



Stevens Memorial Library
20 Memorial Drive
Ashburnham, MA 01430
978-827-4115 Fax 978-827-4116
stevensmemoriallibrary@gmail.com
www.ashburnhamlibrary.org

Summary of Trustee meeting
Oct. 3, 2011

Present: Paula Dowd, Barbara Hallowell, Joseph Von Deck, Margaret Donovan, and Cheryl Paul Bradley

Paula Dowd called meeting to order at 4:07 p.m.

Minutes of Sept. 12th meeting were read

Joe made a motion to approve minutes, was seconded by Barbara, all in favor.

Cheryl (director) presented a letter from Historical Society in regards to solar panels on Library roof.

Letter stated Historical was against panels and Christina Sergeant was contacting Mass Historical Commission to see where they stood.

Cheryl (director) stated Library could go forward.

Joe stated the Library should contact Mass Historical ourselves and even if they disapproved they could not stop the Library.

Paula asked what the cost would be to Library and would savings be beneficial.

Barbara stated the cost would be about \$18,000 to install panels. The Light Co. had stated earlier they would help with cost; will call Light Co. to see if they are still willing to help.

Barbara also felt town would be pleased that Library wanted to do panels because it would save the town money.

Paula asked if any town board would have to get involved.

Cheryl (director) stated did not think so but would check.

Barbara stated she had found a humidifier for activity room at Ashburnham Hardware for \$239.00. , that would do the job; she asked Board if they would approve purchase.

Motion was made by Margaret, seconded by Joe, all were in favor.

Cheryl (director) stated that this morning (Monday, Oct. 3rd) there was a small flood in the boiler room. Some water entered the down stairs office. Horrigan Cleaner was called to assist in clean-up. Bought in drying fan and sucked up excess water. Would take two days to dry and rug will be fine. Town Administrator was contacted. A letter will be sent to Advisory Board because repair will put Library over budget.

Barbara stated Arthur Peterson's letter of resignation had been given to the Town Clerk, Linda Ramsdell who will forward to the town Administrator.

Paula stated she will ask her neighbor if still interested in the vacancy.

Joe asked if the procedure specified how many names should be recommended.

Paula stated no and read law to the Board.

Cheryl (director) stated she would find out next step in appointing Trustee and get back to Paula.

Cheryl (director) stated that the town oil bid was won by East River Energy at a price of \$3.19 per gallon. People Fuel still had contract from town for cleaning furnace.

Barbara asked where money from July Book Sale went.

Cheryl (director) stated it was deposited into the book fund account at Athol Savings Bank.

Margaret stated that the attic had not been cleaned yet was calling different companies. No one had return call and will do follow-up. Will be done by next meeting.

Paula stated she wanted attic and activity room done. Paint activity room and repair attic floor and space at chimney. She also wanted each Trustee to have copy of policy and procedures of Library by next meeting. Make sure all staff members know where handbook is; asked that all emergency phone numbers are posted and laminated along with opening and closing procedures.

Margaret made motion to adjourn meeting, Barbara seconded, and all were in favor.