisors, mediators and facilitators for those with issues associated with agriculture, such as starting a farm, or arbitrating a neighbor dispute around farming issues.

Respectfully submitted,
Patricia Stewart



Rail Trail Committee 2011 Annual Report

The Rail Trail Committee is still working toward our goal of a safe, non-motorized route between Ashburnham Center and South Ashburnham with a link to the J.R. Briggs Elementary School. We are also striving towards the goal to connect the Ashburnham Rail Trail to the North Central Pathway via the Cheshire Branch of the Fitchburg Railroad.

The Bresnahan Group is proceeding with work on the Community Center at 151 Center Street. We are confident that we can re-establish the section of trail from there to Whitney Pond once the project is completed. Possibly, with their help, we could get the Whitney Pond Bridge resurfaced.

With the slow rebound of the economy, Mark Dymek's development may move forward and we can work on that piece of the rail trail. Our hopes for connecting that section to the Whitney Pond Recreation Area may become a reality.

With greater awareness of the incredible asset we have in our town, we could possibly increase our number of volunteers to keep our dream of a Tri-State Rail Trail alive.

Again this year, we suspended our meetings between December and March but will start again in April 2012. Anyone is welcome at our meetings which are held at the Stevens Memorial Library on the second Monday of each month at 6:30 p.m.

Respectfully submitted,
Sallie Thoma, Chairperson
Dean Anderson
Paula Gorrell
Bernadette Hines
Christine Iacobone
Sherisa Sterling
Cec Snow, Ashburnham Conservation Trust



William J. Bresnahan Scouting & Community Center, Inc. 2011 Annual Report

Mission Statement: The William J. Bresnahan Scouting and Community Center Committee was formed over nine years ago by a few Ashburnham volunteers looking to help the Boy Scouts and Girl Scouts obtain a place to hold meetings and gatherings. This base committee of twelve men and women have bonded together to manage the construction of this center in memory of William J. Bresnahan, a Marine that gave his life, in Vietnam, defending our freedom.

The goal of the William J. Bresnahan Scouting and Community Center's Committee is to

construct a Community Center for use by the Ashburnham Boy Scouts, Girl Scouts and the local community. Our secondary goal is to provide a place for families to go to relax and enjoy the natural area.

The Committee continues to work with Town Officials and Departments, the Ashburnham Board of Selectmen, the Conservation Commission, the Boy Scouts and Girl Scouts, the American Legion, the Armed Services, the Ashburnham Municipal Light Plant, the Ashburnham Lion's Club and the Ashburnham Fire Department to ensure that all policies and procedures are followed in obtaining our goal of building a community center. We continue to work closely with necessary Town departments to be sure that the appropriate permits and applications are obtained and filed.

Our fundraising events are on-going and have included; raffles, craft fairs, flea markets, cooking at Downtown Days and Brian's Road Race, an on-line auction, memory bricks and the selling of pictorial WJB t-shirts.

Construction of the William J. Bresnahan Scouting and Community Center has commenced by Montachusett Regional Technical Vocational School, at 150 Central Street. Much progress has been made and we currently have an enclosed structure. Work will continue by Monty Tech staff, students and volunteers, throughout the next year for an anticipated grand opening time of fall 2012.

Montachusett Regional Vocational Technical School is using this project as a learning

William J. Bresnahan Scouting & Community Center, Inc. (Continued)

experience for the students in the various labor professions; plumbing, electrical, carpentry and masonry. We are continuing to raise the necessary funds for materials and supplies for the completion of the project.

Many groups and volunteers are working and will continue to keep the original site safe, clean and free of debris.

Monetary donations and donations in kind are accepted from local businesses, private citizens and local and state organizations in order to reach our goal for construction to begin.

If interested in becoming a part of this project, please join us at our monthly meetings which are held on the second Saturday of each month at 8:00 a.m. (location varies) or you may contact any committee member.

Respectfully submitted,
William J. Bresnahan Scouting & Community Center, Inc. – Board of Directors
Ron Skaife, President
Dennis Driscoll, Treasurer
Brenda Brown, Secretary
John Comeau
Joe and Valorie Daigle
Gene and Jane Dancause
Harry Powers

Dennis Cormier
Walter Handy
Jack Munnis

**Ashburnham 250th Celebration Committee
2100 Annual Report**

The Ashburnham 250th Celebration Committee is a Town appointed Committee tasked to plan and carry out the celebration of our Town's 250th birthday. The primary function of this Committee is to oversee and carry out a proper celebration in the year 2015.

We have been meeting the third Thursday of every month for the past year, choosing and planning events for our anniversary year. We have a small group of people that have been working very hard to come up with events not only to raise money for 2015 but also to plan events that will occur during that year to celebrate. We are actively seeking more individuals that are interested in being a part of this exciting event.

We are planning our first Blueberry Pancake Festival Breakfast at Cushing Academy in August and hope that this will turn into an annual event that will eventually become a weekend festival with many other events and community groups involved.

