

**JACOB FAIRBANKS MEMORIAL TOWN HALL
RENOVATION COMMITTEE**

Minutes of the meeting of Monday, February 5, 2007.

Members present:

David Sargent
Christina Sargent
Mary Coswell

Jim Whidden
Ron Reed
Tim Dumont

Wes Landry (absent)
Mike Gallant
Leo Collette, Jr.

Guests: Don Bucchianeri, PM, and Kaffee Kang, Kang Associates

On a motion by Leo Collette, Jr., and seconded by Jim Whidden, the Committee voted to accept the minutes of January 2, 2007.

Mary Coswell expressed concern regarding the fact that the elevator will not accommodate a full size stretcher in case of an emergency in the meeting room. Also, how traffic is to be controlled during the project on the outside of the building.

The Committee then went over the latest drawings as presented by Kang Associates and all members were encouraged to review and make final comments by February 12th. Don Bucchianeri took one set of plans to begin his work.

On a motion by Jim Whidden and seconded by Leo Collette, Jr., the Committee voted to request the Board of Selectmen to finalize the contract with Kang Associates by February 21, 2007. Jim Whidden and Tim Dumont abstained.

The present timetable is to publish in Central Register on February 14, 2007, with sub-bids due on March 1, 2007 and general contractor bids due on March 15, 2007.

On a motion by Ron Reed, seconded by Mike Gallant, the Committee voted to hold a public information meeting on Monday, February 12, 2007 beginning at 7:00 p.m.

Respectfully submitted,

Ronald W. Reed