

**JACOB FAIRBANKS MEMORIAL TOWN HALL
RENOVATION COMMITTEE**

Minutes of the meeting of Tuesday, January 2, 2007.

Members present:

David Sargent	Jim Whidden	Wes Landry
Christina Sargent	Ron Reed	Mike Gallant (absent)
Mary Coswell	Tim Dumont	Leo Collette, Jr.

Guests: Don Bucchianeri, PM, and Kaffee Kang, Kang Associates

The Committee after having time to review cost proposal, spent the entire meeting time devoted to cost reductions. The following items were agreed to:

1. Move safe to 1st floor rather than separate structure
2. Move oil tank inside the building
3. No air conditioning in the auditorium
4. Chiller will be listed as first alternate (add piping in alternate)
5. Floor leveler and tile in 1st floor offices
6. Roof valley flashing will be second alternate
7. Alternate type of insulation in attic
8. Restoration of windows will be a separate bid.

On a motion by Christina Sargent, and seconded by Mary Coswell, the Committee voted to proceed with the project and instructed Kang Associates to prepare final plans and specifications. Tim Dumont voted no and asked to be recorded as a no vote.

The next meeting will be called by the Chairman.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Ronald W. Reed