

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

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TOWN OF ASHBURNHAM

Town Hall, 32 Main Street
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT

April 17, 2012

Town Administrator's reports are available on line at; <http://www.ashburnham-ma.gov>

- **TOWN COMMITTEES**

Currently there are still (2) openings on the Conservation Commission and (2) on the Historical Commission. These are listed on the Town's website under Volunteer Opportunities.

- **WATER TANK**

Water tank: Due to pressure related issues, we have switched back to old tank. Recorders are capturing pressure reading in two locations and will remain when we turn over to new tank. A meeting will be held Wednesday prior to testing new tank.

Communication Tower: Awaiting supplies due Friday 4/20/12

Gardner Hill

Design

Repairs Completed

Pre-Bid meeting held April 12th
opening 4/26 at 10 am
November 30th

- **ROADS**

Reclamation and paving for RT 101N out of the center started on Monday 3/26/12. This two million dollar project should take two to three weeks to complete. Residents should plan to seek an alternative route during this construction.

- **COA**

Volunteers have stepped forward to help serve meals. We have hired a van driver for long medical trips, Bernard Conry from Gardner.

- **PILOT**

Pilot agreement is in final stage, to be voted at ATM.

- **PARKS & RECREATION COMMITTEE**

I met with the Mike Salem on April 12, 2012 and walked Winchester Park to review the park and discuss much needed repairs. The order for specialty wood chips was placed on the 12th with one week delivery time. Repairs and improvements will start when supplies are available to both Sweeney and Winchester Park.

At their request, Ed Vitone, Bill Johnson and I attended their meeting on April 12th. Their current focus is working on town parks, but is also looking to develop future plans. Bill Johnson gave them an overview of finances and how the finance committee interacts from budgets to reserve fund transfers, and specifically the role of the reserve fund and how the town has used it in the past.

Ed Vitone spoke about volunteerism, how it forms the foundation of small towns like ours and that there are often barriers that need to be overcome. Ed thanked them for their dedication and hard work.

I responded to their question about a town swimming area. This has been on the town's radar for the three years I have been here, and with the leasing of property to the Bresnahan Center the board envisioned enhancing the Whitney Pond area as a park/swimming area for town residents.

The committee thanked us for attending and we offered our availability for any concerns they may have.

- **FY 13 BUDGET**

There is approval of all FY13 budgets and capital plan. Warrant also finalized tonight and Advisory Board to review April 23rd.

- **TOWN BUILDINGS**

I met with the IT Advisory Board and Guardian on Thursday, April 5th. A proposal for the installation of fiber is nearing completion.

- **NEGOTIATIONS**

I have had the first meeting with the Police Union on negotiations for their contract. Dispatch is scheduled to start shortly.

- **DPW**

There are two parcels of land that were considered No.1 and No. 2, by the site location study group for the Highway garage. I should be receiving the fair market analysis on this property, by the end of the week. Article on ATM will address eminent domain taking.

- **PLANNING BOARD**

Café 57 has applied for a special permit for an entertainment license through the Planning Board. An issue of taxes owed by the owner of the building has delayed the issuance of this license. The Treasurer has entered into an acceptable payment schedule with the owner on taxes owed and the Board of Selectmen needs to vote on whether this is in compliance with the General Bylaws requirement that taxes be paid before issuance of any special licenses.

- **250th CELEBRATION COMMITTEE**

Tammy Coller, the Town Accountant, has asked for the Board of Selectmen to authorize a special revenue fund for the 250th Committee, in order to accept money from their fundraising efforts.