

**Board of Selectmen**  
*Extension 109*  
**Town Administrator**  
*Extension 109*  
**Town Accountant**  
*Extension 120*  
**Town Clerk**  
*Extension 114*  
**Tax Collector**  
*Extension 113*  
**Treasurer**  
*Extension 112 or 110*  
**Board of Assessors**  
*Extension 111*  
**Land Use Office**  
*Extension 117*  
**Planning Board**  
*Extension 121*  
**Conservation Commission**  
*Extension 115*



Animal Control  
 Board of Health  
 Building Commission  
 Conservation Commission  
 Council on Aging  
 Cultural Council  
 Electrical Inspector  
 Gas & Plumbing Inspector  
 Historical Commission  
 Municipal Planning  
 Parks & Recreation  
 Planning Board  
 Zoning Board of Appeals

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**TOWN OF ASHBURNHAM**  
*Town Hall, 32 Main Street*  
*Ashburnham, Massachusetts 01430*

*OFFICE OF THE TOWN ADMINISTRATOR*

## TOWN ADMINISTRATOR'S REPORT

### January 18, 2011

- **TOWN COMMITTEES**

Currently there are openings on the Conservation Commission (2), Council on Aging (4), Historical Commission (1), and the Capital Planning Committee (1). These are all listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

Schedule is on track:

DEP review of plan design completed January 10<sup>th</sup>

High Street

Pre bid Meeting	all three contracts	February 10 <sup>th</sup>
Bid	#1 Pump mod., #2 Site work	February 22 <sup>nd</sup>
Bid	#3 Tank	February 24 <sup>th</sup>
Construction		May 30 <sup>th</sup>
On line		September 30 <sup>th</sup>

Gardner Hill

Design		May 1 <sup>st</sup>
Bid		June 1 <sup>st</sup>
Repairs Complete		November 30 <sup>th</sup>

- **COA**

There have been several requests by citizens to become members of the Council. The Council is reaching out to hopefully add some new members.

- **FY10 AUDIT**

Audit complete and Bill Fraher to report on Tuesday January 18, 2011 at 6:45 p.m., with the Board of Selectmen and Advisory Board to review his findings.

- **VMS RENOVATION COMMITTEE**

Grant application was submitted on December 10<sup>th</sup> for the CDBG grant for the design of the Senior Center and housing rehab. April is the notification date for this grant.

- **WATER**

Meeting with Town Administrator Jim Kreidler was postponed to January 19<sup>th</sup>. Topics will include:

1. The generation of an RFP for the operation of the Water Treatment Plant, the current contract expires in August of 2011.
2. Discussions will also focus on the breaks on the Winchendon line which affect our residents.

- **FY12 BUDGETS**

Over the past two weeks I have held meetings with Department Heads on the initial FY12 budget. Meeting is planned with the Capital Planning Committee January 20<sup>th</sup> so that budget can be completed.