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*Web*  
**APPROVED**  
*9.2.2014*

Library Director's Search Committee  
August 25, 2014 meeting minutes

Present: Paula Dowd, Ed Vitone, Margaret Donovan, Paula St.Laurent-Kuehl, Maggie Whitney, Candace Wright (at-large member), Melanie Gallo (at-large member), Eileen Gardner (friends of the library rep), Janet Peterson (staff member).

Meeting was call to order 4:20pm

Paula began the meeting with the organization of the Library Director's search committee. She asked for the nomination for a Chairperson. Ed Vitone volunteered for the chair position and they then asked for a volunteer for the secretary's position and Eileen Gardner volunteered.. Motion by Maggie Whitney to accept Ed Vitone as the Search Committee chairperson and Elaine Gardner as secretary, 2nd by Candace Wright, vote was unanimous.

Paula forwarded all the resumes received to date for the director's position to the members for their review. Ed passed out a packet to all members including the job posting, requirements for the position and salary graph. Elaine suggested a few changes in the position guide to read 4 yrs experience in a public library as stated in the job posting.

Ed asked all members to review all resumes and put together their recommendations for the interview process for the next meeting on September 2, 2014 at 3:30pm. He stated that the next meeting be in executive session to discuss the candidates resumes in details.

Motion by Ed Vitone to adjourn at 5:14pm, 2nd by Melanie Gallo, vote was unanimous.

Respectfully submitted by: Mary Calandrella