

**Board of Selectmen**  
*Extension 109*  
**Town Administrator**  
*Extension 109*  
**Town Accountant**  
*Extension 120*  
**Town Clerk**  
*Extension 114*  
**Tax Collector**  
*Extension 113*  
**Treasurer**  
*Extension 112 or 110*  
**Board of Assessors**  
*Extension 111*  
**Land Use Office**  
*Extension 117*  
**Planning Board**  
*Extension 121*  
**Conservation Commission**  
*Extension 115*



Animal Control  
Board of Health  
Building Commission  
Conservation Commission  
Council on Aging  
Cultural Council  
Electrical Inspector  
Gas & Plumbing Inspector  
Historical Commission  
Municipal Planning  
Parks & Recreation  
Planning Board  
Zoning Board of Appeals

**PHONE:** (978)-827-4100  
**FAX:** (978) 827-4105

## **TOWN OF ASHBURNHAM**

*Town Hall, 32 Main Street  
Ashburnham, Massachusetts 01430*

*OFFICE OF THE TOWN ADMINISTRATOR*

# **TOWN ADMINISTRATOR'S REPORT November 18, 2013**

Town Administrator's reports are available on-line at <http://www.ashburnham-ma.gov>

## **TOWN COMMITTEES**

Currently there are openings on the following (1) Conservation Commission, (3) Council on Aging Board, (1) Board of Assessors, (1) Capital Planning, (1) Advisory Board and (4) Cable Advisory Board. These are listed on the Town's website under Volunteer Opportunities.

## **DPW**

Application for funding for the water line replacement has been submitted to USDA.

I received notification, that our reimbursement for the October 2012 storm has been approved and will be receiving funds shortly.

I received notification from the DCR that an extension of time to December 31, 2013 has been granted for the Dam Safety Phase I inspection of Lower Naukeag Dam, which Tighe & Bond has been contracted to complete.

Met with the DPW Union on November 13<sup>th</sup> and will review with BOS in executive session on December 2<sup>nd</sup>.

## **FIRE**

Fire has received a grant for \$1,998 from the United States Department of Agriculture Forest Service and administered by the DCR. This is a 50 % matching grant of which the Gordon Erickson EMFRF will cover the match. This will allow the department to purchase miscellaneous fire tools to include 11 HP floating pump, Steel Fire Racks, Pro-tech 8 Wild land gloves, and McLeod Fire tools.

We also are looking for permission to apply for a grant for a pumper truck which is a part of our Capital Plan and there is only a 5% matching Grant requirement. This is a similar vehicle to the grant we applied for last year, but has greater storage capacity.

## **TAX CLASSIFICATION**

We will hold the tax classification hearing tonight November 18<sup>th</sup>. Once this is completed we will now be able to develop and submit our tax rate to the state. Tax bills for the third and fourth quarter are scheduled to be mailed prior to December 31<sup>st</sup>.

## **HEALTH INSURANCE**

There is an Insurance Advisory Committee on the 19<sup>th</sup> of November. There will be a presentation by Edd Byrnes, our insurance advisor. This is one step in the process of reviewing Health Plan configuration. It is our goal to look at a GIC look-alike program.

## **ASSESSOR**

We have Property Info ONLINE. There is a link for residents to obtain property info online, however the Assessors are still working on data to include (Sketches) which requires a PDF of the property cards, but for now you should be able to see the Owner of the Property, Photo's, and some property information by selecting the CAI property card tab.

## **BUDGET FY 15**

The FY 15 budget cycle has started, the department budget request formats have been sent out. I am looking for all budgets to my office by Dec 11<sup>th</sup>.

Capital Plan Budget review has also begun at the Department level.

## **CORI**

I have submitted application to the State for the town to be recognized as an organization that can perform CORI checks.