

**Ken**

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**From:** "Meredith Dunn" <merdunn25@hotmail.com>  
**To:** "minutes minutes" <webmaster@ashburnham-ma.us>  
**Sent:** Friday, November 20, 2009 2:29 PM  
**Subject:** FW: advisory board meeting

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From: merdunn25@hotmail.com  
 To: merdunn25@hotmail.com  
 Subject: FW: advisory board meeting  
 Date: Fri, 20 Nov 2009 19:27:09 +0000

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From: merdunn25@hotmail.com  
 To: patdunn91@yahoo.com  
 Subject: FW: advisory board meeting  
 Date: Thu, 1 Oct 2009 19:47:09 +0000

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From: merdunn25@hotmail.com  
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 Subject: advisory board meeting  
 Date: Thu, 1 Oct 2009 19:45:15 +0000

Advisory Board Meeting- August 24,2009

1] Meeting called to order at 7pm. In attendance: Bill Johnson

Ron Reed  
 Belden Divito  
 Duncan Phyfe  
 Jamie  
 Meredith Fagan

2] Reserve Fund Transfer Requests

A] Munis Training \$ 2550.00 Motion made by Belden, motion second by Duncan.

B] Temporary Help Town Accountant \$1500.00- Motion made by Duncan, second by Jamie

3] Goals for 2010-

Discussed our Advisory board goals for 2010

a]Meredith suggested we have regular communication with TA

b] Ron suggested we look at the Revenue side to see what we have

c] Jamie suggested we put vehicles purchased in line item in the budget, i.e., DPW vehicles instead of Chapter 90 funds

4] 2009 Financial Management Review

a] review and compared to set new goals for new year

b] Budget Calendar

5] Sexual Harassment: Policy and Procedures- all signed and read

Meeting adjourned at 8:25pm - Motion by Belden, second by Duncan

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