



Stevens Memorial Library
20 Memorial Drive
Ashburnham, MA 01430
978-827-4115 Fax 978-827-4116
stevensmemoriallibrary@gmail.com
www.ashburnhamlibrary.org

Summary of Stevens Memorial Board of Trustees Meeting
December 10, 2013

Present: Paula Dowd, Margaret Donovan, Paula St. Laurent Kuehl, Mary Kate Romano, Joseph von Deck, and Cheryl Paul Bradley

Meeting started at 3:47 P.M.

Paula Dowd called meeting to order.

Cheryl went over the FY15 proposed budget with the Trustees.

Paula Dowd asked if the 3% increase in salaries was for a cost of living increase.

Cheryl stated that it was and also that the salary line item increased because one staff member was eligible for longevity pay. She had also put in money for a new staff assistant.

Paula Dowd asked if the Library custodian was eligible for longevity.

Cheryl stated that she was not sure but would look into that.

Cheryl stated that she put in a 3% increase for all Library staff as she did every year. Usually there is no problem with this. The Town will take it out if other non exempt employees will not be getting a cost of living increase.

Joe asked why, if the Library was autonomous, the Town had the authority to dictate to the Board on this matter.

Cheryl stated that the Library staff were employees of the Town; therefore they get cost of living increases when other Town non exempt employees did.

Joe asked why on page three there was an hourly wage of \$10.00 with no name attached to it.

Cheryl stated that line item is for subs. It will be used when she or members of the Library staff take vacation.

Joe asked why fuel had been decreased in FY15.

Cheryl stated that Departments had been asked to reduce gallons, so she had put in for the gallons that had been used the previous year. She stated that if winter was extremely cold and the Library used more fuel than budgeted for she would go to the Advisory Board for help.

Cheryl stated that 19% for books was in the budget as required by law.

Joe made a motion to accept the FY15 Budget presented to the Trustees by the Director.
Paula Kuehl seconded the motion. All were in favor.

Margaret stated that she would like to talk to the Board before they adjourned. She asked if the Board would

consider meeting before the end of the year to discuss reimbursement of Cheryl's vacation hours. Margaret continued to say that Cheryl was under a lot of stress to send a sizable payment to her lawyer before December 31st. Now that the Board had received and read the letter from Attorney Moschos perhaps the Board could resolve Cheryl's August 22nd letter.

Joe made a motion to meet on December 13, 2013, at 3:00 P.M. to discuss wages due the Director.
Kate seconded the motion. All were in favor.

Joe made a motion to adjourn the meeting.
Paula Kuehl seconded the motion. All were in favor.

Meeting ended at 4:10 P.M.

Attachment: Director's Recommended FY15 Budget with explanation.