

**JACOB FAIRBANKS MEMORIAL TOWN HALL
RENOVATION COMMITTEE**

Minutes of the meeting of Tuesday, September 12, 2006.

Members present:

| | |
|---------------------------|--------------------|
| David Sargent | Jim Whidden |
| Christina Sargent | Ron Reed |
| Mary Coswell | Tim Dumont |
| Leo Collette, Jr., absent | Wes Landry, absent |

Guests: Sylvia Turcotte, Mike Thoma

On a motion by Christina Sargent, seconded by Mary Coswell, the committee voted to accept the minutes of August 15, 2006 and August 22, 2006.

The committee received more information regarding the modular units to be used by Town Hall staff during construction. The bid opening is scheduled for October 2, 2006.

The committee had a lengthy discussion regarding the process used in determining the correct source of action when deciding which materials to use and which areas should not be demolished.

The committee viewed a window sample provided by Kang Associates and also one provided by Tim Dumont.

The committee requested complete documentation of all the proposed changes and final design and materials being used before cost estimate is sent out.

The next meeting is scheduled for Tuesday, October 3, 2006 at 6:30 p.m.

Respectfully submitted,

Ronald W. Reed