



Stevens Memorial Library
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Summary of Stevens Memorial Library Board of Trustees Meeting
Wednesday, April 9, 2014

Present: Paula Dowd, Margaret Donovan, Paula St. Laurent Kuehl, Joseph von Deck, and Cheryl Paul Bradley

Meeting started at 4:04 P.M.

Paula Dowd called the meeting to order.

Margaret asked if the Board should wait a few more minutes for Deb Mercier.

Paula Kuehl handed Margaret an envelope and stated Deb would not be coming.

Margaret gave it to Paula Dowd. Paula Dowd read the Board Deb's resignation.

Paula Kuehl stated Deb had called her late last night. Deb said she was torn, but she was tired of the lack of communication between the Town and Trustees.

Joe stated it was sad it had to come to this.

Paula Dowd stated she had received an email from the Town Administrator on April 8th stating Cheryl will now be receiving emails from the Town.

Joe stated this has to be resolved, what are the parameters of the Town Administrator and the Trustees. Do we come under his authority? I know we do not. What is his authority regarding Department Heads including the Library Director.

Margaret stated that with the help of Cheryl they came up with a suggestion packet of issues to be addressed with the Selectmen. She thought it would be a good starting point.

Joe stated there was an insurance claim policy change. Why was the Director not notified? You Paula (Dowd) received an email from Sylvia telling you to have Margaret write a report. There was no mention of setting up a special account.

Paula Kuehl stated we never received a response from the Selectmen in regards to the February 13th letter.

Cheryl stated when Leo Janssens called her on April 3rd she asked if he had received the letter from the Trustees. He stated yes and apologized for not answering back. That is when Leo asked if I thought the Trustees would like to meet with the Selectmen. I responded yes.

Paula Dowd suggested that if the Trustees were going send a packet it should be in bullet form; so we don't overwhelm them with paper.

The Trustees went over the suggested packet and decided on what would be sent to the Selectmen. It would include

the following:

- 1.) September 30, 2014 letter to Selectmen
- 2.) February 13, 2014 letter to Selectmen with cost to the Town for the Director taking time owed
- 3.) Email of December 13, 2013 Town Administrator to Chairman of Trustees
- 4.) Email of January 27, 2014 Town Administrator to Chairman of Trustees
- 5.) Trustees minutes of October 8, 2013 page 1 and 2 with discussion between Trustees, Director, and Town Administrator
- 6.) Budget FY15 (delay in receiving)
- 7.) Email of January 28, 2014 Town Administrator to Chairman of Trustees, Trustees minutes of February 4, 2014 page 3, email of February 11, 2014 from Director to Advisory Chairman, email of March 6, 2014 Director to Advisory Board Chairman, email of March 18, 2014 from Town Administrator to Chairman of Trustees, Email of April 8, 2014 from Chairman of Trustees to Town Administrator and email of April 8, 2014 from Town Administrator to Chairman of Trustees
- 8.) Water damage email January 3, 2014 Chairman of Trustees to Town Administrator, email of January 6, 2014 Assistant Town Administrator to Chairman of Trustees (Director not cc), March 24, 2014 Town Administrator to Chairman of Trustees, email of April 3, 2014 Town Administrator to Chairman of Trustees (Director not cc), email of April 3, 2014 Director to Town Administrator, and email of April 3, 2014 Town Administrator to Director

Joe stated that we need clarification on the Library budget. It is not the Town Administrator or Advisory Board that takes something out of a Departments budget. This is done on the floor of the Town Meeting.

Paula Dowd stated she is opposed to this meeting. It will open up a whole can of worms. If this meeting is to take place it should be in Executive Session.

Joe stated if it were Executive Session we could bare ourselves. It could get personal. We are not trying to embarrass anyone we just want answers.

Paula Kuehl asked if it was too late for an Executive Session.

Joe stated, in an Executive Session anything can be discussed. They are only hearing one side.

Margaret stated everything we are discussing has already been discussed in open session at various Selectmen meetings. I don't see how things can get worst. Cheryl how do you feel about an open session?

Cheryl stated she has nothing to hide. I just want to do my job.

Paula Dowd stated we could just meet with the Selectmen. I want to be put on record I am against this meeting.

Joe stated it is important to have this meeting. Let's send the packet to the Selectmen and see what they do.

Paula Kuehl told Margaret she would help her and Cheryl prepare the packet.

Joe made a motion to adjourn the meeting.

Paula Kuehl seconded the motion. All were in favor.

Meeting ended at 6:04 P.M.