

**JACOB FAIRBANKS MEMORIAL TOWN HALL  
RENOVATION COMMITTEE**

Minutes of the meeting of Monday, February 12, 2007.

Members present:

David Sargent	Jim Whidden	Wes Landry
Christina Sargent (absent)	Ron Reed	Mike Gallant
Mary Coswell	Tim Dumont	Leo Collette, Jr. (absent)

Guests: Don Bucchianeri, PM, and Kaffee Kang, Kang Associates

On a motion by Mary Coswell, and seconded by Wes Landry, the Committee voted to accept the minutes of December 27, 2006, January 2, 2007 and February 5, 2007.

Chairman Sargent opened the Public information meeting by reviewing the project from beginning to the present. Kaffee Kang presented an overall scope of the project and final schematics. Most of the discussion from the dozen or so attendees was about the windows and the potential heat loss vs. aesthetics of refurbished windows.

After the public hearing, the committee resumed discussion of some of the finer points of the project.

On a motion by Mike Gallant, seconded by Wes Landry, the Committee voted to authorize payment of \$4,400 to Kang Associates.

Mary Coswell reported on her visit to staff to coordinate location and number of electrical outlets needed for phones and computers in each office.

Next meeting to be held on Wednesday, March 7, 2007 at 6:30 p.m. to review filed sub bids.

Respectfully submitted,

Ronald W. Reed