

**JACOB FAIRBANKS MEMORIAL TOWN HALL  
RENOVATION COMMITTEE**

Minutes of the meeting of Tuesday, May 16, 2006.

Members present:

David Sargent	Jim Whidden
Christina Sargent	Ron Reed
Mary Coswell	Tim Dumont
Leo Collette, Jr.	Mike Gallant
Wes Landry	

Guests: Eric Smith, Town Planner

On a motion by Mike Gallant, seconded by Jim Whidden, the committee voted to accept the minutes of the April 26, 2006 meeting.

The committee discussed the proposed architect fees by Kang Associates and felt that the amount was too high in relation to the project. The committee asked Jim Whidden, Leo Collette, Jr. and Ron Reed to meet with Kang Associates to negotiate a lower amount.

The committee has been invited to a June 1, 2006 meeting with the Public Safety Committee to discuss the various alternatives around that project and how it may impact the Town Hall renovation. Chairman Sargent will be going to represent this committee.

Continued discussion regarding the relocation of Town Hall employees during the renovation project with Eric Smith, Town Planner. The Frederick's of the Piano Museum were in attendance to discuss the physical condition of the Stevens building. The committee didn't rule out using that facility, but did direct TA Kevin Paicos to prepare RFP's for the following:

1. RFP for a Project Manager
2. RFP for Rental Space
3. RFP for Rental Trailers

The meeting adjourned at 7:50 p.m.

The next meeting is scheduled for June 6, 2006 at 6:30 p.m. in the Selectmen's Office.

Respectfully submitted,

Ronald W. Reed