

- **AUDIT**

Bill Fraher is in the process of auditing FY11. Once it is completed I will set up a meeting for him to report to the BOS and Advisory Board.

- **PILOT**

I received PILOT document from Investar. Town Counsel reviewed and I sent back to Investar on Tuesday December 13th.

- **FY 13 BUDGET**

Budget requests have been submitted by Department Heads and I have begun review.

- **TREASURER**

Paul Pollastri started today as Treasurer.

- **ACCOUNTANT**

Donna Couture submitted her resignation effective January 29th. Advertisement for position placed in the Gardner News, Town Website, Sentinel and Enterprise, and MMAAA website.