

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



Animal Control
 Board of Health
 Building Commission
 Conservation Commission
 Council on Aging
 Cultural Council
 Electrical Inspector
 Gas & Plumbing Inspector
 Historical Commission
 Municipal Planning
 Parks & Recreation
 Planning Board
 Zoning Board of Appeals

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TOWN OF ASHBURNHAM
Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT

February 22, 2011

- **TOWN COMMITTEES**

Currently there are openings on the Conservation Commission (2), Council on Aging (3), Historical Commission (1), Advisory Board (1), and the Capital Planning Committee (1). These are all listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

Schedule is on track:

High Street		
Pre bid Meeting	all three contracts	February 10 th
Meeting went very well with interest in all three contracts.		
Bid	#1 Pump mod., #2 Site work	February 22 nd
Bid	#3 Tank	February 24 th
Construction		May 30 th
On line		September 30 th
Gardner Hill		
Design		May 1 st
Bid		June 1 st
Repairs Complete		November 30 th

- **WATER**

Water and sewer bills went out this week. Elaine Cormier and Carla Clifford did a great job putting them together. The process which was hindered with the resignation of Lynann Lipke has really improved with this quarter and was much more fluid.

- **SCHOOL CLASS**

On Feb 15th I spoke to Dan Altobelli's Government class at Oakmont. Discussed many issues from how I get my authority to the school assessment methodology.

- **FY12 BUDGETS**

FY12 budget is complete awaiting school budget. The tri board meeting might be March 1st.

On Feb 9th I met with new Advisory Board member Joe Oliveira. We discussed many issues and he gave his overview with the conclusion that I am here whenever there are questions or he needs information.

- **CAPITAL PLANNING**

Continue to work with department heads to finalize capital plan for FY12. IT Committee has met to put together a plan with estimated cost for the installation and connection of fiber lines between Town Hall and Public Safety. They are also putting together the cost associated with the purchase of IMC software for the Fire module.

- **REGIONALIZATION**

Would request the Board to review and vote to accept:

Statewide Public Safety Mutual Aid: (MGL c. 40 § 4j);
Statewide Public Works Municipal Aid: (MGL c. 40 § 4K);
Fire Mutual Aid: (MGL c. 48 § 59A)

- **LAND AUCTION**

All properties are listed on town website for the scheduled auction on Saturday, April 9, 2011.

- **INSURANCE**

I have contacted Edd Byrne to understand the impact of the Governor's insurance plan. Going to GIC at this time would increase the cost of the program by an estimated 14.9%. We currently do not offer a co pay for retirees health insurance while the School does.

- **FINANCIAL MANAGEMENT**

I met with Anne Cervantes, Nancy Haines, and Ed Vitone to review and discuss the request of the Light Department to keep status quo the financial model currently in place. Another meeting is planned in the next couple of weeks after which there will be a recommendation made to the Board of Selectmen.