

**JACOB FAIRBANKS MEMORIAL TOWN HALL
RENOVATION COMMITTEE**

Minutes of the meeting of Tuesday, October 17, 2006.

Members present:

David Sargent		Jim Whidden
Christina Sargent		Ron Reed
Mary Coswell		Tim Dumont
Leo Collette, Jr.	(absent)	Wes Landry (absent)
Mike Gallant	(absent)	

Guests: Kevin Paicos, TA, Don B., Project Manager

On a motion by Jim Whidden, seconded by Christina Sargent, the committee voted to accept the minutes of October 3, 2006.

The committee discussed the three trailer bids for temporary office space. The bids ranged from a low of \$200k to a high of \$400k. On a motion by Christina Sargent, seconded by Mary Coswell, the committee voted to reject all three trailer bids.

The committee discussed the various ideas regarding moving the vault to the basement level vs. the present plan of an addition to house the vault. The result was to keep the original plan as the savings were minimal due to additional requirements if it was moved to the basement level.

The committee discussed the remaining options available regarding the relocation of Town Hall employees during the renovation project. The space at the Ashburnham Hardware Store may become available. Additional discussion occurred regarding the Stevens Memorial Building and what costs it would take to make that space available. The BOS will have to take charge as this is not in the scope of the renovation project.

On a motion by Mary Coswell, seconded by Christina Sargent, the committee voted to direct Kang Associates to proceed with design and cost estimate as previously approved by the renovation committee.

The next meeting will be held on Wednesday, November 8, 2006 at 6:30 p.m.

Respectfully submitted,

Ronald W. Reed