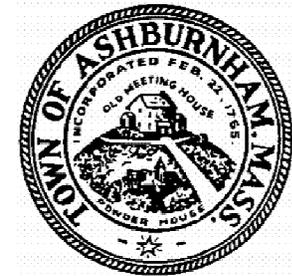
Some of the events that we have planned for 2015 are fireworks, a parade, a gala ball, an historic tea, an event at the Naukeag Swim Club and the Time Capsule Opening to name a few.

Your continued support both fiscally and otherwise is critical to our success.

We have a *facebook* page at Ashburnham's 250th Celebration and our email address is ashburnham250@yahoo.com.

I would like to thank all of the current members of the 250th Celebration Committee for their efforts during the past year. We continue to work for the citizens of Ashburnham to provide a celebration in 2015 that we can all be proud of. Once again, we are looking for more people to become members of our Committee. This is a large undertaking and more volunteers are needed. If you are interested please contact any of the Committee members below and we can answer any questions that you may have.

Respectfully submitted,
Steve Coswell, Chairman
George Cornwell, Co-Chairman
Patty Johnson, Treasurer
Rachel Fowler, Secretary



**Ashburnham Parks & Recreation Committee
2011 Annual Report**

To the Citizens of Ashburnham:

The newly formed Parks and Recreation Committee would like to thank the Board of Selectmen and Town Administrator for allowing this Committee to regroup.

Ashburnham Parks & Recreation Committee (Continued)

Our first order of business was the creation of our mission statement which is as follows:

Mission Statement: The Ashburnham Parks and Recreation Committee mission statement is two-fold: (1) to create and manage recreational programs that serve Ashburnham residents and visitors alike; and (2) to maintain our parks, playgrounds and fields in the best possible condition.

Since the formation of this Committee in the summer of 2011, the Parks and Recreation has been involved in the following:

- The Parks & Recreation Committee made an assessment of Winchester and Sweeney Parks. We concluded that significant work is required in order to improve the parks and playgrounds at the two locations, including:
 - Repair or replacement of equipment
 - Repair or replacement of fencing
 - Repair & maintenance of grounds.

It was determined that the fence running along the stream in Sweeney Park was in dire need of replacement due to safety issues. A portion of this fence has since been replaced.

It is clearly evident that there has been vandalism and deviant behavior at these parks including graffiti, destruction of equipment, and improper use of equipment. The bandstand at Winchester Park is in a sorry state due to continued vandalism.

After meeting with the Bandstand Committee, the Parks & Recreation Committee learned that the Bandstand Committee cannot begin the necessary repairs until security issues are addressed. To address these security issues, the Parks & Recreation Committee determined that the best approach was to widen the discussion about security cameras with other Town departments including Water, Fire, Police and School. A letter was sent to the Board of Selectmen and this initiative will be added to the capital plan – per the January 17, 2012 BOS meeting. Only once the issue of security has been addressed does the Parks & Recreation Committee feel that it can then begin to move forward with the issues of repairs and maintenance of our parks and playgrounds.

- Promoting WinterFest 2012 which will be held at Sweeney Park on February 3rd and 4th (rain dates of February 10th and 11th). WinterFest will be a wonderful community event which will include ice skating, games, activities, music and more. Our hope is to make WinterFest an annual Parks & Recreation event.
- Website development which will act as a resource to share information about park status, updates, and planned recreational activities.
- Summer camps. In conjunction with the Ashburnham Conservation Trust, the Parks & Recreation Committee has been

discussing summer activities which will include summer camps/clubs and hiking trips made available to area residents.

The items listed are just the beginning of what the Parks & Recreation Committee can accomplish. Again, our goal is to ensure our playgrounds and parks are in the best working order, as well as coordinating many great seasonal recreational activities to be held in Ashburnham. We look forward to the year ahead!

Respectfully submitted,
Ashburnham Parks and Recreation Committee
Michael Salem, Chair
Rebecca Cinclair, Co-Chair
Doug Carlman, Treasurer
Cheryl Goller, Secretary
Gregory Fagan
Gail Dumont

IT Advisory Board 2011 Annual Report

The Ashburnham IT Advisory Board is a five (5) member board directly appointed by the Board of Selectmen.

Our primary mission is to provide consulting services to the Town (and by extension its individual departments) on matters of technology. Specifically, we deal with the current hardware and software presently used in Ashburnham's day to day operations. This is accomplished with the assistance of the

IT Advisory Board (Continued)

contracted IT support company, Guardian Information Technologies, Inc. Additionally, the Board serves as the steering committee for the long-term (5-10 years) planning for the Town’s technological infrastructure.

Over the past year we have continued to work with the Town leadership to ensure the best utilization of taxpayer monies and whenever possible, leveraging existing technology to improve internal communication and interoperability between departments. The Board has pushed the idea of technology unification and communications to increase the Town’s efficiency and, that call is being heard. This fundamental change to our approach will result in both long-term data security and a more cost effective operation.

The Board continues to develop a Technology Plan that looks out over 5 to 10 years to provide the Town with sound investments and high return on financial expenditures. The foundation of the plan has been laid and in FY13 we plan to see it implemented.

