

TOWN OF ASHBURNHAM
BOARD OF SELECTMEN – WORKING MEETING
MONDAY – MAY 13, 2013 – 6:30 p.m.
OFFICE OF THE TOWN ADMINISTRATOR – TOWN HALL

PRESENT – Leo Janssens, Chair, Nick Davis, Clerk, Duncan Phyfe, Member, and Doug Briggs, Town Administrator.

At 6:30 p.m. Leo Janssens called the meeting to order and stated that they would be reviewing the Special Act (Town Charter), Town Bylaws and Board procedures. He noted that this would be helpful for the two new Board members.

The Board, along with Town Administrator Doug Briggs, discussed and reviewed in depth the Town Charter, Town Bylaws and Board of Selectmen policies.

At 9:30 p.m. Duncan Phyfe motioned to adjourn the meeting and was seconded by Nick Davis. Motion carried.

Respectfully submitted,

Doug Briggs
Town Administrator