

Board of Selectmen  
Extension 109  
Town Administrator  
Extension 109  
Town Accountant  
Extension 120  
Town Clerk  
Extension 114  
Tax Collector  
Extension 113  
Treasurer  
Extension 112 or 110  
Board of Assessors  
Extension 111  
Land Use Office  
Extension 117  
Planning Board  
Extension 121  
Conservation Commission  
Extension 115



## TOWN OF ASHBURNHAM

Town Hall, 32 Main Street  
Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control  
Board of Health  
Building Commission  
Conservation Commission  
Council on Aging  
Cultural Council  
Electrical Inspector  
Gas & Plumbing Inspector  
Historical Commission  
Municipal Planning  
Parks & Recreation  
Planning Board  
Zoning Board of Appeals

PHONE: (978)-827-4100  
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# TOWN ADMINISTRATOR'S REPORT January 22, 2013

Town Administrator's reports are available on line at <http://www.ashburnham-ma.gov>

## TOWN COMMITTEES

Currently there are (2) openings on the Conservation Commission, (2) on the Council on Aging Board, (1) on the Capital Planning Committee, (1) Advisory Board, and (1) on the Board of Assessors. These are listed on the Town's website under Volunteer Opportunities. Also, we are looking for interested parties to serve on the Cable Advisory Board.

## AWRSD NEGOTIATIONS

Started negotiations with the teacher's union on January.17, 2013.

## DPW

I am requesting that the Board sign the Order of Taking for the Garlick property on Williams Road.

GCG our engineering firm has contacted the Mass DOT to review the status of the engineering on RT101 South. We are awaiting call back from GCG.

## RETIREMENT

I attended a Worcester County Retirement seminar on Wednesday the 16<sup>th</sup> of January and received our FY14 assessment. Due to a phased in change from "Salary" to "Actuarial" allocation Ashburnham's assessment for FY14 will increase by 12.7%. To complete the assessment change it will also increase by 8% for FY15. Our assessment is composed of Normal cost and Unfunded Liability. State law requires each and every town to pay off its unfunded liability by 2040. Ashburnham's unfunded liability currently stands at \$6,573,759, with a yearly cost of \$314,508.

## EMS STUDY

Joe Oliveira, Chief Zbikowski and I met and have collected information and are starting our review.

## **ANIMAL CONTROL**

No bids received on time will look to adjust RFP and send out again.

## **MIIA GRANT**

The Town received a \$5,000 grant from MIIA to be used as an emergency notification system as part of the surveillance camera system within the Town.

## **VMS STUDY COMMITTEE**

Recently there were concerns raised by residents about the make-up of the Committee. Prior to appointing town's people to the committee it was advertised for those interested to come forward. Due to the number of responders I appointed all that requested an appointment. I did this knowing there were abutter's and those looking for a long term lease. I contacted both Hanna Rush and Deirdre Roney from the Attorney General's office for guidance. Deirdre believes the appropriate action is to:

1. Have members that could have financial interest in the outcome, fill out the disclosure form and submit them to the Town Administrator for review.
2. The Town Administrator will need to respond in writing to those filling out the disclosures that their interest would not have a detrimental effect on the outcome of the committee's recommendation.
3. The Committee will then need to meet to deliberate and develop a recommendation for the Board.