

Ken

From: "Meredith Dunn" <merdunn25@hotmail.com>
To: "minutes minutes" <webmaster@ashburnham-ma.us>
Sent: Friday, November 20, 2009 2:29 PM
Subject: FW: advisory Board meeting 9/28/09

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 Subject: FW: advisory Board meeting 9/28/09
 Date: Fri, 20 Nov 2009 19:27:46 +0000

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 Subject: advisory Board meeting 9/28/09
 Date: Thu, 1 Oct 2009 20:44:34 +0000

Advisory Board Meeting- September 28, 2009

Meeting called to order at 7 pm- In attendance: Duncan Phyfe
 Meredith Fagan
 Ron Reed
 Leo Janssens
 Bill Johnson
 Jamie Piedrafite

Also in attendance: Sylvia Turcotte, Doug Briggs, and Nancy Haines

1] Reserve Fund Transfer Requests

A] Snow and Ice-\$5000.00 motion made by Ron Reed, second by Jamie Piedrafite

B] Copy Machine-\$5000.00 motion made by Meredith Fagan, second by Leo Janssens

C] Energy and Utilities-\$5000.00 motion made by Duncan Phyfe, second by Jamie Piedrafite

D] Accountant Training to continue to bring everything up to speed- \$1500.00 motion made by Jamie, second by Leo Janssens

E] Town Administrator- salaries and Wages-\$31,000. motion made by Leo Janssens, second by Duncan Phyfe

2] Town Administrator to speak about what is happening:

a] The cost of the borrowing money for the Briggs Feasibility Study not allowed to be used from the total. The \$28,000 for legal fees and \$16,000 for borrowing fees will now come out of legal budget.

b] Nancy found some problems when closing out some articles;

- COA budget
- Issue with the COA van
- Discussed plan of action to handle COA
- TA having meeting with COA director and COA friends
- Needs some revamping

c] Assessors

- DOR report had some red flags concerning assessors
- RFP's going out October 9th
- Discussion and plan for new growth numbers
- Plan for firm to come in

d] PILOT program

- Light Dept
- Cushing Academy
- Meetings Scheduled

3] Town Accountant to speak about Revenues and Expenditures

- Munis Reports to review
- Discussion about budget

Looking at DPW budget- Meredith Fagan asked about the salary for DPW director
may still be included - Nancy Haines to review
4] November 19, 2009 Town Meeting

Meeting adjourned 9pm motion made by Ron Reed, second by Bill Johnson

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