The capital expenditures for the IMC installation and roll for the AFD/EMS is in the final stages and will be completed prior to FY12 year-end.

Likewise, the spring of 2012 will see the installation of the infrastructure upgrade between the Town Hall and the Public Safety Building.

The open discussions with Town officials continue and we hope to hear more from the

public as well. We have an open door to hear from all.

Respectfully submitted,
 Duncan Phylfe, Chairman
 Kyle Johnson, Secretary
 Brian Kuehl
 Ken Hamilton
 Joe Kalagher

**Capital Planning Committee
 2011 Annual Report**

After three years of effort, the Capital Planning Committee has completed an inventory of all of the Town’s capital assets and has time-phased the replacement or retirement of each item. The ongoing effort of the Committee is to review the inventory annually, update as appropriate, and recommend the specific capital actions at each town meeting. In the May 2011 annual town meeting, the following capital expenditures within the plan were presented to and approved by the voters.

Line	Item	Amount
1	Town Hall Repairs	\$ 12,000
2	Library Improvements/Repairs	\$ 10,000
3	Purchase and implementation of the IMC software and hardware for Fire Department	\$ 51,000
4	Police Cruiser	\$ 37,000
5	Truck for DPW (2 yr lease to purchase)	\$ 77,000
6	Loader for DPW (2 yr lease to purchase)	\$ 57,000
7	Turn-Out Gear for Fire Department	\$ 10,350
8	Radio equipment for Fire Department	\$ 4,130

9	Phase I Information Technology Infrastructure	\$ 36,000
10	Road Improvements	\$125,000

To help the Town meet upcoming large capital needs, two additions were made to the Capital Improvement Fund in 2011 totaling \$133,000 (\$100,000 at the Annual Town Meeting and \$33,000 at the Fall Town Meeting), bringing the total value of the Capital Improvement Fund to \$325,000.

Respectfully submitted,
 Bill Johnson
 Leo Janssens
 Jaime Piedrafite
 Paul Pollastri
 Ronald Reed
 Edward Vitone
 Joseph Daigle

VOTER'S GUIDE

1. Excess and Deficiency (E&D) – Surplus Revenue - *The amount by which the cash accounts receivable and other floating assets exceed liabilities and reserve funds.*
2. Free Cash or Available Funds - *Surplus revenue less outstanding taxes from prior years.*
3. Overlay Fund - *Amount raised by the assessors by setting the tax rate, creating a fund to cover abatements granted.*
4. Overlay Reserve or Surplus – *Unused accumulated amount of the overlay for various years, which may be VOTED BY the Town for extraordinary or unforeseen purposes.*
5. Reserve Fund – *Amount transferred from overlay surplus or appropriated for unforeseen or emergency purposes. Controlled exclusively by the Advisory (Finance Committee) Board.*
6. Available Funds – *Free cash reserves and unexpected balances from other years available for appropriation. This affects the tax rate indirectly as any money spent other than that reimbursed by the County, State or Federal government must be raised by taxes and fees.*
7. Estimated Receipts – *Estimate of miscellaneous receipts based on previous years' receipts deducted by the assessors from the gross amount to be raised by taxation.*
8. Matching Funds – *Amounts made available by special State and Federal acts to supplement appropriations for specific types of projects.*
9. Cherry Sheet – *Details of State and County charges and reimbursements used in determining the tax rate. Name comes from the color of paper used.*
10. Override Vote – *An override vote becomes a permanent increase in the levy limit (the amount the community can raise through the property tax). Override requests must be presented in dollar terms and specify the purpose. A majority vote of approval by the elector is required.*
11. Debt Exclusion and Capital Outlay Expenditures Exclusion – *A community can vote to assess taxes in excess of its levy limit or levy ceiling for the payment of certain capital projects, a capital outlay expenditure exclusion; or for the payment of specified debt service costs, a debt exclusion. The additional amount for the payment of the debt service or capital project cost is added to the levy limit for the life of the debt only. Unlike overrides, exclusions do not become part of the base upon which the levy limit is calculated for future years. A majority vote of approval by the electorate is required for both types of exclusions.*



UNITED STATES SENATORS

Senator Scott P. Brown		
317 Russell Senate Office Building	or	2400 JFK Federal Building
Third Floor		55 New Sudbury Street
Washington, DC 20510		Boston, MA 02203
(202) 224-4543		

Senator John F. Kerry		
304 Russell Senate Office Building	or	One Bowdoin Square
Washington, DC 20510		Tenth Floor
		Boston, MA 02114
(202) 224-2742		(617) 565-8519

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FAX (202) 226-1224		FAX (978) 343-8156

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Governor's Executive Office	
State House, Room 360	STATE CITIZEN INFORMATION
Boston, MA 02133	1-800-392-6090
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2ND WORCESTER DISTRICT

Senator Stephen M. Brewer	Worcester, Hampden, Hampshire and Franklin District
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Representative Richard Bastien		District Office
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