

**JACOB FAIRBANKS MEMORIAL TOWN HALL  
RENOVATION COMMITTEE**

Minutes of the meeting of Tuesday, October 3, 2006.

Members present:

|                       |             |
|-----------------------|-------------|
| David Sargent         | Jim Whidden |
| Christina Sargent     | Ron Reed    |
| Mary Coswell (absent) | Tim Dumont  |
| Leo Collette, Jr.     | Wes Landry  |
| Mike Gallant          |             |

Guests: Kevin Paicos, TA, Kaffee Kang, Don B., PM, Bruce MacRitchie

On a motion by Wes Landry, seconded by Mike Gallant, the committee voted to accept the minutes of September 12, 2006.

Bruce MacRitchie, Mechanical Engineer discussed the mechanical and electrical aspects of the project. Much discussion concerning the chiller system location and acoustical aspects.

Kaffee Kang, Kang Associates presented preliminary floor plan and discussed timelines needed. The Hazmat report was distributed and reviewed with asbestos being present in the boiler room. In flue packing, and boiler packing. Minor amounts as window glazing. Lead paint was found throughout the whole building interior and exterior.

TA Kevin Paicos requested three individuals to do the comparative bid analysis on the three proposals received for the proposed trailers. Dave Sargent, Jim Whidden and Ron Reed agreed to this analysis and report back at the next meeting. This has to be completed before the price bids are opened.

TA Kevin Paicos outlined his plan for disbursement of funds and on how to keep the committee informed on these disbursements.

Jim Whidden presented his plan for renovating the Steven's Building in conjunction with the Town Hall renovation for a permanent Town Hall Annex.

The committee voted 5-3 to recommend a joint meeting with the Selectmen, Advisory Board, Library Trustees, and Piano Museum Trustees to discuss feasibility of a permanent Town Hall Annex located in the Steven's Municipal Building.

The next meeting will be held on Tuesday, October 17, 2006 at 6:30 p.m.

Respectfully submitted,

Ronald W. Reed