



Stevens Memorial Library
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SUMMARY OF TRUSTEES February 7, 2011

Present: Barbara Hallowell, Margaret Donovan, Theloise Ferrell, Paula Dowd and Cheryl Paul-Bradley

Guest: Melanie Hyslop from Friends of the Stevens Memorial Library

The meeting was called to order by Jo Ferrell.

Melanie Gallo's absences were discussed by the Trustees. A suggestion was made that Melanie should be called regarding her interest in continuing to serve as Chairman of the Trustees.

Melanie Hyslop spoke about the Friends looking into fund raising and said that the Friends have decided that they would no longer pay for the NY Times and Boston Globe subscriptions for the library. The Friends would prefer to support more children's programs, etc.

The minutes of January 3, 2011 were read. A motion to accept the minutes was presented by Barbara Hallowell and seconded by Paula Dowd. All voted in favor.

Director's Report

1. FY 11 budget is on track.
2. Cheryl reported that a portion of the proposed FY 12 Budget was transferred into a town wide maintenance account.
3. Paula made a motion that the proposed amount of income collected from the Piano Museum will be transferred to the Town account due to the increase in the appropriation for the proposed FY 12 budget.

Barbara seconded the motion. All voted in favor.

4. Cheryl discussed library events for the upcoming February school vacation.

Margaret Donovan discussed the library's Preservation Room policies and procedures regarding loans and gifts. The policy will be typed and presented to the Historical Society Board at a future meeting.

Discussion about the schedule for painting the library interior followed. Painting could start as soon as Feb. 9th. It was agreed that Cheryl will pick the colors. Book cases and window seat for the Children's Room will be made by John Hailey.

A motion to adjourn the meeting was made by Paula Dowd. Barbara Hallowell seconded. All voted in favor.

The next meeting will be held on March 7, 2011 at 4:00PM.