



Stevens Memorial Library
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Summary of Trustee's Meeting October 1, 2012

Meeting started at 4:00 P.M.

Present: Paula Dowd, Cheryl Audino, Debra Mercier, Mary Kate Romano, Joseph Von Deck, Margaret Donovan, and Cheryl Paul Bradley

Kate made a motion to start the meeting. Deb seconded, all were in favor.

Joe made a motion to accept the minutes from the September 18th meeting, Kate seconded, and all were in favor.

Cheryl Paul Bradley stated that the 2013 budget was the same as last month because bills were not being paid by the accountant until the week of October 18th.

Margaret stated that she had spoken to Bob at Wood'n Things about Children Room benches. We are all set to move forward. We would have to put down a deposit of about 10%.

Paula asked how the director was evaluated.

Cheryl Paul Bradley stated that the trustees have done the evaluation in the past.

Joe stated that when evaluating employees the form should provide a space for comments by employee. There should also be a space were director and employee can jointly write a statement for growth and improvement of employee for the following year.

Cheryl Paul Bradley stated that other town department heads do not have a choice of evaluation forms. She will tell Doug Briggs we will finalize a form at November 5TH meeting.

Kate stated that we are all in agreement with page one.

Joe stated that we should accept page one with modifications to page two.

Joe stated that the Historical Commission's problem with the library is that there was no information sent to them on the solar project. They didn't know where the panels were going to be placed. It was like the water tower, cell tower, bank, and hardware store. With all these projects the commission had conversations before the project began however as they got closer to being approved the commission became less informed. Then like with the cell tower the

commission never saw the final plan that was being approved and was very upset to see the monstrosity that was put up. In the past ten years the commission has seen many historical areas and buildings destroyed.

Paula stated that she wants pictures to show panels will not take away from building. We will always keep the historical character of our building.

Deb stated that perhaps the solar company could supply pictures of older building or historical buildings that have had solar panels installed.

Paula suggested a formal invitation be sent to each of the Historical Commission members.

Kate stated that to have the invitation state that the trustees would like to have an open discussion on solar panels information.

Joe stated that the commission meets the third Wednesday of the month. He would like the invitations to be sent before then. That way he could get a feel about commission's response to meeting.

Margaret stated that she would send invitations out by October 5th. Which would give them plenty of time for members to receive them? Will also put if can't make meeting please call Cheryl at the library.

Cheryl Paul Bradley presented the Town Administrators holiday schedule for FY13. The one difference will be the library being open Friday, November 24th.

Joe made a motion that the board accept holiday schedule. Kate second, all were in favor.

Cheryl Paul Bradley requested that Paula sign state grant so it could be mailed earlier than deadline. Paula signed grant.

Deb made a motion to end the meeting. Kate second it, all were in favor.

Meeting ended at 4:45P.M.