

Linda



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SUMMARY OF TRUSTEES MAY 2, 2011

Present: Cheryl Audino, Margaret Donovan, Paula Dowd, A.J.Peterson,
Joseph Von Deck and Cheryl Paul-Bradley

Margaret Donovan made a motion to call to meeting to order. Cheryl Audino seconded the motion.

Minutes from the April 4, 2011 were read. Margaret made a motion to approve the minutes. Cheryl Audino seconded the motion. All voted in favor.

Election of officers:

Cheryl Audino made a motion to have the secretary cast one ballot for the slate of officers presented.

- Chairperson: Paula Dowd
- Co-Chairperson: Cheryl Audino
- Secretary: Margaret Donovan
- Treasurer: Barbara Hallowell

Joseph Von Deck seconded the motion.

Director's Report:

- FY 11 Budget is on track.
- FY 12 Proposed Budget of \$149,256 to be voted on at Town Meeting on May 7, 2011.
- Cheryl presented the Long Range Plan to the newly elected Trustees.

Paula Dowd suggested that the Trustees review current library job descriptions. At the June 6, 2011 meeting the Trustees will meet in executive session at 5:00 PM with the library staff to discuss job descriptions and expectations.

Trustees will meet May 9, 2011 at 4:00 PM to review job descriptions.