

**BOARD OF SELECTMEN MEETING MINUTES  
TOWN ADMINISTRATOR'S OFFICE – TOWN HALL  
WEDNESDAY, JANUARY 6, 2016 – 5:00 P.M.**

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Present: Duncan Phyfe, Kyle Johnson, Leo Janssens, Douglas Briggs Town Administrator

Chairman Duncan Phyfe opened the meeting at 5:01 P.M. Doug Briggs began the discussion and believed the Board had several choices.

1. To accept the proposal from Tanya Gaylord to stay on as per diem through the end of this fiscal year to complete several of the required forms that need to be filed with the state and process warrant until a suitable replacement can be found. Rate would be at \$40/hour for approximately 8 hours per week.
2. Hire a part time firm to come in as interim while the town is searching for a new Town Accountant.
3. Hire a firm to become the Town Accountant and hire an assistant accountant to process bills.

After some discussion the Board voted as follows:

***“To accept the proposal of Tanya Gaylord to stay as a per diem for a time dependent on the time needed to fill the position not to exceed the end of the fiscal year.”***

The Board also instructed Mr. Briggs to post the position and to continue looking for other alternatives should the need arise.

Meeting adjourned 6:00 p.m.

Respectfully submitted,  
Doug Briggs  
Town Administrator