



Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112
Board of Assessors
Extension 111
Land Use Office
Extension 117
Town Planner
Extension 121
Conservation Agent
Extension 115

TOWN OF ASHBURNHAM
Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430
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Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

Board of Assessors Meeting Minutes

DATE: January 27, 2010

CLERK: Paul Chute

ATTENDANCE:

BOA: D. Coswell, P. Chute, D. Burton, Invited participants: Harold Scheid, CEO, and Associate Assessor, Linda Couture, from (Regional Resource Group INC).

MINUTES:

The meeting opened at 3:15 PM. The meeting followed the agenda published earlier this week.

1. Set meeting schedule for 2010.

A consensus of the BOA was to have the scheduled meeting held at 9:00 AM on the Second Wednesday of each month. A motion to this effect was made by D. Burton, seconded by P. Chute. The motion carried.

2. Status of ATB Cases:

H. Schied, (RRG INC.), reviewed status of known cases to be heard later this year.

3. Cyclic Inspection:

RRG INC. reviewed the status of the cyclic inspection with the BOA which included Schedules, Procedures & Notifications. The data entry of the results has been accomplished and Revision of field cards vs. New Growth was explained.

4. **Field Card Maintenance:**

The review of field card maintenance and data entry is a continuous project to be preformed by RRG INC.

5. **Maps:**

The updating of assessors maps will be continued by Pamela Leck of Map Ink and the completed maps will be reviewed by RRG INC.

6. **Personal Property:**

A discussion and agreement by the BOA and RRG INC. as to how the personal property assessments will be accomplished.

7. **Administrative Assessor assigned to Town of Ashburnham:**

Linda Couture from RRG INC. has been assigned to work with the BOA of Ashburnham as part of the signed contract with RRG INC.

Other Business:

A. Reviewed and acted upon as presented by RRG INC. 10 applications for tax abatements received for this fiscal 2010 year.

B. **Held election of BOA Officers:**

Nomination of Donna Burton for Chairman of Board by Richard Coswell. Seconded nomination by Paul Chute.

Nomination of Paul Chute for Clerk of Board by Richard Coswell. Seconded nomination by Donna Burton.

Vote of BOA unanimous. Donna Burton Chairman , Paul Chute Clerk

A motion to adjourn meeting:

by Dick Coswell, second motion by Paul Chute. The motion carried.

Meeting adjourned at 4:55 PM.

Respectfully submitted by: **Paul E. Chute, Clerk**