

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



TOWN OF ASHBURNHAM

*Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430*

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

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TOWN ADMINISTRATOR'S REPORT

October 1, 2012

Town Administrator's reports are available on line at <http://www.ashburnham-ma.gov>

TOWN COMMITTEES

Currently there are still (2) openings on the Conservation Commission, (1) on the Capital Planning Committee, (1) Advisory Board, (1) Board of Assessors, and (1) on the Historical Commission. These are listed on the Town's website under Volunteer Opportunities.

WATER

Contract #2 Water Tank

Contractor yet to start overlay paving of Hastings Road from High Street to around the Common. To start ASAP, needs to get on pavers list.

Commission voted to fund a water system flow model for use in simulating different design scenarios. To be completed by October 26th.

The demolition of High Street tank is being scheduled. Tank will need to be drained prior to removal.

Project has \$200,000 left in Grant funding and have submitted a list of alternative uses which will need to be reviewed by USDA.

On morning of Tuesday 9/25 there was a water break on South Maple Avenue. Due to the location of the break, classes at both Oakmont and Overlook schools were cancelled. A coupling on the 8 inch feeder line to the school ruptured. The repair was made by cutting the ends of each pipe and installing a two foot connector pipe and couplings. Service was returned by 12:30 pm. Activities in the afternoon were held as scheduled. This was an independent incident caused in a line made of transite, and not related to other projects in town.

TOWN BUILDINGS

I have contracted with Central Mass Appraisal to do a residential appraisal (cost of \$700) of the old fire station property. They are looking to complete in three to four weeks.

Guardian has met with Stan Herriott from the light department and a plan has been developed to start the installation the first week of November. It should take 1 to 2 weeks to complete.

Roy Bros. was the low bidder for the furnace maintenance of the town's heating systems.

ACCOUNTANT

Tammy Coller has submitted her resignation to the Board.

ROAD PAVING

South Main Street paving started on September 21st with the underlayment, berms installed 25th-28th, final paving week of October 1st.

OPEN MEETING LAW

On September 20, 2012, Amy Nable, Assistant Attorney General, ruled that the board did not violate the open meeting law on October 24, 2011. A Complaint was registered by Lillian Whitney of Ashby that the meeting agenda was not properly posted.

RINDGE ROAD

Several residents have complained regarding the lack of lines, striping, on the road in the Ashby section. I have contacted the Ashby Highway Department, and they believe there was no grant requirement, but did request from me our striping contractor's information I will follow up with MRPC to see if the specific STRAPS grant has any striping requirements.

VMS FLAG

I met with John Fields about the donation and flying of the flag located at the VMS. He is working to define how the coverage will work and once he pulls that together we will meet again. I have contacted MIIA our insurance carrier and we are covered should there be an incident.

ANIMAL CONTROL

Chief Barrett and I met with Westminster to review opportunity for an RFP for regional Animal Control and Animal Inspector. Both groups are in agreement that it works well and is advantageous to both. We are in the process of generating an RFP to be reviewed. Winchendon inquired, but it was felt that due to the distances between towns the rate might vary too much.

CABLE ADVISORY COMMITTEE

Although it is a few years away we need to start preparing to put together a Cable Advisory Committee. This will prove to be extremely important with all the technology advancements and consumer needs, to ensure we get the best out of our cable supplier.

PRO-SHRED DAY

In the past year, Sylvia Turcotte applied and received permission from the office of the Secretary of State to destroy and discard old outdated files being stored in Town Hall and the VMS Building. Through the generosity of Athol Savings Bank, on Saturday, September 29th, the Town was able to

discard/shred a huge amount of approved for destruction files at the Pro-Shred Day. This was a significant savings for the Town and we thank Athol Savings Bank for this annual event.